

#### City of Folsom **Community Development Department**

50 Natoma Street Folsom, California 95630 (916) 461-6202 Fax (916) 355-7274 PlanningEPC@folsom.ca.us

#### **Temporary Use Permit Application**

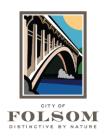
### **Applicant Information** Name: Phone: Address: \_\_\_\_\_ Email Address: Property Owner Information (if different): Phone: \_\_\_\_\_ Name: \_\_\_\_\_ Address: **Owner/Agent Statement** Property Owner Consent - I am the legal owner of record of the land specified in this application or am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application. Property Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_ **Project/Site Information:** □ Residential □ Commercial ☐ Industrial ☐ Other Project Description (including proposed date range and hours): Zoning Designation: \_\_\_\_\_ General Plan Designation: \_\_\_\_ Any applicant or agent who is not the property Owner must submit a signed Agent Authorization Form along with this application. Note: Applicant and/or owner is responsible for paying all fees and costs associated with processing this application. APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ \_\_\_\_\_\_ DATE: \_\_

All applicants shall submit a complete set of digital (PDF) online via the City's eTRAKIT online portal:

https://www.folsom.ca.us/government/community-development/epermit-center

Revs. 9-21-24

PROPERTY OWNER SIGNATURE:



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## **Temporary Use Permit Submittal Requirements**

The applicant shall submit the following information with the Community Development Department for review by the Community Development Director or the Planning Commission (FMC 17.06.060):

- 1. **Application Form** (Completed and signed)
- 2. Application Fee: \$65.00
- 3. **Agent Authorization Form** (Completed and signed, if applicable)
- 4. **A site plan**, including but not limited to:
  - a. Site Information:
    - i. Site address, assessor's parcel number, north arrow & scale
  - b. Site Layout:
    - Property line locations; lot dimensions; locations of all structures on lot; location of proposed activities
- 5. **Project Narrative** explaining the major concepts of the project.
- 6. **Photographs of the project site** taken within 30 days prior to the application submittal which accurately depicts the project location
- 7. **Other applicable material and information** as requested by the Community Development Director.

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Please reach out to <a href="PlanningEPC@folsom.ca.us">PlanningEPC@folsom.ca.us</a> for any questions about the application process.