TREE REMOVAL PERMIT APPLICATION

Applicant Information		
Name/Company:	Date:	
Address:		
Email:	Phone:	

Owner Information (if different from above)		
Name:	Date:	
Address:		
Email:	Phone:	

Owner/Agent Statement:

Property Owner Consent - I am the legal owner of record of the land specified in this application or am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application.

Owner Signature:_____ **Date**:_____

TREE INFORMATION

Site Address or APN:

Tree Tag # (If applicable)	Tree Species	*DSH	Location on Property	Reason for Proposed Removal

Attached to this application (select all that apply)**:**

Arborist Report ☐   Mitigation Table ☐

Tree Site Plan ☐   Tree Mitigation Plan ☐

Other: _____ ☐

Additional Notes:

Dogs? (if tree is in fenced yard):   YES ☐   NO ☐

*DSH is the Diameter at Standard height – this is the diameter (in inches) of the tree trunk measured at 4.5' high. You can calculate the diameter by measuring the circumference of the tree trunk and then dividing that measurement by 3.142

**Use the Supplemental Tree Removal Form to include additional trees under the scope of this application.

Applicant Signature: _____   **Date**: _____

▶▶▶▶▶▶▶▶ CITY OF FOLSOM OFFICIAL USE ONLY ◀◀◀◀◀◀◀◀		
Date Processed:		Permit Number:
APPROVED ☐	City Arborist Comments:	Permit fee: $
CONDITIONS ☐		Mitigation In-Lieu fee: $
DENIED ☐		Fines/Penalties: $
Replacement trees required upon final inspection:		**TOTAL: $**

Authorized Signature:_____   **Date:**_____
City Arborist

For questions contact the City Arborist: (916) 461-6213 or TreePermitEPC@folsom.ca.us

GENERAL PROVISIONS

Tree removal permit applications can be submitted online, in person to the Community Development Department at 50 Natoma St, Folsom CA 95630, or emailed to the City Arborist at TreePermitEPC@folsom.ca.us.

A Tree Removal Permit is required before removing a Protected Tree. Trees protected under the Municipal Code include:
1. Native Oak Trees (coast live oak, blue oak, valley oak, and interior live oak) with a DSH of 6" or greater
2. Heritage Trees – Trees with a trunk diameter (DSH) of 30" or greater
3. Street Trees – Public and private trees of any size within 12.5' of a street or sidewalk
4. Parking Lot Shading Trees – Trees of any size planted in a parking lot to satisfy shade coverage requirements
5. Regulated Trees – Trees of any size required as a condition of development project approval

Before approving an application for a Tree Removal Permit, the City shall make at least one of the following findings:
1. The Protected Tree is diseased, in danger of falling, or otherwise in decline and beyond remedial action.
2. The condition or location of the protected Tree or its roots is interfering with water, sewer, gas, electrical services, streets or sidewalks and is likely to cause a foreseeable interruption in service to properties and there are no reasonable alternative measures to avoid, prevent, or lessen the interference.
3. The subject tree or its roots are causing damage to an existing permanent structure or feature including pools, driveways, and sidewalks, and there are no reasonable alternative measures to avoid, prevent, or remove and repair the damage.
4. Use of the property consistent with the Zoning Code cannot be made unless the tree is removed and there are no reasonable alternative measures to preserve the tree.
5. The tree is a Protected Tree other than a Native Oak Tree or Landmark Tree, located on a residential property of one-half acre or less with an existing residential structure on-site, and the property owner agrees to plant a replacement tree consistent with the requirements of the Zoning Code and Tree Preservation Ordinance.

The City Arborist may approve, modify, approve with conditions, or deny the permit application. Written notice of the decision rendered for a Tree Removal Permit will be provided to the applicant. A decision on a Tree Removal Permit Application may be appealed within 10 calendar days of the decision. Tree Removal Permits become effective 10 calendar days following the date of approval unless a timely appeal has been filed. If an appeal is filed within the 10-day period, the effective date of the Tree Removal Permit shall be suspended until final action has been taken on the appeal.

Activities such as pruning or root disturbance require a separate Tree Work Permit and may not be included under the scope of a Tree Removal Permit.

Time Limits
1. Any application inactive for a period of six (6) months from the last written correspondence with the applicant shall expire. If the applicant subsequently wishes to pursue the requested permit, a new application, including fees and all submittal requirements must be filed.
2. Any permit not exercised within six (6) months from the date of approval shall expire unless approved in association with other project entitlements, in which case the permit expiration date shall track the expiration of said project entitlements not to exceed two (2) years.

Permittees of Tree Permits shall defend, protect, indemnify and hold harmless the City of Folsom and its officials, agents and employees from any and all claims, demands, suits, causes of action, damages, costs, expenses, losses, or liability, in law or in equity, of every kind and nature whatsoever arising out of or in connection with the issuance of the Tree Permit or the permittee's work performed under the Tree permit.

SUPPLEMENTAL TREE REMOVAL PERMIT FORM

TREE INFORMATION				
Site Address or APN:				
Tree Tag # **(If applicable)**	**Tree Species**	***DSH**	**Location on** **Property**	**Reason for Proposed Removal**

Attached to this application (select all that apply)**:**

Arborist Report ☐   Mitigation Table ☐

   Tree Site Plan ☐   Tree Mitigation Plan ☐

     Other: _____ ☐

Additional Notes:

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