



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

# Agenda

## Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

July 20, 2021

6:30 PM

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### REGULAR UTILITY COMMISSION AGENDA

*Pursuant to Governor Newsom's Executive Order N-29-20, members of the Folsom City Utility Commission and staff may participate in this meeting via teleconference.*

*Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing for remote public input during City Utility Commission meetings. Members of the public are encouraged to participate by emailing comments to [ucadmin@folsom.ca.us](mailto:ucadmin@folsom.ca.us). Emailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings. Members of the public wishing to participate in this meeting via teleconference may email [ucadmin@folsom.ca.us](mailto:ucadmin@folsom.ca.us) no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings.*

*Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing.*

#### **CALL TO ORDER**

**ROLL CALL** - Utility Commission Members: T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva, D.Groat, and R.Hess

#### **REPORT ON POSTING OF AGENDA**

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on July 16, 2021.)

#### **BUSINESS FROM THE FLOOR**

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission.

**MINUTES**

- 1. Approval of the Minutes of the July 6, 2021 Special Meeting

**DIRECTORS REPORT**

**OLD BUSINESS**

- 1. Solid Waste Rate Study Status Update

**NEW BUSINESS**

- 1. Fiscal Year 2020-2021 Water and Wastewater Capital Improvement Plan Recap

Approved by:

Bob Mutchler, Chair

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Future Meetings

AUGUST RECESS

September 21, 2021	6:30 pm	Regular Meeting	City Hall
October 19, 2021	6:30 pm	Regular Meeting	City Hall

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*Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.*

*Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

***Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.***



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# Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630  
July 6, 2021  
6:30 PM

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*Pursuant to Governor Newsom's Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.*

## **Call to Order**

Chair Mutchler called the meeting to order at 6:30 p.m.

## **Roll Call**

PRESENT: B. Mutchler, D. Groat, T. Widby, R. Hess, A. Silva, D. Kozlowski.  
ABSENT: Z. Akhter

STAFF PRESENT: Dave Nugen: Public Works Director  
Marie McKeeth: General Services Manager, Public Works  
Emma Atkinson: Administrative Assistant, EWR

## **Business from the Floor**

None

## **Minutes**

Approval of the Minutes of the June 15, 2021 Regular Meeting.

Commissioner Silva motioned to accept the minutes.

Commissioner Widby seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Groat, Hess, Kozlowski,

ABSENT: Commissioner Akhter

## **Directors' Reports**

**Director Nugen** provided an update on the Environmental Specialist positions within Public Works. The new Environmental Specialist Supervisor began work this month, allowing a short period of overlap with retiring staff. The new Senior Environmental Specialist will start next month, and hiring of other Environmental Specialist is ongoing. Director Nugen also informed the Commission that he will be retiring at the end of September. Marie McKeeth will be assuming responsibility for continued work on the Rate Study and associated presentations to the Utility Commission and City Council.

## **Old Business**

### **Solid Waste Rate Study:**

**Marie McKeeth** presented the master spreadsheet used for the Rate Study, highlighting a few changes to that previously distributed to Commissioners. Marie McKeeth provided responses to questions Commissioners had issued prior to the meeting. Commissioners and staff engaged in a discussion regarding potential actions to maintain a best practice fund balance while adhering to the prescriptive regulations of Senate Bill No. 1383.

Each Commissioner was given opportunity to provide an individual statement at the conclusion of the discussion, leading to the development of a recommendation to Council.

Commissioner Widby urged that the public information program include recognition of the City's urging that the regulatory process be delayed or changed in light of the complexity and challenges of the State's prescriptive approach.

### **Motion:**

The Utility Commission recommends to the City Council that it adopt a Solid Waste rate increase which encompasses:

- a. an internal loan not to exceed \$5 million;
- b. a moderate increase to the monthly solid waste rate and an SB1383 surcharge
- c. a nominal fee charged for currently subsidized waste programs such as bulky waste and household hazardous waste collection; and
- d. an educational program to inform the public on the same.

Commissioner Silva proposed the motion.

Commissioner Widby seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Groat, Hess, Kozlowski.

ABSENT: Commissioner Akhter

## **Adjournment**

Meeting adjourned at 8:08pm

### **Respectfully Submitted:**

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Emma Atkinson, Administrative Assistant.

### **Approved:**

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Bob Mutchler, Utility Commission Chair.

OLD BUSINESS  
Item 1  
Utility Commission  
Meeting Date: 7/20/21

DATE: July 13, 2021  
TO: Utility Commissioners  
FROM: Dave Nugen, Public Works Director  
SUBJECT: **SOLID WASTE RATE STUDY STATUS UPDATE**

**BACKGROUND**

On July 13<sup>th</sup>, Public Works Director Dave Nugen presented the Solid Waste Rate Study at a Public Workshop during the regularly scheduled City Council Meeting. The information provided to the City Council included the recommendations made by the Utility Commission.

**DISCUSSION**

Director Nugen will provide an update to the Utility Commission from the Public Workshop. This will include feedback received during the Public Workshop and any direction provided to staff by City Council.

NEW BUSINESS  
Item 1  
Utility Commission  
Meeting Date: 7/20/21

DATE: July 13, 2021  
TO: Utility Commissioners  
FROM: Marcus Yasutake, Environmental and Water Resources Director  
SUBJECT: **ENVIRONMENTAL AND WATER RESOURCES FISCAL YEAR 2020-2021  
CAPITAL IMPROVEMENT PROGRAM RECAP**

**BACKGROUND**

Each fiscal year, the Folsom City Council adopts an operating and capital budget. Director Yasutake will provide a recap of the Capital Improvement Plan for the Environmental and Water Resources Department for Fiscal Year 2020-2021.

**DISCUSSION**

Director Yasutake will provide a presentation of the Fiscal Year 2020-2021 Capital Improvement Plan project activities for the Environmental and Water Resources Department. This will cover water and wastewater projects.

**ACTION**

No action required. Informational update only.