

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, AUGUST 6TH, 2024  
REGULAR MEETING AGENDA  
6:30 P.M.  
CITY COUNCIL CHAMBERS  
50 NATOMA STREET, FOLSOM, CALIFORNIA  
[www.folsom.ca.us](http://www.folsom.ca.us)**

1. **CALL TO ORDER:**

2. **ROLL CALL:** Commission Members: Brian Wallace, Matt Hedges,  
Marina Leight, Ravi Kahlon, Samantha Davidson,  
Bill Davis, Alayna Wagner

3. **PLEDGE OF ALLEGIANCE:**

4. **BUSINESS FROM THE FLOOR:**

5. **APPROVAL OF MINUTES:**

- A. June 3, 2024 Meeting Minutes

6. **ACTION ITEMS:** None.

7. **SCHEDULED PRESENTATIONS:**

- A. Mangini Trail Status Update – Brett Bollinger  
B. Know Before You Go: E-Bikes, E-Scooters, and Motorized Bicycles – Brett Bollinger  
C. Folsom Plan Area CIP Park Development Priorities – Brad Nelson  
D. Special Invitation to Mayor’s Cup and Community Service Day – Tom Hellmann  
E. Northern California Aquatic Management Association – Lifeguard Palooza - Chad Gunter

8. **COMMITTEE REPORTS:**

- A. Planning & Development (Leight, Davidson, Wagner)  
B. Budget / Finance (Hedges, Wallace, Kahlon) Parks & Recreation Renovation Plan (Wallace, Davidson, Davis)  
C. Sports & Recreation (Wagner, Davis, Kahlon)  
D. Public Private Partnership Ad Hoc Committee (Leight, Hedges, Davidson)  
E. Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner)

9. **INFORMATIONAL ITEMS:**

- A. FY 23-24 Year End Park Impact Fee Report – Liz Vaage and Brad Nelson  
B. Quarterly Facilities and Park Maintenance Division Status Report - Chris O’Keefe  
C. Prospector Park Update - Brad Nelson  
D. Parks Life Better Month Social Media Campaign Recap and Highlights - Frankie Nelson  
E. Parks and Recreation Monthly Update and Director’s Report – Kelly Gonzalez

10. **COMMISSIONER COMMENTS:**

11. **ADJOURNMENT:**

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As presiding officer, the Chairperson has the authority to preserve order at all Parks & Recreation Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the Parks & Recreation Department at (916) 461-6606, (916) 351-5931 (fax) or [jburke@folsom.ca.us](mailto:jburke@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.

The City of Folsom provides archived webcasts of Parks & Recreation Commission meetings. The webcasts can be found on the Online Services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us). Any documents produced by the City and distributed to the Parks & Recreation Commission regarding any item on this agenda will be made available at the Parks & Recreation Department at 50 Natoma Street, Folsom, California during normal business hours.

**CITY OF FOLSOM  
PARKS AND RECREATION COMMISSION  
TUESDAY, JUNE 04, 2024  
REGULAR MEETING MINUTES**

1. **CALL TO ORDER:** The Parks and Recreation Meeting was Called to Order at 6:30 p.m.
  
2. **ROLL CALL:** Commission Members Present: Brian Wallace, Bill Davis, Ravi Kahlon, Samantha Davidson, Matt Hedges, Marina Leight, Alayna Wagner  
Commission Members Absent: None
  
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
  
4. **BUSINESS FROM THE FLOOR:** No Cards
  
5. **APPROVAL OF MINUTES:**
  - A. May 07, 2024 Meeting Minutes

Motion by Commissioner Davidson, Second by Commissioner Wagner to approve the May 07, 2024, meeting minutes. Minutes approved with no objections.

**AYES:** Commission Members: Wallace, Davis, Kahlon, Hedges, Leight, Wagner, Davidson  
**NOES:** Commission Members: None  
**ABSENT:** Commission Members: None  
**ABSTAIN:** Commission Members: None

6. **ACTION ITEMS:** None.

7. **SCHEDULED PRESENTATIONS:**

- A. Partner Recognition for 10 Years of Outstanding Service to the Community supporting “Love My Mom Annual 5k” - Tom Hellmann and Frankie Nelson

*Tom Hellmann honored three of our community partners that have helped us in delivering this great event from its inception. Fleet Feet of Folsom, Kaiser Permanente and the Palladio have all been key to this event’s success. We thank you.*

- B. Leadership Folsom Presentation “Pickle with a Purpose” - Sally Howard Buchanan

*The 2024 Leadership Folsom Class presented the department with a generous donation of \$. This year’s Leadership Project really focused on two things, one of them being supporting us with the upkeep of our Parks. The class created and hosted a Pickle Ball Tournament as a fundraiser for the cause, and a considerable donation was accepted by Director Gonzalez on behalf of the department.*

- C. Folsom Teen Council End of Year Recap – Tom Hellmann and Frankie Nelson

Frankie Nelson gave a brief introduction to the Commission and audience on the purpose of the Teen Council as well as detail into the organization and operation of the club. He introduced the current and incoming President who spoke to the goals of the club as well as the projects they support within the community.

D. City Manager's Budget Presentation Update – Kelly Gonzalez

Director Gonzalez gave highlights from the May 28, 2024 City Council meeting, where the City Manager gave her 24/25 Budget Presentation, and the recommendations for our department. More discussions will take place, before finalizing at the end of the month.

8. **COMMITTEE REPORTS:** *No Reports at this time.*

- A. Planning & Development (Leight, Davidson, Wagner)
- B. Budget / Finance (Hedges, Wallace, Kahlon)
- C. Parks & Recreation Renovation Plan (Wallace, Davidson, Davis)
- D. Sports & Recreation (Wagner, Davis, Kahlon)
- E. Public Private Partnership Ad Hoc Committee (Leight, Hedges, Davidson)
- F. Underutilized City-Owned Properties Ad Hoc Committee (Leight, Wallace, Wagner)

9. **INFORMATIONAL ITEMS:**

- A. Parks and Recreation Monthly Update and Director's Report

10. **COMMISSIONER COMMENTS:**

Commission Member(s) Questions and Comments:

- *Commission Member Hedges spoke to the importance of Commissioners potentially meeting with their Council representatives to discuss priorities of the department before budget is finalized.*
- *Commission Member Wagner was excited on the announcement of community meetings regarding the future of Kid's Play Park. Spoke to the importance of balancing expectations with budget in future park planning.*

**Tentative Upcoming Meeting Topics: August 2024**

- Presentation on the use of E-Bikes & Electric Scooters on our trails and parks.
- Update on status of Mangini Trail Project

11. **ADJOURNMENT:**

There being no further business before the Parks and Recreation Commission, the meeting was adjourned at 7:29 p.m.

**RESPECTFULLY SUBMITTED:**

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Jennifer Burke, Administrative Assistant

**APPROVED:**

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Brian Wallace, Chairperson

11. **ADJOURNMENT:**

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**To:** Parks and Recreation Commission  
**From:** Kelly Gonzalez, Director Parks and Recreation  
**By:** Elizabeth Vaage, Senior Management Analyst  
**Date:** August 6, 2024  
**Subject:** **PARK IMPACT FEES COLLECTED FOR FISCAL YEAR 2023/24**

The building permit activity and corresponding park impact revenue collected to date during FY 23/24 are shown below. Fund 412 park impact fees are for building permits pulled north of Highway 50; Fund 472 park impact fees are for building permits from the Folsom Plan Area.

Month	# of Permits Issued North of 50	Park Impact Fee Collected (Fund 412)	# of Permits Issued FPA	Park Impact Fee Collected (Fund 472)	Quimby Fee Collected (Fund 240)	Total Impact Fees
Jul 2023	9	\$296,873	54	\$510,851	\$424,013	\$1,231,737
Aug 2023	15	\$504,647	102	\$916,555	\$0	\$1,421,202
Sep 2023	6	\$293,893	83	\$699,521	\$0	\$993,414
<b>1<sup>st</sup> Qtr Total</b>	<b>30</b>	<b>\$1,095,413</b>	<b>239</b>	<b>\$2,126,927</b>	<b>\$424,013</b>	<b>\$3,646,353</b>
Oct 2023	3	\$74,258	90	\$788,004	\$0	\$862,262
Nov 2023	3	\$311,661	69	\$581,847	\$0	\$893,508
Dec 2023	10	\$430,442	46	\$398,943	\$0	\$829,385
<b>2<sup>nd</sup> Qtr Total</b>	<b>16</b>	<b>\$816,361</b>	<b>205</b>	<b>\$1,768,794</b>	<b>\$0</b>	<b>2,585,155</b>
Jan 2024	8	\$286,926	69	\$641,139	\$0	\$928,065
Feb 2024	1	\$7,447	62	\$542,648	\$0	\$550,095
Mar 2024	0	\$0	71	\$670,655	\$0	\$670,655
<b>3<sup>rd</sup> Qtr Total</b>	<b>9</b>	<b>\$294,373</b>	<b>202</b>	<b>\$1,854,442</b>	<b>\$0</b>	<b>\$2,148,815</b>
Apr 2024	2	\$50,275	89	\$821,009	\$0	\$871,284
May 2024	5	\$532,187	80	\$1,554,426	\$0	\$2,086,613
Jun 2024	3	\$16,832	74	\$700,106	\$0	\$716,938
<b>4<sup>th</sup> Qtr Total</b>	<b>10</b>	<b>\$599,293</b>	<b>243</b>	<b>\$3,075,541</b>	<b>\$0</b>	<b>\$3,674,834</b>
<b>FY Total</b>	<b>65</b>	<b>\$2,805,440</b>	<b>889</b>	<b>\$8,825,704</b>	<b>\$424,013</b>	<b>\$12,055,157</b>

On the following page is a breakdown of the permits by subdivision for FY 23/24. The FY 23/24 revenue budget for Fund 412 is \$482,730 and Fund 472 is \$6,432,124

On the following page is a breakdown of the permits by subdivision for FY 23/24.

Subdivision	# of Permits	Impact Fee (Fund 412)	Impact Fee (Fund 472)	Quimby Fee (Fund 240)	Total Impact Fees
American River Canyon	5	\$108,085			\$108,085
Broadstone	48	\$2,118,548		\$424,013	\$2,542,561
Broadstone Estates	6		\$58,902		
Empire Ranch	5	\$37,772			\$37,772
FPA Commercial	3		\$6,764		\$6,764
Mangini	392		\$4,159,464		\$4,159,464
Misc. Infill	7	\$541,035			\$541,035
Russell Ranch	219		\$2,140,106		\$2,140,106
Toll Brothers	268		\$2,459,668		\$2,459,668
White Rock Springs	1		\$9,817		\$9,817
Refunds			-\$9,017		
<b>Total</b>	<b>954</b>	<b>\$2,805,440</b>	<b>\$8,825,704</b>	<b>\$424,013</b>	<b>\$12,055,157</b>

The following two tables are a breakdown of Commercial, Multi-Family, and Residential permits:

Permit Type	# of Permits	Fund 412	Fund 472	Fund 240	Total
Commercial	8	\$51,144	\$6,764		\$57,908
Multi-Family	48	\$2,669,904			\$2,669,904
Residential	898	\$84,392	\$8,818,940		\$8,903,332
Quimby				\$424,013	\$424,013
<b>Total</b>	<b>954</b>	<b>\$2,805,440</b>	<b>\$8,825,704</b>	<b>\$424,013</b>	<b>\$12,055,157</b>

	Commercial	Multi-Family	Residential	Quimby	Total
Jul 2023	\$3,726	\$281,979	\$522,019	\$424,013	\$1,231,737
Aug 2023	\$0	\$489,753	\$931,449	\$0	\$1,421,202
Sep 2023	\$6,967	\$286,926	\$699,521	\$0	\$993,414
<b>1<sup>st</sup> Qtr Total</b>	<b>\$10,693</b>	<b>\$1,058,658</b>	<b>\$2,152,989</b>	<b>\$424,013</b>	<b>\$3,646,353</b>
Oct 2023	\$0	\$59,364	\$802,898	\$0	\$862,262
Nov 2023	\$0	\$311,661	\$581,847	\$0	\$893,508
Dec 2023	\$0	\$422,995	\$406,390	\$0	\$829,385
<b>2<sup>nd</sup> Qtr Total</b>	<b>\$0</b>	<b>\$794,020</b>	<b>\$1,791,135</b>	<b>\$0</b>	<b>\$2,585,155</b>
Jan 2024	\$0	\$286,926	\$641,139	\$0	\$928,065
Feb 2024	\$3,038	\$0	\$547,057	\$0	\$550,095
Mar 2024	\$0	\$0	\$670,655	\$0	\$670,655
<b>3<sup>rd</sup> Qtr Total</b>	<b>\$3,038</b>	<b>\$286,926</b>	<b>\$1,858,851</b>	<b>\$0</b>	<b>\$2,148,815</b>
Apr 2024	\$42,291	\$0	\$828,993	\$0	\$871,284
May 2024	\$1,887	\$530,300	\$1,554,426	\$0	\$2,086,613
Jun 2024	\$0	\$0	\$716,938	\$0	\$716,938
<b>4<sup>th</sup> Qtr Total</b>	<b>\$44,177</b>	<b>\$530,300</b>	<b>\$3,100,357</b>	<b>\$0</b>	<b>\$3,674,834</b>
<b>FY Total</b>	<b>\$57,908</b>	<b>\$2,669,904</b>	<b>\$8,903,332</b>	<b>\$424,013</b>	<b>\$12,055,157</b>

**TO:** Parks and Recreation Commission  
**FROM:** Kelly Gonzalez, Parks and Recreation Director  
**BY:** Chris O’Keefe, Facilities and Parks Maintenance Manager  
**DATE:** August 6, 2024  
**SUBJECT: Quarterly Facilities and Park Maintenance Division Project Status Update**

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Facilities and Park Maintenance Division is committed to improving the quality of life by maintaining and improving the city’s infrastructure. This division provides services to 28 buildings, 48 parks, 730 acres of open space, and 30+ miles of trails. Below is a status of projects as of July 30, 2024.

### **Under Construction**

- **HVAC & Boiler Project at City Hall** – The final two rooftop units are scheduled to be installed on 8/3/2024. Once installed, the final controls and commissioning tasks can be completed. The boilers have been installed and are fully operational.
- **Station 36 Restoration** – Staff is assisting Folsom FD with a maintenance and restoration project at station 36.
- **Water Treatment Plant Office Remodel** - Staff is completing the installation of a new divider wall and door for the Water Treatment Plant.

### **Project Funded & Contract Awarded**

- **City-Wide Access Control Project** - The vendor, along with our IT and Facilities staff, are completing the scheduling protocols for each department. Once complete, installation of the hardware will take place.
- **Community Center HVAC** – Council approved emergency procurement to execute an amendment to the existing HVAC replacement contract with Leed Mechanical. Staff are currently finalizing the amendment for execution. Once fully executed, staff will begin coordinating construction.
- **Econome Park Playground Area** –Council approved contingency funding for improvements to the concrete slide landing pad. Scheduling date with the contractor for repairs.
- **Library Stucco Repairs** - Contract and funding awarded by Council. Currently finalizing the contract for execution. Once fully executed, staff will begin coordinating construction repairs.
- **Sports Complex Skylights** – Replacement of 79 skylights at the Folsom Sports Complex.

### **Procurement Phase**

- **405 Natoma HVAC Replacement** – Funding approved through ARPA. All ARPA projects require funding to be obligated by December 31, 2024. Project development is underway with plans to go out to RFP in August 2024.



- **Community Center** – Funding awarded to replace kitchen equipment, tables, and chairs from the General Fund unassigned fund balance. Project development is underway with plans to go out to RFP in August 2024.
- **Senior and Art Center HVAC** – Council approved acceptance of additional ARPA funding from Sacramento County. All ARPA projects require funding to be obligated by December 31, 2024. Project development is underway with plans to go out to RFP in August 2024.
- **VFW Hall Roof** - Funding for Roof Repairs awarded through ARPA. All ARPA projects require funding to be obligated by December 31, 2024. Project development is underway with plans to go out to RFP in August 2024.

### Project Development/Planning

- **City Hall Front Desk Remodel** – Working with vendors to reconfigure the City Hall Front Desk.
- **Cummings Family Park** – Leadership Folsom donated funding for the replacement of picnic tables and equipment.
- **Rodeo Arena** – Repairs to bleachers completed at the Rodeo Arena. Further work will commence in the next month to upgrade the electrical service panels.
- **Trails Repairs** – Repair trail lifts that are in very poor condition.

### Projects Completed Quarter 4, May to June 2024

- **Ed Mitchell Park** – Restrooms remodel with new lighting/fixtures/stalls, and an epoxy floor.
- **Folsom Kids Play Park** – Inspections and audit reports by vendor.
- **Handy Family Park Tree Planting** – Sacramento Tree Foundation tree plantings.
- **Kuntz Park Tree Planting** – Sacramento Tree Foundation tree plantings.
- **Lembi Bleachers** – Removal of bleachers at the softball fields and install new ADA-compliant bleachers.
- **Lembi Park Electrical Repairs** – Installation of new electrical circuit to provide power to the Pickleball Courts at Lembi Park.
- **Painting, Pruning, Mulch, and Graffiti Removal**- Advancing Asian Pacific Islander American Publics Affairs Association volunteer park maintenance tasks.
- **Park Light Maintenance and Repairs** – Improvements and maintenance to lighting on all the active parks.
- **Police Department Upgrades to Training Room** – Improvements to Folsom PD upgrades to the police training room.
- **Trails Assessment and Repairs** – Assessment of the condition of 50+ miles of trails and completion of two section of trails.
- **VFW Hall Grease Trap** – Removal of the existing grease interceptor at the VFW Hall and install a new interceptor and a new waste line.
- **East Bidwell Undercrossing** – Removal and replacement of damaged steel railing at the East Bidwell Undercrossing.
- **Folsom Zoo Electrical** – Upgrades to the existing electrical system.
- **Folsom Zoo Storm Drain Repairs** – Repairs to a storm drain located in a ravine on the Northeast side of the Zoo.
- **Site Furnishings** – Install site furnishings at Sheldon Park.
- **Parking Garage Elevator** – Completion of major repairs to the elevator.
- **Econome Park Turf Vandalism** – Replacement of approximately 30,000 square feet of damaged turf at Econome Park.

- **Sheldon Park and Livermore Snack Bar Dry Rot** – Removal and replacement of dry-rot damaged fascia.

**TO:** Parks and Recreation Commission  
**FROM:** Kelly Gonzalez, Parks and Recreation Director  
**BY:** Brad Nelson Prospector Park Update  
**DATE:** August 6, 2024  
**SUBJECT: PROSPECTOR PARK UPDATE**

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## **BACKGROUND**

Construction continues in full force at Prospector Park, the first park to be developed in the Folsom Plan Area. The extensive underground infrastructure is complete, and things are now going vertical. All the sport field lighting is in, and the posts are installed for the ballfield fencing, and tennis court fencing. The shade structure is being assembled. The parking lot was recently paved and the AC paving subgrade for the basketball court and tennis courts have been installed. Concrete paths are being installed as well as the irrigation system and some initial planting. The play area containment curbs are in, and the play equipment footings are being installed. The synthetic turf volleyball court was installed last week with the play lines being sewn into the carpet next week. The park includes a series of nine thematic metal panels that acknowledge the name of the park and the historical time period where gold mining was occurring in the area. These panels include a prospector, a sluice box, a dredger, amongst other artifacts.



**TO:** Parks and Recreation Commission  
**FROM:** Kelly Gonzalez, Parks and Recreation Director  
**BY:** Frankie Nelson, Senior Recreation Coordinator  
**DATE:** August 6, 2024  
**SUBJECT:** 2024 July is Parks Make Like Better Month Social Media Campaign

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In celebration of this month and this year's theme of "Where You Belong", the Folsom Parks & Recreation Department highlighted the "Faces of our Programs". These highlighted participants across all divisions who have been a part of our programs. On each post, they each shared their story of how the program has impacted their life and what gives them a sense of belonging with our department. At the end of the month, a video was produced featuring each participant in their program.

**Gabby – Folsom Sea Otters**

Gabrielle has been involved with swim teams at the Steve Miklos Aquatics Center for over a decade! She returns every season because of the kids who make her laugh and smile every day. She feels a sense of belonging as the Folsom Sea Otters and Folsom Parks & Recreation Department collaborate to provide essential programs and life skills to youth in the community through swim teams and swim lessons provided by the Folsom Sea Squad Swim School.



"Swimming is a large part of this community, and the support we receive means the world to us, and we are very grateful for that. The Steve Miklos Aquatic Center in Folsom is where we belong!" ~ Coach Gabby

**Dolores – Senior Fitness Cardio & Strength Training**



Dolores, who is not your "typical" 87-year-old not only keeps up with her friends in Folsom's Senior Fitness Cardio and Strength Training Class, whose participants' average age is nearly 15 years younger, but will often even show them how it's done! Dolores feels a sense of belonging with the Folsom Parks & Recreation Department as she has been attending exercise classes at the Folsom Senior Center for as long as she can remember and is a "founding participant" in the current class that started in May 2016.

"We want to be like her 'when we grow up,'" says her instructor. "Her ability to keep up with a somewhat strenuous strength and cardio class is truly amazing to me. Her form and stamina are the envy of the class."

### **Searcy & Teagan – Summer Camps**

Searcy & Teagan (pictured from left to right) are our longest siblings attending our summer camp programs. After joining the R.E.C. Club in 2021, then attending Vacation Zone Summer Day Camp, and now the new Destination Recreation Camp each summer, the sisters are truly “Camp Royalty”. They feel a sense of belonging with the Folsom Parks & Recreation Department as they have made lasting friendships every summer and one of their favorite things to do is recruit friends to attend camps each year!



"The structured activities and free time encourage campers to form meaningful friendships and create lasting memories with their peers," says their mom. "The girls love the camp counselors and look forward to their return every summer. When the girls get older, they hope to return to camp as counselors."

### **Ray – Folsom Senior Center**



Ray has been a participant of the Folsom Senior Center for over 16 years. He is a mainstay in several daily activities, including the Meals on Wheels Lunch Program, cards, holiday celebrations, parties, and especially the Wii Tournaments. Ray feels a sense of belonging with the Folsom Parks & Recreation Department as he states that the staff and activities are what truly keep bringing him back!

"Ray is very kind, considerate, and always thinks of others," says the Senior Center Staff. "He is also one of the very best Wii Bowlers they know!"

### **Holly – CAVE Teen Program**

Holly has been a part of the CAVE Teen Center and Summer CAVE Teen Camp Programs for the last 3 years. The field trips, aquatic center, camp staff, and food places the camp explores are just some of the things she looks forward to each summer. One of her favorite memories of summer camp so far was making a Lorax out of a mango seed and bringing it to the aquatic center for a swim! Holly feels a sense of belonging with the Folsom Parks & Recreation Department as the CAVE Teen Program has given her the opportunity to make so many friends each year and she looks forward to staying connected with them as she moves on to high school after she finishes her upcoming 8th grade year!



"Holly has been a mainstay in the program and is very outgoing and mature," says the camp

director. "Her willingness to include others and welcoming attitude makes our jobs so much easier and when she moves on to High School, we'll truly miss her."

### **Ferd – Folsom Pickleball**



Ferd, Folsom Pickleball Club Board Member since 2020, has been involved with pickleball since 1980 when he was introduced to the sport by his high school tennis coach. Ferd's passion for the sport has grown, as he has been instrumental in growing the sport in Folsom as an early advocate for the sport with the Folsom Parks & Recreation Department. This has led to the current drop-in Pickleball program at the Andy Morin Sports Complex, Youth Pickleball camps, and tournaments at the Pickleball Courts at Lembi Park. Ferd feels a sense of belonging

with the Folsom Parks & Recreation Department as the relationships he has built with the sports division have been rewarding and he loves that his passion for the sport of Pickleball is now a mutual passion among the department's staff.

"Ferd is passionate, kind and so great to work with", says the Sports Division Supervisor. "His ability to lead the 800+ members of the Folsom Pickleball Club is amazing to see and we're grateful for their work in maintaining the city's 12 lit Pickleball Courts at Lembi Park."

### **Peggy – Friends of the Folsom Zoo Sanctuary**

After retiring in 2015 and looking to find something fun that would also benefit the community and upon her completion of the training class, Peggy became a docent for the Folsom City Zoo Sanctuary in 2016. Her passion for the animals and the work that the zoo sanctuary does inspired Peggy to join the Friends of Folsom Zoo Board of Directors in 2016 and eventually becoming the President of the board in 2022. Peggy feels a sense of belonging with the Folsom Parks & Recreation Department as she has spent countless happy hours at the zoo



conducting tours, helping Scouts earn badges, volunteering at special events such as the annual Wild Nights & Holiday Lights event, championing fundraising events such as the Big Day of Giving, increasing public awareness of the Zoo Sanctuary and all it's magic!

"Peggy has been the zoo sanctuary's biggest champion, helping us grow, network, and fundraise," says the Zoo Senior Program Coordinator. "She has participated in tours, animal observations, events, and she'll even come in last minute when the zoo needs her most. The world should have more people like Peggy, and we're truly grateful to have her in our community!"

## **Shree – Adult Coed Softball**



Shree has been playing and managing her softball team in the adult softball recreation leagues at Lembi Park for over 10 years. She returns every year because of the people, as she loves playing with all the original teams from a decade ago and meeting new teams each season. Shree feels a sense of belonging with the Folsom Parks & Recreation Department because of the relationships she has built with the staff, who she thinks are amazing and great to work with.

"Softball is a great sport for all ages and this league makes it even more fun to enjoy the game!"  
~ Shree

The video recap highlighting each of these participants can viewed on the departments Instagram or Facebook at **@FolsomParksAndRec**

### ***Highlight Video***

Facebook: <https://www.facebook.com/FolsomParksandRec/videos/1032550244986844>

Instagram: <https://www.instagram.com/reel/C-GNpN-JU7m/>

### ***Recreation Professional's Day Video***

Facebook: <https://www.facebook.com/FolsomParksandRec/videos/1862117917604140>

Instagram: <https://www.instagram.com/reel/C9nPdzoPhtQ/>

### **Summary of Engagement for PMLB Campaign:**

*Overall Reach ~ 14.1K+*

*Overall Engagement ~ 1.2K+*

*Overall Video Views ~ 3.9K+*



CITY OF  
**FOLSOM**  
PARKS & RECREATION

# Folsom Parks & Recreation

## DEPARTMENT REPORT

## JULY 2024



### Participation



#### Total participation in classes, camps, and activities

Aquatics.....	15,441
Community and Cultural Services .....	6,026
Sports .....	5,582
Zoo.....	369
<b>TOTAL:</b>	<b>27,418</b>

#### Guest Entry at Recreation Facilities

Aquatics.....	15,414
Zoo Sanctuary (General) .....	5,844
Zoo Sanctuary (Tours) .....	267
<b>TOTAL:</b>	<b>21,525</b>

#### Special Events—Estimated Attendance

Summer of Music Concert Series.....	1,900
<b>TOTAL:</b>	<b>1,900</b>

**PARTICIPATION GRAND TOTAL: 50,843**

### Customer Service



#### Park Maintenance and Municipal Landscape Services

SeeClickFix Work Orders Completed: **143**



### Partnerships



#### Organizations that helped support a community special event, enrichment program, or parks & recreation facility.

New Partnerships in the Last 30 Days: **6**  
Partnership Value (Financial and In-Kind): **\$8,310**

### Communications



#### Marketing/PR

City Print Newsletter Articles.....	4
E-news Articles .....	23
Misc print/digital media .....	56

#### Social Media

##### @FolsomParksandRec

FB Followers: 9,801 IG Followers: 5,994  
Top Monthly Post: Invite to Family Movie Night  
Engagement: 3,637 Reach: 27,993

##### @FolsomCityZooSanctuary

FB Followers: 18,674 IG Followers: 7,054  
Top Monthly Post: : Mounted Police Visit with Senior Zookeeper Summer Camp.  
Engagement: 6,361 Reach: 18,664

##### @SteveMiklosAquaticCener

FB Followers: 5,824  
Top Monthly Post: : 4th of July Fun.  
Engagement: 1,796 Reach: 2,959



## Rentals



Community Facilities .....	46	Vista HS Lane Hours.....	524
Parks and Picnic Pavilions.....	22	Aquatic Ctr Lane Hours.....	2,651
		City Sports Field Hours .....	1,281

## Volunteer Hours



Zoo Docents.....	951	CCS/Special Events .....	0
Friends of the Zoo.....	50.75	Adopt-A-Trail .....	12
Zoo General/Misc.....	235		
		<b>TOTAL:</b>	<b>1,264</b>

## Open Space Management



Acres of Weed Abatement.....	147
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## Park Planning



### Livermore Park Phase 5A

Pre-Planning	Design & Engineering	Construction	OPEN!
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### Prospector Park

Pre-Planning	Design & Engineering	Construction	OPEN!
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### Benevento Park

Pre-Planning	Design & Engineering	Construction	OPEN!
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### Zoo Sanctuary Perimeter Fencing

Pre-Planning	Design & Engineering	Construction	OPEN!
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## Trail Planning



Number of visitors on the Johnny Cash Trail.....	13,567
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### Folsom Boulevard Bike/Ped Overcrossing Feasibility Study

Planning	Funding	Design & Engineering	Construction	OPEN!
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### Mangini Ranch Trails

Planning	Funding	Design & Engineering	Construction	OPEN!
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### Regency Trails (Toll Bros.)

Planning	Funding	Design & Engineering	Construction	OPEN!
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### Johnny Cash Trail Pick No. 1

Planning	Funding	Design & Engineering	Construction	OPEN!
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### Folsom-Placerville Rail Trail

Planning	Funding	Design & Engineering	Construction	OPEN!
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## Mission

The Parks & Recreation Department is committed to being a leader in creating and maintaining facilities, parks, programs, and services that enhance the quality of life and reflect the changing needs of our community and environment.





CITY OF  
**FOLSOM**  
PARKS & RECREATION

# Folsom Parks & Recreation

DEPARTMENT REPORT

July 2024

The City of Folsom adopted the Strategic Plan FY 2023-24 through FY 2027-28.

The Parks & Recreation Department is dedicated to supporting the goals and initiatives of the Strategic Plan. The goals identified by the City Council include Financial Stability, Public Safety and Infrastructure, Economic and Community Development, and Organization Effectiveness.

## **Goal A: Financial Stability and Sustainability**

Support fiscal health through long-term planning, cost control, heightened efficiency, increased revenue, and cost recovery.

- Administrative staff began researching tracking mechanisms aimed at developing financial sustainability and cost recovery guidelines.
- The Municipal Landscapes Division entered into an agreement with NBS Consulting to complete the Prop 218 voting process in the Natoma Station Landscaping and Lighting District. Natoma Station was formed in 1990, and the assessment has remained static since formation, while the cost of services has increased. City staff held a community education meeting in March and received overwhelming support to continue the redistricting process to increase service levels and repair/replace aging assets that are beyond their useful life.
- Staff are working with the budget subcommittee for recommendations to increase fees for the Zoo Sanctuary.



CITY OF  
**FOLSOM**  
PARKS & RECREATION

# Folsom Parks & Recreation

DEPARTMENT REPORT

July 2024

## Goal B: Public Safety and Infrastructure

Enhance provision of public safety resources, invest in technological solutions, and maintain, repair, and improve public facilities and infrastructure.

- Steve Miklos Aquatic Center staff received its second of three Jeff Ellis & Associates summer safety audits. Staff exceeded industry standards in providing excellence in aquatic safety. Auditor comments below:

"Lifeguards and Supervisors were observed to **EXCEED** standards. Lifeguards were found to exhibit consistent scanning patterns with downward head and eye movement. Lifeguards were vigilant, professional, and rescue-ready. Supervisors were visible and observed to be proactively managing their areas of responsibility. VAT Simulation drills met standards. Simulated Emergencies were observed to **EXCEED** standards. Patient care objectives were met, and team members displayed confidence and competence in their EAP roles. The facility is well maintained, and Supervisors were visible and professional throughout the audit. Administrative documentation was well organized and available for review. It has been a pleasure to work with the Folsom Parks and Recreation team. Have a safe and successful year!"  
- Keith Fontenot, Client Director, Jeff Ellis & Associates.

- Staff will be meeting with AT&T and public safety officials to discuss and evaluate potential sites for a new cell tower in the Folsom Plan Area. The goal of the tower is to enhance coverage and signal quality, as well as to strengthen the emergency responder network.
- Annual weed abatement was completed in early July. All 414 acres of Municipal Landscape Services weed abatement were completed citywide. In total, 360 acres were grazed with goats and sheep, and 54 acres were manually weeded. There is continuing re-grazing in areas south of Highway 50 to address late-season regrowth.
- Construction at Prospector Park continues. The extensive underground infrastructure is complete, and work is now progressing vertically. All the sports field lighting is in, and the posts are installed for the ballfield fencing and tennis court fencing. The parking lot was recently paved, and the AC paving subgrade for the basketball court and tennis courts has been installed. Concrete paths are being installed as well as the irrigation system and some initial planting.
- Park maintenance staff completed the bleacher project at Lembi Park. Staff installed six new five-row bleachers, benefiting youth and adult leagues in addition to weekend tournament rentals. The newly installed bleachers give a fresh look to the park.



CITY OF  
**FOLSOM**  
PARKS & RECREATION

# Folsom Parks & Recreation

DEPARTMENT REPORT

July 2024

## Goal C: Economic and Community Development

Promote effective use of existing amenities and resources to create future opportunities that enrich the community.

- The department has completed the fall activity guide, developed with the creative expertise of Noble Creative. A special thanks to Sarah Valentine for facilitating this significant endeavor. Registration opens on August 15 at 9 a.m.
- The 2024 Summer Sea Squad Swim School Learn to Swim Program completed its summer program on Thursday, August 1, 2024. This summer, over 1,300 swimmers participated in more than 10,400 swimming lessons. Lessons ranged from infant to adult. Families with special needs were provided FREE Autism Spectrum swimming lessons through the support of the Folsom Athletic Association.
- The Summer of Music 2024 came to an end on July 26. The two concerts in July had around 1,900 spectators who braved the heat to listen to the music in the park.
- Parks Make Life Better Month comes to an end. The social media team did a great job highlighting several program participants. A recap video featuring all of the month's highlights occurred at the end of July.
- 260 participants registered for summer camps at the Folsom City Zoo Sanctuary summer camp programs over the eight weeks. This successful season generated over \$63,000 in revenue.
- Volunteer docents, Friends of the Zoo board members, and zoo staff toured Animal Ark Wildlife Sanctuary in Reno, NV, and returned with many new ideas.
- Alliance Fastpitch, in conjunction with Legacy Sports, hosted a two-day (July 10-11) college showcase at Lembi Park, drawing over 100 high school-aged players and families from California, Oregon, and Idaho. Colleges in attendance ranged from Division I, II, III, NAIA, and Junior College.
- Staff met with Folsom Lake Surf to finalize field allocations for their upcoming recreational soccer season. This year, roughly 2,500 participants and families will recreate within the City of Folsom boundaries.



CITY OF  
**FOLSOM**  
PARKS & RECREATION

# Folsom Parks & Recreation

DEPARTMENT REPORT

July 2024

## Goal D: Organization Effectiveness

Build strong connections and support for the community and employees through a commitment to local government best practices and employee development, support, and retention to meet community needs.

- On July 1, we welcomed two new team members. Dan Kimpel, our new Recreation Coordinator, will be overseeing the Senior Center and all its activities. Erin Strawn has joined the Administrative Division as our new administrative assistant. We are excited to have both Dan and Erin on our team!
- The Steve Miklos Aquatic Center staff participated in the Northern California Aquatic Management Association Lifeguard Olympics. Seven teams from local agencies participated, with the Steve Miklos Aquatic Center team taking first place!
- Jasmine Wild, the Zoo Sanctuary's camp director, visited and presented to Effie Yeaw Nature Center (EYNC) as part of a program trade. In return, EYNC made a presentation at the Zoo Sanctuary's summer camp program.
- The Folsom City Zoo Sanctuary's docent program hosted United Cerebral Palsy of Sacramento and Northern California, providing a guided tour, animal encounters, and engaging activities.



# Folsom Parks & Recreation

DIRECTOR'S REPORT

July 2024

## City Council Meetings Recap

### July 9

#### Presentations

- Proclamation of the Mayor of the City of Folsom Proclaiming July 21-27, 2024 as National Zookeeper Week in the City of Folsom. Mayor Kozlowski presented the proclamation to the Zoo Sanctuary Manager and Zookeepers.
- Proclamation of the Mayor of the City of Folsom Proclaiming July 2024 as "Parks Make Life Better" Month. Mayor Kozlowski presented the proclamation to Folsom Lake Surf Soccer President, Jason Jared along with two soccer athletes, Kate Kurlinsk and Zane Hillis. Rick Francis, Folsom Athletic Association President, Parks and Recreation Commissioners Samantha Davidson, and Alayna Wagner participated in the presentation. Over 20 employees attended to celebrate the importance of parks and recreation services in the City of Folsom.

### July 23

#### Consent Calendar

- Appointment of Two At-Large Members to the Folsom Landscaping and Lighting District Advisory Committee, Mark Kloovee to represent the American River Canyon North #2 District and Paul Romero to represent the Willow Springs District.

#### Public Hearing

- Resolution No. 11236 - A Resolution Approving the Final Engineer's Report for the Following Landscaping and Lighting Districts for Fiscal Year 2024-2025 American River Canyon North, American River Canyon North No. 2, American River Canyon North No. 3, Blue Ravine Oaks, Blue Ravine Oaks No. 2, Briggs Ranch, Broadstone, Broadstone No. 4, Broadstone Unit No. 3, Cobble Ridge, Cobble Hills Ridge II/Reflections II, Folsom Heights, Folsom Heights No. 2, Hannaford Cross, Lake Natoma Shores, Los Cerros, Natoma Station, Natoma Valley, Prairie Oaks Ranch, Prairie Oaks Ranch No. 2, Prospect Ridge, Sierra Estates, Silverbrook, Steeplechase, The Residences at American River Canyon, The Residences at American River Canyon II, Willow Creek Estates East, Willow Creek Estates East No. 2, Willow Creek Estates South, and Willow Springs

## Upcoming City Council Meetings

### August 27

- Presentation of Final Report from Economic Development Consultant Kosmont & Associates, Inc.
- A Resolution Authorizing the Appropriation of Funds for the Purchase of a Compact Utility Tractor



**FOLSOM**  
CITY OF  
PARKS & RECREATION

# Folsom Parks & Recreation

**DIRECTOR'S REPORT**

**July 2024**

- A Resolution of the City Council of the City of Folsom Approving the Amended Budgets for Landscaping and Lighting Districts, and Community Facilities Districts for Fiscal Year 2024-25 and Appropriation of Funds.

## **Parks and Recreation Staffing**

- The department welcomed Daniel Kimpel to the Parks and Recreation Department at 48 Natoma. He joins us as the new Senior Services Coordinator, who will be overseeing the Senior Center. After graduating from San Diego State University with a degree in Recreation and Tourism Management, Dan worked for the City of San Diego as a Park Ranger and a Therapeutic Recreation Specialist for Therapeutic Recreation Services, planning and facilitating recreational programs for children to adults with special needs. He facilitated programs for the Seniors Lounge and served as the unit's Volunteer Coordinator. He moved to the area with his wife and her mom, and he is excited to start working and building a community at the Folsom Senior Center. In his spare time, he enjoys spending time with his wife playing music, camping, hiking, traveling, sports, working out, indoor activities, DIY projects, and spending time with family and friends.
- The department welcomed Erin Strawn as the administrative assistant for the Parks & Recreation Director and the Clerk for the Parks & Recreation Commission. Erin joins us from the City of Placerville, where she has served as the Executive Assistant to the City Manager for the past eight years. She currently resides in El Dorado Hills, moving here eight years ago from her hometown of Santa Cruz. Erin is married and has three kids, with one still at home. She enjoys being outside floating in the pool, boating out on Folsom Lake, snow skiing, or just exploring in her spare time
- Staff celebrated Jamison Larson's promotion to the Municipal Landscape Services Manager. Jamison worked in the Municipal Landscape Services Division of the Parks and Recreation Department for the past seven years and served as the Supervisor for six years. He served in the United States Coast Guard for six years as a Department Head responsible for search and rescue, law enforcement, and homeland security. Jamison worked as an Installation and Maintenance Forman for a landscaping company, overseeing the installation and maintenance of both commercial and residential landscape projects including irrigation, water features, plants, and hardscapes. Jamison has an associate's degree in business administration and is pursuing a bachelor's degree at Sacramento State University with a degree in Recreation Administration. Jamison has two school-aged children and enjoys spending his off-time volunteering as a Scout Master for their Boy Scout troop. His free time is spent outdoors hiking, fishing, camping, and enjoying the quiet that nature provides.
- Staff are hosting interviews in August for the Marketing and Communication Coordinator after Lesley Miller's retirement. The City Council approved two new positions as part of the budget



CITY OF  
**FOLSOM**  
PARKS & RECREATION

# Folsom Parks & Recreation

## DIRECTOR'S REPORT

July 2024

process for FY2024/2025. The Park Planner and a Park Maintenance Worker are now in the early recruitment stages.

### Department Highlights and Summary

- On July 2, the Executive Management Team met with Erik Swanson the new Superintendent for the Folsom Unified School District. Erik Swanson introduced himself and shared about his background.
- Parks and Recreation Director Kelly Gonzalez attended the Study Mission with the El Dorado and Folsom Chamber in Columbus, Ohio. The group had the opportunity to hear from Benita Reese, Parks and Recreation Director in Ohio, who spoke about Public Private Partnerships. Other highlights included a tour of the Ice Hockey Arena, Ohio Health Ice Haus. They visited Columbus Community College and Ohio Health Methodist Hospital. They went on a 4-mile hike and Tour of Hocking Hills Lodge. The staff spoke about the benefits of trails and the economic impact on the community. The theme throughout the visit was collaboration and people first. Every speaker noted the importance of well-established Maintenance, Renovation, and Replacement (MRR) funds.
- Our team started working with the Clifford Moss consultant. Staff are preparing information and presentations regarding the budget and information specific to Parks and Recreation needs.
- On July 24, 2024, the Planning Commission reviewed the AT&T Cell Site Conditional Use Permit and recommendation for placement of the tower in the Folsom Plan Area. After hearing public comments opposing the proposed location of the cell tower, the Commission voted unanimously to direct the applicant to work with the city to prepare a more thorough analysis of alternative locations for the cell tower including re-evaluating using the Fire Station site and the Community Park East. The Commission asked that Parks, the Fire Chief, and the Police Chief be present at the upcoming meeting to discuss concerns related to placing the tower at Fire Station 34, the future Police substation site, and the 26-acre community park.
- Nominations for the Spirit of Folsom Award to recognize Community Champions are due August 9, 2024. Visit the City of Folsom [website](#) for details and selection criteria, or contact the City of Folsom Communications Division at [communications@folsom.ca.us](mailto:communications@folsom.ca.us) or 916-461-6014.
- The 11th Annual Community Service Day returns Saturday, September 21. The Community Service Day Neighbors Helping Seniors initiative aims to help local seniors in need of a helping





**FOLSOM**  
CITY OF  
PARKS & RECREATION

# Folsom Parks & Recreation

**DIRECTOR'S REPORT**

**July 2024**

hand. Projects can include gutter cleaning, weeding and pruning, exterior window cleaning, touch-up exterior painting, fence repair, and other similar light maintenance and repair tasks.

- Submit a Neighbors Helping Seniors project application by Friday, August 9 if you or a loved one need assistance. Find the online application and more information at [folsomcommunityservice.org](https://folsomcommunityservice.org).
- This month staff have started preparations for the ribbon cutting and celebration of Prospector Park and the Art Installation of the Johnny Cash Pick 1 Art Experience. The save the date invitation will be sent out to all Commissioners later this month.

## **Future Potential Agenda Items**

- River District Master Plan – Action Item
- Zoo Sanctuary Fees - Action Item
- Kid's Play Park - Informational
- Book of Fees - Action Item
- Communication Tower Location in Folsom Plan Area – Action Item

## **Upcoming Events**

- 8/6 National Night Out
- 8/27 Blood Drive Folsom Library
- 9/21 Community Service Day
- 9/27 Mayors Cup Golf Tournament