

CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, September 5, 2023
REGULAR MEETING AGENDA
6:30 P.M.
CITY COUNCIL CHAMBERS
50 NATOMA STREET, FOLSOM, CALIFORNIA
www.folsom.ca.us

1. **CALL TO ORDER:**
2. **ROLL CALL:** Commission Members: Brian Wallace, Matt Hedges, Marina Leight, Jennifer Tarbox, Samantha Davidson, Bill Davis, Alayna Wagner
3. **PLEDGE OF ALLEGIANCE:**
4. **BUSINESS FROM THE FLOOR:**
5. **APPROVAL OF MINUTES:**
 - A. August 1, 2023 Meeting Minutes
6. **SCHEDULED PRESENTATIONS:**
 - A. Volunteer Programs and the Zoo - Jocelyn Smetzler
 - B. Folsom Plan Area Updates - Brad Nelson
 - C. Aquatics End of Season Recap - Tom Hellmann and Chad Gunter
7. **ACTION ITEMS/STAFF REPORTS:**
8. **COMMITTEE REPORTS:**
 - A. Planning & Development (Leight, Davidson, Wagner)
 - B. Budget / Finance (Hedges, Wallace, Davis)
 - C. Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)
 - D. Sports & Recreation (Wagner, Tarbox, Davis)
 - E. Public Private Partnership Ad Hoc Committee (Leight, Hedges, Davidson)
 - F. Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner)
9. **INFORMATIONAL ITEMS:**
 - A. Monthly Reports
 - B. Director's Report
10. **COMMISSIONER COMMENTS:**
11. **ADJOURNMENT:**

Notice: Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on an issue, which is on this agenda, please complete a speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Chairperson and then proceed to the podium. If you wish to address the Commission on any other item of interest to the public, when the Chairperson asks if there is any "**Business from the Floor**," follow the same procedure as described above. Please limit your comments to three minutes or less.

As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or jburke@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website www.folsom.ca.us. Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM
PARKS AND RECREATION COMMISSION
TUESDAY, AUGUST 01, 2023
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was called to Order at 6:30 p.m.
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Matt Hedges, Marina Leight, Jennifer Tarbox, Samantha Davidson, Bill Davis, Alayna Wagner
Commission Members Absent: None
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
4. **BUSINESS FROM THE FLOOR:** None
5. **APPROVAL OF MINUTES:**
 - A. August 01, 2023 Meeting Minutes

Motion by Commissioner Davidson, Second by Commissioner Leight to approve the August 01, 2023, meeting minutes. Minutes approved with no objections.

AYES: Commission Members: Wallace, Davidson, Hedges, Tarbox, Davis
NOES: Commission Members: None
ABSENT: Commission Members: None
ABSTAIN: Commission Members: None

6. **SCHEDULED PRESENTATIONS:**
 - A. Presentation on the CAVE and Teen Services
 - Nadia Khkhokhar-Roberts gave an informative Power Point presentation, highlighting the CAVE program and the services provided. Discussed summer programs as well as after school programs. Discussed the importance of the programs and the value to City residents. Highlighted the Mayor's Cup – the program's primary fundraiser.
 - B. Park Vandalism
 - Parks & Facilities Maintenance Manager Chris O'Keefe presented a Power Point presentation highlighting the huge vandalism issue we are experiencing currently. Graffiti, damage to property, debris left behind as well as bio-waste was highlighted. Spoke to the strain on resources this issue is posing to the department.
 - C. Adopt – A – Trail Program
 - Chris O'Keefe has been working diligently with other members of our staff to reignite this program. A Power Point presentation was given to provide history of the program, its purpose, and highlights. Provided program trail locations and progress to date.

7. **ACTION ITEMS:** None

8. **COMMITTEE REPORTS:** No reports as of 8/01/2023 Meeting

- Planning & Development (Leight, Davidson, Wagner)
- Budget / Finance (Hedges, Wallace, Davis)
- Parks & Recreation Renovation Plan (Wallace, Davidson, Tarbox)
- Sports & Recreation (Wagner, Tarbox, Davis)
- Public Private Partnership Ad Hoc Committee (Leight, Hedges, Davidson)
- Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner)

9. **INFORMATIONAL ITEMS:**

A. Impact Fees Quarterly Staff Report

- New Sr. Management Analyst Elizabeth Vaage reported out to the Commission on the Park Impact Fees collected for Fiscal Year 2022/23. Explained the purpose of the fees, and what the fees are used for. Provided a breakdown of permits by subdivision as well.

B. Monthly Reports – No Comments

C. Director’s Report – No Comments

10. **COMMISSIONER COMMENTS:**

Commission Member(s) Questions and Comments:

- Commission Member Davidson – Spoke on the Groundbreaking for Prospector Park & the Fire Station. Informed us of all the excitement around the project for the residents.
- Commission Member Wagner – Spoke to Prospector and future park projects. Ask for mindfulness around performance and efficiency with our projects. Acknowledged the high standards and expectations for upkeep and maintenance of our parks & trails of our residents.
- Commission Member Hedges – Spoke to the Swim School. Incredible experience and the value far outweigh the cost. Appreciates all the efforts of the Aquatics team.

Commission Member Wallace – Thanks to the Staff for all their hard work. Welcomed Elizabeth to the team. Also thanked Chris for his presentation as well and the information provided will greatly help move the conversation forward toward solutions.

11. **ADJOURNMENT:** There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 8:13 p.m.

RESPECTFULLY SUBMITTED:

Jennifer Burke, Administrative Assistant

APPROVED:

Brian Wallace, Chairperson

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Monthly Report



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DEPARTMENT

To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Chad Gunter, Recreation Supervisor
Date: September 5, 2023
Subject: Recreation & Community Services Division - Aquatics

I. Notable Achievements & Services

- The Sierra Marlins continue to utilize the Steve Miklos Aquatic Center and the Vista Del Lago High School pool on a year-round basis. Sierra Marlins currently on annual end of summer break. Full practices will resume Tuesday September 5, 2023. A small Marlins clinic currently taking place from August 21 - August 31, 2023.
- Folsom Sea Otters and Sierra Marlins are collaboratively working together this Fall in providing a seasonal fall competitive swim clinic.
- Sea Squad Swim School summer swim lessons ended Thursday August 3, 2023. This summer over 1300 swimmers became part of the Sea Squad in learning how to swim. Back to School swim lessons are being offered from August 21 – August 31, 2023. Fall Sea Squad Swim School will run from September 11 – October 26, 2023. Back to School and Fall Sea Squad programs have reached registration capacity with a growing waitlist.
- The FCUSD officially started Tuesday August 8, 2023. With the start of the FCUSD August facility programming is limited during the week due to staffing limitations but still in full swing during the weekends through Monday September 4, 2023.
- Annual Free Family Picnic & Movie Night was held on Saturday August 5th. Estimated that over 700 participants enjoyed an evening of free swimming and a movie under the stars. This event was made possible by the following sponsor Rondo & Nate, EQ1 Real Estate. Event was held from 6:30pm – 11:00pm.
- Poderosa High School currently utilizing the Vista Del Lago High School pool for water polo practice Monday – Friday 4:00 – 7:45pm. Poderosa High School will continue to utilize the facility through October from 7:30 – 9:15pm.

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- August participation #'s as of August 27, 2023:

-Sierra Marlins:	1,800
-Dos Rios Divers:	260
-Recreation/Lap Swim/Aquacise	9,926
-Sea Squad Swim School	1,098
-Facility Rentals + Family Movie Night	2,000
-Ponderosa Water Polo (Vista Del Lago High School)	600
Totals	15,684
-Inflatable wristbands sold	1,698

- **August 1 - 27, 2023 skate & bike park Information:**

August participation totals: 71

Not able to secure any professional bike park builders to assist with re-design of current park. City staff will be working with Public Works to help move and re-shape dirt, jumps, and start hill in hopes of re-opening the bike park Saturday September 16, 2023.

II. Upcoming Department Related Events

- Back to school Sea Squad swim lessons August 21 – 31
- Fall Sea Squad swim lessons September 11 – October 26
- Last day of summer season September 4
- Sierra Marlins Red & Black Swim Meet September 23
- Sierra Marlins Super League Swim Meet September 24
- Bark “n” Splash Bash October 7
- Swim with the Pumpkins October 21
- Sierra Marlins Junior Classic November 3 – 5
- Sierra Marlins Senior Classic November 10 - 12

III. Progress on Key Projects

New Instructional pool heater has been ordered/secured with Knorr Systems and scheduled to be installed September 13 – 15. Installation of some smaller equipment updates will also take place during this three-day installation. Projects are taking substantially longer due to supply chain and installation availability issues.

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IV. Significant Training / Recruitment Accomplishments

Sr. Maintenance Worker – Interviews for new candidate will be conducted Thursday and Friday September 7 – 8, 2023.

City of Folsom Aquatics Division received third unannounced Jeff Ellis & Associates Safety Audit. Audit conducted on August 7, 2023, received a score of MEETING industry standards, August 7, 2023, auditor comments below:

Section 1: This Section received a score of MEETS. Lifeguards were found to exhibit consistent scanning patterns with downward head and eye movement. Lifeguards were Vigilant, Professional and Rescue Ready.

Section 2: This Section received a score of EXCEEDS. Lifeguards met all operating criteria's and incorporated the use of the AED and Oxygen in all Team Management Scenarios. Individual Responsive GID Aquatic Rescue was found to Meet the standard.

Section 3: All Facility and Administrative Items were found to be in compliance and in good order. Rescue Equipment was readily available, and all documents were accounted for.

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August 5, 2023 – Free Family Picnic & Movie Night!

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Sarah Trobee, Recreation Supervisor

Date: September 5, 2023

Subject: Recreation & Community Services Division – Community & Cultural Services

I. Notable Achievements & Services

Community Facilities

- The Community Center hosted 37 reservations during the month of June which included the annual Folsom Toy-Anime Comic Con on August 13th.
- The Robert H. Miller III Rotary Clubhouse hosted 22 rentals during the month of June.
- In the month of June, there were 17 park pavilion reservations.

Gallery and Art Classes

- Recreation Coordinator/Gallery Director Cindy Abraham was the guest speaker for the Folsom Arts Association this month. She addressed the audience of over 50 artists on how to present their artwork to a gallery for consideration to exhibit. She has also been asked to judge the upcoming Arts Association membership exhibit and to give the same lecture to the El Dorado Hills Arts Association next month.
- Planning is underway for the 5th Annual Handblown Glass Pumpkin Patch to be held on October 14 and 15 at 48 Natoma. This event is in partnership with 2BGlass and helpful volunteers from the NCL group.

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Senior Services and Center

- Weekly drop in events such as Bingo, and the Better Balance Class continue to be very popular with full rooms weekly!
- Staff are gearing up to host the Fall Senior Resource Fair with Prairie City Landing in October and looking forward to a fun day full of sharing local resources and door prizes!

Teen Services

- At Folsom Middle School, staff participated in the JagWalk to meet incoming students picking up their schedules before school started.
- The Cave Teen Centers are back in full swing since August 8! Sutter Middle School started with 48 students with a lengthy waitlist and Folsom Middle School has 35, and actively recruiting staff to be able to add to enrollment.
- Staff have been planning activities, making ice cream in a bag, hosting STEM & drawing challenges, games, soccer tournaments and crafts.



- The Folsom Teen Council Officers held their first officer meeting of the 23/24 school year. The newly elected officers planned and approved their budget for the year, assigned committee chairs for all upcoming volunteer events, approved their by-laws for the year, planned for the Club Rush Events at their perspective schools, and planned the first general member meeting which will take place on September 14.

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Youth Services

- Vacation Zone Camp wrapped up another very successful summer on Friday, August 4. There were 956 campers served over the 10 weeks of camp. They all enjoyed daily activities, field trips and trips to the aquatic center. We wish all our participants a great school year and look forward to seeing them next summer.
- Our preschool programs hosted their Orientations in all three classrooms for a total of five classes. The new students were excited to come into their program to meet their teachers, find their cubbies, and familiarize themselves with their classrooms.
 - Kindergarten Readiness with Ms. Kari has 16 students.
 - Ms. Michelle has a combined 27 students between 4 yr. old and 3 yr. old classes.
 - Ms. Prati has a combined 26 students between two 3 yr. old classes.
- The first day of Preschool was on Monday, August 28th for our 4-year-olds and our 3-year-olds on Tuesday, August 29th.



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Social Media and Special Events

- *15 photos and *8 videos were released in August with an average monthly reach of *19.2K+ and *5.5K+ post engagement, and *8.9K+ video views. *24 Instagram/Facebook Stories were posted in August with 7.4K+ unique account views.
- With the end of the Summer Teen CAVE and Vacation Zone Summer Camps, a highlight video was produced showing how much fun the kids had this summer. Two REELS video campaigns were filmed and produced as well. The staff from both camps thanks campers for a fun summer and shared some well wishes for the campers as they headed back to school.



CAVE Teen Camp

<https://www.facebook.com/FolsomParksandRec/videos/964793288115814>

https://www.instagram.com/reel/Cvx_qGnMayk/?hl=en

Vacation Zone Camp

<https://www.facebook.com/reel/973544533882454>

<https://www.instagram.com/reel/CvqSuzDgYqw/?hl=en>

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- 3 new event campaigns were launched in August for the upcoming Bark 'n' Splash Bash, Swim with the Pumpkins a Halloween Spooktacular Event at the Steve Miklos Aquatic Center, and the Glass Pumpkin Event in front of the Gallery at 48 Natoma. We'll be filming and producing a couple of videos with 2B Glass studios in preparation for the upcoming event.



Bark 'n' Splash Bash

<https://www.facebook.com/events/1376597519732257>

Swim with the Pumpkins a Halloween Spooktacular Event

<https://www.facebook.com/events/1246034682723627>

Glass Pumpkin Event

**launching at the end of the*

month <https://www.facebook.com/events/1122468901815332>

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- A highlight video and photo gallery were filmed/edited for the Family Movie Night at the Steve Miklos Aquatic Center and shared on the Parks & Recreation's social media platforms.



Family Movie Night Highlight Video

<https://www.facebook.com/FolsomParksandRec/videos/998712841341560>

<https://www.instagram.com/reel/CvsrKMoOqUS/?hl=en>

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To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Chris O'Keefe, Parks & Facilities Manager
Date: August 29, 2023
Subject: Parks and Facilities Maintenance – August 2023

I. Park Maintenance Activities

- Irrigation Repair continues to be the focus of the division. Handy, Kemp, Catlin, Briggs, and Young Wo Parks were the focus for the month of August.
- Six Drinking Fountains were repaired during the month of August.
- Vandalism & Graffiti continue to be an issue in City of Folsom parks.
- Lighting repairs took place at Kemp and Lembi parks.
- Court lighting repairs for the pickleball and basketball courts at Lembi.
- Parks staff removed several downed trees along City trails.

II. Facilities Maintenance Updates

- The Community Center Low Slope Roof Repair Project is in progress.
- The Library Café Remodel Project is in progress.
- Division has provided support for the CDD Front Desk Remodel.
- City Hall Campus clean-up is in progress.

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III. Progress on Adopt-A-Trail

All program documents have been updated and placed on the City Website. Information on the program has also been added to the upcoming Rec Guide. As of 8/30 we have commitments from 3 groups to participate in the AAT program. An upcoming E-Blast will reach out to over 1,000 Folsom residents.

IV. See-Click-Fix Update

The following is the activity from 8/1 to 8/30:

Parks Maintenance:

Created – 53

Closed – 36

Open – 17

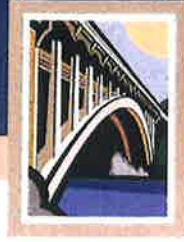
Trails Maintenance:

Created – 34

Closed – 20

Open - 14

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To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Brett Bollinger, Senior Trails Planner
Date: September 5, 2023
Subject: Trail Planning Division Monthly Report for August 2023

III. Progress on Key Projects

- **Folsom Blvd Class I Overcrossing Feasibility Study Report (FSR)**

Project Description: The objective of the FSR is to consider possible alternatives for establishing an east-west gap closure across Folsom Boulevard and the feasibility for its implementation. The City is currently considering a Class I multi-use overcrossing at an undetermined location between Blue Ravine Road and Glenn Drive. The connection must be safe, convenient, and cost-effective.

Request for Proposal (RFP) Date:	August 2022
Consultant Award Date:	November 2022
Start FSR Process:	December 2022

June-August Activity: Project team held the project's second Focus Group meeting on July 18, 2023. The meeting had a turnout of approximately 16 stakeholders. During this meeting the study team presented an overview of the feedback heard from the previous stakeholder meeting and public online questionnaire, share the refined alternatives for the overcrossing, and provide an overall project update.

April – May Activity: Project team posted an online Questionnaire regarding the merits of four proposed alignments. The Questionnaire was open for two weeks and received over 200 responses. The project team met with SacRT

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engineers to discuss specifics on where the proposed overcrossing alignment could touchdown near or adjacent to the Glenn Station platform.

March Activity: Project team held the project's first Focus Group meeting on March 21, 2023. The meeting had a turnout of approximately 17 stakeholders. The project team received many informative comments from the various stakeholders. The next project event will be the Community Outreach

- **Mangini Ranch Trails**

Project Description: The project consists of the design/engineering and construction of approximately 3 miles of new Class I multi-use trails in the Folsom Plan Area (FPA) Mangini Ranch development. This project meets the City's goal of developing recreational facilities in the FPA Mangini Ranch development and helps make the new residential and commercial developments a community of choice for living, working, and enjoying leisure activities. The 3 miles of trail segments provides a much-needed multi-use trail in the FPA Mangini Ranch development to support the residential developments being constructed.

Request for Proposal (RFP) Date:	June 2021
Consultant Award Date:	September 2021
Start Design Process:	December 2021

April – August Activity: Due to ongoing construction in the southeast and southwest corners of the Mangini Ranch development, completion of the design/engineering process has been delayed until fall 2023. Construction is expected to begin in early 2024.

- **Folsom-Placerville Rail Trail**

Project Description: Design and construct approximately 1.6 miles of 12'-wide Class I Bike Path on the north side of East Bidwell Street from the Humbug-Willow Creek Trail to Iron Point Rd. The gap closure project will provide a continuous and safe corridor for bicyclists and pedestrians, connecting

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residents to community destinations. The corridor also serves several local schools and parks, as well as to other local bike and walking paths. Because of its widespread benefits, this project has been identified as a high priority project in the City of Folsom Active Transportation Plan, adopted in June 2022. Project completion would result in a gap closure of a trail that was identified as part of SACOGs Regional Trail Network.

The project currently has committed funding and an executed design/engineering consultant contract to complete the Environmental Phase and Preliminary Engineering for plans developed to a 30% level of completion. The project is seeking an additional funding request with local match to complete the Design/Engineering (PS&E) phase of the project, with plans developed to 100% level of completion, and fully fund the Construction (CON) phase.

Request for Proposal (RFP) Date:	Summer 2023
Consultant Award Date:	Summer 2023
Start Design Process (100% plan set):	Summer/Fall 2023

June – August Activity: Staff is working with the design team to complete the design by spring 2024. Staff expects to be under construction in Sumer 2025 once the new water pipeline for the FPA is completed. The project trail alignment will follow the FPA waterline alignment once it is installed.

January – May Activity: Staff was informed that are SACOG Regional ATP grant application was going to be approved for funding. The grant request would fully fund the project for design/engineering completion and construction. The project grant application was recommended for approval at SACOGs Transportation Committee meeting on March 2, 2023. SACOG Board approval meeting is scheduled for March 16, 2023.

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- **Trail Connections**

Project Description: The three trail connection projects, which are part of the City Bikeway Master Plan, would fill important gaps in the city-wide trail network. Two of the connections being proposed are along the Oak Parkway Trail and the third is along the Humbug-Willow Creek Trail at the East Bidwell Street undercrossing.

1. **Oak Parkway Trail - Willow Creek Drive Connection** – Complete the Class I Oak Parkway Trail connection to Willow Creek Drive. When this Oak Parkway trail segment was constructed, funding was limited, and the trail came 900-feet short of connecting to Willow Creek Drive. Cyclists and pedestrians currently share a 4-foot-wide sidewalk through BT Collins Park, which creates unnecessary conflicts. The project would be to complete the remaining 900 feet of trail to connect with the Willow Creek Drive crosswalk.
2. **HBWC Trail - East Bidwell Street Connection** - Provide a much-needed Class I trail connection from the Humbug-Willow Creek trail undercrossing to East Bidwell Street Class II bike lanes.
3. **Oak Parkway Trail - McFarland Drive Connection** - Provide a 100-foot-long Class I connection from the Oak Parkway Trail to McFarland Drive for the neighborhood south of the trail corridor. Currently pedestrians and cyclists use an unpaved access to the trail.

Request for Proposal (RFP) Date:	August 2020
Consultant Award Date:	November 2020
Start Design Process:	January 2021

May – August Activity: Staff applied for grant funding through State Parks Recreational Trail Program (RTP). Applications were due by 5pm on June 15, 2023. Grant award recipients will be notified in late 2023.

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- **Active Transportation Plan (ATP)**

Project Description: The new Active Transportation Master Plan (ATP) for the City will combine the master plans for both the pedestrian and bicycle facilities citywide. The ATP will guide the planning, development, and

maintenance of existing and future bicycle and pedestrian facilities within the city, including recommended citywide active transportation network improvements and Safe Routes to School.

Request for Proposal (RFP) Date: January 2020
Consultant Award Date: February 2020

Start ATP Process: August 2020
ATP Completion: June 2022

Final ATP:

- Parks Commission Adoption Recommendation June 7th
- City Council Adoption June 14th

- **Trails Wayfinding**

City staff is actively working on identifying specific locations for wayfinding signage for trails north of Highway 50. Staff expects to have a draft list of wayfinding signage location, sign type and sign content in Fall/Winter 2023-2024.

- **Trails Naming**

Staff is currently working on naming the more than 50 miles of trails north of Highway 50 and the 30 miles of future trails in Folsom Plan Area (FPA). Staff held a kick-off meeting with the Auburn Rancheria earlier this year to assist the City with trail naming.

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- **Trails Grant Applications**

1. California Natural Resources Agency Prop 68 Per Capita Program: On May 28, 2019, the City submitted a Per Capita Allocation Questionnaire that opted the City into the Per Capita Allocation grant program. On June 24, 2020, OGALS announced that the Per Capita allocation for the City of Folsom was \$177,952.

In addition to the allocation, the City also received \$47,963 in Urban County Per Capita funds. The total Per Capita Allocation for the City is \$225,915. With the required 20% match of \$45,183 the City will have **\$271,098** to utilize on eligible capital outlay projects(s). Staff held a Planning and Development Subcommittee meeting on September 30, 2020, to recommend project(s) to the full commission. The subcommittee recommended using the grant funding on renovation and new amenities at Ed Mitchell Park.

At the October 6, 2020 Parks and Recreation Commission meeting, commissioners voted in favor of using the grant funding money on Ed Mitchell Park renovation and new amenities. Next step in the process is for staff to apply for the selected project(s) to (OGALS) for approval. Staff submitted the Per Capita Grant Application in December 2021 to receive authorization to move forward with the proposed improvements to Ed Mitchell Park. Currently, about half of the improvements have been completed.

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Brad Nelson, Park Planning Manager

Date: September 5, 2023

Subject: Park Planning Monthly Report for August 2023

I. Notable Incidents / Events

- The River District Master Plan - It is the primary objective of the master planning process to conclude with a River District vision and recommendations that will stimulate and guide future land development decisions, create an inspiring vision of recreation opportunities and increased access, use, and increased appreciation of the river and lake.
- Central Business District Master Plan - This important retail and commercial corridor is located along East Bidwell Street from Riley Street to Blue Ravine. A revitalization plan will be prepared to identify a comprehensive vision of the area with potential commercial, office, and housing opportunities, additional economic development, mobility, and safety improvements, to help guide development and infrastructure improvements going forward.

II. Progress on Key Projects

- Johnny Cash Trail Art Experience Pick No. 1. – Bid package was issued August 14th. There was a mandatory pre-bid conference held at the project site on August 29th. Bids are due September 12th. Contract award at City Council on September 26. Construction is anticipated to start end of October.
- Benevento Family Park –The California Environmental Quality Act (CEQA) process is underway. Concurrently, design development is underway. Design development is the park planning stage where the Master Plan is refined, and specific details are being developed. Biweekly meetings with WDSLA, the project Landscape Architect is also occurring.
- Prospector Park – Construction is underway. Rough grading of the site includes a large-scale rock crushing operation.

Monthly Report



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FOLSOM
PARKS & RECREATION
DEPARTMENT



Prospecter Park Rough Grading

Monthly Report



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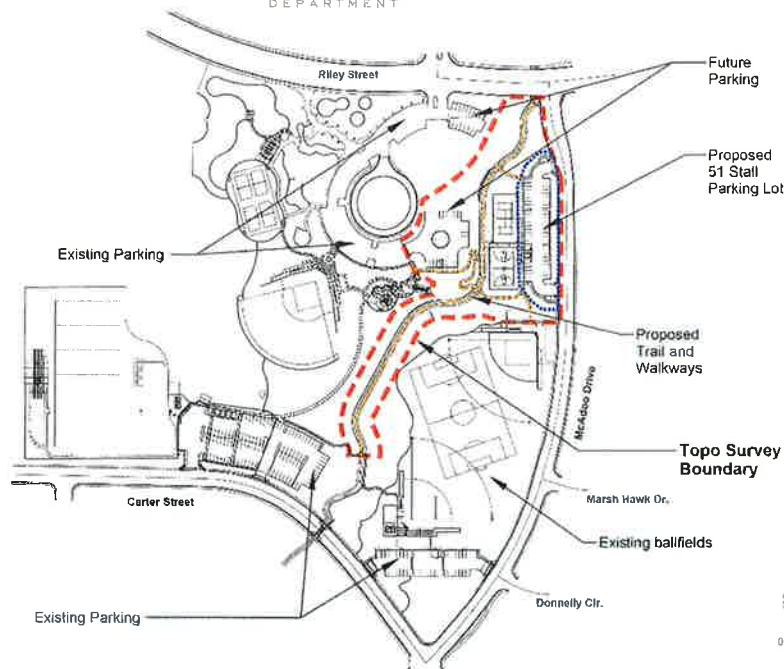
Prospector Park Rough Grading

- Livermore Community Park Phase 5A – This project is a 51+ parking lot located on McAddo Drive. This will relieve parking congestion in the adjacent neighborhood. The project includes the parking lot and completions of trails.

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Livernore Community Park Phase 5A

- **Zoo Perimeter Fence Project** – This project is a regularity issue by United States Department of Agriculture (USDA), who provide the yearly operating license for the Zoo. The existing perimeter fence is no longer in compliance and needs to be replaced by early January 2024. Staff is working diligently to reduce costs for the 6.7-acre facility perimeter fence, which also includes the main entry fencing. The project was approved for construction on July 25th by the City Council.
- Staff is working with the Community Development Department (CDD) to discuss initial planning ideas for the park facilities to be located into the Town Center in the Folsom Plan Area./ This urban park is a crucial element to the success of the Town Center. CDD is talking with potential developers that the landowners are working with.
- **Andy Morin Sports Complex Overhead Covering** – Final plans and specifications received. These are being reviewed and approved.
- Staff is working with AT&T for a future First Responders cell tower to be potentially located in a City facility in the Folsom Plan Area. The intention of starting planning early is to accommodate the ground lease space requirement as part of the initial site design. Several locations in the Folsom Plan Area are currently being studied.

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To: Parks & Recreation Commission

From: Kelly Gonzalez, Parks & Recreation Director

By: Derik Perez, Recreation Supervisor

Date: September 5, 2023

Subject: Recreation & Community Services Division - Sports

The Sports section is responsible for coordinating the City's sports leagues, programs, and sports related special events. Additionally, this section coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers. This section also provides a variety of recreational activities at the Andy Morin Sports Complex for youth and adults, and seniors including sports leagues, camps, indoor batting cages, sports classes, two preschools and a meeting room.

I. Sports Division Update

- The Andy Morin Sports Complex is open to the public. (Monday–Friday 10 a.m.– 9 p.m., Saturday and Sunday 9 a.m.- 6 p.m.)
- The Sports Division is continuously recruiting for part-time positions: scorekeepers, officials, site monitors, ballfield maintenance prep, front desk/customer service, facility shift supervisor and recreation program specialists. All positions are posted at [Job Opportunities | Folsom, CA](#)

II. Notable Incidents/ Events

- Folsom was host to two youth softball tournaments at Kemp Park and Lembi Community Park.
- Folsom was host to a Cricket Tournament with 24 teams that played at Lembi Community Park, Catlin Park, and Theodore Judah Elementary School.
- The Andy Morin Sports Complex was host to two youth indoor AAU basketball tournaments.
- The Andy Morin Sports Complex hosted the Just Between Friends Consignment event August 1 through August 6.

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- Summer Adult Outdoor Soccer league continued with a total of 17 teams participating at Kemp Community Park.
- Summer Adult Softball league concluded in early August at Lembi Community Park with a total of 45 teams.
- Fall Adult Softball league started in mid-August with a total of 33 teams playing at Lembi Community Park.
- Summer Indoor Adult Soccer league continued with thirteen teams playing at the Andy Morin Sports Complex.
- Staff continues to schedule field rentals for use in the parks based on field availability for all types of sporting requests.
- Staff conducted player evaluations at Kemp Community Park on a Friday night for the upcoming Fall NFL Flag Football league with a total of 250+ kids in attendance.
- Sports division continues to offer recreational sports programming to the community on a weekly basis at various parks and at the Andy Morin Sports Complex.

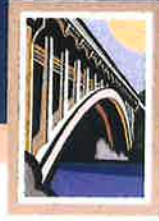
III. Community Youth Sports Leagues (CYSL)

- Field Prep staff continued to coordinate with Parks Maintenance staff to renovate and maintain ballfields for the upcoming fall ball season and youth softball tournament season.
- Staff has worked with scheduling with the fall CYSL's on facility allocations, scheduling and planning for the Folsom Soccer Club, Aspire volleyball Club, Folsom Softball Club, Folsom Freedom Softball, Folsom Cricket Club, Folsom American Little League, Folsom National Little League, Jr. Bulldogs Cheer and Football and Jr. Eagles Cheer and Football youth programs.
- Staff has started to schedule and collaborate for the upcoming CYSL Winter season with Folsom Youth Basketball Association (FYBA).

IV. Joint Use Agreement Folsom Cordova Unified School District (FCUSD)

- Staff continues to work with FCUSD Planning staff to discuss schedules and review of future school modernization projects in the district.
- Staff continues to be involved in joint use planning for planned school sites in the Folsom Plan Area including the new high school facility and next elementary school – Alder Creek Elementary School.

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To: Parks & Recreation Commission
From: Kelly Gonzalez, Parks & Recreation Director
By: Jocelyn Smeltzer, Zoo Manager
Date: August 27, 2023
Subject: Folsom City Zoo Sanctuary Monthly Report for July 2023

I. Notable Achievements & Services

- On July 11, the City Council honored the zookeepers with a proclamation for National Zookeeper Week. On Thurs July 27, Congressman Kevin Kiley honored Zookeeper II, Helen Chu, on the Floor of the House of Representatives.
- Friends of the Zoo donated over \$17,000 for enrichment items for the animals.
- Docents hosted:
 - Four tours in July with 94 participants
 - One story time at the Zoo and one story time at Karen's Bakery for a total of 70 participants

III. Animal Updates

- All reptiles had their annual exams.
- Goat, Banjo, had a health issue and has since recovered.
- A new miniature horse, Astro, was rescued and now lives with miniature horse, Dasher.

IV. Progress on Key Projects

- The part-time grounds team assisted in these areas:
 - working with contractors to help the bear pools operate smoothly
 - adding shredded redwood bark to visitor areas to prevent weeds
 - adding native plants to planter boxes throughout the facility
 - painting exhibit mesh
 - welding broken latches on gates
 - repairing visitor fences

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V. Participation in Community Activities

- Zoo staff toured volunteer Zoo Buddies through the facility on July 12. These volunteers spend over 300 hours per year making themed enrichment for the animals which they deliver monthly.

VI. Upcoming Zoo Sanctuary Events

- The Zoo will be open to the public on Monday September 4 for the Labor Day holiday.

VII. Significant Training / Recruitment Accomplishments

- Jessica Donahoo was selected to fill the vacant senior program coordinator position. Jessica has been a part-time zoo employee for over 10 years and is excited to tackle this full-time position.

VIII. Statistical Data:

- The Zoo is currently open to the public Thursday, Friday, Saturday, and Sunday from 9 a.m. to 3 p.m.
- July ticket booth revenue and attendance: \$38,381 and 5,743 visitors.

Director's Report



CITY OF
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DEPARTMENT

To: Parks and Recreation Commission
From: Kelly Gonzalez, Director
Date: September 5, 2023
Subject: Park and Recreation Director's Report

City Council Updates:

- August 22, 2023
 - Presentation – Adopt-A-Trail Program
 - Presentation from Assemblyman Josh Hoover of Grant Funds for the Johnny Cash Trail Art Project

Upcoming City Council Meetings

- September 12, 2023
 - A Resolution Authorizing the City Manager to Execute a Contract with LEED Mechanical for the City Hall Boiler & HVAC Replacement Project
 - Presentation of the 10th Annual Folsom Community Service Day

Director's Items:

New Parks and Recreation Department Staffing

We welcomed Jessica Donahoo as the new senior program coordinator position. Jessica has been a part-time zoo employee for over ten years.

Director's Report



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Partnerships

The City of Folsom continues to strengthen our relationships with our partners. Partnership events, tours, and meetings that the Parks and Recreation Director and staff attended this month include:

- 8/2 Folsom History Museum and Maker Space
- 8/4 HART
- 8/19 Rotary of Folsom Cornhole Fundraiser
- 8/14 Choose Folsom, "Meet the Leaders"
- 8/15 Folsom Athletic Association
- 8/15 Murer House
- 8/25 Hinkle Creek Nature Area
- 8/28 Harris Art Center at Folsom Lake College
- 8/28 Docent Council Meeting
- 8/28 Friends of the Zoo

Congressman Kiley Visits Folsom City Zoo Sanctuary

In honor of National Zookeeper Week, Congressman Kevin Kiley stopped by the Folsom City Zoo Sanctuary to recognize zookeeper Helen Chu for her important work caring for our rescued zoo sanctuary animals, educating the community, and providing enriching experiences. In addition, Congressman Kiley spoke about Helen's achievements before the U.S. House of Representatives.

Planning Project Updates

Staff is excited to announce that the Johnny Cash Trail Art Experience Pick No. 1. – Bid package was issued on August 14th.

Prospector Park construction is underway. Rough grading of the site includes a large-scale rock-crushing operation.

Director's Report



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Program Highlights and Summary

Opening Day of registration was held on Monday, August 7, 2023. In one day, the customer service team processed 419 registrations, generating \$40K in revenue.

The Annual Free Family Picnic & Movie Night was held on Saturday, August 5th. It was estimated that over 700 participants enjoyed an evening of free swimming and a movie under the stars.

Our preschool programs hosted their Orientations in all three classrooms for five classes. The new students were excited to come into their program to meet their teachers, find their cubbies, and familiarize themselves with their classrooms.

Folsom hosted a Cricket Tournament with 24 teams. These teams played at Lembi Community Park, Catlin Park, and Theodore Judah Elementary.

Staff conducted player evaluations at Kemp Community Park on a Friday night for the upcoming Fall NFL Flag Football league with 250+ kids in attendance.

Friends of the Zoo donated over \$17,000 for animal enrichment items. Folsom Zoo Sanctuary is celebrating its 60th birthday in October. We will have special activities and presentations during this special celebration-themed enrichment.

The 10th annual Community Service Day takes place on Saturday, September 16. This major citywide event mobilizes thousands of volunteers to complete dozens of service projects throughout Folsom. Community

Director's Report



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Service Day needs more than 1,000 volunteers to complete projects throughout the city.

Volunteer decorators and carolers are needed for the Folsom City Zoo Sanctuary's Holiday Lights Events.

Vandalism Presentation

Staff have started discussions with the Folsom police department on strategies to decrease vandalism in our parks. Staff will continue to find ways to partner with our stakeholders to ensure all enjoy safe, clean, and green spaces in our parks and trails.

Progress on Adopt-A-Trail (AAT)

All program documents have been updated and placed on the City Website. Information on the program has also been added to the upcoming Rec Guide. As of 8/30/2023, staff have commitments from three additional groups to participate in the AAT program.

Strategic Planning

The Executive Team held its first kick-off meeting for the implementation of the strategic plan. The action plans were also introduced at the Parks and Recreation Management Team meeting. Staff will begin planning ways to implement our goals of financial stability and sustainability, public safety and infrastructure, and economic and community development.

Professional Development

Staff will be attending the HER Women's Conference hosted by Choose Folsom on Thursday, October 5, 2023.

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The Parks and Recreation Department heard a presentation from Christine Brainerd and Pam Johns about the Study Mission in Austin, Texas. There was a discussion on best practices and the benefits of partnerships.

Upcoming Presentations and Staff Reports:

Next month, we will be bringing to the Commission an update on the community rental fees. Staff will also provide a recap of Community Service Day. The recognition event for community volunteers was moved from September to October.

September Upcoming Events:

- | | |
|------------|--|
| 9/7 | Friends of the Zoo Meeting |
| 9/8 | Reception at Gallery at 48 Natomas |
| 9/16 | Community Service Day |
| 9/22 | 26 th Annual Mayors Cup |
| 10/1-10/26 | Zoo's 60 th Anniversary celebration |
| 10/7 | Bark N Splash |



Parks & Recreation Commission SUBCOMMITTEE APPOINTMENTS 2023-updated on 7.28.23

SPORTS & RECREATION

Jennifer Tarbox, *Chair*

Bill Davis

Alayna Wagner

Staff: Chad Gunter, Derik Perez, Sarah Trobee, Tom Hellmann,

BUDGET / FINANCE

Matt Hedges

Brian Wallace

Bill Davis

Staff: Kelly Gonzalez, Elizabeth Vaage, Tom Hellmann*

PLANNING & DEVELOPMENT

Marina Leight, *Chair*

Samantha Davidson

Alayna Wagner

Staff: Kelly Gonzalez, Brad Nelson, Chris O'Keefe, Elizabeth Vaage*

PARKS & RECREATION RENOVATION PLAN

Brian Wallace

Samantha Davidson

Jennifer Tarbox

Staff: Kelly Gonzalez*, Brad Nelson, Chris O'Keefe

AD HOC COMMITTEES

PUBLIC PRIVATE PARTNERSHIP

Matt Hedges

Samantha Davidson

Marina Leight

Staff: Kelly, Chris, Derik, Elizabeth, Tom

UNDERUTILIZED CITY-OWNED PROPERTIES

Brian Wallace

Marina Leight

Alayna Wagner

Staff: Kelly, Derik, Elizabeth, Ted, Tom,
Zach*

*As Needed

