



**City of Folsom**  
**Community Development Department**  
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CITY OF  
**FOLSOM**  
 DISTINCTIVE BY NATURE

## LOT LINE ADJUSTMENT APPLICATION

### APPLICATION INFORMATION:

1. Subdivision name and lot number(s) of proposed Lot Line Adjustment: \_\_\_\_\_  
 \_\_\_\_\_
2. Applicant Name: \_\_\_\_\_
3. Applicant Address: \_\_\_\_\_
4. Applicant Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_ Email \_\_\_\_\_
5. Owner's Name(s) (if different): \_\_\_\_\_
6. Zoning Designation: \_\_\_\_\_ General Plan Designation \_\_\_\_\_
7. Affected parcels (**No more than 4 parcels**, per 66412 (d) SMA, January, 2002 edition).

Please complete the following table:

Lot Number	Assessor's Parcel No.	Lot Area (Square Feet)		Lot Width (feet)	
		Before	After	Before	After

8. Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (If the applicant is not the owner of all affected properties, then an Agent Authorization Form for each additional owner must be signed and attached to this application.) Application will not be accepted without signature.

### SUBMITTAL REQUIREMENTS:

1. **Site Plan**, drawn to scale, including structures, easements, utilities (sewer, water, drainage, power, telephone, etc.), boundary lines of the subject and adjacent lots, areas and dimensions of parcels, street rights-of-way, all oak trees over six (6) inches in diameter and structures on affected adjacent lots.
2. **Vicinity Map** on separate 8½" x 11" sheet.
3. **One-page narrative**. Describe the purpose of the request.
4. **Wet-stamped legal descriptions** (metes and bounds) of existing, transfer and resultant parcels including scaled, graphic exhibits. Label exhibits as Exhibit A for existing, Exhibit B, B-1, B-2 etc. for transfer and resultant parcels and Exhibit C, C-1, C-2, etc. for exhibits. **See attached example exhibits**. Each exhibit may contain multiple sheets. Maximum sheet size: 8½"x14"
5. **Signed and notarized transfer parcel deeds** including wet-stamped descriptions and graphic exhibits, **unless all are under one ownership**, then transfer parcel deeds are not required.
6. **Signed and notarized resultant parcel deeds**. Include the following statement on the face of each deed in items 5 and 6: "This deed is made and given for the purpose of confirming the boundary lines of the subject property of this deed pursuant to the lot line adjustment recording concurrently herewith."
7. **Title report**, less than 90 days old, including copies of all referenced documents.
8. **Closure calculations** for all lots affected.
9. **Fees**: Planning: **\$1,015.00**; Engineering: **\$4,811.00** Total Fee: **\$5,826.00**