



Utility Commission Regular Meeting

Approved Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
May 17, 2022
6:30 PM

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler, D. Groat, T. Widby, A. Silva, Z. Akhter, D. Kozlowski,
M. Menz

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Minutes

Approval of the Minutes of the April 19, 2022, Regular Meeting.

Commissioner Silva motioned to accept the minutes.

Commissioner Groat seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Groat, Akhter, Kozlowski, Menz

ABSTAIN: None

Directors' Reports

Director Yasutake, on behalf of Director Rackovan, noted that there was no report from Public Works; Director Rackovan is getting married this weekend.

Chair Mutchler:

- Please pass on our congratulations.

In EWR there are currently 3 vacancies: there are interviews this week for 2 maintenance worker positions in the Utility Maintenance division. The Water Treatment Plant Chief Operator position has also been posted, with a view to completing hiring within the next two months.

Tomorrow is City Works Day at Lions Park; an opportunity for school children and the public to learn about some of the services provided by the City, including police, fire, streets, water, and garbage collection.

The full budget is on the agenda for next Tuesday's City Council meeting. It is likely to be just discussed at the meeting, and adoption of the budget is not anticipated until one of the meetings in June.

Old Business

Public Works Fiscal Year 2022-23 Draft Operating Budget

Environmental and Water Resources Fiscal Year 2022-23 Draft Operating Budget

Director Yasutake noted that there are no changes to these items since the last meeting. These items have been kept on the agenda in case Commissioners have any follow up questions, and so that Directors can provide feedback on any questions raised by City Council.

New Business

Folsom Reservoir Raw Water Delivery Reliability Project.

Director Yasutake presented detail of current work being performed in partnership with San Juan Water District, the City of Roseville, and the Bureau of Reclamation.

Discussion with the Commission:

Commissioner Groat:

- Can consultants from a wider geographical area be contacted for proposals, to potentially get lower prices? *We do not limit geographically. We work with many national companies. The RFP is posted on our website so is open to all.*

Chair Mutchler:

- How many bids were received for this project? *Only one bid was received, but there were another five responses stating they would not be able to complete the project.*

Commissioner Groat:

- What was the contract amount? *About \$268,000. May potentially be partially included in Bureau of Reclamation budget.*

Commissioner Menz:

- Commented about the general shortage of engineers, resulting in engineering companies being overloaded and understaffed, and therefore not responding to requests for bids.

Commissioner Widby:

- Commented that based on the reputation of the firms who did respond, the project was well publicized.

Commissioner Akhter:

- Aren't we required to have a second bid? *No – per the Municipal Code, we are only required to solicit for bids, but not required to receive multiple bids. City Council can reject the bid and require that the department seeks additional bids.*

Commissioner Widby:

- Was this a qualifications-based selection; was it the principal criteria? *Yes - they had to have the experience; if there were multiple bids they would have been ranked on qualifications and experience, and the overall proposal, before considering cost. There is a method to evaluation of bids that changes based on the nature of the project.*

Chair Mutchler:

- Are we paying Reclamation for this water? Is it on a flat fee? *Under one contract we are; under two we are not. Director Yasutake then further explained the various contracts, associated costs and services.*

Commissioner Menz:

- So, we have 27,000 AF of 'historic water' that is essentially free, plus 7,000 AF that we can pay for if needed? How much of this are we using? *Yes; We use about 18,000 of the allotted 27,000 AF. This year we'll be using about 1,000AF of the 7,000 AF (the most we have used in the past was 4,000 of the 7,000 AF).*

Commissioner Groat:

- Who pays when the temporary floating system is set up and used? *Reclamation; It comes out of the Central Valley Project.*

Chair Mutchler:

- Do you think we will be revisiting this in the September meeting? *It is more likely to be in October or later, to allow time for discussion with Reclamation.*

Commissioner Widby:

- Commented that it is a great project but each of the interested parties may have a different opinion on what action to take, based on their institutional arrangements.

Commissioner Menz:

- Commented that he felt the parties would agree to move forward with the project.

Adjournment

Meeting adjourned at 7:50 pm

Respectfully Submitted:



Emma Atkinson, Administrative Assistant.

Approved:



Bob Mutchler, Utility Commission Chair.