



# Agenda

## Utility Commission Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

October 19, 2021

6:30 PM

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### REGULAR UTILITY COMMISSION AGENDA

*Pursuant to Assembly Bill 361 and the Governor's proclamation of a State of Emergency due to the coronavirus (COVID-19) public health emergency, the Folsom City Council, staff, and members of the public may participate in this meeting via teleconference.*

*Members of the public wishing to participate in this meeting via teleconference may email [ucadmin@folsom.ca.us](mailto:ucadmin@folsom.ca.us) no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Utility Commission meetings*

*Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing.*

#### **CALL TO ORDER**

**ROLL CALL** - Utility Commission Members: T.Widby, Z.Akhter, B.Mutchler, D.Kozlowski, A.Silva and D.Groat

#### **REPORT ON POSTING OF AGENDA**

Agendas for the Utility Commission are posted at the Folsom City Hall and City website. (Pursuant to California Government Code Section 54954.2, the agenda for this meeting was properly posted on or before 6:30 p.m. on October 15, 2021.)

#### **BUSINESS FROM THE FLOOR**

This item is intended for comments or suggestions from the public for presentation to the Utility Commission. Any matters discussed before the Utility Commission which are not on the agenda cannot be acted upon by the Commission. 2021 Drought Update

#### **MINUTES**

1. Approval of the Minutes of the July 20, 2021 Regular Meeting

#### **DIRECTORS REPORT**

#### **OLD BUSINESS**

1. 2021 Drought Update

**NEW BUSINESS**

Approved by:

Bob Mutchler, Chair

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		<u>Future Meetings</u>	
November 16, 2021	6:30 pm	Regular Meeting	City Hall
December 21, 2021	6:30 pm	Regular Meeting	City Hall
January 18, 2022	6:30 pm	Regular Meeting	City Hall

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*Copies of the written documentation relating to each item of business described above are on file in the Environmental and Water Resources Department, Folsom City Hall, 50 Natoma St., Folsom, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Friday. We request advance notification to facilitate your requests. Copies of documents may be purchased for \$0.10 per page.*

*Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting at the Folsom City offices, and City website. The City Hall phone number is 916-461-6000. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and an operator will assist you.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Environmental and Water Resources Department at 916-461-6162. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

***Please mute or turn off cellular phones, tablets, and other electronic devices during the meeting.***



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE

# Utility Commission Regular Meeting Draft Minutes

City Council Chambers | 50 Natoma Street, Folsom CA 95630  
July 20, 2021  
6:30 PM

*Pursuant to Governor Newsom’s Executive Order N-29-20 and as noticed on the meeting agenda, members of the Utility Commission and staff may participate in this meeting via teleconference.*

## **Call to Order**

Chair Mutchler called the meeting to order at 6:30 p.m.

## **Roll Call**

PRESENT: B. Mutchler, D. Groat, T. Widby, Z. Akhter, R. Hess, A. Silva, D. Kozlowski.

STAFF PRESENT: Marcus Yasutake: Environmental and Water Resources Director  
Dave Nugen: Public Works Director  
Marie McKeeth: General Services Manager, Public Works  
Emma Atkinson: Administrative Assistant, EWR

## **Business from the Floor**

None

## **Minutes**

Approval of the Minutes of the July 06, 2021 Regular Meeting.

Commissioner Hess motioned to accept the minutes.

Commissioner Kozlowski seconded the motion.

Motion carried with the following vote:

AYES: Commissioners Mutchler, Groat, Widby, Akhter, Silva.

## **Directors’ Reports**

**Director Yasutake** informed the Commission that, following the Governor’s emergency drought proclamation issued on July 8, the Regional Water Authority approved a corresponding Resolution requesting a voluntary 15% reduction in water use from 2020 levels. There will be a presentation at the next Folsom City Council meeting, and a resolution asking for support of the RWA resolution. In response to a request, Director Yasutake offered to provide a copy of the presentation to the Commission.

## **Old Business**

### **Solid Waste Rate Study:**

**Marie McKeeth** presented an overview of the recent presentation to City Council, which included a full schedule of rates and the recommendations of the Commission. Ms. McKeeth relayed the Council's gratitude for the work of the Commission and summarized their feedback and suggestions regarding rates. The Commission was then shown how this feedback has been incorporated, and how these proposals impact rates and the fund balance in future years. The resulting proposed five year rate adjustment for Solid Waste will be presented at the next City Council meeting.

**Dave Nugen** and **Marie McKeeth** responded to questions and comments from the Commission. The discussion included a summary of the timeline for adopting the new rates, including the Prop 218 noticing requirements.

## **New Business**

### **Fiscal Year 2020-2021 Water and Wastewater Capital Improvement Plan Recap:**

**Director Yasutake** presented an update on current and planned Capital Improvement Plan project work within the Environmental and Water Resources Department.

## **Adjournment**

Meeting adjourned at 7:34pm

### **Respectfully Submitted:**

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Emma Atkinson, Administrative Assistant.

### **Approved:**

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Bob Mutchler, Utility Commission Chair.

DATE: October 12, 2021  
TO: Utility Commissioners  
FROM: Marcus Yasutake, Environmental and Water Resources Director  
SUBJECT: **2021 DROUGHT UPDATE**

**BACKGROUND**

Environmental and Water Resources Director, Marcus Yasutake, will present information related to the City's Stage 3 Water Warning Conservation Stage. On July 30, 2021, the Bureau of Reclamation (USBR) and Department of Water Resources (DWR) updated their 2021 Drought Contingency Plan. This plan included updated information regarding the current drought conditions and actions that USBR and DWR are taking. Based on projections of Folsom Reservoir storage at the end of December 2021 reaching 145,000 acre-feet, Folsom City Manager Elaine Andersen declared a Stage 3 Water Warning Conservation Stage, which requires a 20% reduction in water use from all water customers. Stage 3 went into effect on Monday, August 30, 2021. The presentation will include the requirements of Stage 3 and a discussion of the various actions the City will take.

**DISCUSSION**

Director Yasutake will provide a presentation that includes a discussion of existing and projected operations at Folsom Reservoir, the requirements of Stage 3, and a discussion of the various actions the City will take.

**ACTION**

No action required. Informational update only.