



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

May 17, 2022

6:30 PM

REGULAR UTILITY COMMISSION AGENDA

CALL TO ORDER

ROLL CALL

Utility Commission Members:

T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva, D.Groat and M.Menz

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on May 13, 2022).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the April 19, 2022 Regular Meeting

DIRECTORS REPORT

OLD BUSINESS

1. Public Works Fiscal Year 2022-23 Budget
2. Environmental and Water Resources Fiscal Year 2022-23 Budget

NEW BUSINESS

1. Folsom Reservoir Raw Water Delivery Reliability Project

Approved by:

Bob Mutchler, Chair

Future Meetings

June 21, 2022	6:30 pm	Regular Meeting	City Hall
July 19, 2022	6:30 pm	Regular Meeting	City Hall
August 16, 2022	6:30 pm	Recess	

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



Utility Commission Regular Meeting

Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
April 19, 2022
6:30 PM

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler, D. Groat, T. Widby, A. Silva, Z. Akhter, D. Kozlowski

ABSENT: M. Menz.

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director
Marie McKeeth: General Services Manager, Public Works
Jen Thiot: Administrative Assistant, PW

Business from the Floor

None

Minutes

Approval of the Minutes of the March 15, 2022, Regular Meeting.
Commissioner Widby motioned to accept the minutes.
Commissioner Silva seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Groat, Akhter, Kozlowski

ABSTAIN: None

ABSENT: Commissioners Menz

Directors' Reports

Marie McKeeth reported that the Public Works Department currently has have 5 vacancies which they hope to fill before the roll out of city wide organics program on July 1st.

A question was submitted regarding organics fines. The City is currently focused on education and not fines. Private haulers do have fees for contamination for places where they collect.

Questions from the Commission:

Chair Mutchler:

- Are the openings new positions or due to staff leaving? *we lost people and some reasons were given.*
- Do you do exit interviews? *Yes sometimes; feedback has included that other agencies offer partly work from home opportunities.*
- What is being done to educate the public regarding separation of trash? *social media posts, E-news, tabling events, City Works Day, farmers market, and direct mailing. Recycling staff personally visits new businesses that are starting the program.*
- How can we hold consumers responsible for other people who dump illegally and contaminate their dumpsters? *garbage bins can be locked; property owners are responsible.*

Commissioner Silva:

- Have contamination fees been assessed? *handling of contamination fees was explained. If the City is asked to come and remove contamination for a property owner, the City charges their cost for the service. If the property owner handles themselves, there are no fees.*

Commissioner Groat:

- How will the food organics waste program work? How will organics waste bags go in the bin and why must organics be separated from each other? *the processor picks out the bags of organic food waste from the other organic waste such as lawn clippings that are not bagged, and these are processed at two different locations. The process and licensing for processing organics is different for food waste versus other organics such as grass.*

Commissioner Silva:

- Will homeowners get in trouble for not properly separating their garbage and is there an appeal process for fines? *Anything that won't compost should not go in the organics bin, including pet waste and diapers. Cardboard should go in the recycle bin. Focus is on education. Enforcement is only considered after attempts to educate and inform. Fines could be appealed just like other fines in the City.*

Director Yasutake reported that the City Council will hear the first City budget in May. The budget should be adopted by City Council in June. City Works Day is May 18th at Lyons Park 9:30am-12noon. On May 26th Marcus will attend the Chamber Meet the Leaders luncheon, which will include a speaker from Reclamation. The Governor has issued an executive order on drought, directing SWRCB to come up with drought emergency regulations. By May 25th, the State Water board will put regulations in place.

Old Business

Public Works Fiscal Year 2022-23 Draft Operating Budget

Marie McKeeth reported that most budget items presented in the last meeting were moved forward except for the equipment to clean up oil spills they requested.

Environmental and Water Resources Fiscal Year 2022-23 Draft Operating Budget

Director Yasutake reported that no changes to the budget were made from what was presented in the last meeting and it will be moving forward. They are still waiting to hear back on their Capital Improvement Budget that will be presented in the next item under new business.

New Business

Environmental and Water Resources Fiscal Year 2022-23 Draft Capital Improvement Plan Budget

Director Yasutake presented detail of the Environmental and Water Resources Department's Capital Improvement budget.

Questions from the Commission:

Commissioner Groat:

- Will the water being considered have anything to do with Aerojet? *No, it will not.*

Chair Mutchler:

- How do you come up with the figures estimating costs of projects? *Estimates are given to all projects put out to bid, based on similar projects and forecasting a 15-20% increase in prices.*

Commissioner Widby:

- How do estimates compare to actual costs? *Specific examples were given when sometimes estimates are off and by how much.*

Commissioner Groat:

- Is there a plan for the future of your position? Is there someone you're mentoring? *The EWR Department has a very capable team. Not sure who would be interested. Todd Eising will be coming to the June Commission meeting.*

Adjournment

Meeting adjourned at 7:32 pm

Respectfully Submitted:

Jen Thiot, Administrative Assistant.

Approved:

Bob Mutchler, Utility Commission Chair.

DATE: May 12, 2022
TO: Utility Commissioners
FROM: Marcus Yasutake, Environmental and Water Resources Director
SUBJECT: **FOLSOM RESERVOIR RAW WATER DELIVERY RELIABILITY PROJECT**

BACKGROUND

On September 7, 2021, the Environmental and Water Resources Department issued a Request for Proposals for engineering consulting services for the Folsom Reservoir Raw Water Delivery Reliability Project with proposals due to the City of Folsom on November 5, 2021. The Cities of Folsom and Roseville, San Juan Water District, and the Reclamation staff, together the Technical Committee, evaluated the consultant submittal based on relevant project experience, the consultant's understanding of the background and requirements of the project, qualifications and experience of the consultant's design team, previous work with public water agencies and Reclamation, and proposal costs.

Stantec Consulting Services, Inc. was the only team to submit a proposal. Five other consulting firms contacted the City and indicated that they would not be submitting a proposal due to current workload or not having specific experience in one of the areas outlined above. Stantec's proposal meets all of the necessary qualifications and experience requested by the three agencies and the three agencies agree the proposal is responsive. Stantec Consulting Services, Inc. also has several projects and studies they completed with the Bureau of Reclamation and the three agencies.

DISCUSSION

The Cities of Folsom and Roseville and the San Juan Water District began a planning and feasibility study to identify the following:

- Working with each agency to determine the relative demands for sizing the facility
- Review of historic storage and hydrologic conditions to evaluate how often each facility under the different alternatives can be used
- Identify pros and cons of each alternative, including operations and maintenance requirements if the facility is Reclamation owned and operated or agency owned and operated
- Identify power supply options for each alternative
- Identify the environmental requirements for each option (CEQA and/or NEPA)

- Develop a schedule for any environmental requirements for each option
- Include drawings (profile not needed) of the layout/alignment and probable construction costs for each alternative
- Include probable engineering design and specification development costs for each alternative
- Work with each agency and Reclamation to determine if the agencies need to include a new point of diversion in their contracts with Reclamation for the use of new diversion facilities
- Identify any regulatory requirements and include a description of what the requirements might be for each alternative
- Discussions with Reclamation and the agencies about operations and maintenance /ownership of the facility
- Include an overall project schedule for each alternative that includes design, environmental and construction
- Identify other potential alternatives to be further discussed

The Environmental and Water Resources Director will provide an update to the Utility Commission regarding the status of this project and next steps.