



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

April 19, 2022

6:30 PM

REGULAR UTILITY COMMISSION AGENDA

CALL TO ORDER

ROLL CALL

Utility Commission Members:

T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva, D.Groat and M.Menz

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on April 15, 2022).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the March 15, 2022 Regular Meeting

DIRECTORS REPORT

OLD BUSINESS

1. Public Works Fiscal Year 2022-23 Preliminary Operating Budget
2. Environmental and Water Resources Fiscal Year 2022-23 Preliminary Operating Budget

NEW BUSINESS

1. Environmental and Water Resources Fiscal Year 2022-23 Draft Capital Improvement Plan Budget

Approved by:

Bob Mutchler, Chair

Future Meetings

May 17, 2022	6:30 pm	Regular Meeting	City Hall
June 21, 2022	6:30 pm	Regular Meeting	City Hall
July 19, 2022	6:30 pm	Regular Meeting	City Hall

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



Utility Commission Regular Meeting

Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
March 15, 2022
6:30 PM

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler, D. Groat, T. Widby, A. Silva, M. Menz.

ABSENT: D. Kozlowski, Z. Akhter.

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director
Mark Rackovan: Public Works Director
Marie McKeeth: General Services Manager, Public Works
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Minutes

Approval of the Minutes of the February 15, 2022, Regular Meeting.

Commissioner Silva motioned to accept the minutes.

Commissioner Widby seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Menz, Groat

ABSTAIN: Commissioner Mutchler

ABSENT: Commissioners Kozlowski, Akhter

Directors' Reports

Director Rackovan reported that one Senior Environmental Specialist has been hired, but another has resigned, so the department is now in the process of finding a replacement.

Public Works participated in a meeting between FCUSD and the City Council for the purpose of trying to expand cardboard recycling centers on school property. With the increase in cardboard waste, and the need for it to be diverted, work is underway to find more locations for recycling centers. There are recycling centers behind City Hall and at Folsom Middle School; it is hoped to add centers at the two high schools.

Director Yasutake reported that, following an internal promotion within the Water Quality Division, the department has another vacancy. There is ongoing work with HR and the union to fill the Water Treatment Plant Chief Operator position, including negotiations to see if this can be made into a shift schedule position.

- Chair Mutchler asked about reason for move to a shift schedule: *it potentially broadens the pool of candidates and provides overlap throughout the year with shift operators.*
- Commissioner Menz asked about the financial impact of changing to a shift schedule: *it is set up to be cost neutral based on past practice.*

Old Business

None

New Business

Public Works Fiscal Year 2022-23 Draft Operating Budget

Marie McKeeth presented the proposed budget for FY2022-23 and provided comparison to the budgets of the previous couple of years. Explanation was provided for variance with the budget provided by Finance, justifying the request for additional funds. Differences between the budget and the recent rate study were also highlighted.

Questions from the Commission:

Commissioner Menz:

- Will new green waste cans for zero lot line properties be the standard size cans, or special smaller cans? *A smaller can will be offered which is the size of the smaller garbage can (65 gallons). There are operational challenges with offering a wider range of can sizes, so the department is going to test some smaller cans to help ascertain if they might be included in service.*
- Is there a requirement that every residence has a green can, or may a central, shared can be used? *There has to be a service available to each residence, so shared green cans are being offered to locations which currently have shared dumpsters. Centralized service will be offered to other zero lot communities.*
- Is SB 1383 effectively costing the City \$5.8 million? *SB 1383 compliance makes up a majority of the \$5.8 million but there are some vehicle related costs that would have occurred regardless of SB 1383.*
- What does the City do when it replaces existing loaders? *The City auctions these vehicles off.*
- What are others doing when they purchased the used loaders? *Others can use these as loaders or as they see fit.*
- Where does the revenue go from the sale of the older loaders? *The revenues go back into the Solid Waste Operating fund.*

Chair Mutchler:

- Is the City having to pay for the State of California requirements? *Yes, and these costs to the City are funded by rates, which are paid by the City's customers.*

Commissioner Groat:

- What does HHW stand for? *Household Hazardous Waste*
- Will the oil cleaner vehicle be idle for long periods of time? *No. The oil cleaner vehicle can be utilized for other services such as cleaning parking garages, cleaning the Corporation Yard, curb cleanup and cleaning the mechanics' shop.*

Environmental and Water Resources Fiscal Year 2022-23 Draft Operating Budget

Director Yasutake presented detail of the Environmental and Water Resources Department's Operation and Maintenance budget, noting that the capital side of the budget will be presented at the next meeting.

Questions from the Commission:

Commissioner Menz:

- How will the City respond to the State requirement for separate internal and external water use; will it require installation of additional meters? *There is a state provided formula for calculations. Installation of separate meters for residential irrigation is not expected, though this is an example of what may be required if it is found that there is excessive outdoor water use.*

Commissioner Silva:

- Could there be a financial penalty if the City does not meet State targets? *Penalties are a possibility but only if the City is not showing any progress in trying to meet goals.*

Chair Mutchler:

- On page 6 of the presentation, under the Engineering and Administration page, why does it say "FY 2014-15" in the 5th column? *This is a mistake and should have a heading of "FY 2021-22".*

Commissioner Widby:

- Why is Water Conservation's "Contracts" line item increasing above the budgeted amount? *The increase was approved by City Council through an appropriation for two new rebates programs, cash for grass and FLUME.*
- Are there any line items in the budget that concern you, in terms of possible unknowns? *The biggest unknown for O&M, because of the current water conditions, is whether the State will impose any mandatory restrictions, or requirements. This could result in additional Water Conservation work which hasn't been included in the budget.*

Adjournment

Meeting adjourned at 8:01 pm

Respectfully Submitted:

Emma Atkinson, Administrative Assistant.

Approved:

Bob Mutchler, Utility Commission Chair.

NEW BUSINESS
Item 1
Utility Commission
Meeting Date: 4/19/22

DATE: April 13, 2022
TO: Utility Commissioners
FROM: Marcus Yasutake, Environmental and Water Resources Director
SUBJECT: **ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2022-2023
DRAFT CAPITAL IMPROVEMENT PLAN BUDGET**

BACKGROUND

Each year, staff presents an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. City staff will provide a presentation showing the proposed fiscal year 2022-2023 capital improvement plan budget for Environmental and Water Resources.

DISCUSSION

The proposed preliminary Fiscal Year 2022-2023 capital improvement plan budget will be presented and discussed with the Utility Commission. The City Manager, the Finance Department, and the Human Resources Department are currently reviewing the proposed budget prepared by the Environmental and Water Resources Department and will schedule follow up meetings accordingly.