



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

April 20, 2021

6:30 PM

REGULAR UTILITY COMMISSION AGENDA

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Folsom City Utility Commission and staff may participate in this meeting via teleconference.

Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing for remote public input during City Utility Commission meetings. Members of the public are encouraged to participate by emailing comments to ucadmin@folsom.ca.us. Emailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings. Members of the public wishing to participate in this meeting via teleconference may email ucadmin@folsom.ca.us no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings.

Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing.

CALL TO ORDER

ROLL CALL - Utility Commission Members: T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva, D.Groat, and R.Hess

REPORT ON POSTING OF AGENDA

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on April 16, 2021.)

BUSINESS FROM THE FLOOR

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

MINUTES

- 1. Approval of the Minutes of the March 16, 2021 Regular Meeting

DIRECTORS REPORT

OLD BUSINESS

- 1. Water Treatment Plant Cyber Security

NEW BUSINESS

- 1. Environmental and Water Resources Proposed Fiscal Year 2021-2022 Capital Improvement Plan Budget

Approved by:

Bob Mutchler, Chair

<u>Future Meetings</u>			
May 18, 2021	6:30 pm	Regular Meeting	City Hall
June 15, 2021	6:30 pm	Regular Meeting	City Hall
July 20, 2021	6:30 pm	Regular Meeting	City Hall

Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.

Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.



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Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630
March 16, 2021
6:30 PM

Pursuant to Governor Newsom's Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.

Call to Order

Chair Mutchler called the meeting to order at 6:30 p.m.

Roll Call

PRESENT: B. Mutchler, T. Widby, D. Kozlowski, Z. Akhter, A. Silva, R. Hess, D. Groat,

STAFF PRESENT: Marcus Yasutake: Environmental and Water Resources Director
Dave Nugen: Public Works Director
Emma Atkinson: Administrative Assistant, EWR

Business from the Floor

None

Minutes

Approval of the Minutes of the February 16, 2021 Regular Meeting.

Commissioner Widby motioned to accept the minutes.

Commissioner Silva seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Kozlowski, Akhter, Hess, Groat

Directors' Reports

Neither Director had anything to report that would not be covered in other agenda items.

Old Business

Water Treatment Plant Cyber Security:

Director Yasutake provided a summary explanation of cyber security arrangements for the Water Treatment Plant facility and operations. He also extended an offer to get information from City IT department and Water Treatment Plant staff to respond to any follow up questions. This led on to a discussion regarding the arrangements for 24-hour shift operators at the Plant.

New Business

- **Public Works Fiscal Year 2021-2022 Draft Operations and Maintenance Budget:**
Director Nugen provided a high overview of the Public Works Department budget. It was noted that this is still in draft stage due primarily to the impact of SB1383 regulations and the organics recycling mandate. Additionally, the department is in the early stages of a rate study, which it is anticipated will be available for the Utility Commission to review at August meeting, at the latest.
- **Environmental and Water Resources Fiscal Year 2021-2022 Draft Operations and Maintenance Budget:**
Director Yasutake presented detail of the Environmental and Water Resources Department's Operations and Maintenance budget, noting that the capital side of the budget will be presented at the next meeting. Director Yasutake responded to questions from the Commission.

Adjournment

Meeting adjourned at 7:59pm

Respectfully Submitted:

Emma Atkinson, Administrative Assistant.

Approved:

Bob Mutchler, Utility Commission Chair.

NEW BUSINESS
Item 1
Utility Commission
Meeting Date: 4/20/21

DATE: April 13, 2021
TO: Utility Commissioners
FROM: Marcus Yasutake, Environmental and Water Resources Director
SUBJECT: **ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2021-2022
PRELIMINARY OPERATING BUDGET**

BACKGROUND

Each year, staff presents an overview of the upcoming fiscal year operating and capital improvement plan budget to the Utility Commission. City staff will provide a presentation showing the preliminary fiscal year 2021-2022 Capital Improvement Plan budget for Environmental and Water Resources.

DISCUSSION

The preliminary Fiscal Year 2021-2022 Capital Improvement Plan budget will be presented and discussed with the Utility Commission. The City Manager and Finance Department are currently reviewing the proposed budget prepared by the Environmental and Water Resources Department and will schedule follow up meetings accordingly.



Utilities Commission
April 20, 2021
EWR FY 2021-2022 Preliminary CIP Budget



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FY 21/22 Capital Improvement Plan



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- Water CIP Budget = \$11,992,481
 - Fund 520 Funding: \$11,335,182
 - Alt. Funding Sources Projects: \$657,299
- Wastewater CIP Budget = \$11,190,849
 - Fund 530 Funding: \$10,575,849
 - Alt. Funding Sources Projects: \$615,000

FY 22/22 Water CIP



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Water

Proj #	Proj Description	Project Total Cost	Costs beyond FY 22	FY 21 Proj Budget	Est of Exp a/o 6/30/21	New / Continuing Proj Budget Increase	FY22 Project Amt	FY 22 Funding Sources					
								Fund 520	Fund 521	Fund 456	Fund 470	Other	
WA2101	Ashland Water Project No.1	1,834,340	-	1,232,500	239,390	601,840	1,594,950	1,594,950	-	-	-	-	-
WA2102	Ashland Water Project No.2	1,662,299	-	730,000	225,299	932,299	1,437,000	1,437,000	-	-	-	-	-
WA1803	WTP Lime System Upgrades Project	\$ 698,749	\$ -	\$ 698,749	\$ 108,580	\$ -	\$ 590,169	\$ 308,140	\$ 242,029	\$ -	\$ -	\$ -	\$ 40,000
¹ WA1802	WTP Reliability & Redundancy	883,447	-	882,565	758,190	-	-	-	-	-	-	-	-
¹ WA1902	WTP Pre-Treatment Capacity Upgrade Project (Actiflo)	6,139,675	-	4,934,914	3,455,307	-	-	-	-	-	-	-	-
² WA1507	GSWC Inter-tie Booster Pump Station	682,778	-	1,135,000	682,778	-	-	-	-	-	-	-	-
WA2002	Water System Rehabilitation Project No. #2	1,924,694	-	1,705,000	540,732	219,877	1,383,962	1,383,962	-	-	-	-	-
WA1403	Old Town Water R & R Project No. 1	1,052,953	-	660,000	80,953	392,953	972,000	972,000	-	-	-	-	-
WA1803	Water System Rehabilitation Project No. #1	2,345,138	-	2,120,908	1,715,138	224,230	630,000	630,000	-	-	-	-	-
NEW	Water System Rehabilitation Project No. #3	1,949,000	-	-	-	1,949,000	1,949,000	1,949,000	-	-	-	-	-
WA2103	WTP Backwash & Recycled Water Capacity Project	1,072,200	-	619,000	121,800	453,200	950,400	575,130	375,270	-	-	-	-
NEW	Water System Flow Control	2,005,000	-	-	-	2,005,000	2,005,000	2,005,000	-	-	-	-	-
No PN	Folsom South Control Valve Project	480,000	-	120,000	-	360,000	480,000	480,000	-	-	-	-	-
WA1802	Water Treatment Plant Fiber Line	-	-	-	-	-	-	-	-	-	-	-	-
	Total Non Plan Area Projects	\$ 22,710,273	\$ -	\$ 14,818,636	\$ 7,928,167	\$ 7,138,399	\$ 11,992,481	\$ 11,335,182	\$ 617,299	\$ -	\$ -	\$ -	\$ 40,000
	Other Area Projects												
WA1406	FPA PRV Stations	60,000	-	100,000	60,000	-	-	-	-	-	-	-	-
WA1401	Easton/Glenborough Zone 1 Pump Station	197,863	-	563,863	197,863	-	-	-	-	-	-	-	-

Notes:

- ¹ Project completed
- ² Project completed - waiting to submit for grant reimbursement

FY 21/22 Wastewater CIP



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FY 22 Capital Projects Wastewater Department

Wastewater

Proj #	Proj Description	Project Total Cost	Costs beyond FY 22	FY 21 Proj Budget	Est of Exp a/o 6/30/21	New \$'s Continuing Proj Budget Increase	FY22 Project Amt	FY 22 Funding Sources		
								Fund 530	Fund 531	Fund 470
WW1404	Natoma Alley R&R	3,141,457	-	3,019,932	279,857	121,525	2,861,600	2,861,600	-	-
WW1502	Greenback Sewer & Lift Station Improvements	2,315,644	-	2,653,786	506,364	(338,142)	1,809,280	1,809,280	-	-
WW1503	Sewer Lateral Repair & Replacement	1,764,425	-	1,526,324	764,425	238,101	1,000,000	1,000,000	-	-
WW1901	SECAP	6,005,000	-	5,628,400	485,031	376,600	5,519,969	4,904,969	615,000	-
WW2001	Oak Ave PS PWWF Relief Project	1,974,888	-	1,374,888	1,974,888	600,000	-	-	-	-
New	Basin 4 Sewer Phase 1	1,036,400	-	138,600	138,600	897,800	897,800	897,800	-	-
New	Basin 4 Sewer Phase 2	2,273,000	-	-	-	2,273,000	2,273,000	2,273,000	-	-
	Total Projects	\$ 15,201,414	\$ -	\$ 14,203,330	\$ 4,010,565	\$ 998,084	\$ 11,190,849	\$ 10,575,849	\$ 615,000	\$ -



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Questions