



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

**MAKE A DIFFERENCE
BY
IMPROVING THE ENVIRONMENT**

SCHOOL, LOCAL BUSINESS, CIVIC GROUPS

**VOLUNTEER
TO**

ADOPT-A-STREET

FOR INFORMATION:
Mark Rackovan
Public Works Department
City of Folsom
50 Natoma Street
Folsom, CA 95630
(916) 351-3370
mrackovan@folsom.ca.us

ADOPT-A-STREET PROGRAM

INTRODUCTION

The Adopt-a-Street Program is based on the CalTrans Adopt-A-Highway Program. It is a program where schools, local businesses, civic groups, or organizations volunteer to pick up litter and/or perform weed abatement activities on City streets. An offshoot of this program is the Adopt-A-Track Program, where organizations can volunteer to adopt a portion of an historic rail track. The area adopted can be as large as you would like, but no less than 0.5 miles. Volunteers are encouraged to pick up litter/perform weed abatement as often as possible, but are required to at least once every two months. The City will provide trash bags and disposal of filled bags. To acknowledge a volunteer's contribution to the Adopt-A-Street program, the City will install and maintain a sign at each end of the adopted area with the name of the sponsoring organization. Volunteers will also receive a Certificate of Participation from the City of Folsom.

The Adopt-A-Street Program has proven to be a success. It has boosted pride in our City and improved the environment for residents and visitors. Anyone interested in this very worthwhile program should contact:

Mark Rackovan
Public Works Department
City of Folsom
50 Natoma Street
Folsom, CA 95630
(916) 351-3370
mrackovan@folsom.ca.us

City of Folsom
Adopt-A-Street
A Program of Litter Control

1. ***What is the Adopt-A-Street Program?***

It is a program where organizations take on the responsibility of litter removal and/or weed abatement and other maintenance tasks for right-of-ways in the City of Folsom. Volunteers are asked to make a two-year commitment to the program. In return, the organization will receive a Certificate of Participation from the City. Also, the City will place a sign, recognizing the organization, at each end of the adopted street section.

2. ***How does one get into the program?***

Contact Mark Rackovan, Public Works Department, 50 Natoma Street, Folsom, California, 95630, (916) 351-3370.

3. ***Is this like the Adopt-A-Highway Program sponsored by the California Department of Transportation?***

Yes.

4. ***Can any organization get involved?***

Yes, just write or call us, tell us your organization's name, and which street, or streets, you are interested in. The City does require the organization to submit an application, provide proof of commercial general liability and Workers Compensation Insurance (as applicable), and provide a signed copy of the attached Release of Liability from all volunteers prior to commencing work.

5. ***Is there a minimum length of street to be considered?***

Yes, a minimum of 0.5 miles is necessary in order to adequately show a change in status. Exceptions may be made for difficult areas.

6. ***Who provides the signs?***

The City will install and maintain an Adopt-A-Street sign identifying the sponsoring organization. Addresses or telephone numbers are not permitted on the signs.

7. ***How much maintenance is necessary if chosen?***

Volunteers are asked to pick up litter and/or perform weed abatement activities as often as they can, but at least once every two months.

8. ***Who provides and picks up the trash bags?***

To be picked up by the City, organizations are required to use trash bags provided by the City. Upon notification, the City will pick up the filled bags from the edge of the roadway.

City of Folsom
Adopt-A-Street Application (Page 1)
(To be completed by the Organization)

Name of Organization

Date_____

Address

Phone_____

City, State Zip Code

Approximate number of people participating in each cleanup?

Street Section you are interested in adopting? List in order of preference.

1. _____
2. _____
3. _____

Adopter will constantly be aware of the hazards that can be involved along the street and will instruct their individuals in safety precautions that should be adhered to during all operations. Where possible, parking on the street will be avoided. The Program Coordinator will discuss the best methods of accessing the street.

The adopter agrees to indemnify and hold harmless the City of Folsom, the City Council Members, and employees from all liability, judgment, costs, expenses, and claims of damages, or alleged damages of any nature whatsoever to any individual or property arising out of the performance or non-performance of said work. Attached is a Certificate of Insurance for General Liability in the amount of at least \$1 million, and a separate Endorsement naming the City of Folsom as additional insured. Businesses must also attach proof of Workers Compensation Insurance. All volunteers will sign a copy of the attached Release of Liability prior to commencing work.

Authorized Signature_____

Print Name_____

Date_____

City of Folsom Adopt-A-Street Application (Page 2)

If, in the sole judgment of the City, it is found that the adopter is not meeting the terms and conditions of this agreement, the City may terminate the adoption agreement and remove the signs.

The adopter has provided proof of, and shall continue to maintain, commercial General Liability Insurance and a separate Endorsement naming the City of Folsom as additional insured. Business organizations have also provided proof of Workers Compensation Insurance. Failure to maintain adequate insurance will result in cancellation of this agreement.

Adopters shall provide name information for signs within ten days of execution of agreement. The City retains its right to reject, without cause or explanation, any information the City determines unacceptable.

The City recognizes _____ as the adopter for _____.
_____ accepts the responsibility of picking up litter and/or performing weed abatement activities on this section of the street and promoting a litter-free environment in the community for a period beginning _____ and ending _____ (minimum of two years.)

David E Miller
Public Works/Community Development Director

Date

Authorized Signature for Adopter

Date

Print Name

Attachment: Certificate of Insurance for General Liability and a separate Endorsement naming the City of Folsom as additional insured.

ADDITIONAL CONDITIONS OF ADOPT-A-STREET APPLICATION

The (Name of Adopter) specifically agrees to the following provisions and conditions of its application:

- 1. The (Name of Adopter) are adopting (Name of Adopted Street and Cross Streets Defining End Points) for the sole purpose of removal of debris along and adjacent to the street.
2. The scope of permission granted to The (Name of Adopter) is specifically limited to the tasks referred to in paragraph number 1.
3. The (Name of Adopter) will not permit any of its volunteers to participate in removal of debris within the adopted area, unless that volunteer has signed the attached Release of Liability and the (Name of Adopter) have provided the City with a signed copy.
4. It is understood that The (Name of Adopter) members participating in activities under this Adopt- A-Street program are volunteers and not under the direction of the City of Folsom and are not entitled to health benefits or worker's compensation coverage in the event of an injury occurring during volunteer activities.
5. The (Name of Adopter) will immediately notify Bob Horn, Street Superintendent, at 916-355-8340, in the event of any injuries or property damage sustained during the performance of the work described in paragraph number 1, or in the event of any other problems or incidents occurring while engaging in activities under this Adopt-A-Street Program.
6. The (Name of Adopter) will park only in locations designated for parking while participating in activities under this Adopt-A-Street Program.
7. The (Name of Adopter) will not engage in activities under this Adopt-A-Street Program on the sections of the adopted areas while construction activity is underway in or adjacent to those areas.
8. The (Name of Adopter) will not walk on the roadway except for crossing at designated crosswalks while participating in activities under this Adopt-A-Street Program.
9. The (Name of Adopter) will notify Bob Horn, Street Superintendent, at 916-355-8340, prior to engaging in activities under this Adopt-A-Street Program.

On behalf of The (Name of Adopter), I have read the above conditions and provisions relating to our organization adopting the street and we agree to the conditions and provisions as outlined above. I am authorized by The (Name of Adopter) to sign this agreement on their behalf.

Authorized Representative for (the Adopter):

Printed Name Signature Date

Application Accepted by the City of Folsom:

Authorized Representative for the City of Folsom: David E Miller, Public Works/ Community Development Director Date

Attachment: Certificate of Insurance for General Liability and a separate Endorsement naming the City of Folsom as additional insured.

(Name of Adopter)

Release of Liability

Read Carefully - This is a release of liability

TO: The (Name of Adopter), The City of Folsom, and to each of your officers, agents, employees, members and volunteers.

In consideration of permission to enter onto any of your property or to participate as an unpaid volunteer for litter removal or other activities on (Street name to be adopted, and cross streets that mark end points), I hereby release, waive and discharge the (Name of Adopter), the City of Folsom, City Council members, adjacent private property owners, and their officers, agents, employees, members and volunteers, individually and collectively from any and all liabilities and claims for injuries and damages of any kind or character, known or unknown, fixed or contingent, which I, my heirs or survivors may have now or at any time in the future caused by or arising out of any activity related to (Name of Adopter) litter removal. I promise to hold each of you harmless from any such liabilities or claims.

I voluntarily accept any/all risks and dangers of voluntary participation in all litter removal or other activities. I realize not all of such risks are known including but not limited to, movement and handling of equipment and materials, pot holes and obstacles, contact with pesticides and herbicides, inexperienced co-volunteers and supervisor and close proximity to traffic along the above named streets.

I expressly acknowledge that I am participating as a volunteer and not under the direction of the City of Folsom. I acknowledge and agree that I am not entitled to any medical or worker's compensation benefits from the City of Folsom in the event I am injured during the performance of any volunteer work covered by this release.

I expressly waive and give up any and all rights which I may have under the provisions of California Civil Code Sec. 1542 (or any similar law) which reads as follows: "A general release does not extend to claims which the creditor does not know or expect to exist in his/her favor at the time of executing the release, which if known by him/her must have materially affected his/her settlement with the debtor."

I understand that I have the right to have an attorney of my choice to review this release of liability and to advise me of the meaning of its terms. By executing the release of liability, I acknowledge that I have consulted with an attorney of my choice about the meaning of its terms or I hereby knowingly, freely and intelligently waive my right to consult with an attorney of my choice prior to executing this release of liability.

This release will remain in effect until canceled in writing and delivered to an authorized representative of the (Name of Adopter) and received by the City of Folsom.

Dated _____ Signature _____

Print Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

Witness: _____

Office use only: Received on (date): _____ By: _____

Think Safety!

The Safe Way is the Best Way

You will be working in areas that demand attention to safety! Follow these “SAFETY TIPS” to protect yourself and others during litter collection:

- ◆ Wear light or bright colored clothing
- ◆ Wear heavy gloves
- ◆ Wear proper clothing for the season
- ◆ Face oncoming traffic
- ◆ Stop work in any inclement weather
- ◆ Be alert for holes and obstacles
- ◆ Watch footing when working on slopes
- ◆ Be alert for snakes, etc. in summer
- ◆ Avoid overexertion
- ◆ Drink plenty of water or other liquids to prevent dehydration
- ◆ Avoid contact with poisonous weeds
- ◆ Avoid any areas where pesticides or herbicides have been applied (e.g., ponded water harboring vegetation)
- ◆ Children under 14 years of age should not be involved in this program
- ◆ The City recommends at least one adult supervisor per four youths
- ◆ Wear leather boots or shoes when using a litter pickup stick

Be Prepared!

- Bring a first aid kit.
- Have transportation available at all times.
- Bring containers for glass and aluminum can collection. Earn extra money for your organization by recycling.
- For more information about trash bags, disposal of filled trash bags, or reporting damage to signs, contact Public Works Streets Division at 916-355-8344.

* * *