



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

# Agenda

## Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

September 19, 2023

6:30 PM

### REGULAR UTILITY COMMISSION AGENDA

#### CALL TO ORDER

#### ROLL CALL

Utility Commission Members:

Zaid Akhter, Lisa Ladd, Mark Menz, Amanda Ross, Aaron Silva, Bhaskar Vempati and Tad Widby

#### REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on September 15, 2023).

#### BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

#### MINUTES

1. Approval of the Minutes of the July 18, 2023 Regular Meeting

#### DIRECTORS' REPORTS

#### NEW BUSINESS

1. Water Loss Control Program Update

#### Future Meetings

October 17, 2023

6:30 pm

Regular Meeting

City Hall

November 21, 2023	6:30 pm	Regular Meeting	City Hall
December 19, 2023	6:30 pm	Regular Meeting	City Hall

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*Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.*

*Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

***Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.***



CITY OF  
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# Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630  
July 18, 2023  
6:30 PM

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## Call to Order

Chair Menz called the meeting to order at 6:32 p.m.

## Roll Call

PRESENT: M. Menz, A. Ross, A. Silva, B. Vempati, T. Widby.  
ABSENT: Z. Akhter, L. Ladd,  
STAFF PRESENT: Todd Eising: Utilities Section Manager, EWR  
Brian Reed: Engineering Manager, Public Works  
Emma Atkinson: Administrative Assistant, EWR

## Business from the Floor

None.

## Minutes

Approval of the Minutes of the June 20, 2023, Regular Meeting.  
Commissioner Silva motioned to accept the minutes.  
Commissioner Ross seconded the motion.

Motion carried with the following vote:

AYES: Commissioner Menz, Vempati, Widby.

ABSENT: Commissioners Akhter, Ladd.

## Directors' Reports

Mr. Brian Reed reported on behalf of Public Works (PW):

- The solid waste scheduled rate increase was implemented on July 1, resulting in most residential customers experiencing a 15% increase in associated charges. Additional increases of 1% and 5% are scheduled for the next 2 years. Mr Reed summarized other increases in solid waste charges.
- The FY 24 budget included 3 new positions (a refuse driver, an environmental specialist and a solid waste manager, which is a new classification). PW is currently recruiting for 2 more refuse drivers (one being the new position identified in the budget, and the second being a limited term position). The FY24

budget also includes three promotional positions to reclassify 3 refuse drivers to senior refuse drivers. These will assist management with training and scheduling.

- It is the 1-year anniversary of the green bin roll out; mandatory organics and recycling carts were recently rolled out in the Lakeside Mobile Home Park. This is the first limited space community to be fully compliant. Work in these communities is an ongoing focus for the recycling team.
- A firm has been selected through RFP to design electric charging infrastructure for Fleet.
- Mark Rackovan 'unretired' last week and will continue as Public Works Director for the next couple of years.

Mr. Todd Eising reported on behalf of Environmental and Water Resources (EWR):

- The Water Treatment Plant's Lead Plant Mechanic has resigned. The position has already been advertised with a closing date next week, and interviews will hopefully be held early in August. The Water Management Coordinator is retiring as of September 1st. Thanks to advance notice of this retirement, final interviews for the replacement have already been completed. EWR is also working towards hiring two new positions which were identified in the rate study and approved in the FY24 budget. These will be Grade 3 operators, with one based in the Water Quality division, and the other in Utility Maintenance, Water division.
- Night work will start next week on a sewer pipeline project along Folsom Boulevard. EWR is working closely with City Communications staff to provide notification to residents about traffic impacts. EWR had hoped the project would coincide with Regional Transit work in the same area to minimize traffic lane closure impacts, but unfortunately Regional Transit had to delay their project until winter when EWR would not be able to complete the sewer project work. EWR is now finalizing details for ongoing work, considering the changes in Regional Transit's project schedule. This is a large project, so updates will be provided at future meetings.
- EWR has received proposals for Water Vision from two consultants. Interviews with both have been completed, and results are being evaluated. EWR anticipates going to council soon for approval for the agreement, and we are looking forward to getting the process going.

**New Business**

- **Environmental and Water Resources FY 2022/23 Capital Improvement Plan Recap:**

Mr. Eising presented a recap of the CIPs projects from the past fiscal year and responded to questions from the Commissioner.

SECAP project: Commissioner Ross "Will this just be nighttime work or will there also be daytime work?" *Most of it will be completed during the day. The aim is to work long days to limit costs and impacts on traffic.*

Empire Ranch Well Project: Commissioner Widby “Would the golf course be willing to pay for this project?” *If they are then this project might be reinstated.*

Folsom South Control Valve Project: Commissioner Menz “Does the land around Aerojet fall within the City of Folsom? *It is not technically 95630, but we do provide water service to this area.*

WTP Backwash Project: Commissioner Menz “Is there an operational cost saving?” *There isn’t a significant cost saving but more significantly, it allows us to recycle 10% of the water, so reducing use of surface water. So, the main advantage is this is maximizing water use.*

### **Adjournment**

Meeting adjourned at 7:23 pm.

### **Respectfully Submitted:**

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Emma Atkinson, Administrative Assistant.

### **Approved:**

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Mark Menz, Utility Commissioner Chair.

DATE: September 13, 2023  
TO: Utility Commissioners  
FROM: Marcus Yasutake, Environmental and Water Resources Director  
SUBJECT: **WATER LOSS CONTROL PROGRAM**

**BACKGROUND**

In June 2022, the City of Folsom entered into an agreement with E Source Companies, LLC to complete the City of Folsom's Water Loss Control Program. The City's water distribution system consists of approximately 400 miles of water pipes and is comprised of transmission mains, distribution mains, service lateral connections (approximately 23,000), blow-offs, fire hydrants, backflow preventors, valves, and other appurtenances. The City's water pipes range in size from 1-inch service lines to 24-inch transmission mains.

**DISCUSSION**

Director Yasutake will provide a presentation regarding the results of the Water Loss Control Program Update. The Water Loss Control Program Update included a review of previous water audits completed by the City, source meter accuracy testing, billing data assessment, meter accuracy testing recommendations, an analysis of real and apparent losses for the City, the appropriate leak detection survey frequency, and an analysis of Senate Bill 555 water loss standards relative to the City's real and apparent losses and input values to the State Economic Water Loss Model. This also included support to calculate revised water loss standard the City to submitted to the State.

**ACTION**

No action required. Informational update only.