

**CITY OF FOLSOM**  
**PARKS AND RECREATION COMMISSION**  
**TUESDAY, JUNE 06, 2023**  
**REGULAR MEETING AGENDA**  
**6:30 P.M.**  
**CITY COUNCIL CHAMBERS**  
**50 NATOMA STREET, FOLSOM, CALIFORNIA**  
[www.folsom.ca.us](http://www.folsom.ca.us)

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Brian Wallace, Matt Hedges, Marina Leight, Jennifer Tarbox, Samantha Davidson, Bill Davis, Alayna Wagner
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
  - A. April 12, 2023 Meeting Minutes
6. **SCHEDULED PRESENTATIONS:**
  - A. Folsom Blvd. Overcrossing Feasibility Study Update
    - Presented by Brett Bollinger, Senior Trails Planner
  - B. Parks and Recreation Month
    - Presented by Tom Hellmann, Recreation & Cultural Services Manager
7. **ACTION ITEMS:**
  - A. Swearing in of New Commissioner
    - Alayna Wagner
8. **COMMITTEE REPORTS:**
  - Planning & Development (Leight, Davidson)
  - Budget / Finance (Hedges, Wallace, Davis)
  - Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)
  - Sports & Recreation (Leight, Tarbox, Davis)
  - Public Private Partnership Ad Hoc Committee (Hedges, Davidson)
  - Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace)
9. **INFORMATIONAL ITEMS:**
  - A. Budget Update
  - B. Monthly Reports
  - C. Director's Report
    - i. List of Subcommittee / Ad Hoc Committee Assignments
10. **COMMISSIONER COMMENTS:**

12. **ADJOURNMENT:**

*Notice:* Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two-full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us). Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
WEDNESDAY, APRIL 12, 2023  
SPECIAL MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Matt Hedges, Jennifer Tarbox, Samantha Davidson, Bill Davis  
Commission Members Absent: Marina Leight
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** We had one request to speak – Community Member Vishnu Balraj. Wanted to discuss Park Site 52 (Russell Ranch Park) and the lack of progress. Offered to volunteer to plant some trees and clean up the area. Good for the City as a whole and the immediate community.
5. **APPROVAL OF MINUTES:**
  - A. March 07, 2023 Meeting Minutes

Motion by Commissioner Davidson, Second by Commissioner Tarbox to approve the March 07, 2023, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Wallace, Davidson, Hedges, Tarbox, Davis  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: Leight  
**ABSTAIN:** Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
  - A. USA Softball Grant Award Presentation
    - Jeff Morrow, the CEO and Commissioner for the USA Softball Program. was in attendance to present the award and give a presentation regarding the organization. Presented the department with a check for \$2,500.00 for facility improvements. Second year this grant was awarded to the City of Folsom.
  - B. CPRS Marketing and Communications Award of Excellence
    - Executive Director Stephanie Stephens and Teri DeRosier with the Board of Directors of CPRS presented this award to Frankie Nelson, our Senior Recreation Specialist and his staff for his unique marketing video and social media campaign to bring the Fun Factory Preschool Program back to light. The video entitled “Are you Smarter than a Fun Factory Preschooler?” Gave a history of the award, which was handmade by a Nonprofit – Piece by Piece, which supports ending homelessness.

- C. Presentation from California Association of Parks and Recreation Commissioners and Board Members (CAPRCBM)
- Special award presentation, for the Outstanding Professional Award, for retired Maintenance Manager Tim O'Shea. Seven are presented each year, and Tim received the honor for 2023. His recommendation from Director Poggione was accepted unanimously. Brief speech from Director Poggione.

7. **ACTION ITEMS:**

A. Folsom Water Vision Process - Environmental & Water Resources Director - Marcus Yasutake

- The Director gave a presentation regarding the Environmental and Water Resources (EWR) Department, and the development of the City's Urban Water Management Plan (UWMP). The UWMP has been used as the primary water supply planning document for the City. In an effort to develop more reliable, resilient, and sustainable water supplies for the City, EWR staff is recommending a Water Vision planning process to evaluate water supply alternatives to meet customer demands during drought or infrastructure outages, and to consider water supply impacts due to climate change. At the February 28, 2023 Council meeting, the City Council directed staff to include up to two Parks and Recreation Commissioners as part of a future Stakeholder Group for the Water Vision planning process.

Chair Wallace called for volunteers to participate in the stakeholder group for the City's Water Vision and community engagement process on behalf of Parks & Recreation. Samantha Davidson and Matt Hedges volunteered to participate. There were no objections.

8. **COMMITTEE REPORTS:**

- Planning & Development (Leight, Davidson, Morales)
  - No meeting scheduled at this time.
- Budget / Finance (Hedges, Wallace, Davis)
  - No meeting scheduled at this time.
- Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)
  - No meeting scheduled at this time.
- Sports & Recreation (Leight, Tarbox, Davis)  
*Subcommittee met March 28, 2023. Commissioner Tarbox selected as Chair. Discussed the Joint Use Agreement with FCUSD as well as Community events & partnerships. Jen & Bill were very appreciative for the information.*
- Public Private Partnership Ad Hoc Committee (Hedges, Davidson, Morales)
  - No meeting scheduled at this time.
- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace)
  - No meeting scheduled at this time.

9. **INFORMATIONAL ITEMS:**

A. Monthly Reports – No questions or comments.

B. Director's Report – Director Poggione gave her goodbye to the Commission.

- Tom Presented Director Poggione with a gift.

i. List of Subcommittee / Ad Hoc Committee Assignments

ii. 2023 Subcommittees for Parks & Recreation Commission & Future Topics

- Director created a document outlining past topics addressed and potential future topics for the Subcommittees.

iii. Special Events List for 2023 - Provided.

10. **TENTATIVE UPCOMING MEETING TOPICS:**

Decided to cancel the May meeting and resume in June once our outstanding seat on the Commission is filled and the new Director has been named.

11. **COMMISSIONER COMMENTS:**

Thank yous, accolades, and well wishes for the future given by all members of the Commission.

12. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:53 p.m.

**RESPECTFULLY SUBMITTED:**

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Jennifer Burke, Administrative Assistant

**APPROVED:**

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Brian Wallace, Chairperson

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# Monthly Report



CITY OF  
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DEPARTMENT

**To:** Parks & Recreation Commission  
**From:** Kelly Gonzalez, Parks & Recreation Director  
**By:** Chad Gunter, Recreation Supervisor  
**Date:** June 6, 2023  
**Subject:** Aquatic Center & Skate Park Monthly Report May 2023

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## I. Notable Achievements & Services

- The Sierra Marlins continue to utilize the Steve Miklos Aquatic Center and the Vista Del Lago High School pool on a year-round basis.
- FCUSD swim teams continue to practice at the Vista Del Lago High School pool.
- Folsom Sea Otters began their 2023 summer season April 24, 2023. Close to 350 Sea Otters swimmers are currently registered.
- Summer Sea Squad Swim School lessons registration opened Monday January 9, 2023. Summer swim lessons begin Monday June 5, 2023.

	<b>Registered</b>	<b>Available</b>	<b>% Filled</b>
Group Lessons	984	1000	98%
Semi-Private Lessons	176	176	100%
Autism Spectrum Lessons	96	96	100%
	1256	1,272	99%

- The 2023 Summer Swim Season officially began on Saturday May 27, 2023. Summer hours for Recreation Swim will be 1 – 5pm daily, May 27 – September 4, 2023.
- Aquatic Center staff provided lifeguard services to the Sunshine Friends Club

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Special Needs programming at the Vista pool for the FCUSD on Thursday  
May 18, 2023.





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- May participation #'s:

-Sierra Marlins:	6,900
-Dos Rios Divers:	260
-Recreation/Lap Swim/Aquacise (as of 5/29/23)	1,389
-FCUSD School Parties + Private School Parties	700
-Folsom Sea Otters	6,650
-Folsom Sea Otters Swim Meets	5,000
-FREE Swim Lessons (Training for Staff)	60

**Totals** **20,959**

## Skate & Bike Park Information:

May participation totals: **153**

Meeting with Rob Giustina who has worked professionally as an extreme park builder with Progressive Trail Design, regarding Cummings Family Park was held on Friday May 19, to restore 1/2 of the bike park back to riding conditions. Currently reviewing offer to rebuild park, while speaking with another company Backyard Bike Parks who also has an extensive list of projects.

## II. Upcoming Department Related Events

- Free Swim Lessons May 31, June 1
- Autism Spectrum Swim Lesson Training June 1
- Folsom Sea Otters Swim Meet vs. Broadstone Barracudas June 3
- Sea Squad Swim School Swim Lessons begin June 5
- Folsom Sea Otters Swim Meet vs. Sierra Sharks June 24

## III. Progress on Key Projects

- Two new chemical controllers have been ordered and will be installed

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June 13, 14. These chemical controllers will allow for all three pools to be remotely monitored and adjusted.

- A new Instructional pool heater has been secured with Knorr Systems and will hopefully be installed mid to late June. Projects are taking substantially longer due to supply chain and installation availability issues.

#### **IV. Significant Training / Recruitment Accomplishments**

- Sr. Maintenance Worker – Aquatics resigned from position on May 15<sup>th</sup>, 2023. Working with Human Resources on job announcement and recruitment.
- Recreation Coordinator II recruitment has been successfully completed with a job offer being accepted, position will begin July 5, 2023.

Currently over 120 part-time Aquatic employees have been trained and processed through the City of Folsom HR department. Staff began training employees for this summer season in December of 2022.

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To: Parks & Recreation Commission  
From: Kelly Gonzalez, Parks & Recreation Director  
By: Sarah Trobee, Recreation Supervisor  
Date: June 6, 2023  
Subject: CCS May 2023 Monthly Report

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## **I. Notable Achievements & Services**

### Community Facilities

- The Community Center hosted 62 reservations during the month of May. The Rotary International District 5180 regional conference took place at the Community Center on May 6 and 7.
- The Robert H. Miller III Rotary Clubhouse hosted 27 rentals during the month of May.
- In the month of May, there were 23 park pavilion reservations.

### Gallery and Art Classes

- On the weekend of May 20 and 21, the Gallery at 48 Natoma hosted the very popular preview show for all the artists in the Annual El Dorado Hills Arts Association Open Studio Tour. (Most of the artists are in Folsom.) About 100 community visitors came into the gallery, viewed the exhibit and got a map and guide to tour over 40 artists in 15 studios. The studios ranged in locations from Shingle Springs, Rescue, EDH and Folsom.

### Senior Services and Center

- On May 12 the Senior Center had over 22 vendors participating in the Senior Resource Fair. Representatives from a variety of resources such as HICAP and Sac RT along with many more were able to answer questions from the more than 70+ participants throughout the afternoon.

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## Teen Services

- The CAVE ended the 22/23 school year with 45 students at Sutter Middle School and 28 at Folsom Middle School.
- Staff held a lunch time event Sutter Middle School to promote the Summer CAVE Teen Camp as well as the afterschool program with a booth, games and prizes.
- Staff are preparing for Summer CAVE and have plans for great trips activities and games for this summer.

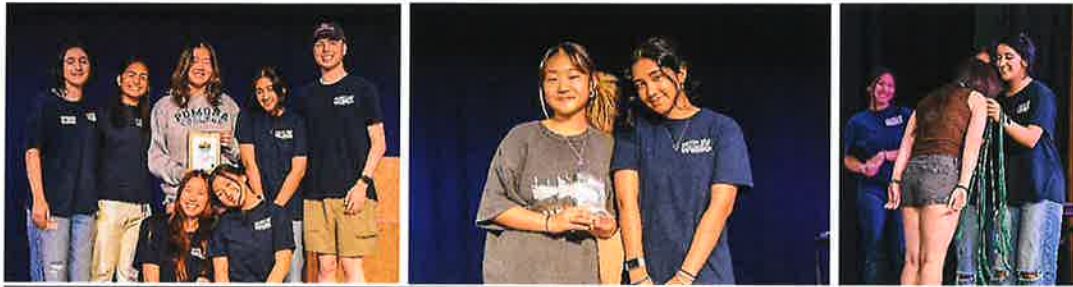


- The Folsom Teen Council finished their 22/23 term and held their last general member meeting on May 18. This year, the President recognized one member for their outstanding commitment to the council's volunteering initiative and giving back to the community with the President's Award. The officers also introduced two new annual awards that recognize members for their outstanding accomplishments and dedication to giving back to the community with the Most Dedicated and Volunteer of the Year awards. The Teen Council Officers had another unforgettable year as they made additional improvements to their by-laws that further promotes succession planning, introduced a new officer position (Volunteer Coordinator), and added the addition of graduation cords for outgoing seniors to wear at graduation to show their commitment to both the Folsom Teen Council and the Folsom Community.

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## Youth Services

- The month of May marked the end for the 2022-2023 school year for our preschool programs. In this last month of school, our classes managed to have a ton of fun!
  - The Folsom Community Center class hosted a Mother's Day Tea, as well as a Teddy Bear Picnic that everyone enjoyed. They also got to visit our City Works Day and loved getting to go into all the emergency vehicles and seeing all the big equipment.
  - The Kindergarten Readiness Class along with the four-year-old Fun Factory class at the Sports Complex took a special behind the scenes tour of the Folsom Zoo Sanctuary.
    - Both the students and the parents enjoyed being at the Zoo on a Monday when it was closed to the public and learning the origin stories about all the animals. It was a special treat when Zookeeper, Rocky brought all the birds out of their spots in the back to say hello to our group.
    - We also had a real show from the peacocks that wander around the zoo! They had their feathers out on full display and seemed to want to follow us around as we visited the different areas of the zoo. It was so neat!
  - All our four-year-old classes held Parent/Teacher Conferences to go over the assessments the teachers did to show parents the learning and growth that happened over the course of the year. It was wonderful to see their progress and know that they will all be ready for kindergarten.
  - The last week in May was a busy one with 5 graduation ceremonies. There were graduation caps, adorable songs performed, "diplomas" passed out, and tons of happy parents and family members in attendance to cheer on their preschooler moving on to the next year of school. It was a great year!

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## Social Media and Special Events

- \*15 photos and three videos were released in May with a monthly reach of \*14.61K+ and 8.3K+ post engagement, and 3.8K+ video views. Seven Instagram/Facebook Stories were posted with 1.9K+ unique account views.
- One new event campaign was launched in May for the upcoming 10<sup>th</sup> Annual Folsom Community Day on September 16.
- Marketing for the opening day of the Recreation Swim Season at the Steve Miklos Aquatic Center began at the end of May. A highlight video was produced from footage from the 2022 swim season and published to build some excitement for opening day.

### ***Rec Swim Opening Day Promo Video***

<https://www.facebook.com/FolsomParksandRec/videos/251455104133463>

<https://www.instagram.com/p/CsmO-PRrVGO/?hl=en>

- The 10<sup>th</sup> Annual Love My Mom 5K returned to the Palladio Shopping Center on May 7. This year's event had a great turnout with more participants, a finish line, and a post-race festival area that took place in the Piazza at the Palladio.

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- The three main sponsors (Palladio, Whole Foods Market, Kaiser) all returned and were very involved with this year's event.
  - The Palladio helped get additional support from their merchants as more were involved in the post-race vendor fair and sponsored the sports photographers by Athlinks Media.
  - Whole Foods Market provided the finish line food and brought several giveaways from their vendors as well as hosted packet pick-up on May 6.
  - Kaiser Permanente was the ribbon sponsor again this year and allowed us to host an aid station on their property along the course that was hosted by the Folsom Teen Council again.
  - With the continued support from Fleet Feet Folsom, the stroller division returned with nearly 65 strollers competing in the single and double stroller divisions. Fleet Feet provided 1<sup>st</sup> through 3<sup>rd</sup> finisher prizes for each stroller division, as well as prizes for 1<sup>st</sup> through 3<sup>rd</sup> mom finishers.
  - The 6<sup>th</sup> annual Kids Dash for kids 10 & under sponsored by Kids Inc. continues to be a crowd favorite and had over 100 participants this year.
  - Lazy Dog Restaurants sponsored their Dog Wave in honor of "Fur Moms" and provided prizes for all the dog finishers as well as other prizes.
  - The event continues to be very popular as more families continue to participate to celebrate their moms as well as honor moms that have passed. FIT4MOM Folsom Lake provided the lead runners for the Kids Dash Event. Serenity Spa | Soul Yoga led the pre & post-race stretches and provided the overall men's and women's finisher prizes. Rondo & Nate Real Estate provided a photographer for the Parks & Rec Branded Booth as well as hosted a grand prize giveaway for participants.
  - A highlight video and photo gallery were filmed/edited for the event and shared on the Parks & Recreation's social media platforms.

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## ***Love my Mom Highlight Video***

<https://www.facebook.com/FolsomParksandRec/videos/625730989453028>

<https://www.instagram.com/p/CsEheE5p5dE/?hl=en>



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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Chris O'Keefe, Facilities Manager

Date: May 31, 2023

Subject: Facilities Maintenance Division Monthly Report for May 2023

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## I. Sports Center Roof Project Update

- The Sports Complex roof will be completed by June 9.

## II. Parks Maintenance Projects

- Park Maintenance Staff repaired the damaged curb at the entry to Lembi Park.



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- Parks Maintenance Staff repaired a damaged rock wall at Cohn Park.



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- Park Maintenance Staff prepped the water features for opening on 5/26/2023. This work included painting the splash pads at Kemp and Livermore Parks, and replacing the sand filter at Kemp Park. Staff also replaced the chlorine tanks at both Kemp and Livermore.
- Parks Maintenance staff have also been working diligently on repairs to the irrigation systems, as well as ensuring that irrigation schedules are appropriate.
- Vandalism and graffiti are addressed daily by Park Maintenance Staff.
- Drainage repairs have taken place at Broder Family Park. This work will help to reduce damage from run-off that impacts the adjacent HOA.
- Repairs to the climbing apparatus at Econome Park were completed.

### **III. Facilities Maintenance Projects**

- Carpet replacement was completed in the public areas of the Folsom Library.
- Edge Room remodel completed in the “Edge” room at the Folsom Sports Complex.
- Dispatch break room remodel completed at the Folsom Police Department.
- Facilities staff support for the recent City Works Day.
- Rodeo grounds prep has begun.
- Roof replacement at Kids Inc complete.

### **VI. See Click Fix (May 1 to June 1)**

- Parks Maintenance SCF = 46
- Parks Maintenance Completed = 30
- Open Parks SCF = 16
- Trails Maintenance SCF = 29
- Trails Maintenance Completed = 21
- Open Trails SCF = 8

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Brad Nelson, Park Planning Manager

Date: June 6, 2023

Subject: Park Planning Monthly Report for May 2023

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## **I. Notable Incidents / Events**

- Staff participated in a Leadership Folsom program, which is sponsored by Choose Folsom. The program presented by staff was an overview of the park and trail planning history for the Folsom Plan Area. Staff discussed the 30 miles of trails and the nine park sites included in the Folsom Plan Area.

## **II. Progress on Key Projects**

- Benevento Family Park –The Master Plan was approved by the Parks & Recreation Commission on August 2<sup>nd</sup>. Contract is being finalized with Environmental consultant for preparation of CEQA documents.
- Prospector Park – Groundbreaking ceremony to be held in conjunction with Fire Station 34 on June 29<sup>th</sup> in the morning. The construction contract is being reviewed by the City Attorney's office. The contractor is lining up suppliers and subcontractors. Contract with surveyor for construction staking being finalized. Mobilization on site week after groundbreaking.
- Bud and Artie Davies Park – Updated topographic survey is in progress. Staff will then hold a community meeting. Depending on the outcome of the community meeting, staff is hopeful to proceed into design development and construction drawings in Summer 2023.
- Zoo Perimeter Fence Project – This project is a regularity issue by United States Department of Agriculture (USDA), who provide the yearly operating license for the Zoo. The existing perimeter fence is no longer in compliance and needs to be replaced by early January 2024. Staff is working diligently to reduce costs for the 6.7-acre facility perimeter fence, which also includes the main entry fencing.
- River District Master Plan Project – Staff has been requested to be part of the internal City team for the River District Master Plan

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Project, which is being led by the Community Development Department. Staff anticipates Parks & Rec Dept involvement will be minor.

- Central Business District Master Plan Project – Staff has been requested to be part of the internal City team for the Central Business District Master Plan Project, which is being led by the Community Development Department. Staff anticipates Parks & Rec Dept involvement will be minor.
- Staff is working with the Community Development Department (CDD) to discuss initial planning ideas for the park facilities to be located in the Town Center in the Folsom Plan Area. / This urban park is a crucial element to the success of the Town Center. CDD is talking with potential developers that the land owners are working with.
- Andy Morin Sports Complex Overhead Covering – Final plans and specifications received. These are being reviewed and approved.
- Johnny Cash Trail Art Experience Pick No. 1. – Project has been restarted. Plans are at 100% stage and review comments have been provided to consultant. Contract with the artist for the bronze pick has been approved by City Council. ARPA funding was recently approved for this project.
- Ed Mitchell Shade Structure – This is the final project of the Prop 68 Grant Funding. The total grant funding was \$271,000. The Shade Structure Project includes a shade structure, concrete paving, and picnic tables. Project went out to bid and is being approved by City Council on January 24<sup>th</sup>.
- Staff is working with AT&T for a future First Responders cell tower to be potentially located in a City facility in the Folsom Plan Area. The intention of starting planning early is to accommodate the ground lease space requirement as part of the initial site design. Several locations in the Folsom Plan Area are currently being studied.

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: June 6, 2023

Subject: Sports Division Monthly Report - April and May 2023

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The Sports section is responsible for coordinating the City's sports leagues, programs, and sports related special events. Additionally, this section coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers. This section also provides a variety of recreational activities at the Andy Morin Sports Complex for youth and adults, and seniors including sports leagues, camps, indoor batting cages, sports classes, two preschools and a meeting room.

## **I. Sports Division Update**

- The Andy Morin Sports Complex is open to the public. (Monday–Friday 10 a.m.– 10 p.m., Saturday and Sunday 9 a.m.- 6 p.m.)
- The Sports Division is continuously recruiting for part-time positions: scorekeepers, site monitors, ballfield maintenance prep, front desk/customer service, facility shift supervisor and recreation program specialists. All positions are posted at [Job Opportunities | Folsom, CA](#)

## **II. Notable Incidents/ Events**

- Folsom was host to six youth softball tournaments at Kemp Park and Lembi Community Park over the course of six weekends.
- The Andy Morin Sports Complex hosted two youth indoor AAU basketball tournaments in April and May.
- The second indoor youth soccer league session concluded in April with a total of 40 teams participating.
- The third indoor youth soccer league session started in April with a total of four teams playing on Tuesday evening at the Sports Complex.

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- Winter Adult Outdoor Soccer leagues continued with a total of 35 teams participating at Kemp Community Park.
- Winter Adult Flag Football league concluded in April with a total of eight teams participating at Kemp Community Park.
- Registration for the Summer Adult Flag Football league opened in May for the start of the season for June.
- Spring Adult Softball league continued at Lembi Community Park with a total of 32 teams.
- Spring Indoor Adult Soccer league continued with sixteen teams playing at the Andy Morin Sports Complex.
- Staff continues to schedule field rentals for use in the parks based on field availability.
- Sports division continues to offer recreational sports programming to the community on a weekly basis at various parks and at the Andy Morin Sports Complex.
- Staff continues to work with local fitness trainers, athletic trainers, karate instructors, soccer instructors, etc. to offer outdoor classes in the parks on the outdoor courts, outdoor fields, and mini-pitch soccer field at the Andy Morin Sports Complex.
- Staff has been working with summer class contractors for the upcoming summer camps and classes being offered in our activity guide.
- Staff has been coordinating with City Facilities staff on the renovation of the Edge meeting room at the Andy Morin Sports Complex.

### **III. Community Youth Sports Leagues (CYSL)**

- Field Prep staff continued to coordinate with Parks Maintenance staff to renovate and maintain ballfields during the Spring leagues.
- Staff has worked with scheduling with the spring CYSL's on facility allocations, scheduling and planning for the Folsom Soccer Club, Folsom Lacrosse Association, Aspire volleyball Club, Folsom Softball Club, Folsom Freedom Softball, Folsom Cricket Club, Folsom American Little League, and Folsom National Little League youth programs.
- Staff has been coordinating purchase of storage containers and soccer goals through the Adopt-A-Facility program for the Folsom Lake Surf Soccer Club and Folsom National League. Staff will be coordinating with Parks Maintenance on delivery equipment to the designated park locations.

# Monthly Report



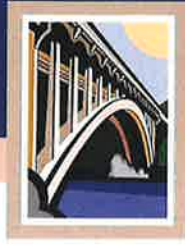
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#### **IV. Joint Use Agreement Folsom Cordova Unified School District (FCUSD)**

- Staff continues to work with FCUSD Planning staff to discuss schedules and review of future school modernization projects in the district.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school – Alder Creek Elementary School.



# Monthly Report



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To: Parks & Recreation Commission  
From: Kelly Gonzalez, Parks & Recreation Director  
By: Brett Bollinger, Senior Trails Planner  
Date: June 6, 2023  
Subject: Trail Planning Division Monthly Report for May 2023

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### III. Progress on Key Projects

- **Folsom Blvd Class I Overcrossing Feasibility Study Report (FSR)**

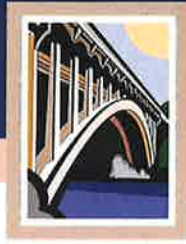
Project Description: The objective of the FSR is to consider possible alternatives for establishing an east-west gap closure across Folsom Boulevard and the feasibility for its implementation. The City is currently considering a Class I multi-use overcrossing at an undetermined location between Blue Ravine Road and Glenn Drive. The connection must be safe, convenient, and cost-effective.

Request for Proposal (RFP) Date:	August 2022
Consultant Award Date:	November 2022
Start FSR Process:	December 2022

April – May Activity: Project team posted an online Questionnaire regarding the merits of four proposed alignments. The Questionnaire was open for two weeks and received over 200 responses. The project team met with SacRT engineers to discuss specifics on where the proposed overcrossing alignment could touchdown near or adjacent to the Glenn Station platform.

March Activity: Project team held the project's first Focus Group meeting on March 21, 2023. The meeting had a turnout of approximately 17 stakeholders. The project team received many informative comments from the various stakeholders. The next project event will be the Community Outreach

# Monthly Report



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Questionnaire. The Questionnaire will be available online from April 24 – May 12, 2023.

January – February Activity: Project team is preparing for our first Focus Group meeting in mid- to late-March.

- **Mangini Ranch Trails**

Project Description: The project consists of the design/engineering and construction of approximately 3 miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City's goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working and enjoying leisure activities. The 3 miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed.

Request for Proposal (RFP) Date:	June 2021
Consultant Award Date:	September 2021
Start Design Process:	December 2021

April – May Activity: Due to ongoing construction in the southeast and southwest corners of the Mangini Ranch development, completion of the design/engineering process has been delayed until fall 2023. Construction is expected to begin in early 2024.

- **Folsom-Placerville Rail Trail**

Project Description: Design and construct approximately 1.6 miles of 12'-wide Class I Bike Path on the north side of East Bidwell Street from the Humbug-Willow Creek Trail to Iron Point Rd. The gap closure project will provide a continuous and safe corridor for bicyclists and pedestrians, connecting residents to community destinations. The corridor also serves several local schools and parks, as well as to other local bike and walking paths. Because

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of its widespread benefits, this project has been identified as a high priority project in the City of Folsom Active Transportation Plan, adopted in June 2022. Project completion would result in a gap closure of a trail that was identified as part of SACOGs Regional Trail Network.

The project currently has committed funding and an executed design/engineering consultant contract to complete the Environmental Phase and Preliminary Engineering for plans developed to a 30% level of completion. The project is seeking an additional funding request with local match to complete the Design/Engineering (PS&E) phase of the project, with plans developed to 100% level of completion, and fully fund the Construction (CON) phase.

Request for Proposal (RFP) Date:	Summer 2023
Consultant Award Date:	Summer 2023
Start Design Process (100% plan set):	Summer/Fall 2023

March – May Activity: Staff is working with the design team to complete the design in Fall/Winter 2023-2024. Staff expects to be under construction in Spring 2024.

January – February Activity: Staff was informed that our SACOG Regional ATP grant application was going to be approved for funding. The grant request would fully fund the project for design/engineering completion and construction. The project grant application was recommended for approval at SACOGs Transportation Committee meeting on March 2, 2023. SACOG Board approval meeting is scheduled for March 16, 2023.

- **Trail Connections**

Project Description: The three trail connection projects, which are part of the City Bikeway Master Plan, would fill important gaps in the city-wide trail network. Two of the connections being proposed are along the Oak Parkway Trail and the third is along the Humbug-Willow Creek Trail at the East Bidwell Street undercrossing.

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- 1. Oak Parkway Trail - Willow Creek Drive Connection** – Complete the Class I Oak Parkway Trail connection to Willow Creek Drive. When this Oak Parkway trail segment was constructed, funding was limited, and the trail came 900-feet short of connecting to Willow Creek Drive. Cyclists and pedestrians currently share a 4-foot-wide sidewalk through BT Collins Park, which creates unnecessary conflicts. The project would be to complete the remaining 900 feet of trail to connect with the Willow Creek Drive crosswalk.
- 2. HBWC Trail - East Bidwell Street Connection** - Provide a much-needed Class I trail connection from the Humbug-Willow Creek trail undercrossing to East Bidwell Street Class II bike lanes.
- 3. Oak Parkway Trail - McFarland Drive Connection** - Provide a 100-foot-long Class I connection from the Oak Parkway Trail to McFarland Drive for the neighborhood south of the trail corridor. Currently pedestrians and cyclists use an unpaved access to the trail.

Request for Proposal (RFP) Date:	August 2020
Consultant Award Date:	November 2020
Start Design Process:	January 2021

May Activity: Staff is working on an application for grant funding through State Parks Recreational Trail Program (RTP). Applications are due by 5pm on June 15, 2023.

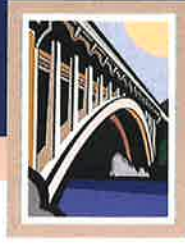
- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date:	January 2020
Consultant Award Date:	February 2020

Start ATP Process:	August 2020
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# Monthly Report



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ATP Completion:

June 2022

Final ATP:

- Parks Commission Adoption Recommendation June 7<sup>th</sup>
- City Council Adoption June 14<sup>th</sup>

- **Trails Wayfinding**

In June, staff worked with high school interns to identify locations for wayfinding signage along the more than 15 miles of the Humbug Willow Creek Trail corridor. Staff will be out this summer continuing to identify signage locations.

- **Trails Naming**

Staff is currently working on naming the more than 50 miles of trails north of Highway 50 and the 30 miles of future trails in Folsom Plan Area (FPA). Staff held a kick-off meeting with the Auburn Rancheria earlier this year to assist the City with trail naming.

- **Trails Grant Applications**

1. **California Natural Resources Agency Prop 68 Per Capita Program:** On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952. In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay project(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020, to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park. At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money for Ed Mitchell Park renovation and new

# Monthly Report



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amenities. Next step in the process is for staff to submit an application for the selected project(s) to (OGALS) for approval.

Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Currently, about half of the improvements have been completed.

# Monthly Report



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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Jocelyn Smeltzer, Zoo Manager

Date: May 30, 2023

Subject: Folsom City Zoo Sanctuary Monthly Report for April/May 2023

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## **I. Notable Achievements & Services**

- On April 1, the local Nisenan tribe rented the Zoo in the evening to host a language event for their members. They added signs throughout the zoo with the Nisenan name for each animal for members to read as they walked around.
- From April 3-7, 21 children attended Junior Zookeeper Camp. They created themed enrichment for the animals, visited with animal ambassadors and cleaned exhibits such as the bear, donkey and goat exhibits.
- On Tuesday May 2, employees from the Folsom branch of Charles Schwab volunteered for a corporate work party. They added decomposed granite to the bear exhibits, pulled weeds and painted wire mesh.
- On Saturday May 6, the Capitol Family Alliance Group rented the zoo from 5-8pm. Their guests greatly enjoyed wandering the zoo, dining at food trucks and checking out biofact tables.
- The Effie Yeaw Naturalist class toured the Zoo on May 20.
- Intel employees participated in a corporate work party on May 24. They had a great time raking in the bear exhibit and adding mulch piles for the bears to spread under the oak trees.
- Docents hosted:
  - 23 tours in April with 951 participants
  - 28 tours in May with 1,631 participants.
- Docents provided the Zoo to You outreach program to
  - 10 schools in April with 235 participants
  - Six schools in May with 150 participants.

## **III. Animal Updates**

- Annual physicals are an important part of the Zoo's preventative healthcare

# Monthly Report



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program to decrease future vet issues and costs. Spring and Fall are the best times of year to schedule these vet procedures as the ambient temperature is ideal.

- Female opossums Rue, Estelle and Betty were spayed to decrease their hormone levels and for increased longevity.
- Bobcat, Ophelia had her annual physical and vaccinations.
- Mountain lion, Flash, was anesthetized for x-rays to monitor her arthritis.
- Kinkajous Bindi and Quinn had their annual physical.
- Black bear, Olive, had a vet procedure to monitor her arthritis and dental issues.
- Raccoon, Bernie had her annual physical.
- Hedgehogs Stabitha and Quinn had vet appointments to be spayed and neutered.
- Bobcat, Xena had her annual physical. She is doing very well for a 20-year-old bobcat!

#### **IV. Progress on Key Projects**

- The part-time grounds team spent time making multiple improvements to exhibits including painting, weed whacking, and adding lodge poles and fresh sod in multiple exhibits. The animals greatly enjoyed the new sod.
- Facilities Maintenance and Parks assisted with various projects including:
  - Patching the ADA ramp at the vet trailer.
  - Coordinating with a contractor to work on the bear guillotine doors.
  - Fixing a leak near the mountain lion exhibit.

#### **V. Participation in Community Activities**

- Volunteer docents hosted two tables at City Works Day on May 17. They brought interesting biofacts and games for the children and handed out special Zoo themed keychains.
- Docents hosted biofact tables at Sierra College on April 20 for Earth Day and May 7 for Dino Days.

#### **VI. Upcoming Zoo Sanctuary Events**

- The Capucchino Cruisers will host their annual Family Fun Day in the park on Saturday June 23. They purchased 300 Zoo entry tickets for their attendees.
- The Docents will walk in the Hometown Parade on Saturday June 24.

#### **VII. Significant Training / Recruitment Accomplishments**



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- Friends of the Zoo paid for part time Zoo Camp Coordinator, Jasmine Wild, to attend the Effie Yeaw Naturalist course.
- The recruitment for the Zoo Sanctuary Senior Recreation Coordinator position closes Wednesday May 31.
- Friends of the Zoo paid for Margaret Whittaker from Creative Animal Behavior Solutions to train zookeepers on positive reinforcement training with multiple animals on May 31.

## **VIII. Statistical Data:**

- The Zoo is currently open to the public Thursday, Friday, Saturday, and Sunday from 9 a.m. to 3 p.m.
- April ticket booth revenue and attendance: \$71,367 and 10,298 visitors.

# Director's Report



CITY OF  
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DEPARTMENT

To: Parks and Recreation Commission  
From: Kelly Gonzalez, Director  
Date: June 6, 2023  
Subject: Director's Report

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## **City Council Updates:**

- May 9
  - Introduction of New Parks & Recreation Director Kelly Gonzalez
  - Presentation of the City Manager's FY 2023-24 Proposed Operating and Capital Budgets for the City of Folsom, the Successor Agency, the Folsom Public Financing Authority, and the Folsom Ranch Public Financing Authority
  - Resolution No. 11035 – A Resolution Authorizing City Manager to Execute a Memorandum of Understanding with the Folsom Historic District Association (FHDA) for Operation of an Ice Rink on City Property
- May 23
  - City Manager's Fiscal Year 2022-23 Third Quarter Financial Report
  - A Resolution Adopting the City Manager's Fiscal Year 2023-24 Operating and Capital Budgets for the City of Folsom, the Successor Agency, the Folsom Public Financing Authority, and the Folsom Ranch Public Financing Authority
  - Appointment of Parks and Recreation Commission At-Large Member

# Director's Report



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## Upcoming City Council Meetings

- June 13
  - Resolution No. 00000 – A Resolution Authorizing Staff to Submit Recreational Trail Program (RTP) Grant Application to the California Department of Parks and Recreation for the Trail Connections Projects
  - Resolution No. 00000 – A Resolution Authorizing the City Manager to Execute a Communications Site License Agreement with Dish Wireless, LLC.
  - Resolution No. 00000 – A Resolution Authorizing the City Manager to Execute a Lease Agreement with Pour Leaders Inc., DBA Uncle Charlie's Firehouse & Brew
  - Resolution No. 00000 – A Resolution Authorizing the City Manager to Execute Fifth Amendment to the Reciprocal Use and Funding Agreement Among the Sacramento Placerville Transportation Corridor Joint Powers Authority (JPA) and Its Member Agencies in Connection with Sacramento Regional Transit (SacRT) Double-Tracking Project
- June 27
  - Proclamation by the Mayor recognizing July as “Parks Make Life Better” Month
  - Resolution No. 00000 – A Resolution Approving the Preliminary Engineer's Report for the Following Landscaping and Lighting Districts for Fiscal Year 2023-2024 and Setting Public Hearing for American River Canyon North, American River Canyon North No. 2, American River Canyon North No. 3, Blue Ravine Oaks, Blue Ravine Oaks No. 2, Briggs Ranch, Broadstone, Broadstone No. 4, Broadstone Unit No. 3, Cobble Ridge, Cobble Hills Ridge II/Reflections II, Folsom Heights, Folsom Heights No. 2, Hannaford Cross, Lake Natoma Shores, Los Cerros, Natoma Station, Natoma Valley, Prairie Oaks Ranch, Prairie Oaks Ranch No. 2, Prospect Ridge, Sierra Estates, Silverbrook, Steeplechase, The Residences

# Director's Report



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at American River Canyon, The Residences at American River Canyon II, Willow Creek Estates East, Willow Creek Estates East No. 2, Willow Creek Estates South, and Willow Springs

## **Director's Items:**

I am excited and honored to serve the community of Folsom. I have spent the last few weeks talking with staff, community members, and touring city facilities and programs. I look forward to spending time getting to know you and working with the commissioners over the next few months.

The Trails and Bikeways maps were updated to include the Folsom Plan Area trails. The printed maps were distributed at a variety of May is Bike Month events and are available to the public at City Hall, 48 Natoma, and the Chamber office. A digital version is also available on the city website.

Registration for summer day camps opened in early April and many of the camps are full or nearing capacity. Camps include zookeeper camps, STEM camps, academic and enrichment camps, weekly themed Vacation Zone, and a variety of sports camps.

Staff held our first two planning meetings with the steering committee for the 10<sup>th</sup> annual Folsom Community Service Day on Saturday, September 16. Project submittals are due June 30. Find more details and submit project ideas at [folsomcommunityservice.org](http://folsomcommunityservice.org). Volunteer registration will open in July.

A big shout out to our facilities team for their recent work at the zoo and sports complex, helping to prepare for the summer season. They have been busy with roof repairs, painting, and numerous maintenance repairs.

Weed abatement work is underway to reduce or remove dry vegetation and ladder fuels. Our parks maintenance staff, contractors, and herds of goats have been busy clearing out over 800 acres of open space to help reduce fire risk this summer season.

The aquatic center summer season began May 27. Recreation swim is available daily from 1 to 5 p.m. through September 4.

# Director's Report



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The Gallery at 48 Natoma hosts "The Granite Group" exhibit reception from 6 to 8 p.m. Friday, June 23. The public is invited to attend the free reception to meet the artists and enjoy light refreshments.

July is Parks and Recreation Month. Proclamation scheduled for the second City Council meeting in June.

The May/June city newsletter was mailed to 30,000+ households in late April.

Staff are in the planning stages for the groundbreaking celebration for Prospector Park and Fire Station #34.

## **Upcoming Potential Presentations August:**

Staff are working on an informational presentation in August to the City Council on the implementation and revamp of the Adopt a Trail Program. Staff would like to present the information to the Parks and Recreation Commission prior to City Council.

Staff are in the evaluation stage of exploring feasibility of programs received from Commissioner Wallace and Commissioner Davis. The programs identified include exploring programs engaging Youth to Promote Safe and Clean Parks and/or a Park Ambassador program.

Staff are also working on an informational update for the Folsom Plan Area.

## **Upcoming Events:**

<b>DATE</b>	<b>EVENT</b>	<b>TIME</b>	<b>LOCATION</b>
6/5	Zoo Sanctuary Docents Monthly Meeting	9-11 a.m.	Community Ctr/R.G. Smith Rm
6/9	Summer of Music Concert: Pumping Irony ( <i>rock</i> )	7-9 p.m.	City Lions Park
6/19	Friends of the Zoo Board Mtg	6-8 p.m.	Council Chambers Conf Rm
6/23	Opening Reception	6-8 p.m.	Gallery at 48 Natoma

# Director's Report



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6/23	Summer of Music Concert: Wasted Space ( <i>classic rock</i> )	7-9 p.m.	City Lions Park
6/29	Groundbreaking Ceremony for Prospector Park	TBA	Prospector Park site
7/1-7/3	Folsom Chamber Pro Rodeo	6-10 p.m.	Dan Russell Rodeo Arena
7/14	Summer of Music Concert: Ariel Jean ( <i>country, rock</i> )	7-9 p.m.	City Lions Park
7/28	Summer of Music Concert: Fryed Brothers Band ( <i>country, rock</i> )	7-9 p.m.	City Lions Park

**Upcoming Parks and Recreation Commission Meetings:** Discuss Canceling or Moving the July meeting.



## Parks & Recreation Commission SUBCOMMITTEE APPOINTMENTS 2023-updated on 4.06.23

### **SPORTS & RECREATION**

Jennifer Tarbox , *Chair*

Bill Davis

Marina Leight

Staff: Derik Perez, Chad Gunter, Tom Hellmann

### **BUDGET / FINANCE**

Matt Hedges

Brian Wallace

Bill Davis

Staff: Kelly Gonzalez, Tom Hellmann\*

### **PLANNING & DEVELOPMENT**

Marina Leight, *Chair*

Samantha Davidson

Staff: Brad Nelson, Chris O'Keefe, Kelly Gonzalez, Senior Management Analyst\*

### **PARKS & RECREATION RENOVATION PLAN**

Brian Wallace

Samantha Davidson

Jennifer Tarbox

Staff: Chris O'Keefe, Brad Nelson, Kelly Gonzalez\*

### **AD HOC COMMITTEES**

#### **PUBLIC PRIVATE PARTNERSHIP**

Matt Hedges

Samantha Davidson

No Third Member at this Time

Staff: Kelly Gonzalez, Tom, Daniele,  
Derik

#### **UNDERUTILIZED CITY-OWNED PROPERTIES**

Brian Wallace

Marina Leight

No Third Member at this Time

Staff: Kelly Gonzalez, Senior  
Management Analyst, Tom, Derik, Zach,  
Ted

\*As Needed

