



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

May 16, 2023

6:30 PM

REGULAR UTILITY COMMISSION AGENDA

CALL TO ORDER

ROLL CALL

Utility Commission Members:

Zaid Akhter, Lisa Ladd, Mark Menz, Amanda Ross, Aaron Silva, Bhaskar Vempati and Tad Widby

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on May 12, 2023).

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

1. Approval of the Minutes of the April 18, 2023 Regular Meeting

DIRECTORS' REPORTS

NEW BUSINESS

1. 2022 Water Use Recap

Future Meetings

June 20, 2023	6:30 pm	Regular Meeting	City Hall
July 18, 2023	6:30 pm	Regular Meeting	City Hall
August 15, 2023	6:30 pm	RECESS	

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



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Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
April 18, 2023
6:30 PM

Call to Order

Chair Menz called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: Z. Akhter, L. Ladd, M. Menz, A. Silva, B. Vempati,

ABSENT: A. Ross, T. Widby

STAFF PRESENT: Marcus Yasutake: Environmental & Water Resources Director
Mark Rackovan: Public Works Director
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None.

Minutes

Approval of the Minutes of the March 21, 2023, Regular Meeting.

Commissioner Silva motioned to accept the minutes.

Commissioner Ladd seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Akhter, Menz, and Vempati.

ABSENT: Commissioners Ross, Widby.

ABSTAIN: None.

Directors' Reports

Director Rackovan reported that the City is hosting the City Works Day on May 17 at Lions Park, providing an opportunity for elementary school students and the general public to learn about the work of various City departments. On the same day, the American Public Works Association is also hosting a ROADEO competition at the Rodeo grounds where operators from local agencies will demonstrate their skills using construction equipment.

Director Rackovan also announced he will be retiring effective July 31st this year.

Commissioner Menz: Is there any plan to prepare for the various retirements of senior staff that are anticipated during the next few years?

Director Rackovan: Public Works has conducted a succession planning effort through which Senior Civil engineers have participated in rotating Assistant Director responsibilities and in the budget process, so the dept is well positioned and capable of filling retirements. The Community Development department also has qualified personnel to fill the roles of potential retirees. The Parks and Recreation Director is also retiring, and a replacement has been selected.

Director Yasutake: As part of City-wide succession planning, each department has submitted a list of potential retirees to the City Manager. In EWR the current Section Manager is closer to retirement than the Director. There is one confirmed employee who will be retiring within the year, and there are potential candidates for this position within the department.

Director Yasutake reported that a new employee has started in the Utility Maintenance division, so there is just one open position within the department. At the City Council's first meeting in May, the full budget from all departments will be presented.

The Waste Discharge Requirement, associated with closure of the landfill at the current Corporation Yard on Leidesdorff, is expected to be rescinded within the month. This is good news as it removes the burden of regulatory requirements.

Old Business

- **Folsom Water Vision Update:**

Director Yasutake summarized the proposed planning effort for water supplies for the City, including the development of a stakeholder group. This was presented to City Council in February, so the full presentation and discussion is available on the appropriate webcast. Information was also presented to the Planning Commission and the Parks and Recreation Commission. City Council agreed with the stakeholder group approach. They requested that all members of the Utility Commission participate in the stakeholder group, therefore it is proposed that stakeholder group meetings be scheduled to coincide with Utility Commission meetings. It is expected that there will be up to 6 meetings starting in September 2023, and wrapping up by end of following year.

Director Yasutake reported that there are already volunteers to join the stakeholder group from the Planning Commission, Parks and Recreation Commission and City Council. He has also been in contact with various businesses and organizations within the community. Commissioners were invited to reach out to Director Yasutake for further discussion.

New Business

- **Environmental and Water Resources Fiscal Year 2023-24 Capital Improvement Plan (CIP) Preliminary Budget:**

Director Yasutake explained the funding sources (rate funds and capital funds) used by the department. He then provided detail of four new projects proposed to start in the new fiscal year, and responded to questions from the Commission:

Tower Tank Rehabilitation Project:

Commissioner Menz: Is this an existing tank, or new construction? *Existing.*

Commissioner Vempati: How often do tanks need to be recoated? *It can vary, but usually after about 20 years. It is possible to do spot repairs on the inside or outside. For this tank, due to its condition, it makes more sense to recoat the entire tank.*

Commissioner Menz asked if service will be impacted. *No – work is completed during winter when there is the lowest for water.*

Commissioner Menz: Will they return and complete the outside later? *Work on the inside and outside is completed within the same window. This is the more cost effective approach.*

Water Treatment Plant Caustic Soda System Project:

Commissioner Vempati: What is the typical pH of the water? 8.5.

Basin 4 Sewer Project Phase 2:

No questions

Basin Orangevale Ave and Mountain Oak PS Rehabilitation Project:

No questions

Director Yasutake informed the Commission that he will provide a status update on Fiscal Year 2022-23 CIP projects at the July meeting.

Adjournment

Meeting adjourned at 7:15 pm.

Respectfully Submitted:

Emma Atkinson, Administrative Assistant.

Approved:

Mark Menz, Utility Commissioner Chair.

NEW BUSINESS
Item 1
Utility Commission
Meeting Date: 5/16//23

DATE: May 9, 2023
TO: Utility Commissioners
FROM: Marcus Yasutake, Environmental and Water Resources Director
SUBJECT: **2022 WATER USE RECAP**

DISCUSSION

The Environmental and Water Resources Director will present the City's water use data from 2022. Information will include monthly demands for 2022 as well as total demand for 2022.