



CITY OF
FOLSOM
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CITY OF FOLSOM
LIBRARY COMMISSION AGENDA
REGULAR MEETING
FOLSOM PUBLIC LIBRARY
411 STAFFORD STREET, FOLSOM, CA
August 16, 2022
6:30 p.m.

Notice Regarding Remote Participation

Effective July 7, 2022, the City of Folsom is returning to all in-person City Council, Commission, and Committee meetings. Remote participation for the public will no longer be offered. Everyone is invited and encouraged to attend and participate in City meetings in person.

1) Call to Order

2) Roll Call **Commission Members:** Fred Batt____ Julie Moore____
Ann Marie Hutto____ Colleen Shannon____
Vijay Jonnalagadda____ Jun Zhang____
Dianna Laney____

3) Approval of Minutes

a. March 15, 2022

4) Business from the Floor

5) Reports & Presentations

- a. Summer Reading Program 2022 Final Summary
- b. Monthly Statistics
 - i. March 2022
 - ii. April 2022
 - iii. May 2022
 - iv. June 2022
 - v. July 2022

6) Library Director's Report

7) Commissioner Comments

8) Adjournment

Notice:

As presiding officer, the Library Commission Chair has the authority to preserve order at all Library Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability – related modification or accommodation to participate in this meeting, please contact the library at 916-461-6145. Requests must be made as early as possible and at least one-full business day before the start of the meeting. Any documents produced by the city and distributed to the Library Commission regarding any item on this agenda will be made available at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours and online: <https://www.library.folsom.ca.us/about/library-commission>.

LIBRARY COMMISSION MINUTES
Regular Meeting
March 15, 2022

1) **Call to Order**

The meeting was called to order at 6:31 p.m. by Commission Chair Moore.

2) **Roll Call**

Present: Commissioners: Batt, Hutto, Laney, Moore, Zhang.

Absent: Commissioners: Jonnalagadda, Shannon.

3) **Approval of Minutes**

Commissioner Laney moved to approve the February 15, 2022 Minutes as written.
Commissioner Hutto seconded. Motion carried.

AYES: Commissioners: Batt, Hutto, Laney, Moore, Zhang.

NOES: Commissioners: None.

ABSENT: Commissioners: Jonnalagadda, Shannon.

ABSTAIN: Commissioners: None.

4) **Business from the Floor**

None.

5) **Reports & Presentations**

- a. Library Director Lori Easterwood presented information about the Palace Project App, a new statewide e-reading app. This app features mostly youth items now, but the Folsom Overdrive collection will be added to this platform soon too. Library Director Easterwood responded to comments and questions from the Library Commission.
- b. Library Director Lori Easterwood presented the monthly statistics for February 2022.

Library Director Easterwood responded to comments and questions from the Library Commission.

6) Teen Liaison Report

Teen Liaison Srigowri Akkipeddi reported on the following:

- Teens have had more volunteer opportunities lately including library cleaning shifts and helping at the Friends of the Folsom Library's book sale. There will also be volunteer opportunities at some of the children programming events in the spring.

The Teen Liaison responded to questions from the Library Commission.

7) Library Director's Report

Library Director Lori Easterwood reported on the following:

- Library programs are back!
- The Library Technician position was filled by Sangeetha Janagam, one of our current Library Assistants. We will be recruiting for a Library Assistant now.
- The Friends of the Folsom Library earned \$5,548 from the March book sale.
- Librarian Amanda Perez will be working Monday through Friday now to help assist with city wide volunteer projects.
- The Book-to-Action grant this year will feature the book *The Buy Nothing, Get Everything Plan: Discover the Joy of Spending Less, Sharing More, and Living Generously* by Liesl Clark and Rebecca Rockefeller. The purpose of this grant is for participants to read the book and put the ideas from the book into practice. Programs will include an author talk, a recycling program for kids, a mending program, a jigsaw puzzle swap, and more. The Book-to-Action finale will be held on June 18.

Library Director Easterwood responded to comments and questions from the Library Commission.

8) Commissioner Comments

Commissioner Zhang stated that it is great to be back in person, and he is excited for all the programs to be back.

Commissioner Laney commented that she is excited about the Book-to-Action grant, especially the finale and how she can support this program. She plans to share and post library programs to the Folsom Plan Area online groups.

Commissioner Hutto inquired about how the growth in Folsom will impact the programs, and how the library will plan for changes. She also stated that the Book-to-Action grant will be fun and a timely topic for the community.

Library Director Lori Easterwood stated that Sacramento Public Library has not started their youth programming back up, so we are currently drawing patrons from all over the region. As we see programs filling up, the library will definitely have to expand programs.

Commissioner Batt inquired about what happens to the unused money budgeted for salaries and asked if there was any update on the café space.

Library Director Lori Easterwood commented that the unused money goes into the general fund. She also informed the commission that a subcommittee formed to assess all vacant city properties; the café was included in this assessment, so the decision for the space is now up to the direction of city council.

Commissioner Moore was curious if the library will be opening back up on Sundays and wondered if the city council by-district system will affect commission appointees.

Library Director Lori Easterwood stated that the budget is still in process, but if opened another day, the library will likely open Mondays instead of Sundays. She will notify the commission on any changes once the budget has been approved and will follow up on any by-district changes once she knows.

9) Adjournment

Meeting adjourned at 7:11 p.m.

A handwritten signature in cursive script, appearing to read 'Alicia Klausing', written over a horizontal line.

Alicia Klausing
Secretary to the Library Commission

DATE: August 16, 2022
TO: Library Commission Members
FROM: Debbie Centi, Librarian

SUBJECT: **FINAL REPORT ON SUMMER READING PROGRAM 2022**

BACKGROUND

The 2022 Summer Reading Program began May 28 and ended July 31. The goals of the program were to encourage children, teens, and adults to read during the summer months and to promote library visitation. These goals were accomplished by providing reading incentives and by offering quality library programs and events for a wide range of ages. The success of the program was due to the support given by library staff, a team of teen volunteers, and the Friends of the Folsom Public Library.

ANALYSIS

Participants numbered 1,663 with 1,161 of those reading five books or more to complete the program. Participants of all ages read a total of 18,502 books over the course of the summer!

- 1,663 Total Participants
- 938 readers participated online through the Beanstack app
- 725 readers played the paper Bingo game
- Completions: 1,161
- Completion rate: 69%
- Total Books Read: 18,502

Participant breakdown:

- 322 Prereaders (ages 0-5)
- 1,108 Readers (ages 6-18)
- 233 Adults

Program goals were attained by signing up participants online and by the distribution of paper Bingo game sheets in the library. Incentive prizes for youth included a new paperback book and entry into a grand prize drawing for \$100.00 gift cards to local merchants. Adults earned entry into the grand prize drawing.

Social and educational offerings for children and adults encouraged in person visits to the library and included daily story times, weekly craft and Lego programs and monthly book clubs. 75 story times were provided with 3,853 in attendance. Attendance for all library programs this summer numbered 4,671.

The success of the 2022 Folsom Public Library Summer Reading Program was a direct result of the commitment of staff, volunteers, and the community. It has become a popular and important part of the summer experience for a large number of youth in Folsom. Further, parents and other adults in Folsom are setting a positive example for children and teens by participating in the program.

RECOMMENDATION / LIBRARY COMMISSION ACTION

Staff presents this information to the Library Commission for review and comment only. No Library Commission action is required.

Respectfully submitted,



Debbie Centi, Librarian



	Feb 2022	Mar 2022	Mar 2021	YTD 21-22	YTD 20-21	% Change	
All items checked out or renewed in Folsom	36,169	42,801	34,599	374,167	226,681	65%	
Folsom items checked out or renewed system wide	43,460	50,454	35,608	443,008	245,221	81%	
eBook/eAudio items checked out (Overdrive & Enki)	4,631	5,044	5,820	44,137	57,104	-23%	
Self check usage	52%	51%	42%	50%	26%	92%	
Database Sessions (Mango & NYT**) EBSCO (ended 12/2021)	287	190	251	2,461	4,841	-49%	
Public Computer Sessions	912	1,306	287	7,492	1,520	393%	
Website Visits	10,717	13,670	8,631	109,781	91,248	20%	
Library visits - In Building & Take-Out Service	11,238	14,878	8,121	107,224	55,829	92%	
New library cards issued	166	250	116	1,901	965	97%	
Number of items loaned to other libraries	4,326	4,415	6,200	44,936	50,270	-11%	
Number of items borrowed from other libraries	4,838	5,289	7,410	46,534	52,896	-12%	
Items added (physical items)	690	795	1,277	7,807	9,134	-15%	
eItems added - Northnet Consortium	205	733	475	3,512	4,224	-17%	
eItems added - Folsom only	59	48	90	459	213	115%	
Volunteer hours worked:							
	Shelving	39	128	42	466	154	203%
	Library Programs	0	0	0	139	0	N/A
	Miscellaneous	86	31	83	819	532	54%
	Total	125	159	125	1,424	686	108%
Programming(# held/attendance):							
	Adult	2/13	3/31	2/12	22/227	11/70	100%/224%
	Teen	1/17	0	1/5	5/84	3/33	67%/155%
	Youth	5/46	37/2,131	10/3,951	184/7,463	87/50,322*	111%/-85%
	Outreach	0	3/65	0	9/138	0	N/A
	Tours	3/71	1/21	0	7/234	0	N/A
	Total	11/147	44/2,248	13/3,968	227/8,146	101/50,425	125%/-84%
Total Items in Collection:		95,476					
Total Items in Digital Collection (Folsom & Consortium):		99,544					
Total Registered Borrowers:		32,953					

*Includes online programs, **No NYT March stats



	Mar 2022	Apr 2022	Apr2021	YTD 21-22	YTD 20-21	%Change
All items checked out or renewed in Folsom	42,801	38,521	31,148	412,688	257,829	60%
Folsom items checked out or renewed system wide	50,454	47,430	34,165	490,438	279,386	76%
eBook/eAudio items checked out (Overdrive & Enki)	5,044	5,128	4,712	49,265	61,816	-20%
Self check usage	51%	53%	44%	51%	28%	82%
Database Sessions (Mango & NYT**) EBSCO (ended 12/2021)	332	174**	291	2,967	5,370	-45%
Public Computer Sessions	1,306	1,184	362	8,676	1,882	361%
Website Visits	13,670	12,591	N/A	122,372	91,248	34%
Library visits - In Building & Take-Out Service	14,878	14,378	8,079	121,602	63,908	90%
New library cards issued	250	228	118	2,129	1,083	97%
Number of items loaned to other libraries	4,415	4,234	5,562	49,170	55,832	-12%
Number of items borrowed from other libraries	5,289	4,417	5,711	50,951	58,607	-13%
Items added (physical items)	795	967	1,513	8,774	10,647	-18%
eItems added - Northnet Consortium	733	234	777	3,746	5,001	-25%
eItems added - Folsom only	48	62	161	521	374	39%
Volunteer hours worked:						
Shelving	128	40	34	506	188	169%
Library Programs	0	0	0	139	0	N/A
Miscellaneous	31	107	70	926	602	54%
Total	159	147	104	1,571	790	99%
Programming(# held/attendance):						
Adult	3/31	5/46	2/11	27/273	13/81	108%/237%
Teen	0	1/12	1/10	6/96	4/43	50%/123%
Youth	37/2,131	39/1,788	19/3,665	223/9,251	106/ 53,987*	110%/-83%
Outreach	3/65	1/700	0	10/838	0	N/A
Tours	1/21	6/151	0	13/385	0	N/A
Total	44/2,248	52/2,697	22/3,686	279/10,843	123/54,111	127%/-80%
Total Items in Collection:		94,716				
Total Items in Digital Collection (Folsom & Consortium):		98,547				
Total Registered Borrowers:		33,190				

*Includes online programs, **No NYT April stats



	Apr 2022	May 2022	May 2021	YTD 21-22	YTD 20-21	% Change
All items checked out or renewed in Folsom	38,521	38,517	32,925	451,205	290,754	55%
Folsom items checked out or renewed system wide	47,430	45,969	36,595	536,407	315,981	70%
eBook/eAudio items checked out (Overdrive & Enki)	5,128	5,366	5,311	54,631	67,127	-19%
Self check usage	53%	53%	44%	51%	29%	76%
Database Sessions (Mango & NYT) EBSCO (ended 12/2021)	285	321	278	3,399	5,648	-40%
Public Computer Sessions	1,184	1,229	411	9,905	2,293	332%
Website Visits	12,591	13,228	12,524	135,600	103,772	31%
Library visits - In Building & Take-Out Service	14,378	13,350	8,574	134,952	72,482	86%
New library cards issued	228	255	142	2,384	1,225	95%
Number of items loaned to other libraries	4,234	4,103	5,125	53,273	60,957	-13%
Number of items borrowed from other libraries	4,417	4,434	5,801	55,385	64,408	-14%
Items added (physical items)	967	1,143	1,669	9,917	12,316	-19%
eItems added- Northnet Consortium	234	283	888	4,029	5,889	-32%
eItems added - Folsom only	62	62	47	583	421	38%
Volunteer hours worked:						
Shelving	40	38	31	544	219	148%
Library Programs	0	14	4	153	4	N/A
Miscellaneous	107	117	84	1,043	686	52%
Total	147	169	119	1,740	909	91%
Programming(# held/attendance):						
Adult	5/46	9/132	2/9	36/405	15/90	140%/350%
Teen	1/12	1/5	1/5	7/101	5/48	40%/110%
Youth	39/1788	33/1722	24/2527	256/10973	130/56514*	97%/-80%
Outreach	1/700	1/2550	0	11/3388	0	N/A
Tours	6/151	2/49	0	15/434	0	N/A
Total	52/2697	46/4458	27/2541	325/15301	150/56652*	117%/-73%
Total Items in Collection:		95,172				
Total Items in Digital Collection (Folsom & Consortium):		94,644				
Total Registered Borrowers:		33,463				

*Includes online programs,



	May 2022	June 2022	June 2021	YTD 21-22	YTD 20-21	% Change	
All items checked out or renewed in Folsom	38,517	45,585	45,012	496,790	335,766	48%	
Folsom items checked out or renewed system wide	45,969	53,641	50,034	590,048	366,015	61%	
eBook/eAudio items checked out (Overdrive & Enki)	5,366	5,845	5,419	60,476	72,546	-17%	
Self check usage	53%	52%	45%	51%	30%	70%	
Database Sessions (Mango & NYT) EBSCO (ended 12/2021)	321	280	260	3,679	5,908	-38%	
Public Computer Sessions	1,229	1,493	618	11,398	2,911	292%	
Website Visits	13,228	15,832	14,261	151,432	118,033	28%	
Library visits - In Building & Take-Out Service	13,350	17,277	12,074	152,229	84,556	80%	
New library cards issued	255	366	252	2,750	1,477	86%	
Number of items loaned to other libraries	4,103	4,425	5,447	57,698	66,404	-13%	
Number of items borrowed from other libraries	4,434	4,849	5,907	60,234	70,315	-14%	
Items added (physical items)	1,143	1,144	1,535	11,061	13,851	-20%	
eItems added - Northnet Consortium	283	401	333	4,430	6,222	-29%	
eItems added - Folsom only	62	295	366	878	787	12%	
Volunteer hours worked:							
	Shelving	38	38	46	582	265	120%
	Library Programs	14	197	140	350	144	N/A
	Miscellaneous	117	98	94	1,141	780	46%
	Total	169	333	280	2,073	1,189	74%
Programming (# held/attendance):							
	Adult	9/132	10/63	2/12	46/468	17/102	170%/359%
	Teen	1/5	0	0	7/101	5/48	40%/110%
	Youth	33/1722	45/2124	18/597	301/13097	148/57111*	103%/-77%
	Outreach	1/2550	1/7	1/6	12/3395	1/6	N/A
	Tours	2/49	0	0	15/434	0	N/A
	Total	46/4458	56/2194	21/615	381/17495	171/57267*	123%/-69%
Total Items in Collection:		95,670					
Total Items in Digital Collection (Folsom & Consortium):		91,307					
Total Registered Borrowers:		33,843					

*includes online programs



	June 2022	July 2022	July 2021	YTD 22-23	YTD 21-22	% Change	
All items checked out or renewed in Folsom	45,585	46,906	51,932	46,906	51,932	-10%	
Folsom items checked out or renewed system wide	53,641	55,307	60,160	55,307	60,160	-8%	
eBook/eAudio items checked out (Overdrive & Enki)	5,845	6,224	5,368	6,224	5,368	16%	
Self check usage	52%	52%	48%	52%	48%	8%	
Database Sessions (Mango & NYT) EBSCO (ended 12/2021)	280	1987*	335	1987*	335	#VALUE!	
Public Computer Sessions	1,493	1,462	791	1,462	791	85%	
Website Visits	15,832	13,863	15,034	13,863	15,034	-8%	
Library visits - In Building	17,277	16,773	13,517	16,773	13,517	24%	
New library cards issued	366	405	274	405	274	48%	
Number of items loaned to other libraries	4,425	4,605	6,095	4,605	6,095	-24%	
Number of items borrowed from other libraries	4,849	5,004	6,046	5,004	6,046	-17%	
Items added (physical items)	1,144	1,279	917	1,279	917	39%	
eItems added - Northnet Consortium	401	241	335	241	335	-28%	
eItems added - Folsom only	295	28	30	28	30	-7%	
Volunteer hours worked:							
	Shelving	38	36	49	36	49	-27%
	Library Programs	197	182	139	182	139	31%
	Miscellaneous	98	94	93	94	93	1%
	Total	333	312	281	312	281	11%
Programming(# held/attendance):							
	Adult	10/63	6/31	2/15	6/31	2/15	200%/107%
	Teen	0	0	0	0	0	0
	Youth	45/2124	47/2451	24/1102	47/2451	24/1102	96%/122%
	Outreach	1/7	1/7	1/20	1/7	1/20	0%/-65%
	Tours	0	0	0	0	0	0
	Total	56/2194	54/2489	27/1137	54/2489	27/1137	100%/119%
Total Items in Collection:		96,194					
Total Items in Digital Collection (Folsom & Consortium):		91,056					
Total Registered Borrowers:		34,230					

*does not include July NYT stats