

## Park Planning Process Estimated Timeline and Sequence of Planning Activities

DURATION	PLANNING PHASE
Time Varies	Step One: Identify Funding Source(s) for Park Development
	<ul> <li>Park Impact Fees</li> <li>General Fund</li> <li>Quimby In-Lieu Fees</li> <li>Grants, other</li> </ul>
3 Months	Step Two: Consultant Onboarding
	<ul> <li>Develop and issue Request for Proposal (RFP)</li> <li>Consultant selection and City Council approval</li> <li>Consultants include landscape architects and CEQA consultants</li> </ul>
3 Months	Step Three: Public Involvement
	<ul> <li>Includes public workshops, user group meetings, website interaction, virtual meetings, ongoing public feedback, etc.</li> <li>Project Team develops a Master Plan based on stakeholder consensus</li> </ul>
4 to 8 Months	Step Four: CEQA and Approvals
	<ul> <li>California Environmental Quality Act (CEQA) environmental review process</li> <li>Potential environmental impacts identified and mitigated</li> <li>Environmental permitting (if required)</li> <li>Parks and Recreation Commission recommendations to City Council to approve Master Plan and CEQA</li> <li>City Council approval of Master Plan</li> </ul>
6 to 9 Months	Step Five: Design Development and Construction Documentation
	<ul> <li>Design development to refine the Master Plan and start flushing out details</li> <li>Construction documentation package, including engineering, plans, specifications, and cost estimate</li> </ul>
2 to 3 Months	Step Six: Plan Review
	<ul> <li>Construction documents submitted to city departments for review and approval</li> <li>Modifications to plans as required based on plan review comments</li> </ul>
3 to 4 Months	Step Seven: Bidding and Award of Contract
	<ul> <li>Advertisement of bid package and bid opening</li> <li>Review of bids to determine responsive and responsible low bidder</li> <li>City Council award of construction agreement</li> <li>Construction agreement execution</li> </ul>
6 to 18 Months	Step Eight: Construction
	■ Contractor onsite building the park
3 Months	Step Nine: Maintenance and Establishment Period
	<ul> <li>Plant and turf establishment and ongoing maintenance</li> </ul>
Completed!	Step Ten: Park Grand Opening and Dedication
	■ Park is open for the public to enjoy!