



Residential Project Checklist (CD-B210)

INFORMATION TO INCLUDE:	ADU – ACCESSORY DWELLING UNITS	NEW - NEW HOME	ADD – ADDITIONS	RML - REMODEL
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DOCUMENTS		ADU	NEW	ADD	RML
	Waste Management Plan Application (all new construction or additions)	▲	♣	●	
	Planning Approval Letter (required if exterior work is proposed or ADU is over 800sqft or > 16ft tall)	▲	♣	●	◆
	Folsom Cordova United School District Form (CD-B103) with Part 1 completed	▲	♣	●	
	Apply for separate Encroachment Application	▲	♣		
	Energy Documents (if adding/revising window locations)	▲	♣	●	
	Structural Calculations	▲	♣	●	
	Truss layout, calculations and conformance letter (if project includes trusses)	▲	♣	●	
	Fire Sprinkler Hydraulic Calculations (if existing residence has fire sprinklers)	▲	♣	●	
	Water Capacity Flow Test Data (if fire sprinklers are required)	▲	♣	●	
	Soils Report		♣		
	Special Inspection Form (if applicable per CBC Chapter 17)				
DRAWINGS					
Cover Sheet					
	Project name, address, detailed description of work, and sheet index)	▲	♣	●	◆
	Square footage of conditioned/unconditioned spaces, balconies, porches	▲	♣	●	
	Map showing location of site or location of work within the current building footprint	▲	♣	●	◆
	Designer contact information, signature (and stamp if licenses) on every sheet	▲	♣	●	◆
Plot Plan					
	Size and points of connection to sewer, electrical, gas, water lines	▲	♣		
	Lot dimensions and building separation from property lines	▲	♣	●	
	Existing/proposed retaining walls, driveways	▲	♣		
	North Arrow	▲	♣	●	◆
Grading Plan (if a separate grading permit was not issued)					
	Existing/proposed topography lines, pad elevations, cut/fill quantities, drainage arrows		♣		
	Storm water pollution prevention plan	▲	♣	●	
Landscape Plans					
	Existing/Proposed tree locations OR note on cover sheet no existing trees on site	▲	♣	●	
	Landscape & Irrigation Plans in accordance with MWELo performance/prescriptive		♣		
	Site plan showing the proposed improvements	▲	♣	●	
	Locations of all protected trees on/near the project site, illustrated by their Tree Protection Zone	▲	♣	●	
	Each tree to be identified by its tree tag number	▲	♣	●	
	Locations of Tree Protection Zone fencing and soil/trunk protection methods	▲	♣	●	
	Project arborist contact info included on the plans				
Architectural Plans					
	Floor Plans, Roof Plans, Elevations, Cross Sections	▲	♣	●	◆
	Roof Plans, Elevations, Window/Door Schedule	▲	♣	●	
Electrical					
	Location of electrical receptacles, lighting, switches electrical panel	▲	♣	●	◆
Mechanical/Plumbing					
	HVAC system vents and equipment location	▲	♣	●	
Structural Plans					
	Cover Page with Design Criteria	▲	♣	●	
	Foundation Plan, Floor Framing Plan, Roof Plan, Details noted on plans	▲	♣	●	
	Typical Details	▲	♣	●	
Fire					
	Sprinkler layout and head location (if applicable)	▲	♣	●	
Solar					
	Solar Panel Plan and Single line diagram	▲	♣		
	Equipment specifications and mounting detail	▲	♣		
	SMUD Interconnection Approval Letter	▲	♣		
Energy Documents (if adding/revising window locations)					
	Energy Documents and CalGreen Mandatory Measures scanned on plan sheet	▲	♣	●	

*This is not a complete list of all required submittals. Additional information may be required during plan review.

**Other departments and outside agency review and approval may be required.