

CITY OF FOLSOM,
CALIFORNIA



FY 2009-10

OPERATING
BUDGET



City of Folsom, California

Final Budget Fiscal Year 2009-10

City Council

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June 2009



Introduction

City Manager’s Budget Message	I-1
Distinguished Budget Presentation Award	I-6
Certificate of Award-Excellence in Operational Budgeting	I-7
Profile.....	I-8
California Map	I-9
Guide to the Budget	I-10
City-wide Organizational Chart.....	I-13
Vision, Mission, and Core Values	I-14
Budget Process and Calendar.....	I-15
Management and Budget Policies.....	I-17

Budget Summaries

Fund Description.....	II-1
Major Revenue Description	II-9
Appropriation Description	II-17
Fund Balance Summary	II-18
Historical Revenue Summary	II-22
Historical Expenditure Summary.....	II-25
Summary of Revenues by Fund.....	II-29
Summary of Appropriations by Fund	II-35
Operating Expenditure Summary by Program.....	II-40
Summary of Capital Outlay	II-41
Summary of Capital Projects	II-42
Summary of Transfers.....	II-43
Summary of Staffing Positions	II-45

General Fund Summary

General Fund Summary	III-1
----------------------------	-------

Departmental Presentations

City Council	IV-1
City Manager	IV-5
City Attorney	IV-9
Administrative Services	IV-17
City Clerk.....	IV-27
Community Development.....	IV-33
Finance.....	IV-47
Fire	IV-57
Human Resources	IV-69
Intergovernmental Affairs and Economic Development	IV-75
Library.....	IV-83
Parks & Recreation	IV-89
Police.....	IV-107
Public Works.....	IV-119
Redevelopment and Housing Department	IV-137

Utilities.....IV-143
Non-Departmental.....IV-161

Debt Management

Introduction.....V-1
Credit Rating.....V-2
Types of Debt Financing Instruments.....V-2
Legal Debt Margin.....V-3
Summary of Debt PositionsV-5

Appendix

DemographicsVI-1
Job Titles.....VI-2
Salary Ranges.....VI-7
Operating Indicators.....VI-10
Indicators.....VI-12
Major EmployersVI-20
Appropriation Limit.....VI-21
Resolution No. 8312VI-23
Glossary of Terms.....VI-24
Directory of AcronymsVI-30
IndexVI-33

Introduction



CITY OF FOLSOM

50 Natoma Street
Folsom, CA 95630



To the Honorable Mayor and Members of the Folsom City Council:

Please accept on behalf of myself and the City's Executive Management Team the proposed Operating Budget for Fiscal Year 2009-2010. This budget document provides detailed information about the revenues and expenditures forecast for the City in the coming year.

CURRENT FISCAL YEAR 2008-09

Like everyone who has been affected by the downturn in the housing market and the increasing cost of goods and supplies, the City has had to adjust its budget in the current fiscal year to accommodate changing economic conditions. Given the economic environment, in September of this year, I asked our Chief Financial Officer to review the current status of our adopted budget and report on the challenges we would be facing in this fiscal year and beyond. His report at that time projected that if we did nothing in this fiscal year to correct the fiscal imbalance between revenues and expenditures that we would have an \$8.4 million deficit in the general fund as well as continued fiscal deficits on several of our special revenue funds and enterprise funds.

CHALLENGES FOR FISCAL YEAR 2008-09

After reviewing these financial projections, we expect FY 2009-10 to be among the most economically challenging years that Folsom has faced in recent times. The City of Folsom's fiscal outlook has been negatively impacted by a "perfect storm" of economic factors, including a downturn in sales tax revenues, slowing of residential and commercial development (resulting in a decline in service charges and development fee revenues), the increased costs of doing business, and the strong possibility of the State taking away additional revenues, among others.

It is important to note that although it is imperative that we take a series of steps to rightsize our organization to meet economic challenges facing our region and the entire nation, the City of Folsom remains fiscally sound thanks to prudent and conservative planning by the City Council.

We face four major challenges. First, an overheated housing market was followed by a cataclysmic credit crunch. Within California, the reliance on the real estate and construction sectors has taken its toll. Job growth and consumer spending are lower than anytime in recent memory. However, the City can look ahead to the opening of the Palladio mall, other retail outlets, and new hotel developments which should help bolster the City's sales tax and transient occupancy tax collections in future years.

Second, the Governor and the Legislature have yet to reach an agreement on the FY 2008-2009 State Budget. Importantly for cities, the Governor's plan does not propose to borrow cities' share of property taxes through Proposition 1A and continues to provide full Proposition 42

transportation funding. The Governor has proposed a budget that cuts some state subventions to cities, but does not propose using local tax funds to shore up the state budget. If the Legislature doesn't support the Governor's direction, the result will be a fresh effort to identify other ways to close the state's budget gap. This could involve additional proposals for cuts to state programs, raising tax revenues through various means, transferring or borrowing local government revenue, or other solutions. The State has pulled approximately \$600,000 from the redevelopment agencies incremental property taxes on a permanent basis. So we must remain on alert and prepare for potential impacts to our budget which arise from the state's budget challenge.

Third, while the City's revenue growth is slowing, the City must at the same time support rising costs in a number of key areas. For example, contractually required employee wage and benefit cost increases, along with fuel and utility increases must be incorporated into department budgets. Just keeping pace with these built-in-overhead increases puts much pressure on the budget development. In fact, this proposed FY10 budget does not include cost-of-living increases for any city employee.

Finally, because overall development within the City has slowed, the Development Fund has been in deficit for the last several years. The Fund started the Fiscal Year with an unrestricted fund balance deficit of \$9,846,809. Development revenues for FY 2008-09 are projected to be down significantly as compared to FY 2007-08 which will result in a further deterioration of the Fund's financial condition. Any solution had to address and make a commitment to stop the deficit trend of the Development Fund.

MEETING THE FISCAL CHALLENGES

As we worked through the challenging budget balancing process for FY 2009-10, we turned to a combination of strategies, including looking to a multi-year approach to our issues, reducing costs, projecting new revenues where reasonable, and utilizing one-time revenues. I also felt that the traditional approach of looking at the incremental increases would not be sufficient. We therefore adopted a modified zero-based budget approach to review the budget and decided that we would develop it over the next 18 months. This was because of the magnitude of our problem and that it would have to be addressed now and in multiple years. In any event it was evident that we must prepare a structurally sound, sustainable, and balanced budget. I asked department heads to define a program structure for their operations and to prepare a twelve month budget that was 80% of their current allocations. City departments were then called upon to make program decision packages that would add or subtract from that level. We reviewed each program package at various funding levels and discussed the impact to the community of each option. From there I selected the options I felt would best serve the community and prepared the proposed budget on that basis. I would like to acknowledge and thank the City's Executive Management Team for their tremendous efforts in helping to craft the many alternatives that were considered and for the time and effort they spent in analyzing impacts and options. I would also like to thank them for their unanimous decision to participate in any furlough program and to forego any salary or cost of living increases in the coming fiscal year in support of this cost-cutting effort.

To balance the Development Fund and other special revenue and enterprise funds, we are proposing to eliminate many of the existing funds and transferring their assets and liabilities to

the General Fund. This gives us a better picture of the entire General Fund instead of having pieces of it scattered throughout the budget. In addition, we have in this budget eliminated all deficits in funds that were contributing to the General Fund, while keeping those funds that are truly special revenue or enterprise funds.

In developing the FY 2009-2010 Budget, we made every effort to first focus on cutting programs and activities which would not be immediately visible to our customers before recommending changes to programs and services directly impacting the public. Public safety remains the City's top priority. Although both the Police and Fire Departments have already made and will continue to make fiscal sacrifices, this budget is not balanced at the expense of diminished public safety. The adopted FY09 budget had 45% of the budget allocated to Police and Fire services and the FY10 budget has 46% allocated to Police and Fire services.

Unfortunately position reductions in this fiscal year will have to become a necessity. The decision to reduce staff was an extremely difficult one and was only made once it was determined this course of action was unavoidable. I have had to eliminate 55 positions in the General Fund, 39 of which are currently occupied. Working very closely with employee labor organizations, my staff and I will make every effort to place affected permanent employees into other City positions if possible.

ASSUMPTIONS

Please note that the FY 2009-2010 Budget was built upon a series of assumptions related to employee compensation, insurance, and utility rates. Additionally, in preparing General Fund revenue forecasts, realistically conservative revenue projections were used. The City enters FY 2009-10 with a cautious eye toward the impact of national and state economies on its local budget. The subprime lending crisis has led to an economic recession and crisis across the nation and in the state. The State of California has declared a fiscal emergency, facing a \$40 billion deficit through FY 2009-10.

ANALYSIS OF FUND BALANCE IN THE GENERAL FUND

During FY 2004-05, the City Council established a financial policy of maintaining a reserve of 15 percent of the General Fund's annual operating expenditures as the undesignated fund balance. This balance is to be used to provide for temporary financing for unanticipated extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity, economic recession, or an unexpected liability created by Federal or State legislative action.

The undesignated balance has been eroded in the past several years as it has been appropriately used to provide relief to offset the downturn in revenue during the current economic slowdown. Over the past two years and this fiscal year we have used approximately \$18 million from the unrestricted general fund balance. The recommended FY 2009-10 Adopted General Fund Budget is balanced, and maintains reserves at 13.7 percent of budgeted expenditures and projects maintaining a fund balance of no less than \$10 million. This reserve percentage is not in conformance with the Council's adopted financial policies, however, and given our current history I would encourage the City Council to consider a long-term goal of building the

unrestricted fund balance for the General Fund up to 25% of expenditures. While this budget responds appropriately to the new economic realities, and prepares the City to respond as needed in the years ahead, it will still be a difficult road to travel. Staff remains committed to prudent, fiscal planning while providing excellent services to the community.

The impact of the Federal stimulus package and the State of California budget on revenues and expenses will not be known until after this City budget is adopted. The budget reflects the best information available from the Federal Congressional Budget Office and from the Governor's and Legislative's proposals for the State FY 2008-2009 budget.

CONCLUSION/ACKNOWLEDGEMENTS

This year's budget document is the culmination of continuous budget review and dialogue with department heads and their staffs over the past two months. Departments participated in and achieved targeted reductions for FY 2008-09. This fiscal year, departments were vigilant in achieving new, challenging reduction targets. This budget could not have been produced without their creative ideas, their open discourse, and their professional discipline and desire to serve the community. I would like to acknowledge and thank them for their efforts. I would also like to thank the City staff that prepared this document. The preparation of this budget document could not have been possible without the efforts and long hours dedicated by Budget and Evaluation Manager Terri Hemley. I also want to thank other City staff members who significantly assisted in the preparation and timely delivery of this budget, namely Elaine Anderson, Assistant to the City Manager, Scott Denny, Financial Analyst, and Stacey Tamagni, Financial Analyst. My thanks also extend to Assistant City Manager Evert Palmer, Human Resources Director John Spittler, and Chief Financial Officer Jim Francis.

Finally, I also want to thank the City Council for their support of this office. My staff and I look forward to working with you during the remainder of the FY09 fiscal year and in the coming FY10 fiscal year when we make this proposed budget a reality.

Respectfully submitted,



Kerry L. Miller
City Manager





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Folsom

California

For the Fiscal Year Beginning

July 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Folsom, California for its annual budget for the fiscal year beginning July 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

California Society of Municipal Finance Officers

Certificate of Award
For

Excellence in Operating Budgeting

Fiscal Year 2008-2009

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Folsom

For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.

February 17, 2009



Viki Copeland

Viki Copeland
CSMFO President

Pamela Arends-King

Pamela Arends-King, Chair
Budgeting & Financial Reporting

The City of Folsom (the “City”) was founded in 1856, incorporated in 1946, and chartered in 1990. Folsom is a “full service” charter City, serving a population of over 64,000. The City is approximately 110 miles northeast of San Francisco and 20 miles east of Sacramento. The City is located along the eastern end of the Highway 50 corridor in an area of the Sacramento Valley that has experienced considerable industrial, residential, and commercial growth over the past 10 years.

Folsom is rich in history, established primarily by European and Asian prospectors during the early gold-rush era. Numerous antique dealers make the City one of the oldest and largest centers of the antique trade in the West. The City’s historical district includes the Folsom History Museum and the Folsom Hotel, a landmark since 1885.

Over 130 years ago Folsom was selected as the site for Folsom Prison to provide manpower for the construction of a larger dam and a powerhouse. The Prison has gained notability with the renowned song “Folsom Prison Blues” by Johnny Cash. The Powerhouse provided the world’s first long-distance transmission of electric power. In 1973 the Powerhouse was placed on the National Register of Historic Places and in 1982 was named a National Historic Landmark.

Folsom Lake and Lake Natoma are at the City’s borders offering an abundance of recreational activities. Folsom Lake State Recreation Area is one of the most popular multi-use, year-round recreational areas in the California State Park System. Each year visitors come to the 18,000-acre park—with 120 miles of shoreline—to fish, hike, camp, ride horseback, water ski, boat, swim, and study nature.

The Folsom Aquatic Center is a state-of-the-art swimming pool facility which includes a family play pool, interactive water play climbing structure, a warm water therapy/instructional pool, and an Olympic size pool. Over 100,000 visitors come each year to visit the Folsom Zoo Sanctuary, home to over 75 animals. Folsom Parks cover over 300 acres of playgrounds and recreational facilities. Additionally, Folsom Parks was the recipient of the 1999 Facility Design and Park Planning Award for the John Kemp Park from CPRS.

The City provides a number of municipal services including, administration, police, fire, recreation, parks, and public works. The City also has its own transit system, Folsom Stage Line, which provides local fixed routes, light rail commuter service, and a Dial-a-Ride program catered to the seniors and disabled citizens of the community.

The Folsom-Cordova Unified School District operates schools both in the City and in the Sacramento suburb of Rancho Cordova. In the City, the district has three high schools, two middle schools, and eleven elementary schools serving over 10,000 students (over 18,000 students district wide). Many schools in Folsom, including Natoma Station, Carl Sundahl, Folsom Hills Elementary, Folsom Middle School, Empire Oaks Elementary, Oak Chan Elementary, Sandra J. Gallardo Elementary, Sutter Middle and Folsom High have all received the highest rank possible on the State of California’s Academic Performance Index (API) Report for the 2006-2007 school year. Additionally, The Folsom Lake College campus is accredited as a branch of the Los Rios Community College District of Sacramento and serves the community of adults achieving higher education.

The City acknowledges the importance of and continually strives towards preserving, enhancing, and managing open space, oak trees, wetlands, and riparian habitats. Folsom has grown to over 15,000 acres, of which over 6,000 acres are parks, schools, and undeveloped open space. Folsom City is a beautiful and thriving community, and home to many families and businesses.



Guide to the Budget

The format for the Fiscal Year (FY) 2009-2010 budget document includes the following six sections: Introduction, Budget Summaries, General Fund Summary, Departmental Presentations, Debt Management and an Appendix. The Capital Improvement Plan (CIP) is presented as a separate document.

Introduction

The Introduction section includes: City Manger’s Budget Message, Guide to the Budget, City Wide Organizational Chart, Vision, Mission, and Core Values of the City, Budget Process, Calendar, and Management and Budget Policies.

Budget Summaries

The Budget Summaries section includes the following schedules encompassing all funds: Fund Description, Major Revenue Description, Appropriation Description, Summary of Revenues by Fund, Summary of Appropriations by Fund, Summary of Transfers, Summary of Capital Improvement Plan, and Summary of Staffing Positions.

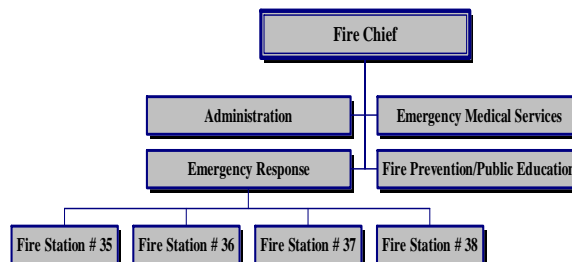
General Fund Summary

The General Fund Summary section includes the schedules pertaining specifically to the general fund.

Department Presentations

Organizational Chart:

Each Department presentation begins with an Organization Chart. Each chart displays the various functions within that department and their relationship to one another.



Mission Statement:

The Mission Statement outlines the objectives of each department.

Budget Summary:

The Budget Summary includes Expenditures, Number of Positions, and Funding Source. The Expenditure section may include some or all of the following: Salaries, Benefits, Operations and Maintenance, Capital Outlay, Transfer Out, Reimbursement, and Debt Service. The Number of Positions section includes only Full-Time and Permanent Part - Time positions. The Funding Source section will include the various sources of funding for the operation of the department.

Expenditure	Actual FY 2001-02	Budget FY 2002-03	Revised FY 2002-03	Proposed FY 2003-04	Change From 02-03 Budget
Salaries	\$37,200	\$37,200	\$37,200	\$37,200	0.00%
Benefits	\$29,337	\$45,634	\$45,634	\$61,584	34.95%
Operation & Maintenance	\$49,089	\$30,729	\$32,729	\$32,729	6.51%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$115,626	\$113,563	\$115,563	\$131,513	15.81%
Full-Time Positions	5.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%
Funding Source					
General Fund	\$115,626	\$113,563	\$115,563	\$131,513	15.81%
Total Revenue	\$115,626	\$113,563	\$115,563	\$131,513	15.81%

Program Information:

Program Information includes a detailed description of the department and the specific functions and duties.

Accomplishments:

The Accomplishments are outlined in bullet format and represent each department’s accomplishments for FY 2008-09.

Customer Service Performance Indicators:

Departmental customer service performance indicators for FY 2009-2010 are also outlined in table formats. As part of the city’s ongoing process improvement, each department has identified key customer service performance indicators and targets that will track their customer service to both external and internal customers.

Performance Indicator	Actual 2004-05	Projected 2005-06	Budget 2006-07
Return calls for Customer Billing Inquiries			95% within 1 Business Day

Statistic and Workload Measures:

Measures derived in order to provide an indication of the fluctuations in workload. The specific measures have been identified by departments.

Key Issues:

FY 2009-10 issues and future issues identified by departments.

Position Information:

The Position Information Table provides the departments number of positions approved for the upcoming fiscal year as well as the two prior fiscal years.

Position	FY	FY	FY
	2005-06	2006-07	2007-08
Human Resources Director	1	1	1
Personnel Manager/Mgmt Analyst	1	-	-
Personnel Technician	3	3	3
Senior Management Analyst	1	2	2
Senior Office Assistant	0.75	0.75	0.75
Total	6.75	6.75	6.75

Major Contracts:

Major Contracts are defined as any contract over \$25,000. At the end of each department presentation is a table for all Major Contracts for that entire department.

New or Replacement Vehicles:

At the end of each department presentation is a table for all New or Replacement Vehicles.

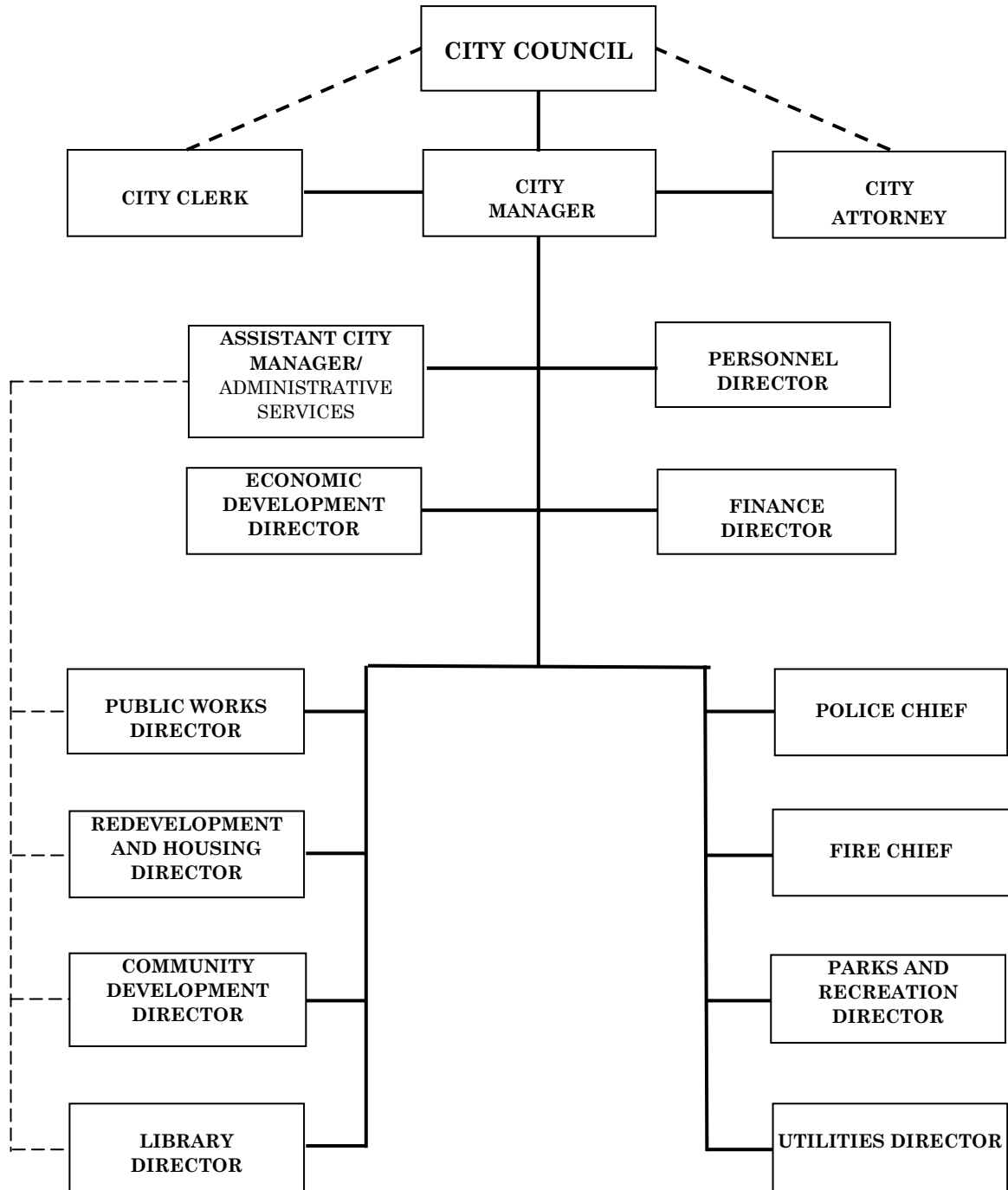
Debt Management

The Debt Management section includes Credit Ratings, Types of Debt Financing Instruments, Legal Debt Margin, and a Summary of Debt Positions.

Appendix

The Appendix includes a City Profile, Demographics, Major Employers in the City, the Appropriation Limit, the City Council Resolution Adopting the Budget and Strategic Plan, a listing of job titles with the salary range number that can be cross-referenced with the salary range table, Indicators, which provide statistical information, Directory of Acronyms, and an Index.

City Organizational Chart



Vision, Mission and Core Values

Vision Statement of the City of Folsom

The City of Folsom strives to be a role model and regional leader that blends its rich historical roots and diverse recreational and business resources into a great community.

Mission Statement of the City of Folsom

The City of Folsom will provide a safe, healthy, and vibrant community through innovative, responsive, and effective delivery of public services to maintain and enhance the quality of life of our residents.

Core Values

Integrity

We act with integrity, doing what is legally and ethically correct. We recommend the right course of action even if it is unpopular.

Professionalism

We are committed to excellence. We are responsive and accountable.

Teamwork

Collaboration, communication, and cooperation are essential to our success. We consider all stakeholders to be an integral part of serving the public.

Trust and Respect

We are free to express opinions, we listen to understand, and we encourage responsible decision making at all levels.

Innovation

We foster innovation as a means to achieve quality and cost effectiveness. We value employees who demonstrate initiative and creativity.

Workplace of Choice

We have a sense of purpose, take pride in accomplishments, demonstrate compassion for each other, and celebrate our successes.

Budget Process & Calendar

The Finance Department has a Budget Preparation Manual and a Capital Improvements Plan Manual to assist the department. The manuals contain and explain policies, procedures, budget schedule which highlights the milestones and due dates, and forms to be used in the budget process.

In December 2008, the manuals were distributed at a Budget and CIP Kick-off workshop held with the City Manager and the Executive Management Team. This workshop included a briefing on the status of the current fiscal year budget, a review of the FY 2009-10 schedule and budget process, including changes in the process, and a discussion on essential principles and elements of the budget process. Because of the economic challenges facing the City the FY 2009-10 process also included changes that would be implemented as soon as possible in FY 2008-09.

Departments were requested to prepare budget requests based on a zero-based budget approach and to define the department program structure that was 80% of their current allocations. Each department was then asked to develop program decision packages that would add or subtract from that level. Each program level was reviewed at various funding levels with discussions of the impacts to the community. These discussion meetings were held with the City Manager, the Assistant City Manager, the Finance Director, and the Budget and Evaluation Manager as well as the individual department representatives. These decision packages were then used to build the respective department budgets.

The Folsom Municipal Code requires that the budget for the ensuing fiscal year shall be presented to the City Council on or before the first working day of the last month of each fiscal year. A budget hearing was held on January 27, 2009, with the City Council to receive public comment and to review the components of the proposed budget, prior to formal consideration for adoption.

Budgets are adopted on a basis consistent with generally accepted accounting principles. The City Council adopts the annual budget submitted by the City Manager prior to the beginning of the new fiscal year. All appropriations lapse at year-end except for those relating to encumbrances, which are approved for carryover to the subsequent year. The City Manager has the authority to make adjustments within departmental budgets. Adjustments between funds require the approval of the City Council.

Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund and department level.

Department directors and other management staff with budgetary responsibilities are provided with a monthly budget versus actual expenditure report. Quarterly financial statements are prepared for the City Council, which include a budget-to-actual analysis for both revenues and expenditures. Revenue projections are revised as part of the mid-year budget analysis, and appropriations are adjusted, if required.

**December
2008**

✓ Budget & CIP Kick-off

January	<ul style="list-style-type: none">✓ Operating Budgets due to Finance Department✓ Preliminary FY 2010 Operating Budget presented to the City Council
March	<ul style="list-style-type: none">✓ CIP Budgets due to Finance✓ Supplemental information due to Finance
April	<ul style="list-style-type: none">✓ CIP Budget hearings with the City Manager, Assistant City Manager, Finance Director, and Budget Manager
May	<ul style="list-style-type: none">✓ Final adjustments made to the Operating and CIP Budgets
June	<ul style="list-style-type: none">✓ City Manager presents CIP Budget to City Council✓ City Council adopts Final Operating and CIP Budget✓ Finance Department implements Adopted Budget
Ongoing	<ul style="list-style-type: none">✓ Budget is monitored through quarterly financial statements to City Council

Management & Budget Policies

On May 25, 2004, the City Council adopted policies pertaining to the City's finances. Below is a summary of those adopted policies.

Financial Plan

A. Through the Financial Plan (the budget document), the City will link resources with results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Establishing program policies and goals that define the nature and level of program services required.
4. Identifying activities performed in delivering program services.
5. Proposing objectives for improving the delivery of program services.
6. Identifying and appropriating the resources required in performing program activities, and accomplishing program objectives.
7. Setting standards to measure and evaluate:
 - a. Output of program activities.
 - b. Accomplishment of program objectives.
 - c. Expenditure of program appropriations.

B. Multi Year Financial Planning:

In order to determine the effect of current year decisions on the City's future, a five year financial forecast, projecting revenues and expenditures for all operating funds, shall be developed as a part of each year's budget process and shall be updated during the mid year budget review. This tool shall be used as a planning document for developing the budget guidelines and for evaluating the future impact of current year decisions.

C. Planning for Long Term Liabilities:

To avoid future financial burdens that could affect financial stability, the City shall proactively plan for potential liabilities, such as leave payouts, pension plans, retiree health costs, state and/or federal unfunded mandates.

D. Mid-Year Budget Review:

Approximately six months after the beginning of the fiscal year, the City Council will formally review the City's fiscal condition and amend appropriations if necessary.

E. Balanced Budget:

Section 5.05 (f) of the Folsom City Charter prohibits over expenditures. The Charter requires that the total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

Basis of Accounting and Budget

Basis of accounting and budget refers to the concept of recognizing the time a transaction has occurred for the purpose of recording that transaction.

A. Governmental Funds:

The governmental funds use a modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a related liability is incurred, as under accrual accounting.

B. Proprietary Funds:

The proprietary funds use a full accrual basis of accounting, which recognizes revenues when earned, and expenses are recorded when a liability is incurred.

C. Fiduciary Funds:

The fiduciary funds are treated according to the nature of the fund. Agency funds are custodial in nature (assets equal liabilities) and do not measure results of operations. Fiduciary funds use a modified accrual basis.

D. Account Groups:

The account groups employed by the City are not funds and do not reflect available financial resources and related liabilities. They are accounting records of the general fixed assets and general long-term debt of the City and are not intended to measure or portray financial flows or net income.

The Annual Budget shall comply with the provisions of Section 5.05 (Budget and Accounting) of the Folsom City Charter and Chapter 3.02 (Budgeting, Accounting and Fiscal Procedures) of the Folsom Municipal Code. The Annual Budget shall meet the following criteria:

A. Balanced Budget:

The City shall maintain a balanced budget. The total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

B. Structural Balance:

The Annual Budget shall clearly identify anticipated revenue for all funds for the upcoming fiscal year. Current revenue shall be sufficient to support current expenditures (defined as “structural balance”). Estimates of current revenue shall not include beginning fund balances (whether General Fund, Revenue Funds, or other Specially Designated Funds). Any unreserved fund balance available at the commencement of a fiscal year shall generally be used only to fund capital items in the operating budget or in the capital improvement plan. If projected revenue is insufficient to support projected funding requirements, the City Manager and Chief Financial Officer may recommend allocation of all or a portion of an unreserved fund balance if it appears that (1) the revenue source leading to the development of the

available revenues is likely to remain stable in future years, (2) the expenditure requiring the appropriation of additional revenues is not likely to be recurring, or (3) the City Manager and Chief Financial Officer can otherwise establish an appropriate match of revenue/expenditures that will not lead to structural imbalance in future years.

C. Appropriations Limit:

Appropriations in the Annual Budget shall comply with the annual determination of the City's appropriations limit, calculated in accordance with Article XIII B of the Constitution of the State of California and Government Code section 7900.

D. Operating Carryover:

Operating program appropriations not spent during the fiscal year shall lapse at year end, except for long term projects in progress that are carried forward to the following year and reserved for encumbrances.

E. One-Time Revenues:

One-time revenues shall only be used for one-time expenditures. Prior to allocating any one time revenues, the Chief Financial Officer shall determine that such revenues are not being used to subsidize an imbalance between operating revenues and expenditures. If the Chief Financial Officer determines that one time revenues are needed to correct a structural imbalance, the Chief Financial Officer shall present the City Manager and City Council with a financial forecast demonstrating that the operating deficit will not continue.

F. Internal Service Funds:

The City may establish and operate one or more Internal Service Funds. Internal Service Funds shall be created to report any services that are provided to other City departments and the Cost Allocation Plan does not recoup that cost. At the same time that it adopts the budget ordinance, the City Council must approve a balanced financial plan for each Internal Service Fund. A financial plan is balanced when estimated expenditures do not exceed estimated revenue.

G. Maintenance Accounts:

Equipment and buildings shall be maintained at reasonable levels to avoid service disruptions, and to achieve maximum useful life, and to ensure safety of employees and the public. Maintenance and replacement funding shall be allocated each year consistent with this policy.

H. Level of Contingency Appropriations:

A General Fund Contingency of 1% of total budgeted departmental expenditures shall be budgeted annually. The Contingency Appropriation may be used to provide for unanticipated or unforeseen needs that arise during the year. Funds shall be allocated from the Contingency Fund only after an analysis has been prepared and presented by the Chief

Financial Officer and City Manager to the City Council outlining the initial and recurring costs associated with the proposed expenditure. The Contingency Fund will be exhausted prior to any utilization of Undesignated Fund Balance.

I. Strategic Plan Objectives:

The Annual Budget shall establish measurable program objectives consistent with the City's Strategic Plan. The status of major program objectives identified in the Annual Budget and the Strategic Plan shall be formally reported as part of the Quarterly Financial Report.

Financial Reporting and Budget Administration

A. Annual Financial Reporting:

Annually, the City prepares a budget and a comprehensive annual financial report. These and all other financial reports are prepared with the informational needs of the public and the City Council in mind, as well as meeting the requirements of generally accepted accounting principles, audit standards and the reporting requirements of other governments.

- *Annual Budget*

The City's annual budget includes a budget message by the City Manager for the ensuing fiscal year. The budget message provides an explanation of the budget in fiscal terms and in terms of the City's work programs, major changes in financial policies, expenditures, revenues and debt position. The budget also contains proposed goals, objectives and appropriations for each fund by organization unit and program. The City's annual budget is prepared under the guidelines of the Government Finance Officer's Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program.

- *Comprehensive Annual Financial Report*

The City prepares a comprehensive annual financial report (CAFR) at the end of each fiscal year. The report contains the independent auditor's report and financial statements of the City, along with operating results, statistical and demographic information about the City. This report is prepared under the guidelines of the GFOA for Certificate of Achievement for Excellence in Financial Reporting Program. The City has been awarded the Certificate of Achievement by the GFOA for the last nineteen consecutive years.

B. Interim Financial Reporting:

- *Quarterly Financial Report*

The City Manager and the Finance Director submit a Quarterly Financial Report to the City Council after the end of each quarter during the fiscal year. The report is required under the City Charter, and provides an analysis of budgeted versus actual revenues and appropriations, expenditures and encumbrances on a year-to-date basis.

- *Investment Report*

The City's Treasurer provides monthly investment reports to the City Council on a quarterly basis. These reports include the elements required under the California Government Code Section 53646.

C. Budget Administration:

As set forth in the City Charter, prior to the City Council making any supplemental appropriation, the City Manager shall certify that monies in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriation may be made for the fiscal year by resolution up to the amount of any excess.

For emergency appropriations, the City Council, by four-fifths vote only, can make emergency appropriations to respond to a public emergency affecting life, health, public welfare, property or the public peace.

Appropriations may be reduced any time during the fiscal year by the City Council or City Manager if it appears probable that either the revenues or fund balances available will be insufficient to finance the expenditures for which appropriations have been authorized.

The City Manager may transfer monies between departments and divisions, programs and accounts within departments and divisions. All such transfers made by the City Manager are reported in writing quarterly to the City Council. Only the City Council, by resolution, may transfer monies between funds and from unappropriated balances or fund balances to any fund or appropriation account.

D. Cost Allocation:

The City of Folsom contracts with a consultant for the Cost Allocation Plan.

Through meetings with the staff of support departments, a list of services was developed. Time of support department staff was allocated to the sub pools within that department. These allocations were then reviewed numerous times until staff felt comfortable with the allocations. The time allocations were applied to the fully allocated hourly rates developed for each position to arrive at the costs for each sub pool.

Once the costs of each sub-pool was defined, an equitable and easily reproducible means of spreading those costs was developed. Therefore, an allocation factor is developed for each sub pool. The allocation factor varies for each sub pool, depending on what makes sense for the service being provided and also uses data that is, or can be, compiled without creating a major research project for staff. The sub pool costs are then allocated based on the allocation factors.

Since support departments collaborate to provide services to each other as well as end user departments, those costs must be allocated as well. The costs that are allocated to support departments must then be re-allocated. This process is repeated 20 times in order to allocate all of the costs to end user departments. The end result is the cost of the internal support provided to each end user department.

Appropriations Limit

A. Annual Resolution:

The City Council annually adopts a resolution establishing the City's appropriations limit calculated in accordance with Article XIIB of the Constitution of the State of California,

Section 7900 of the State of California Government Code. A description of the City's appropriation limit for FY 2009-10 is presented in the Appendix of this budget document.

Investments

The City's Statement of Investment Policy is reviewed and adopted annually by the City Council as required under the California Government Code Section 53646. The major objectives of the City's investment policy are as follows:

A. Safety:

Investment transactions are made to minimize credit risk and ensure the preservation of capital in the portfolio. The City limits investments to the safest types of investment grade securities and diversifies them among a variety of securities and financial institutions offering independent returns.

B. Liquidity:

Sufficient liquidity in the investment portfolio is maintained to enable the City to meet all reasonably anticipated cash flow requirements. Liquidity is accomplished by investing operating funds in primarily shorter-term securities and structuring the portfolio so that investments mature concurrent to meet anticipated demands. Emphasis is placed on securities with low sensitivity to market risk.

C. Return on Investment:

Investment earnings are secondary to meeting the basic requirements of safety and liquidity. The investment portfolio is managed to attain a benchmark rate of return throughout budgetary and economic cycles. The benchmark rate of return against which the portfolio's performance is measured is the U.S. Treasury's one-year Treasury note as the weighted average maturity of the City's portfolio typically averages one year or less.

Debt Management

The City's Debt Management Policies are discussed in the Debt Management section of this budget document.

Budget Summaries



Introduction

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operation of each fund is accounted for with a separate set of self-balancing accounts comprised of its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Financial activities are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Funds used in government are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

- Governmental funds are used to account for tax-supported activities. The City maintains five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.
- Proprietary funds focus on the determination of operating income, cost recovery, financial position and cash flows. The City maintains two different types of proprietary funds: enterprise and internal service funds.
- Fiduciary funds are used in situations where the government is acting in a fiduciary capacity as a trustee or agent.

Governmental Funds

Governmental funds typically are used to account for tax-supported activities. Governmental Accounting Standards state that an entity should establish only the minimum number of funds consistent with legal and operating requirements. This is because the use of unnecessary funds for financial reporting purposes can result in inflexibility, undue complexity, and inefficient financial administration. With this in mind we conducted a review of our fund structure and are recommending some changes which are described below. The net result of these changes is that the general fund for FY09 is restated at \$77,085,305 instead of \$70,712,747. In addition, the general fund balance, as of 7/1/08 is restated at \$19,886,543 instead of \$17,023,105. Deficits in funds relating to Public Works and the Development Fund no longer exist as these “funds” have been entirely included in the General Fund.

A. General Fund:

The General Fund is the primary operating fund of the City. It accounts for all financial resources of the City, except those required to be accounted for in another fund. As such, as much activity as possible should be encompassed by the General Fund. We are greatly enhancing the general fund through a reduction in Special Revenue Funds, Enterprise Funds, and Internal Service Funds. The specific funds affected by this are described in the appropriate section.

B. Special Revenue Funds:

Used to record and account for the proceeds of specific revenue sources that are legally restricted by outside entities to expenditures for particular purposes. The use of special revenue funds is permissive and not required, except in the case of accounting for a legally separate entity component unit, such as the Redevelopment Agency.

While the use of special revenue funds does allow for analysis of a fund, the overuse of them will restrict your general fund, which acts as the primary financial resource for the City. In addition, they are generally thought of as enterprise funds, which they are not, and thus can develop financial habits that are not appropriate, such as borrowing from future expected revenues and running fund balance deficits. The more appropriate use of a Special Revenue Fund is to allocate only those designated restricted funds and track the specific identifiable expenditures. No advanced funding and no fund deficits. Unspent revenues can be carried over to the next fiscal year because the use of the revenues is restricted and the projects they are designed to fund may take multiple fiscal years to complete.

With these guidelines in mind, the following Special Revenue funds will be eliminated in the FY09 fiscal year and beyond and their assets and liabilities transferred to the General Fund. That is because any deficit is and has been a liability on the General Fund and any fund balance was created through the contribution of General Fund subsidies to these funds. The Special Revenue Funds that will be abolished and transferred to the General Fund include:

Fund 220: Development - used to account for revenues and expenditures related to development including engineering, planning, and building inspection. As of 6/30/08, this fund had a deficit of \$9,762,569.

Fund 241: Misc. Grants – used to record reimbursement from a variety of grants. As of 6/30/08 this fund had a balance of \$141,322.

Fund 255: Library – used to account for the operations of the Library. Will continue to be a separate budgetary account within the General Fund, similar to every other department. As of 6/30/08 this fund had a balance of \$1,823,663.

Fund 259: Sacramento/Placerville Billboard – As of 6/30/08 this fund had a balance of \$98,900.

Fund 264: Park Renovation - used to account for revenues from cellular towers that are for expenditures for renovation of City parks. As of 6/30/08 this fund had a balance of \$592,885.

Fund 265: Lembi Aquatic Center Sponsorship – funds used for maintenance of Lembi Aquatic Center. As of 6/30/08 this fund had a balance of \$402,208.

Fund 750: Insurance Trust – used as a subsidiary account for insurance adjustments. As of 6/30/08 this fund had a balance of \$68,079.

Fund 752: General Special Revenue – used to account for revenues for designated special activities. As of 6/30/08 this fund had a balance of \$82,894.

Fund 753: Zoo Special Revenue – used to account for revenues from the zoo admissions and other zoo revenue. As of 6/30/08 this fund had a balance of \$586,247.

Fund 759: Building and Grounds – used to account for revenues for the maintenance and replacement of city buildings and grounds. As of 6/30/08 this fund had a balance of \$6,927,201.

The following accounts operate as and will continue to operate as a Special Revenue Fund:

1. **Community Development Block Grant:** used to account for grants received from the U.S. Department of Housing and Urban Development (HUD). The grants are used for the redevelopment of a viable community by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.
2. **Traffic Congestion Relief:** used to account for revenues and expenditures associated with certain street highway maintenance, rehabilitation, reconstruction and storm damage repair projects.
3. **Traffic System Management:** used to account for revenue and disbursements for study of future traffic needs and receipts from Measure A (0.5 percent) sales tax and expenditures.
4. **Humbug Willow Creek:** used to account for revenues and expenditures related to the planning for the Humbug Willow Creek trail area.
5. **General Plan Amendment:** used to account for fees collected for the update of the general plan.
6. **Tree Planting & Replacement:** used to account for revenues and expenditures related to the mitigation of tree loss in construction.
7. **Folsom Redevelopment Agency:** used to account for the revenue and expenditures of the Redevelopment Agency of the City of Folsom, except for the debt service and bond proceeds.
8. **Park Dedication:** used to account for Quimby Act Fees for park development purposes.
9. **Planning Services:** used to account for impact fees and expenditures of special planning services for developers.
10. **Local Transportation Tax:** used to account for receipts of SB-325 transportation tax monies.
11. **Gas Tax Fund:** used to account for the Highway User’s Tax revenues received from the State of California under Sections 2105, 2106, 2107, and 2107.5 of the Streets and Highways Code. Activities in this fund are restricted to street and road construction and rehabilitation.
12. **Landscaping and Lighting Districts:** used to account for assessments for maintenance pursuant to the 1972 Lighting and Landscaping Act in the following subsidiary funds maintained by the City:

Los Cerros	Sierra Estates	Willow Creek South
Briggs Ranch	Lakeridge	American River Canyon N
Natoma Station	La Collina dal Lago	Willow Springs
Folsom Heights	Cobble Ridge	Willow Springs Maint Dist
Broadstone Unit 3	Prairie Oaks Ranch	CFD #12 Maintenance Dist
Broadstone	Silverbrook	CFD #13 ARC Maint Dist

Hannaford Cross	Willow Creek East	American River Canyon
Lake Natoma Shores	Blue Ravine Oaks	The Residences at ARC N
Cobble Hill Reflections	Steeplechase	Fieldstone Meadows

13. Police Special Revenue: used to account for revenues and expenditures related to police grants and reimbursements such as, SLESF, POST, Police Forfeiture 15% and Asset Forfeiture 14607.6 CVC.

14. Wetlands Special Revenue: used to account for revenues and expenditures in the following subsidiary funds:

- Willow Springs Wetlands Preserve
- Lexington Hills Wetlands Maintenance
- Willow Creek Wetland Preservation
- Sierra Estates Open Space Maintenance
- Prairie Oak Elderbury Open Space Maintenance
- Natoma Station Wetlands

15. Other Special Revenue: used to account for revenues and expenditures in the following subsidiary funds:

- Folsom Arts and Culture Commission
- Housing Trust
- Historical District
- POST Training Asset Forfeiture

C. Debt Service Funds:

These Funds are used to account for the accumulation of resources and the payment of general long-term debt obligations of the City and related entities. Funds included in this category are:

- 1. Folsom Community Correctional Facility:** used to account for the debt service on the City of Folsom Certificates of Participation for the former Folsom Community Correctional Facility.
- 2. General Obligation Bonds for School Facilities:** used to account for the debt service on the General Obligation Bonds issued for school facilities.
- 3. Folsom Redevelopment Agency:** used to account for the debt service on the Redevelopment Agency of the City of Folsom, Central Folsom Redevelopment Project Area 1997 Refunding Allocation Bonds.
- 4. Folsom Public Financing Authority:** used to account for the proceeds of bonds issued for pooled debt financing for other funds and special assessment districts.
- 5. City Park and Traffic Signals:** used to account for the debt service on the City of Folsom Refunding Certificates of Participation for City Park and Signals.
- 6. Recreation Facility:** used to account for the debt service on the City of Folsom Certificates of Participation for the Natoma Station Learning Center.
- 7. Central Fire Station:** used to account for the debt service on the City of the Folsom Certificates of Participation for the Central Fire Station.

8. 1915 Act Assessment Districts: used to account for the debt service on the following 1915 Assessment Districts:

- Folsom South Assessment District Refunding and 1982-1 Nimbus Assessment District.

D. Capital Project Funds:

Established to account for financial resources which are used for the acquisition and improvement of major capital facilities (other than the ones that are financed by proprietary and trust funds). Funds included in this category are:

1. 1915 Act Assessment Districts: used to account for the capital construction proceeds for the 1915 Act Assessment Districts. Construction activity for the following 1915 districts are accounted for in this fund:

- Prairie Oaks Ranch Assessment District
- Lake Natoma Shores Assessment District

The funds listed below upon project completion were consolidated into a corresponding debt service or agency fund during FY 2004-2005.

- Folsom Auto Plaza Assessment District – consolidated to Folsom Auto Plaza Agency Fund
- Blue Oaks Ravine East Assessment District – consolidated to Blue Ravine Oaks East Agency Fund
- Natoma Station Assessment District – consolidated to Natoma Station Agency Fund
- Nimbus Water Capital – consolidated to 1982-1 Nimbus Assessment District Debt Service Fund
- Cobble Hill Ridge – consolidated to Cobble Hill Ridge Agency Fund
- Ridgeview Assessment District – consolidated to Ridgeview Assessment District Agency Fund
- Folsom South Assessment District – consolidated to Folsom South Assessment District Debt Service Fund

2. Mello-Roos Districts: These funds are used to account for the capital construction proceeds for Mello-Roos Districts. Construction activity for the following Mello-Roos districts accounted for in this fund are:

- 1995 Empire Ranch (Russell Ranch) Community Facilities District Number 10
- 2001 Parkway Community Facilities District Number 14

3. Folsom Redevelopment Agency: used to account for the construction proceeds of the Redevelopment Agency of the City of Folsom, Central Folsom Redevelopment Project Area Tax Allocation Bonds—1987 Series A and 1991 Series.

4. Transportation Improvement: used to account for long-term major road projects financed through developer mitigation charges and to account for construction of light rail transportation projects.

5. Park Capital Improvement: used to account for long-term park projects financed through developer mitigation charges; to account for grant monies received for park

- capital outlay and facilities; and to account for the construction bond proceeds for park improvements.
6. **Police Capital:** used to account for development mitigation fees to finance police capital outlay and facilities.
 7. **Fire Capital:** used to account for development mitigation fees to finance fire capital outlay and facilities.
 8. **General Capital:** used to account for development mitigation fees to finance general capital outlay and facilities.
 9. **Old Park Capital:** during Fiscal Year 2004/05, this fund was consolidated into the Park Capital Improvement Fund.
 10. **Drainage Capital:** used to account for development mitigation fees to finance drainage capital outlay and facilities.
 11. **American River Bridge:** during Fiscal Year 2004/05, the remaining fund balance was consolidated into the Transportation Improvement Capital Project Fund.
 12. **Zoo Improvement:** used to account for construction projects for the zoo.
 13. **Light Rail Transportation:** used to account for construction of light rail transportation projects.
 14. **Water Impact:** used to account for the estimated cost of providing water system capacity for new development.
 15. **Folsom Aquatic Center:** during Fiscal Year 2004/05, the remaining fund balance was transferred to the Park Dedication Special Revenue Fund.
 16. **Library Development:** used to account for construction of a new library.
 17. **Major Capital and Renovation:** used to account for governmental building costs, which will be charged to other funds and accounts, and provide for replacement.
 18. **General Park Equipment Capital:** used to account for development mitigation fees to finance general park equipment.

Proprietary Funds

Proprietary funds focus on the determination of operating income, cost recovery, financial position and cash flows.

A. **Enterprise Funds:**

These funds are used to account for activities that are financed and operated in a manner similar to private business enterprises. Costs are financed or recovered primarily through user charges. These funds include:

1. **Fund 510 - Recreation:** used to account for the operation of the City's recreation services. As of 6/30/08 this fund had a deficit of \$172,775. This fund is being merged into the General Fund.
2. **Fund 511 - Aquatic Center:** used to account for the operation of the City's aquatic center. As of 6/30/08 this fund had a deficit of \$70,006. This fund is being merged into the General Fund.

- 3. Fund 512: Folsom Sports Complex** - used to account for the operation of the City's newly acquired Sports complex. This fund is being merged into the General Fund.

The following enterprise funds will continue to operate as enterprise funds:

- 1. Transit:** used to account for the operation and maintenance of the City's bus system.
- 2. Water:** used to account for the operation and maintenance of the City's water productions, transmission and distribution system.
- 3. Water Capital:** used to account for development mitigation fees to finance major capital improvements such as water treatment plant storage and transmission mains.
- 4. Water Meters:** used to account for funds collected for purchase and sale of water meters.
- 5. Water Revenue Projects:** used to account for the revenue bond proceeds for improvements to the City's water operations.
- 6. Wastewater:** used to account for the operation and maintenance of the City's wastewater collection and transmission system.
- 7. Wastewater Capital:** used to account for development mitigation fees to finance wastewater facilities.
- 8. Facilities Augmentation:** used to account for additional services, including capital improvements of the Folsom South Area Facilities Plan.
- 9. Solid Waste:** used to account for the operation and maintenance of the City's solid waste pick-up operation.
- 10. Solid Waste Capital:** used to account for development mitigation fees to finance solid waste capital outlay and facilities.
- 11. Solid Waste Recycling:** used to account for sale of recycling material by the City.

B. Internal Service Funds:

Used to account for the financing of goods and services by one department to others within the government on a cost reimbursement basis. The City had only two such funds and both are being merged into the General Fund. They are:

- 1. Fund 602: Equipment Replacement:** used to account for general governmental equipment, which will be charged to other funds and accounts, and provide for replacement. This fund had a fund balance, as of 6/30/08, of \$2,735,892.
- 2. Fund 603: Information Systems:** used to account for computer and imaging operations, which will be charged to other funds and accounts, and provide for replacement. This fund had a deficit, as of 6/30/08, of \$279,877.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

A. Agency Funds:

Agency funds are used to account for situations where the government's role is purely custodial.

- 1. 1915 Act Assessment Districts:** used to account for the various assessments within the City of Folsom pursuant to the 1915 Bond Act.
- 2. Mello-Roos Districts:** used to account for the various Mello-Roos Districts within the City of Folsom.

Major Revenue Description & Projection

FY 2009-10 Revenue Outlook and Projections

General Fund Revenues

Property Tax:

Property Taxes are the largest single tax received by the City and are used for a variety of purposes. The FY 2008-09 Budget appropriated \$19,367,860 in Property Tax Revenue for the General Fund. These funds are used at the discretion of the City Council and can be used to fund almost any city operation. The amount received in FY08 was almost identical to the amount appropriated in FY09, reflecting the slow down in the real estate market. The property tax, however, is a relatively stable source of income, even in a down economic time. While the price of housing has dropped, the sale of houses amounts to less than 5% of the housing stock and a lower property tax does not automatically result from the sale. In addition, while there are some reassessments, this again does not account for a large decrease in the overall value of property in the city. Therefore, we are projecting that the city will receive all of the appropriated property tax revenue for FY09 and will see a 4% increase in FY10 to \$20,187,518. This is based on the expectation that the economy will have a small positive movement in calendar year 2009 and begin to see recovery in January 2010.

Property Tax is also collected for purposes other than those stipulated under Proposition 13. An additional levy, above the one percent Prop 13 property tax, is collected to pay for debt service on voter approved debt. This amount was \$3,455,940 in the FY09 budget. These funds are appropriated directly to a debt service fund for payment of principal and interest on school facilities bonds. The amount proposed for FY10 is \$3,465,830. Revenue collected from this source is not used to offset General Fund expenditures. In addition, the Folsom Cordova Unified School District, the Los Rios Community College District, and the Sacramento Regional County Sanitation District levy funds for debt service. Certain areas of the City of Folsom also have additional levies for debt service by the San Juan Water District, and various City special assessment, Mello-Roos, and landscape and lighting districts.

The City also receives property tax to help fund its ongoing redevelopment activities in the Redevelopment District. This levy is based on the incremental increase in property values within the Redevelopment District since the establishment of the District. In FY09 the Redevelopment Agency was appropriated \$7.6 million, 80% for redevelopment and 20% for low income housing. The State of California has proposed to withdraw \$600,000 of redevelopment funds to help their fiscal problem and we expect that they may withdraw more in the future. Therefore, the estimate for FY09 is \$7.0 million and for FY10 we are projecting the same \$7.1 million. This is based on a 2% growth in the amount raised, minus \$600,000 in State withholding.

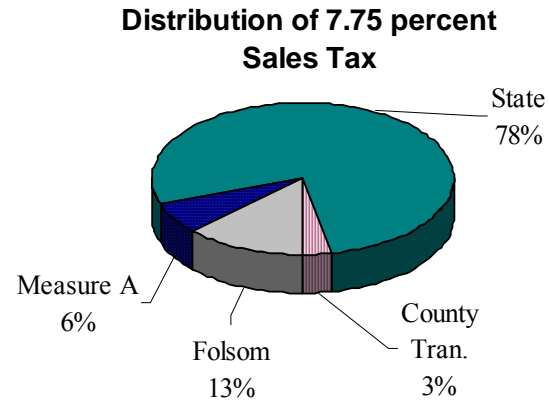
Property Transfer Tax:

A Property Transfer Tax is imposed on the transfer of real estate over \$500 in value. The County of Sacramento and the City of Folsom each receive 27.5 cents per \$500 value. The FY09 Proposed Budget includes \$300,000 from this source, which is a slight increase from the FY08 actual amount received of \$286,598. It is based on a projection of 900 home sales (or 75 per month) at a median average price of \$460,000 and approximately \$150 million in commercial property transfers. For the

first five months (July through November, 2008) of FY09 we have averaged 58 sales per month at a median average price of \$380,000. The estimate for FY09 is \$175,000 and the proposed amount for FY10 is \$200,000. This is based on the sale of 65 homes per month (780 annually) at a median average price of \$380,000 and \$75 million in commercial property transfers.

Sales Tax:

Sales Tax represents the General Fund’s second largest revenue and most volatile source. The City receives monthly sales tax revenue payments based on estimates with quarterly adjustments for actual receipts. The City receives one cent, or 13.79% of the total 7.25 cent statewide Sales Tax levied on each dollar of taxable sales. In addition Sacramento County voters approved a half-cent supplemental Sales Tax in 1988 to fund a twenty-year transportation improvement plan for Sacramento County (Measure A). This has resulted in a 7.75% countywide sales tax.



Sales tax revenue can be used for any general purpose, and the City Council has discretion on its allocation. Currently all of the Sales Tax received by the City is used in the General Fund. For FY09, the appropriated revenue from Sales Tax is \$18,309,862, which represents a 0.22% decrease from the FY08 actual amount of \$18,350,321. It is estimated that the sales tax received in FY09 will total \$15,563,383 or approximately 15% less than anticipated. Thru December 2008 we have received 23% less than the previous fiscal year or \$1.6 million. The estimate for the year is based on the sales taxes received and on the amount received from the State for the “Triple Flip”, where the City is reimbursed for the reduction in local sales taxes through a shift of local property tax revenues. The amount the City is to be reimbursed remains constant and has not had a reduction as has the actual sales taxes. For FY10 we are proposing revenues of \$16,336,885, which is a 5.0% increase over the projected amount for this fiscal year. This is based on the assumption that the economy will have a small but positive movement in the second half of the 2009 calendar year and will begin recovery in the first half of 2010. This is in line with the Legislative Analyst’s Office, which predicts recovery in the second half of 2009 and an 3.9% growth in 2010 which will bring taxable sales levels back to that of 2007. The fact that our unemployment levels are lower than the surrounding areas (Nationally unemployment is at 7.2%, Sac Co is 9.1%, and Folsom is at 3.9%) should also help in the recovery of personal consumption spending.

Transient Occupancy Tax:

Transient Occupancy Tax (TOT) is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in Folsom for less than 30 days. The TOT for the City is 8% of gross room receipts and is allocated directly to General Fund functions. In FY08 the City received a total of \$1,358,637. The FY09 budget has adopted \$1,591,000 in TOT revenue, which anticipated the opening of 2 or 3 new hotels in Folsom. The new hotels will not open this fiscal year, and therefore, the estimated revenue for FY09 is \$1,300,000. It is expected that at least one of the hotels will open in mid-FY10 and the proposed TOT revenue for FY10 is \$1,350,000.

In October 2002, the City Council established the Folsom Tourism Business Improvement District (FTBID). FTBID was established to put forth a positive image for Folsom to attract more visitors to the City. With the creation of FTBID the City Council authorized an assessment of 2% of gross room receipts, effective January 2003, on all existing and future hotels within the City having more than 16 rooms. This special assessment is in effect until January 2013. Revenue from this assessment is not available for general fund purposes but rather is to be used by the FTBID to promote tourism for the City. This assessment amounted to \$328,000 in FY08 and to \$178,000 thru December of this fiscal year.

Franchise Fees

Private utility companies pay franchise fees to the City of Folsom in exchange for the use of the City's rights-of-way. Franchise fees are set through Franchise Agreements negotiated between the City and individual utility companies. The City of Folsom currently has a franchise agreement with Pacific Gas & Electric. The City also receives a franchise fee from Comcast Cable Company through an agreement negotiated by the Sacramento Cable Commission. The FY09 General Fund budget for this revenue source is \$535,133 which is a slight increase over the FY 2007-08 estimates and is anticipated to be received in its entirety. The amount proposed for FY10 is \$535,133.

Licenses and Permits

The Licenses and Permit category reflects revenue generated for licenses and permits issued to conduct business activities within the City's jurisdiction. Building permits are the major source of revenue for the City under this category. These fees are paid by the developers to offset costs of providing construction inspection and plan review services. These fees used to be deposited in the Development Fund but are being proposed as part of the General Fund. For FY09 the budgeted amount of license and permits revenue is \$1.3 million. In addition, issuance of Business Licenses is budgeted to receive \$588,000 in revenue, for a total of \$1,880,860. The business licenses will exceed the budgeted amount. The building permit revenue will be down. It is estimated that the total FY09 revenue from licenses and permits will be \$1,600,000. For FY10 it is proposed that there will be growth in the value of permits taken and in business licenses. We are proposing FY10 revenue in the amount of \$1,759,500.

Intergovernmental Revenues

A. Motor Vehicles License Fee (VLF):

VLF represents the General Fund's third largest revenue source. The VLF is currently calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle.

Of the total VLF revenue generated, 25% is deposited in the VLF account of the Local Revenue Fund for allocation to counties for program realignment. The remaining 75% is allocated as follows: 81.25% is divided equally between cities and counties and apportioned on the basis of population, and 18.75% is allocated to cities and counties for abolished revenues. Growth in local auto sales does not produce increased motor vehicle license fee revenue. Two factors influence the City's share of VLF: the City's population growth relative to all other California cities; and the overall growth or decline in the number and value of motor vehicles on a statewide basis.

In 1998 the State reduced the VLF actually paid by car owners and has provided a continuous appropriation of State General Fund revenue to backfill local governments to cover the lost revenue created by the reduction of this fee.

Property Tax/VLF Swap: Proposition 1A altered the historical funding sources for local governments. The State eliminated \$4.1 billion in Vehicle License Fees (VLF) backfill and decreased the VLF rate from 2 percent to 0.67 percent. Cities and counties receive an equivalent amount of property taxes. For the Proposed FY09 Budget it is anticipated that the City will receive \$5.0 million from this revenue source. This amount is unchanged from previous fiscal year and remains the same for FY10.

B. State Shared Tax:

Taxes may be derived from the taxing power of another entity and shared with the City. Shared revenue includes funds received from the State toward the operation of the Folsom Stage Lines and other transportation projects, and gasoline tax revenue to be used for public works projects relating to transportation. The City expects to receive \$4,908,311 in State shared revenues in FY09 to be split between transit fund and local transportation fund, and \$1,093,000 in gasoline tax funds.

C. Grants:

Grants are received from both Federal Agencies and State Agencies. Grants are awarded for specific purposes and generally require some percentage of matching funds. The City expects to receive \$1.7 million for various grants in the 2008-09 fiscal year including law enforcement grants, reimbursement for COPS program, transit, park development and trail development grants. We are expecting to receive \$1.5 million from various grants in the FY10 budget.

Charges for Services

Charges or fees are imposed on the user for a specific service rendered based on the rationale that the benefiting party should bear the cost of the service rather than the general public. Major fees charged for a variety of services provided by the City are listed below:

- **Engineering Fees:** User fees charged for review of engineering plans for private development submitted to the City to ensure compliance with all applicable laws. This fee was budgeted in the Development Fund but is proposed to be in the General Fund.
- **Police Services:** User fees for specific police services such as fingerprinting, alarm permits, and accident reports. This fee is budgeted in the General Fund.
- **Fire Services:** User fees charged for functions such as special standby medic shifts, fire hydrant flow tests, or fire alarm system reviews. This fee is budgeted in the General Fund.
- **Ambulance Services:** User fee includes basic life support and advanced life support services and related charges for mileage and supplies for the provision of ambulance services. This fee is budgeted in the General Fund.
- **Parks and Recreation:** Fees for use of the certain recreational programs. Listed below are some of the amounts projected in the FY09 budget for major charges under this category with the corresponding program they are generated from:

<u>Description</u>	<u>Budget FY 09</u>	<u>Program</u>
Special Interest Programs	\$934,895	Recreation
Sports	\$885,288	Recreation
Sports Complex	\$1,130,570	Recreation
Aquatics	\$776,594	Aquatics
Community Center	\$350,419	Community Center

Also included in this category are charges for Zoo and park rental facilities. A change proposed for FY09 and FY10 is that the Zoo fees will all go to offset operational costs. In FY09 this will amount to \$387,000 of expenses being offset instead of \$125,000 and nothing going to the capital fund .

Charges for Services is expected to be down slightly from a FY09 budgeted amount of \$9.7 million to \$8.7 million in FY10.

Fines and Forfeitures

The California Vehicle and Penal Codes impose fines and penalties for traffic violations and vehicular parking. These revenues are collected by Sacramento County and a portion is distributed to the City, less an administrative overhead cost. The City has the responsibility for administering and collecting parking citation fees. The FY09 General Fund Budget projected revenue for Fines, Forfeitures and Penalty totals \$308,257 which is also the estimated amount. In FY10 we estimated \$352,000.

Interest

The City earns interest income by investing its cash not immediately required for disbursements. The City’s goal is to achieve a market average rate of return throughout budgetary and economic cycles while maintaining the required liquidity to meet cash flow needs, and protecting the safety of those funds. The City’s investment portfolio is managed within the parameters stated in the City’s Investment Policy. Interest income is distributed to all funds based on their proportionate cash balances. Interest income for the General Fund in FY09 was budgeted at \$546,000, based on an average balance of \$70.0 million, earning 3.0% annually, and representing 26% of cash balances. The estimated interest earnings for FY09 is \$125,000, based on an average balance of \$55.0 million, earning 1.75% annually, and representing 13% of cash balances. The proposed interest earnings for FY10 is \$185,000, based on an average balance of \$60.0 million, earning 2.2% annually, and representing 14% of cash balance.

Other Revenue - Transfers

Each year revenues from other funds are contributed to the General Fund to offset staffing, equipment, and CIP projects. For example, a portion of Gas Tax revenues are contributed to the General Fund to offset the cost of street and other support personnel for road construction projects.

Enterprise Revenues

Enterprise funds are used to account for self-supporting activities that provide services on a user-charge basis. For example, the City provides water treatment, water distribution, wastewater collection, and solid waste services to their residents. Users of these services pay utility fees, which the City deposits in an enterprise fund. The goal was to keep rates the same in FY10 as they were in FY09.

A. Water Rate:

Customers in the City are charged a fee for water services. The FY09 budgeted revenues from water services are based on the fee increase approved by City Council that became effective April 2008. Below is the current rate schedule for the City:

<u>Monthly Residential Flat Rate</u>		<i>Monthly Non Residential:</i> <u>Metered and based on consumption</u>	
Single Family Residential	\$33.55	5/8" meter	\$10.70
Single Family - Low Income	\$19.70	3/4" meter	\$14.10
Manufactured Home	\$14.40	1" meter	\$22.80
Manufactured Home - Low Income	\$9.00	1 1/2" meter	\$44.70
Additional Residences	\$18.50	2" meter	\$71.50
Additional Lot	\$7.50	3" meter	\$132.60
Swimming Pool with Filter	\$4.20	4" meter	\$220.40
		6" meter	\$439.60
East Area Water Surcharge	\$12.00	8" meter	\$703.10
		10" meter	\$1,010.90
		12" meter	\$1,453.10
		Uniform Commodity Rate/ccf	\$0.95
		East Area Water Surcharge/ccf	\$0.48

Ashland Area Monthly Residential Metered Rate

Single Family Residential	\$23.50
Single Family - Low Income	\$14.80
Manufactured Home	\$10.70
Manufactured Home - Low Income	\$6.70
Beginning January 1, 2007	
Uniform Commodity Rate/cc (above 20 ccf)	\$0.88

B. Wastewater Rates:

Customers in the City are charged a fee for wastewater services. The FY09 budgeted revenues from wastewater services are based on the fee schedule approved by City Council that became effective April 2008. Below is the current rate schedule for the City:

Class of Customer	Rate	Unit of Service	Class of Customer	Rate	Unit of Service
Residential	\$16.15	per dwelling	Markets - Without Disposals	\$3.06	per 1,000 sq. ft.
Manufactured Home	\$16.15	per dwelling	Medical/Dental Office	\$6.13	per 1,000 sq. ft.
Multi-Family	\$16.15	per unit	Mortuaries	\$19.95	per slumber room
Auto Dealership	\$3.06	per 1,000 sq. ft.	Offices	\$3.06	per 1,000 sq. ft.
Bakeries	\$26.07	per 1,000 sq. ft.	Parks	\$15.28	per 1,000 sq. ft.
Banks	\$4.63	per 1,000 sq. ft.	Places of Worship	\$3.06	per 1,000 sq. ft.
Barber/Beauty Shops	\$1.53	per chair	Public Agencies	\$9.22	per 1,000 sq. ft.
Bars	\$10.72	per 1,000 sq. ft.	Rest Homes & Boarding Homes	\$4.63	per bed
Bowling Alley	\$6.13	per lane	Restaurant - Dining Room	\$73.56	per 1,000 sq. ft.
Car Wash - Automatic	\$0.13	per 100 gal. of water	Restaurant - Take Out	\$61.30	per 1,000 sq. ft.
Car Wash - Self Service	\$10.72	per stall	Restaurant - Din. Room/Take Out	\$67.40	per 1,000 sq. ft.
Dry Cleaners	\$26.07	per 1,000 sq. ft.	Retail Stores	\$3.06	per 1,000 sq. ft.
Fire Stations	\$15.28	per 1,000 sq. ft.	Schools - Primary	\$21.44	per 100 students
Garages	\$1.53	per bay	Schools - Secondary	\$27.57	per 100 students
Halls	\$4.63	per 1,000 sq. ft.	Schools - Colleges	\$0.13	per 100 gal. of water
Health Studios & Gymnasiums	\$4.63	per 1,000 sq. ft.	Service Stations	\$1.53	per pump
Hospitals	\$0.13	per 100 gal. of water	Theatres	\$4.63	per 100 seats
Hotels/Motels	\$4.63	per room	Used Car Lots	\$3.06	per 10 fixture units
Laundries - Self Service	\$7.69	per machine	Warehouses	\$1.53	per 1,000 sq. ft.
Laundries - Commercial	\$0.30	per 100 gal. of water	Other Commercial	\$0.13	per 100 gal. of water
Markets - With Disposals	\$15.28	per 1,000 sq. ft.	Industrial	\$0.13	per 100 gal. of water

(Customers also pay a flat rate, which is paid over to the Regional County Sanitation District for the treatment of the sewage. Commercial customers pay fees based on the activity.)

C. Solid Waste Rates:

City customers are charged a fee for Solid Waste services. The FY09 solid waste budgeted revenues are based on the City Council approved fee schedule, listed below, effective as of July 2005. Residential customers are charged a flat rate, while commercial customers' charges are based on size of container and number of pickups per week.

Single Family Residence or Living Unit	
One 60 gallon refuse, one 90 gallon recycle and one 90 gallon yard waste can	\$22.50
Each additional refuse can (90 gallon)	\$19.05
Each additional recycling/yard waste can (first two cans of each - no charge)	\$1.00
One 90 gallon refuse, one 90 gallon recycle and one 90 gallon yard waste can	\$25.50
Mobile Home in a Mobile Home Park	
One 60 gallon refuse can	\$18.00
One 90 gallon refuse can	\$21.00
Each additional can (refuse or yard waste)	\$14.05
Qualified Low-Income Customers	
Single Family - 60 gallon refuse can	\$14.15
Single Family - 90 gallon refuse can	\$17.15
Mobile Home - 60 gallon refuse can	\$9.95
Mobile Home - 90 gallon refuse can	\$12.95
3 - Yard Dumpsters	
Rental (7 days)	\$40.00

D. Commercial Solid Waste Collection Service Charges:

Container Size (yards)	Frequency (# of pickups per week)						
	1	2	3	4	5	6	7
1 or 2	\$87	\$174	\$261	\$348	\$435	\$522	\$609
3	\$115	\$230	\$345	\$460	\$575	\$690	\$805
4	\$138	\$276	\$414	\$552	\$690	\$828	\$966
6	\$174	\$348	\$522	\$696	\$870	\$1,044	\$1,218

Commercial Drop Boxes for Mixed Waste:

	<u>per pull</u>
20 Yard (non-compacted, 2.5 ton max.)	\$200
30 Yard (non-compacted, 3.5 ton max.)	\$230
40 Yard (non-compacted, 4.5 tons max.)	\$265
3 Yard (compacted)	\$56
4 Yard (compacted)	\$68
10 Yard (Compacted, 3 ton max.)	\$210
20 Yard (compacted, 6 ton max.)	\$275
30 yard (compacted, 7 ton max.)	\$345
40 Yard (compacted, 8 ton max.)	\$375

Containers for Source Separated materials:

	<u>per pull</u>
4 yard OCC (corrugated cardboard non-compacted)	\$35
6 Yard OCC (non-compacted)	\$40
8 Yard OCC (non-compacted)	\$45
20 yard OCC (non-compacted)	\$120
20 yard OCC (compacted)	\$40
30 yard OCC (non-compacted)	\$110
40 yard OCC (non-compacted)	\$105
4 Yard Co-mingled	\$116
6 yard Co-mingled	\$137
20 Yard Co-mingled C&D (2.5 tons max.)	\$180
30 Yard Co-mingled C&D (3.5 tons max.)	\$190
40 Yard Co-mingled C&D (4.5 tons max.)	\$200
20 Yard Wood (2.5 tons max.)	\$180
30 Yard Wood (3.5 tons max.)	\$190
40 Yard Wood (4.5 tons max.)	\$200
20 Yard Green waste (2.5 tons max.)	\$180
30 Yard Green waste (3.5 tons max.)	\$190
40 Yard Green waste (4.5 tons max.)	\$200
10 Yard concrete / asphalt (10 tons max.)	\$115

- Containers and Drop boxes will not be loaded above their maximum tonnage.
If overloaded there will be an additional \$30.00 service charge per ton.
- Drop box layover charges will be \$30.00 for each additional day.

Household Hazardous Waste:

CRT Disposal	\$10
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Appropriation Description

Salaries

Salaries are costs associated with compensation paid to employees of the City. These costs include any cost-of-living adjustments (as provided under memoranda of understanding between the City and employee bargaining units), overtime, part-time, and pay differentials.

Benefits

Benefits are costs associated with the provision of employee benefits, such as the City's contributions for retirement, social security, deferred compensation, group insurance, uniform allowance, and workers' compensation insurance.

Operations and Maintenance

Operations and maintenance costs include supplies and other materials used in the operations of City departments, typically having a unit cost of less than \$5,000, and are consumed during the course of the fiscal year. Such items include stationery, pencils, printed forms, small tools, and books. This section also covers services performed by outside consulting firms; individuals or other City departments; and includes telephone services, office equipment maintenance, insurance, and utilities.

Capital Outlay

Capital Outlay includes expenditures which result in acquisitions of or addition to fixed assets—including furniture, vehicles, machinery and equipment—and the costs necessary to place the capital outlay item into service. A capital outlay expenditure must comprise the following elements: an estimated useful life of one year or more; a unit cost of more than \$5,000; and represent a betterment or improvement.

Debt Service

Debt Service is the cost of the principal and interest due during the fiscal year on debt issued by the City of Folsom or an assessment district.

Capital Improvement Plan (CIP)

CIP includes projects that have a budget of over \$100,000. These projects are funded and constructed over a multiyear period, and are typically improvements to or result in a fixed asset.

Transfers Out

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. Such a transaction is considered to be a transfer out in the fund contributing the revenue. This item also includes indirect cost charges that are charged to various funds for General Fund operations.

Fund Balance Summary

Title	Estimated Fund Balance 6/30/2009	CIP and Operating Revenue	Capital and Operating Expenditures	Estimated Fund Balance 6/30/2010
General Funds				
General Fund	\$ 10,400,000	\$ 70,163,987	\$ 70,163,987	\$ 10,400,000
Subtotal General Funds	\$ 10,400,000	\$ 70,163,987	\$ 70,163,987	\$ 10,400,000
Special Revenue Funds				
Community Dev. Block Grant	\$ 34,681	200,000	\$ 200,000	\$ 34,681
Traffic Congestion Relief	619,236	624,781	624,781	619,236
Traffic System Mgmt.	182,563	2,021	2,021	182,563
Folsom Arts & Culture Commission	18,700	-	-	18,700
Housing Trust	3,338,012	261,115	261,115	3,338,012
Humbug Willow Creek	(1,348,406)	971,978	971,978	(1,348,406)
General Plan	852,966	404,191	404,191	852,966
Tree Planting & Replacement	2,414,530	398,924	398,924	2,414,530
RDA Affordable Housing	6,482,065	2,942,932	2,942,932	6,482,065
RDA 80%	9,193,679	16,519,071	16,519,071	9,193,679
Park Dedication	(834,541)	1,511	1,511	(834,541)
Miscellaneous Grants	-	-	-	-
Planning Services	1,340	4,745	4,745	1,340
Local Transportation Tax	55,576	393,935	393,935	55,576
Historical District	9,326	-	-	9,326
Cultural Events	9,100	-	-	9,100
Gas Tax 2106	308,063	256,249	256,249	308,063
Gas Tax 2107	191,183	546,378	546,378	191,183
Gas Tax 2107.5	3,270	125	125	3,270
Gas Tax 2105	190,400	412,135	412,135	190,400
Energy & Conservation Grant	-	656,100	656,100	-
Los Cerros L & L	189,000	119,616	119,616	189,000
Briggs Ranch L & L	120,504	109,862	109,862	120,504
Natoma Station L & L	262,728	222,566	222,566	262,728
Folsom Heights L & L	10,980	53,364	53,364	10,980
Broadstone Unit 3 L & L	23,372	12,784	12,784	23,372
Broadstone L & L	(116,621)	233,194	233,194	(116,621)
Hannaford Cross L & L	59,198	30,779	30,779	59,198
Lake Natoma Shores L & L	65,203	26,332	26,332	65,203
Cobble Hills/Reflections L & L	192,371	95,611	95,611	192,371
Sierra Estates L & L	3,021	7,363	7,363	3,021
Lakeridge L & L	193,387	41,946	41,946	193,387
La Collina dal Lago L & L	68,639	43,671	43,671	68,639
Cobble Ridge L & L	52,248	18,630	18,630	52,248
Prairie Oaks Ranch L & L	277,557	227,441	227,441	277,557
Silverbrook L & L	89,351	17,425	17,425	89,351
Willow Creek L & L	62,907	61,824	61,824	62,907
Blue Ravine Oaks L & L	101,588	46,276	46,276	101,588
Steeplechase L & L	82,207	54,132	54,132	82,207

Title	Estimated Fund Balance 6/30/2009	CIP and Operating Revenue	Capital and Operating Expenditures	Estimated Fund Balance 6/30/2010
Willow Creek So. L & L	369,719	282,150	282,150	369,719
American River Canyon N. L & L	(40,293)	124,352	124,352	(40,293)
Willow Springs L & L	3,861	2,386	2,386	3,861
Willow Springs CFD 11 Mtn Dist.	602,595	282,685	282,685	602,595
CFD #12 Mtn. Dist.	83,600	480,945	480,945	83,600
CFD #13 ARC Mtn. Dist.	9,701	47,477	47,477	9,701
ARC N. L & L Dist. #2	65,434	22,021	22,021	65,434
The Resdncs at ARC, North L & L	30,920	11,364	11,364	30,920
Fieldstone Meadows L&L	12,270	15,512	15,512	12,270
Sphere of Influence	(113,504)	-	-	(113,504)
Oaks at Willow Springs	2,774,232	-	-	2,774,232
ARC L & L Dist #3	190,511	136,257	136,257	190,511
Police Special Revenue	954,100	202,691	202,691	954,100
Zoo Trust	153,681	128,238	128,238	153,681
Wetland/Open Space Maintenance	48,590	8,960	8,960	48,590
Police Impound	-	-	-	-
Subtotal Special Revenue Funds	\$ 28,644,794	\$ 27,764,045	\$ 27,764,045	\$ 28,645,159
Debt Service Funds				
CCF Debt Service	\$ 1,117,473	1,212,372	\$ 1,212,372	\$ 1,117,473
G O School Facilities Bonds DS	3,586,063	3,491,132	3,491,132	3,586,063
Redevelopment DS	2,778,332	1,915,626	1,915,626	2,778,332
1982-1 Nimbus AD	766,500	2,799	2,799	766,500
Folsom Public Financing Authority	3,398,335	10,455,882	10,455,882	3,398,335
Folsom South AD Refunding	219,194	804	804	219,194
Traffic Signal Refunding	113,217	38,171	38,171	113,217
Recreation Facility COP DS	36,982	63,142	63,142	36,982
Central Fire Station COP DS	267,646	272,128	272,128	267,646
Subtotal Debt Service Funds	\$ 12,283,742	\$ 17,452,056	\$ 17,452,056	\$ 12,283,742
Capital Project Funds				
Supplemental Park Fee	872,132	172,912	172,912	872,132
Park Development	2,075,752	1,028,201	1,028,201	2,075,752
Zoo Capital Projects	-	118,238	118,238	-
Police Capital	720,590	246,827	246,827	720,590
Redevelopment Capital Projects	-	9,937,968	9,937,968	-
Fire Capital	2,518,965	1,783,368	1,783,368	2,518,965
General Capital	441,583	251,088	251,088	441,583
Transportation Improvements	8,614,887	13,501,472	13,501,472	8,614,887
Drainage Capital	122,200	199,396	199,396	122,200
Light Rail Transportation	370,000	142,890	142,890	370,000
Park Equipment Capital	29,800	114	114	29,800
Light Rail	-	1,032,833	1,032,833	-
Water Impact	4,650,735	1,128,814	1,128,814	4,650,735
Library Development	166,900	97,269	97,269	166,900
Major Capital & Renovation	77,800	8,111	8,111	77,800

Title	Estimated Fund Balance 6/30/2009	CIP and Operating Revenue	Capital and Operating Expenditures	Estimated Fund Balance 6/30/2010
Prairie Oak 1915 AD	290	-	-	290
CFD #10 Russell Ranch	2,489,904	2,431,522	2,431,522	2,489,904
CFD #14 Parkway II	956,300	18,041	18,041	956,300
Subtotal Capital Project Funds	\$ 24,147,832	\$ 32,099,064	\$ 32,099,064	\$ 24,148,197
Enterprise Funds				
Transit	2,200,000	1,950,756	1,950,756	2,200,000
Utilities Admin	-	2,088,999	2,088,999	-
Water	74,338,935	14,964,906	14,964,906	74,338,935
Water Capital	1,550,335	61,710	61,710	1,550,335
Water Meters	318,000	3,378	3,378	318,000
Wastewater	38,657,000	6,943,028	6,943,028	38,657,000
Wastewater Capital	445,100	1,603	1,603	445,100
Critical Augmentation	449,000	1,930	1,930	449,000
General Augmentation	(116,535)	8,514	8,514	(116,535)
Solid Waste	607,939	9,361,146	9,361,146	607,939
Solid Waste Capital	197,977	9,508	9,508	197,977
Subtotal Enterprise Funds	\$ 118,647,751	\$ 35,395,478	\$ 35,395,478	\$ 118,647,751
Internal Service Funds				
Equipment Replacement	2,166,700	211,227	\$ 211,227	\$ 2,166,700
Subtotal Internal Service Funds	\$ 2,166,700	\$ 211,227	\$ 211,227	\$ 2,166,700
Trust Funds				
Mello-Roos Agency Funds	\$ -	16,119,515	\$ 16,119,515	\$ -
Subtotal Trust Funds	\$ -	\$ 16,119,515	\$ 16,119,515	\$ -
Total Funds	\$ 196,290,818	\$ 199,205,372	\$ 199,205,372	\$ 196,291,548



Historical Revenue Summary

Description	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Budget	FY 2008-09 Estimate	FY 2009-10 Proposed
General Funds					
General Fund	\$ 80,371,135	\$ 82,690,384	\$ 94,103,575	\$ 83,359,506	\$ 70,163,987
Subtotal General Funds	\$ 80,371,135	\$ 82,690,384	\$ 94,103,575	\$ 83,359,506	\$ 70,163,987
Special Revenue Funds					
Community Dev. Block Grant	\$ 634,063	\$ 316,455	\$ 575,000	\$ 250,000	\$ 200,000
Traffic Congestion Relief	508,327	25,850	4,435	177,273	624,781
Traffic System Mgmt.	73,559	40,821	176,883	106,763	2,021
Folsom Arts & Culture Commission	6,788	24,579	-	1,500	-
Housing Trust	719,821	267,321	260,310	140,000	261,115
Humbug Willow Creek	111,171	367,554	597,056	597,056	971,978
General Plan	96,530	93,830	603,887	100,000	404,191
Tree Planting & Replacement	436,981	322,403	178,464	88,000	398,924
RDA Affordable Housing	1,749,574	1,568,887	4,921,030	1,400,103	2,942,932
RDA 80%	6,011,894	6,498,167	20,441,073	5,600,410	16,519,071
Park Dedication	22,701	214,701	1,402	139,400	1,511
Miscellaneous Grants	4,548	4,146	369	2,800	-
Planning Services	266,982	143,886	4,401	10,970	4,745
Local Transportation Tax	138,524	50,299	262,967	49,800	393,935
Historical District	6,254	(448)	-	5,360	-
Cultural Events	665	540	9,000	280	-
Gas Tax 2106	319,935	309,870	525,796	277,457	256,249
Gas Tax 2107	570,440	583,870	606,416	528,035	546,378
Gas Tax 2107.5	8,902	9,204	7,116	7,500	125
Gas Tax 2105	427,168	426,460	365,180	406,000	412,135
Energy & Conservation Grant	-	-	-	-	656,100
Los Cerros L & L	49,522	46,793	102,432	47,138	119,616
Briggs Ranch L & L	88,417	87,804	145,818	85,853	109,862
Natoma Station L & L	201,144	215,933	368,419	174,984	222,566
Folsom Heights L & L	22,427	22,800	51,559	23,793	53,364
Broadstone Unit 3 L & L	17,132	16,592	15,903	14,840	12,784
Broadstone L & L	394,524	400,588	611,089	423,718	233,194
Hannaford Cross L & L	22,958	22,161	37,535	22,465	30,779
Lake Natoma Shores L & L	23,615	23,208	41,823	23,825	26,332
Cobble Hills/Reflections L & L	53,473	50,582	122,811	51,811	95,611
Sierra Estates L & L	6,310	6,677	6,884	6,455	7,363
Lakeridge L & L	5,722	49,287	50,718	50,718	41,946
La Collina dal Lago L & L	24,119	22,645	39,511	21,390	43,671
Cobble Ridge L & L	15,185	15,464	18,557	14,785	18,630
Prairie Oaks Ranch L & L	213,819	218,314	341,889	210,118	227,441
Silverbrook L & L	4,938	4,379	35,350	4,500	17,425
Willow Creek L & L	65,066	64,440	132,019	64,139	61,824

Description	FY 2006-07	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10
	Actual	Actual	Budget	Estimate	Proposed
Blue Ravine Oaks L & L	40,567	39,740	155,208	39,269	46,276
Steeplechase L & L	33,078	28,337	86,971	28,383	54,132
Willow Creek So. L & L	184,121	182,305	331,475	185,062	282,150
American Rv Canyon N. L & L	103,753	102,991	111,065	104,196	124,352
Willow Springs L & L	18,082	14,828	21,871	15,649	2,386
Willow Springs CFD 11 Mtn. Dist.	281,401	146,569	83,363	100,073	282,685
CFD #12 Mtn. Dist.	465,066	455,809	847,040	388,847	480,945
CFD #13 ARC Mtn. Dist.	78,394	89,444	126,973	74,991	47,477
ARC N. L & L Dist. #2	14,218	14,409	17,758	14,610	22,021
The Residences at ARC, North	8,885	8,829	16,948	8,787	11,364
Fieldstone Meadows L & L	626	533	12,808	320	15,512
Sphere of Influence	493,874	887,319	-	-	-
Oaks at Willow Springs	2,767,128	111,267	-	78,000	-
ARC N. L & L Dist. #3	-	178,674	180,612	183,012	136,257
Police Special Revenue	221,614	265,496	2,496	231,222	202,691
Zoo Special Revenue	334,329	293,217	310,997	145,000	128,238
Wetland Open Space Maintenance	13,352	11,678	890	8,100	8,960
Police Impound	66	1,117	-	1,344	-
Subtotal Special Revenue Funds	\$ 18,381,747	\$ 15,368,623	\$ 33,969,577	\$ 12,736,104	\$ 27,764,045
Debt Service Funds					
CCF Debt Service	\$ 1,245,144	\$ 1,209,165	\$ 1,218,713	\$ 1,208,775	\$ 1,212,372
G O School Facilities Bonds DS	3,398,341	3,316,674	3,475,699	3,473,201	3,491,132
Redevelopment DS	17,758,097	1,994,858	1,877,858	1,945,273	1,915,626
1982-1 Nimbus AD	31,978	29,170	2,596	20,081	2,799
Folsom Public Financing Authority	3,208,231	7,531,343	10,645,723	10,626,788	10,455,882
Folsom South AD Refunding	9,187	8,375	746	5,742	804
Traffic Signal Refunding	40,465	39,231	56,139	56,408	38,171
Recreation Facility COP DS	55,492	60,354	63,530	59,544	63,142
Central Fire Station COP DS	203,411	278,456	270,090	268,516	272,128
Subtotal Debt Service Funds	\$ 25,950,346	\$ 14,467,627	\$ 17,611,094	\$ 17,664,328	\$ 17,452,056
Capital Project Funds					
Supplemental Park Fee	\$ 61,973	\$ 72,706	\$ 2,701	\$ 33,916	\$ 172,912
Park Improvements	1,012,507	1,231,507	1,749,219	392,360	1,028,201
Zoo Capital Projects	257,470	1,095,309	199,496	289,496	118,238
Police Capital	253,627	239,388	246,717	291,112	246,827
Redevelopment Capital Projects	18,313,722	1,013,527	15,882,080	2,025,000	9,937,968
Fire Capital	823,145	924,685	3,876	509,400	1,783,368
General Capital	335,601	243,206	1,009	333,880	251,088
Transportation Improvements	26,367,487	17,418,315	22,046,912	24,663,042	13,501,472
Drainage Capital	810,479	398,394	205,637	205,637	199,396
Light Rail Transportation	608,751	131,258	108,681	129,322	142,890
General Park Equipment Capital	18,064	11,995	106	14,502	114
Light Rail	1,770,151	1,447,574	1,294,127	1,264,513	1,032,833
Water Impact	446,887	359,921	3,607,917	267,739	1,128,814

Description	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Budget	FY 2008-09 Estimate	FY 2009-10 Proposed
Library Development	179,626	1,112,327	90,223	307,216	97,269
Major Capital and Renovation	16,570	8,769	19,023	3,583	8,111
Prairie Oak 1915 AD	8,798	7,446	-	-	-
CFD #10 Russell Ranch	377,183	3,495,033	5,297	620	2,431,522
CFD #14 Parkway II	772,594	206,759	16,734	22,150	18,041
Subtotal Capital Project Funds	\$ 52,434,637	\$ 29,418,119	\$ 45,479,755	\$ 30,753,487	\$ 32,099,064
Enterprise Funds					
Transit	\$ 2,333,907	\$ 3,325,718	\$ 2,333,099	\$ 2,178,691	\$ 1,950,756
Utilities - Admin	1,398,169	1,547,614	1,995,606	1,995,606	2,088,999
Water	19,573,226	15,788,823	20,906,508	15,460,266	14,964,906
Water Capital	784,848	577,535	57,240	655,312	61,710
Water Meters	92,455	46,668	3,133	75,295	3,378
Wastewater	8,434,827	7,131,998	8,360,235	5,821,919	6,943,028
Wastewater Capital	96,225	59,569	46,487	134,441	1,603
Critical Augmentation	19,323	17,229	1,790	11,783	1,930
General Augmentation	57,080	33,229	7,897	20,922	8,514
Solid Waste	9,828,522	10,722,854	10,869,598	10,005,064	9,361,146
Solid Waste Capital	135,158	143,840	208,819	131,629	9,508
Subtotal Enterprise Funds	\$ 42,753,738	\$ 39,395,076	\$ 44,790,412	\$ 36,490,928	\$ 35,395,478
Internal Service Funds					
Equipment Replacement	\$ 148,230	\$ 77,665	\$ 291,908	\$ 35,000	\$ 211,227
Subtotal Internal Service Funds	\$ 148,230	\$ 77,665	\$ 291,908	\$ 35,000	\$ 211,227
Agency Funds					
1915 Act Assessment Districts	\$ 3,325,581	\$ 3,224,689	\$ 2,988,534	\$ 3,196,138	\$ 3,214,662
Mello-Roos Assessment Districts	14,800,821	83,956,096	12,953,328	13,075,981	12,904,853
Subtotal Trust Funds	\$ 18,126,403	\$ 87,180,785	\$ 15,941,862	\$ 16,272,119	\$ 16,119,515
Total Combined Budget	\$ 238,166,236	\$ 268,598,280	\$ 252,188,183	\$ 197,311,473	\$ 199,205,372

Historical Expenditure Summary

Description	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Budget	FY 2008-09 YE Estimate	FY 2009-10 Proposed
General Funds					
General Fund	\$ 86,164,100	\$ 90,855,976	\$ 85,611,311	\$ 83,491,409	\$ 70,163,987
Subtotal General Funds	\$ 86,164,100	\$ 90,855,976	\$ 85,611,311	\$ 83,491,409	\$ 70,163,987
Special Revenue Funds					
Community Dev. Block Grant	\$ 720,375	\$ 260,390	\$ 250,000	\$ 575,000	\$ 200,000
Traffic Congestion Relief	53,841	689,904	4,435	4,435	624,781
Traffic System Mgmt.	49,085	64,453	176,883	176,883	2,021
Folsom Arts & Culture Commission	-	7,756	-	2,500	-
Housing Trust	43,889	73,508	260,310	260,310	261,115
Humbug Willow Creek	581,198	987,232	597,056	2,012,606	971,978
General Plan	29,256	94,275	603,887	603,887	404,191
Tree Planting & Replacement	35,577	196,374	178,464	253,594	398,924
RDA Affordable Housing	1,600,076	868,440	4,921,030	4,804,882	2,942,932
RDA 80%	5,306,168	4,959,484	20,441,073	20,647,806	16,519,071
Park Dedication	504,185	510,170	1,402	1,402	1,511
Miscellaneous Grants	-	304	369	-	-
Planning Services	101,321	144,215	4,401	854,615	4,745
Local Transportation Tax	342,274	53,727	262,967	278,967	393,935
Historical District	1,073	1,132	-	757	-
Cultural Events	632	3,545	9,000	10,401	-
Sponsorship - Lembi Aquatic Center	15,862	38,197	124,100	109,924	-
Gas Tax 2106	315,640	279,581	525,796	528,822	256,249
Gas Tax 2107	206,619	664,938	606,416	606,416	546,378
Gas Tax 2107.5	47	40,073	7,116	7,116	125
Gas Tax 2105	171,529	106,711	365,180	385,180	412,135
Energy & Conservation Grant	-	-	-	-	656,100
Los Cerros L & L	82,912	34,950	102,432	100,455	119,616
Briggs Ranch L & L	114,404	94,386	145,818	161,199	109,862
Natoma Station L & L	269,137	247,201	368,419	381,877	222,566
Folsom Heights L & L	39,460	60,123	51,559	70,704	53,364
Broadstone Unit 3 L & L	5,453	46,214	15,903	13,871	12,784
Broadstone L & L	510,501	620,534	611,089	569,476	233,194
Hannaford Cross L & L	34,621	27,371	37,535	47,992	30,779
Lake Natoma Shores L & L	33,749	31,146	41,823	36,839	26,332
Cobble Hills/Reflections L & L	136,348	60,663	122,811	117,510	95,611
Sierra Estates L & L	6,113	7,829	6,884	14,929	7,363
Lakeridge L & L	5,883	13,548	50,718	40,259	41,946
La Collina dal Lago L & L	6,122	23,969	39,511	42,267	43,671
Cobble Ridge L & L	6,716	6,463	18,557	17,694	18,630
Prairie Oaks Ranch L & L	262,438	253,492	341,889	324,130	227,441
Silverbrook L & L	3,047	4,338	35,350	55,736	17,425
Willow Creek L & L	83,803	55,530	132,019	129,357	61,824
Blue Ravine Oaks L & L	38,034	51,028	155,208	153,497	46,276
Steeplechase L & L	61,999	23,053	86,971	95,431	54,132

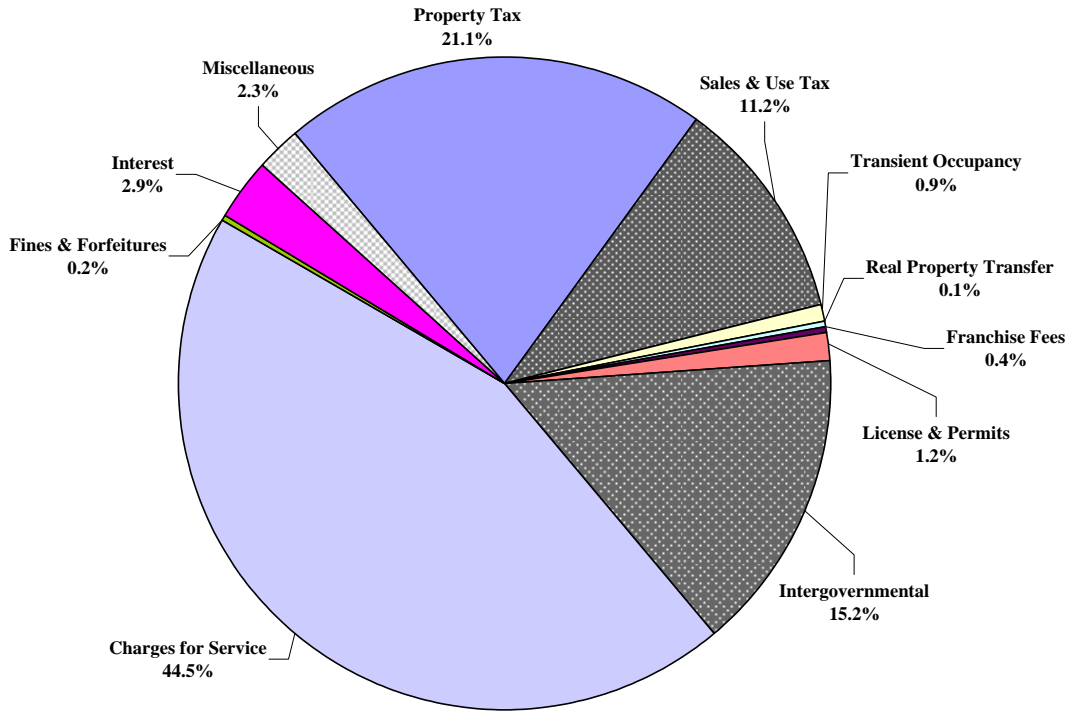
Description	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Budget	FY 2008-09 YE Estimate	FY 2009-10 Proposed
Willow Creek So. L & L	218,345	196,498	331,475	355,220	282,150
American Rv Canyon N. L & L	111,728	144,282	111,065	89,761	124,352
Willow Springs L & L	17,935	23,777	21,871	29,493	2,386
Willow Springs CFD 11 Mtn. Dist.	89,116	183,985	83,363	72,394	282,685
CFD #12 Mtn. Dist.	626,430	659,823	847,040	828,233	480,945
CFD #13 ARC Mtn. Dist.	88,560	81,518	126,973	147,552	47,477
ARC N. L & L Dist. #2	1,961	6,520	17,758	16,058	22,021
The Residences at ARC, North L & L	6,293	9,959	16,948	20,199	11,364
Fieldstone Meadows L & L	-	2,733	12,808	11,958	15,512
Sphere of Influence	637,095	778,620	-	895,817	-
ARC N. L & L Dist. #3	-	81,662	180,612	163,109	136,257
Police Special Revenue	152,136	47,466	2,496	123,903	202,691
Zoo Special Revenue	69,291	481,075	310,997	450,000	128,238
Wetland Open Space Maintenance	13,000	3,560	890	29,305	8,960
Subtotal Special Revenue Funds	\$ 13,811,279	\$ 14,407,726	\$ 33,768,677	\$ 37,731,730	\$ 27,764,045
Debt Service Funds					
CCF Debt Service	\$ 2,256,888	\$ 1,222,857	\$ 1,218,713	\$ 1,218,713	\$ 1,212,372
G O School Facilities Bonds DS	3,462,924	3,476,916	3,475,699	3,475,699	3,491,132
Redevelopment DS	16,810,381	1,869,043	1,877,858	1,877,858	1,915,626
1982-1 Nimbus AD	-	2,135	2,596	2,596	2,799
Folsom Public Financing Authority	2,230,337	8,402,485	10,645,723	10,939,571	10,455,882
Folsom South AD Refunding	-	1,614	746	746	804
Traffic Signal Refunding	38,603	37,699	56,139	56,139	38,171
Recreation Facility COP DS	62,469	61,866	63,530	63,530	63,142
Central Fire Station COP DS	271,780	268,494	270,090	270,090	272,128
Subtotal Debt Service Funds	\$ 25,133,381	\$ 15,343,108	\$ 17,611,094	\$ 17,904,942	\$ 17,452,056
Capital Project Funds					
Supplemental Park Fee	\$ 1,853	\$ 2,164	\$ 2,701	\$ 702,701	\$ 172,912
Park Improvements	2,073,120	2,484,509	1,749,219	4,067,787	1,028,201
Zoo Capital Projects	517,281	730,117	199,496	840,972	118,238
Police Capital	249,040	249,663	246,717	246,717	246,827
Redevelopment Capital Projects	6,357,458	9,726,275	15,882,080	18,319,803	9,937,968
Fire Capital	139	80,219	3,876	41,397	1,783,368
General Capital	647,674	644,262	1,009	1,009	251,088
Transportation Improvements	29,695,176	12,073,697	22,046,912	26,100,636	13,501,472
Drainage Capital	853,016	392,989	205,637	1,152,391	199,396
Light Rail Transportation	183,361	396,075	108,681	117,075	142,890
General Park Equipment Capital	49,488	12,712	106	106	114
Light Rail	702,223	1,404,912	1,294,127	1,294,127	1,032,833
Water Impact	553,308	22,473	3,607,917	3,607,917	1,128,814
Library Development	6,883,716	403,800	90,223	533,895	97,269
Major Capital and Renovation	185,097	108,308	19,023	101,030	8,111
Prairie Oak 1915 AD	-	-	-	181,383	-
CFD #10 Russell Ranch	257,218	2,967,316	5,297	5,297	2,431,522
CFD #14 Parkway II	1,843,011	128,407	16,734	39,683	18,041
Subtotal Capital Project Funds	\$ 51,052,179	\$ 31,827,897	\$ 45,479,755	\$ 57,353,927	\$ 32,099,064

Description	FY 2006-07 Actual	FY 2007-08 Actual	FY 2008-09 Budget	FY 2008-09 YE Estimate	FY 2009-10 Proposed
Enterprise Funds					
Transit	\$ 2,236,909	\$ 2,767,535	\$ 2,333,099	\$ 2,311,106	\$ 1,950,756
Utilities - Admin	1,197,574	1,637,940.60	1,995,606	2,072,574	2,088,999
Water	16,243,041	14,761,735	20,906,508	22,797,525	14,964,906
Water Capital	1,314,201	680,835	57,240	1,014,561	61,710
Water Meters	68,916	6,569	3,133	3,133	3,378
Sewer	6,222,244	5,650,143	8,360,235	9,168,500	6,943,028
Sewer Capital	8,714	5,746	46,487	50,675	1,603
Critical Augmentation	8,301	10,282	1,790	1,790	1,930
General Augmentation	151,842	57,003	7,897	239,563	8,514
Solid Waste	9,505,955	10,145,008	10,869,598	12,017,330	9,361,146
Solid Waste Capital	218,992	204,550	208,819	83,280	9,508
Subtotal Enterprise Funds	\$ 37,176,690	\$ 35,927,346	\$ 44,790,412	\$ 49,760,038	\$ 35,395,478
Internal Service Fund					
Equipment Replacement	\$ 1,816,701	\$ 488,405	\$ 291,908	\$ 450,000	\$ 211,227
Subtotal Internal Service Fund	\$ 1,816,701	\$ 488,405	\$ 291,908	\$ 450,000	\$ 211,227
Agency Funds					
1915 Act Assessment Districts	\$ 3,065,511	\$ 3,125,266	\$ 2,988,534	\$ 5,397,879	\$ 3,214,662
Mello-Roos Assessment Districts	14,896,238	65,398,382	12,953,328	11,749,611	12,904,853
Subtotal Trust Funds	\$ 17,961,750	\$ 68,523,648	\$ 15,941,862	\$ 17,147,490	\$ 16,119,515
Total Combined Budget	\$ 231,299,380	\$ 256,885,701	\$ 243,203,111	\$ 263,389,536	\$ 199,205,372

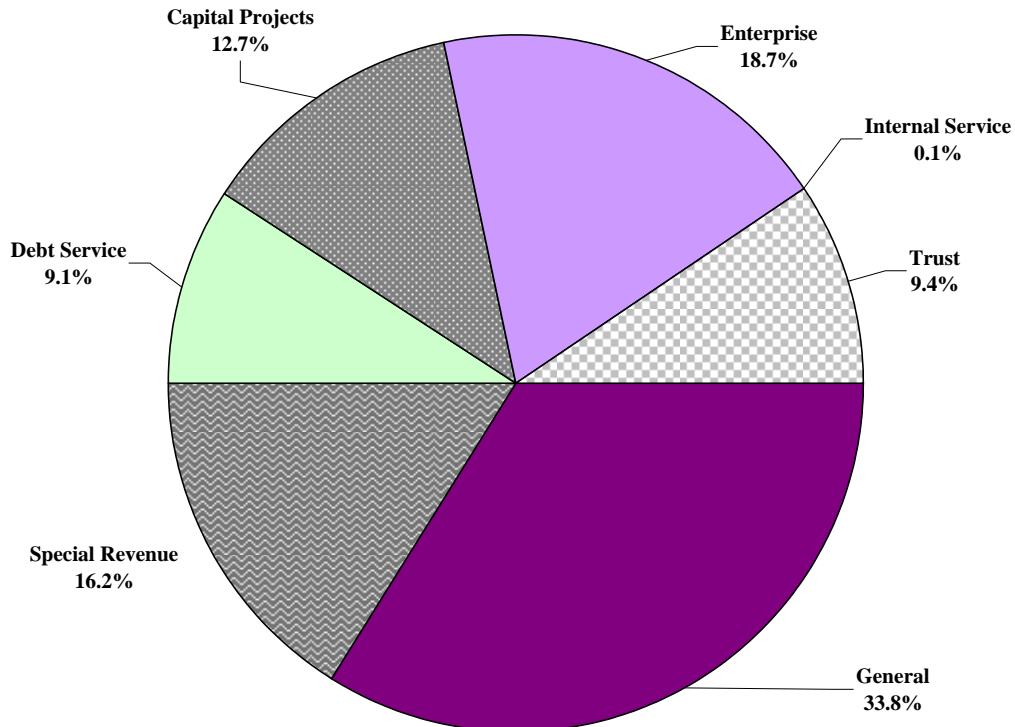


Summary of Revenues by Fund

Summary of Type of Revenues (excluding Transfers) by all Funds



Summary of Revenues (excluding Transfers) by Fund Type



City of Folsom FY 2009-10 Final Budget

Funds	Property Tax	Sales & Use Tax	Transient Occupancy	Real Prop Transfer	Franchise Fees	License & Permits	Inter Gov't Revenues
General Funds							
General Fund	\$ 20,187,518	\$ 16,336,885	\$ 1,350,000	\$ 200,000	\$ 535,133	\$ 1,759,500	\$ 6,520,000
Subtotal General Funds	\$ 20,187,518	\$ 16,336,885	\$ 1,350,000	\$ 200,000	\$ 535,133	\$ 1,759,500	\$ 6,520,000
Special Revenue Funds							
Community Development Block Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Traffic Congestion Relief	-	-	-	-	-	-	-
Traffic System Management	-	-	-	-	-	-	57,000
Folsom Arts & Culture Commission	-	-	-	-	-	-	-
Housing Trust	-	-	-	-	-	-	-
Humbug Willow Creek	-	-	-	-	-	-	971,978
General Plan	-	-	-	-	-	-	-
Tree Planting & Replacement	-	-	-	-	-	-	-
RDA Affordable Housing	1,430,505	-	-	-	-	-	-
RDA 80%	5,722,019	-	-	-	-	-	-
Park Dedication	-	-	-	-	-	-	-
Miscellaneous Grants	-	-	-	-	-	-	-
Planning Services	-	-	-	-	-	-	-
Local Transportation Tax	-	-	-	-	-	-	393,935
Historical District	-	-	-	-	-	-	-
Cultural Events	-	-	-	-	-	-	-
Gas Tax 2106	-	-	-	-	-	-	250,000
Gas Tax 2107	-	-	-	-	-	-	490,000
Gas Tax 2107.5	-	-	-	-	-	-	-
Gas Tax 2105	-	-	-	-	-	-	410,000
Energy & Conservation Grant	-	-	-	-	-	-	656,100
Los Cerros L & L	-	-	-	-	-	-	-
Briggs Ranch L & L	-	-	-	-	-	-	-
Natoma Station L & L	-	-	-	-	-	-	-
Folsom Heights L & L	-	-	-	-	-	-	-
Broadstone Unit 3 L & L	-	-	-	-	-	-	-
Broadstone L & L	-	-	-	-	-	-	-
Hannaford Cross L & L	-	-	-	-	-	-	-
Lake Natoma Shores L & L	-	-	-	-	-	-	-
Cobble Hills/Reflections L & L	-	-	-	-	-	-	-
Sierra Estates L & L	-	-	-	-	-	-	-
Lakeridge L & L	-	-	-	-	-	-	-
La Collina dal Lago L & L	-	-	-	-	-	-	-
Cobble Ridge L & L	-	-	-	-	-	-	-
Prairie Oaks Ranch L & L	-	-	-	-	-	-	-
Silverbrook L & L	-	-	-	-	-	-	-
Willow Creek L & L	-	-	-	-	-	-	-
Blue Ravine Oaks L & L	-	-	-	-	-	-	-
Steeplechase L & L	-	-	-	-	-	-	-
Willow Creek South L & L	-	-	-	-	-	-	-
American River Canyon North L & L	-	-	-	-	-	-	-
Willow Springs L & L	-	-	-	-	-	-	-
Willow Springs CFD 11 Mtn. Dist.	-	-	-	-	-	-	-
CFD #12 Mtn. Dist.	-	-	-	-	-	-	-
CFD #13 ARC Mtn. Dist.	-	-	-	-	-	-	-
ARC North L & L Dist. #2	-	-	-	-	-	-	-
The Residences at ARC, North L & L	-	-	-	-	-	-	-
Fieldstone Meadows L&L	-	-	-	-	-	-	-
ARC North L & L Dist. #3	-	-	-	-	-	-	-
Police Special Revenue	-	-	-	-	-	-	-
Zoo Special Revenue	-	-	-	-	-	-	-
Wetland Open Space Maintenance	-	-	-	-	-	-	-
Subtotal Special Revenue Funds	\$ 7,152,524	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,429,013

Summary of Revenues by Fund

Charges for Services	Fines & Forfeitures	Interest Revenue	Misc	Transfers In	Use of Fund Balance	Total	
							General Funds
\$ 8,786,210	\$ 352,000	\$ 185,000	\$ 1,752,032	\$ 12,199,709	\$ -	\$ 70,163,987	General Fund
\$ 8,786,210	\$ 352,000	\$ 185,000	\$ 1,752,032	\$ 12,199,709	\$ -	\$ 70,163,987	Subtotal General Funds
							Special Revenue Funds
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	Community Development Block Grant
-	-	2,500	-	-	622,281	624,781	Traffic Congestion Relief
20,000	-	2,021	-	-	(77,000)	2,021	Traffic System Management
-	-	-	-	-	-	-	Folsom Arts & Culture Commission
30,000	-	20,000	-	-	211,115	261,115	Housing Trust
-	-	-	-	-	-	971,978	Humbug Willow Creek
20,000	-	5,000	-	-	379,191	404,191	General Plan
5,000	-	29,000	-	-	364,924	398,924	Tree Planting & Replacement
50,000	-	100,000	-	-	1,362,427	2,942,932	RDA Affordable Housing
150,000	-	100,000	-	-	10,547,052	16,519,071	RDA 80%
1,511	-	-	-	-	-	1,511	Park Dedication
-	-	-	-	-	-	-	Miscellaneous Grants
4,745	-	-	-	-	-	4,745	Planning Services
-	-	-	-	-	-	393,935	Local Transportation Tax
-	-	-	-	-	-	-	Historical District
-	-	-	-	-	-	-	Cultural Events
-	-	3,000	-	-	3,249	256,249	Gas Tax 2106
-	-	10,000	-	-	46,378	546,378	Gas Tax 2107
-	-	125	-	-	-	125	Gas Tax 2107.5
-	-	2,135	-	-	-	412,135	Gas Tax 2105
-	-	-	-	-	-	656,100	Energy & Conservation Grant
40,838	-	2,000	-	-	76,778	119,616	Los Cerros L & L
83,200	-	2,500	-	-	24,162	109,862	Briggs Ranch L & L
176,548	-	5,000	-	-	41,018	222,566	Natoma Station L & L
21,913	-	1,500	-	-	29,951	53,364	Folsom Heights L & L
12,734	-	50	-	-	-	12,784	Broadstone Unit 3 L & L
232,994	-	200	-	-	-	233,194	Broadstone L & L
20,165	-	1,100	-	-	9,514	30,779	Hannaford Cross L & L
20,775	-	1,500	-	-	4,057	26,332	Lake Natoma Shores L & L
44,011	-	3,500	-	-	48,100	95,611	Cobble Hills/Reflections L & L
6,335	-	40	-	-	988	7,363	Sierra Estates L & L
40,946	-	1,000	-	-	-	41,946	Lakeridge L & L
20,040	-	550	-	-	23,081	43,671	La Collina dal Lago L & L
13,685	-	500	-	-	4,445	18,630	Cobble Ridge L & L
196,218	-	6,000	-	-	25,223	227,441	Prairie Oaks Ranch L & L
16,425	-	1,000	-	-	-	17,425	Silverbrook L & L
60,024	-	1,800	-	-	-	61,824	Willow Creek L & L
36,069	-	1,500	-	-	8,707	46,276	Blue Ravine Oaks L & L
24,283	-	2,000	-	-	27,849	54,132	Steeplechase L & L
160,562	-	12,000	-	-	109,588	282,150	Willow Creek South L & L
104,098	-	50	-	-	20,204	124,352	American River Canyon North L & L
2,386	-	-	-	-	-	2,386	Willow Springs L & L
83,363	-	-	-	-	199,322	282,685	Willow Springs CFD 11 Mtn. Dist.
383,797	-	2,500	-	-	94,648	480,945	CFD #12 Mtn. Dist.
46,977	-	500	-	-	-	47,477	CFD #13 ARC Mtn. Dist.
12,510	-	1,000	-	-	8,511	22,021	ARC North L & L Dist. #2
7,537	-	600	-	-	3,227	11,364	The Residences at ARC, North L & L
12,808	-	-	-	-	2,704	15,512	Fieldstone Meadows L&L
136,257	-	-	-	-	-	136,257	ARC North L & L Dist. #3
-	-	9,000	-	-	193,691	202,691	Police Special Revenue
20,000	-	-	40,000	-	68,238	128,238	Zoo Special Revenue
-	-	3,400	-	-	5,560	8,960	Wetland Preserve Willow Springs
\$ 2,318,754	\$ -	\$ 334,571	\$ 40,000	\$ -	\$ 14,489,183	\$ 27,764,045	Subtotal Special Revenue Funds

City of Folsom FY 2009-10 Final Budget

Funds	Property Tax	Sales & Use Tax	Transient Occupancy	Real Prop Transfer	Franchise Fees	License & Permits	Inter Gov't Revenues
Debt Service Funds							
CCF Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	3,469,830	-	-	-	-	-	-
Redevelopment DS	-	-	-	-	-	-	-
Folsom South AD Refunding	-	-	-	-	-	-	-
1982-1 Nimbus AD	-	-	-	-	-	-	-
Folsom Public Financing Authority	-	-	-	-	-	-	-
Traffic Signal Refunding	-	-	-	-	-	-	-
Recreation Facility COP DS	-	-	-	-	-	-	-
Central Fire Station COP DS	-	-	-	-	-	-	-
Subtotal Debt Service Funds	\$ 3,469,830	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Funds							
Supplemental Park Fee	-	-	-	-	-	-	-
<u>Park Development</u>	-	-	-	-	-	-	121,000
<u>Zoo Capital Projects</u>	-	-	-	-	-	-	-
Police Capital	-	-	-	-	-	-	-
Redevelopment Capital Projects	-	-	-	-	-	-	-
Central Fire Station Construction	-	-	-	-	-	-	-
Fire Capital	-	-	-	-	-	-	-
General Capital	-	-	-	-	-	-	-
Transportation Improvement	-	-	-	-	-	-	9,238,176
Drainage Capital	-	-	-	-	-	-	-
Light Rail Transportation	-	-	-	-	-	-	-
Park Equipment Capital	-	-	-	-	-	-	-
Light Rail	-	-	-	-	-	-	971,400
Water Impact	-	-	-	-	-	-	-
Library Development	-	-	-	-	-	-	-
Capital Project Funds							
Major Capital and Renovation	-	-	-	-	-	-	-
Prairie Oak 1915 AD	-	-	-	-	-	-	-
CFD #10 Russell Ranch	-	-	-	-	-	-	-
CFD #14 Parkway II	-	-	-	-	-	-	-
Subtotal Capital Project Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,330,576
Enterprise Funds							
Transit	-	-	-	-	-	-	1,839,345
Utilities - Admin	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	12,000
Water Capital	-	-	-	-	-	-	-
Water Meters	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-
Wastewater Capital	-	-	-	-	-	-	-
Critical Augmentation	-	-	-	-	-	-	-
General Augmentation	-	-	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	55,207
Solid Waste Capital	-	-	-	-	-	-	-
Subtotal Enterprise Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,906,552
Internal Service Fund							
Equipment Replacement	-	-	-	-	-	-	-
Subtotal Internal Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trust Funds							
Mello-Roos Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Combined Budget	\$ 30,809,872	\$ 16,336,885	\$ 1,350,000	\$ 200,000	\$ 535,133	\$ 1,759,500	\$ 22,186,141

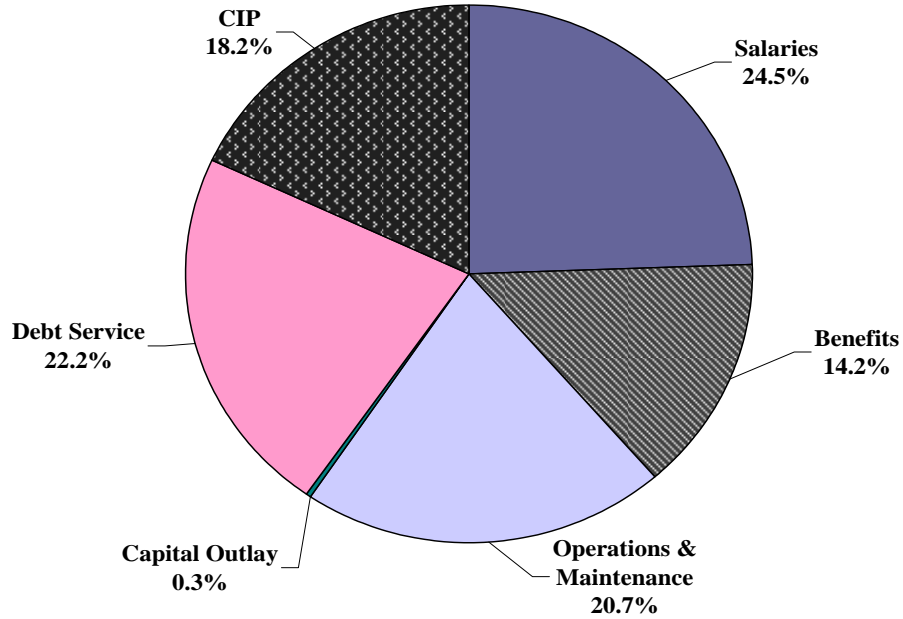
Summary of Revenues by Fund

Charges for Services	Fines & Forfeitures	Interest Revenue	Misc	Transfers In	Use of Fund Balance	Total	
							Debt Service Funds
\$ -	\$ -	\$ 3,599	\$ 1,208,773	\$ -	\$ -	\$ 1,212,372	CCF Debt Service
-	-	9,000	12,302	-	-	3,491,132	G O School Facilities Bonds DS
-	-	3,500	4,480	1,907,646	-	1,915,626	Redevelopment DS
-	-	804	-	-	-	804	Folsom South AD Refunding
-	-	2,799	-	-	-	2,799	1982-1 Nimbus AD
7,047,414	-	3,408,468	-	-	-	10,455,882	Folsom Public Financing Authority
57,725	-	446	-	-	(20,000)	38,171	Traffic Signal Refunding
-	-	1,000	62,142	-	-	63,142	Recreation Facility COP DS
-	-	1,697	270,431	-	-	272,128	Central Fire Station COP DS
\$ 7,105,139	\$ -	\$ 3,431,313	\$ 1,558,128	\$ 1,907,646	\$ (20,000)	\$ 17,452,056	Subtotal Debt Service Funds
							Capital Project Funds
10,000	-	8,000	-	-	154,912	172,912	Supplemental Park Fee
200,000	-	60,000	-	86,500	560,701	1,028,201	Park Development
-	-	-	-	118,238	-	118,238	Zoo Capital Projects
150,000	-	7,000	-	-	89,827	246,827	Police Capital
-	-	-	-	9,937,968	-	9,937,968	Redevelopment Capital Projects
-	-	-	-	-	-	-	Central Fire Station Construction
150,000	-	15,000	-	-	1,618,368	1,783,368	Fire Capital
201,088	-	2,000	-	-	48,000	251,088	General Capital
320,000	-	24,000	-	200,000	3,719,296	13,501,472	Transportation Improvement
30,000	-	7,000	-	-	162,396	199,396	Drainage Capital
50,000	-	3,000	-	-	89,890	142,890	Light Rail Transportation
-	-	114	-	-	-	114	Park Equipment Capital
42,000	-	-	-	-	19,433	1,032,833	Light Rail
20,000	-	40,000	-	-	1,068,814	1,128,814	Water Impact
-	-	4,000	-	-	93,269	97,269	Library Development
							Capital Project Funds
-	-	2,500	-	-	5,611	8,111	Major Capital and Renovation
-	-	-	-	-	-	-	Prairie Oak 1915 AD
-	-	2,000	-	-	2,429,522	2,431,522	CFD #10 Russell Ranch
-	-	-	-	-	18,041	18,041	CFD #14 Parkway II
\$ 1,173,088	\$ -	\$ 174,614	\$ -	\$ 10,342,706	\$ 10,078,080	\$ 32,099,064	Subtotal Capital Project Funds
							Enterprise Funds
106,411	-	5,000	-	215,739	(215,739)	\$ 1,950,756	Transit
-	-	-	-	2,088,999	-	2,088,999	Utilities
13,465,000	-	25,000	-	1,110,000	352,906	14,964,906	Water
61,710	-	-	-	-	-	61,710	Water Capital
-	-	3,378	-	-	-	3,378	Water Meters
5,912,200	-	45,000	-	-	985,828	6,943,028	Wastewater
1,603	-	-	-	-	-	1,603	Wastewater Capital
-	-	-	-	-	1,930	1,930	Critical Augmentation
-	-	-	-	-	8,514	8,514	General Augmentation
10,086,482	-	-	-	-	(780,543)	9,361,146	Solid Waste
9,508	-	-	-	-	-	9,508	Solid Waste Capital
\$ 29,642,914	\$ -	\$ 78,378	\$ -	\$ 3,414,738	\$ 352,896	\$ 35,395,478	Subtotal Enterprise Funds
							Internal Service Fund
-	-	20,000	-	-	191,227	211,227	
\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 191,227	\$ 211,227	Subtotal Internal Service Fund
							Trust Funds
\$ 16,114,515	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 16,119,515	Mello-Roos Agency Funds
\$ 16,114,515	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 16,119,515	Subtotal Trust Funds
\$ 65,140,620	\$ 352,000	\$ 4,208,876	\$ 3,350,160	\$ 27,864,799	\$ 24,900,159	\$ 199,205,372	Total Combined Budget

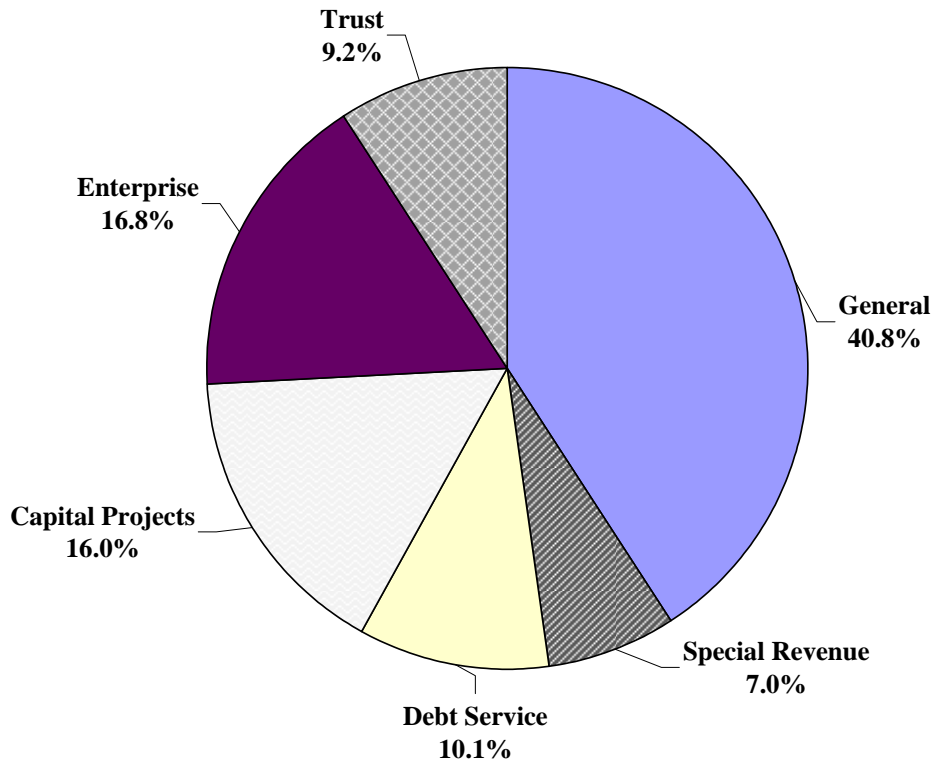


Summary of Appropriations By Fund

Summary of Appropriations (excluding Transfers) by Object



Summary of Appropriations (excluding Transfers) by Fund Type



City of Folsom FY 2009-10 Final Budget

Funds	Salaries	Benefits	Operations & Maintenance	Capital Outlays
General Funds				
General Fund	\$ 33,600,623	\$ 19,669,525	\$ 13,705,925	\$ 433,000
Subtotal General Funds	\$ 33,600,623	\$ 19,669,525	\$ 13,705,925	\$ 433,000
Special Revenue Funds				
Community Development Block Grant	\$ -	\$ -	\$ 173,068	\$ -
Traffic Congestion Relief	-	-	-	-
Traffic System Management	-	-	-	-
Folsom Arts & Culture Commission	-	-	-	-
Housing Trust	-	-	250,000	-
Humbug Willow Creek	-	-	-	-
General Plan	-	-	400,000	-
Tree Planting & Replacement	-	-	-	-
RDA Affordable Housing	187,550	106,970	2,592,940	-
RDA 80%	383,471	191,049	3,584,826	-
Park Dedication	-	-	-	-
Miscellaneous Grants	-	-	-	-
Planning Services	-	-	-	-
Local Transportation Tax	-	-	-	-
Historical District	-	-	-	-
Cultural Events	-	-	-	-
Gas Tax 2106	-	-	-	-
Gas Tax 2107	-	-	-	-
Gas Tax 2107.5	-	-	-	-
Gas Tax 2105	-	-	-	-
Energy & Conservation Grant	-	-	-	-
Los Cerros L & L	-	-	100,243	-
Briggs Ranch L & L	-	-	90,571	-
Natoma Station L & L	-	-	182,538	-
Folsom Heights L & L	-	-	42,340	-
Broadstone Unit 3 L & L	-	-	9,850	-
Broadstone L & L	-	-	184,350	-
Hannaford Cross L & L	-	-	25,750	-
Lake Natoma Shores L & L	-	-	21,872	-
Cobble Hills/Reflections L & L	-	-	79,690	-
Sierra Estates L & L	-	-	5,920	-
Lakeridge L & L	-	-	33,850	-
La Collina dal Lago L & L	-	-	34,850	-
Cobble Ridge L & L	-	-	15,550	-
Prairie Oaks Ranch L & L	-	-	185,470	-
Silverbrook L & L	-	-	14,467	-
Willow Creek L & L	-	-	50,185	-
Blue Ravine Oaks L & L	-	-	37,760	-
Steeplechase L & L	-	-	45,250	-
Willow Creek South L & L	-	-	234,729	-
American River Canyon North L & L	-	-	101,797	-
Willow Springs L & L	-	-	2,009	-
Willow Springs CFD 11 Mtn. Dist.	-	-	233,000	-
CFD #12 Mtn. Dist.	-	-	354,100	-
CFD #13 ARC Mtn. Dist.	-	-	35,000	-
ARC North L & L Dist. #2	-	-	16,146	-
The Residences at ARC, North L & L	-	-	9,288	-
Fieldstone Meadows L&L	-	-	13,058	-
ARC North L & L Dist. #3	-	-	114,704	-
Police Special Revenue	-	-	-	-
Zoo Special revenue	-	-	-	-
Wetland Open Space Maintenance	-	-	3,000	-
Subtotal Special Revenue Funds	\$ 571,021	\$ 298,019	\$ 9,278,171	\$ -

Summary of Appropriations by Fund

Debt Service	Capital Improvements	Transfers Out	Total	
				General Funds
\$ 2,539,175	\$ -	\$ 215,739	\$ 70,163,987	General Fund
\$ 2,539,175	\$ -	\$ 215,739	\$ 70,163,987	Subtotal General Funds
				Special Revenue Funds
\$ -	\$ -	\$ 26,932	\$ 200,000	Community Development Block Grant
-	-	624,781	624,781	Traffic Congestion Relief
-	-	2,021	2,021	Traffic System Management
-	-	-	-	Folsom Arts & Culture Commission
-	-	11,115	261,115	Housing Trust
-	893,500	78,478	971,978	Humbug Willow Creek
-	-	4,191	404,191	General Plan
-	-	398,924	398,924	Tree Planting & Replacement
-	-	55,472	2,942,932	RDA Affordable Housing
-	-	12,359,725	16,519,071	RDA 80%
-	-	1,511	1,511	Park Dedication
-	-	-	-	Miscellaneous Grants
-	-	4,745	4,745	Planning Services
-	330,215	63,720	393,935	Local Transportation Tax
-	-	-	-	Historical District
-	-	-	-	Cultural Events
-	-	256,249	256,249	Gas Tax 2106
-	-	546,378	546,378	Gas Tax 2107
-	-	125	125	Gas Tax 2107.5
-	-	412,135	412,135	Gas Tax 2105
-	656,100	-	656,100	Energy & Conservation Grant
-	-	19,373	119,616	Los Cerros L & L
-	-	19,291	109,862	Briggs Ranch L & L
-	-	40,028	222,566	Natoma Station L & L
-	-	11,024	53,364	Folsom Heights L & L
-	-	2,934	12,784	Broadstone Unit 3 L & L
-	-	48,844	233,194	Broadstone L & L
-	-	5,029	30,779	Hannaford Cross L & L
-	-	4,460	26,332	Lake Natoma Shores L & L
-	-	15,921	95,611	Cobble Hills/Reflections L & L
-	-	1,443	7,363	Sierra Estates L & L
-	-	8,096	41,946	Lakeridge L & L
-	-	8,821	43,671	La Collina dal Lago L & L
-	-	3,080	18,630	Cobble Ridge L & L
-	-	41,971	227,441	Prairie Oaks Ranch L & L
-	-	2,958	17,425	Silverbrook L & L
-	-	11,639	61,824	Willow Creek L & L
-	-	8,516	46,276	Blue Ravine Oaks L & L
-	-	8,882	54,132	Steeplechase L & L
-	-	47,421	282,150	Willow Creek South L & L
-	-	22,555	124,352	American River Canyon North L & L
-	-	377	2,386	Willow Springs L & L
-	-	49,685	282,685	Willow Springs CFD 11 Mtn. Dist.
-	-	126,845	480,945	CFD #12 Mtn. Dist.
-	-	12,477	47,477	CFD #13 ARC Mtn. Dist.
-	-	5,875	22,021	ARC North L & L Dist. #2
-	-	2,076	11,364	The Residences at ARC, North L & L
-	-	2,454	15,512	Fieldstone Meadows L&L
-	-	21,553	136,257	ARC North L & L Dist. #3
-	-	202,691	202,691	Police Special Revenue
-	-	128,238	128,238	Zoo Special Revenue
-	-	5,960	8,960	Wetland Preserve Willow Springs
\$ -	\$ 1,879,815	\$ 15,737,019	\$ 27,764,045	Subtotal Special Revenue Funds

City of Folsom FY 2009-10 Final Budget

Funds	Salaries	Benefits	Operations & Maintenance	Capital Outlays
Debt Service Funds				
CCF Debt Service	\$ -	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	-	-	-	-
Redevelopment DS	-	-	-	-
Folsom South AD Refunding	-	-	-	-
1982-1 Nimbus AD	-	-	-	-
Folsom Public Financing Authority	-	-	-	-
Traffic Signal Refunding	-	-	-	-
Recreation Facility COP DS	-	-	-	-
Central Fire Station COP DS	-	-	-	-
Subtotal Debt Service Funds	\$ -	\$ -	\$ -	\$ -
Capital Project Funds				
Supplemental Park Fee	\$ -	\$ -	\$ -	\$ -
Park Development	183,877	99,422	31,132	-
Zoo Capital Projects	-	-	-	-
Police Capital	-	-	-	-
Redevelopment Capital Projects	-	-	-	-
Central Fire Station Construction	-	-	-	-
Fire Capital	-	-	-	-
General Capital	-	-	-	-
Transportation Improvement	-	-	-	-
Drainage Capital	-	-	-	-
Light Rail Transportation	-	-	-	-
Park Equipment Capital	-	-	-	-
Light Rail	-	-	971,400	-
Water Impact	-	-	-	-
Library Development	-	-	-	-
Major Capital and Renovation	-	-	-	-
Prairie Oak 1915 AD	-	-	-	-
CFD #10 Russell Ranch	-	-	-	-
CFD #14 Parkway II	-	-	-	-
Subtotal Capital Project Funds	\$ 183,877	\$ 99,422	\$ 1,002,532	\$ -
Enterprise Funds				
Transit	\$ 768,451	\$ 419,704	\$ 343,619	\$ -
Utilities Admin	882,404	470,940	192,711	-
Water	2,297,998	1,354,119	6,128,012	-
Water Capital	-	-	-	-
Water Meters	-	-	-	-
Wastewater	1,265,640	680,193	1,355,905	-
Wastewater Capital	-	-	-	-
Critical Augmentation	-	-	-	-
General Augmentation	-	-	-	-
Solid Waste	2,405,631	1,385,165	3,375,932	-
Solid Waste Capital	-	-	-	-
Subtotal Enterprise Funds	\$ 7,620,124	\$ 4,310,121	\$ 11,396,179	\$ -
Internal Service Fund				
Equipment Replacement	-	-	-	-
Subtotal Internal Service Fund	\$ -	\$ -	\$ -	\$ -
Trust Funds				
Mello-Roos Agency Funds	-	-	-	-
Subtotal Trust Funds	\$ -	\$ -	\$ -	\$ -
Total Combined Budget	\$ 41,975,645	\$ 24,377,087	\$ 35,382,807	\$ 433,000

Summary of Appropriations by Fund

Debt Service	Improvement Plan	Transfers Out	Total	
				Debt Service Funds
\$ 1,208,773	\$ -	\$ 3,599	\$ 1,212,372	CCF Debt Service
3,469,830	-	21,302	3,491,132	G O School Facilities Bonds DS
1,907,646	-	7,980	1,915,626	Redevelopment DS
-	-	804	804	Folsom South AD Refunding
-	-	2,799	2,799	1982-1 Nimbus AD
10,434,489	-	21,393	10,455,882	Folsom Public Financing Authority
37,725	-	446	38,171	Traffic Signal Refunding
60,563	-	2,579	63,142	Recreation Facility COP DS
270,431	-	1,697	272,128	Central Fire Station COP DS
\$ 17,389,457	\$ -	\$ 62,599	\$ 17,452,056	Subtotal Debt Service Funds
				Capital Project Funds
\$ -	\$ 170,000	\$ 2,912	\$ 172,912	Supplemental Park Fee
-	96,821	616,949	1,028,201	Park Development
-	-	118,238	118,238	Zoo Capital Projects
-	-	246,827	246,827	Police Capital
-	9,790,492	147,476	9,937,968	Redevelopment Capital Projects
-	-	-	-	Central Fire Station Construction
-	1,754,189	29,179	1,783,368	Fire Capital
250,000	-	1,088	251,088	General Capital
-	11,609,636	1,891,836	13,501,472	Transportation Improvement
-	-	199,396	199,396	Drainage Capital
-	100,000	42,890	142,890	Light Rail Transportation
-	-	114	114	Park Equipment Capital
-	-	61,433	1,032,833	Light Rail
-	-	1,128,814	1,128,814	Water Impact
-	-	97,269	97,269	Library Development
-	-	8,111	8,111	Major Capital and Renovation
-	-	-	-	Prairie Oak 1915 AD
-	2,425,811	5,711	2,431,522	CFD #10 Russell Ranch
-	-	18,041	18,041	CFD #14 Parkway II
\$ 250,000	\$ 25,946,949	\$ 4,616,284	\$ 32,099,064	Subtotal Capital Project Funds
				Enterprise Funds
\$ -	\$ -	\$ 418,982	\$ 1,950,756	Transit
-	-	542,944	2,088,999	Utilities Admin
2,129,204	1,050,000	2,005,573	14,964,906	Water
-	-	61,710	61,710	Water Capital
-	-	3,378	3,378	Water Meters
-	2,260,000	1,381,290	6,943,028	Wastewater
-	-	1,603	1,603	Wastewater Capital
-	-	1,930	1,930	Critical Augmentation
-	-	8,514	8,514	General Augmentation
-	-	2,194,418	9,361,146	Solid Waste
-	-	9,508	9,508	Solid Waste Capital
\$ 2,129,204	\$ 3,310,000	\$ 6,629,850	\$ 35,395,478	Subtotal Enterprise Funds
				Internal Service Fund
-	-	211,227	211,227	Equipment Replacement
\$ -	\$ -	\$ 211,227	\$ 211,227	Subtotal Internal Service Fund
				Trust Funds
15,727,434	-	392,081	16,119,515	Mello-Roos Agency Funds
\$ 15,727,434	\$ -	\$ 392,081	\$ 16,119,515	Subtotal Trust Funds
\$ 38,035,270	\$ 31,136,764	\$ 27,864,799	\$ 199,205,372	Total Combined Budget

Operating Expenditure Summary By Program

	Actual FY 2006-07	Actual FY 2007-08	Budget FY 2008-09	Proposed FY 2009-10
General Funds				
City Council	\$149,853	\$139,052	\$134,877	\$126,773
City Manager	\$911,566	\$986,515	\$920,342	\$851,821
City Attorney	\$816,941	\$952,725	\$1,015,350	\$974,936
Administrative Services	\$1,309,567	\$1,471,926	\$1,148,975	\$2,526,464
City Clerk	\$466,609	\$622,195	\$533,794	\$489,382
Community Development	\$0	\$0	\$0	\$4,975,459
Economic Development	\$93,000	\$450,007	\$345,134	\$379,297
Finance	\$2,549,874	\$2,549,134	\$2,642,989	\$2,420,230
Fire	\$14,776,030	\$15,958,871	\$15,987,250	\$14,272,185
Human Resources	\$1,095,447	\$1,134,908	\$1,167,521	\$1,034,357
Library	\$0	\$0	\$0	\$1,662,380
Parks & Recreation	\$5,425,320	\$6,459,402	\$4,962,770	\$4,017,535
Aquatics	\$0	\$0	\$0	\$1,018,358
Community & Cultural Services	\$0	\$0	\$0	\$2,265,861
Sports	\$0	\$0	\$0	\$2,188,482
Police	\$18,153,540	\$19,804,872	\$18,948,407	\$18,088,104
Fleet Management	\$1,337,206	\$1,579,320	\$1,445,309	\$1,216,640
Public Works	\$5,234,106	\$6,046,710	\$6,849,863	\$6,115,916
Utilities Administration	\$1,197,126	\$1,246,080	\$1,484,898	\$0
Non-Departmental	\$1,690,552	\$2,189,152	\$2,721,139	\$1,584,893
Total General Funds	\$55,206,737	\$61,590,869	\$60,308,618	\$66,209,073
Special Revenue Funds				
Community Development	\$5,737,996	\$6,129,926	\$4,549,781	\$0
Economic Development	\$387,959	\$0	\$0	\$0
Neighborhood Services	\$12,918,499	\$0	\$0	\$0
Redevelopment & Housing	\$0	\$3,012,915	\$10,869,027	\$7,046,906
Library	\$1,853,926	\$1,963,785	\$1,866,150	\$0
Total Special Revenue Funds	\$20,898,380	\$11,106,626	\$17,284,958	\$7,046,906
Enterprise Funds				
Recreation	\$2,728,460	\$3,061,878	\$3,211,330	\$0
Aquatics	\$1,034,721	\$1,142,066	\$1,257,653	\$0
Sports Complex	\$842,743	\$1,026,440	\$1,125,090	\$0
Transit	\$1,752,277	\$1,934,488	\$1,936,611	\$1,531,774
Utilities Administration	\$0	\$0	\$0	\$1,546,055
Solid Waste	\$6,988,674	\$7,501,241	\$9,050,212	\$6,786,728
Wastewater	\$2,560,131	\$2,710,190	\$3,501,820	\$3,301,738
Water	\$7,071,850	\$6,729,961	\$11,716,510	\$9,780,129
Total Enterprise Funds	\$22,978,856	\$24,106,264	\$31,799,226	\$22,946,424
Internal Service Funds				
Administrative Services (IS)	\$1,527,935	\$1,692,029	\$1,561,771	\$0
Total Internal Service Funds	\$1,527,935	\$1,692,029	\$1,561,771	\$0
Total Operating Budget	\$100,611,908	\$98,495,788	\$110,954,573	\$96,202,403
Note: Does not include Debt Service, CIPs or Transfers Out.				

Summary of Capital Outlay

Fund	Description	Amount
General		
	Zoo Improvements	\$ 62,000
	Police Motorcycles	175,000
	Police Vehicles	196,000
	General Fund Total	\$433,000
Capital Project Funds		
	Capital Project Total	\$
Special Revenue		
	Special Revenue Total	\$
Enterprise Funds		
	Enterprise Fund Total	\$
Internal Service Funds		
	Internal Service Fund Total	\$
Total Capital Outlay		\$433,000
Assets Funded through Capital Lease Financing		(\$-0-)
Net Capital Outlay		\$433,000

Summary of Capital Improvement Plan

The City of Folsom also prepares an annual Capital Improvement Plan Budget (CIP) which is a separate document. City staff prioritizes projects according to need, project scheduling, and availability of funding. Many capital improvement projects will carry over from one fiscal year to the next due to the size of the project. Appropriations for CIP projects lapse three years after budget adoption unless they are reappropriated. The Capital Improvement Plan Budget is divided into eight categories. Below is a summary of the capital projects by category and also the individual major projects are also included. The Capital Improvement Plan Budget was submitted to the City Council for approval. The complete Capital Improvement Plan can be found on the City's website.

Category	Budget 2009-10	Funding Source				
		Enterprise	Loans/Grants	Impact Fees	Other	Total
Culture and Recreation	\$ 266,821	\$ -	\$ 121,000	\$ 145,821	\$ -	\$ 266,821
Drainage	75,000	-	-	-	75,000	75,000
General Services	14,626,592	-	1,156,100	1,754,189	11,716,303	14,626,592
Open Space and Greenbelts	2,528,765	-	1,143,765	50,000	1,335,000	2,528,765
Streets	5,304,586	-	1,194,681	340,000	3,769,905	5,304,586
Transportation	5,025,000	-	1,593,540	3,431,460	-	5,025,000
Wastewater	2,260,000	2,260,000	-	-	-	2,260,000
Water	1,050,000	1,050,000	-	-	-	1,050,000
Total	\$ 31,136,764	\$ 3,310,000	\$ 5,209,086	\$ 5,721,470	\$ 16,896,208	\$ 31,136,764

Significant Non-recurring Projects	Budget 2009-10	Total Project Budget
Hinkle Creek Educational Center	\$ 60,000	\$ 649,332
Nisenan Community Park	90,821	2,470,414
Energy Efficiency & Conservation	656,100	656,100
Fire Station #39	4,180,000	4,500,000
Emergency Operations Center	500,000	500,000
Historic District Fire Suppression Imp	425,000	2,075,000
Railroad Block Public Plaza	3,381,757	9,675,631
Riley Street Circulation Imp	4,620,000	5,070,000
Sutter Street Streetscape Project	1,363,735	9,401,175
E. Bidwell Street Bike / Pedestrian Overcross	850,000	2,246,000
Folsom Lake Crossing Bike / Pedestrian Overcross	1,238,550	1,295,000
Natoma Station Drive Bike Boulevard	330,215	396,400
Blue Ravine / Folsom Boulevard Improvements	1,344,681	1,421,698
Oak Avenue Parkway Reconstruction	1,559,332	1,559,332
E. Natoma Street Widening	2,000,000	2,504,125
Median Island Improvements	700,000	839,400
Oak Avenue / US 50 Interchange	1,000,000	1,012,527
Orangevale Bridge	1,800,000	2,264,209

Summary of Transfers

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. Such a transaction is considered to be a transfer out in the fund contributing the funds and a transfer in for the fund receiving the funds. Listed below is a summary of all the transfers in the FY 2009-10 Budget.

	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS
GENERAL FUNDS		
General Fund	\$ 215,739	\$ 12,199,709
SPECIAL REVENUE FUNDS		
Community Development Block Grant	26,932	
Traffic Congestion Relief	624,781	
Gas Tax 2106	256,249	
Gas Tax 2107	546,378	
Gas Tax 2107.5	125	
Gas Tax 2105	412,135	
Tree Planting	398,924	
Redevelopment Agency 80%	12,359,725	
Redevelopment Affordable Housing	55,472	
Landscape & Lighting Districts	553,628	
Local Transportation Tax	63,720	
Transportation System Management	2,021	
Planning Services	4,745	
General Plan Amendment	4,191	
Humbug Willow Creek	78,478	
Park Dedication	1,511	
Police Trust	202,691	
Miscellaneous Funds	5,960	
Housing Trust	11,115	
Zoo Trust	128,238	
DEBT SERVICE FUND		
CCF Debt Service	3,599	
1993 GO School FACDS	21,302	
Redevelopment Agency Debt Service	7,980	1,907,646
Folsom Public Financing Authority	21,393	
Traffic Signal COP Refinance	446	
Recreation Facility COP	2,579	
Fire Certificates of Participation Debt Service	1,697	
Miscellaneous Debt	3,603	
CAPITAL PROJECT FUNDS		
Redevelopment Agency Projects	\$ 147,476	\$ 9,937,968
Supplemental Park Fees	2,912	
Transportation Improvements	1,891,836	200,000
Police Capital Improvements	246,827	
Parkway II CFD	18,041	

	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS
Capital Project Funds (cont.)		
Fire Capital	29,179	
Light Rail Capital Improvements	61,433	
Light Rail Transportation	42,890	
Zoo Capital	118,238	118,238
General Capital Improvements	1,088	
Park Equipment	114	
Drainage Capital Improvements	199,396	
Library Development	97,269	
Park Improvements	616,949	86,500
Water Impact	1,128,814	
CFD #10 Russell Ranch	5,711	
Miscellaneous Capital	8,111	
ENTERPRISE FUNDS		
Transit	418,982	215,739
Utilities Admin	542,944	2,088,999
Water	2,005,573	1,110,000
Water Capital	61,710	
Water Meters	3,378	
Wastewater	1,381,290	
Wastewater Capital	1,603	
Facilities Augmentation Funds	10,444	
Solid Waste	2,194,418	
Solid Waste Capital	9,508	
INTERNAL SERVICE FUND		
Equipment Replacement	211,227	
TRUST AND AGENCY FUNDS		
Mello-Roos Districts	392,081	
TOTALS	27,864,799	27,864,799

Summary of Staffing

Below is a comparison of full time (FT) and permanent part time (PPT) positions for the FY 2006-07 through FY 2008-09 Budgets and the proposed FY 2009-10 Budget.

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
City Council					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00	4.00
Total City Council	5.00	5.00	5.00	5.00	5.00
City Manager's Office					
Administration					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	-	-	-	-
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Confidential Executive Assistant	1.00	1.00	1.00	1.00	1.00
Public Information					
Public Information Officer	0.75	0.75	0.75	1.00	1.00
Marketing & Graphics Coordinator - LTD	-	-	-	1.00	1.00
Total City Manager	5.75	3.75	3.75	5.00	5.00
City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	-	-	-
Deputy/Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Analyst	1.00	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	-	1.00	1.00	1.00
Total City Attorney	5.00	5.00	5.00	5.00	5.00
Administrative Services					
Administration					
Asst City Manager/Admin Svcs Director	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II PPT	1.13	1.13	-	-	-
Animal Control Officer	-	-	-	1.00	1.00
Facility Services					
Building Tradesworker I/II	1.00	1.00	-	-	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Geographic Information Services					
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Information Systems					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Information Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Information Systems Technician I/II	4.00	4.00	4.00	4.00	4.00
Total Administrative Services	14.13	14.13	11.00	12.00	12.00
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	0.50	0.50	0.50
Total City Clerk	4.00	4.00	3.50	3.50	3.50

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Community Development					
Administration					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Assistant Director	1.00	-	-	-	-
Administrative Assistant	2.00	2.00	1.00	1.25	1.25
Management Analyst	1.00	1.00	1.00	-	-
Building					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Building Inspector I/II	9.00	10.00	5.50	4.00	4.00
Building Inspector Supervisor	1.00	1.00	-	-	-
Building Plans Coordinator	1.00	1.00	1.00	-	-
Building Technician I/II	2.00	2.00	2.00	2.00	2.00
Building/Plan Checker	2.00	3.00	3.00	3.00	3.00
Building/Plan Checker - LTD	0.25	-	-	-	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Code Enforcement *					
Code Enforcement Officer I/II - LTD	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Engineering					
Associate Civil Engineer	1.00	0.50	0.50	0.50	0.50
Associate Civil Engineer/City Surveyor	1.00	1.00	1.00	1.00	1.00
Construction Inspection Supervisor	1.00	1.00	-	-	-
Construction Inspector I/II	3.00	3.00	2.00	2.00	2.00
Engineering Manager	-	1.00	1.00	1.00	1.00
Engineering Technician I/II	-	-	-	-	-
Principal Civil Engineer	1.00	-	-	-	-
Senior Construction Inspector	1.00	1.00	-	-	-
Senior Engineering Technician	1.00	1.00	-	-	-
Lighting & Landscaping					
Administrative Assistant	-	-	0.50	-	-
Building Inspector I/II	-	-	0.50	-	-
Construction Inspector I/II	1.00	1.00	1.00	-	-
Lighting & Landscape District Manager	1.00	1.00	1.00	-	-
Municipal Landscaping					
Administrative Assistant	-	-	-	0.25	0.25
Arborist LT	-	-	-	1.00	1.00
Maintenance Specialist	-	-	-	3.00	3.00
Maintenance Supervisor	-	-	-	1.00	1.00
Maintenance Worker I/II	-	-	-	1.00	1.00
Landscaping Manager	-	-	-	1.00	1.00
Planning					
Arborist	1.00	1.00	1.00	-	-
Planner I (Asst)/Planner II (Associate)	4.00	3.00	1.00	-	-
Planning Manager	-	1.00	1.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	-	-	-	-
Senior Planner	1.00	3.00	1.00	1.00	1.00
Total Community Development	46.25	47.50	34.00	33.00	33.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Economic Development					
Director of Intergovernmental Affairs & Economic Development	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	-	-	0.50	0.50	0.50
Office Assistant	-	1.00	-	-	-
Total Economic Development	1.00	2.00	1.50	1.50	1.50
Finance					
Administration					
Asst City Manager/Chief Financial Officer	1.00	1.00	-	-	-
Finance Director	-	-	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Budget and Evaluation					
Budget & Evaluation Manager	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	-	-	-
Disbursements					
Disbursements Specialist	2.00	2.00	2.00	2.00	2.00
Disbursements Technician	1.00	1.00	1.00	2.00	2.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Financial Analysis and Reporting					
Accounting Technician I/II	1.00	1.00	1.00	-	-
Financial Analysis & Reporting Manager	1.00	1.00	1.00	-	-
Financial Analyst I/II	3.00	3.00	3.00	3.00	3.00
Revenue					
Revenue Technician I/II	4.00	4.00	4.00	4.00	4.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Senior Revenue Technician	1.00	2.00	2.00	2.00	2.00
Treasury					
Financial Analyst I/II	1.00	1.00	1.00	1.00	1.00
Total Finance	21.00	22.00	20.00	19.00	19.00
Fire Department					
Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Emergency Medical Services					
Account Clerk	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Admin/EMS	1.00	1.00	1.00	1.00	1.00
Emergency Response					
Battalion Chief - Admin/Training	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Suppression	3.00	3.00	3.00	3.00	3.00
Fire Captain Suppression	15.00	15.00	15.00	15.00	15.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Fire Department (cont.)					
Emergency Response (cont.)					
Firefighter	29.00	35.00	32.00	32.00	32.00
Paramedic	2.00	2.00	2.00	2.00	2.00
Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Prevention					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Prevention Officer	-	1.00	-	-	-
Fire Protection Engineer	1.00	1.00	1.00	1.00	1.00
Total Fire	76.00	83.00	78.00	78.00	78.00
Human Resources					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician	3.00	3.00	3.00	3.00	3.00
Senior Management Analyst	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant - PPT	0.75	0.75	0.75	-	-
Total Human Resources	6.75	6.75	6.75	6.00	6.00
Library					
Library Director	-	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	3.00	2.00	2.00
Library Assistant	6.00	8.00	6.00	6.00	6.00
Library Manager	1.00	1.00	-	-	-
Library Supervisor	1.00	-	1.00	1.00	1.00
Library Technician	3.00	4.00	4.00	4.00	4.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Library	16.00	19.00	16.00	15.00	15.00
Parks & Recreation					
Administration					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	2.00	2.00
Marketing & Graphics Coordinator	-	-	-	1.00	1.00
Office Assistant I/II	-	-	-	2.00	2.00
Senior Management Analyst	0.80	0.80	1.00	1.00	1.00
Senior Office Assistant	-	-	-	1.00	1.00
Park Maintenance					
Maintenance Specialist	8.00	9.00	9.00	5.00	5.00
Maintenance Supervisor	2.00	2.00	2.00	1.00	1.00
Maintenance Worker I/II	7.00	6.00	3.00	2.00	2.00
Parks Maintenance Manager	1.00	1.00	-	-	-
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Park Development					
Park Planner I/II	2.00	2.00	1.00	-	-
Park Planner I/II - Limited Term	-	1.00	-	1.00	1.00
Park Planning Manager	1.00	1.00	1.00	1.00	1.00
Trails					
Senior Park Planner	1.00	1.00	1.00	1.00	1.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Parks & Recreation (cont.)					
Zoo					
Assistant Zookeeper/Zookeeper I - PPT	2.50	2.50	1.90	0.60	0.60
Assistant Zookeeper/Zookeeper I	3.00	3.00	3.00	3.00	3.00
Cashier - PPT	0.60	0.60	0.60	0.60	0.60
Zoo Education Coordinator I/II	2.00	2.00	2.00	-	-
Zoo Education Coordinator I/II - PPT	-	-	0.80	-	-
Zoo Gift Shop Coordinator - PPT	0.70	0.70	0.70	0.70	0.70
Zoo Manager	1.00	1.00	1.00	0.80	0.80
Zoo Supervisor	1.00	1.00	1.00	1.00	1.00
Zookeeper II	1.00	1.00	1.00	1.00	1.00
Zookeeper II - PPT	0.80	0.80	0.80	0.80	0.80
Aquatics					
Recreation Coordinator I/II	0.75	0.75	0.75	0.50	0.50
Recreation Supervisor	0.25	0.25	0.25	0.50	0.50
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	1.00	1.00	1.00	0.75	0.75
Community Center					
Account Clerk	1.00	1.00	-	-	-
Maintenance Worker I/II	1.00	1.00	2.00	1.00	1.00
Maintenance Worker I/II - PPT	-	0.75	-	-	-
Recreation Supervisor	0.75	0.75	0.75	0.50	0.50
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Administration/Marketing					
Administrative Assistant	1.00	1.00	1.00	-	-
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Office Assistant I/II	2.00	2.00	2.00	-	-
Recreation Manager	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	-	-	0.50	-	-
Recreation Cultural/Community Services					
Community & Cultural Services Manager	1.00	1.00	1.00	1.00	1.00
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Recreation Coordinator I/II	3.00	2.70	3.00	4.00	4.00
Recreation Coordinator I/II PPT	0.75	0.75	0.75	-	-
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.25	0.25
Recreation Sports					
Recreation Coordinator I/II	2.00	2.00	2.00	1.85	1.85
Recreation Manager	-	-	-	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.70	0.70
Recreation and Teen Center					
Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator I/II	1.25	1.25	2.25	1.65	1.65
Senior Office Assistant	1.00	1.00	-	-	-
Senior Recreation Coordinator	1.00	1.30	0.50	1.30	1.30
Total Parks & Recreation	70.15	71.90	65.55	50.50	50.50

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Police Department					
Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	2.00	2.00	1.00	1.00	1.00
Confidential Exec Assistant	1.00	1.00	1.00	-	-
Electronics & Communications Engineer	-	-	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	1.00	1.00	1.00	-	-
Police Sergeant	-	1.00	1.00	1.00	1.00
Police Officer	-	-	-	1.00	1.00
Support Services					
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Dispatcher I/II	12.00	14.00	14.00	12.00	12.00
Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police Records Clerk - PPT (1 @ 50%)	0.50	0.50	0.50	0.50	0.50
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Operations					
Community Service Officer	3.00	3.00	3.00	3.00	3.00
Electronics & Communications Engineer	1.00	1.00	-	-	-
Mechanic - PPT (1 @ 75%)	0.75	0.75	0.75	0.75	0.75
Police Lieutenant	3.00	3.00	2.00	3.00	3.00
Police Officer	53.00	57.00	57.00	54.00	54.00
Police Sergeant	10.00	10.00	9.00	9.00	9.00
Investigations					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Crime/Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Officer	10.00	11.00	11.00	9.00	9.00
Police Sergeant	4.00	3.00	3.00	2.00	2.00
Property and Evidence Technician	2.00	2.00	2.00	2.00	2.00
Total Police Department	116.25	123.25	120.25	112.25	112.25
Public Works Department					
Administration / Engineering					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Asst Dir of Public Works	1.00	1.00	-	-	-
Associate Civil Engineer	2.00	2.00	2.00	2.00	2.00
Capital Project Manager	1.00	1.00	1.00	1.00	1.00
Construction Inspector I/II	2.00	2.00	2.00	2.00	2.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	-	0.60	0.60	-	-

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Public Works Department (cont.)					
Administration / Engineering (cont.)					
Senior Civil Engineer	3.00	3.00	3.00	3.00	3.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance **					
Combination Welder	-	1.00	1.00	1.00	1.00
Fleet Administrative Officer	-	-	1.00	-	-
Fleet Maintenance Supervisor	-	1.00	-	-	-
Fleet Manager	-	1.00	1.00	1.00	1.00
Inventory Clerk	-	1.00	1.00	1.00	1.00
Mechanic II	-	8.00	7.00	7.00	7.00
Senior Equipment Mechanic	-	1.00	1.00	1.00	1.00
Streets					
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	10.00	9.00	9.00	6.00	6.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Streets Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance					
Maintenance Specialist	2.00	3.00	3.00	3.00	3.00
Maintenance Worker I/II - Streets/Signals	1.00	1.00	1.00	-	-
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Traffic Control and Lighting Tech	1.00	1.00	1.00	1.00	1.00
Traffic Control and Lighting Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Control and Lighting Tech I/II	3.00	4.00	3.00	3.00	3.00
Traffic Control Device Technician	1.00	1.00	1.00	1.00	1.00
Transit					
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	0.50	0.50	0.50	-	-
Transit Bus Driver - PPT (10 @ 80%)	8.00	8.00	8.00	8.00	8.00
Transit Bus Driver - PPT (7 @ 80%)	5.60	5.60	5.60	-	-
Transit Chief	1.00	1.00	1.00	1.00	1.00
Transit Coordinator	1.00	1.00	1.00	1.00	1.00
Transit Scheduler	1.00	1.00	1.00	1.00	1.00
Transit Trainer	1.00	1.00	1.00	1.00	1.00
Total Public Works Department	59.10	73.70	70.70	59.00	59.00
Redevelopment and Housing					
Redevelopment and Housing Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	-	0.50	0.50	0.50	0.50
Building Trades Worker	-	-	1.00	1.00	1.00
Construction Inspector I/II	-	-	1.00	-	-

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Redevelopment and Housing (cont.)					
Housing Manager	-	1.00	-	-	-
Principal Engineer		-	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Residential Programs Specialist	1.00	1.00	1.00	-	-
Total Redevelopment and Housing	4.00	5.50	7.50	5.50	5.50
Utilities Department					
Administration					
Utilities Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	2.00	2.00	1.00	1.00	1.00
Assistant Director	2.00	2.00	-	-	-
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Principal Engineer	-	-	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00
Senior Construction Inspector	-	-	1.00	-	-
Senior Management Analyst	-	-	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	-	1.00	-	-	-
Water Management Coordinator	1.00	1.00	1.00	1.00	1.00
Water Management Specialist	1.00	1.00	2.00	2.00	2.00
Fleet Maintenance **					
Fleet Maintenance Supervisor	1.00	-	-	-	-
Fleet Manager	1.00	-	-	-	-
Inventory Clerk	1.00	-	-	-	-
Mechanic II	9.00	-	-	-	-
Senior Equipment Mechanic	1.00	-	-	-	-
Wastewater					
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	4.00	4.00	2.00	2.00	2.00
Senior Wastewater Collection Technician	-	-	2.00	2.00	2.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utilities Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	-	-	1.00	1.00	1.00
Wastewater Col Tech I/II	-	-	9.00	9.00	9.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	7.00	8.00	-	-	-
Solid Waste Collections					
Maintenance Worker I/Refuse Driver	27.00	29.00	27.00	27.00	27.00
Office Assistant I/II	1.00	3.00	3.00	3.00	3.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Proposed	FY10 Approved
Utilities Department (cont.)					
Solid Waste Collections (cont.)					
Solid Waste Manager	1.00	1.00	-	-	-
Solid Waste Supervisor	1.00	1.00	-	-	-
Hazardous Materials					
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Specialist II - PPT	0.50	0.50	-	-	-
Environmental Specialist - LT	2.00	-	-	-	-
Hazardous Materials Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Recycling					
Environmental Specialist II	1.00	1.00	1.00	1.00	1.00
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Utility Maintenance					
Maintenance Worker I/II	1.00	2.00	3.00	2.00	2.00
Senior Water Utility Worker - LT	-	-	1.00	1.00	1.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utility Maintenance Supervisor	-	-	1.00	1.00	1.00
Water Utility Worker I/II	-	-	4.00	5.00	5.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	5.00	5.00	-	-	-
Water Treatment Plant					
Lead Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Treatment Plant Operator	1.00	1.00	-	-	-
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Water Management Coordinator	1.00	1.00	-	-	-
Water Treatment Plant Chief Operator	-	-	1.00	1.00	1.00
Water Treatment Plant Operator III	2.00	2.00	3.00	3.00	3.00
Water Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality					
Chief Distribution Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	-	-	3.00	3.00	3.00
Water Treatment Plant Operator I/II	3.00	3.00	-	-	-
Water Treatment Plant Operator III	1.00	1.00	1.00	1.00	1.00
Water/Sewer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Water Metering Program					
Maintenance Worker I/II - Limited Term	-	-	3.00	-	-
Meter Supervisor - Limited Term	-	-	1.00	1.00	1.00
Total Utilities Department	108.50	100.50	99.00	95.00	95.00
Total Staffing Positions					
	558.88	586.98	547.50	505.25	505.25

* Eff: FY 08-09 Code Enforcement is funded by the General Fund but reports to Community Development

** Eff: FY 08-09 Fleet Management moved from the Utilities Department to the Public Works Department



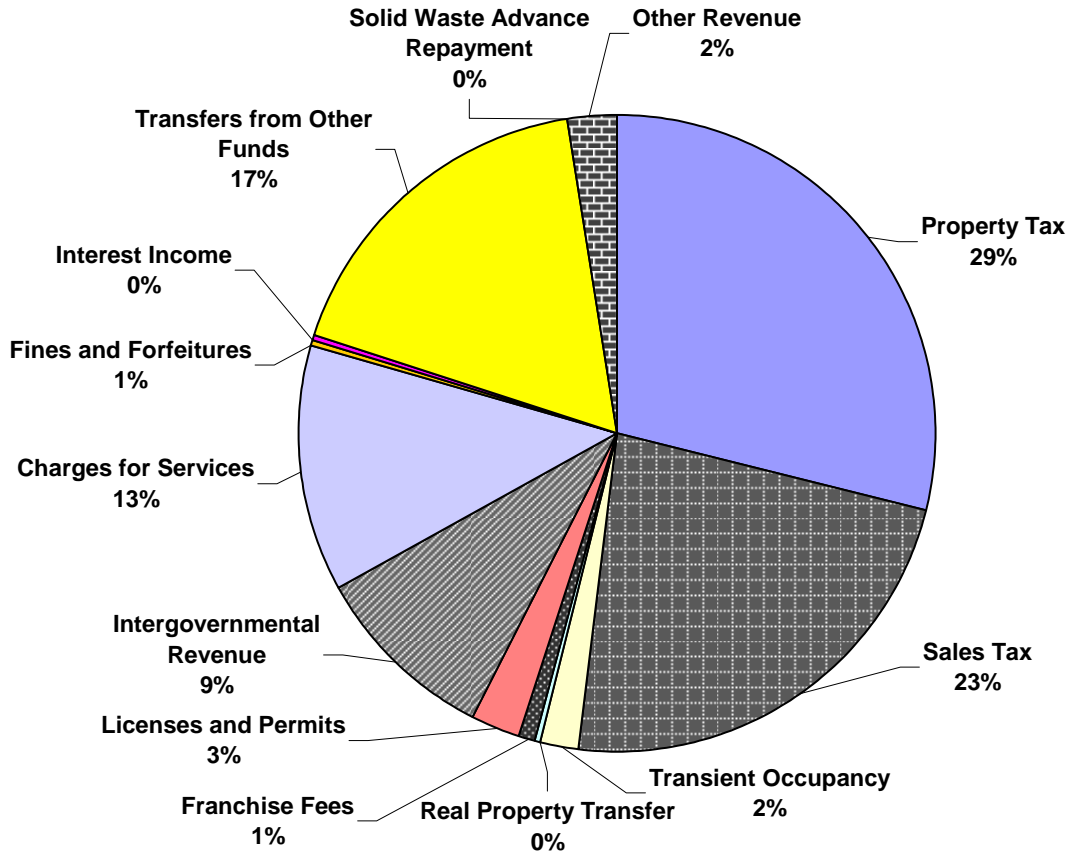
General Fund Summary



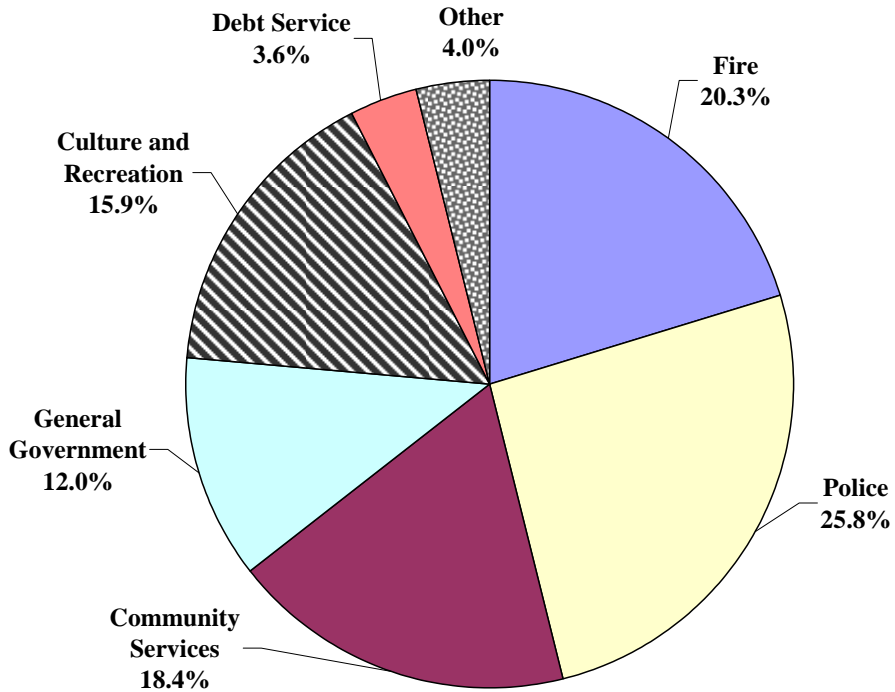
General Fund Summary

	<u>Actual</u> <u>FY 2007</u>	<u>Actual</u> <u>FY 2008</u>	<u>Budget</u> <u>FY 2009</u>	<u>Projected</u> <u>FY 2009</u>	<u>Proposed</u> <u>FY 2010</u>
REVENUES					
Property Tax	\$15,982,044	\$19,007,101	\$19,367,860	\$19,288,523	\$20,187,518
Sales Tax	\$18,218,021	\$17,905,327	18,309,862	15,263,383	16,336,885
Transient Occupancy	\$1,408,355	\$1,358,637	1,591,000	1,200,000	1,350,000
Real Property Transfer	\$577,954	\$286,598	300,000	200,000	200,000
Franchise Fees	504,514	549,918	535,133	555,133	535,133
Licenses and Permits	515,927	1,772,958	1,880,860	2,200,000	1,759,500
Intergovernmental Revenue	7,042,737	6,544,034	7,788,602	6,000,000	6,520,000
Charges for Services	2,615,427	12,050,898	9,743,962	11,500,000	8,786,210
Fines and Forfeitures	274,734	415,312	308,257	348,527	352,000
Interest Income	759,746	788,726	546,544	425,000	185,000
Transfers from Other Funds	9,421,832	11,922,314	12,800,021	11,497,300	12,199,709
Solid Waste Advance Repayment	345,000	345,000	-	-	-
Other Revenue	44,813	269,212	3,913,204	100,000	1,752,032
Total Current Revenues	\$57,711,104	\$73,216,034	\$77,085,305	\$68,577,866	\$70,163,987
Appropriation from Fund Balance	\$0	\$0	\$0	\$0	\$0
Carry over amount (one time expenses)	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$57,711,104	\$73,216,034	\$77,085,305	\$68,577,866	\$70,163,987
APPROPRIATIONS (Category)					
Fire	\$14,776,030	\$15,958,871	\$15,857,864	\$15,892,711	\$14,272,185
Police	18,153,540	19,804,872	18,948,407	19,363,641	18,088,104
Community Services	3,191,750	14,160,703	13,434,409	11,908,265	12,903,051
General Government	7,440,509	9,643,340	9,125,619	9,665,585	8,423,963
Culture and Recreation	8,431,104	14,600,200	13,763,433	13,323,182	11,152,616
Debt Service	1,560,033	1,967,315	2,034,434	2,534,434	2,539,175
Other	3,043,080	2,646,546	3,921,139	4,106,350	2,784,893
Total Appropriations	\$56,596,046	\$78,781,847	\$77,085,305	\$76,794,168	\$70,163,987
APPROPRIATIONS (Object)					
Salaries	\$24,726,446	\$38,549,377	\$37,969,406	\$37,250,113	\$33,600,623
Benefits	13,473,643	19,185,145	19,158,827	18,535,492	19,669,525
Operating Expenses	8,642,980	14,823,217	17,003,138	17,217,532	13,705,925
Capital Outlay	1,784,334	901,374	419,500	343,144	433,000
Debt Service	1,560,033	2,467,315	2,534,434	2,534,434	2,539,175
Transfer to Other Funds	3,207,072	2,855,418	-	913,453	215,739
Transfer to Parks & Recreation	2,851,538	-	-	-	-
Transfer to Park Renovation	350,000	-	-	-	-
Total Appropriations	\$56,596,046	\$78,781,846	\$77,085,305	\$76,794,168	\$70,163,987
Revenue Surplus/(Shortfall)	\$1,115,058	(\$5,565,812)	\$0	(\$8,216,302)	\$0

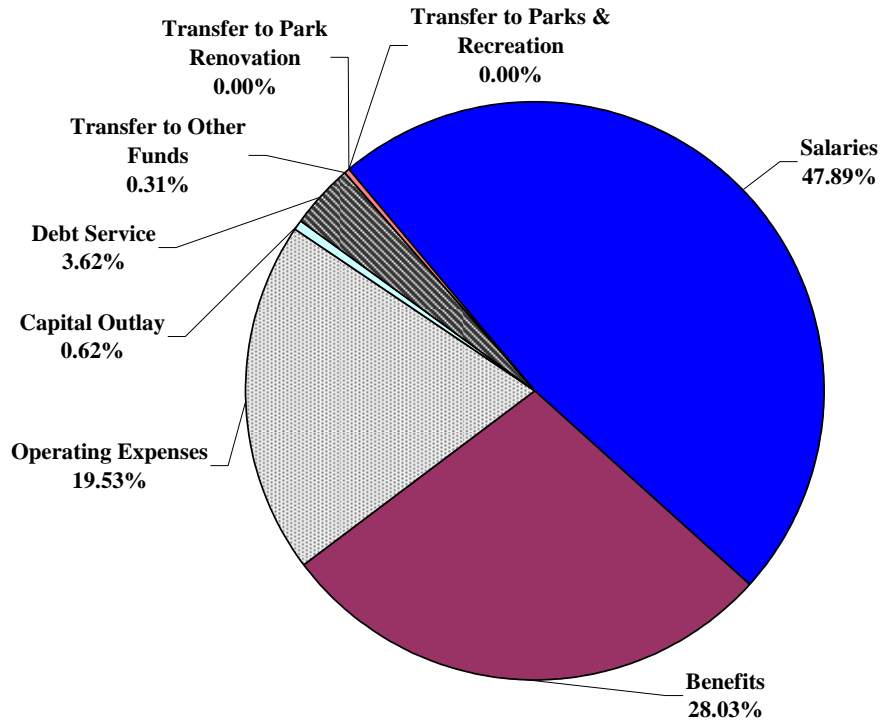
Proposed FY 2009-10 General Fund Budget Revenue Category



Proposed FY 2009-10 General Fund Budget Appropriations by Category



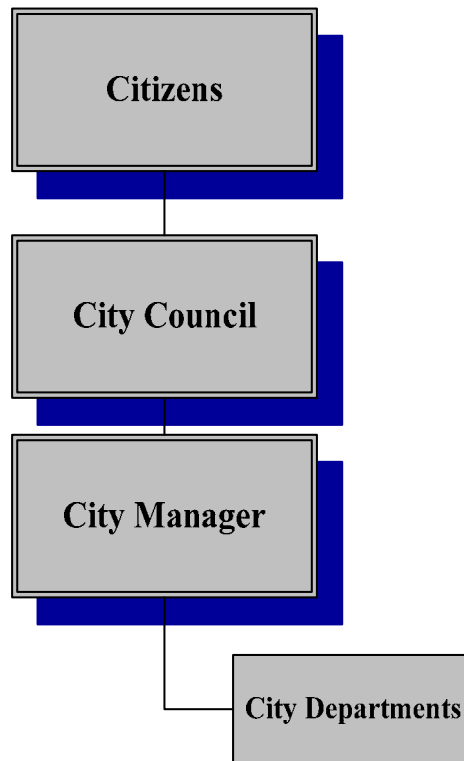
Proposed FY 2009-10 General Fund Budget Appropriations by Object





Departmental
Presentations





City Council

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Position Information

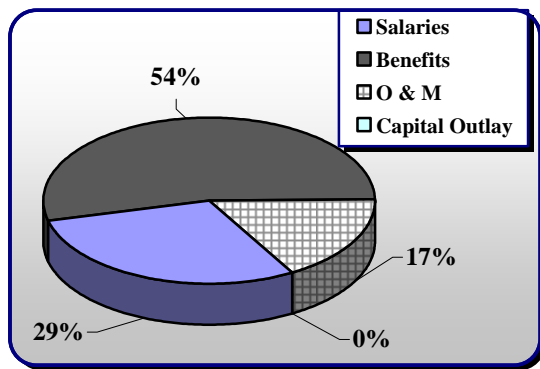
Mission Statement

The Folsom City Council exists to provide responsible leadership to an empowered and accountable City Manager by establishing policy direction and financial oversight required for long term viability, and to residents and businesses of Folsom through sound decision-making in our quest to provide for public health, safety, and quality of life.

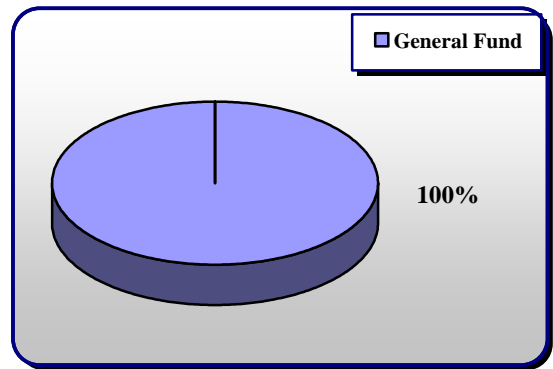
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$37,200	\$37,200	\$37,200	\$37,200	0.00%
Benefits	\$66,872	\$75,982	\$58,373	\$68,085	-10.39%
Operation & Maintenance	\$34,981	\$21,695	\$20,529	\$21,488	-0.95%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$139,052	\$134,877	\$116,102	\$126,773	-6.01%
Funding Source					
General Fund	\$139,052	\$134,877	\$116,102	\$126,773	-6.01%
Total	\$139,052	\$134,877	\$116,102	\$126,773	-6.01%
Full-Time Positions	5.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Council

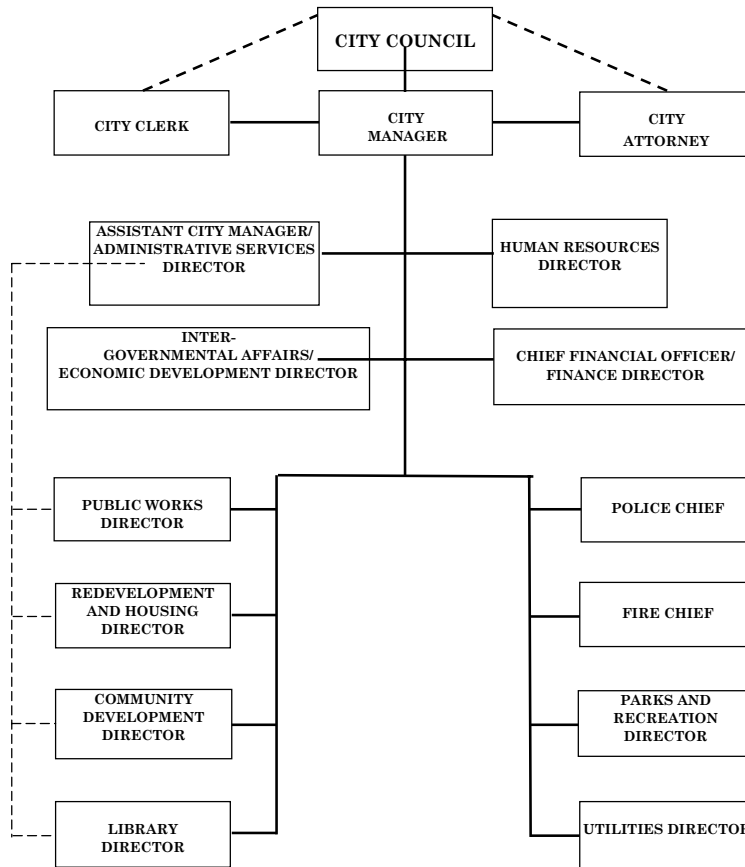
\$126,773

The Council governs the City of Folsom by enacting and enforcing all laws and regulations concerning municipal affairs, subject only to limitations and restrictions of the City Charter and the state constitution. The Council serves as the legislative and policy-making body of the City of Folsom.

Position Information

Position	FY	FY	FY	FY	FY
	2006-07	2007-08	2008-09	2009-10	2009-10
	Approved	Approved	Approved	Proposed	Approved
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00	5.00





City Manager

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts

Mission Statement

The mission of the City Manager’s Office is to sustain and enhance the high quality of life in Folsom by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, promoting good customer service, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

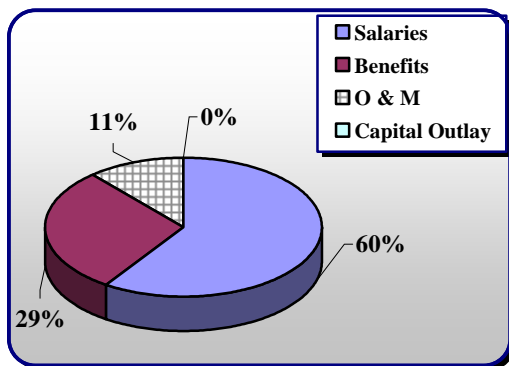
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$492,736	\$473,809	\$483,219	\$505,685	6.73%
Benefits	\$238,493	\$237,958	\$238,292	\$249,953	5.04%
Operation & Maintenance	\$255,286	\$208,576	\$186,637	\$96,183	-53.89%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$986,515	\$920,342	\$908,148	\$851,821	-7.45%

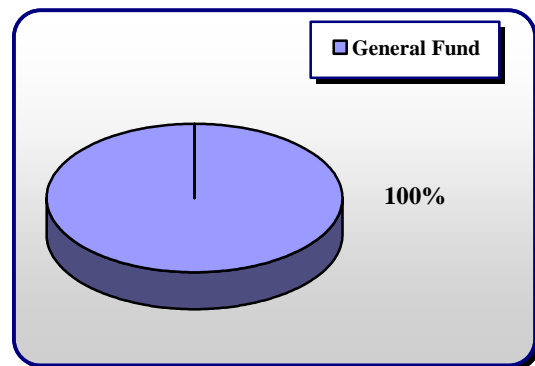
Funding Source	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
General Fund	\$986,515	\$920,342	\$908,148	\$851,821	-7.45%
Total	\$986,515	\$920,342	\$908,148	\$851,821	-7.45%

Full-Time Positions	3.75	3.75	3.75	5.00	33.33%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Manager

\$851,821

The City Manager serves as liaison between the City Council and the general public; manages, through the departmental organization, the service and staff operations of City government; implements City Council policies; supports City services through budget process formulation; and facilitates City Council in the development and implementation of public policies.

FY 2009 – 10 Impacts

- **City Newsletter** – The newsletter would be written and edited in-house, eliminating contract editor costs. The newsletter would also be distributed electronically via email rather than printed and mailed to all households, saving significant printing and postage costs. A small quantity of newsletters would be printed and available for pick-up at the Folsom Public Library, City Hall, Senior & Arts Center and other public locations. Residents would be encouraged to sign up to receive e-mail alerts and view the newsletter on the City's website. **Annual savings: \$99,400**

FY 2008 – 09 Accomplishments

General Administration

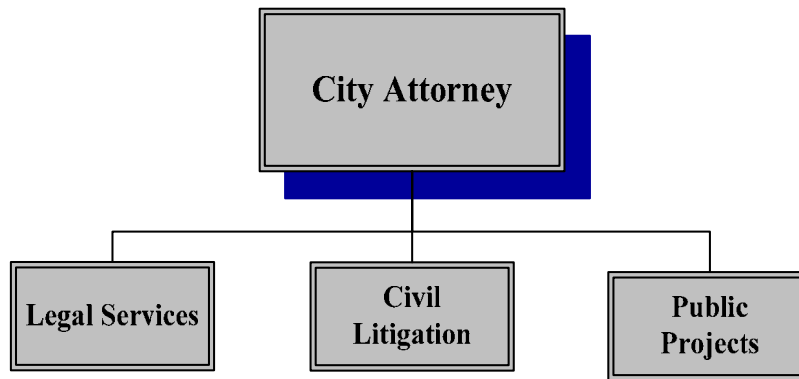
- In response to a particularly challenging economy and budget situation, implemented modified zero-based budget approach to produce the City's first multi-year budget as well as a corresponding long-term fiscal strategy.
- Convened regular meetings with employees as the City navigated a difficult economy, and worked to ensure open lines of communication with both employees and employee organizations.
- Continued to provide leadership and strategic direction to staff for high-impact projects and programs, including sphere of influence and annexation issues, water conservation and metering, the Folsom Lake Crossing bridge project, economic development, residential and commercial development, redevelopment, and Historic District revitalization, among others.
- Implemented comprehensive public information plans linked to grand opening of Folsom Lake Crossing, water conservation and metering, and other City projects, programs, and services.
- Produced and mailed seven issues of the *City Newsletter* to inform residents about key programs and services. Initiated and implemented a plan to produce the *City Newsletter* in-house, utilizing electronic distribution, for significant cost savings.
- Launched citywide volunteer program, matching interested volunteers to opportunities for service within the City organization.
- Continued Employee Leadership Program, a training and development program for employees focused on key leadership and management training skills using internal resources for instructors and curricula.
- Developed City's draft Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan.
- Continued commitment to quick turnaround times and tracking of responses to customer e-mail, web site, phone, and written inquiries.

Position Information

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Proposed	2009-10 Approved
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	-	-	-	-
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Confidential Executive Assistant	1.00	1.00	1.00	1.00	1.00
Subtotal	5.00	3.00	3.00	3.00	3.00
Public Information					
Public Information Officer	0.75	0.75	0.75	1.00	1.00
Marketing & Graphics Coordinator - Limited Term	-	0.00	0.00	1.00	1.00
Subtotal	0.75	0.75	0.75	2.00	2.00
Total	5.75	3.75	3.75	5.00	5.00

Major Contracts (over \$25,000)

None	
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Provide counsel to:
City Council
City Manager
City Departments
Boards and Commissions
Draft and/or approve as to form:
Ordinances
Resolutions
Contracts
Documents
Provide legal opinions and/or interpretations

Defend and prosecute lawsuits involving the City
Direct and coordinate outside counsel
Supervise/Monitor tort litigation
Assist with Code Enforcement
Review/Monitor claims

Provide legal support for:
Public construction projects
Redevelopment projects

City Attorney

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Accomplishments
- ▶ Work Plan
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The mission of the City Attorney's office is to serve the City of Folsom by providing accurate, timely and effective legal advice and representation to the City Council, the City Manager and the officers and employees of the City.

The City Attorney's office is committed to providing high quality and aggressive litigation representation to assure that each case is resolved in a manner that protects the interests of the City; devoting the time and resources necessary to provide the highest quality legal advice; responding to requests for opinions, ordinances, contracts and other documents in the highest professional manner; working creatively with City officers and employees to accomplish the policy objectives of the City and to prevent legal problems from arising.

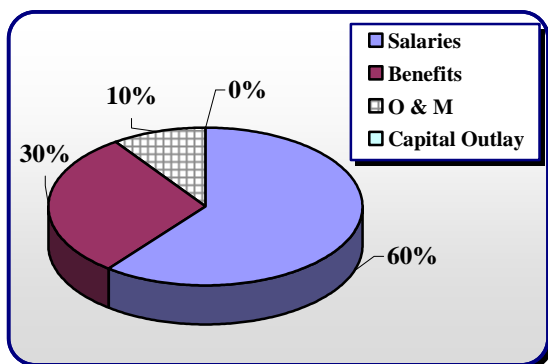
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$483,717	\$608,635	\$592,512	\$590,699	-2.95%
Benefits	\$231,184	\$287,107	\$296,137	\$288,969	0.65%
Operation & Maintenance	\$237,823	\$119,608	\$92,072	\$95,268	-20.35%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$952,725	\$1,015,350	\$980,721	\$974,936	-3.98%

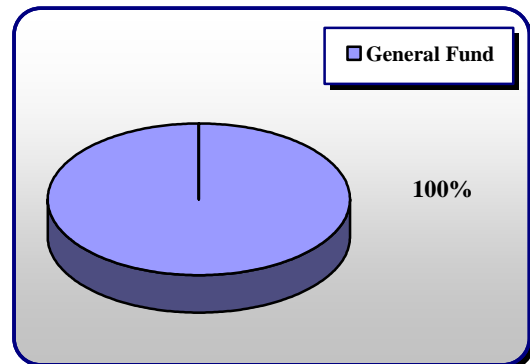
Funding Source	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
General Fund	\$952,725	\$1,015,350	\$980,721	\$974,936	-3.98%
Total	\$952,725	\$1,015,350	\$980,721	\$974,936	-3.98%

Full-Time Positions	5.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Attorney **\$974,936**

The City Attorney's office provides legal representation and services to the City Council, City officials, Commissions and City employees. The responsibilities of the City Attorney are governed by Section 4.03 of the City Charter and Section 2.11.040 of the Folsom Municipal Code.

FY 2009 – 10 Impacts

- The City Attorney’s office has proposed to reduce the Safety Officer position and redefine the duties for this position to include central buyer functions.

FY 2008 – 09 Accomplishments

- Developed alternatives to Mather overflights and continue to address with the County and FAA
- Continued active role with City staff and SOI property owners on water and development issues for the City’s SOI area
- Took a lead role in representing the City with other staff on the County Quarry issues
- Worked directly with the City Manager’s office creating and implementing the City’s Self-Evaluation and Transition Plan
- Successfully resolved four significant litigation matters, including ADA compliance, the Railroad Block Parking Structure, and two motor vehicle accidents
- Continued focus on Safety-related issues citywide
- Represented the City on the NCCSIF Board of Directors and on the Executive Board
- Continued support of key City projects, including the Railroad Block, the Folsom Lake Crossing, and other important development projects
- Continued successful Cost Recovery collection efforts
- Provided Legal Support to Human Resources on a variety of personnel issues
- Provided Training for City staff and Commissions on Ethics and other Leadership training

FY 09-10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Review contracts within 3 days	3 business days	3 business days	3 business days

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Hold monthly training sessions for Department Safety Officers	Monthly	Monthly	Monthly

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Attend 3 Department Safety meetings per month	2/Month	3/month	3/month

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Visit each City facility where employees work to assess safety needs	3+/Month	2/Month	2/Month

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Perform quarterly safety exercises/evacuation scenarios	3+	3/Quarter	3/Quarter

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Provide 3 trainings to employees on citywide legal topics	1	2	2

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Coordinate with each department once per month on safety and legal issues	1/Month	1/Month	1/Month

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Meet monthly with Human Resources and Bragg and Associates	1	1/Month	1/Month

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Quarterly evaluation of SETP/ADA improvements citywide	N/A	N/A	3/Year

FY 2009-10 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of contracts reviewed	443	400	450
Number of active civil litigation matters	7	5 current	10
Number of active Workers' Compensation matters	N/A	38	105
Number of Pitchess and Weapons hearings handled "in house"	2	7	5
Number of Safety meetings held for Department Safety Officers	N/A	12/12	12
Number of City facilities visited for safety inspections	N/A	40/40	40
Number of training sessions put on for City employees on legal issues	1	1	3
Number of training sessions put on for City employees on safety matters	N/A	12/12	12
Number of employees who attended scheduled safety training sessions	N/A	600	1000

Number of “tailgate” safety meetings held by departments and attended by the Safety Officer/Risk Manager	N/A	6/6	12
Number of new claims managed	40	32	50
Number of claims closed	20	48	25

Key Issues

- Mather Field Expansion and Resolution of Alternative Flight Paths
- SOI Land Plan, Environmental, Water and progress toward Annexation
- Risk Management and City Safety and Security
- Expansion of Staff Training with in-house legal resources
- Sale of Railroad Block Parcels
- Assistance to City University on Wellness, Safety, and Leadership topics
- Implementation of Contract Database
- Continued active handling of litigation and Workers’ Compensation cases

Future Key Issues

- Resolution of Mather Expansion and Overflight Issues
- SOI Annexation
- Assistance on City General Plan and Housing Element update
- Ongoing ethics training for elected and appointed officials and designated employees
- Ongoing evaluation/implementation of SETP/ADA issues

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	-	-	-
Deputy/Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Analyst	1.00	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	-	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00	5.00

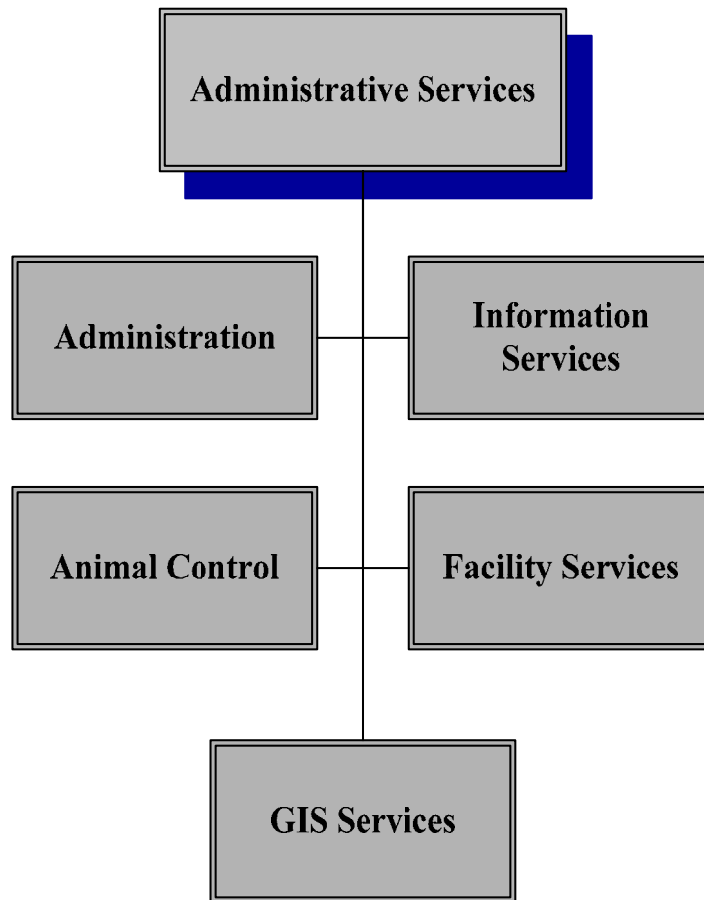
Major Contracts (over \$25,000)

New and Replacement Vehicles

Legal Services—Bridge, SOI, Redevelopment, Housing Trust Fund, litigation	\$360,000
Legal Services—SOI water, water	\$291,000
Legal services—Mather	\$360,000

None





Administrative Services

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

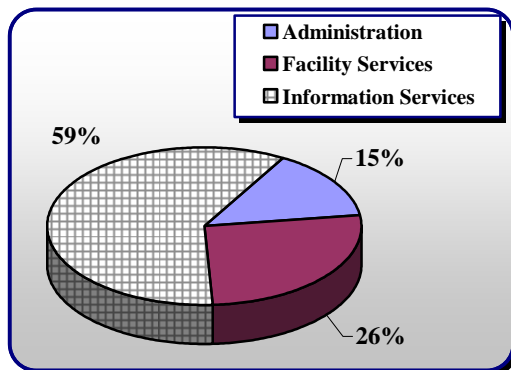
Mission Statement

The Administrative Services Department employees will make significant, positive contributions to the success of the City by providing business, technology, facility and related support services at the highest professional and ethical standards, while fostering and promoting the City’s core values.

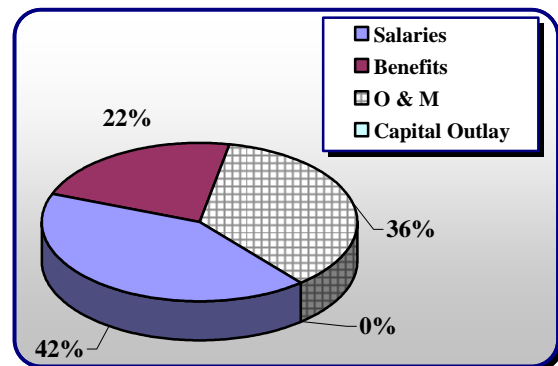
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$1,220,299	\$1,043,922	\$1,021,005	\$1,056,364	1.19%
Benefits	\$638,726	\$532,861	\$584,598	\$563,891	5.82%
Operation & Maintenance	\$1,304,930	\$1,133,963	\$1,208,043	\$906,209	-20.08%
Capital Outlay	\$94,856	\$0	\$0	\$0	0.00%
Transfers	\$223,548	\$224,106	\$0	\$0	-100.00%
Total	\$3,482,359	\$2,934,852	\$2,813,647	\$2,526,464	-13.92%
Administration	\$554,691	\$449,560	\$522,549	\$367,891	-18.17%
Facility Services	\$917,235	\$699,415	\$703,366	\$661,967	-5.35%
Information Services	\$2,010,433	\$1,785,877	\$1,587,732	\$1,496,606	-16.20%
Total	\$3,482,359	\$2,934,852	\$2,813,647	\$2,526,464	-13.92%
Funding Source					
Other Revenue - IS	\$30,000	\$0	\$0	\$0	0.00%
Transfers In - IS	\$1,790,274	\$286,658	\$286,658	\$195,861	-31.67%
General Fund - Admin	\$554,691	\$449,560	\$522,549	\$367,891	-18.17%
General Fund - Facility Ser.	\$917,235	\$699,415	\$703,366	\$661,967	-5.35%
General Fund - IS	\$190,159	\$1,499,219	\$1,301,074	\$1,300,745	-13.24%
Total	3,482,359	\$2,934,852	\$2,813,647	\$2,526,464	-13.92%
Full-Time Positions	13.00	11.00	11.00	12.00	9.09%
Part-Time Positions	1.13	0.00	0.00	0.00	0.00%

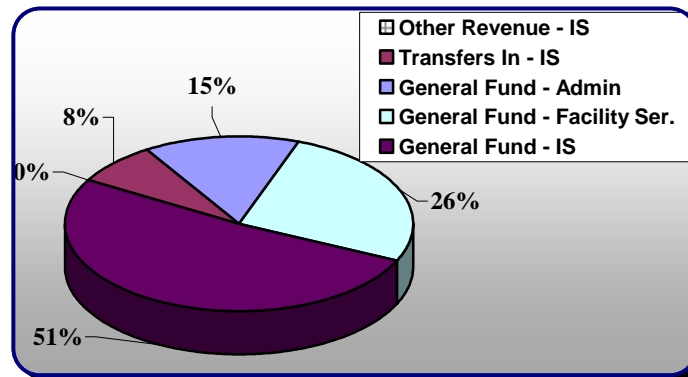
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$ 367,891

Administration supplies a diverse mix of business, technology and facility support services to all departments including equipment, supplies and services relating to the maintenance and care of public buildings, the application of information technology and geographic information systems, and the provision of animal care and regulation services.

Facility Services

\$ 661,967

The Facility Services Division coordinates or supplies products and services relating to the maintenance and care of public buildings and facilities, including safety, cleanliness, appearance, heating/air-conditioning and building access/security systems.

Information Services

\$ 1,196,606

Coordinates or supplies the other City departments with all products and services relating to the application of information technology and geographic information systems. Each of the City’s strategic goals supported by other departments is, in turn, supported by the technology tools and services supplied by the Information Services Division.

FY 2008-09 Accomplishments

Administration

- Converted City Hall Campus to a consolidated SMUD campus billing program saving approximately 7% on electrical costs
- Developed and implemented a City administered Animal Care and Regulation Program
- Analyzed options and negotiated a non-exclusive contract for Animal Sheltering Services

- Developed an RFP and awarded contract to Janitorial Services for City facilities

Animal Care

- Hosted 6th Annual Bark & Splash with Parks and Recreation Department
- Hosted 4th Wednesdays Rabies and Microchip clinics; participation has continually increased

Facility Services

- Replaced all non-fluorescent lamps with compact fluorescent lamps at City Hall
- Completed the installation of the T-12 Retirement program for the City Hall Campus
- Energy saving lighting retrofits throughout City Hall Campus combined with the savings from SMUD campus billing exceeds original estimates to an annual savings of approximately \$30,000
- Began ADA improvements of City facilities according to Self-Evaluation Transition Plan
- Implemented in-house filter change maintenance for HVAC systems as a cost saving measure
- Replaced roof vent at Fire Station #37 to prevent future water damage
- Repaired roof and water damage at Fire Station #36

Geographic Information Services

- Managed the implementation of automatic vehicle location software (AVL) for the Police to assist in meeting response times standards and support officer safety
- Maintained digital map configurations for Police Dispatch and officers providing monthly updates to address and ownership information
- Coordinated address, ownership, and zoning information between City, County Assessor, and County GIS organizations to ensure accuracy
- Provided statistics, maps, documents, customer account, and other information to various departments throughout the city to complement various missions
- Maintained the City's Geographic Information System, including base map, parks, land use, general plan, zoning, trails, ownership and other information.
- Represented the City during a CA OES call for service for the Butte Lightning Strike Complex which resulted in general fund revenue

Information Services

- Implemented server virtualization to help reduce administrative tasks and electrical power demand
- Implemented AVL (Automated Vehicle Location) for the Police Department
- Upgraded the Police mobile secure connection server for field laptops
- Implemented online bill pay for Finance utility billing, allowing customers quick and easy access to utility accounts
- Implemented SharePoint Call Log for Utility counter personnel to track call statistics
- Upgraded mobile laptops for Fire Department which aids in meeting response times standards and increased public safety
- Completed replacement of laptops for Police to increase officer efficiency and meeting response times standards
- Wireless WAN for Skate Park and Kemp Park shop allows network access for remote employees to help with work schedules, assignments, and cash transactions
- Upgraded secure VPN access for city network allowing Utility department to securely access systems from remote locations

- Installed wireless backbone for city Wi-Fi surveillance to increase public safety and the safety of the City’s water assets

FY 2009 – 10 Impacts

- The Administrative Services Department will eliminate the animal care/control contract with the County and will bring those services in-house

FY 2009 – 10 Customer Service Levels

Administration

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Percentage of Live Animals received at shelter that were adopted, rescued, or redeemed	43%	50%	60%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Increase in license compliance over previous year	3.06%	3.87%	4.0%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of services provided at 4 th Wednesday Rabies clinics	7,120	8,690	10,000

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Animal outreach clinics	35	35	35

Facilities Services

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Percentage of general routine and facility maintenance service requests completed on annual basis	90% Requests	90% Requests	90% Requests

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of facility safety or health issues, problems, or requests addressed/corrected within 24 hours	100%	100%	100%

Geographic Information Systems

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Calls for dispatch mapping support resolved within 24 hours	90%	85-90%	85-90%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Desktop GIS applications supporting city operations up and running 98% of the time	91%	90%	89%

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Information requests completed within 14 days	98%	90%	90%

Customer Service Performance Indicator 10:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Monthly updates to base map information 100% of the time	100%	100%	100%

Customer Service Performance Indicator 11:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Requests for map publications within 14 days of request	95%	90%	90%

Customer Service Performance Indicator 12:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
City Map Book and base layers updated monthly	Completed 100%	Complete 75% of time 25% - delays due to other project work	Continue service and improve response times

Information Systems

Customer Service Performance Indicator 13:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Network / Data Availability 7am-5pm goal 97%	99%	99%	99%

Customer Service Performance Indicator 14:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
No more than 2% scheduled downtime	2%	2%	2%

Customer Service Performance Indicator 15:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
After hours calls 1 hour response time goal 97%	99% 1 hour call-back response	99% 1 hour call-back response	Emergency calls only – 99%

Customer Service Performance Indicator 16:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Installations and upgrade completion time Goal 95%	99% on time	99% on time	99% on time

FY 2009-10 Statistics / Workload Measures

Administration

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Average monthly calls for animal services	233	250	250

Facilities Information Systems

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of routine maintenance requests completed	458	450	450
Number of life safety issues corrected within 24 hours	30	36	30

Geographic Information Services (GIS)

Statistics / Workload Measure	Actual 2007-08	Projected 2009-10	2010-11
Number of Dispatch service calls	24	36	42
Number of GIS application service calls	18	25	30
Updates to Base Map	12	12	12
Number of Maps created	80	100	120
Information requests	96	120	140

Information Systems

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of trouble calls	2800	2,800	2800
Server uptime percentage	99%	99%	99%
Network resources uptime percentage	99%	99%	99%
Percentage of PCs replaced	12%	10%	10%
Percentage of routine work orders completed within 48 hours of date scheduled	93%	95%	95%

Key Issues

Administration

- Implementation of City’s own Animal Care and Regulation Program

Facility Services

- Deferred maintenance and repairs, especially in the event of an HVAC failure
- Fire Control Systems have reached age and functionality limits at City Hall, PD, and Community Center
- HVAC equipment replacement of City Hall, PD, and Community Center due to aging equipment and impending EPA regulations on R-22 Freon usage
- Implementation of the ADA Self Evaluation and Transition Plan

- SMUD rate increase will require implementation of green and energy saving technologies whenever repairs or upgrades are done
- Explore alternatives to water usage in sanitizing exterior of City facilities and grounds
- Explore opportunities to reduce maintenance obligations on under-utilized City facilities

Geographic Information Systems

- Replacement of 5-year old GIS Server which has reached its capacity
- Improve data accuracy and reduce information redundancy between departments for commonly used information
- Expand use of GIS technology for Public Safety missions
- Improve coordination between Utilities, Public Safety, and Community Development for address accuracy, parcel description, land use, and ownership information

Information Systems

- After hours support only available for large scale failures
- Capacity to maintain, repair, or replace vital technology systems
- Current business computer system and several network servers approaching end of life for reliability and functionality
- Pushing rich data and pictures to Police vehicles increasing officer safety and meeting response standards
- Video and voice monitoring for Police vehicles saving office time on reports and court time in addition to safety

Future Key Issues

Administration

- After hours and weekend animal care service for urgent or dangerous situations

Facility Services

- Replacement of HVAC equipment and controls to meet efficiency and air quality goals
- Replacement of Fire Control System
- Continue to ensure ADA compliance throughout all city facilities
- Installation of photovoltaic systems and advanced energy saving technology
- Replacement of City Hall diesel generator due to age and environmental concerns

Geographic Information Systems

- Improve access to all mapped information throughout the organization
- Improve connectivity between various information systems to reduce data redundancy and discrepancies; particularly with PD Dispatch, HTE modules, and GBA work order system

Information Systems

- Replace AS400 IBM business computer systems with fail-over redundancy
- Implement server replacement schedule, required due to age and capability limitations
- Implement VoIP telephony technology to improve usability and decrease expenses
- Replacement of aging cooling system in computer data center
- Replacement of aging UPS (Uninterrupted Power Supply) for data center
- Replace aging, water-based fire suppression system for computer data center

- Implement new technologies for police and fire staff safety to meet response time standards
- Continue to investigate new and innovative ways to streamline our business processes and increase staff productivity

Position Information

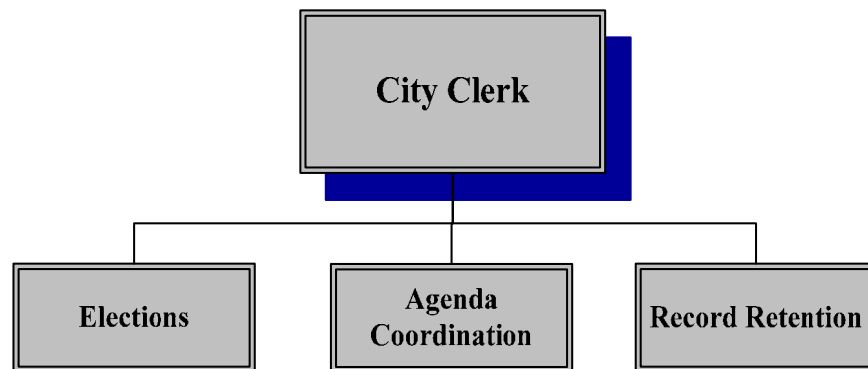
Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Administration					
Asst City Manager/Administrative Services Director	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	1.13	1.13	-	-	-
Animal Control Officer	-	-	-	1.00	1.00
Subtotal	2.13	2.13	1.00	2.00	2.00
Facility Services					
Building Tradesworker I/II	1.00	1.00	-	-	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Subtotal	5.00	5.00	3.00	3.00	3.00
Geographic Information Services					
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Information Systems					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Information Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Information Systems Technician I/II	4.00	4.00	4.00	4.00	4.00
Subtotal	6.00	6.00	6.00	6.00	6.00
Total	14.13	14.13	11.00	12.00	12.00

Major Contracts (over \$25,000)

Janitorial Services	\$35,000
Animal Control Services	\$40,000

New or Replacement Vehicles

Animal Control Vehicle	\$8,800
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City Clerk

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

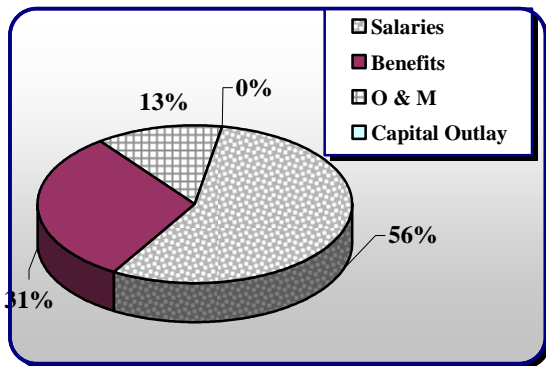
Mission Statement

The City Clerk’s Department is committed to preserving all of the City’s official records, conducting impartial elections, ensuring that City Council meetings take place in an open and public forum, and providing accurate information in a timely manner to the public and city staff and officials. The City Clerk’s Department strives to conduct all professional interactions with honesty, integrity and fairness.

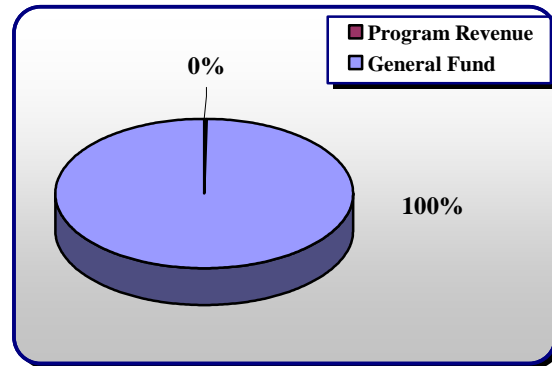
Budget Summary

	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Expenditure					
Salaries	\$281,130	\$275,056	\$268,626	\$272,975	-0.76%
Benefits	\$155,355	\$147,076	\$152,865	\$152,967	4.01%
Operation & Maintenance	\$185,709	\$111,662	\$104,220	\$63,440	-43.19%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$622,195	\$533,794	\$525,711	\$489,382	-8.32%
Funding Source					
Program Revenue	\$993	\$1,250	\$1,000	\$1,200	-4.00%
General Fund	\$621,201	\$532,544	\$524,711	\$488,182	-8.33%
Total	\$622,195	\$533,794	\$525,711	\$489,382	-8.32%
Full-Time Positions	4.00	3.50	3.50	3.50	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Clerk

\$489,382

The City Clerk’s Department oversees the preparation, production and distribution of the City Council meeting agenda and agenda packet. The City Clerk attends all City Council sessions and is responsible for the creation of the official record of those sessions. The City Clerk certifies (by her signature), maintains custody, and controls the storage of all city legislation including ordinances, resolutions, minutes, contracts, and other legal documents pertaining to the operation of city. The City Clerk is responsible for the publication, update and distribution of the Folsom Municipal Code.

The City Clerk’s Department conducts impartial city elections, oversees the ballot measure process, and assists City Council candidates in meeting their legal election obligations before and after elections. The City Clerk manages compliance with State laws and with the Political Reform Act by serving as the local filing officer for all Fair Political Practices Commission, Election and Conflict of Interest filings.

FY 2009 – 10 Impacts

- The City Clerk’s Department will realize savings by efficiencies within the department.

FY 2008-09 Accomplishments

- 2008 General Municipal Election
- 2008 Conflict of Interest Code Update
- Began Phase Two of Records Conversion Program - audit and reclassification of approximately 14,000 files

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process contracts within 24 hours of receipt	95%	95%	100%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to public records requests within legal timelines	95%	95%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Provide research / information to internal customers within 24 hours of request	100%	100%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Distribute hardcopies of agenda and agenda packet at least 72 hours before City Council meeting	100%	100%	100%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Online agenda and agenda packet made available at least 72 hours before City Council meeting	95%	100%	100%

FY 2009-10 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Contracts processed	318	300	325
Claims processed	48	40	45
Staff reports processed	411	350	375
Agenda packets published	24	23	24

Key Issues

- Update Records Retention Guidelines
- Continue Phase Two of Records Conversion Program - audit and reclassification of approximately 14,000 files

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	0.50	0.50	0.50
Total	4.00	4.00	3.50	3.50	3.50

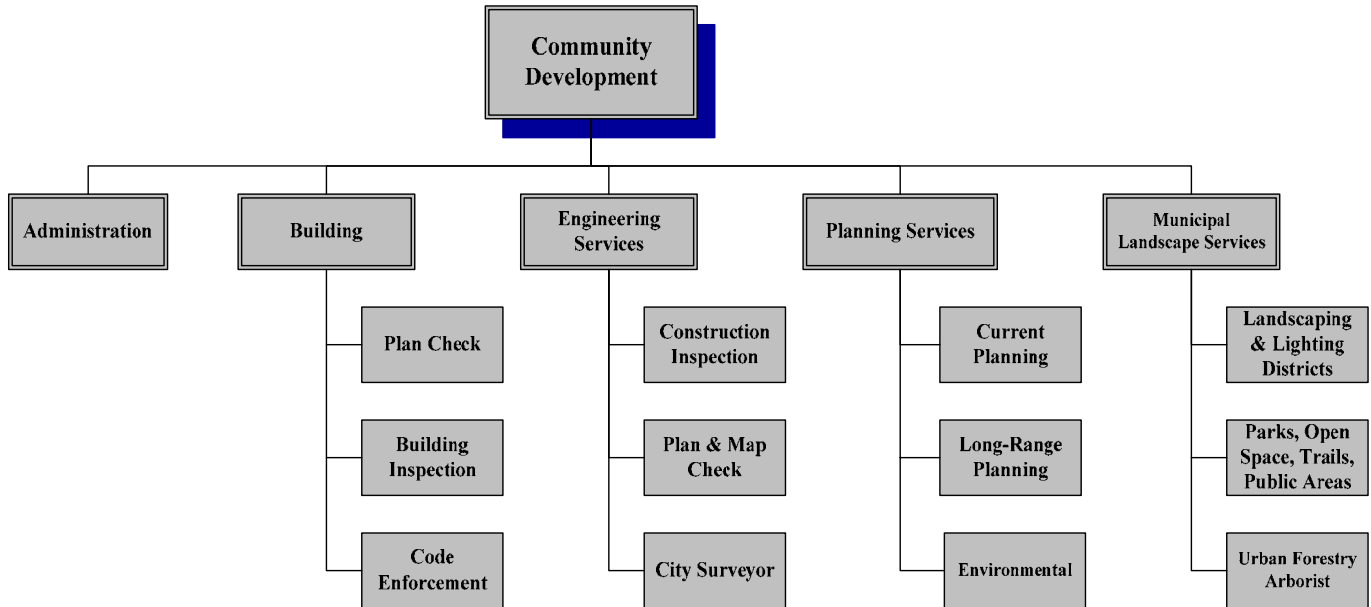
Major Contracts (over \$25,000)

None

New or Replacement Vehicles

None





Community Development

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

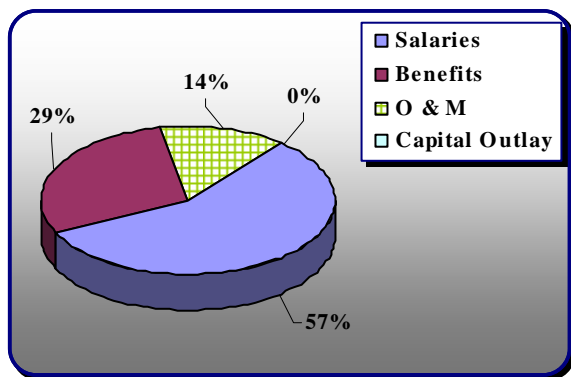
Mission Statement

To provide a progressive, responsive, clear and timely development process that focuses on the public interest and results in a balanced, sustainable community.

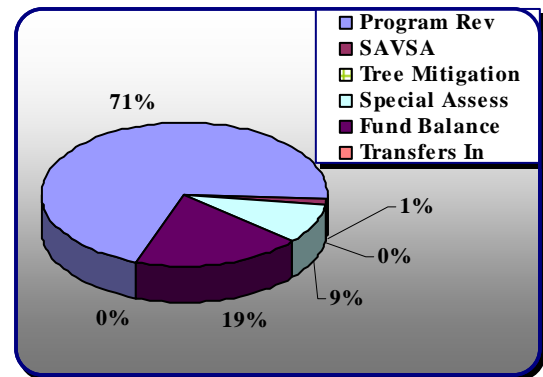
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$3,376,327	\$2,815,741	\$2,784,380	\$2,380,660	-15.45%
Benefits	\$1,678,421	\$1,390,468	\$1,427,423	\$1,224,021	-11.97%
Operation & Maintenance	\$1,074,720	\$677,857	\$502,842	\$594,698	-12.27%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$1,250,701	\$329,038	\$329,038	\$0	-100.00%
Total	\$7,380,169	\$5,213,104	\$5,043,684	\$4,199,379	-19.45%
Community Development	\$7,083,665	\$4,829,904	\$4,708,461	\$3,816,699	-26.5%
Landscaping & Lighting Admin	\$296,504	\$383,200	\$335,223	\$382,680	-0.1%
Total	\$7,380,169	\$5,213,104	\$5,043,684	\$4,199,379	-24.1%
Funding Source					
Program Revenue	\$3,786,045	\$4,293,815	\$2,342,298	\$2,956,475	-31.15%
SAVSA	\$61,475	\$60,845	\$60,845	\$60,000	-1.39%
Tree Mitigation	\$171,205	\$140,959	\$140,959	\$0	-100.00%
Special Assessments	\$296,962	\$383,200	\$383,200	\$382,680	-0.14%
General Fund	\$3,064,941	334,285	735,002	800,224	139.38%
Transfers From Other Funds	\$0	\$0	\$0	\$0	0.00%
Total	\$7,380,627	\$5,213,104	\$3,662,304	\$4,199,379	-19.45%
Full-Time Positions	47.00	32.00	32.00	25.00	-21.88%
Part-Time Positions	0.50	2.00	2.00	2.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Community Development

\$3,816,699

The Community Development Department actively participates in development-related projects and issues. The department includes four divisions: Planning, Engineering, Building and Safety, and Landscaping and Lighting.

Administration Division

Administration for the Community Development Department is conducted by the Community Development Director who provides support to the City Manager, City Council, Planning Commission, Historic District Commission and other City departments. Functions of the administration include preparation of the annual departmental budget, coordination of department divisions, monitoring departmental communications to the City Council and other commissions, conducting intergovernmental relations, liaison to the development and business community, project management of the Folsom Sphere of Influence annexation, overseeing strategic comprehensive planning, and administering special projects.

Planning Division

The Planning Division encompasses a variety of roles that are often grouped under the headings of current (i.e., new development and Historic preservation and revitalization) and long range (future development) planning. Current planning activities deal with applications for specific development entitlements, while the long-range planning focuses on the City's General Plan and other policy-related matters. In practice, the two planning areas are intertwined so that recommendations and interpretations of codes are guided by adopted policy, including appropriate Federal and State regulations. Besides implementing the City's General Plan and Zoning Code, the Planning Division is responsible for City compliance with the California Environmental Quality Act(CEQA), as well the State Subdivision Map Act and State Planning Law.

Engineering Division

The Engineering Division is responsible for the review and approval of public and private improvement plans for private development in the City. The Engineering Division is also responsible for processing and approving all final/parcel maps, lot line adjustments and certificates of compliance, as well as issuing all grading, encroachment and transportation permits. The Engineering Division works directly with the Construction Inspection Division to assure that all public and private improvements are constructed in accordance with the approved improvement plans. The Engineering Division assists the Redevelopment Agency with construction management and construction inspection of improvement projects in the Historic District. The Engineering Division is also responsible for the administration and enforcement of the City of Folsom's Floodplain Ordinance.

Building and Safety Division

The Building and Safety Division is comprised of Front Counter, Plan Review, Field Inspection, and Code Enforcement. The Front Counter is responsible for plan submittal management, collecting appropriate fees, issuing permits and the education of the public in our processes. Plan Review is responsible for the review of submitted plans and documents for code compliance. Field inspection performs inspections to

insure conformity with approved plans and City and State codes and regulations. Code Enforcement is charged with the enforcement of the Folsom Municipal Codes.

Municipal Landscape Services Division (formerly Landscaping and Lighting) \$382,680

In April 2009 this division was renamed and reorganized to include all City parks and sports fields, along with all City trails and open space areas. The division is now tasked with increased responsibilities for irrigation and water conservation maintenance and long-term future care of the City's tree and urban forestry resources. This division will also oversee tree-related grant implementation and the City's arborist functions. Revenue for this division is approximately \$4.8 million.

The Municipal Landscape Services Division will continue to manage the budgets and related contracts within the City's Landscaping and Lighting districts (currently 25 Districts) and three of the City's Community Facilities Districts. The City's Municipal Landscape Services Division manages and maintains public landscaping, streetlights, irrigation systems, water features, walls, fences, 16 mini-parks, and public art within the districts. The Municipal Landscape Services Division is responsible for yearly reporting documents and public hearings and relevant compliance requirements associated with backflow testing and water conservation audits. The Municipal Landscape Services Division also manages and works with the L&L District Advisory Committee, of which there is a representative for each District.

FY 2009 – 10 Impacts

- The City would no longer offer free tree classes and consultations as a result of the proposed elimination of the *arborist* position. The *code enforcement* program would focus on health and safety concerns with the elimination of a code enforcement officer. **Annual savings: \$500,000**

FY 2008 – 09 Accomplishments

Planning and Engineering

- Processed more than \$680,000 of the nearly \$800,000 in performance deposits refunds to more than 100 developers and residents that had accumulated over the last several years
- Hired Consultant to Prepare Update to City Standard Construction Specifications and Design Standards
- Implemented new procedures and requirements for annual encroachment permits issued to public utilities and other local utility providers
- Implemented Hillside Design Guidelines/Standards for New Residential Custom Home Grading/Construction
- Participated, in conjunction with Caltrans, the U.S. Highway 50 Corridor System Management Plan (CSMP)
- Processed eight final/parcel maps
- Processed four lot line adjustment/parcel mergers
- Worked with financial institutions on nine different subdivisions which had been abandoned and/or foreclosed upon to coordinate either long-term maintenance of the subdivision improvements and/or completion of the required subdivision improvements
- Issued 25 Residential, Commercial, Industrial and Office Development Grading Permits
- Issued 195 Encroachment Permits

- Issued 450 Transportation Permits
- 42 Entitlement Requests
- 120 “over-the-counter” Planning Permits
- 80 Special Event Permits
- Numonyx Under Construction – 100,000 s.f. high-tech headquarters
- Cal-ISO Under Construction – 278,000 s.f. headquarters
- Kaiser Ambulatory Center construction completed
- Architectural Reviews handled at Staff level by ordinance adoption to streamline development review process
- Project Management scheduling for Numonyx, Cal-ISO, and Silverado Systems
- Awarded two tree planting grants totaling \$247,400
- SOI Specific Plan and EIR/EIS completed to 80% completion
- Submitted SOI 404 Permit Applications
- Staff support to SGG SOI Public Facilities Financing Plan, Municipal Services Report and 2x2 City/County tax-sharing negotiations
- Instituted time management accounting
- Monitored Sacramento County activities (Quarry coordination of traffic impacts, Teichert EIR, Glenborough/Easton Place, SOI Tax Sharing, Mather)
- Palladio – administered extension (1 year) of fee freeze and three-year development agreement extension to enable project financing
- Reviewed 5 Notice of Preparations or EIRs from other jurisdictions
- Participated in SACOG’s Regional Planning Partnership
- Greater Folsom Transportation Management Association
- Staffed the Folsom-El Dorado County JPA
- Attended Sacramento Valley Public Agency Council meetings
- Coordinated Input for the Greenhouse Gas Regional Inventory
- Processed two development agreement extensions and new development agreements
- Boarding House Definition Adopted
- Sale of Car Ordinance Adopted
- Second Unit Ordinance Adopted
- Eliminated Architectural Review Commission
- Added 14 nominations to Cultural Resources List

Building, Plan Check and Code Enforcement

- Performed 1560 plan reviews and 6143 “stops” for inspections (7/08-3/09)
- Total of 1733 building permits issued at a valuation of \$126,426,438 (7/08-3/09) compared to 1695 permits at \$89,773,689 for same period last year
- Completed five fee deferrals for new construction projects
- Using project management methodology and teaming with developers, successfully met opening dates of target projects: Waste Management TI, Endwave TI, Mercury Insurance TI
- Open and successfully resolved 3000 code enforcement cases
- Continued to document all graffiti complaints within 24 hours and abated cases in 48 hours
- Proactively monitored foreclosed properties to limit distressed properties and prepare for resale inquiries

- Converted temporary building counter technician to permanent status to ensure customer service in the future
- Integrated in-house training for technical, legal and procedural process into staff meetings
- Coordinated procedures and training of counter, plan check, inspection and code enforcement staff to more effectively provide customer service
- Assist in CAPS training program as a code enforcement outreach

Municipal Landscape Services (Landscaping and Lighting)

- Successfully executed and managed contracts to complete scheduled improvements, repairs, water conservation projects, engineers reports and testing requirements for all L&L Districts
- Completed approximately 90% of M&I (Maintenance and Improvement) projects identified in M&I Plan
- Successfully implemented specific irrigation and landscaping projects to improve water efficiency, water use, and minimize runoff
- Completed inventory and mapping of all water meters, backflows and irrigation controllers
- Centralized over 60 (of the 150) Irrigation Controllers in the L&Ls (with the result of reducing water use by 30%)
- Continued L&L Monthly Newsletter for distribution to Advisory Committee and Public
- Successfully received and implemented a Proposition 50 water grant from the Department of Water Resources for irrigation retrofit and turf replacement on Oak Avenue Parkway
- Successfully reorganized and consolidated all maintenance of public parks and lands and tree care into one division
- Updated Maintenance Specifications
- Created individual maps of all L&L Districts

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Review new project entitlement submittals and determine completeness within 15 working days	50%	80%	90%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process applications requiring Planning Commission level approvals within 3 months from the time of the determination of completeness	75%	75%	90%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process applications requiring Historic District Commission level approvals within 3 months from the time of the determination of completeness	75%	75%	90%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Prepare Microsoft "Project" for the management of complex or high profile projects	10%	15%	20%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Update the website map of proposed projects on a bi-weekly basis	50%	85%	100%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Complete Engineering Division review of all building permit applications within current established turnaround times	35%	90%	95%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Complete Engineering Division review of public and private improvement plans for all development projects within current established turnaround times	50%	90%	95%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process all final/parcel maps, lot line adjustments and certificates of compliance within 3 months from the date of a complete submittal	25%	95%	95%

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Update and expand existing and/or create new building and engineering related customer handouts to incorporate new grading and retaining wall plan requirements	10%	80%	95%

Customer Service Performance Indicator 10:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Update the City’s website to include all updated, revised or new engineering and building related customer handouts	20%	60%	95%

FY 2009-10 Statistics / Workload Measures

Building and Safety

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Maintain established plan review turn-around time	95%	98%	98%
Initial response time Code Enforcement Complaints	24 hours	24 hours	24 hours
Field inspection requests	24 hours	24 hours	24 hours
Maintain express permitting established turn-around time	98%	98%	98%
Develop new handouts, provide education of processes and enhance partnerships at front counter	20%	50%	90%

Engineering

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Grading permits issued	22	8	6
Encroachment Permits Issued	209	120	100
Transportation Permits Issued	791	300	300
Final/Parcel Maps Processed	18	9	7
Lot Line Adjustments (Engineering Review)	4	4	4
Improvement Plans Reviewed/Approved	54	25	20
Construction inspections performed for permits (Assume minimum two per permit)	462	500	400

Municipal Landscape Services (Landscaping and Lighting)

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of newsletters for L&L Advisory Committee and uploaded to City Web site	Produced 10 Newsletters	Produce 10s monthly Newsletters	10 Newsletters
Number of candidate water conservation projects identified in the L&L districts	2	2	2
Number of public outreach plans prepared and successfully approved for required future increases	2	2	2
Number of significant tree care issues (removals or major pruning) addressed in the L&Ls	10	15	15
Number of L&L inquiries handled from City Assist	10	12	12
Completion of City Street Tree Inventory	N/A	N/A	1
Tree Permits	62	50	50

Planning

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Architectural Review Applications	47	40	30
Sign Permit	147	100	100
Historic District (HDC) Entitlements*	19	12	15
Lot line adjustment applications	6	2	2
Planning PC/CC Entitlements*	35	30	30
Special Event Permits	80	80	80
Temporary Sign Permits	75	80	75
Temporary Use Permits	4	5	3

*Includes multiple entitlement requests consolidated into one application.

Key Issues

Planning and Engineering

- Comprehensive City Standard Construction Specifications and Design Standards Update
- Comprehensive Update to Building/Engineering Related Handouts to Improve Customer Service
- Hillside Grading Ordinance/Guidelines Being Implemented in Hillside Areas
- Providing Construction Inspection Services to Utilities/Public Works/Parks & Recreation Departments
- Establishing Engineering Guidelines/Procedures for Americans with Disabilities Act Requirements for Building Permit Applications
- Annexation South of Highway 50
- Interdepartmental development review project management
- Completion of Housing Element
- Begin construction of Granite House

Building Inspection, Plan Check & Code Enforcement

- Expanding Project Management by working with the design and construction teams of building projects from predesign through occupancy of buildings
- Continue to streamline permitting and review of large projects with predesign meetings
- Continue proactive approach by coordinating with Palladio developers to stage down construction to current level
- Expand the Code Enforcement role to assist Finance with delinquent business licenses and water shut off properties
- Manage the number of foreclosed/distressed properties through the Code Enforcement and Building Permitting process
- Maintaining an Express Permitting Program with narrowed capacity
- Streamline records management process for archiving and retrieval

Municipal Landscape Services (formerly Landscaping and Lighting)

- Prepared new/updated lifecycle cost projections for all district by July 7, 2009
- Continue integrating M&I Plan into landscape maintenance functions and/or new contracts
- Continue inventory of L&L assets: walls, fences, sidewalks, trees, artwork, signage, etc.
- Continued new Centralizations of Irrigation controllers
- Continue implementing water conservation projects where needed
- Identify next group of districts requiring assessment increases; create work plan and work with Advisory Committee
- Implement two key tree-related grants – Citywide tree inventory and tree planting on East Bidwell
- Organize/coordinate new team due to increased and different duties in the L&Ls and parks

Future Key Issues**Planning and Engineering**

- Complete floodplain mapping for Humbug/Willow Creek, Alder Creek and Hinkle Creek
- Implement Housing Element Programs (i.e., alternative housing strategies, and inclusionary ordinance, mixed used general plan designation, mixed use overlay zone, etc.)
- Begin General Plan/Update Visioning
- Publish EIR/EIS for Annexation Project
- Submit application to LAFCo for Annexation of SOI
- Coordinate Regional Transit Study (annexation area)
- Coordinate with Redevelopment Department the Sutter Street Streetscape and Development Standards
- Submit Final Housing Element to State HCD for certification and City Council adoption
- Coordinate Corp Yard Master Plan with Redevelopment
- Process Hidden Lake / Larkspur Hotel Projects
- Completion of update to the City's Standard Construction Standards and Design Standards

Building, Plan Check, and Code Enforcement

- Utilize project management program to meet opening dates of future projects: Palladio Cinema 12/09, Numonyx 3/10, CA ISO 4/11
- Expand express permitting program with current staff levels
- Minimize expired permits using hands on customer service approach
- Reduce expenses by using technology to store and retrieve records management
- Expand training and further refine data collection and reporting of Building Division activity

Municipal Landscape Services (Landscaping and Lighting)

- Map all L&L assets and features on citywide map
- Integrate new landscape team with new and different duties
- Fulfill grant obligations for Oak Avenue water conservation project
- Identify new water conservation opportunities
- Fulfill tree grant obligations – inventory and tree planting

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Administration					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Assistant Director	1.00	-	-	-	-
Administrative Assistant	2.00	2.00	1.00	1.25	1.25
Management Analyst	1.00	1.00	1.00	-	-
Subtotal	5.00	4.00	3.00	2.25	2.25
Building					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Building Inspector I/II	9.00	10.00	5.50	4.00	4.00
Building Inspector Supervisor	1.00	1.00	-	-	-
Building Plans Coordinator	1.00	1.00	1.00	-	-
Building Technician I/II	2.00	2.00	2.00	2.00	2.00
Building/Plan Checker	2.00	3.00	3.00	3.00	3.00
Building/Plan Checker - Limited Term	0.25	-	-	-	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Subtotal	19.25	21.00	15.50	13.00	13.00
Code Enforcement **					
Code Enforcement Officer I/II - Limited Term	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	3.00	3.00	3.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Engineering					
Associate Civil Engineer	1.00	0.50	0.50	0.50	0.50
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Construction Inspection Supervisor	1.00	1.00	-	-	-
Construction Inspector I/II	3.00	3.00	2.00	2.00	2.00
Engineering Manager	-	1.00	1.00	1.00	1.00
Engineering Technician I/II	-	-	-	-	-
Principal Civil Engineer	1.00	-	-	-	-
Senior Construction Inspector	1.00	1.00	-	-	-
Senior Engineering Tech	1.00	1.00	-	-	-
Subtotal	9.00	8.50	4.50	4.50	4.50
Lighting & Landscaping					
Administrative Assistant	-	-	0.50	-	-
Building Inspector I/II	-	-	0.50	-	-
Construction Inspector I/II	1.00	1.00	1.00	-	-
Lighting & Landscape District Manager	1.00	1.00	1.00	-	-
Subtotal	2.00	2.00	3.00	0.00	0.00
Municipal Landscaping *					
Administrative assistant	0.00	0.00	0.00	0.25	0.25
Arborist - Limited Term	0.00	0.00	0.00	1.00	1.00
Maintenance Specialist	0.00	0.00	0.00	3.00	3.00
Maintenance Supervisor	0.00	0.00	0.00	1.00	1.00
Maintenance Worker I / II	0.00	0.00	0.00	1.00	1.00
Landscaping Manager	0.00	0.00	0.00	1.00	1.00
Subtotal	0.00	0.00	0.00	7.25	7.25
Planning					
Arborist	1.00	1.00	1.00	-	-
Planner I (Assistant)/Planner II (Associate)	4.00	3.00	1.00	-	-
Planning Manager	-	1.00	1.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	-	-	-	-
Senior Planner	1.00	3.00	1.00	1.00	1.00
Subtotal	8.00	9.00	5.00	3.00	3.00
Total	46.25	47.50	34.00	33.00	33.00

* Effective with FY 2009-10 Municipal Landscaping is combined with Lighting and Landscaping.

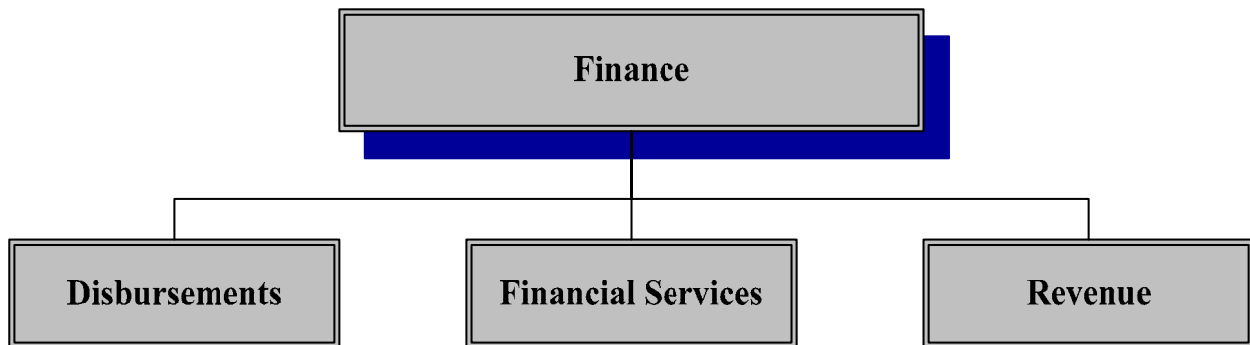
** Effective with FY 2008-09 Code Enforcement is funded by the General Fund.

Major Contracts (over \$25,000)

General	
Master Services Agreement Surveying	\$40,000
Mather Over Flight Legal	\$120,000
Fee Funds	
Specialized Engineering for Standards & Specs	\$69,000
Tree Planting & Replacement – Match for Tree Grants	\$90,000
Direct Developer Funded	
Plan Check Services	\$100,000
Dedicated General Plan Funded	
Visioning General Plan Update	\$500,000
Landscaping & Lighting Assessment Funded	
Streetlight repair and services	\$60,000
Paint and repair walls and fences	\$75,000
Repair and/or remove streetlights in emergency situations	\$30,000
Landscape Maintenance Services	\$1,941,000
Park Maintenance Services	\$366,000
Trail/Dog Waste Stations	\$23,830
Parks and Sports Field Maintenance Services	\$289,900

New or Replacement Vehicles

None



Finance

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

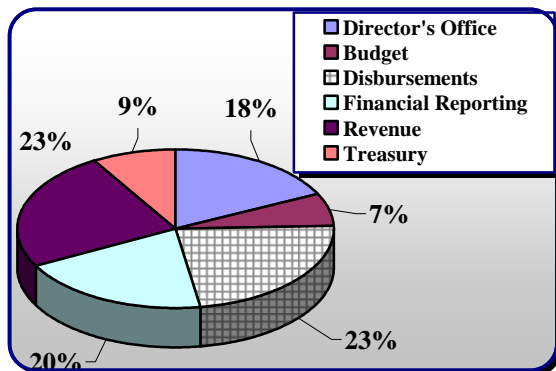
Mission Statement

To maintain the City’s high standard of financial excellence by providing the Residents, City Council, City Manager, and City Departments with professional customer service through collection and disbursement of funds, financial reporting, and management of assets.

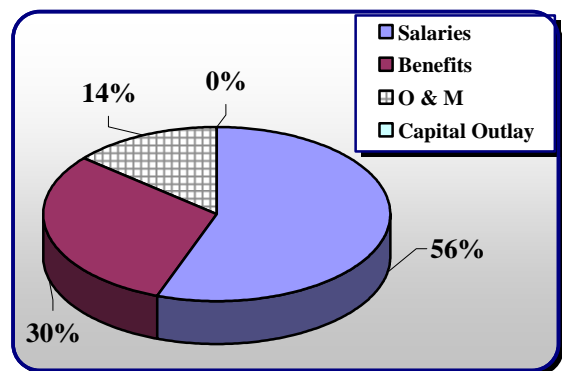
Budget Summary

	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	<u>Change From</u>
<u>Expenditure</u>	<u>FY 2007-08</u>	<u>FY 2008-09</u>	<u>FY 2008-09</u>	<u>FY 2009-10</u>	<u>08-09 Budget</u>
Salaries	\$1,347,185	\$1,497,539	\$1,373,831	\$1,347,835	-10.00%
Benefits	\$695,078	\$755,050	\$732,441	\$736,284	-2.49%
Operation & Maintenance	\$506,872	\$390,400	\$344,455	\$336,111	-13.91%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$2,549,134	\$2,642,989	\$2,450,727	\$2,420,230	-8.43%
Director's Office	\$388,954	\$405,503	\$418,340	\$427,726	5.48%
Budget	\$210,637	\$171,378	\$152,175	\$164,665	-3.92%
Disbursement	\$525,344	\$508,794	\$501,780	\$556,364	9.35%
Financial Reporting	\$613,567	\$733,051	\$578,836	\$481,095	-34.37%
Revenue	\$592,072	\$603,707	\$589,961	\$582,224	-3.56%
Treasury	\$218,561	\$220,556	\$209,635	\$208,156	-5.62%
Total	\$2,549,134	\$2,642,989	\$2,450,727	\$2,420,230	-8.43%
Funding Source					
Redevelopment	\$109,914	\$110,828	\$110,828	\$40,000	-63.91%
Utilities	\$146,155	\$139,348	\$139,348	\$489,858	251.54%
General Fund	\$2,293,065	\$2,392,813	\$2,200,551	\$1,890,372	-21.00%
Total	\$2,549,134	\$2,642,989	\$2,450,727	\$2,420,230	-8.43%
Full-Time Positions	22.00	20.00	20.00	19.00	-5.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

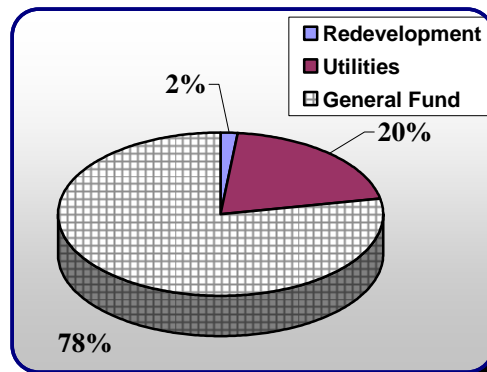
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Director’s Office **\$427,726**

The Director’s Office is the primary advisor to the City Manager, City Council, and Departments in the areas of financial planning, investments, debt management, financial reporting, accounts payable, payroll, accounts receivable, business licenses, and service billing. It is also responsible for preparing the operating budget, five-year revenue and expenditure projections, and capital improvement plan (CIP). This division also provides leadership in the development and implementation of city-wide financial policies. This division serves as the Office of the Treasurer as required by the State Government Code and the Folsom Municipal Code.

Budget and Evaluation **\$164,665**

This division is responsible for preparing the operating budget, five-year revenue and expenditure projections, and the capital improvement plan. It is also responsible for operational and organizational studies as identified by the City Manager, City Council, and department staff, as well as coordinating citizen surveys and evaluating departmental achievement of the City’s strategic plan.

Disbursements **\$556,364**

This division processes the City’s payroll and accounts payable payments in an accurate and timely manner, and prepares and maintains accurate financial records of all disbursement transactions.

Financial Analysis and Reporting **\$481,095**

The Financial Analysis and Reporting Division prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds, and fixed assets. The division also reports the financial data of the City according to Generally Accepted Accounting Principals (GAAP) and the Pronouncements of the Governmental Accounting Standards Board in a timely manner.

Revenue **\$582,224**

The Revenue Division collects and records all City revenues including service payments, business licenses, sales taxes, property taxes, franchise fees, Folsom Tourism Business Improvement District (FTBID) payments, and transient occupancy taxes. It also processes all City accounts receivables. The division also provides customer service to the City's service customers, including billing, new account set-ups, and account inquiries. Collection procedures for delinquent accounts receivable are initiated through this division.

Treasury **\$208,156**

The Treasury division is responsible for cash, investment portfolio, debt, and special assessment district management. This division also manages the City's banking and other financial services relationships. The cash management program is responsible for ensuring the timely deposit, investment and disbursement of funds. Portfolio management includes investing the City's funds in compliance with the City's Investment Policy. Debt management includes the issuance and ongoing administration of the City's debt instruments, and the debt instruments of the special assessment districts.

FY 2009 – 10 Impacts

- The Finance Department will reorganize the Financial Analysis & Reporting, Budget and Evaluation and Treasury Departments.

FY 2008 – 09 Accomplishments**Director's Office**

- Evaluated economic impacts of development South of Highway 50
- Began implementation of technologies to maximize records retention and archive of necessary data and reports

Budget and Evaluation

- Received Government Finance Officer's Association (GFOA) of the U.S. and Canada and the California Society of Municipal Finance Officer's Association (CSMFO) Distinguished Budget Award for Budget Document for the sixth consecutive year

Disbursements

- Continued to improve and implement new reporting technologies resulting in time and materials savings. Specifically implemented a Procurement Card database which allows electronic download, coding and approval of purchasing card transactions and eliminating tedious and time consuming manual processes' and resulting in electronic history of purchases made. Additionally, implemented online direct deposit payment advices for employees thereby accomplishing substantial time and materials savings.
- Automated retirement benefits to improve efficiencies in reporting and processing
- Assisted with completion of labor negotiations for multiple bargaining units and memorandums of understanding

Financial Analysis and Reporting

- Received Certificates of Excellence in financial reporting for the City's CAFR from GFOA and CSMFO
- Began reorganization of the division to combine with Budget and Treasury
- Reorganized the Fund structure to move some Funds into the General Fund

Revenue

- Implemented Accounts Receivable bank drafting process
- Implemented Accounts Receivable penalties
- Initiated a full work order program in H T E
- Initiated the start of the Water Meter Implementation Plan
- Initiated the start of the Fixed Network Water Meter Reading Project
- Implemented e-bills (electronic bill notification)
- Implemented monthly auto billing of Retiree Accounts Receivable
- Implemented a Retiree delinquency program in Accounts Receivable
- Implemented Budget Billing (water metered accounts only – the customer pays the 12-month averaged bill each month)
- Implemented a property lien process for delinquent service billing accounts
- Implemented a Department-wide safety program and monthly meetings
- Expanded field investigation program has audited 50% of the City

Treasury

- Issued a refunding of a special district in order to reduce debt repayment
- Began reorganization of the division to combine with Budget and Financial Analysis and Reporting

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Return calls for Customer Billing Inquiries	98% within 1 Business Day	98% within 1 Business Day	98% within 1 Business Day

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Return calls for Business License Customer Inquiries	98% within 1 Business Day	98% within 1 Business Day	98% within 1 Business Day

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Complete month-end close to provide City up-to-date financial information	95% within seven business days of end of month	98% within seven business days of end of month	100% within seven business days of end of month

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process departmental Budget Adjustments within three business days	96%	98%	98%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to departmental inquiries	Contact departments within one business day, provide details within three business days 90% of the time	Contact departments within one business day, provide details within three business days 95% of the time	Contact departments within one business day, provide details within three business days 95% of the time

FY 2009-10 Statistics / Workload Measures**Budget & Evaluation**

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Budget adjustments processed	180	120	180

Disbursements

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
AP – Number of Payments Issued	13,526	13,600	14,500
AP – 1099's Issued	325	350	350
AP – Transaction Lines Processed	36,458	36,600	32,500
PR – Personnel Action Forms Processed	2,256	2,200	1,050
PR – W-2's Issued	783	750	940
PR – Employee Payments Issued	17,794	17,600	18,320

Revenue

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Billing – Managed Accounts per Month	22,482	22,916	23,106
Billing – Managed Delinquent Accounts per Month	628	386	400
Billing – Discontinuation of Service per Month	127	98	115
Customer Service – Billing Phone Call per Month	851	830	700
Customer Service – Webmails per Month	221	717	1000
Business Licenses – New Licenses per Month	47	92	90
Business Licenses – Annual Renewals	3930	4200	4300

Treasury

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of Bond Refundings & Issuances	1	1	4

Key Issues

Director's Office

- Continue to monitor possible State actions and its potential effects on the City's financial health
- Evaluate purchasing processes and procedures city-wide for cost savings
- Continue to evaluate impacts of development south of Highway 50

Budget and Evaluation

- Submit final FY 2009-10 budget document to GFOA and CSMFO as a Distinguished Budget Document
- Continue to analyze budget closely as economy continues to struggle

Disbursements

- Implement automated credit card upload process of all transactions for increased efficiency and accuracy
- Design and begin implementation of a travel monitoring system
- Evaluate and enhance CalPERS retirement posting process for increased accuracy and efficiency

Financial Analysis and Reporting

- Assist in evaluation of City benefits and risk management programs
- Complete CAFR by October 31, 2009

Revenue

- Initiation of an Accounts Receivable delinquency program
- Implementation of the Water Meter Implementation Plan – uploading 13,000 additional water meters into the H T E database, and billing by this consumption for each water customer
- Increased customer service during the water meter roll out
- Increased database entry corresponding with the additional water meters
- Initiate a data integrity program
- Initiate the complete implementation of the Fixed Network Water Meter Reading Project
- Support of a Regional Sanitation audit on City billing processes

Treasury

- Finalize Cash and Investment Management program
- Continue maximizing City investment earnings and monitoring cash flow as economy struggles

Position Information

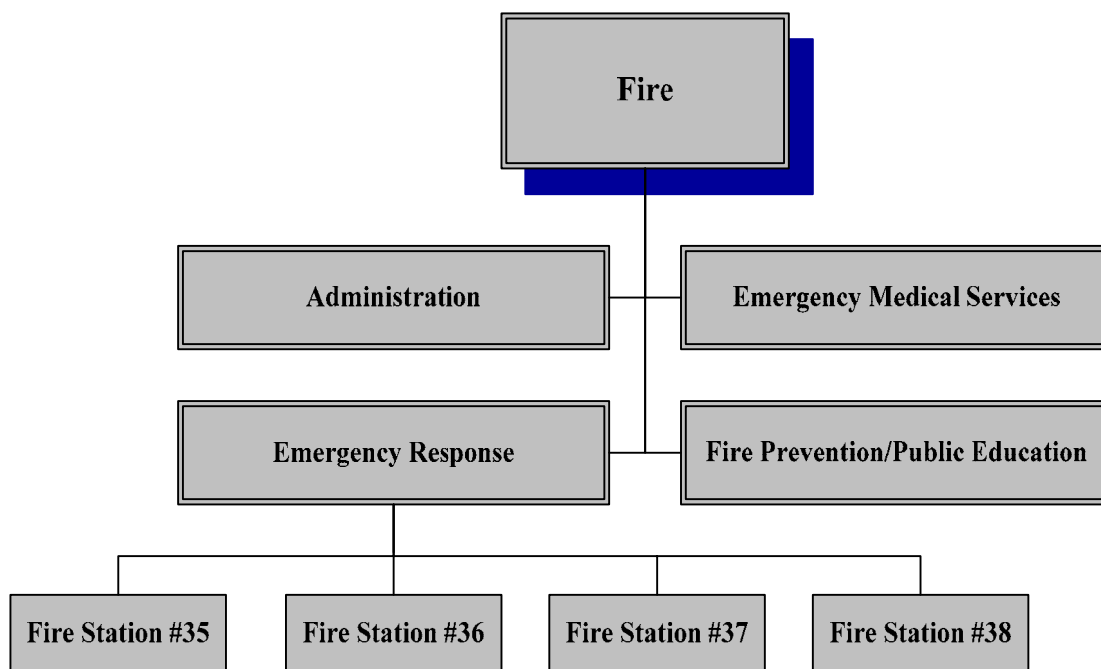
Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Finance Administration					
Asst City Manager/Chief Financial Officer	1.00	1.00	-	-	-
Finance Director / Chief Financial Officer	-	-	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	2.00	2.00	2.00
Budget & Evaluation					
Budget & Evaluation Manager	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	-	-	-
Subtotal	2.00	2.00	1.00	1.00	1.00
Disbursements					
Disbursements Specialist	2.00	2.00	2.00	2.00	2.00
Disbursements Technician	1.00	1.00	1.00	2.00	2.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Subtotal	4.00	4.00	4.00	5.00	5.00
Financial Analysis & Reporting					
Accounting Technician I/II	1.00	1.00	1.00	-	-
Financial Analysis & Reporting Manager	1.00	1.00	1.00	-	-
Financial Analyst I/II	3.00	3.00	3.00	3.00	3.00
Subtotal	5.00	5.00	5.00	3.00	3.00
Revenue					
Revenue Technician I/II	4.00	4.00	4.00	4.00	4.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Senior Revenue Technician	1.00	2.00	2.00	2.00	2.00
Subtotal	6.00	7.00	7.00	7.00	7.00
Treasury					
Financial Analyst I/II	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Total	21.00	22.00	20.00	19.00	19.00

Major Contracts (over \$25,000)

Financial Advisory Services	\$25,000
HDL Recovery	\$42,000
Annual Financial Auditing Services	\$70,000
County Administration Fees	\$225,000
SOI – South of Hwy 50	\$249,500
Lock Box Service	\$72,000
Print and Postage – Statements	\$120,000

New or Replacement Vehicles

None



Fire

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

Mission Statement for the Department: Working Together to Provide Superior Services in a Safe, Thorough and Efficient Manner.

Department Priorities

Mission * Members * Community

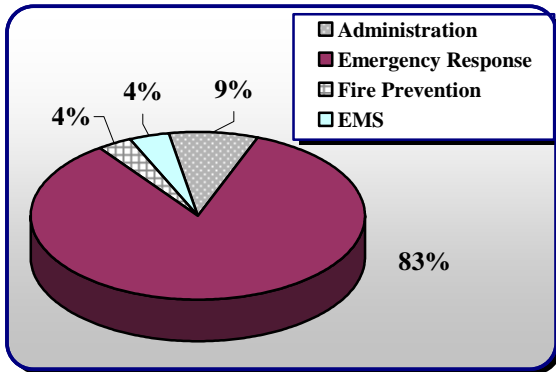
Department Standing Orders

- ❖ Make **service** our highest priority.
- ❖ Come to their aid **quickly** and **perform skillfully**.
- ❖ Be **professional** and always **act with integrity**.
- ❖ Treat all with **dignity**.
- ❖ Be **safe** in your **attitude** and **actions**.
- ❖ **Take care of each other**.

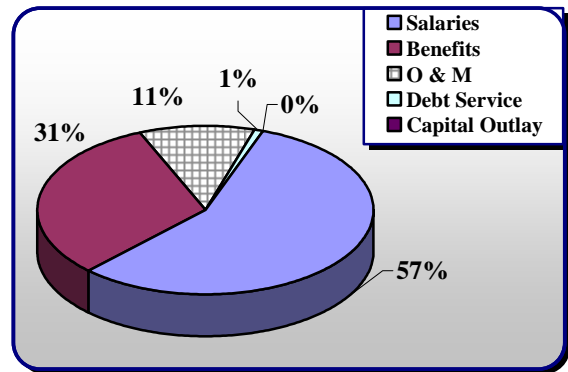
Budget Summary

	Actual	Budget	Projected	Proposed	Change From
	FY 2007-08	FY 2008-09	FY 2008-09	FY 2009-10	08-09 Budget
Expenditure					
Salaries	\$9,818,472	\$9,345,520	\$10,035,237	\$8,170,488	-12.57%
Benefits	\$4,357,497	\$4,498,122	\$4,835,285	\$4,496,299	-0.04%
Operation & Maintenance	\$1,620,398	\$1,784,222	\$1,856,719	\$1,605,398	-10.02%
Debt Service	\$81,602	\$129,386	\$195,845	\$132,000	
Capital Outlay	\$162,504	\$230,000	\$0	\$0	-100.00%
Total	\$16,040,473	\$15,987,250	\$16,923,087	\$14,404,185	-9.90%
Administration	\$1,358,820	\$1,267,172	\$1,303,979	\$1,245,110	-1.74%
Emergency Response	\$13,639,093	\$13,335,133	\$14,655,621	\$12,103,124	-9.24%
Fire Prevention	\$504,111	\$510,749	\$504,761	\$507,755	-0.59%
Emergency Medical Service	\$538,448	\$874,196	\$458,726	\$548,196	-37.29%
Total	\$16,040,473	\$15,987,250	\$16,923,087	\$14,404,185	-9.90%
Funding Source					
Program Revenue	\$2,196,765	\$2,221,750	\$2,024,963	\$2,175,219	-2.09%
Fire Capital	\$0	\$0	\$0	\$26,000	0.00%
General Fund	\$13,843,708	\$13,765,500	\$14,898,124	\$12,202,966	-11.35%
Total	\$16,040,473	\$15,987,250	\$16,923,087	\$14,404,185	-9.90%
Full-Time Positions	83.00	78.00	78.00	78.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

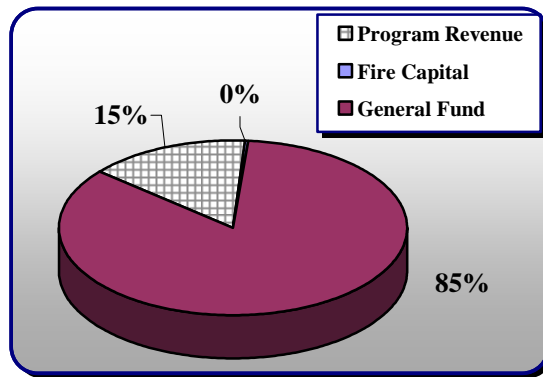
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$1,245,110

The Fire Administration includes all staff functions that manage the day-to-day operations of the Department. Administration manages the financial, personnel, facilities, apparatus and equipment, and policies and procedural activities that support the mission areas of the organization, which include: Prevention, Fire Suppression, Emergency Medical Services, Rescue and Hazardous Materials Response.

Emergency Response

\$12,103,124

Description of Program, Services, and Responsibilities: Personnel are divided into three platoons (shifts) that work a 56-hour workweek, 48/96 shift schedule to provide a constant emergency response capability. These shifts staff each of the City's four fire stations. There are approximately 20 personnel on each shift,

including supervising officers (Battalion Chiefs). These personnel staff four engine companies, two paramedic ambulances, one ladder truck, and one command vehicle. Three grass units for fighting wildland/grass fires, a rescue boat, and one mobile air unit capable of refilling portable breathing air cylinders are cross-staffed by suppression personnel. Emergency-related responsibilities include fire suppression and treatment/transportation of the sick and injured, as well as various rescue activities, including high angle rescue, confined space rescue, and basic hazardous materials response. Non-emergency activities include routine personnel training and fire safety inspections of local businesses. The Training Division develops and administers educational and training opportunities in order for emergency response personnel to maintain efficiency with evolving fire and rescue technologies.

Emergency Medical Services (EMS)**\$548,196**

The department currently provides Paramedic/Advanced Life Support (ALS) services from all stations utilizing cross-trained firefighter/paramedics. These personnel are staffed on all fire vehicles including the engine companies, ladder truck and ambulances.

The EMS Division participates in a county-wide resource deployment plan that ensures the closest available emergency crew responds to the scene of emergencies, irrespective of geopolitical boundaries. This process enables a seamless and reciprocal service delivery system. Costs associated with the provision of paramedic and ambulance services are recovered through fee-for-service charges to patients requiring transport to the various hospitals located in Sacramento County and nearby hospitals in adjacent El Dorado and Placer Counties.

The EMS Division also develops and administers various internal training curricula in order to maintain required state and local certifications of emergency personnel, as well as external education programs for the community including cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use.

Fire Prevention/Public Education**\$507,755**

The Fire Prevention Division is sub-divided into five functional areas: Fire Inspections, Fire Investigations, Public Education, Plan Review, and Weed Abatement.

- 1) Fire safety inspections are scheduled annually on all licensed businesses operating in the City to ensure compliance with relevant fire/building codes and life safety regulations.
- 2) Fire personnel pursue the discovery of the cause and origin of all fires resulting in injuries, death, or significant property loss, as well as the prosecution of arsonists.
- 3) Public education provides safety education to the citizens of Folsom including smoke detector and fire extinguisher awareness; Stop, Drop, and Roll; and Exit Drills In The Home (EDITH). Many of the programs focus on Folsom's youth from pre-school ages through high school. Trained fire personnel participate in a county-wide juvenile arsonists program intended to educate and remediate juvenile arsonists and their parents as an alternative to prosecution.
- 4) Fire safety plan review of all new buildings, development projects or improvements is performed by the cooperative efforts of the Fire Protection Engineer and the Fire Marshal.
- 5) The abatement of weeds, refuse or abandoned materials which creates a fire hazard within the City is enforced through this program

FY 2009 – 10 Impacts

- Reduction in overtime to avert the need to layoff or eliminate any full time positions.
- Suspension of one fire engine at Fire Station #35 (Glenn Drive), and redeploying the three firefighters in that company to cover overtime shifts (vacation and sick leave coverage) at all four City fire stations.
- Continue to maintain a total of three fire engines, one fire truck and two ambulances at the City's four fire stations.
- Proposed elimination of one fire engine company may increase average response times. The budget proposal would not impact emergency medical response, which accounts for 80 percent of all calls to the Fire Department.

FY 2008 – 09 Accomplishments

Administration

- Development of plans and construction documents for future Fire Station #39 in Empire Ranch area.
- Completed development of the Fire Department Service Delivery Improvement Plan 2009-13 with Council acceptance.
- Rewrote the enabling ordinance Chapter for the Fire Department within the Folsom Municipal Code.
- Completion of Fire Department webpage.
- Worked with City consultant on development of revised Impact Fee Schedule.
- Worked with City departments on development of S.O.I. infrastructure and associated costs.
- Developed and conducted Citywide Emergency Incident Preparedness Functional Exercise.
- Developed a five-phase Fire Department staffing plan with benchmarks for growth.

Emergency Response

- Assisted in Citizen Academy instruction.
- Assumed administrative responsibilities of the Community Emergency Response Team (CERT) Program.
- Initiated continuous Multi-jurisdictional Emergency Response Exercises.
- Opened the City Emergency Operations Center in response to the Folsom Dam water pipeline collapse.
- Ordered replacement Air Unit and Ambulance from Pierce Manufacturing.
- Worked with the Utilities Department to develop a fire engine pump testing site at the Natoma Street Water treatment facility.
- Worked with the Utilities, Public Works and Police Departments to develop initial agreements to build a multi-disciplinary training facility at the Natoma Street Water treatment Facility.
- Secured funding of \$63,750 from the California Office of Homeland Security to build a confined space training prop at the Natoma Street Water Treatment Facility.
- Secured funding of \$100,000 from the California Office of Homeland Security to plan for and exercise Medical Sheltering within the City.
- Developed a 10-year Fire Department Fleet Replacement Plan.
- Instituted a new online Training Program that captures all required safety training and continuation education for EMS.

- Increased the level of training of the City’s Community Emergency Response Team (CERT) current team membership is 129 - Level I, 25 - Level II, and 5 - Level III’s.

Emergency Medical Services

- Purchased Continuous Positive Airway Pressure (CPAP) devices to assist paramedics in treating reactive airway disease symptoms.
- Transitions Paramedic Program to a Needleless/Sharps free system of drug administration
- Trained and Implemented new ALS airway adjunct (King Airway).
- Co-Sponsored the 2009 EMS Week one day seminar
- Provided units and assisted with the first Every 15 Minutes Drunk Driving education at Vista Del Lago High School
- Trained new CAPS members in CPR and AED use.
- Provided basic first aid training to CERT Program.
- Implemented a contract with Emergency Medical Services Training Institute to provide Paramedic Internships.

Fire Prevention / Public Education

- Implemented CAPS-facilitated fire station tour program targeting high-risk groups.
- Obtained grant funding for carbon monoxide detector program.
- Obtained grant funding for purchasing public education materials.
- Implemented weed abatement pilot program utilizing CAPS.
- Implemented response cost recovery for negligently or criminally caused fires.
- Implemented response cost recovery for Driving Under the Influence (DUI) caused incidents.
- Implemented response cost recovery for hazardous materials incidents.

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Goal	Division	Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Create a strong corporate culture emphasizing customer service, professionalism, cost efficiency and accountability	Administration	Fire and Life Safety plan check review within 15 business days	N/A	80%	90%
	Field Operations	Ambulance billing for insurance claims processed within 45 calendar days of incident 90% of the time	N/A	N/A	90%

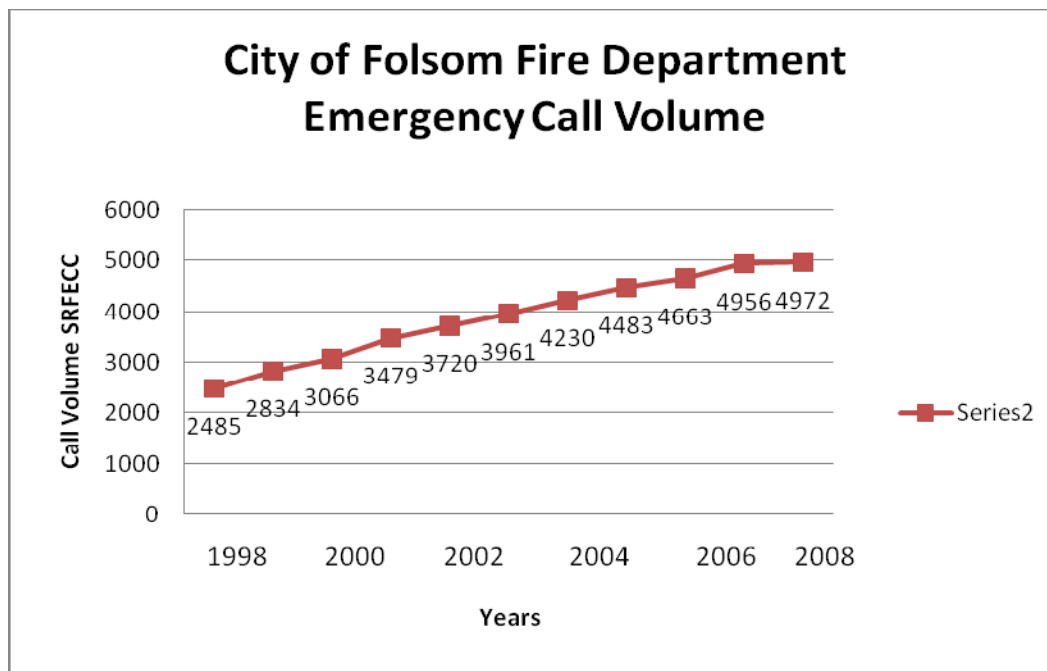
Customer Service Performance Indicator 2:

Goal	Division	Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
To plan future development to meet the needs of residents and businesses in terms of jobs-housing balance, environmental considerations, equal housing opportunities and quality of life	Administration	Fire Department CIP Capabilities Master Planning is reviewed and updated annually	Completed	Completed	Will complete
	Fire Prevention	Fire and life safety initial plan check review completed by due date	19.4%	39.5%	50%

Customer Service Performance Indicator 3:

Goal	Division	Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
To provide appropriate levels of public safety services to protect our citizens and ensure a high level of response to any emergency	Field Operations	1) First unit response to emergencies: Dispatch to on-scene	72%	68%	6 minutes or less 90% of the time
		2) 1710 First full alarm assignment (16 FF) to structure fires: Dispatch to on-scene	77%	77%	11 minutes or less 90% of the time
		3) Customer satisfaction among those being treated and/or transported by Fire EMS	N/A	80% satisfied or better	90%
	Support Services	1) Fire Department response apparatus are serviced within recommended intervals	90%	Apparatus service occurs within 30 days of the recommended service 90% of the time	Apparatus service occurs within 30 days of the recommended service 90% of the time
	Fire Prevention	Arson clearance rates exceed the average clearance rate for cities under \$100,000 population as reported by ICMA	N/A	18% Clearance Rate	18% Clearance Rate
		Percentage of State mandated inspections completed for year	29%	93%	100%
		Percentage of fire and life safety inspections completed	2%	28%	80%
		Percentage of business license inspections completed within 30 days of receipt by the Fire Department	N/A	52%	90%

The graph below represents the total call volume for the Folsom Fire Department from 1998 through 2008.



Key Issues

Administration

- Construction of Fire Station #39 in Empire Ranch.
- Balance Budgetary constraints with mission priorities.
- Completion of the Department's Member Professional Development Guide.

Emergency Response

- Implementation of Department's Field Training Officer program.
- Continue the update and implementation of the Department's Standard Operating Policy Manual.
- Continue on-going Labor-Management Team to improve employee-employer relations.
- Planning and construction of Fire Station 39.
- Providing advanced wildland firefighting training for all field personnel.
- Completion of engine company level pre-incident plans.
- Providing advanced water rescue training for all swiftwater rescue technicians.
- Completion of engine company level fire safety inspections.
- Providing advanced rescue system training for all field personnel.
- Advanced fire officer level training for all supervisors.
- Implementation of Department's Standard Company Evolution manual criteria.

Emergency Medical Services

- Purchase new medic unit to replace aging fleet.
- Update current Patient Care Reporting program
- Monitor Ambulance Revenue for down turns due to current economy.
- Train EMS personnel in hypothermic Cardio Pulmonary Resuscitation.
- Purchase new CO monitors for use on medic units.

Prevention

- Relocation of Fire Prevention Division to Fire Station 37.
- Recruitment and hiring of two Fire Prevention Officers.
- Recruitment and hiring of one Fire Plan Check Engineer.
- Recruitment and hiring of one Office Assistant II.
- Purchase of additional Fire Prevention staff vehicles.
- Training of Fire Prevention and Inspection personnel in 2007 California Codes.

Future Key Issues

- Long term funding for fleet replacement, equipment and fire stations.
- Funding for the delivery of fire and medical services in the Sphere of Influence area south of Folsom.
- Succession planning for the departure of several senior officers (Captain & Battalion Chief rank) within the Department.
- Maintaining adequate service levels within all areas of the community in current economic downturn.
- Implementation of Department Service Delivery Improvement Plan within Budget limitations.
- Pursuing Fire Department accreditation through the Commission of Fire Accreditation International.
- Continued application of grant monies for Fire Department projects and Emergency Management areas of the City.

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Fire Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Subtotal	6.00	6.00	5.00	5.00	5.00
Fire Emergency Medical Services					
Account Clerk	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Administrative (EMS)	1.00	1.00	1.00	1.00	1.00
Subtotal	2.00	2.00	2.00	2.00	2.00
Emergency Response					
Battalion Chief - Administrative (Training)	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Suppression	3.00	3.00	3.00	3.00	3.00
Fire Captain - Suppression	15.00	15.00	15.00	15.00	15.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	29.00	35.00	32.00	32.00	32.00
Paramedic	2.00	2.00	2.00	2.00	2.00
Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Subtotal	66.00	72.00	69.00	69.00	69.00
Fire Prevention					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Prevention Officer	-	1.00	-	-	-
Fire Protection Engineer	1.00	1.00	1.00	1.00	1.00
Subtotal	2.00	3.00	2.00	2.00	2.00
Total	76.00	83.00	78.00	78.00	78.00

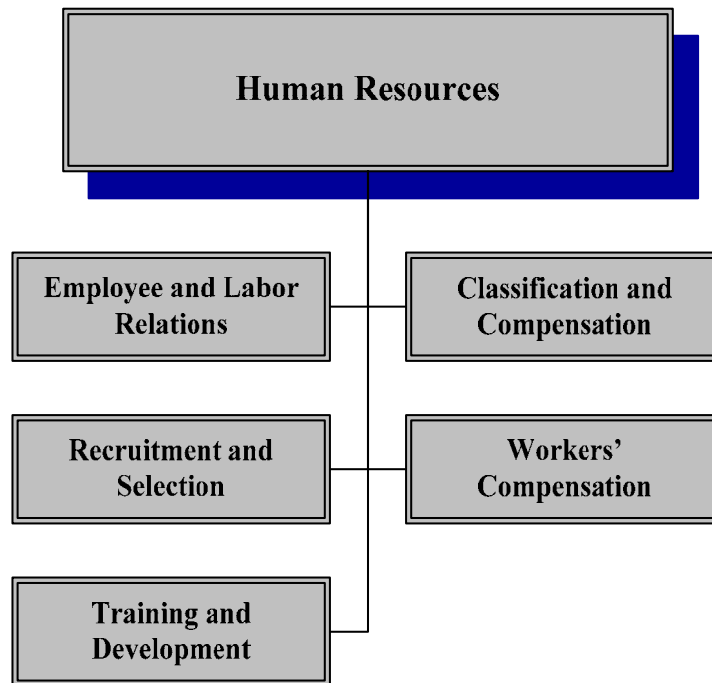
Major Contracts (over \$25,000)

Emergency Fire & Medical Dispatch Services	\$250,530
Annual 800 MHz radio user fees	\$28,700
Wittman Enterprises – Ambulance billing contract	\$111,000

New or Replacement Vehicles

Mobile Air Unit	\$417,469
Ambulance	\$230,262





Human Resources

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The mission of the Human Resources Department is to provide productive use of human resources by attracting and retaining the most qualified individuals into public service; to ensure and promote quality customer service support to City officials, departments, individual employees and the general public in the administration of human resource systems in compliance with federal, state and City ordinances and regulations.

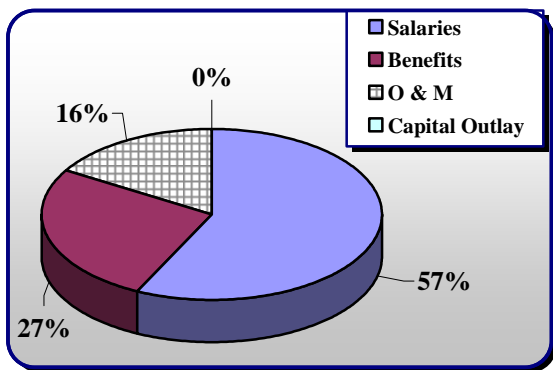
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$606,763	\$635,331	\$620,738	\$590,599	-7.04%
Benefits	\$296,117	\$292,387	\$306,336	\$274,208	-6.22%
Operation & Maintenance	\$232,027	\$239,803	\$170,709	\$169,550	-29.30%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$1,134,908	\$1,167,521	\$1,097,783	\$1,034,357	-11.41%

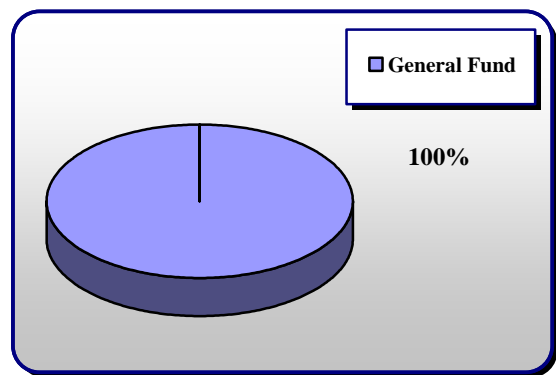
Funding Source	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
General Fund	\$1,134,908	\$1,167,521	\$1,097,783	\$1,034,357	-11.41%
Total	\$1,134,908	\$1,167,521	\$1,097,783	\$1,034,357	-11.41%

Full-Time Positions	6.75	6.75	6.75	6.00	-11.11%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Human Resources

\$1,034,357

The Human Resources Department is the City's centralized area for activities in support of personnel processes and human resources management. The major functions of the Human Resources Department include: Employee and Labor Relations, Classification and Compensation, Recruitment and Selection, Employee Benefits and Risk Management, and Training and Development.

FY 2009 – 10 Impacts

- The Human Resources Department will have reduced public hours.

FY 2008 – 09 Accomplishments

- Reassigned 21 employees to other available positions to stave off layoffs in July 2008.
- Obtained agreement to contract amendments with all miscellaneous and middle management bargaining units implementing a furlough and other cost saving measures such as holding COLAs, etc.
- Implemented HSA accounts for all employees hired after May 2007 following restructuring of Retiree Health benefit for all employees.
- Added a PERS amendment to offer an enhanced retirement for a window to alleviate the impact of the budget shortfalls and impending affects of layoff.
- Managed the City’s reduction of 39 positions implementing the bumping and layoffs associated with this impact in the first and second quarters of 2009.
- Maintained cost savings for health benefits over CalPERS in year five of City's PEMCHA withdrawal.

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Increase the number of injured workers returning to work via bridge assignments	95% of work injuries back to work within 5 days of clearance for modified duty	Target 95% of work injuries back to work within 5 days of clearance for modified duty	Target 97% of work injuries back to work within 5 days of clearance for modified duty

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Timely performance evaluations via Human Resources tracking and assistance for managers	90% of Performance Evaluations completed on time	Target 90% of Performance Evaluations completed on time	Target 92% of Performance Evaluations completed on time

FY 2009-10 Statistics / Workload Measures

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
P-1s Processed	1,360	1,500	1,550
Number of Recruitments	25	5	0 - 10
Number of Workers' Comp Claims	124 Rec'd; 82 Filed	160 Rec'd; 96 Filed	100
Labor Relations Hours	Not Previously Tracked	Not previously Tracked	2,288

Key Issues

- Support departments via HR teams in functioning with reduced workforce.
- Labor Agreements – FPOA, Fire and Fire Mid Management succession contracts.
- Continue to evaluate benefits administration.
- Continue to promote Diversity in the workplace.
- Continue to ensure compliance with legislation affecting the workplace and employee/employer relations regulatory compliance issues.

Future Key Issues

- Staffing the City for efficient and effective service with the continued downward economic forecast.
- Ensure compliance with legislation affecting the workplace and employee/employer relations regulatory compliance issues.
- Promoting culture of service to community through Human Resources programs and support of management and employees.

Position Information

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Proposed	2009-10 Approved
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician	3.00	3.00	3.00	3.00	3.00
Senior Management Analyst	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant - PPT	0.75	0.75	0.75	-	-
Total	6.75	6.75	6.75	6.00	6.00

Major Contracts (over \$25,000)

Health Benefits Broker	\$46,000
Labor Negotiation Services	\$55,000

New or Replacement Vehicles

None



**Intergovernmental Affairs and
Economic Development**

***Intergovernmental Affairs and
Economic Development***

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Accomplishments
- ▶ Work Plan
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The Department of Intergovernmental Affairs and Economic Development's mission is to sustain and enhance the high quality of life in Folsom by encouraging and facilitating stable, dependable, and diversified economic development in the community. The Director of Intergovernmental Affairs and Economic Development works closely with other City Departments, outside agencies and organizations, and commercial and retail interests to strengthen and expand the City's economic base and promote the City's interest via intergovernmental relations.

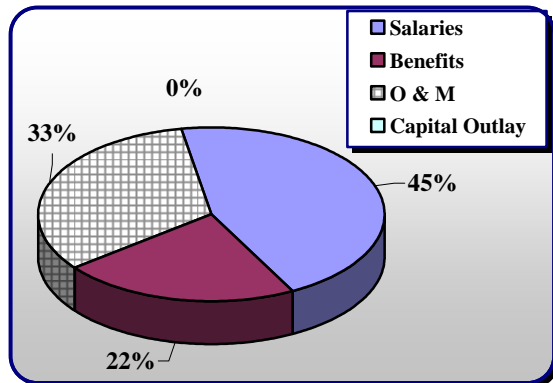
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From FY 2008-09
Salaries	\$193,470	\$170,408	\$167,972	\$171,102	0.41%
Benefits	\$98,814	\$84,531	\$85,677	\$84,110	-0.50%
Operation & Maintenance	\$157,723	\$127,692	\$204,232	\$124,085	-2.82%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfer to Other Funds	\$0	\$0	\$0	\$0	0.00%
Total	\$450,007	\$382,631	\$457,880	\$379,297	-0.87%

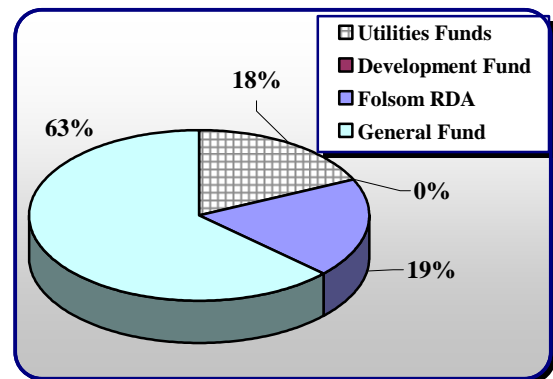
Funding Source	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From FY 2008-09
Utilities Funds	\$0	\$64,413	\$64,413	\$68,273	100.00%
Development Fund	\$357,007	\$0	\$0	\$0	0.00%
Redevelopment Agency	\$0	\$67,991	\$67,991	\$72,066	5.99%
General Fund	\$93,000	\$250,227	\$325,476	\$238,957	-4.50%
Total	\$450,007	\$382,631	\$457,880	\$379,297	-0.87%

Full-Time Positions	2.00	1.50	1.50	1.50	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Economic Development

\$379,297

The Department of Intergovernmental Affairs and Economic Development program is responsible for coordinating the City's interest in intergovernmental relations and maintaining a sound and diverse economic base for business development and tourism for the City. The City has partnered with the Chamber of Commerce, FedCorp, and the Folsom Tourism Bureau to work together for Folsom's success.

FY 2009 – 10 Impacts

- The Intergovernmental Affairs and Economic Development Department reduced outside contracting.

FY 2008-09 Accomplishments

- Negotiated fee waiver agreement with local developer to ensure retention of major high-tech employer with over 400 jobs in Folsom.
- Managed City Council approval of City membership in the Statewide Community Infrastructure Program (SCIP) another major economic development tool that will enable developers to finance development impact fees through the California Statewide Communities Development Authority's bonding capacity.
- Presented Business Showcase highlighting local film editing business, Silverado Systems, and world-wide engineering and environmental management firm WorleyParsons.
- Completed, in collaboration with FEDCorp and the Folsom Tourism Bureau, 2008 Economic Development Plan and Strategies for the City.
- Managed City outreach to 30 local businesses as part of the region-wide MetroPulse business retention & expansion program.
- Coordinated fee deferral agreement to facilitate and accelerate development of a new 147-room hotel in Folsom.
- Organized City's successful opposition to the proposed County-wide Gang and Youth Violence Prevention Act.
- Organized meetings with local clean energy companies, large property owners, and Folsom Automall dealers as part of City's three-year strategic goals of diversifying the local economy while making efforts to alleviate the impact on the economic slowdown on existing businesses in Folsom.
- Arranged for knowledge-area-experts (i.e., housing market, commercial and office development, and regional and national economic trends) to present to members of the Executive Management Team.
- Coordinated the Mayor's first CEO Reception involving participation by 23 different local business leaders.
- Assisted Finance Department with City response to Lehman Brothers' bankruptcy filing and use of Troubled Asset Relief Program (TARP) funding to address financial losses.
- Managed City Council approval of broadening the City's disbursement guidelines for Economic Development Treatment Capacity Bank Credits to permit issuance of sewer credits to infill transit-oriented development as well as affordable housing projects.

- Coordinated City input to joint region-wide call by Sacramento Metropolitan Chamber of Commerce and SACOG for “shovel-ready” projects for federal economic stimulus funding resulting in securing of \$850,000 for completion of the East Bidwell Street Pedestrian/Bike Overcrossing project.
- Coordinated, among City departments, review and securing of funding opportunities in the American Recovery and Reinvestment Act particularly a formula grant of over \$656,000 available to the City under the Energy Efficiency and Conservation Block Grant Program
- Developed, in coordination with other City departments, City comments to the Court-appointed Federal Receiver’s plans to construct a 1,300-bed inmate medical facility on prison property in Folsom.
- Coordinated, with Public Works and Parks and Recreation, submittal of City’s project priorities for the new surface transportation authorization legislation.
- Managed City Council approval of two-year contract for federal advocacy services.
- As a member of the Fabulous 50 Corridor Marketing Partnership helped organized, along with other 50 corridor stakeholders, the inaugural business showcase tour of the U.S. 50 corridor from Rancho Cordova to Placerville.
- Facilitated and coordinated interaction between City public safety agencies and local hydrogen fuel cell manufacturer, Jadoo Power Systems, resulting in a successful \$1.8 million grant application to Jadoo Power System from the Department of Energy.
- Coordinated City's priorities for federal funding requests totaling over \$11 million for FY 2009-10
- Presented on legislative process and economic development as part of the City’s in-house Employee Leadership Program.
- Active participation as member of the Folsom Tourism Bureau’s Tourism Development Committee.
- Coordinated, with City Attorney’s Office, contact with Federal Aviation Administration regarding overflight issue associated with Mather Airport.
- Managed annual City contracts, totaling over \$67,000, with FEDCorp for economic development services and Folsom Tourism Bureau for tourism development services.
- Worked with City’s Utility Department, congressional offices, and federal agencies regarding water deliveries from Folsom Lake during summer 2009.

FY 2009-10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Make Economic Development Status Presentation Before Local Business Groups	8	5	5

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process consultant invoices within five (5) working days of receipt	100%	100%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Forward state legislative proposals to applicable departments within 48 hours of receipt	100%	100%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Update Economic Development website page “Who’s Coming to Folsom” monthly	100%	100%	100%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Average two prospective business contacts per month	100%	100%	100%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Conduct an average of two outreach visits with local businesses per month as part of regional business retention and expansion program (i.e., MetroPulse)	100%	100%	100%

FY 2009-10 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of requests for Economic Development presentations	8	5	5
Number of state legislative-related issues requiring further analysis and follow-up	2	2	2
Number of inquires/requests for economic-development related-information and data per month	2	2	2

Number of inquiries/requests for business-related assistance per month	2	2	2
Number of outreach visits to local businesses	24	30	30
Number of federal funding requests identified, submitted and monitored annually	4	5	4
Number of off-site commission, committee and board meetings attended per month	1	1	1

Key Issues

- Continued implementation of business retention and expansion program (i.e., MetroPulse).
- Continued implementation of 2008 Economic Development Plan and Strategies.
- Securing of federal funding that contributes to improving and enhancing City infrastructure.
- Facilitation of development of remaining vacant commercial and industrial property in Folsom.
- Continuation of marketing efforts to raise awareness and visibility of City among targeted business sectors.
- Balancing retention of existing businesses while attracting new businesses that further strengthen and diversify the City’s economic base.
- Continued identification of tourism marketing opportunities.
- Expansion of Wi-Max wireless system for municipal services.

Future Key Issues

- Annexation of Sphere of Influence area and appropriate commercial and industrial development that further diversifies and enhances the City's economic base.
- Effective use of remaining commercially and industrially zoned properties in Folsom.
- Ensuring continued vitality of the Historic District and Central Business areas.
- Development of re-use plans for City Corporation Yard property.
- Promotion of City's interest via intergovernmental relation.

Position Information

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Proposed	2009-10 Approved
Director of Intergovernmental Affairs & Economic Development	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	-	-	0.50	0.50	0.50
Office Assistant	-	1.00	-	-	-
Total	1.00	2.00	1.50	1.50	1.50

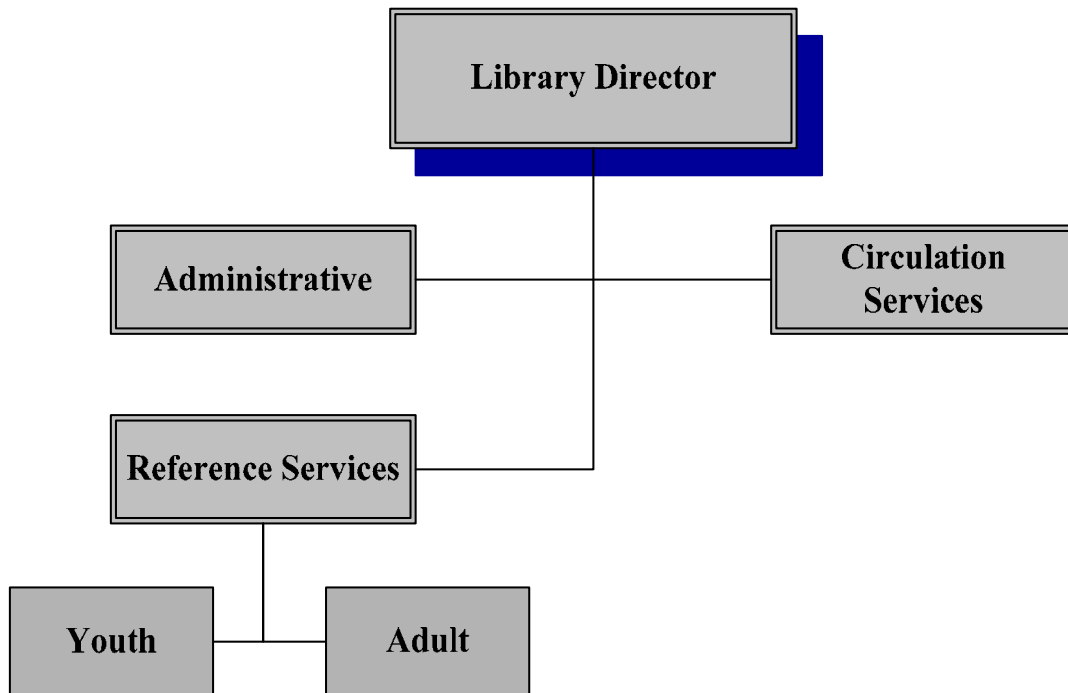
Major Contracts (over \$25,000)

FEDCorp	\$33,750
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New or Replacement Vehicles

None





Library

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Accomplishments
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

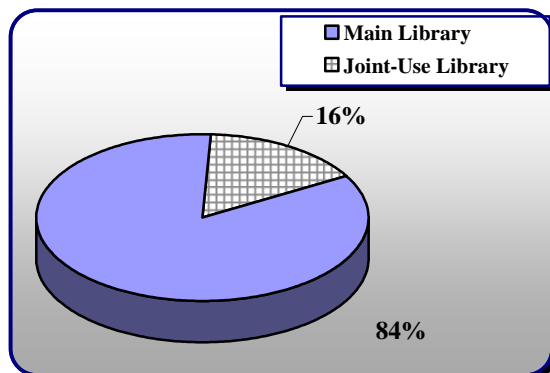
Mission Statement

The Folsom Public Library provides materials and services to help community residents obtain information meeting their recreational, personal, educational, and professional needs. Special emphasis is placed on stimulating young children's interest and appreciation for reading and learning. The Library supports students of the elementary and secondary levels, and serves as a learning and educational center for all residents of the community.

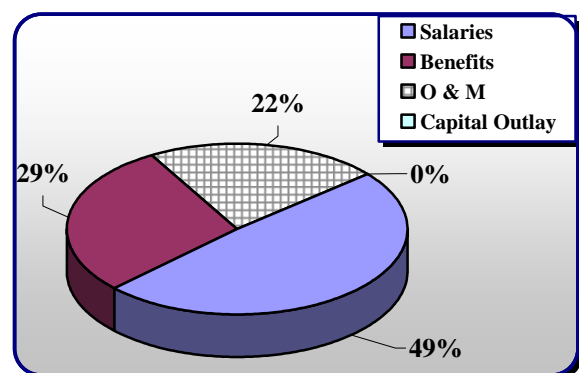
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$830,808	\$936,012	\$815,265	\$813,376	-13.10%
Benefits	\$405,640	\$509,991	\$452,031	\$481,726	-5.54%
Operation & Maintenance	\$727,337	\$420,147	\$370,401	\$367,278	-12.58%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$528,313	\$545,900	\$0	\$0	-100.00%
Total	\$2,492,098	\$2,412,050	\$1,637,696	\$1,662,380	-31.08%
Main Library	\$2,470,915	\$2,100,130	\$1,440,775	\$1,397,738	-33.45%
Joint-Use Library	\$21,183	\$311,920	\$196,921	\$264,642	100.00%
Total	\$2,492,098	\$2,412,050	\$1,637,696	\$1,662,380	-31.08%
Funding Source					
Program Income	\$170,760	\$161,200	\$319,362	\$109,675	-31.96%
CA Library Foundation	\$177,404	\$180,000	\$172,968	\$130,000	-27.78%
General Fund	\$2,143,935	\$2,070,850	\$1,145,366	\$1,422,705	-31.30%
Total	\$2,492,098	\$2,412,050	\$1,637,696	\$1,662,380	-31.08%
Staffing					
Full-Time Positions	19.00	16.00	16.00	15.00	-6.25%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

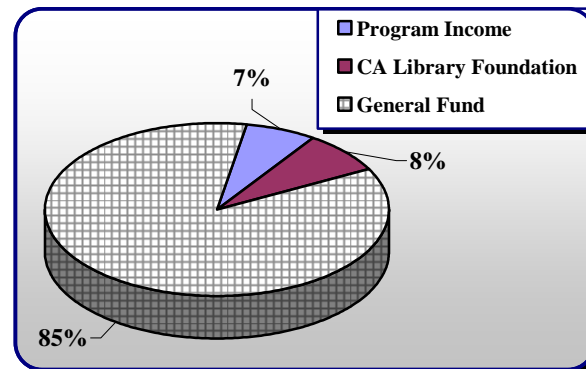
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Library

\$1,662,380

The Folsom Public Library is a public service organization that serves the Folsom community with professionally delivered information, education, and literary resources including a variety of print, audio, video, and electronic material provided either through the acquisition and loan of these materials or through interlibrary loans from participating libraries. Library staff provides professional information research and referral assistance to promote education, self-help, and lifelong learning to citizens of all ages. In addition, the library serves as a community gathering space and a provider of programs for instruction and entertainment. Folsom Public Library now has two locations: Georgia Murray Building and Norman R. Siefkin Public Library.

FY 2009 – 10 Impacts

- The **Georgia Murray Library Building** would be open to the public 44 hours per week, rather than the current 58 hours. The library would be open from 10 a.m. to 5 p.m. four days a week and from noon to 8 p.m. two days a week. The library would be closed on Mondays. (Note: Folsom has been the only library in the greater Sacramento region open seven days a week.)
- The **Norman R. Siefkin Library** at Vista del Lago High School would be open 30 hours per week for students and the community, compared to the current 40 hours per week schedule. The library would be open from 10 a.m. to 5 p.m. three days a week and from noon to 8 p.m. one day a week. It would be closed on Fridays (in addition to the current Saturday and Sunday closures).
- Library patrons would be encouraged to make greater use of self check-out machines to speed service. They may experience longer waits for reference assistance and longer times for books to be shelved following check-out.

FY 2008–09 Accomplishments

- Opened Norman R. Siefkin Public Library and joint use facility operated in cooperation with Folsom Cordova Unified School District.
- Hired new Library Supervisor for Folsom Public Library to supervise Norman R. Siefkin Public Library and system departments: circulation and reference.
- Launched free online tutoring service for students in grades 2-12 utilizing state grant funds.
- Increased storytime offerings from 6 to 9 per week between the two library locations including a new storytime for babies. Attendance at storytime increased by 12%.
- Initiated partnership with Service Corps of Retired Executives (SCORE), Sacramento Chapter to offer small business support workshops.
- Offered first annual adult summer reading program.

FY 2009-10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Increase in number of new library cards issued	6,087	6,695	7,025

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Increase number of visitors to library	316,431	365,500	405,000

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Increase number of library customers served by library programs and events	15,416	17,690	18,540

FY 2009- 10 Statistics / Workload Measures

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Self checkout usage % of total checkouts	42%	45%	55%
Number of items added to collection	28,151	14,500	17,500
Number of items checked out or renewed	542,371	565,000	593,000
Number of items loaned to partner libraries	31,548	36,000	37,600
Number of items borrowed from partner libraries	72,538	76,300	79,500
Number of reference questions	38,586	32,000	34,679
Story time attendance	10,680	11,900	12,500
Youth program attendance	4,499	4,725	4,960
Adult program attendance	1,237	1,290	1,355

Key Issues

- Identify technology solutions to improve customer service, increase efficiency, and reduce costs.
- Evaluate all work processes, services, and supplies to identify possible cost savings.
- Manage new reduced library hours while still providing good customer service to community.
- Marketing of current library materials and services.

Future Key Issues

- Determine direction and priorities using a strategic plan process.
- Update community analysis to use for future planning.
- Customer Service satisfaction survey.
- Expansion of library facilities to Sphere of Influence.

Position Information

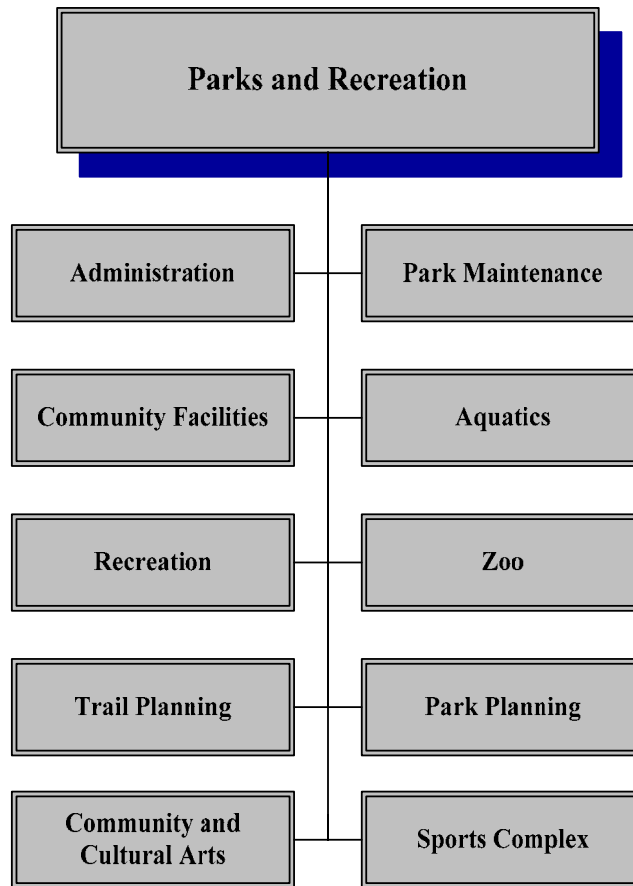
Position	FY	FY	FY	FY	FY
	2006-07	2007-08	2008-09	2009-10	2009-10
	Approved	Approved	Approved	Proposed	Approved
Library Director	-	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	3.00	2.00	2.00
Library Assistant	6.00	8.00	6.00	6.00	6.00
Library Manager	1.00	1.00	-	-	-
Library Supervisor	1.00	-	1.00	1.00	1.00
Library Technician	3.00	4.00	4.00	4.00	4.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Total	16.00	19.00	16.00	15.00	15.00

Major Contracts (over \$25,000)

Automated Circulation System	\$60,000
Custodial Services	\$37,000

New or Replacement Vehicles

None



Parks & Recreation

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

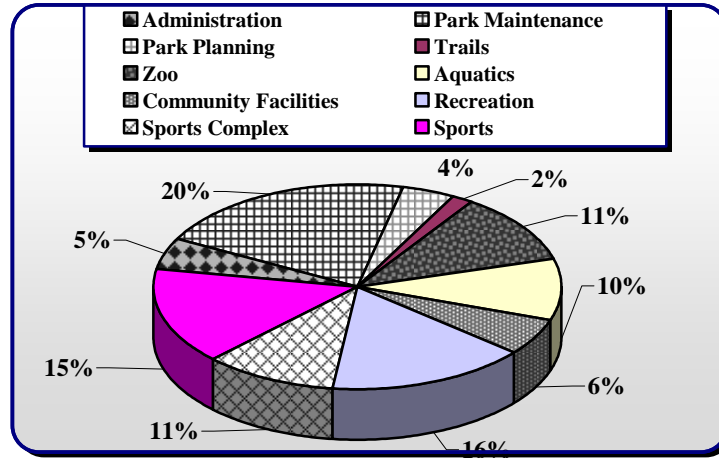
Mission Statement

The Parks and Recreation Department is committed to establishing and maintaining facilities, parks, and services that enhance the quality of life for all ages, cultural origins, and abilities. As stewards of the public trust, it is the department's purpose to reflect the changing human needs of our community.

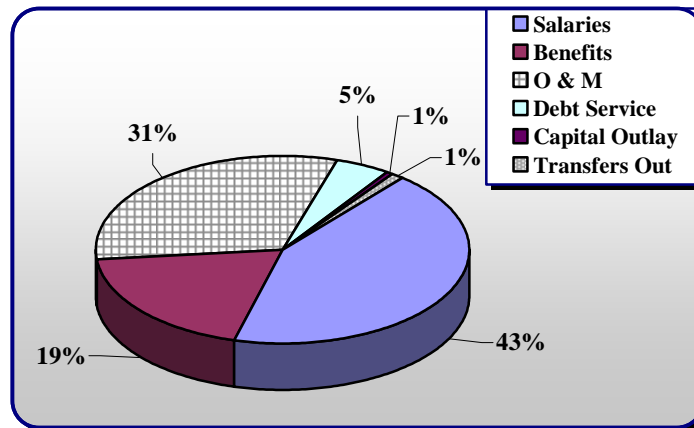
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$5,448,414	\$5,364,096	\$4,916,514	\$4,480,213	-16.48%
Benefits	\$2,689,096	\$2,462,299	\$2,352,832	\$2,006,753	-18.50%
Operation & Maintenance	\$3,780,490	\$3,792,182	\$3,223,437	\$3,254,868	-14.17%
Debt Service	\$500,000	\$500,000	\$500,000	\$500,000	0.00%
Capital Outlay	\$174,946	\$189,500	\$163,163	\$62,000	-67.28%
Transfers Out	\$522,685	\$780,785	\$371,192	\$116,949	-85.02%
Total	\$13,115,630	\$13,088,862	\$11,527,138	\$10,420,783	-20.38%
Administration	\$485,233	\$514,801	\$525,163	\$506,928	-1.53%
Park Maintenance	\$3,411,993	\$3,068,384	\$2,660,098	\$2,183,776	-28.83%
Park Planning	\$479,215	\$442,677	\$371,924	\$430,547	-2.74%
Trails	\$259,526	\$210,205	\$220,169	\$178,831	-14.93%
Zoo	\$1,452,085	\$1,313,380	\$1,414,298	\$1,148,000	-12.59%
Aquatics	\$1,227,497	\$1,341,128	\$1,049,534	\$1,018,358	-24.07%
Community Facilities	\$964,708	\$886,854	\$772,760	\$600,511	-32.29%
Recreation	\$2,320,453	\$2,399,614	\$1,860,094	\$1,665,350	-30.60%
Sports Complex	\$1,578,710	\$1,892,057	\$1,672,410	\$1,100,182	-41.85%
Sports	\$936,209	\$1,019,762	\$980,687	\$1,588,300	55.75%
Total	\$13,115,630	\$13,088,862	\$11,527,138	\$10,420,783	-20.38%
Funding Source					
Revenues - Zoo	\$189,586	\$373,000	\$377,627	\$400,000	7.24%
Revenues - Aquatics	\$655,712	\$766,340	\$599,325	\$682,101	-10.99%
Revenues - Community Fac	\$322,261	\$390,293	\$324,430	\$258,700	-33.72%
Revenues - Recreation	\$1,670,478	\$1,967,692	\$1,271,183	\$757,007	-61.53%
Revenues - Sports Complex	\$1,080,284	\$1,129,863	\$974,589	\$740,719	-34.44%
Revenues - Sports	\$0	\$0	\$0	\$605,667	0.00%
Park Improvements	\$438,037	\$442,677	\$371,924	\$430,547	-2.74%
General Fund	\$5,337,618	\$4,896,464	\$5,348,961	\$5,779,211	18.03%
Transfers - Other	\$744,337	\$705,700	\$689,500	\$766,831	8.66%
Transfers - General Fund	\$2,677,316	\$2,416,833	\$1,569,599	\$0	-100.00%
Total	\$13,115,630	\$13,088,862	\$11,527,138	\$10,420,783	-20.38%
Staffing					
Full-Time Positions	65.80	60.00	60.00	47.80	-20.33%
Part-Time Positions	6.10	5.55	5.55	2.70	-51.35%

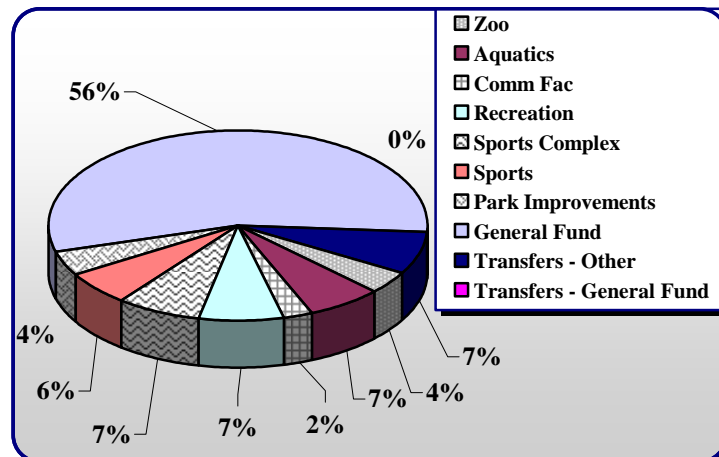
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration \$506,928

The Administration Division is responsible for providing and maintaining comprehensive parks and recreation services to the community as authorized by the City Council. The division supports two City Council appointed commissions: Parks and Recreation Commission, and Folsom Arts and Cultural Commission, with a diversity of operations ranging from Arts and Athletics to the Zoo. Administration also provides direction to other department divisions towards achievement of annual program objectives, budget expenditures, and capital improvement programs.

Aquatics \$1,018,358

The Aquatic Center is a year-round facility providing a wide variety of recreational, fitness, and educational programs for the community of Folsom. The facility is the home of the year round USS swim team, Sierra Marlins, as well as the Folsom Sea Otters. During FY 2005-06, the Aquatic Center reached the 1,000,000 visitor mark since opening in 2001. The facility operates from 5 AM - 9 PM daily and currently offers over 70,000 hours of aquatic programming.

Community Facilities \$600,511

The Community Facilities Division is responsible for the management, scheduling, operation, and maintenance of City buildings including the Community Center, Rotary Clubhouse, Veterans Hall, R.G. Smith Clubhouse, Murer House, Senior and Arts Center and the Hinkle Creek Nature Center. This division also schedules the reservations at six City park facilities and Rodeo Arena. Additional responsibilities include department-wide fleet management and special event permits.

Cultural and Community Services \$1,665,350

The Community and Cultural Services Division provides staff support for the Arts and Cultural Commission, Sister City Program, Senior & Arts Center, Teen Centers, Teen Council, department-wide marketing, promotions, and clerical services. Additionally, this division provides a variety of recreational programs and services for the pre-school through adult age range, including community special events and extensive senior & arts programs and services.

Park Maintenance \$2,183,776

The Park Maintenance Division is responsible for the maintenance and upkeep of all parklands, including playground maintenance. Parks staff provides irrigation management, scheduling and repair; specialized turf care; facility repair, renovation, and construction; as well as restroom maintenance and vandalism repair. In addition, Parks staff maintains 409 acres of open space and performs trail maintenance on publicly owned trails.

Park Planning \$430,547

This division is responsible for administration of the park planning, design, construction document preparation process, and construction in accordance with the adopted Parks and Recreation Master Plan, Parks and Recreation Commission recommendations and the City Council policies for parks and

recreation facility capital improvement projects. The functions of this division support the achievement of Strategic Goal VII.

Recreation Sports**\$1,588,300**

The Recreation Sports Division is responsible for coordinating the City's sports leagues, programs, and special events. Additionally, the division coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers.

Sports Complex**\$1,100,182**

The Sports Complex provides a variety of recreational activities for youth and adults, including sports leagues, camps, indoor batting cages, dance classes, a cafe, an arcade, and meeting rooms. A Teen Center designed for graduated eighth graders through high school opened in May 2006 and a new preschool program began in Fall 2006. The Folsom Sports Complex operates daily 10 AM - 11 PM and currently offers a full schedule of leagues, camps, clinics and tournaments, as well as opportunities for drop-in play.

Trail Planning**\$178,831**

This division provides administration of trails division and direction for the accomplishment of tasks and services related to bicycle and pedestrian use and development of trails within the City; and directs the program to fulfill the goals and objectives of the Bikeway Master Plan.

Zoo**\$1,148,000**

The Zoo Sanctuary Division teaches and promotes responsible human behavior toward all animals. This mission is pursued through the rescue, humane care and housing, and exhibit of wildlife and companion animals; educational classes, events and programs on site and via outreach; a passive and safe recreational destination for all demographic groups; a progressive media relations campaign; and cooperative relationships with animal oriented agencies and organizations.

FY 2009 – 10 Impacts

- **Zoo Sanctuary** -- The Zoo's educational program would be eliminated (including school tours and educational outreach programs at local schools and other sites). Traditional summer camp programs including overnight campouts would be cut. Birthday parties at the Zoo would no longer be offered.
- **Aquatics Center** -- The public open lap swim times would be eliminated from September through April. The Aquatic Center would no longer offer spring break camps, spring and fall swim lessons, and some clinics and classes.
- **Recreation, Community & Cultural Services and Community Facilities** – All adult special interest classes (such as dance, fitness and culinary classes) would be eliminated. The Summer Concerts in the Park series would be reduced from 10 to 8 concerts. The arts grant program

would be dropped. Various sports leagues would be reduced to reflect available staff and budget resources. Opportunities for community use of the Community Center, Rotary Club House and RG Smith Club House would be reduced.

FY 2008 – 09 Accomplishments

Aquatics

- Created a partnership with 24-Hour Fitness and implemented an indoor swim lesson program with 318 participants.
- Implemented an agreement with Infant Swimming Resource to conduct water safety and self rescue swimming lessons for infants.
- Installed the Smart Pump Control System which includes variable speed drives on all pool pump motors. This system is expected to save as much as \$20,000 in annual utility costs. Received a \$13,800 rebate from SMUD for installing this energy saving system.
- Installed two new high efficiency pool heaters to help reduce annual utility costs.
- Completed structural repairs and painted the play structure in the activity pool.
- Introduced the new “Elite Birthday Party Package” which allows groups to have their party on Saturday mornings before the facility opens to the public, generating \$6,325 in additional or new revenue.
- Implemented new Saturday swim lessons.
- Introduced giant pool inflatable toys in the 50-meter pool to increase the recreational experience for guests.
- Introduced two new summer pass options: the weekend only family pass and the individual summer pass.
- Provided a safe aquatic facility for over 200,000 guests without any major accidents or injuries to the public.

Community Facilities

- Implemented rental fee increases for the Community Center approved by City Council Resolution No. 8053 effective July 1, 2008.
- Scheduled and serviced over 3,700 reservations at six different facilities including 76 wedding receptions, 339 meetings, and 1,744 recreation classes.
- Implemented a rental agreement with a Folsom caterer for use of the Community Center kitchen as their base of daily operations, generating \$13,740 in new revenue.
- Retrofitted four facilities with motion sensor light switches to help conserve energy.
- Implemented a maintenance team approach with staff from Community Facilities, Aquatics, and the Sports Complex to perform larger maintenance projects as a team. The maintenance team meets on a monthly basis to share new products, techniques, ideas, and safety items. The first project was repairing the concrete pool deck at the Aquatic Center in March.

Community and Cultural Services

- Collaborated with the Folsom Arts Association to provide monthly workshops to help develop visual artists. Also collaborated with the Patrons of the Arts to define their mission to “Advocate, Educate, and Appreciate.” Hosted seven (7) different exhibitions in the Main Gallery and seven (7) in the Community Gallery at 48 Natoma and provided accompanying artists workshops during three of the exhibitions.

- Provided six (6) new art programs and hosted 11 new workshops in conjunction with the Gourd Festival and Annual Quilt show.
- Entered into a contract with artists to create and install new public artwork for the Senior and Art Center at 48 Natoma. Advocated for public art work at the Palladio Mall development.
- Hosted eight (8) senior socials attracting 60 – 100 seniors at each event; held eight (8) senior health seminars and added 11 new senior classes. Purchased and started a Wii Fitness program with funds raised by senior volunteers.
- Provided a large variety of summer camp opportunities for pre-school through teenagers ranging from an all day variety camp to art, drama, comedy, horseback riding and mathematics servicing more than 2,200 youth.
- Won an Achievement Award from the California Parks and Recreation Society for the first ever Cyclebration event which attracted nearly 1,300 participants and 3,600 spectators to 11 separate bicycle riding and racing events. Revenue exceeded direct costs by more than \$12,000.
- Attracted more than 22,000 participants to a variety of community special events including the Spring Eggstravaganza, Run with Nature, Community Yard Sale, Mayor's Cup Golf Tournament, Renaissance Faire and Summer Concerts in the Park.
- The Teen Council engaged in 17 total events and activities. Staff presented two Parent Empowerment Programs (PEP) Talks covering the topics of drug use and teen behavioral issues. Two Teen Special Events (Fall Ball and Spring Fling) served more than 600 teens at the Folsom Sports Complex.

Park Maintenance

- Installed a new irrigation backflow preventer for the Ed Mitchell Park irrigation system.
- Removed the old playgrounds at Granite Park, Hannaford Park and BT Collins Park and assisted in the installation of new playgrounds at these facilities.
- Coordinated the removal of the old artificial turf goals and the installation of new sod at Soccer Field #1 at Lembi Park.
- Worked with the Utilities Department to install a new water meter and backflow preventer at Lembi Community Park.
- Created new irrigation schedules for all parks to accommodate the City's Stage 3 Water Warning.
- Renovated and installed recycled bark in the shrub beds at Briggs Park.
- Retrofitted Windsor Park and Kentfield Park playgrounds to bring into compliance with current safety standards.
- Worked with the Streets Division to replace two broken sections of asphalt trail at Cummings Park and the Blue Ravine section of the Humbug-Willow Creek Trail.
- Administered the contract for removal of trip hazards on sidewalk joints in multiple parks throughout the City.
- Renovated the shrub beds at California Hills Park.

Parks Planning

- Completed construction, accepted improvements, and opened Phase 4 of Livermore Community Park in March 2009.
- Completed construction, accepted improvements, and opened the Cummings Family Park Off-Leash Dog Park in August 2008.
- Bid project, awarded building contract, and started construction of the Hinkle Creek Environmental Education Center in March 2009.

- Bid project and started construction of the Willow Hill Reservoir Community Park, Phase 2 in May 2009.
- Completed the renovations of Granite Park, Hannaford Family Park, and BT Collins Park tot-lot and school-age play equipment areas in October 2008.
- Completed the renovation of the Folsom City Lions Park Picnic Pavilion in September 2008.
- Completed several other court and play area re-surfacing projects in August 2008.
- Completed construction and accepted the Zoo Operations Center Phase 1 project in October 2008.
- Initiated and completed the Coyote Deck Restoration project at the Zoo in February 2009.
- Completed the Squirrel Monkey Exhibit Night House Relocation project at the Zoo in March 2009.
- Completed the Phase 1 ADA Retro-fit for the Zoo Ticket Booth in February 2009.
- Completed the design of the Canid Exhibit Water Feature project at the Zoo in August 2008.

Recreation / Sports Complex

- Staff coordinated with the Folsom Cordova Lacrosse Association to host the 2009 American River Junior Lacrosse League High School Varsity and Junior Varsity Final 4 Championships at Livermore Community Park.
- Staff coordinated with the Folsom Cricket Club and the Folsom Cordova Unified School District to build a permanent pitch at Theodore Judah Elementary School for the Folsom youth and adult cricket community.
- The Folsom Sports Complex was designated as a City of Folsom emergency evacuation center.
- The Folsom Sports Complex hosted the 2009 Folsom Biz Expo with approximately 80 Folsom businesses participating in the event sponsored by the Folsom Chamber of Commerce.
- The Folsom Sports Complex was voted as the “**Best Indoor Recreation Facility**” by the readers of the Folsom and El Dorado Hills Telegraph publications.
- The Sacramento County Environmental Management Department awarded the Folsom Sports Complex’s Time Out Café a “**Food Safety Award for Excellence**” for consistently maintaining high food safety standards for three (3) consecutive inspections.
- Staff began coordinating two (2) new lighted softball and soccer fields at Livermore Community Park for the Folsom Girls Softball Association and the Folsom Soccer Club.
- A record 146 softball teams registered for the summer ‘08 adult softball program. Games were played at Lembi and John Kemp Community parks.
- Sports staff partnered with the United States Youth Volleyball League in developing a new outdoor volleyball program for 83 youth volleyball teams at Livermore and John Kemp Community parks.
- Established a Memorandum of Understandings (MOU) with the Folsom Baseball Club and Folsom Soccer Club for the purpose of fostering a healthy foundation and relationship for continual improvements in providing truly healthy community youth sports programs.
- Staff scheduled a record 50 soccer fields for the Folsom Soccer Club. A record 3,400 youth participated in the ‘08 season.
- Staff coordinated with the Greater Sacramento Softball Association to host the Girl’s 14 and Under Western Regional Championships at Lembi, Kemp and Livermore Community parks.

Trails and Open Space

- Completed the grading plan and installed the bridge for the Humbug-Willow Creek Trail – Morrison Homes Segment.
- Initiated the design/construction phase of the Humbug-Willow Creek Trail - La Bou Phase II project.
- Completed construction of the Folsom Parkway Rail Trail - Kikkoman Segment.
- Completed the Humbug-Willow Creek Wetland Restoration project.

- Received \$850,000 in federal stimulus funding to complete the East Bidwell Bike/Pedestrian Overcrossing project.
- Completed the first phase of the Bike Station with the installation of the glass to secure the building at the Rail Road Block parking structure.

Zoo

- Completed the Zoo Operations Center, Phase One project.
- Constructed new Squirrel Monkey Night House.
- Phase 1 of the ADA project / Ticket booth.
- Completed the Coyote Deck project.
- Fire mitigation in the Zoo expansion area was completed by an Eagle Scout.
- A public address system and observation cameras were installed at the Zoo for safety purposes.

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Complete weekly turf mowing once every seven days on all park sites 95% of the time during the mowing season between March and November.	95%	95%	95%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Maintain daily water quality / chemistry records at the Aquatic Center in accordance with Sacramento County Health Department 100% of the time.	100%	100%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Pass each of three (3) Ellis & Associates lifeguard / aquatic safety inspections with a rating of “meets standards” or better.	100%	100%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Complete all voicemail call-backs regarding recreation program registration within 24 hours 90% of the time.	92%	90%	90%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Accurately process completed mail-in program registrations by close of business each day 90% of the time.	100%	100%	90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Pass three consecutive Food Safety Inspections at the Folsom Sports Complex’s Time Out Café to retain Food Safety Award of Excellence from Sacramento County Environmental Management.	N/A	100%	100%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Pass all USDA inspections at the zoo with no violations resulting in re-inspection or fines.	100%	100%	100%

FY 2009-10 Statistics / Workload Measures

Park Maintenance

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of trail miles maintained	21.5 miles	35 miles	37 miles
Open space acreage maintained	409 acres	409 acres	409 acres
Number of turf soccer fields maintained	24	24	24
Number of baseball/softball fields maintained	23	23	25
Number of playgrounds inspected and maintained	46	46	46
Number of water features maintained	3	3	3
Irrigated turf acreage maintained and scheduled	132 acres	132 acres	139 acres

Zoo Sanctuary

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Gate attendance	117,818	106,188	111,497
Number of volunteers hours donated	12,569.60	15,857.10	17,000
Tour Revenue	\$13,345	\$13,000	\$12,000

Community Facilities

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of facilities maintained	6	6	5
Square footage of buildings maintained	51,350	51,350	49,050
Number of reservations scheduled and serviced	4,035	4,000	3,600

Aquatics

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of swim lessons taught	2,105	2,325	2,025

Park Planning

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of acres of parkland developed	0	7.0	9.8
Number of park renovation projects	25	17	0
Number of CEQA review and Master Development Plan adoptions	0	0	1

Trails Division

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of grants submitted	3	5	4
Linear feet of trails constructed	9,500	4,200	12,144
Number of Eagle Scout projects	3	3	4
Bridge volunteer projects	2	1	1

Community and Cultural Services

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of participants served @ 48 Natoma	24,000	26,000	28,000
Number of participants served at Teen Centers	21,000	21,250	21,250
Number of Arts Master Plan tasks undertaken	21	22	
Number of youth camp sessions provided	103	147	130
Number of events / participants	5 / 18,410	6 / 22,500	5/20,000

Recreation-Sports

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of facilities scheduled	229	267	270
Number of events scheduled	17,527	18,672	19,232

Sports Complex

Statistics / Workload Measures	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of soccer fields coordinated daily for Folsom Soccer Club during the recreation season.	42	50	52
Number of softball / baseball fields prepped for youth and adult games per year.	3,060	3,320	3,380
Total number of participants involved in activities coordinated by the Sports Division.	214,724	219,018	223,398
Number of pitches thrown by batting cage machines at the Sports Complex.	1,380,160	1,407,763	1,436,000

Key Issues**Aquatics**

- Elimination of public lap swim during non-summer seasons due to budget reductions.
- Elimination of Spring and Fall swim lessons due to budget reductions.
- Potential operation of Vista del Lago High School pool through the joint-use agreement.
- Revenue stability challenges related to a decrease in family pass sales and a decline in paid attendance.

Community Facilities

- One full-time maintenance worker position was eliminated from the budget without a significant increase in temporary salaries. Continuing to provide well-maintained facilities while servicing over 3,000 reservations.

- The nightly janitorial contract was eliminated from the budget and is expected to increase the workload for the reduced maintenance staff.
- Opening the Hinkle Creek Center will require additional maintenance and operations expenses.
- Refinement of the park pavilion reservation system.
- Ongoing maintenance of little-used facilities such as the VFW and Murer House.

Cultural and Community Services

- The Senior and Arts Center is enjoying excellent participation. Programs are divided between services, social and revenue producing classes. Many of the activities are social and service related in nature, and identifying financial resources to fund these activities will be an ongoing challenge.
- Opening the Hinkle Creek Center will require development of new programming as a way to provide new revenue sources.
- Demand for programs versus the reduction in staff will be an ongoing challenge.

Park Maintenance

- Coordinating the new landscape maintenance contract that now includes all parks.
- Managing our water resources during this period of drought while reducing the impacts upon the parks.
- Transitioning staff into their roles under the new park maintenance reorganization program.
- Develop effective means to manage park maintenance administrative functions.
- Begin maintenance of the Willow Hill Reservoir Community Park expansion.

Park Planning

- Complete construction of the Hinkle Creek Environmental Education Center.
- Complete design and initiate construction of Nisenan Community Park.
- Coordinate with the "Play For All" proponents for a universally accessible play area at Folsom City Lions Park and initiate tot-lot construction.
- Coordinate with SOI team on park, trail and open space specific plan elements.
- Review and coordinate the completion of the consultant Nexus Study for Park Impact Fee increase.

Recreation

- Implementation of the Service Delivery Plan and Operating Policies and Procedures that include a new baseball club and the Folsom Vista Jr. Eagles Youth Football & Cheer program.
- Coordinated use of the new Livermore Community Park synthetic field and new multi-use turf overlay field.
- Use of teamwork, training, technology and development of new systems to improve efficiencies for the front counter operations and program administration areas.
- Continual refining and teaching of the Joint-use Agreement between the City and FCUSD as elected officials, appointed officials, management staff, operations staff and facilities staff at both entities continue to change and grow. State budget reduction impact on maintenance of FCUSD facilities will most likely affect the City's use of FCUSD facilities.

Sports Complex

- Coordinating Folsom Cordova Lacrosse Club facility needs during the winter/spring season when natural turf fields are closed for renovation/repair.
- Front entry public interface improvements.
- Develop strategy to install a sports flooring and fencing behind the Folsom Sports Complex indoor soccer field for multiple use such as training, soccer pre-game warm-ups, pitching lessons, etc.

- Pursue an inventory of recreational equipment such as inflatable bounce houses and obstacle courses for birthday parties and special events at the Folsom Sports Complex, Skate and BMX Park and the Folsom Aquatic Center.

Trails Planning

- Purchase easement from Folsom Prison for the Folsom Lake Trail.
- Pursue grant or other sources of funding to complete the Folsom Lake Bike/Pedestrian overcrossing.
- Complete construction of the East Bidwell bike/pedestrian overcrossing.
- Initiate construction of the Humbug-Willow Creek Trail - La Bou Phase II.
- Complete construction of the Humbug-Willow Creek Trail - Morrison Homes Segment.
- Complete installation of e-lockers at all light-rail stations.
- Initiate construction of the Natoma Station Bike Boulevard Project.

Zoo

- Completion of Phase I ADA upgrades - Drinking fountain access, log cabin classroom access, and gift shop access.
- Renovation of existing portable trailer for temporary vet clinic operations.
- Finalizing the Zoo Evacuation/Safety Plan.
- Evaluating ability to offer education programs with limited budget resources.
- Fundraising efforts to cover budget shortfall.

Future Key Issues

Aquatics

- Major maintenance expenses associated with replacement of pool mechanical equipment such as pumps and heaters.
- The addition of new aquatic attractions such as a flowrider, seasonal/inflatable slide or spray park to help create excitement, increase attendance and provide additional revenue.

Community Facilities

- Long-term operations and maintenance costs balanced against public need and interest in facility rentals.
- Replacement of aging HVAC system at the Community Center.

Community and Cultural Services

- Identify the organizational structure and service delivery plan of the Community and Cultural Services Division in relationship to community growth and program demand.
- Long-term funding sources for public art and cultural programs.

Park Maintenance

- Develop strategies to improve energy conservation.
- Effective recycling programs for parks.

Park Planning

- Development of the Parks and Recreation Master Plan for Sphere of Influence.
- Construction of future phased neighborhood and community parks.
- Identification of funding source for remaining park development after build-out of the City.
- Initiate Park Renovation Master Plan Update.

Recreation

- Plan and coordinate new youth softball and multi-purpose fields at Livermore Community Park.
- Analyze other potential uses of Sheldon Park Roller Hockey Rinks for other programs.
- Coordinate Theodore Judah baseball/multi-purpose facility with Folsom Baseball Club and the Folsom Cricket Club.

Sports Complex

- Replace synthetic turf on soccer field.
- Paint the building’s exterior.
- Replace conference rooms flooring.

Trails and Open Space

- Pursue funding for a bicycle/pedestrian overcrossing at Folsom Boulevard.
- Pursue grant funding to complete the Folsom Lake Trail.
- Pursue grant funding for Bike Boulevard on School Street.

Zoo

- Completion of Phase II ADA upgrades.
- Offer educational programs via volunteer docents.
- Reconstruct aviaries during future ADA phases.
- Phases 2 – 4 of Zoo Operations Center.
- Phases 3 – 5 of Zoo Canid Exhibit.

Position Information

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Proposed	2009-10 Approved
P & R Administration					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	2.00	2.00
Marketing and Graphics Coordinator	-	-	-	1.00	1.00
Office Assistant I/II	-	-	-	2.00	2.00
Senior Management Analyst	0.80	0.80	1.00	1.00	1.00
Senior Office Assistant	-	-	-	1.00	1.00
Subtotal	2.80	2.80	3.00	8.00	8.00
Park Maintenance					
Maintenance Specialist	8.00	9.00	9.00	5.00	5.00
Maintenance Supervisor	2.00	2.00	2.00	1.00	1.00
Maintenance Worker I/II	7.00	6.00	3.00	2.00	2.00
Parks Maintenance Manager	1.00	1.00	-	-	-
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Subtotal	21.00	21.00	17.00	10.00	10.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Park Development					
Park Planner I/II	2.00	2.00	1.00	-	-
Park Planner I/II - Limited Term	-	1.00	-	1.00	1.00
Park Planning Manager	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	4.00	2.00	2.00	2.00
Trails					
Senior Park Planner	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Zoo					
Assistant Zookeeper/Zookeeper I	3.00	3.00	3.00	3.00	3.00
Assistant Zookeeper/Zookeeper I - PPT	2.50	2.50	1.90	0.60	0.60
Cashier - PPT	0.60	0.60	0.60	0.60	0.60
Zoo Education Coordinator I/II	2.00	2.00	2.00	-	-
Zoo Education Coordinator I/II - PPT	-	-	0.80	-	-
Zoo Gift Shop Coordinator - PPT	0.70	0.70	0.70	0.70	0.70
Zoo Manager	1.00	1.00	1.00	0.80	0.80
Zoo Supervisor	1.00	1.00	1.00	1.00	1.00
Zookeeper II	1.00	1.00	1.00	1.00	1.00
Zookeeper II - PPT	0.80	0.80	0.80	0.80	0.80
Subtotal	12.60	12.60	12.80	8.50	8.50
Aquatics					
Recreation Coordinator I/II	0.75	0.75	0.75	0.50	0.50
Recreation Supervisor	0.25	0.25	0.25	0.50	0.50
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	1.00	1.00	1.00	0.75	0.75
Subtotal	4.00	4.00	4.00	2.75	2.75
Community Center					
Account Clerk	1.00	1.00	-	-	-
Maintenance Worker I/II	1.00	1.00	2.00	1.00	1.00
Maintenance Worker I/II - PPT	-	0.75	-	-	-
Recreation Supervisor	0.75	0.75	0.75	0.50	0.50
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal	4.75	5.50	4.75	3.50	3.50
Recreation Administration/Marketing					
Administrative Assistant	1.00	1.00	1.00	-	-
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Office Assistant I/II	2.00	2.00	2.00	-	-
Recreation Manager	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	-	-	0.50	-	-
Subtotal	5.00	5.00	5.50	0.00	0.00

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Proposed	2009-10 Approved
Recreation Cultural/Community Services					
Community & Cultural Services Mgr	1.00	1.00	1.00	1.00	1.00
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Recreation Coordinator I/II	3.00	2.70	3.00	4.00	4.00
Recreation Coordinator I/II - PPT	0.75	0.75	0.75	-	-
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.25	0.25
Subtotal	7.75	7.45	7.75	6.25	6.25
Recreation Sports					
Recreation Coordinator I/II	2.00	2.00	2.00	1.85	1.85
Recreation Manager	-	-	-	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.70	0.70
Subtotal	4.00	4.00	4.00	4.55	4.55
Recreation and Teen Center					
Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator I/II	1.25	1.25	2.25	1.65	1.65
Senior Office Assistant	1.00	1.00	-	-	-
Senior Recreation Coordinator	1.00	1.30	0.50	1.30	1.30
Subtotal	4.25	4.55	3.75	3.95	3.95
Total	70.15	71.90	65.55	50.50	50.50

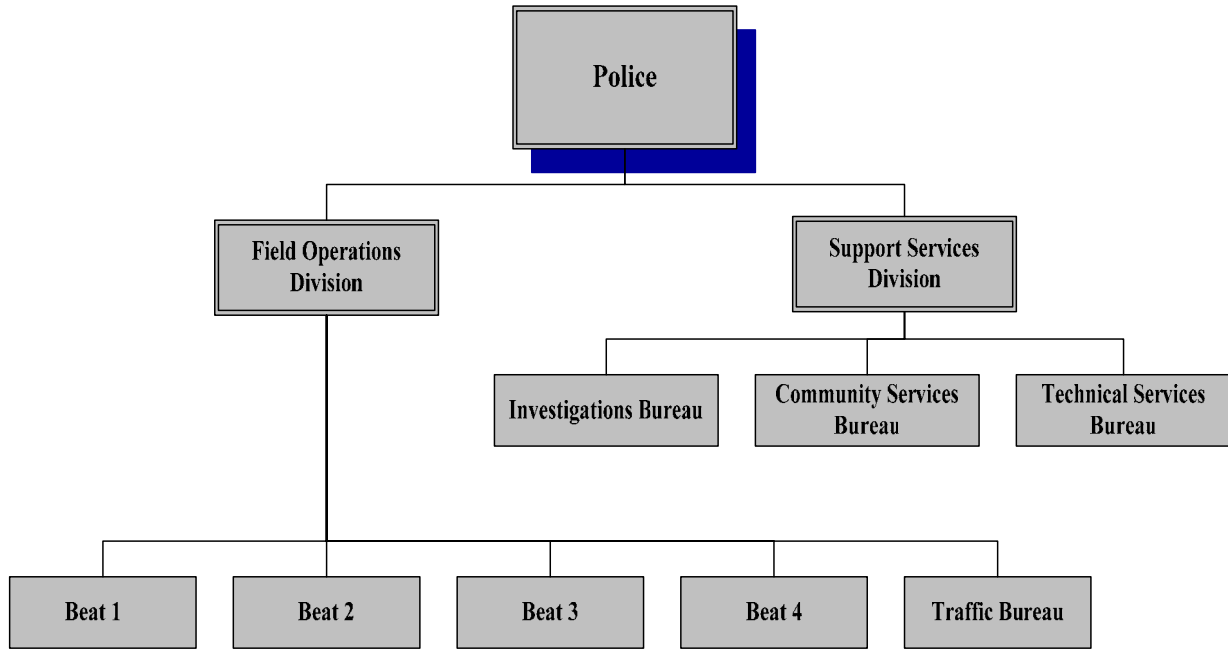
Major Contracts (over \$25,000)

Municipal Maintenance	\$297,431
Service Adult & Youth Soccer Indoor & Outdoor Spring, Summer, Fall & Winter Leagues	\$133,920
Service Adult Softball & Flag Football Spring, Summer & Fall Leagues	\$49,000
Services Adult & Youth Basketball Spring, Summer, Fall & Winter Leagues	\$ 39,634
Service Youth & Adult Tennis Spring, Summer, Fall & Winter Leagues	\$ 22,484

New or Replacement Vehicles

None





Police

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

Enhancing the quality of life in Folsom through community partnerships and a commitment to serve and support each other.

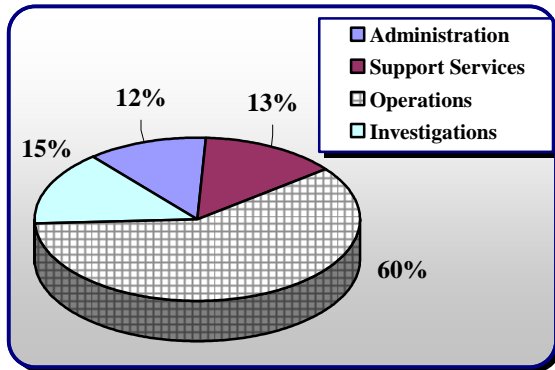
We will:

- Be accountable to one another and our community
- Promote safe and healthy communities
- Ensure a healthy work environment that encourages team building, open communication, and mutual respect
- Hold sacred the public trust in all that we do

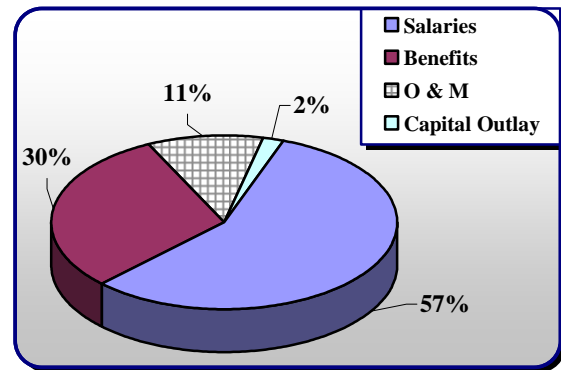
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$11,064,199	\$11,235,511	\$11,175,362	\$10,291,420	-8.40%
Benefits	\$5,852,444	\$5,983,372	\$6,356,311	\$5,489,163	-8.26%
Operation & Maintenance	\$2,586,469	\$1,729,524	\$1,900,022	\$1,936,521	11.97%
Capital Outlay	\$301,760	\$0	\$24,312	\$371,000	0.00%
Total	\$19,804,872	\$18,948,407	\$19,456,006	\$18,088,104	-4.54%
Administration	\$2,350,974	\$2,219,890	\$1,952,394	\$2,178,718	-1.85%
Support Services	\$2,666,452	\$2,711,180	\$2,569,527	\$2,430,436	-10.36%
Operations	\$11,742,523	\$11,062,627	\$12,040,749	\$10,819,711	-2.20%
Investigations	\$3,044,922	\$2,954,710	\$2,893,337	\$2,659,239	-10.00%
Total	\$19,804,872	\$18,948,407	\$19,456,006	\$18,088,104	-4.54%
Funding Source					
Program Revenue	\$635,382	\$513,531	\$420,537	\$513,250	-0.05%
Grants	\$531,275	\$135,000	(\$24,410)	\$360,000	166.67%
Recoveries	\$250,368	\$0	\$272,286	\$320,000	0.00%
Transfers	\$481,558	\$0	\$0	\$0	0.00%
General Fund	\$17,906,289	\$18,299,875	\$18,787,593	\$16,894,854	-7.68%
Total	\$19,804,872	\$18,948,407	\$19,456,006	\$18,088,104	-4.54%
Full-Time Positions	122.00	119.00	119.00	111.00	-6.72%
Part-Time Positions	1.25	1.25	1.25	1.25	0.00%

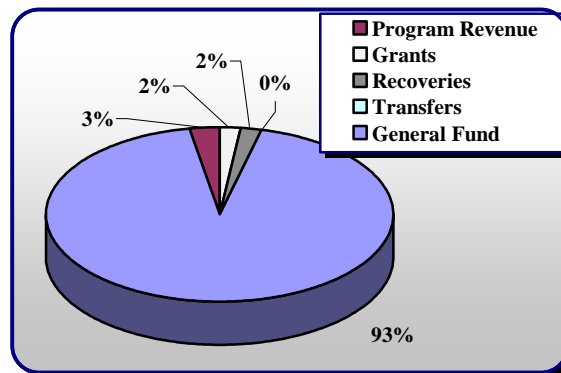
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$2,178,718

This division is responsible for the overall administration of the Police Department. Under the direction of the Chief of Police, this division develops and implements department budgets, policies and directives. Also included in this division is the Professional Standards Unit, which is responsible for coordinating training, conducting personnel investigations (Internal Affairs), and facilitates the recruitment and hiring processes.

Support Services

\$2,430,436

This division is comprised of Dispatch/ 9-1-1, Records, Crime Prevention and Volunteer units.

Dispatch / 9-1-1 Dispatch staff is responsible for screening all incoming emergency and non-emergency calls for service, including 9-1-1. The Folsom Police Department Communications Center is the primary public safety answering point for the City's 9-1-1 calls, except wireless.

Records The Records Section is responsible for processing all documents, public records releases, counter walk-in assistance, telephone inquiries and subpoenas. Reports are made available to the public, the news media, and other governmental organizations in accordance with the Public Records Act (PRA) and Right to Privacy laws.

Crime Prevention The Crime Prevention Unit provides volunteer and crime prevention programs such as vacation and security checks, safety fairs, We-Tip, "E-Watch," and Neighborhood Watch. This unit is also responsible for coordinating the Citizen's Police Academy.

Operations

\$10,819,711

The Operations Division provides initial response to requests for law enforcement assistance from the community and provides a visible police presence within the community, increasing safety and security of local residents. The Division is divided into bureaus: Patrol and Traffic.

Patrol The primary functions of the Patrol Bureau are to provide prompt response to community request for police assistance and to implement proactive measures that reduce and prevent criminal activity through Community Policing.

SWAT The Special Weapons and Tactics Team provide a supplemental resource of specially trained officers for dealing with critical incidents.

**Canine/
Mounted Patrol** The canine and mounted patrol officers, aid in searching for missing and lost persons, evidence and criminal apprehension, crowd control, and parades. The use of canine and mounted patrols enhances safety for field personnel while adding versatility and enforcement capabilities.

Traffic The Traffic Bureau provides increased safety to the motoring public through enforcement, education, and engineering efforts.

Investigations

\$2,659,239

The Folsom Police Department Criminal Investigations Bureau conducts thorough and accurate criminal investigations. Until January 2009, the Criminal Investigations Bureau was organized into three functional areas:

Crimes against Persons Homicide, Robbery, Assault, Sexual Assault, Domestic Violence, Sex Offender Registration and Exploited and Missing Children

Crimes against Property Auto Theft, Burglary, Larceny, Identity Theft, Computer Crimes and Financial Crimes

Special Enforcement Neighborhood Enhancement Team

Narcotics Violations, Alcoholic Beverage Control Violations, Vice, Surveillance, and Drug Offender Registration.

Following the Mid-Year Budget Review in January 2009, the Criminal Investigations Bureau is now organized into one functional area:

General Criminal Investigations

Homicide, Robbery, Assault, Sexual Assault, Domestic Violence, Exploited and Missing Children, Sex, Drug and Arson Offender Registration, Auto Theft, Burglary, Larceny, Identity Theft, Computer Crimes, Financial Crimes, Narcotics Violations, Alcoholic Beverage Control Violations, and Surveillance.

Investigators prepare cases for criminal filing and prosecution. As a result, they work closely with the Sacramento County District Attorney's Office. Investigators receive specialized training to assist in their specific area of criminal investigation expertise.

The Investigations Division also is responsible for the receiving, processing, storing and purging of property/evidence collected by patrol officers and investigators during criminal investigations. The evidentiary chain-of-custody in the evidence/property room is critical in the successful prosecution of criminal cases.

Other functions within the Division include sex/narcotic/arson offender registrations; the concealed weapons permit program and "Live Scan" which is an automated based background check and response fingerprinting system.

FY 2009 – 10 Impacts

The Police Department's proposal includes the disbanding of the department's Special Enforcement Neighborhood Enhancement Team (SENET) and having other department detectives assume limited SENET duties (drug, alcohol and gang-related crime). While the proposal includes a total loss of six sworn officer positions, the transferring of the position from SENET to Field Operations will maintain the field level staffing within one FTE of current staffing. An alternative scheduling program is expected to alleviate the impact of the elimination of two dispatcher positions.

FY 2008 – 09 Accomplishments

Administration

- Implemented digital recording devices to reduce field reporting time.
- Coordinated study for transition to transcribed reporting for field personnel.
- Updated 2006 Folsom Police Policy Manual
- Improved Training Management System (TMS) reporting
- Establish 40 hour in-house Advance Officer Training (AOT) course

Support Services

- Participated in the Web-based Known Person Finder System (Web-KPF), to provide various national and local law enforcement information directly to the mobile data computers (MDC's).
- Answered 97% of 9-1-1 calls in 10 seconds or less.
- Continued the wireless 9-1-1 project and are taking 911 calls from 2 additional wireless companies, for a total of 6 wireless companies.
- Hired and trained 1 FTE dispatcher; hired 1 FTE dispatcher that is in training.
- Citizens Assisting Public Safety (CAPS) volunteered 5,000 hours in support of police and fire for this 6 month period of time for a total of 10,500 for 2008.
- Provided a Citizen Academy.
- Completed an interface between Crossroads traffic citation module and Sungard H.T.E. RMS system.
- Completed a CAD version upgrade.
- Created an electronic export to United Reporting.
- Made collision reports available to citizens via the internet by use of PoliceReports.US software.

Operations

- Supplemented Traffic Bureau with a DUI Officer.
- Provided digital tape recorders to all patrol bureau staff.
- Initiated testing phase for report dictation with 5 police officers.
- Conducted successful ABC enforcement/education operations in Old Town Folsom.
- Increased the use of electronic tracking systems to successfully apprehend suspects in possession of stolen property.
- Assigned a liaison with Powerhouse Ministries to monitor and help with homeless issues in the community.
- Mounted unit deployed to 17 Holiday Patrol days, conducted 28 Mounted demonstrations, 4 youth outreach demonstrations, and 5 directed/high visibility patrols.
- Mounted Unit continues to collaborate with the Grace Foundation while working with the youth in the Folsom Community.
- Folsom K9 Unit began a relationship with UCD Children's Hospital to do monthly demonstrations for patients undergoing various treatments.
- K9 Unit held it's 11th annual Canine Competition
- K9 teams provided 30 community presentations.
- Traffic Bureau conducted 4 Avoid the 15 DUI check points.
- Traffic Bureau provided 15 traffic safety presentations.
 - A minimum of 640 "Focused Enforcements" on local highways within city limits
 - Enforcement of 15 "Click it or Ticket" seatbelt details.
 - Participated in 4 DUI Saturation Patrols.
 - Participated in 2 DUI Warrant Sweeps
 - Responded to 4 MART Call outs
 - Conducted 3 focused commercial enforcement details with our commercial officer attending 1 enforcement detail in Rancho Cordova.
 - Assisted Rancho Cordova PD with traffic control during the Mather Air Show.
 - Acted as Honor Guard for Police Department during funeral services for outside agencies.
 - Sent 3 officers to National Police Week in Washington DC
 - Motor Officers competed in 3 motor competitions placing in the top three slots during each one.

Investigations

- Participated in the 2nd annual SNAG regional gang sweep.
- Participated in 7 community forums to discuss identity theft and how to avoid being a victim.
- Collaborated with the law enforcement region to maintain the regional sex offender database called Offender Watch.
- SENET participated in 2 community presentations to discuss narcotic concerns within the schools.
- Continued to facilitate the Folsom Retailer and Police Partnership (RAPP).
- Maintained a detective position with the Anti-Drug Abuse Child Endangerment Team (ADACET).
- Assigned a detective as a liaison to the Sacramento Regional Sexual Assault Felony Enforcement Team (SAFE Team) to assist with the tracking of sexually violent offenders in the Sacramento Region.
- Seized \$8,596.83 in illicit drug assets.
- Received a \$500.00 grant from the Folsom retailer, Target, for the purchase of technology equipment and software.
- Destroyed 720 pounds of firearms and dangerous weapons from our Property and Evidence Storage.

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Answer 90% of landline and cellular 9-1-1 calls within three rings.	97.66%	97.5%	97.5%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
1 st and 2nd unit on scene to priority one and two calls for service within 5 minutes or less 90% of the time.	72%	69%	75%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Provide Community Emergency Response Training to the community.	2	4	4

FY 2009-10 Statistics / Workload Measures**Administration**

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Part 1 Violent Crime	320	320	320
Part 1 Property Crime	1,555	1,555	1,555

Investigations

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Cases assigned for investigation	519	398	425
SENET Investigations	92	84	0
Probation Searches	61	45	40
Community Presentations	14	21	10

*SENET staff was reassigned to patrol to address patrol staffing shortages in January 2009. The Criminal Investigations Bureau case load was reduced significantly to address the reduction of assigned staff from 12 detectives to 7 detectives.

Operations

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Felony arrests	470	460	460
Misdemeanor Arrests	1,325	1,530	1,530
Traffic Citations issued	16,055	16,000	16,000
Traffic Collisions	1,521	1,500	1,500

Support Services

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Calls for Service	70,104	73,609	73,609
Reports processed	6,876	7,220	7,220
Number of 911 calls	15,822	16,613	16,613
Telephone transactions	111,750	117,337	117,337

Key Issues**Administration**

- The police department continues to test and examine new technologies that will provide efficiencies and higher levels of customer service.
- Complete in-service training for sworn personnel
- Provide more training opportunities for both sworn and professional staff
- Increase training room use by outside facilitators

Support Services

- Complete the implementation and testing of AVL for dispatching of the closet unit to calls for service
- Review and update Communications Center Procedural Manual
- Stream line crime prevention responsibilities and train Volunteer Coordinator to handle both positions.
- Complete Wireless 9-1-1 project and take all wireless calls within the city of Folsom.

Operations

- Transition patrol bureau personnel into the dictation system.
- Add interactive beat maps to the Police Department web site.
- Add the city-side Customer Service Module (CSM) to track issue related correspondence.

Investigations

- Prepare for the loss of Sacramento Area law enforcement resources, such as the High Technology Crimes Task Force, the California Multi-Jurisdictional Methamphetamine Enforcement Team (CalMet), and the Advanced Training Center's Computer Forensic Investigation training, due to the loss of grant funding.
- Identify resources to provide computer forensics training.
- Identify and obtain grant funding to maintain the Criminal Investigation Bureau's level of service.

Future Key Issues

Administration

- Establishing fully funded replacement programs for software, hardware and vehicles.
- Update of the Service Delivery Plan to incorporate the SOI.
- Identify Police Facility needs to address current and future growth of the City.

Support Services

- Funding for replacement of the Computer Aided Dispatch and Records Management System.
- Increase personnel in Records to provide LiveScan services to the public again and maintain service levels without overtime.
- Fund 2 vacant dispatcher positions to allow sufficient minimum staffing without overtime.

Operations

- Incorporate Crime Prevention through Environmental Design into the planning of all construction projects.
- Continue to monitor all operational resources for response time efficiencies.

Investigations

- Develop an investigative case triage protocol to more effectively utilize the limited resources available to the Criminal Investigations Bureau.

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Police Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	2.00	2.00	1.00	1.00	1.00
Confidential Executive Assistant	1.00	1.00	1.00	-	-
Electronics and Communications Engineer	-	-	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	1.00	1.00	1.00	-	-
Police Sergeant	-	1.00	1.00	1.00	1.00
Police Officer	-	-	-	1.00	1.00
Subtotal	7.00	8.00	8.00	7.00	7.00
Support Services					
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Dispatcher I/II	12.00	14.00	14.00	12.00	12.00
Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police Records Clerk - PPT	0.50	0.50	0.50	0.50	0.50
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal	19.50	21.50	21.50	19.50	19.50
Operations					
Community Service Officer	3.00	3.00	3.00	3.00	3.00
Electronics and Communications Engineer	1.00	1.00	-	-	-
Mechanic - PPT	0.75	0.75	0.75	0.75	0.75
Police Lieutenant	3.00	3.00	2.00	3.00	3.00
Police Officer	53.00	57.00	57.00	54.00	54.00
Police Sergeant	10.00	10.00	9.00	9.00	9.00
Subtotal	70.75	74.75	71.75	69.75	69.75
Investigations					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Crime/Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Officer	10.00	11.00	11.00	9.00	9.00
Police Sergeant	4.00	3.00	3.00	2.00	2.00
Property & Evidence Technician	2.00	2.00	2.00	2.00	2.00
Subtotal	19.00	19.00	19.00	16.00	16.00
Total	116.25	123.25	120.25	112.25	112.25

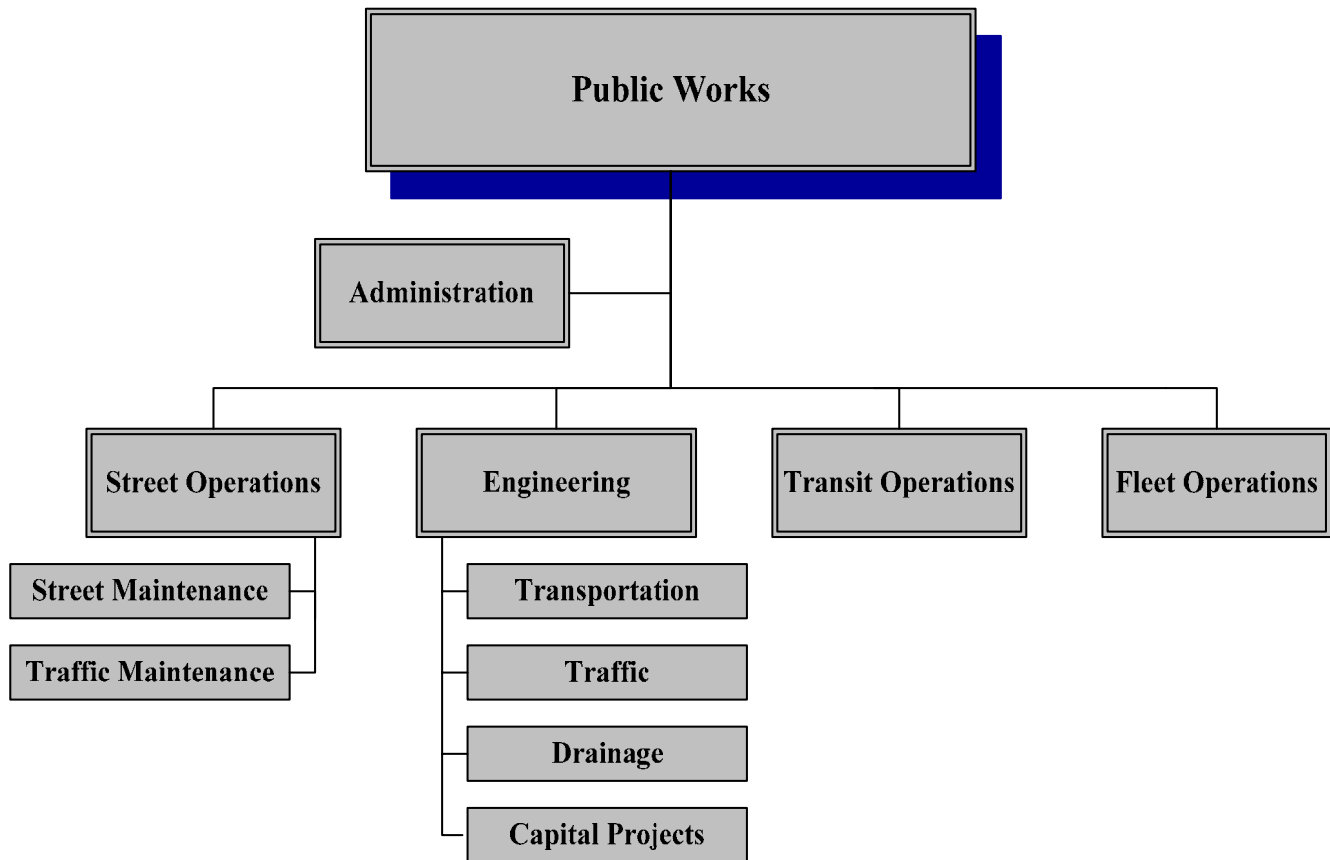
Major Contracts (over \$25,000)

Pre-Employment Psychs/Polys/Credit/Physical	\$25,700
Copier Lease	\$37,765
Jail Bookings	\$40,000
Backbone Operation Fee	\$64,350
Fingerprinting-Public	\$30,000
Support	\$66,810

New or Replacement Vehicles

7 Replacement Motorcycles	\$175,000
7 Replacement Vehicles	\$196,000





Public Works

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

(Due to Enterprise Funding, Administration/Engineering/Fleet and Transit are separated into individual sections.)

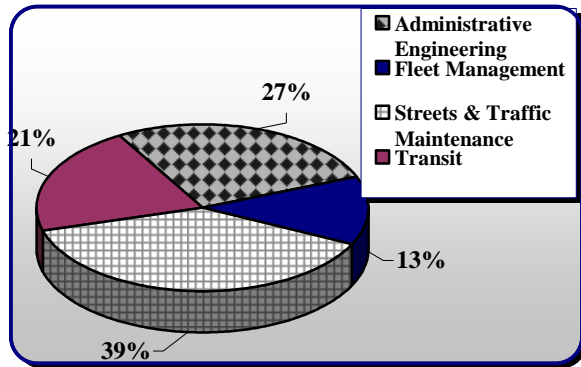
Mission Statement

The mission of the Public Works Department is to provide timely and cost-effective Public Works services and programs that ensure the community's health, safety, and welfare; protect and enhance the environment; further orderly development of the City's infrastructure; and exemplify a total commitment to customer service.

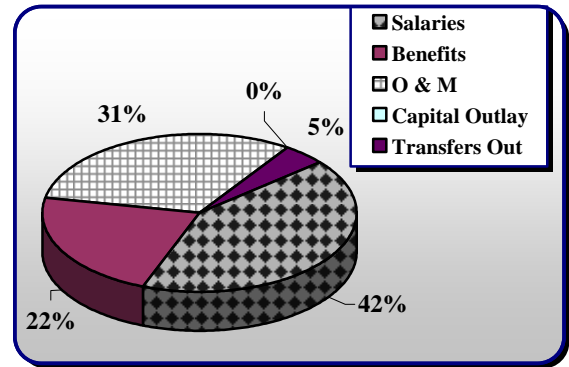
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$4,569,766	\$4,666,246	\$4,502,143	\$3,902,609	-16.37%
Benefits	\$2,453,979	\$2,536,909	\$2,457,562	\$2,054,412	-19.02%
Operations & Maintenance	\$2,361,042	\$3,028,628	\$1,863,456	\$2,907,309	-4.01%
Capital Outlay	\$675,731	\$0	\$0	\$0	0.00%
Transfers Out	\$1,224,128	\$1,062,869	\$496,488	\$418,982	-60.58%
Total	\$11,284,646	\$11,294,651	\$9,319,649	\$9,283,312	-17.81%
Administrative Engineering	\$3,092,861	\$3,419,753	\$2,439,902	\$2,539,442	-25.74%
Fleet Management	\$1,579,320	\$1,445,309	\$1,406,169	\$1,216,640	-15.82%
Streets & Traffic Maintenance	\$3,674,073	\$4,096,491	\$3,223,427	\$3,576,474	-12.69%
Transit	\$2,938,392	\$2,333,099	\$2,250,151	\$1,950,756	-16.39%
Total	\$11,284,646	\$11,294,651	\$9,319,649	\$9,283,312	-17.81%
Funding Source					
Shared State Revenue	3,145,030	1,736,877	1,799,501	1,839,345	5.90%
Program Revenues	\$479,153	\$1,149,878	\$1,168,398	\$226,823	-80.27%
Transportation Development Measure A	\$1,001,792	\$923,622	\$923,622	\$1,058,508	14.60%
Gas Tax	\$0	\$90,700	\$90,700	\$666,675	635.03%
Traffic Congestion Relief	\$1,077,504	\$1,423,000	\$1,544,516	\$1,200,000	-15.67%
Light Rail	\$22,954	\$0	\$0	\$420,000	0.00%
Transit	\$92,740	\$0	\$38,391	\$76,500	0.00%
Drainage Capital	\$41,517	\$0	\$19,437	\$95,000	0.00%
Redevelopment Capital Proj.	\$262,680	\$0	\$90,670	\$176,500	0.00%
Tree Mitigation	\$170,035	\$210,000	\$257,497	\$34,000	-83.81%
Utilities	\$18,314	\$0	\$34	\$28,000	0.00%
Park Improvements	\$13,331	\$0	\$12,817	\$412,765	0.00%
Equipment Replacement	\$6,819	\$0	\$6,819	\$0	0.00%
General Fund	\$0	\$0	\$0	\$0	0.00%
Fund Balance	\$5,340,102	\$4,998,952	\$3,088,117	\$3,021,196	-39.56%
Transfers	\$0	\$443,222	\$179,684	(\$187,739)	-142.36%
Transfers	\$0	\$318,400	\$99,446	\$215,739	-32.24%
Total	11,671,972	11,294,651	9,319,649	9,283,312	-17.81%
Full-Time Positions	59.00	59.00	56.00	51.00	-13.56%
Part-Time Positions	14.70	14.70	14.70	8.00	0.00%

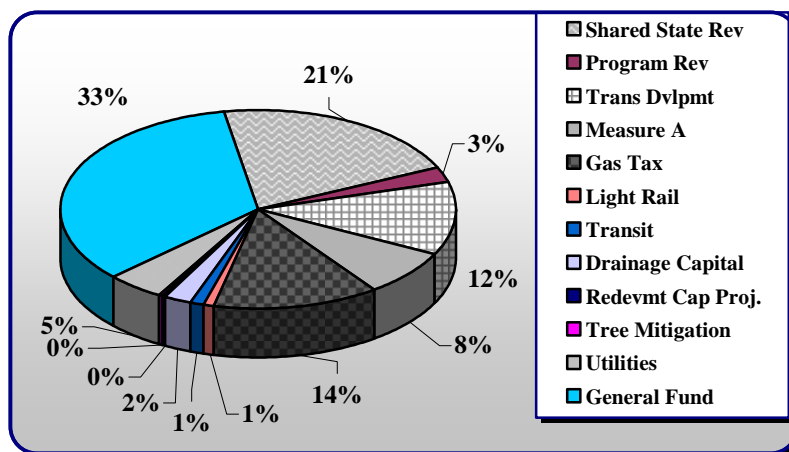
Department by Divisions



Department Expenditure by Category



Department Funding Sources

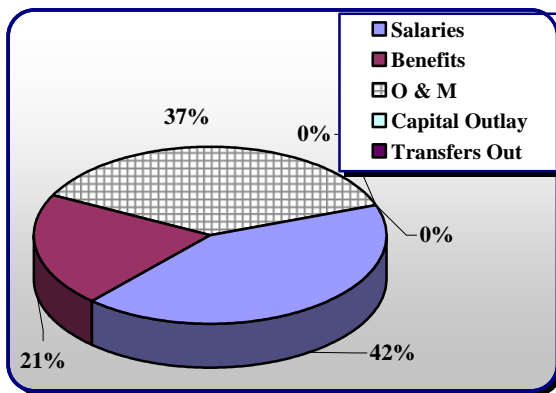


Budget Summary of Administration / Engineering

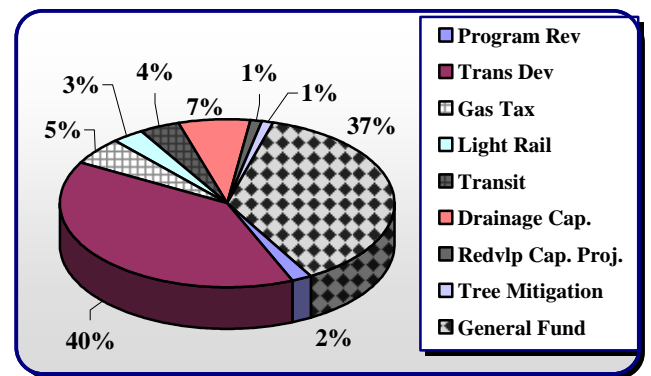
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$1,237,638	\$1,263,270	\$1,267,440	\$1,071,546	-15.18%
Benefits	\$595,696	\$623,620	\$620,380	\$528,835	-15.20%
Operation & Maintenance	\$539,303	\$866,482	\$452,081	\$939,061	8.38%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$720,224	\$666,381	\$100,000	\$0	-100.00%
Total	\$3,092,861	\$3,419,753	\$2,439,902	\$2,539,442	-25.74%

Funding Source	Actual	Budget	Projected	Proposed	Change From
Program Revenues	252,386	996,878	996,878	50,000	-94.98%
Transportation Development	722,847	380,500	380,500	999,662	162.72%
Measure A	-	-	-	-	0.00%
Gas Tax	121,516	-	121,516	137,000	0.00%
Traffic Congestion Relief	-	-	-	-	0.00%
Light Rail	38,391	-	38,391	76,500	0.00%
Transit	19,437	-	19,437	95,000	0.00%
Drainage Capital	90,670	-	90,670	176,500	0.00%
Redevelopment Capital Proj.	47,497	-	47,497	34,000	0.00%
Tree Mitigation	34	-	34	28,000	0.00%
Utilities	12,817	-	12,817	-	0.00%
Park Improvements	6,819	-	6,819	-	0.00%
Equipment Replacement	-	-	-	-	0.00%
General Fund	1,780,446	1,723,975	725,343	942,780	-45.31%
Fund Balance	-	-	-	-	0.00%
Transfers	-	318,400	-	-	100.00%
Total	3,092,861	3,419,753	2,439,902	2,539,442	-25.74%

Department Expenditure by Category



Department Funding Sources

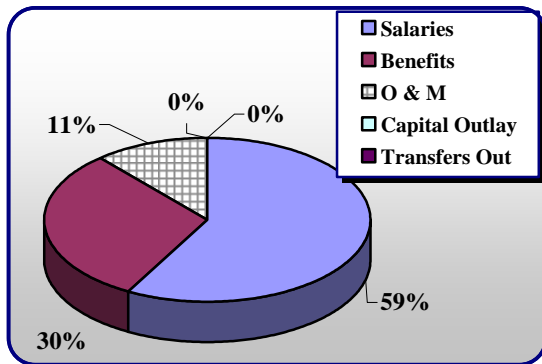


Budget Summary of Fleet Management

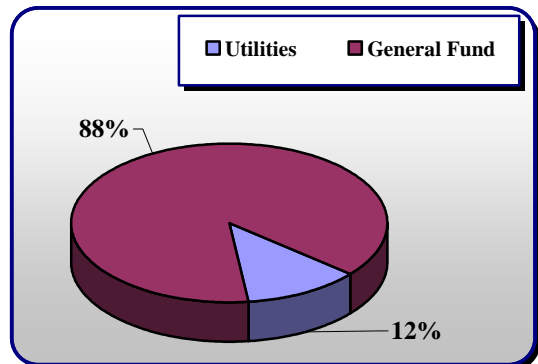
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$888,612	\$845,701	\$826,429	\$707,618	-16.33%
Benefits	\$443,787	\$427,057	\$438,896	\$369,730	-13.42%
Operation & Maintenance	\$228,535	\$172,551	\$140,844	\$139,292	-19.27%
Capital Outlay	\$18,387	\$0	\$0	\$0	0.00%
Transfers Out	\$0	\$0	\$0	\$0	0.00%
Total	\$1,579,320	\$1,445,309	\$1,406,169	\$1,216,640	-15.82%

Funding Source					
Utilities	\$0	\$0	\$0	\$144,870	0.00%
General Fund	\$1,579,320	\$1,445,309	\$1,406,169	\$1,071,770	-25.84%
Total	\$1,579,320	\$1,445,309	\$1,406,169	\$1,216,640	-15.82%

Department Expenditure by Category



Department Funding Sources

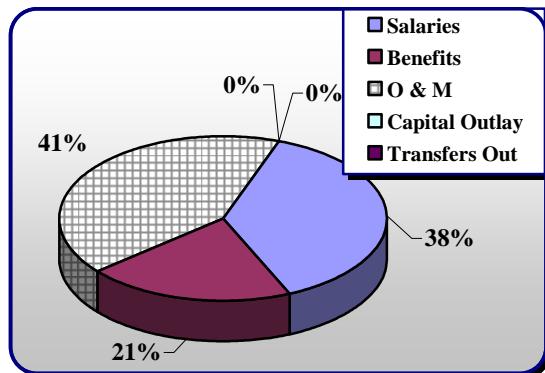


Budget Summary of Signals, Traffic Maintenance and Streets

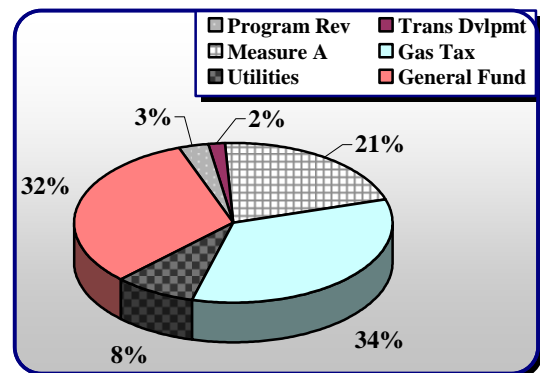
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$1,485,642	\$1,630,914	\$1,471,454	\$1,354,994	-16.92%
Benefits	\$862,341	\$941,388	\$895,273	\$736,143	-21.80%
Operation & Maintenance	\$1,177,168	\$1,524,189	\$856,700	\$1,485,337	-2.55%
Capital Outlay	\$148,922	\$0	\$0	\$0	0.00%
Transfers Out	\$0	\$0	\$0	\$0	0.00%
Total	\$3,674,073	\$4,096,491	\$3,223,427	\$3,576,474	-12.69%

Funding Source	Actual	Budget	Projected	Proposed	Change From
Program Revenues	46,079	-	-	93,412	0.00%
Transportation Development	278,945	543,122	543,122	58,846	-89.17%
Measure A	-	90,700	90,700	666,675	635.03%
Gas Tax	955,988	1,423,000	1,423,000	1,063,000	-25.30%
Traffic Congestion Relief	22,954	-	-	420,000	0.00%
Light Rail	54,349	-	-	-	0.00%
Transit	22,080	-	-	-	0.00%
Drainage Capital	172,011	-	-	-	0.00%
Redevelopment Capital Proj.	122,539	210,000	210,000	-	-100.00%
Tree Mitigation	18,279	-	-	-	0.00%
Utilities	514	-	-	267,895	0.00%
Park Improvements	-	-	-	-	0.00%
Equipment Replacement	-	-	-	-	0.00%
General Fund	1,980,336	1,829,669	956,605	1,006,646	-44.98%
Fund Balance	-	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Total	3,674,073	4,096,491	3,223,427	3,576,474	-12.69%

Department Expenditure by Category



Department Funding Sources

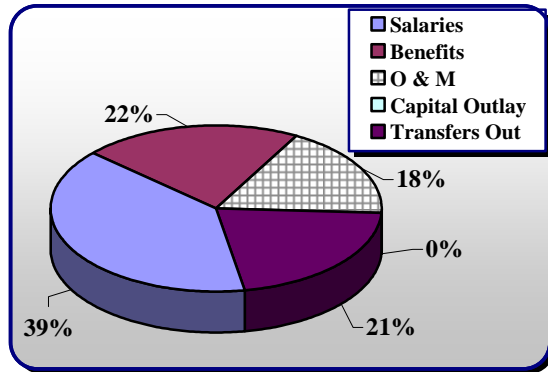


Budget Summary of Transit

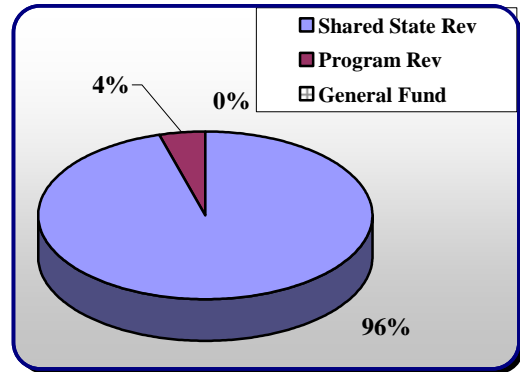
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$957,874	\$926,361	\$936,820	\$768,451	-17.05%
Benefits	\$552,154	\$544,844	\$503,012	\$419,704	-22.97%
Operation & Maintenance	\$416,037	\$465,406	\$413,831	\$343,619	-26.17%
Capital Outlay	\$508,423	\$0	\$0	\$0	0.00%
Transfers Out	\$503,904	\$396,488	\$396,488	\$418,982	5.67%
Total	\$2,938,392	\$2,333,099	\$2,250,151	\$1,950,756	-16.39%

Funding Source					
Shared State Revenue	\$3,145,030	\$1,736,877	\$1,799,501	\$1,839,345	5.90%
Program Revenue	\$180,688	\$153,000	\$171,520	\$83,411	-45.48%
General Fund	\$0	\$0	\$0	\$0	0.00%
Transfers	\$0	\$0	\$99,446	\$215,739	100.00%
Fund Balance	\$0	\$443,222	\$179,684	(\$187,739)	100.00%
Total	\$3,325,718	\$2,333,099	\$2,250,151	\$1,950,756	-16.39%

Department Expenditure by Category



Department Funding Sources



Program Information

Administration / Engineering

\$2,539,442

The Administration and Engineering Division of the Public Works Department includes design and management of capital improvement projects; traffic engineering and staff support to the Traffic Safety Committee; transportation engineering including participation in regional planning efforts; storm drain and storm water quality management; fiscal, and administration and clerical staff support for the Public Works Department.

Fleet Management

\$1,216,640

Fleet Management is responsible for the procurement, maintenance, repair and disposal of City-owned vehicles and equipment. The division is also responsible for managing the City's fuel system and fuel site. Fleet Management also provides welding/fabrication services for the Solid Waste Division of the Utilities Department.

Street and Traffic Maintenance

\$3,576,474

The Street Maintenance Division is responsible for maintenance of the City's roadways, bridges, storm drainage systems and sidewalk infrastructure. This division is also responsible for compliance with current NPDES regulations, including street sweeping. In addition, weed abatement, maintenance of creeks and City-owned street trees are the responsibility of the Street Division.

The Traffic Maintenance Division is responsible for the operation and maintenance of traffic signals and City-owned street lights within the City limits. In addition, the Traffic Division maintains traffic signs and pavement markings throughout the City, assures GIS and database tracking of all related assets, facilitates fiber optic interconnects in the City, and installs and monitors traffic flow and related equipment.

Transit

\$1,950,756

The Transit Division provides public transportation within the City of Folsom. These services include a fixed-route service, a Dial-A-Ride service for the elderly and disabled residents, and a shuttle service supporting Regional Transit's Light Rail system and major Folsom employment centers.

FY 2009 – 10 Impacts

- *Folsom Stage Line* fixed route buses would run less frequently during non-peak hours Monday through Friday. The *Dial-a-Ride* curb-to-curb transportation program would either reduce operating hours each day or eliminate one service day per week. Light rail services would not be affected.

FY 2008 – 09 Accomplishments

Administration / Engineering

- Completed the construction of the Folsom Lake Crossing.
- Completed relocation of the ARWEC Phase II facility, State Parks, for Folsom Lake Crossing.
- Continued to secure funding for the Folsom Lake Crossing to fulfill the City's financial obligations.
- Completed annual overlay and street sealing roadway maintenance projects consistent with the City's Pavement Management Plan.
- Completed construction of the 1st phase of the Intelligent Transportation System improvements to the City's traffic signal system.
- Completed construction of the Willow Creek South Drainage Rehabilitation Plan, Phase III.
- Initiated the bidding process for the construction of the Orangevale Bridge Rehabilitation project.
- Awarded contract of the Murer House Soundwall Project.
- Awarded contract of the Riley Street road-widening/sidewalk improvements from E. Bidwell to Lembi Drive.
- Completed identification, inspection and maintenance of the storm drain system for the remaining portion of Zone 4 and part of Zone 5.
- Updated the storm drain system mapping and inventory database managements system citywide for all drop inlets.
- Continued to address resident traffic safety concerns.
- Developed and implemented the annual expenditure plan for original Measure A funds.
- Continued to participate in the Capital Southeast Connector Road JPA to initiate the Project Level Environmental Impact Report and to assure consistency with the Sphere of Influence Land Use Policies.
- Continued to participate in the 50 Corridor Mobility Partnership.
- Completed Historic District Parking Implementation Plan Update.
- Completed City Hall/Corporation Yard Fiberoptic Interconnect Project.
- Completed design of new traffic signal for Broadstone Parkway/Cavitt Drive intersection.
- Completed annual city-wide Street Striping Project.
- Leased fiber optic cables from SMUD for interconnect systems and ITS elements for locations throughout the City of Folsom.
- Retrofitted handicap ramps that were non-compliant with ADA along Natoma Street and other locations in Redevelopment area per priorities identified in the Pedestrian Master Plan and using new standard details.
- Conducted traffic counts to determine shift in traffic patterns associated with the completion of Folsom Lake Crossing.
- Provided project management for the successful completion of Phase 1 of the Wayfinding Sign Project.
- Performed traffic signal candidate priority ranking for the Willow Springs, Prairie Oaks and Natoma Station areas.
- Updated radar speed surveys for posted speed limits.
- Completed time-limit parking plan in neighborhoods adjacent to Folsom High School to address parking issues.
- Retrofitted over 50 traffic signals with energy-efficient Light-Emitting Diode (LED) traffic signal lenses.

- Completed the NPDES MS4 permit reissuance process with the Water Quality Control Board. The permit was adopted September 2008, with a new permit term of September 2008-September 2013.
- Completed construction of the storm drain improvements in the Redevelopment Area (Bidwell, Sibley, and Natoma Streets).
- Completed construction of the FEMA Grant Humbug/Parkway Culvert Repair Project.
- Completed Environmental Clearance and Design of East Natoma Street Widening Project

Fleet Management

- Successfully implemented diesel retrofit for several heavy duty trucks.
- Achieved satisfactory rating for biannual Inspection of Terminals Program.
- Acquired two new garbage trucks and one street sweeper.
- Completed three vehicle auctions with proceeds benefiting the General Fund.
- Emphasized, scheduled, and mandated attendance at bi-weekly safety meetings.
- Reduced overtime costs via utilization of Police dispatch for after hours towing services.
- Maintained swing shift operational effectiveness despite a reduction in swing-shift staffing.

Street Maintenance:

- Cleaned 67,776 linear feet of storm drain pipe.
- Provided temporary repair of 100% of potholes reported within 24 hours of notification.
- Repaired approximately 4,681 square feet of concrete sidewalks.
- Patch-paved approximately 356 tons (equal to approximately 20,000 square feet) of permanent hot mix asphalt.
- Continued to provide emergency response for after hour's call-out program 365 days a year.
- Continued to work to complete the annual re-inspection program to update the streets database (GBA) by inspecting one-fifth of City's roadways each year.

Traffic Maintenance:

- Upgraded six signalized intersections.
- Performed semiannual signal inspections within a 30-day window.
- Continued GPS data collection of traffic control devices.
- Continued to provide traffic sign maintenance and repair services, street light repair, and Underground Service Alert (USA) markings in a timely fashion.

Transit:

- Reconfigured the Transit fleet to conform to the particulate matter emission requirements of the State of California Air Resources Board.
- Adjusted the system service hours to accommodate changing demands, including accommodations for Vista del Lago High School.
- Obtained five (5) new mid-sized low-floor commuter buses.
- Installed Dial-A-Ride software to maximize efficiency and reduce costs for trip scheduling.
- Completed transit fare adjustments consistent with regional pricing.

FY 2009 – 10 Customer Service Levels**Customer Service Performance Indicator 1:**

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to and perform temporary repair on all pothole requests within two working days of notification at least 95% of the time	95%	95%	90%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to all flooding requests within two hours of notification at least 90% of the time	90%	90%	86%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to all after-hour emergency requests within one hour after notification at least 90% of the time	90%	90%	90%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to Transit Customer concerns/comments within one working day at least 95% of the time	95%	95%	95%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to Traffic-related service requests within two working days	90%	90%	90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to Community Development Department requests for developer project engineering reviews within 20 calendar days at least 80% of the time	93%	90%	90%

FY 2009-10 Statistics / Workload Measures**Engineering/Administration**

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of Contracts/Amendments/POs processed	76	68	70
Number of new development projects reviewed	44	25	25
Number of traffic-related customer service requests received	150	175	175
Number of active construction sites requiring stormwater inspections	165	169	160
Number of hours of interdepartmental support for Economic Development	49	30	25
Annual Budget of Capital Improvement Projects managed	\$49,063,578	\$49,208,806	\$17,183,384

Fleet

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of work orders completed	6,815	6,650	6,650
Number of vehicles repaired	4,125	4,000	4,000
Annual productive hours—all mechanics	11,450	11,000	11,000
Number of scheduled services	3,750	3,700	3,700

Street Maintenance

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Public Works operations work orders processed	4304	4500	4700
Street maintenance work orders processed	1955	2052	2100
Pavements work orders processed	529	555	575
Sidewalk work orders processed	58	61	50
Stream bed work orders processed	31	33	35
Trees/vegetation work orders processed	18	20	22
Special events work orders processed	24	26	26
Storm drain maintenance work orders processed	143	150	150
Corp Yard maintenance work orders processed	137	143	143
Bridge maintenance work orders processed	40	35	35
Work orders for other departments	196	206	240

Traffic Maintenance

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
GPS/GIS Data Collection # of structures	4000	3500	3500
Traffic Signal Inspections	180	190	190
Traffic Signal Repairs (non-accident related)	140	150	150
Traffic Signal Repairs (accident related)	22	15	15
Repaired streetlights	174	150	150
Signs replaced	466	267	267
New sign installations	293	383	383
Paint for striping (gallons)	144.5	245	245

Transit

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Fixed route ridership	94,244	98,900	103,900
Dial-A-Ride Ridership	13,100	13,700	14,433

Key Issues**Administration / Engineering**

- Continue to coordinate with the Department of the Army on the Folsom Lake Crossing to finalize environmental mitigation measures, secure funding and closeout the project.
- Complete the Orangevale Bridge rehabilitation.
- Continue to participate in the 50 Corridor Mobility Partnership.
- Continue to coordinate City's Transportation Plan improvements with regional plans (MTP, MTIP, Blueprint).
- Continue to aggressively pursue regional funding for City Transportation Projects.
- Continue to participate in regional Joint Powers Authorities to ensure City's Transportation Plan is not adversely impacted.
- Continue to work with other jurisdictions on development plans that impact the City's current and future roadway network.
- Continue to make progress towards updating the storm drain mapping and database system.
- Continue the street overlay and seal coat program consistent with the Pavement Management Plan.
- Continue to assist with infrastructure master planning for the Sphere of Influence (SOI).
- Complete design of Folsom/Blue Ravine intersection improvements and initiate construction.
- Continue to identify and address traffic noise impacted areas.
- Continue to implement the ADA Transition Plan.
- Assess post-Folsom Lake Crossing traffic conditions city-wide and adjust intersection operations as appropriate.
- Work with Sacramento MS4 Permittees to collectively develop and adopt a Hydromodification Management Plan for the Sacramento Area.
- Complete and adopt the Alder Creek Watershed Management Plan.

- Develop strategies to implement the provisions of the new 2008 – 2013 NPDES stormwater permit.
- Develop strategies to meet the provisions of the new Water Quality Control Board Construction General Permit.
- Complete the design of Phase II of the Sibley/Bidwell Street portion of the Redevelopment Area Drainage Improvements project.
- Complete the Murer House soundwall project.
- Complete the Riley Street road-widening/sidewalk improvements project.
- Develop and Implement Programs for New Measure A funding:
 - Traffic Control and Safety
 - Safety, Streetscape, Pedestrian and Bicycle Facilities
 - Street and Road Maintenance

Fleet Management

- Implement first stages of Fleet Management Plan for all City departments.
- Continue to implement mandated diesel engines emissions programs.
- Continue to evaluate and improve upon the work shift implementation plan.
- Reorganize shop workload with emphasis on cost effectiveness and customer service.
- Analyze impact of staff reduction on citywide vehicle utilization.

Street Maintenance

- Continue to gather and input the storm drainage infrastructure in the new asset management program (GBA).
- Identify resources necessary to help meet NPDES requirements, including street sweeping, storm drain inspection and maintenance, and detention pond maintenance.
- Complete identification, inspection and maintenance of the storm drain system for Zone 5.
- Maximize cost recovery to minimize General Fund costs by performing street repair work at a lower cost to enterprise funds.
- Continue to respond to requests for service in excess of 4,500 per year, including street maintenance, pavement work, sidewalk repairs, streambed maintenance, trees/vegetation, special events, storm drains, bridges, Corporation Yard maintenance, and work for other departments.

Traffic Maintenance

- Continue to implement the City's pavement marking program.
- Continue the signal system upgrade program citywide.
- Continue to identify and replace street signs as needed.
- Realize a cost savings in utility costs due to installation of LED's in traffic signals.

Transit

- Provide transit support to City sponsored events including the Parks and Recreation summer programs.
- Maximize the use of scheduling software to improve the efficiency of the Dial-A-Ride Program.
- Support Fixed Route operations to facilitate transportation that includes school age children and college students.
- Redefine and reduce the Fixed Route and Dial-A-Ride systems to accommodate the reduced statewide revenue and thus City of Folsom, Transit Development Act revenue.
- Increase the fares on the Fixed Route to continue to meet mandate to match that of our Regional Partner - the Sacramento Regional Transit Authority.

- Follow through with a funding mechanism that will stabilize revenue independent of fluctuations in fare box recovery.
- Re-evaluate opportunities for enhancement of the transit system once a more stable funding mechanism is established.

Future Key Issues

Administration / Engineering

- Coordinate major transportation infrastructure improvements with long-term SOI planning and development efforts (Oak Ave Pkwy/US 50 Interchange, East Bidwell/US 50 Interchange modifications, etc.)
- Complete Construction of the Folsom Lake Crossing Phase II: Eastern Approach: East Natoma Street Widening.
- Continue to secure regional funding for City transportation projects through State and Federal sources.
- Continue to participate in Capital Southeast Connector Joint Powers Authority to ensure consistency with Folsom's Sphere of Influence Land Use Plans.
- Continue to participate in the Highway 50 Corridor Mobility Partnership.
- Continue to work with other agencies on developments that impact the City, including quarries, large-scale planned communities, regional transportation projects, etc.
- Update the City's Transportation Plan and coordinate projects with SACOG.
- Complete the ADA Transition Plan.
- Fully implement Intelligent Transportation System Master Plan.
- Develop and implement a Stormwater Fee Program.
- Amend development standards to incorporate Low Impact Development and Hydromodification to ensure compliance with new stormwater quality requirements.
- Continue development of a city wide drainage master plan.
- Continue implementation of the Redevelopment Area Drainage Improvements Master Plan recommendations.
- Initiate the Rainbow Bridge HBRR Project.

Fleet Management

- Assess impact of Fleet Management Plan on City of Folsom departments.
- Make recommendations to modify Fleet Management Plan based on findings.
- Review non-public safety vehicle maintenance for potential customer service improvements via workload reassignment.
- Control and reduce overtime via workload reassignment and other cost saving strategies.

Street Maintenance

- Identify a means to meet the five-year projection levels and benchmark requirements for staffing of the street maintenance activity.
- Continue to evaluate and modify the street maintenance delivery plan to accommodate the ongoing changes within the City's infrastructure.

Traffic Maintenance

- In the future, the Traffic Division will implement a program to paint and do other cosmetic maintenance to the City's traffic signals.

- In addition, there will be continuing challenges to insure that integration and maintenance issues associated with Light Rail are addressed.
- Traffic flow will continue to increase, requiring continuation of upgrades and modifications to the traffic signal system.
- As more resources become available for maintenance services by contract, the Division may increase activity in the street signage arena.

Transit

- Increase creative marketing efforts to increase ridership on the Fixed Route.
- Continue to evaluate and refine software applications to improve Dial-A-Ride efficiency.

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Administration					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Assistant Public Works Director	1.00	1.00	-	-	-
Associate Civil Engineer	2.00	2.00	2.00	2.00	2.00
Capital Project Manager	1.00	1.00	1.00	1.00	1.00
Construction Inspector I/II	2.00	2.00	2.00	2.00	2.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	-	0.60	0.60	-	-
Senior Civil Engineer	3.00	3.00	3.00	3.00	3.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Subtotal	14.00	14.60	13.60	13.00	13.00
Fleet Management **					
Combination Welder	-	1.00	1.00	1.00	1.00
Fleet Administrative Officer	-	-	1.00	-	-
Fleet Maintenance Supervisor	-	1.00	-	-	-
Fleet Manager	-	1.00	1.00	1.00	1.00
Inventory Clerk	-	1.00	1.00	1.00	1.00
Mechanic II	-	8.00	7.00	7.00	7.00
Senior Equipment Mechanic	-	1.00	1.00	1.00	1.00
Subtotal	0.00	13.00	12.00	11.00	11.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Streets					
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	10.00	9.00	9.00	6.00	6.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Streets Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	16.00	15.00	15.00	12.00	12.00
Traffic Maintenance					
Maintenance Specialist	2.00	3.00	3.00	3.00	3.00
Maintenance Worker I/II	1.00	1.00	1.00	-	-
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Traffic Control & Lighting Technician	1.00	1.00	1.00	1.00	1.00
Traffic Control & Lighting Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Control & Lighting Technician I/II	3.00	4.00	3.00	3.00	3.00
Traffic Control Device Technician	1.00	1.00	1.00	1.00	1.00
Subtotal	10.00	12.00	11.00	10.00	10.00
Transit					
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	0.50	0.50	0.50	-	-
Transit Bus Driver - PPT (10 @ 80%)	7.20	7.20	7.20	8.00	8.00
Transit Bus Driver - PPT (7 @ 80%)	6.40	6.40	6.40	-	-
Transit Chief	1.00	1.00	1.00	1.00	1.00
Transit Coordinator	1.00	1.00	1.00	1.00	1.00
Transit Scheduler	1.00	1.00	1.00	1.00	1.00
Transit Trainer	1.00	1.00	1.00	1.00	1.00
Subtotal	19.10	19.10	19.10	13.00	13.00
Total	59.10	73.70	70.70	59.00	59.00

** Fleet Management moved from Utilities Department to Public Works Department in FY 07-08.

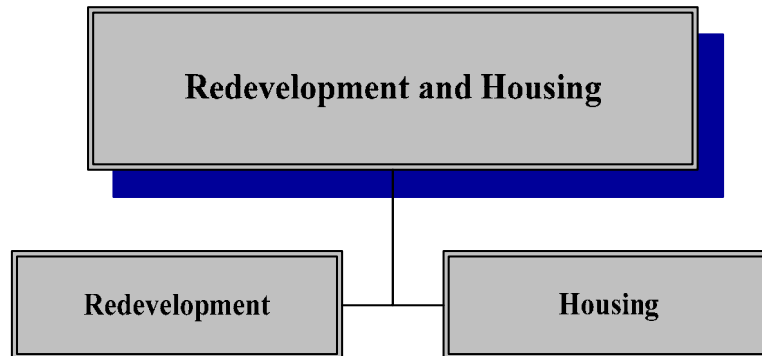
Major Contracts (over \$25,000)

Light Rail Operations & Maint	\$971,400
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New or Replacement Vehicles

None





Redevelopment and Housing

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

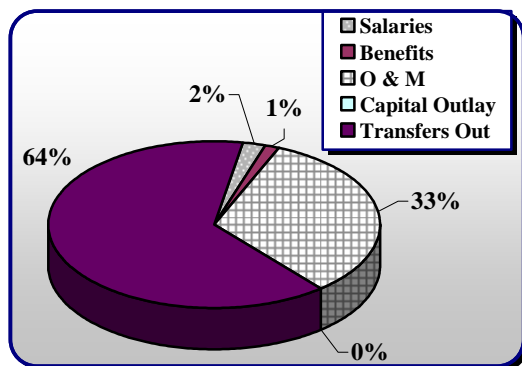
Mission Statement

The Mission of the Redevelopment and Housing Department is to foster a climate that generates economic and social vitality and to ensure there is a diverse mix of housing for all income levels to support a high quality of life for the entire community.

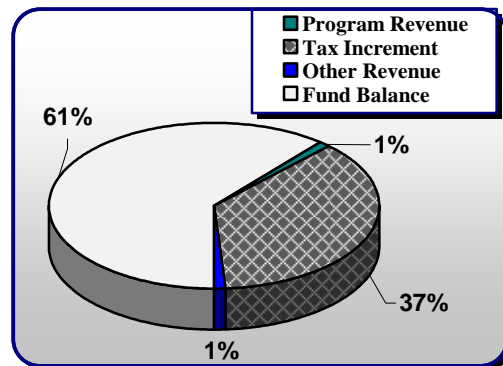
Budget Summary

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$507,085	\$813,832	\$624,811	\$421,047	-48.26%
Benefits	\$227,574	\$394,549	\$317,333	\$286,873	-27.29%
Operation & Maintenance	\$2,264,434	\$9,660,646	\$6,568,038	\$6,338,886	-34.38%
Capital Outlay	\$13,823	\$0	\$0	\$0	0.00%
Transfers Out	\$3,090,009	\$14,493,076	\$14,493,076	\$12,415,197	-14.34%
Total	\$6,102,924	\$25,362,103	\$22,003,259	\$19,462,003	-23.26%
Funding Source					
Program Revenue	\$120,540	\$150,000	\$62,547	\$200,000	33.33%
Tax Increment	\$7,308,186	\$7,200,000	\$7,000,514	\$7,152,524	-0.66%
Other Revenue	\$638,328	\$100,000	\$300,000	\$200,000	100.00%
Fund Balance	\$0	\$17,912,103	\$14,640,198	\$11,909,479	-33.51%
Total	\$8,067,054	\$25,362,103	\$22,003,259	\$19,462,003	-23.26%
Full-Time Positions	5.50	7.50	7.50	5.50	-26.67%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Redevelopment & Housing

\$19,462,003

The Folsom Redevelopment Agency is responsible for implementing a number of programs developed to assist in the elimination of blighting influences within the project area. Programs include providing funding assistance in the form of grants and loans to encourage economic development and commercial revitalization and for the improvement of public infrastructure within the project area. The second primary goal of the Redevelopment Agency is to provide a mechanism to plan and monitor affordable housing activity within the project area and the entire City.

FY 2009 – 10 Impacts

- The Redevelopment and Housing Department will utilize current vacancies.

FY 2008 – 09 Accomplishments

Redevelopment & Housing

- Conceptual Approval of Streetscape Project
- Completion of Wayfinding Improvements
- Annual update of 5-year forecast for the Redevelopment Project Area
- Conceptual Approval of Historic Folsom Station Public Plaza
- Commencement of Construction of the 602 Sutter Street parking structure and mixed use project
- Completion of Historic District Circulation Study
- Seniors Helping Seniors Repair Program – Over 400 service calls
- Home Loan / Grant Program – Over 15 loans and grants
- Provided funding for the rehabilitation of the Mercy Housing Development on Duchow Way

FY 2009 – 10 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2007-09	Projected 2008-09	Budget 2009-10
Approve 4 Façade Grants per Year	100%	100%	100%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Process Invoices within 5 working days	100%	95%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to Seniors Helping Seniors request for service within 24 hours	95%	90%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Return phone calls within 24 hours	95%	95%	100%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Approve 30 home rehab loans and grants	N/A	100%	100%

FY 2009-10 Statistics / Workload Measures

Workload Measure	Actual FY 2007-08	Projected FY 2008-09	Budget FY 2009-10
Number of Housing Grants	45	45	30
Number of Housing Loans	4	4	5
Number of Commercial Loans	1	3	5
Number of Façade Grants	4	20	60
Number of Seniors Helping Seniors Requests for Service	600	600	600

Key Issues

Redevelopment & Housing

- On-going management of the Historic District Revitalization project
- Completion of the Railroad Block Public Plaza Construction Documents
- Update of Safety and ADA Improvements at the Southern Pacific Depot and Interpretive Area
- Completion of the Streetscape Project Construction Documents
- Coordination of the build out of the Railroad Block
- Determination of preferred circulation plan for Historic District
- Identification of housing strategy to identify current and future housing needs
- Compliance monitoring of affordable for-sale and rental units
- Coordination of the planning of the Sibley Street affordable housing project

Future Key Issues

Redevelopment & Housing

- Acquisition and redevelopment of the Wye Property
- Corporation Yard relocation and site remediation
- On-going Historic District Revitalization management

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Redevelopment and Housing Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	-	0.50	0.50	0.50	0.50
Building Trades Worker	-	-	1.00	1.00	1.00
Construction Inspector I/II	-	-	1.00	-	-
Housing Manager	-	1.00	-	-	-
Principal Engineer	-	-	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Residential Programs Specialist	1.00	1.00	1.00	-	-
Total	4.00	5.50	7.50	5.50	5.50

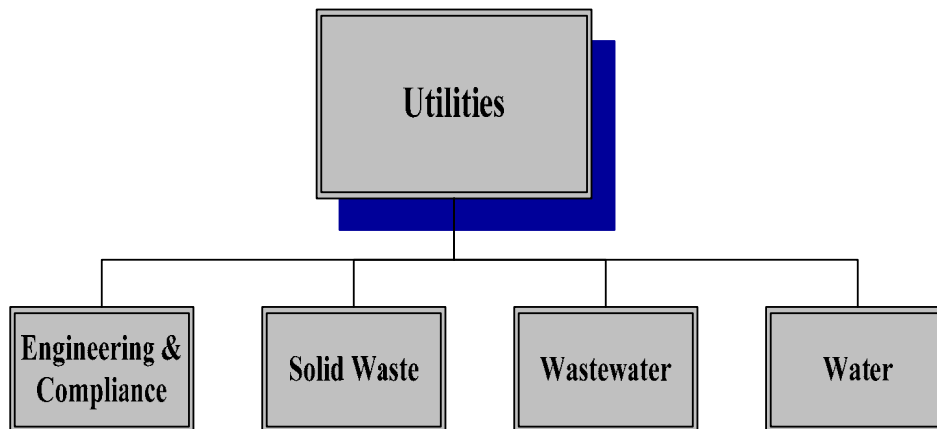
Major Contracts (over \$25,000)

Housing Consultant - Financial	\$250,000
Public Plaza Design & Construction Assistance	\$400,000

New or Replacement Vehicles

None





Utilities

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

(Due to Enterprise Funding, Wastewater, Solid Waste and Water are separated into individual sections.)

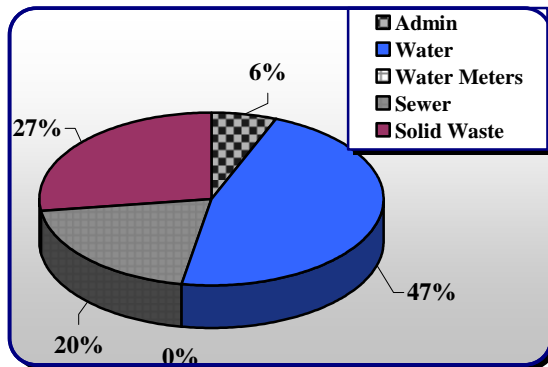
Mission Statement

The mission of the Utilities Department is to manage the City's resources in order to protect and enhance the community's health, safety and welfare; to provide effective and reliable service to City residents and businesses; and to provide support services to City departments.

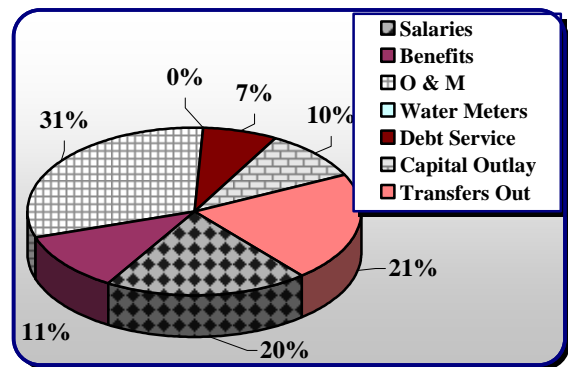
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$6,355,958	\$6,906,632	\$7,007,295	\$6,851,673	-0.80%
Benefits	\$3,347,146	\$3,751,280	\$3,608,837	\$3,890,417	3.71%
Operation & Maintenance	\$8,706,409	\$14,501,146	\$11,806,292	\$10,672,560	-26.40%
Water Meters	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$1,503,434	\$2,969,512	\$2,969,512	\$2,509,204	-15.50%
Capital Outlay	\$3,827,972	\$9,232,000	\$4,405,499	\$3,310,000	-64.15%
Transfers Out	\$4,204,030	\$8,694,973	\$8,721,679	\$7,329,238	-15.71%
Total	\$27,944,948	\$46,055,543	\$38,519,115	\$34,563,092	-24.95%
Utilities Administration	\$1,637,941	\$1,995,605	\$2,020,341	\$2,088,999	4.68%
Water	\$12,495,532	\$24,574,798	\$18,845,470	\$16,158,808	-34.25%
Water Meters	\$0	\$0	\$0	\$0	0.00%
Wastewater	\$4,468,839	\$8,406,722	\$5,514,419	\$6,944,631	-17.39%
Solid Waste	\$9,342,636	\$11,078,417	\$12,138,885	\$9,370,654	-15.42%
Total	\$27,944,948	\$46,055,542	\$38,519,115	\$34,563,092	-24.95%
Funding Source					
Water Revenues	\$11,288,015	\$12,675,500	\$12,230,822	\$13,435,000	5.99%
Water Meters	\$37,840	\$3,133	\$50,000	\$0	0.00%
Wastewater Revenues	\$5,554,070	\$5,992,200	\$5,876,033	\$5,958,803	-0.56%
Solid Waste Revenues	\$10,732,193	\$10,652,319	\$9,926,878	\$10,095,790	-5.22%
Grant Revenues	\$80,500	\$47,000	\$340,883	\$150,207	219.59%
Transfers In	\$1,613,605	\$5,586,072	\$4,280,468	\$3,198,999	-42.73%
Fund Balance	\$1,248,014	\$11,099,319	\$6,175,645	\$1,724,293	-84.46%
Total	\$30,554,236	\$46,055,543	\$38,880,729	\$34,563,092	-24.95%
Full-Time Positions	100.00	99.00	99.00	95.00	-4.04%
Part-Time Positions	0.50	0.00	0.00	0.00	0.00%

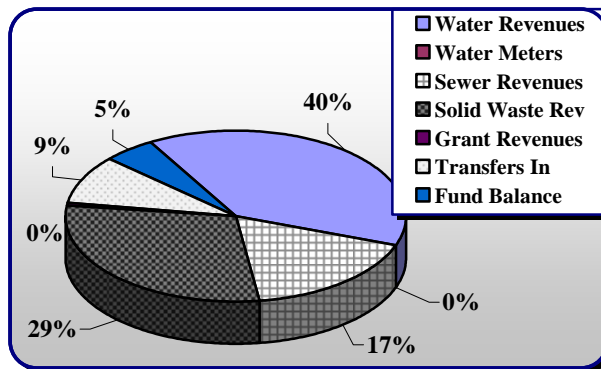
Department by Divisions



Department Expenditure by Category



Department Funding Sources

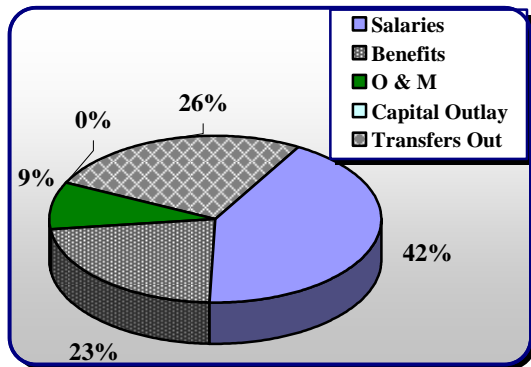


Budget Summary of Engineering and Compliance*

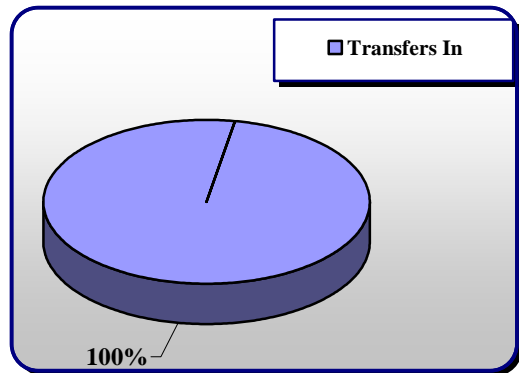
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$801,417	\$896,051	\$975,838	\$882,404	-1.52%
Benefits	\$364,190	\$470,940	\$470,660	\$470,940	0.00%
Operation & Maintenance	\$80,472	\$117,908	\$63,137	\$192,711	63.44%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$391,861	\$510,707	\$510,707	\$542,944	6.31%
Total	\$1,637,941	\$1,995,606	\$2,020,341	\$2,088,999	4.68%

Funding Source					
Transfers In	\$1,547,562	\$1,995,606	\$2,020,341	\$2,088,999	4.68%
Fund Balance	\$90,379	\$0	\$0	\$0	0.00%
Total	\$1,637,941	\$1,995,606	\$2,020,341	\$2,088,999	4.68%

Department Expenditure by Category



Department Funding Sources

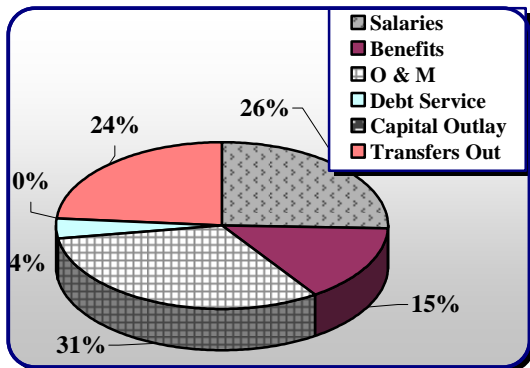


Budget Summary of Solid Waste

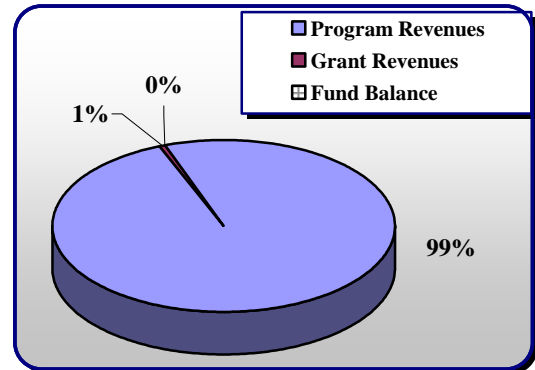
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$2,596,409	\$2,450,031	\$2,757,394	\$2,405,631	-1.81%
Benefits	\$1,379,490	\$1,386,844	\$1,374,632	\$1,385,165	-0.12%
Operation & Maintenance	\$3,719,961	\$4,573,954	\$5,339,271	\$2,995,932	-34.50%
Debt Service	\$83,540	\$839,383	\$839,383	\$380,000	-54.73%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$1,563,237	\$1,828,205	\$1,828,205	\$2,203,926	20.55%
Total	\$9,342,636	\$11,078,417	\$12,138,885	\$9,370,654	-15.42%

Funding Source	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Program Revenues	\$10,732,193	\$10,652,319	\$9,926,878	\$10,095,790	-5.22%
Grant Revenues	\$53,512	\$35,000	\$100,283	\$55,207	57.73%
Fund Balance	\$80,989	\$391,098	\$2,111,724	(\$780,343)	-299.53%
Transfers In	\$0	\$0	\$0	\$0	0.00%
Total	\$10,866,694	\$11,078,417	\$12,138,885	\$9,370,654	-15.42%

Department Expenditure by Category



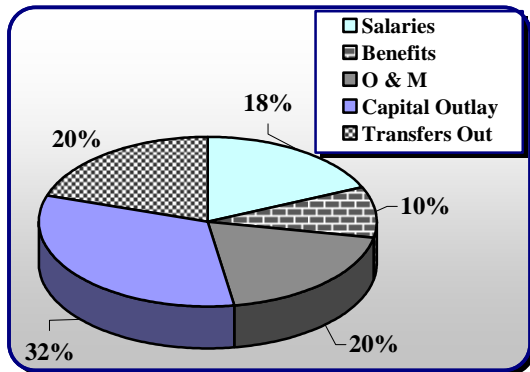
Department Funding Sources



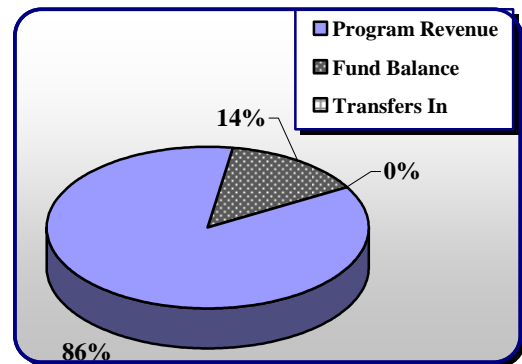
Budget Summary of Wastewater

Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$1,097,407	\$1,282,384	\$1,186,386	\$1,265,640	-1.31%
Benefits	\$613,876	\$685,593	\$653,113	\$680,193	-0.79%
Operation & Maintenance	\$1,002,379	\$1,578,843	\$689,097	\$1,355,905	-14.12%
Capital Outlay	\$787,537	\$3,710,000	\$1,835,921	\$2,260,000	-39.08%
Transfers Out	\$967,641	\$1,149,902	\$1,149,902	\$1,382,893	20.26%
Total	\$4,468,839	\$8,406,722	\$5,514,419	\$6,944,631	-17.39%
Funding Source					
Program Revenue	\$5,554,070	\$5,992,200	\$5,876,033	\$5,958,803	-0.56%
Fund Balance	\$0	\$2,414,522	\$0	\$985,828	-59.17%
Transfers In	\$0	\$0	\$0	\$0	0.00%
Total	\$5,554,070	\$8,406,722	\$5,876,033	\$6,944,631	-17.39%

Department Expenditure by Category



Department Funding Sources

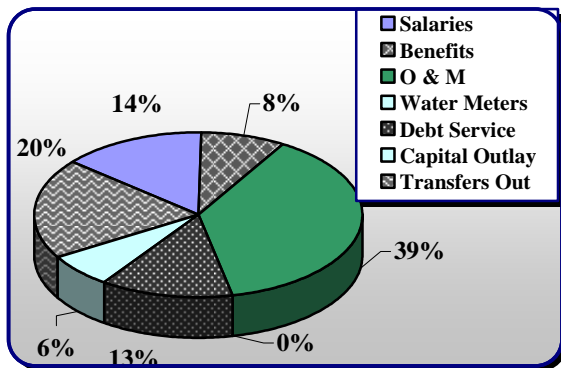


Budget Summary of Water

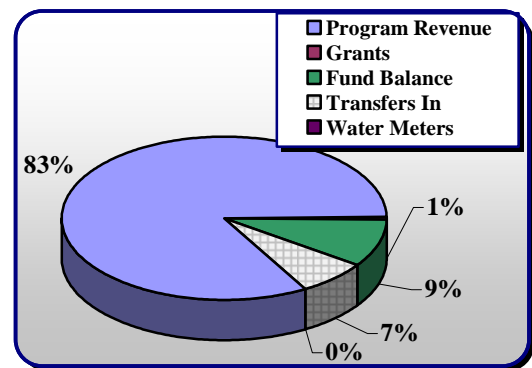
Expenditure	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Salaries	\$1,860,724	\$2,278,166	\$2,087,678	\$2,297,998	0.87%
Benefits	\$989,591	\$1,207,903	\$1,110,433	\$1,354,119	12.10%
Operation & Maintenance	\$3,903,598	\$8,230,441	\$5,714,786	\$6,128,012	-25.54%
Water Meters	\$0	\$0	\$0	\$0	0.00%
Debt Service	\$1,419,894	\$2,130,129	\$2,130,129	\$2,129,204	-0.04%
Capital Outlay	\$3,040,435	\$5,522,000	\$2,569,578	\$1,050,000	-80.99%
Transfers Out	\$1,281,291	\$5,206,159	\$5,232,865	\$3,199,475	-38.54%
Total	\$12,495,532	\$24,574,798	\$18,845,470	\$16,158,808	-34.25%

Funding Source	Actual FY 2007-08	Budget FY 2008-09	Projected FY 2008-09	Proposed FY 2009-10	Change From 08-09 Budget
Program Revenues	\$11,288,015	\$12,675,500	\$12,230,822	\$13,435,000	5.99%
Grants	\$26,988	\$12,000	\$240,600	\$95,000	691.67%
Fund Balance	\$1,076,646	\$8,293,699	\$4,063,921	\$1,518,808	-81.69%
Transfers In	\$66,043	\$3,590,466	\$2,260,127	\$1,110,000	-69.08%
Water Meters	\$37,840	\$3,133	\$50,000	\$0	0.00%
Total	\$12,495,532	\$24,574,798	\$18,845,470	\$16,158,808	-34.25%

Department Expenditure by Category



Department Funding Sources



Program Information

Engineering and Compliance

\$2,088,999

The Engineering and Compliance Division oversees the design and management of Capital Improvement Projects; utility operations and maintenance engineering (including staff support to the Utility Commission); utilities engineering for water and wastewater; development impact fee and utility rate oversight; and administration and clerical support staff. The Utilities Director and Assistant Utilities Director are currently included in this division for budgeting purposes. Also included in current level of service are the operating projects managed by the engineering and compliance division.

Solid Waste

\$9,370,654

The Solid Waste Division provides collection and disposal of solid waste, recycling, green waste, electronic waste, household hazardous waste (i.e. paint, fluids, batteries) and bulky items throughout the community of Folsom. The California Integrated Waste Management Board monitors the diversion rate for all communities to meet the recycle goal of 50% of the waste- stream in the city.

Wastewater

\$6,944,631

The Wastewater Division inspects, cleans, repairs, and maintains the 252 miles of pipeline and 11 lift stations in the City of Folsom. The functions of this division support the achievement of the strategic goals.

Water

\$16,158,808

Produce and deliver high quality drinking water; ensure water quality is maintained in the distribution system 277 miles of water mains, and to the 19163 service connections, through a combination of backflow prevention, cross-connection control, and monitoring; maintain water treatment, storage, and distribution facilities; ensure standards for construction of new water source, treatment, storage, and distribution facilities are met. The function of this division supports the achievements as outlined in Strategic Goals II, VI.

FY 2009 – 10 Impacts

- The Utilities Department will continue to achieve maximum efficiencies.

FY 2008 – 09 Accomplishments

Engineering and Compliance

- Completed construction for the Zone 2/3 Cimmaron pump stations at the Water Treatment Plant.
- Completed construction of Phase 4B Water Treatment Plant Expansion project Phase IV.
- Completed the City-wide water meter implementation plan and initiated the Implementation Program.
- Met NPDES deadlines for the wastewater collection system permit.
- Began design for the Historic District Rehabilitation Project.

- Began construction for the EPA Grant Sewer Rehabilitation Project Phase II.
- Completed water and wastewater rate study and initiate new rate as identified.

Solid Waste

- Rerouted commercial routes to improve efficiency.
- Rerouted commercial recycling routes to maximize efficiency and commodity stream revenue.
- Established audit procedures for commercial services.
- Completed new 2006 Base Year Waste Generation Study updating the City's diversion to 64%.
- Implemented customized Construction & Demolition Recycling Program for the Palladio Mall.
- Cross-trained office and field personnel to cover multiple functions.
- Adapted routing of Neighborhood Cleanup Service to improve efficiency.
- Retrofitted nine solid waste collection vehicles with California Air Resources Board (CARB) compliant emission equipment.
- Expanded battery, sharps, and non-residential universal waste collection services.
- Received grant funds for new loader for the Neighborhood Cleanup Program that meets new CARB emissions standards.
- Received cost reimbursement for recycling of mercury containing waste from Sacramento Regional County Sanitation District (SRCSD).
- Maintained program efficiencies to balance customer service needs of residential and non-residential hazardous waste customers.

Wastewater

- Awarded Collection System of the Year from California Water Environment Association (SAS).
- Completed 100% of the First Cycle of Inspections Due.
- Completed SCADA Upgrades.
- Complete Wastewater Collections Preventive Maintenance Plan.
- Integrated the Wireless Work Order System into CMMS.
- Completed Update of the Wastewater System Management Plan.

Water

- Repaired or replaced 161 leaking water services to maintain system reliability.
- Established internal customer service oriented SOPs for meter reading and billing data.
- Initiated Fixed Network Pilot Study and Meter Installation and other elements of the Meter Impl. Plan.
- Coordination with Finance to enhance the City's Delinquency Program.
- Completed all required water quality monitoring.
- Installed web-based camera system to enhance site security at the water treatment plant.

FY 2009 – 2010 Customer Service Levels**Customer Service Performance Indicator for Engineering & Compliance:**

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Percent of projects that remain on schedule for Capital Improvement Projects.	85%	85%	85%
Repair identified meters within 2 weeks	N/A	N/A	90%

Customer Service Performance Indicator for Solid Waste:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Percentage of Solid Waste additional services (e.g., extra pickups and returned pickups) provided within one hour	98%	98%	98%
Percentage of Neighborhood Cleanup (NCU) service stops completed within 14 days of customer request	79%	81%	90%
Average number of days between customer request and NCU service stop	10	10	10
Respond to 100% of questions from building permit applicants within 24 hours (from C & D program)	100%	Complete 100% by June 2009	Complete 100% by June 2010
Review and return 100% of Plan checks (for C & D Program) to Neighborhood Services within three (3) work days (15 day requirement)	100%	Complete 100% by June 2008	Complete 100% by June 2009
Perform eight (8) public outreach events to promote recycling activities	9	10	11
HHW program participation by total number of participants	5,406	5,100	5,100
Track quantity in pounds of batteries, fluorescent lamps, and electronic waste collected from non-residential customers	6,032	25,000	26,000

Customer Service Performance Indicator for Wastewater:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to customer service complaints within 30 minutes of receipt	100%	100%	100%

Customer Service Performance Indicator for Water:

Performance Indicator	Actual 2007-08	Projected 2008-09	Budget 2009-10
Respond to internal & external customer service issues within one hour	90%	90%	100%

FY 2009-2010 Statistics / Workload Measures

Engineering & Compliance

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of Capital Projects advertised	N/A	6	6
Number of Capital Projects under construction	N/A	6	6
Number of Capital Project designs completed	N/A	4	5
Number of Capital Project construction complete	N/A	4	5
Percentage of Water Forum BMPs completed	100%	100%	100%
Percentage of GIS/GBA projects input	100%	100%	100%

Solid Waste (Collections, Recycling and Hazardous Materials)

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of neighborhood clean-up (NCU) requests	6,328	6,000	6,300
Percentage of NCU service stops completed within 14 days of customer request	78%	81%	90%
Average number of days between customer request and NCU service stop	10	10	10
Number of Solid Waste additional services (e.g. extra pickups and returned pickups)	3,704	3,000	3,000
Percentage of Solid Waste additional services provided within one day	98%	98%	98%
Weekly number of routed residential garbage, recycling and greenwaste service stops	58,100	58,400	59,000
*Solid waste diversion percentage	63.3%	63%	63%
Household battery collection sites	1	13	13
Program participation by total number of participants	5,406	5,100	5,100

*Diversion percentages are calculated on a calendar year basis – 2007/08 is for calendar year 2007

Wastewater

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Number of routine work orders	1,500/1,550	1,500/1,550	1,500
Percentage of priority 5 work orders completed within two weeks	100%/100%	100%/100%	100%
Percentage of priority 4 work orders completed within 1 month	100%/100%	100%/99%	100%
Percentage of priority 3 work orders completed within 12 months	100%	100%	100%
Number of M/H inspections completed within one year	1,400/1600	1,400/1600	1,400
Segments of mainline CCTV inspections completed within one year	1,00/1800	1,00/1800	1,500
Feet of mainline cleaned within one year	400,000/ 450,000	400,000/ 450,000	400,000
Gallons of inflow and infiltration reduced per year	40,000,000/ 45,000,000	40,000,000/ 45,000,000	25,000,000
Actual wastewater flows/month tracked by flow meters	3,000 MG / 3,000 MG	3,000 MG / 3,000 MG	3,300 MG

Water (Water Treatment, Water Quality and Utility Maintenance)

Statistics / Workload Measure	Actual 2007-08	Projected 2008-09	Budget 2009-10
Corrective maintenance tasks	421	421	448
Preventative maintenance tasks	2520	2520	3790
Calibrate 4-20 mA loops annually	N/A	N/A	320
Calibrate flow meters, bi-annually	54	54	54
Calibrate level sensors, annually	28	28	28
Filter inspections, annually	10	10	10
Calibrate water quality monitors (quarterly)	80	80	80
Site inspections conducted (quarterly)	4	4	4
Test critical alarms (monthly)	N/A	N/A	364
Number of Fire Hydrant flow tests requested by the Fire Department	52	52	50
Number of regulatory required water samples pulled per year	1,520	1,520	1,550
Number of Water Quality customer complaints per year	120	120	100
Number of U.S.A.s	60 month / 35 Approx. 420 year	60 month / 35 Approx. 420 year	425
Number of new meters installed	200 / 175	200 / 175	175
Number of work orders completed	280 / 250	280 / 250	300
Number of shutoff/ons for Finance	200 / 90 to 110 month	200 / 90 to 110 month	1,200
Number of leaks repaired, services	150 / 150	161	180
Number of breaks repaired, maintained	5 / 5	5 / 5	5
Response time for water turn-ons / turn-off for residents	30 min. – 30 min.	30 min. – 30 min.	30 min. – 30 min.

Key Issues

Engineering and Compliance

- Continue water and wastewater rehabilitation projects.
- Complete construction of the EPA Grant Sewer Rehabilitation Project Phase II.
- Continue to meet NPDES deadlines for the wastewater collection system permit.
- Continue City-wide Meter Implementation Program and Fixed Network Pilot Study.
- Implement ordinance changes for Water Conservation.
- Continue wastewater rehabilitation and preventative maintenance programs.
- Continue water supply management projects.
- Complete and Adopt the City-Wide Water Master Plan Update.

Solid Waste

- Relocating garbage container storage yard.
- Developing AB 32 greenhouse gas compliant collection vehicle specifications.
- Conducting annual audit of route efficiency.
- Resource availability to perform residential route update.
- Generating organization wide "buy-in" (through team-building activities) for efficiency improvements.
- Maintain efficient balance between residential and non-residential hazardous waste customers.
- Cross-training of administrative and field staff.
- Meeting compliance milestone for air quality emission regulation

Wastewater

- Continue next 5-Year Cycle of Inspections.
- Continue SCADA Upgrades.
- Continue Wastewater Rehabilitation Projects in Old Town to Improve Infrastructure.
- Upgrade Wastewater Collections Preventive Maintenance Plan.
- Intergraded Work order System into CMMS.
- Complete Basin 6 Flow Diversion Project.
- Complete Lake Forest Pump Station Improvement Project.

Water

- Establish a Water Meter Division.
- Complete Fixed Network Pilot Study.
- Begin Construction of the Water Meter Retrofit Project.
- Recoat interior and exterior of Nimbus Reservoir.
- Continue with SCADA and online monitoring upgrades at reservoir sites.
- Retrofit South Folsom Control Valve to be SCADA controlled.
- Continue Air/Vac and Blow off repair program.
- Maintain Compliance with Changes in the Lead and Copper Rule reporting requirements.
- Study re-use of structures and/or facilities abandoned since completion of WTP Phase 4 Project.
- Complete and submit monitoring results to EPA for Unregulated Contaminants Monitoring Rule 2.
- Implement updated solids handling procedures.

- Signing on to CalWarn, a mutual aid organization comprised of water/wastewater agencies, to improve water system resiliency during disasters and provide a higher level of confidence of recovery from a disaster.

Future Key Issues

Engineering and Compliance

- Continue to meet NPDES deadlines for the wastewater collection system permit.
- Continue water supply management issues for dry-year supply.
- Continue water supply management issues for SOI.
- Continue implementation of the Capital improvement projects established in the Water Master Plan and Sanitary Wastewater Management Plan.
- Continue City-wide meter implementation Program to meet AB 514 2013 timeline.

Solid Waste

- New Corporation Yard for City services including processing and distribution facilities for commercial cardboard.
- Develop new programs to meet greenhouse gas (AB 32) rules and regulations.
- Development of Solid Waste code enforcement capability.
- Review rates for all Solid Waste services.
- Complete compliance with refuse vehicle air quality emission rules.
- Improve field communication through new technologies.
- Expand online customer service capability.
- Review implementation of a multi-family and commercial recycling Ordinance.
- Plan relocation of hazardous waste permanent facility to new corporation yard location.

Wastewater

- Maintain Compliance with State-wide Waste Discharge Requirements.
- Continue training & update standard operating procedures.
- Continue Software and SCADA Upgrades.
- Continue proactive system maintenance to maintain system and reduce I/I.

Water

- Refine large meter calibration procedures.
- Repair leaks within established timelines based on rating system.
- Staff training and CEU Classes.
- Implement GBA mobile data tracking.
- Recoat interior of East #2 and East #1 reservoirs.
- Continue with SCADA upgrades.
- Establish a list of abandoned unused City facilities.
- Minimize neighborhood impacts due to changes to O & M activities at the water treatment plant.
- Complete Fixed Network Pilot Study.
- Complete Water Meter Retrofit Program.
- Hire Meter Division Staff.

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Administration					
Utilities Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	2.00	2.00	1.00	1.00	1.00
Assistant Director	2.00	2.00	-	-	-
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Principal Engineer	-	-	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00
Senior Construction Inspector	-	-	1.00	-	-
Senior Management Analyst	-	-	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	-	1.00	-	-	-
Water Management Coordinator	1.00	1.00	1.00	1.00	1.00
Water Management Specialist	1.00	1.00	2.00	2.00	2.00
Subtotal	14.00	15.00	15.00	14.00	14.00
Fleet Management **					
Fleet Maintenance Supervisor	1.00	-	-	-	-
Fleet Manager	1.00	-	-	-	-
Inventory Clerk	1.00	-	-	-	-
Mechanic II	9.00	-	-	-	-
Senior Equipment Mechanic	1.00	-	-	-	-
Subtotal	13.00	0.00	0.00	0.00	0.00
Wastewater					
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	4.00	4.00	2.00	2.00	2.00
Senior Wastewater Collection Technician	-	-	2.00	2.00	2.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utilities Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	-	-	1.00	1.00	1.00
Wastewater Collection Technician I/II	-	-	9.00	9.00	9.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	7.00	8.00	-	-	-
Subtotal	15.00	16.00	16.00	16.00	16.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Proposed	FY 2009-10 Approved
Hazardous Materials					
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Specialist II - PPT	0.50	0.50	-	-	-
Environmental Specialist - LT	2.00	-	-	-	-
Hazardous Materials Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Subtotal	5.50	3.50	3.00	3.00	3.00
Recycling					
Environmental Specialist II	1.00	1.00	1.00	1.00	1.00
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	3.00	3.00	3.00
Solid Waste					
Maintenance Worker I/Refuse Driver	27.00	29.00	27.00	27.00	27.00
Office Assistant I/II	1.00	3.00	3.00	3.00	3.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Solid Waste Supervisor	1.00	1.00	-	-	-
Solid Waste Manager	1.00	1.00	-	-	-
Subtotal	33.00	37.00	33.00	33.00	33.00
Water Utility Maintenance					
Maintenance Worker I/II	1.00	2.00	3.00	2.00	2.00
Senior Water Utility Worker - Limited Term	-	-	1.00	1.00	1.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utility Maintenance Supervisor	-	-	1.00	1.00	1.00
Water Utility Worker I/II	-	-	4.00	5.00	5.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	5.00	5.00	-	-	-
Subtotal	8.00	9.00	9.00	9.00	9.00
Water Treatment Plant					
Lead Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Treatment Plant Operator	1.00	1.00	-	-	-
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Water Management Coordinator	1.00	1.00	-	-	-
Water Treatment Plant Chief Operator	-	-	1.00	1.00	1.00
Water Treatment Plant Operator III	2.00	2.00	3.00	3.00	3.00
Water Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	11.00	11.00	10.00	10.00	10.00

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Proposed	2009-10 Approved
Water Quality					
Chief Distribution Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	-	-	3.00	3.00	3.00
Water Treatment Plant Operator I/II	3.00	3.00	-	-	-
Water Treatment Plant Operator III	1.00	1.00	1.00	1.00	1.00
Water/Sewer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	6.00	6.00	6.00	6.00	6.00
Water Metering Program					
Maintenance Worker I/II - Limited Term	-	-	3.00	-	-
Meter Supervisor - Limited Term	-	-	1.00	1.00	1.00
Subtotal	0.00	0.00	4.00	1.00	1.00
Total	108.50	100.50	99.00	95.00	95.00

** Fleet Management moved to the Public Works Department in FY 2008.

Major Contracts (over \$25,000)

Under water tank inspection / cleaning	\$38,500
Meter Reading	\$40,000
Water Forum Successor Effort	\$40,000
WTP SCADA Maintenance	\$70,000
Laboratory services	\$70,000
Water Meter Contract-Meter Data Mgmt	\$75,000
Process & Recycle City's Greenwaste	\$240,000
Dispose or Recycle Hazardous Waste	\$202,724
Ashland annual water purchases	\$360,000
Process City's Commingled Recyclables	\$427,500
Process C & D debris	\$52,500
Kiefer Landfill Disposal for Solid Waste	\$975,000

New or Replacement Vehicles

None

Non-Departmental

Non-Departmental

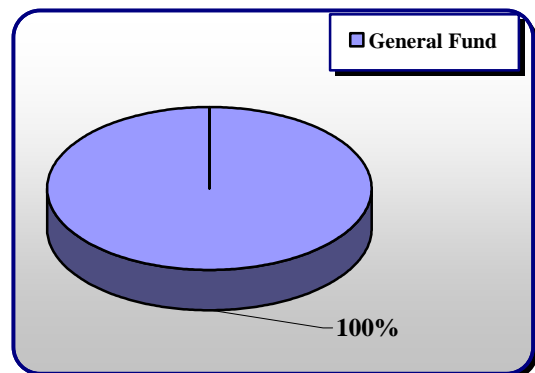
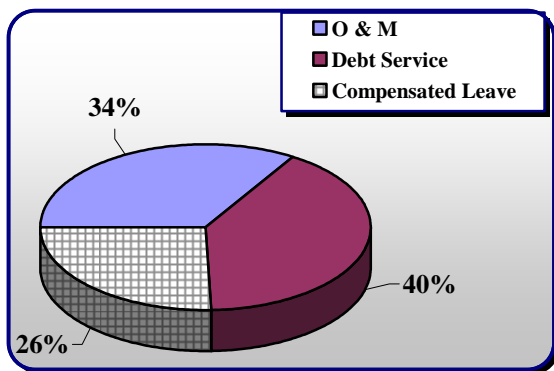
- ▶ Budget Summary
- ▶ Program Information
- ▶ Major Contracts

Budget Summary

	Actual	Budget	Projected	Proposed	Change From
	<u>FY 2007-08</u>	<u>FY 2008-09</u>	<u>FY 2008-09</u>	<u>FY 2009-10</u>	<u>FY 2008-09</u>
Expenditure					
Operation & Maintenance	\$2,189,152	\$2,721,139	\$2,021,229	\$1,584,893	-41.76%
Debt Service	\$1,885,713	\$1,905,048	\$1,905,048	\$1,907,175	0.11%
Compensated Leave	\$1,092,744	\$1,200,000	\$1,200,000	\$1,200,000	0.00%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$7,321,205	\$4,719,356	\$1,002,499	\$215,739	-95.43%
Total	\$12,488,814	\$10,545,543	\$6,128,776	\$4,907,807	-53.46%
Funding Source					
Transfers In - Other Funds	\$238,369	\$240,000	\$240,000	\$240,000	0.00%
General Fund	\$12,250,445	\$10,305,543	\$5,888,776	\$4,667,807	-54.71%
Total	\$12,488,814	\$10,545,543	\$6,128,776	\$4,907,807	-53.46%
Full-Time Positions	0.00	0.00	0.00	0.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category

Department Funding Source



Program Information

Non-Departmental

\$4,907,807

The Non-Departmental Program is where the City budgets for costs and services that are not related to any one department, but benefit the entire City as a whole. Compensated Leave is the non-current year accrual that has been earned but not used by employees. There are no other salaries and benefits associated with this budget. Other items budgeted in this program include debt service, city-wide studies and services, retiree benefit programs, unemployment benefit costs and transfers to other funds.

Major Contracts (over \$25,000)

Broadstone Sales Tax Sharing	\$60,000
HDL Sales Tax Recovery	\$37,000
Serve Our Seniors	\$28,000
Sacramento County Haz-Mat Response	\$28,000



Debt Management



Introduction

California cities are authorized by state law to use debt financing for specific purposes that promote the public welfare. Debt is typically issued to finance the construction of large public facilities such as infrastructure, buildings, parks, and open space acquisitions when paying for these types of projects out of current revenues is not feasible.

The City of Folsom has seen tremendous expansion in its population from 36,507 in 1992 to 71,018 at the end of calendar year 2008. With this growth, one of the City's major challenges has been to meet the needs of a growing community in terms of providing City services to a steadily increasing customer base, as well as complying with mandated governmental health, safety, and environmental standards and regulations. The City has used various debt financing instruments to facilitate meeting these challenges.

Debt Management Policy

Debt Management is a major component of the City's fiscal management function. Good debt management ensures that any debt issued by the City is affordable, is appropriate for the type of project, is at the lowest possible interest cost, and is in compliance with applicable laws and regulations. The City of Folsom's Debt Management Policy provides operating guidelines for all the City's major debt transactions. The objectives of the City's policy are to:

- Guide the City Council and management in debt issuance decisions having significant financial impact.
- Maintain appropriate capital assets for present and future needs.
- Promote sound financial management by providing accurate and timely information on the City's financial condition.
- Protect and enhance the City's credit rating.
- Ensure the legal use of City bonding authority through an effective system of financial security and internal controls.
- Promote cooperation and coordination with other governments and the private sector in the financing and delivery of services.

Additional Policies Regarding Land-Secured and Conduit Financing

The purpose of the Additional Policies Regarding Land-Secured and Conduit Financing is to facilitate the acquisition and construction of public facilities on commercial, industrial, and residential properties by promoting the health and welfare of developed areas; the orderly development of the City; and the development of needed commercial or industrial property. The policies consist of guidelines and requirements for such items as:

- Project costs and reimbursement policies
- Agreements required

- Project feasibility information
- Appraisals/Value to lien ratios
- Credit enhancements
- Special tax formulas
- Continuing disclosure and notification requirements

Credit Rating

The City's general obligation bonds were recently upgraded to AA-/Stable by Standard & Poor's, and are rated A1 by Moody's Investor Services. The City's Certificates of Participation (COP's) issued to finance essential facilities such as the 2001 Central Business District Fire Station are rated A+ by Standard & Poor's.

The City has typically opted to purchase bond insurance to enhance its credit rating to AAA. A bond insurance policy guarantees payment of principal and interest on bonds due for payment should the City fail to make a bond payment. In late 2007 and throughout 2008 all the monoline insurers who insure municipal debt have either been downgraded or placed under review by the various rating agencies; therefore, a AAA rating is no longer assured on these insured bonds.

A major portion of the City's financings has been through the issuance of special assessment district debt. These assessment and Mello-Roos district bonds are land secured financings where developments are not yet completed at the time of issuance, and are therefore not rated at the time of the original issuance. However, most of these financings within the City have subsequently been refunded and have received ratings. In FY 2009 the City anticipates the refunding of the Prairie Oaks Assessment District.

Types of Debt Financing Instruments

A. General Obligation Bonds:

The California Constitution provides for the issuance of General Obligation Bonds by cities subject to a two-thirds approval of voters on the bond proposition. General Obligation Bonds are secured by the full faith and credit of the City. Ad valorem taxes are levied on all real property within the City for the payment of annual principal and interest on the bonds.

B. Lease Revenue Bonds and Certificates of Participation:

Lease Revenue Bonds and Certificates of Participation are lease obligations secured by an installment sales agreement or by a leaseback arrangement with a public entity. The City pledges general operating revenues to pay the lease payments. The lease payments are in turn used to pay principal and interest on the Certificates of Participation. Under State law, these obligations do not constitute indebtedness and are therefore not subject to voter approval. Lease payments may not be accelerated as they are payable only in the year in which used and if occupancy of the leased property is available. The City is obligated to annually budget for the rentals that are due and payable during each fiscal year that it has the use of the leased property.

C. Public Enterprise Revenue Bonds:

Public Enterprise Revenue Bonds are issued to finance facilities for a revenue producing enterprise such as a water or sewer system. California courts have determined that under the State Constitution, cities may issue revenue bonds without a two-thirds voter approval in a bond election because the revenues are not payable from taxes or the general fund of the City. Rather, principal and interest on the bonds is payable from revenues produced by the enterprise including such items as service charges, tolls, connection fees, admission fees, and rents.

D. Special Assessment Districts/Mello-Roos Community Facilities District Bonds:

The City may establish special assessment or Mello-Roos Community Facilities Districts under various sections of State law to issue bonds for the financing of infrastructure and public facilities improvements in connection with land development. The issuance of these bonds is subject to a two-thirds approval of the landowners voting within the proposed district. The security for the bonds is provided by properties within the district. The properties are assessed for amounts proportionate to the benefit received from the improvements financed for the payment of annual principal and interest on the bonds. The City is not liable for the repayment of these bonds, but rather acts as an agent for the property owners/bondholders in collecting and forwarding the special assessments.

Folsom Public Financing Authority

The City of Folsom authorized the formation of a joint powers authority with the Folsom Redevelopment Agency to be known as the Folsom Public Financing Authority in 1988, under Title 1 of the California State Government Code. The Authority is authorized, but not limited, to issue bonds for the purpose of financing facilities and improvements. The Authority provides financing to other funds and agencies of the City on a cost reimbursement basis.

Legal Debt Margin

The Government Code of the State of California (Section 43605) states that a City shall not incur an indebtedness for public improvements which exceeds in the aggregate 15% of the assessed value of all real and personal property of the City. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown below reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California.

The Charter of the City of Folsom (Section 5.06) allows the City by ordinance or resolution to issue debt within the following limits:

- **General Obligation Bond Limit:** Not to exceed 10 percent of the assessed valuation of all property taxable by the City;
- **Other Debt Limit:** Debt other than voted general obligation bonds shall not exceed 10 percent of the assessed valuation of all property taxable by the City;

- Definition and Exemption:**

The term “debt” or “indebtedness” in this section shall not include debt issued for the purpose of financing or refinancing the acquisition, construction, or completion of public improvements that is not a general obligation of the City, and is secured by a lien upon or levy of a special tax on real property within an identified district.

As is the case with the Government Code, this municipal code section was enacted when assessed valuation was based upon 25% of market value, and therefore is subject to the same conversion described above.

City of Folsom Legal Debt Margin

June 30, 2008

Assessed Value	\$10,514,984,000
Conversion Percentage	25.00%
Adjusted Assessed Value	\$2,628,746,000
Debt Limit per Municipal Code	\$262,874,600
Amount of Debt Applicable to Limit:	
General Obligation Bonds	\$23,110,000
Other Debt	\$0
Total Net Debt Applicable to Limit	\$23,110,000
Legal Debt Margin	\$239,764,600
Percentage of Debt to Assessed Value	0.88%

Summary of Debt Position

	Maturity Date	June 30, 2009		2009-10 Bond Payments			Funding Source
		Principal Outstanding	Principal	Interest	Total		
GENERAL OBLIGATION BONDS:							
1993 GO Bonds Series C	2016	\$ 5,185,000	\$ 535,000	\$ 254,415	\$ 789,415		Ad Valorem property tax
1993 GO Bonds Series D	2017	6,635,000	585,000	360,648	945,648		Ad Valorem property tax
2003 GO Bonds Series A & B Refunding	2014	8,845,000	1,440,000	290,768	1,730,768		Ad Valorem property tax
Total General Obligation Bonds		\$ 20,665,000	\$ 2,560,000	\$ 905,831	\$ 3,465,831		
CERTIFICATES OF PARTICIPATION:							
1997 Refunding COPs (Parks & Traffic Sig)	2020	\$ 540,000	\$ -	\$ 31,725	\$ 31,725		General Fund revenues
1999 Refunding COPs FCCF	2010	1,405,000	1,165,000	43,773	1,208,773		CA Dept. of Corrections
1999 COPs (Recreation Facility)	2028	785,000	10,000	46,563	56,563		Rental fees, impact fees
2001 COPs Central Fire Station	2026	3,105,000	120,000	144,431	264,431		General fund
Total Certificates of Participation		\$ 5,835,000	\$ 1,295,000	\$ 266,492	\$ 1,561,492		
REDEVELOPMENT AGENCY:							
1997 RDA Refunding Tax Allocation Bonds	2013	\$ 2,935,000	\$ 580,000	\$ 135,101	\$ 715,101		Property tax increment
2005 RDA Tax Allocation Bonds (Library Proj.)	2033	10,190,000	-	442,913	442,913		Property tax increment
2006 RDA TABS (RR Block Parking Structure)	2036	16,945,000	-	725,632	725,632		Property tax increment
Total Redevelopment Agency		\$ 30,070,000	\$ 580,000	\$ 1,303,646	\$ 1,883,646		
FOLSOM PUBLIC FINANCING AUTHORITY:							
2008 Reassessment Revenue Bonds (Prairie Oaks)	2019	\$ 11,955,000	\$ 720,000	\$ 476,695	\$ 1,196,695		Special Assessments
1998 Water Revenue Bonds (Water Project)	2028	15,665,000	490,000	753,020	1,243,020		Water fund revenues
1998 Revenue Bonds (Hannaford Cross)	2020	1,865,000	110,000	100,924	210,924		Special Assessments
Revenue Bonds (Legends, Cobble Hills, Ridgeview, 1999 Cresleigh Natoma)	2020	4,170,000	245,000	215,859	460,859		Special Assessments
2002 Revenue Bonds (City Hall & Comm Ctr)	2017	10,620,000	1,010,000	461,019	1,471,019		General fund revenues
2003 Reassessment Revenue Bonds (Auto Plaza)	2018	5,535,000	355,000	270,225	625,225		Special Assessments
2004 Revenue Bonds, Snr A (CFD 7 & 8)	2021	12,265,000	710,000	563,440	1,273,440		Special Assessments
2004 Revenue Bonds, Sers B (CFD 7)	2021	6,240,000	375,000	309,865	684,865		Special Assessments
2005A Water Revenue Bonds (Water Treatment)	2034	13,065,000	290,000	587,184	877,184		Water fund revenues
2007A Special Tax Rev. Bonds (CFD 10, 11, & 14)	2032	45,130,000	440,000	2,225,550	2,665,550		Special Assessments
2007B Special Tax Rev. Bonds (CFD 9, 10, 11 & 14)	2032	24,310,000	615,000	1,177,996	1,792,996		Special Assessments
Total Folsom Public Financing Authority		\$ 150,820,000	\$ 5,360,000	\$ 7,141,777	\$ 12,501,777		

Summary of Debt Position

	Maturity Date	June 30, 2009		2009-10 Bond Payments			Funding Source
		Principal Outstanding	Principal	Interest	Total		
ASSESSMENT DISTRICTS:							
1989 Blue Ravine Oaks	2015	\$ 460,000	\$ 60,000	\$ 31,675	\$ 91,675		Special Assessments
1990 Hannaford Crossing	2020	1,735,000	100,000	110,024	210,024		Special Assessments
1992 Natoma Station	2019	250,000	15,000	17,825	32,825		Special Assessments
2008 Prairie Oaks	2019	11,770,000	603,030	832,534	1,435,564		Special Assessments
1993 Lake Natoma Shores	2013	305,000	55,000	18,038	73,038		Special Assessments
1993 Legends	2018	425,000	35,000	24,554	59,554		Special Assessments
1994 Cobble Hills Ridge	2019	1,240,000	85,000	69,684	154,684		Special Assessments
1995 Ridgeview	2020	1,260,000	75,000	76,866	151,866		Special Assessments
1995 Cresleigh Natoma	2020	920,000	50,000	55,194	105,194		Special Assessments
2003 Folsom Auto Plaza	2018	5,610,000	340,000	307,360	647,360		Special Assessments
Total Assessment Districts		\$ 23,975,000	\$ 1,418,030	\$ 1,543,754	\$ 2,961,784		
COMMUNITY FACILITY DISTRICTS:							
1997 Natoma Station	2019	\$ 13,110,000	\$ 810,000	\$ 661,658	\$ 1,471,658		Special Assessments
1998 Folsom Heights	2015	1,705,000	210,000	89,256	299,256		Special Assessments
1998 Broadstone	2018	2,650,000	210,000	126,820	336,820		Special Assessments
1999 Broadstone II	2024	14,540,000	510,000	745,819	1,255,819		Special Assessments
2004 Broadstone II	2021	12,860,000	860,000	692,098	1,552,098		Special Assessments
2004 Parkway	2021	3,965,000	225,000	182,279	407,279		Special Assessments
2007 Willow Creek South	2017	1,565,000	145,000	66,415	211,415		Special Assessments
1999 Empire Ranch	2024	22,425,000	910,000	1,495,178	2,405,178		Special Assessments
2003R Empire Ranch	2009	155,000	155,000	2,790	157,790		Special Assessments
2007 Empire Ranch	2028	41,750,000	455,000	2,054,974	2,509,974		Special Assessments
2007 Willow Springs	2023	8,530,000	400,000	404,919	804,919		Special Assessments
2002 Parkway II	2011	725,000	205,000	32,325	237,325		Special Assessments
2007 Parkway II	2032	17,595,000	55,000	877,239	932,239		Special Assessments
Total Community Facilities Districts		\$ 141,575,000	\$ 5,150,000	\$ 7,431,770	\$ 12,581,770		

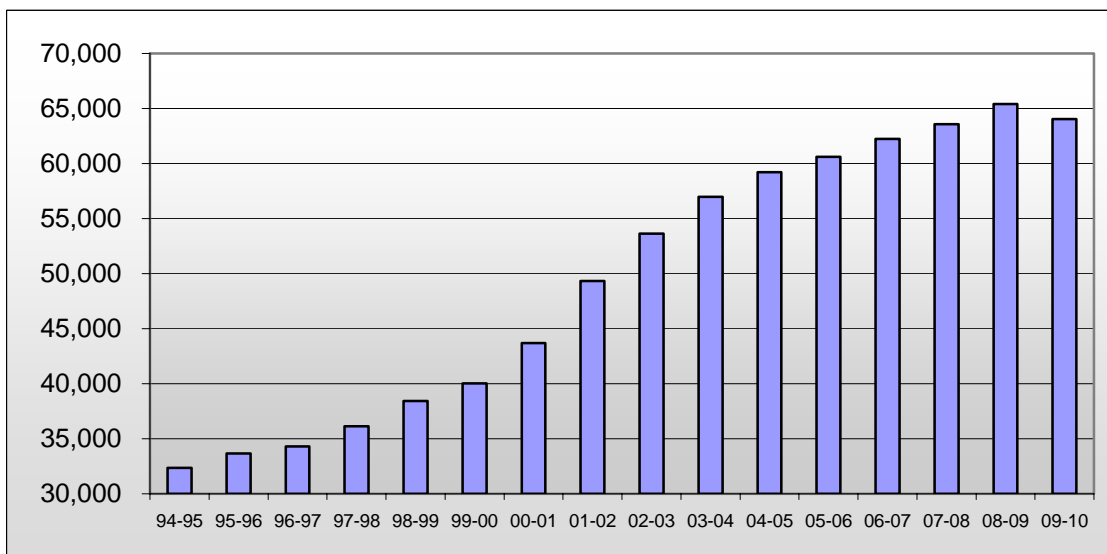
Appendix



Miscellaneous Statistics

Date of Incorporation	1946
Form of Government	Charter City
Population (excludes Folsom Prison)	64,043
Area of Square Miles	15
Miles of Streets	259
Single Family Residential Building Permits	148
Zoos	1
Community Centers	1
Community Clubhouses	3
Parks	44
Park Acreage	466
Swimming Pools (Aquatic Center)	3
Tennis Courts	23
Fire Stations	4
Fire Personnel & Officers	78
Police Stations	1
Police Personnel & Officers	112.25
Number of Patrol Units	61
Elementary schools	10
Secondary schools	5
School instructors	452
Community colleges	1
Hospitals	1

Population Trend



Job Titles

The table below illustrates the job titles that exist within the City and the corresponding salary ranges.

Job Title	Salary Range
Account Clerk	M37
Accounting Technician I	M47
Accounting Technician II	M49
Administrative Assistant	M46
Animal Control Officer	M43
Arborist	M58
Assistant City Attorney	Contract
Assistant City Clerk	M48
Assistant Civil Engineer	M57
Assistant to the City Manager	Contract
Assistant Planner	M50
Assistant Zookeeper	M27
Associate Civil Engineer	T87
Associate Planner	M58
Assistant City Manager/Admin Services Director	Contract
Battalion Chief - Administration	E88
Battalion Chief – Suppression	E86
Budget and Evaluation Manager	X93
Building Inspection Supervisor	T84
Building Inspector I	M51
Building Inspector II	M53
Building Plans Checker	M55
Building Plans Coordinator	M51
Building Plans Technician I	M43
Building Plans Technician II	M45
Building Trades worker I	M43
Building Trades worker II	M49
Capital Improvements Manager	X96
Cashier	M27
Chief Building Official	T96
Chief Distribution Operator	M55
Chief Financial Officer / Director of Finance	Contract
City Attorney	Contract
City Clerk	Contract
City Manager	Contract
Code Enforcement Officer II	M53

Job Title	Range
Code Enforcement Supervisor	T84
Code Enforcement Technician	M41
Combination Welder	M53
Communications Supervisor	49D
Community & Cultural Services Mgr	T90
Community Development Director	Contract
Community Service Officer	34P
Construction Inspection Supervisor	T84
Construction Inspector I	M51
Construction Inspector II	M53
Crime & Intelligence Analyst	O48
Crime Prevention Specialist	O48
Deputy City Clerk	T82
Deputy Fire Chief	X97
Director of Governmental Affairs and Economic Development	Contract
Disbursements Specialist	M53
Disbursements Technician	M37
Dispatcher II	36D
Electronics & Communication Engineer	O83
Engineering Technician I	M51
Engineering Technician II	M53
Environmental Specialist I	M45
Environmental Specialist II	M47
Environmental Specialist Supervisor	T84
Executive Assistant	M52
Executive Assistant City Mgr – Confidential	Contract
Facilities Maintenance Supervisor	T84
Financial Analysis & Reporting Manager	X93
Financial Analyst	X84
Fire Captain - Admin	E84
Fire Captain - Suppression	54F
Fire Chief	Contract
Fire Engineer	47F
Fire Marshal	E88
Fire Prevention Officer	M55
Fire Protection Engineer	T87
Firefighter	42F
Fleet Manager	T88
GIS Analyst	T84
Hazmat Coordinator	M51
Human Resource Director	Contract
Information Systems Supervisor	T88
Information Systems Technician	M60

Job Title	Range
Inventory Clerk	M41
Lead Plant Mechanic	M51
Legal Analyst	X84
Legal Secretary	M52
Librarian	M49
Library Assistant	M31
Library Director	Contract
Library Supervisor	T84
Library Technician	M41
Lighting & Landscape District Mgr	T90
Maintenance Specialist	M45
Maintenance Supervisor	T84
Maintenance Worker I	M37
Maintenance Worker II	M43
Management Analyst	T84
Management Analyst - Confidential	X84
Marketing & Graphics Coordinator	M55
Mechanic II	M49
Office Assistant I	M37
Office Assistant II	M41
Paramedic	46F
Park Planner I	M50
Park Planner II	M58
Park Planning Manager	T90
Parks & Recreation Director	Contract
Personnel Technician I	M52
Personnel Technician II	M56
Plan Check Engineer	T87
Planning Manager	T93
Planning Technician I	M41
Planning Technician II	M45
Plant Mechanic	M49
Police Captain	92O
Police Chief	Contract
Police Lieutenant	88O
Police Officer	44P
Police Officer Recruit	42P
Police Records Clerk	33P
Police Sergeant	54P
Police Volunteer Coordinator	40P
Principal Civil Engineer	T94
Principal Planner	T90
Property & Evidence Technician	33P

Job Title	Range
Public Information Officer	Contract
Public Works Director	Contract
Records Supervisor	51P
Recreation Coordinator I	M43
Recreation Coordinator II	M51
Recreation Manager	T90
Recreation Supervisor	T84
Redevelopment and Housing Director	Contract
Refuse Driver	M43
Residential Programs Specialist	M58
Revenue Technician	M37
Revenue/Disbursements Manager	X89
Safety / Risk Officer	Y89
Senior Building Inspector	M53
Senior Building Trades Worker	M51
Senior Civil Engineer	T93
Senior Construction Inspector	M55
Senior Environmental Specialist	M51
Senior Equipment Mechanic	M51
Senior Maintenance Worker	M51
Senior Management Analyst	T89
Senior Management Analyst – Confidential	X89
Senior Office Assistant	M43
Senior Park Planner	T84
Senior Planner	T84
Senior Recreation Coordinator	M55
Senior Revenue Technician	M40
Senior Traffic Control & Lighting Tech	M55
Senior Wastewater Collection Tech	M55
Senior Water Utility Worker	M55
Solid Waste Supervisor	T84
Streets Operations Manager	T90
Streets Operations Supervisor	T84
Technical Services Manager	O54
Traffic Control & Lighting Supervisor	T84
Traffic Control & Lighting Technician I	M51
Traffic Control & Lighting Technician II	M53
Traffic Control Device Technician	M49
Transit Bus Driver	M37
Transit Chief	T88
Transit Coordinator	M51
Transit Scheduler	M41
Transit Trainer	M43
Utilities Director	Contract

Job Title	Range
Utilities Manager	T90
Utilities Technician	M49
Utility Maintenance Supervisor	T86
Wastewater Collection Technician I	M45
Wastewater Collection Technician II	M47
Wastewater Collection Supervisor	T86
Water Distribution Chief Operator	M55
Water Distribution Operator I	M45
Water Distribution Operator II	M47
Water Distribution Supervisor	T86
Water Management Coordinator	M55
Water Management Specialist	M41
Water Quality Technician	M51
Water Treatment Plant Operator I	M45
Water Treatment Plant Operator II	M47
Water Treatment Plant Operator III	M51
Water Treatment Plant Chief Operator	M55
Water Treatment Plant Supervisor	T86
Water Utility Worker I	M45
Water Utility Worker II	M47
Zoo Education Coordinator I	M37
Zoo Education Coordinator II	M43
Zoo Gift Shop Coordinator	M27
Zoo Manager	T90
Zoo Supervisor	T84
Zookeeper I	M37
Zookeeper II	M43

Salary Ranges

Salary Ranges

The tables below illustrate the salary ranges of the City.

Salary Range	Annual					
	Step A	Step B	Step C	Step D	Step E	Step F
M27	28,238.75	29,660.88	31,138.35	32,689.76	34,333.47	36,050.14
M31	31,138.35	32,689.76	34,333.47	36,051.09	37,861.01	39,754.08
M37	36,051.09	37,861.01	39,763.31	41,757.93	43,844.90	46,037.14
M40	38,802.92	40,742.15	42,773.73	44,916.10	47,169.3	49,527.77
M41	39,763.31	41,757.93	43,844.9	46,042.71	48,351.31	50,768.91
M43	41,757.93	43,844.9	46,042.71	48,351.31	50,770.71	53,309.26
33P	40,350.57	42,372.99	44,476.99	46,711.41	49,043.81	
M45	43,844.90	46,042.71	48,351.31	50,770.71	53,300.95	55,965.98
34P	41,422.83	43,498.41	45,677.77	47,960.92	50,362.69	52,880.82
M46	44,916.10	47,169.30	49,533.32	52,008.15	54,612.25	57,342.85
M47	46,042.71	48,351.31	50,770.71	53,300.95	55,960.45	58,758.48
M48	47,169.30	49,533.32	52,008.15	54,612.25	57,345.63	60,212.88
40P	45,273.35	47,537.05	49,914.25	52,409.98	55,030.47	
M49	48,351.31	50,770.71	53,300.95	55,960.45	58,767.72	61,706.12
M50	49,533.32	52,008.15	54,612.25	57,345.63	60,208.28	63,218.69
M51	50,770.71	53,300.95	55,960.45	58,767.71	61,704.29	64,789.48
M52	52,008.15	54,612.25	57,345.63	60,208.28	63,218.73	66,379.67
51P	49,847.72	52,331.96	54,943.10	57,699.33	60,582.52	63,611.64
M53	53,300.95	55,960.45	58,767.71	61,704.29	64,788.56	68,027.99
36D	51,317.25	53,888.66	56,588.59	59,417.05	62,392.56	
M55	55,960.45	58,767.71	61,704.29	64,788.56	68,020.61	71,421.66
M57	58,767.71	61,704.29	64,788.56	68,020.61	71,418.87	74,989.82
M58	60,208.28	63,218.73	66,376.89	69,701.27	73,191.88	76,851.46
42P	58,817.21					
M60	63,218.73	66,376.89	69,701.27	73,191.88	76,848.69	80,691.12
44P	63,151.01	66,306.96	69,619.44	73,089.36	76,750.77	
42F	64,432.06	67,644.69	71,016.94	74,568.76	78,297.18	
49D	61,597.52	64,680.29	67,917.18	71,308.24	74,872.69	
T82	65,979.51	69,271.99	72,731.87	76,377.76	80,191.05	84,208.99
X84	69,271.99	72,731.87	76,377.76	80,191.05	84,208.99	88,419.44
O48	71,202.00	74,695.44	78,374.53	82,222.39	86,289.62	90,542.51
46F	64,432.06	67,644.69	71,016.94	74,568.76	78,297.18	
T84	69,271.99	72,731.87	76,377.76	80,191.05	84,208.99	88,419.45
47F	70,864.46	74,407.70	78,128.07	82,025.62	86,126.90	
T86	72,731.87	76,377.76	80,191.05	84,208.99	88,412.94	92,833.58

Salary Range	Annual					
	Step A	Step B	Step C	Step D	Step E	Step F
Executive Assistant to the City Manager – Confidential	71,832.00					
X88	76,377.60	80,204.80	84,219.20	88,420.80	92,830.40	97,489.60
T87	74,536.20	78,256.49	82,181.44	86,292.36	90,607.92	95,138.31
X89	78,256.49	82,181.44	86,292.36	90,607.92	95,146.69	99,904.03
T88	76,377.76	80,191.05	84,208.99	88,412.94	92,840.11	97,482.12
54P	76,663.59	80,499.53	84,527.14	88,763.78	93,209.95	
T89	78,256.49	82,181.44	86,292.36	90,607.92	95,146.69	99,904.03
T90	80,191.05	84,208.99	88,412.94	92,840.11	97,490.47	102,364.99
54F	77,942.35	81,839.57	85,931.60	90,228.10	94,739.58	
X93	86,292.36	90,607.92	95,146.69	99,908.67	104,912.50	110,158.13
T93	86,292.36	90,607.92	95,146.69	99,908.67	104,912.50	110,158.13
O83	89,671.24	94,095.70	98,736.36	103,650.86	108,781.50	114,214.82
T94	88,412.94	92,840.11	97,490.47	102,364.07	107,479.51	112,853.50
X96	93,732.81	98,427.88	103,348.33	108,512.97	113,940.49	119,637.37
E84	87,657.84	92,040.84	96,658.35	101,474.99	106,548.63	
O54	99,713.86	104,951.88	109,942.97	115,437.15	121,210.98	127,271.41
88O	105,005.69	110,186.76	115,621.01	121,375.93	127,383.96	133,746.41
City Clerk	101,567.04					
Special Projects Manager	108,569.04					
E86	109,728.28	115,214.70	120,975.30	127,023.89	133,375.10	
E88	115,214.70	120,975.30	127,023.89	133,375.10	140,043.91	
92O	118,388.78	124,211.18	130,387.99	136,834.80	143,619.18	150,808.57
X97	119,176.61	125,141.34	131,405.21	137,967.93	144,859.68	152,110.07
Library Director	119,220.00					
Assistant City Attorney	120,000.00					
Redevelopment and Housing Director	135,605.76					
Director of Governmental Affairs and Economic Development	137,039.67					
Parks and Recreation Director	139,529.52					
Human Resource Director	146,598.12					
Community Development Director	147,794.04					
Public Works Director	148,054.68					
Utilities Director	152,523.48					
Assistant City Manager/ Admin Services Director	166,154.16					
Fire Chief	170,278.56					
Police Chief	187,693.20					
City Attorney	197,134.56					
City Manager	212,023.56					



Operating Indicators

CITY OF FOLSOM, CALIFORNIA Operating Indicators by Function/Program Last Five Fiscal Years

Function/Program	2004	2005	2006	2007	2008
Police (1)					
Misdemeanor and felony arrests	1,494	1,633	1,807	1,920	2,031
Traffic citations	8,124	9,378	10,922	14,566	16,055
Traffic collisions	1,602	1,607	1,536	1,521	1,393
Fire					
Ambulance transports	2,878	3,031	3,233	3,394	3,133
Medical responses	3,455	3,606	3,843	3,638	3,953
Inspections completed	322	165	171	390	280
Other public works					
Lane miles of street overlay	N/A	9	18	15	7
Curb miles of streets swept	N/A	2,000	4,537	4,546	4,876
Hot pour crack seal applied (lineal ft.)	N/A	78,000	-	-	255,000
Square feet of street patch	N/A	133,000	386,000	56,000	130,400
Number of miles of road added	N/A	8	5	7	2
Number of traffic signals added	N/A	7	10	-	2
Number of streetlights added	N/A	194	104	134	26
Number of miles of storm drains added	N/A	8	2	7	2
Area of Slurry Seal applied (square feet)	N/A	N/A	N/A	N/A	7,110,000
Parks and Recreation					
Aquatic center number of paid admissions	N/A	66,923	58,633	51,546	51,254
Community facilities number of reservations	N/A	4,381	4,714	3,921	4,035
Community facilities number of paid rentals	N/A	756	780	712	791
Total park acreage	N/A	305	312	466	435
Open space acreage	N/A	350	350	359	359
Trails maintenance	N/A	20	22	22	22
Recreation division program participation	N/A	304,978	419,003	480,261	551,244
Zoo attendance	N/A	103,364	110,200	125,065	117,828
Library					
Volumes in collection	N/A	72,521	67,234	73,115	92,100
Total volumes borrowed	N/A	302,879	308,345	360,064	542,371
Water					
New connections	1,510	474	1,582 ⁽²⁾	491	244
Water mains breaks	N/A	4	5	2	4
Daily average consumption in gallons	21.2 MGD	22 MGD	25.7 MGD	21.4MGD	22.1MGD
Maximum daily capacity of plant in gallons	40 MGD	40 MGD	50 MGD	50 MGD	50 MGD
Wastewater					
Average daily sewage treatment (thousands of gallons)					
Daily average flow in gallons	9.9 MGD	8.94 MGD	8.09 MGD	8.13 MGD	8.0 MGD
Maximum daily pump station capacity in gallons	12 MGD	8.94 MGD	12 MGD	12 MGD	12 MGD

**CITY OF FOLSOM, CALIFORNIA
Operating Indicators by Function/Program
Last Five Fiscal Years**

<u>Function/Program</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Refuse collection					
Solid Waste (tons per day)	N/A	195	144 (3)	151	147
Recycling (tons per day)	N/A	5	36 (3)	44	44
Green Waste (tons per day)	N/A	12	32 (3)	35	39
Transit					
Total route miles	N/A	85,173	286,199	265,957	271,651
Passengers-Folsom Stage Line	N/A	156,576	97,128	89,568	94,113
Passengers-Light Rail	N/A	N/A	458,544	797,628	929,201

N/A - Data not available

(1) Police statistics are for calendar, not fiscal year

(2) Amount includes individual mobile homes.

(3) Differences from FY05 and FY06 are due to the City's new recycling program, which began operations in FY 2005-2006.

Indicators

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		1999	2000	2001	2002	2003
Indicator 1	Municipal productivity (Resident per budgeted FTE)	n/a	n/a	n/a	n/a	134.3
Indicator 2	Revenues per capita (constant \$)	2,268	1,841	1,231	1,314	1,137
Indicator 3	Restricted Revenues	28.0%	14.9%	20.9%	11.7%	14.3%
Indicator 4	Intergovernmental Revenues	10.9%	3.6%	5.7%	4.8%	7.1%
Indicator 5	Elastic Tax Revenues	6.1%	8.1%	13.6%	11.1%	13.3%
Indicator 6	Taxable sales tax transaction (000)	n/a	1,040,442	1,202,827	1,329,157	1,424,212
Indicator 6.1	Taxables sales tax transaction growth rate	n/a	n/a	15.6%	10.5%	7.2%
Indicator 7	Property Tax Revenues (constant \$)	7,192,406	7,493,479	8,101,411	9,002,954	9,729,672
Indicator 7.1	Property Tax Revenues growth rate	8.2%	4.2%	8.1%	11.1%	8.1%
Indicator 8	Expenditures per capita (constant \$)	1,980	1,878	1,178	1,199	1,179
Indicator 9	Benefits as a % of Salaries	37.5%	37.5%	40.2%	43.1%	40.4%
Indicator 10	Public Safety Expenditures as a % of General Fund Expenditures	52.3%	50.7%	50.8%	48.0%	54.7%
Indicator 11	General Government expenditures as a % of General Fund expenditures	24.7%	25.4%	22.8%	22.4%	22.5%
Indicator 12	Public works expenditures as a % of General Fund expenditures - does not include transfers out	8.6%	8.8%	7.7%	7.1%	7.7%
Indicator 13	Culture and Recreation expenditures as a % of General Fund expenditures - does not include subsidy transfer out	10.1%	9.7%	9.4%	8.1%	9.2%
Indicator 14	Salaries as a % of General Fund expenditures - does not include transfers out	67.3%	61.3%	60.0%	56.8%	47.0%
Indicator 15	Benefits as a % of General Fund expenditures - does not include transfers out	25.1%	23.3%	25.4%	25.5%	19.7%
Indicator 16	General Fund Revenues per Capita (Constant \$)	\$ 3.24	\$ 3.37	\$ 3.64	\$ 3.60	\$ 3.61
Indicator 17	General Fund Expenditures per Capita (Constant \$)	\$ 3.05	\$ 3.01	\$ 3.23	\$ 3.74	\$ 3.43
Indicator 18	General Fund Cash per Capita	\$ 178.89	\$ 157.46	\$ 189.20	\$ 146.05	\$ 191.03

Fiscal Year					
2004	2005	2006	2007	2008	
131.0	127.2	125.0	126.2	123.9	Municipal productivity (Resident per budgeted FTE) Indicator 1
1,292	1,307	1,510	1,622	1,720	Revenues per capita (constant \$) Indicator 2
10.6%	20.9%	16.0%	11.9%	13.0%	Restricted Revenues Indicator 3
5.7%	8.3%	5.3%	5.8%	8.2%	Intergovernmental Revenues Indicator 4
12.4%	13.5%	10.5%	8.7%	7.5%	Elastic Tax Revenues Indicator 5
1,744,467	1,724,491	1,669,467	1,631,190	1,372,664	Taxable sales tax transaction (000) Indicator 6
22.5%	-1.1%	-3.2%	-2.3%	-15.8%	Taxables sales tax transaction growth rate Indicator 6.1
10,346,894	10,984,938	11,862,616	13,435,990	13,692,371	Property Tax Revenues (constant \$) Indicator 7
6.3%	6.2%	8.0%	13.3%	1.9%	Property Tax Revenues growth rate Indicator 7.1
1,181	1,429	1,521	1,657	1,846	Expenditures per capita (constant \$) Indicator 8
48.7%	54.7%	48.1%	49.5%	49.5%	Benefits as a % of Salaries Indicator 9
53.8%	55.8%	51.5%	58.3%	57.7%	Public Safety Expenditures as a % of General Fund Expenditures Indicator 10
21.8%	20.1%	18.1%	18.7%	19.2%	General Government expenditures as a % of General Fund expenditures Indicator 11
7.2%	7.1%	2.1%	2.5%	2.3%	Public works expenditures as a % of General Fund expenditures - does not include transfers out Indicator 12
9.8%	9.2%	8.7%	9.2%	9.0%	Culture and Recreation expenditures as a % of General Fund expenditures - does not include subsidy transfer out Indicator 13
48.8%	48.5%	50.0%	49.7%	24.9%	Salaries as a % of General Fund expenditures - does not include transfers out Indicator 14
24.4%	27.6%	24.6%	24.9%	24.7%	Benefits as a % of General Fund expenditures - does not include transfers out Indicator 15
\$ 3.63	\$ 4.15	\$ 4.70	\$ 4.30	\$ 4.29	General Fund Revenues per Capita (Constant \$) Indicator 16
\$ 3.78	\$ 4.10	\$ 4.33	\$ 4.31	\$ 4.61	General Fund Expenditures per Capita (Constant \$) Indicator 17
\$ 199.59	\$ 158.59	\$ 226.75	\$ 16.30	\$ 35.86	General Fund Cash per Capita Indicator 18

WATER FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		1999	2000	2001	2002	2003
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	7.94	11.99	14.08	20.39	14.00
Indicator 2	Asset Turnover (Charges for svcs/Capital assets)	11.6%	8.7%	8.9%	8.6%	9.1%
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	0.42	0.25	0.22	0.13	0.15
Indicator 4	Depreciation Expense - (Depreciation Expense/Total cap. assets)	0.9%	1.7%	1.7%	1.8%	1.9%
Indicator 5	Change in net assets (Change in net assets/Charges for svcs)	1.75	(0.03)	2.08	1.93	0.86
Indicator 6	Change in net assets vs. Total assets	13.7%	-0.2%	14.8%	12.6%	6.0%
Indicator 7	Change in net assets vs. Operating cash flow	3.71	(0.32)	5.04	5.82	2.02
Indicator 8	Debt repayment	0.09	0.16	0.16	0.20	0.14
Indicator 9	Operating \$ flow vs. Change in net assets	0.27	(3.09)	0.20	0.17	0.50
Indicator 10	Change in current assets vs. Change in net assets	1.41	54.80	0.43	0.57	0.20
Indicator 11	Change in current liabilities vs. Change net assets	0.25	9.64	0.02	(0.00)	0.10
Indicator 12	\$ flow from operations/Charges from services	0.47	0.10	0.41	0.33	0.43
Indicator 13	Salaries as a percentage of operating expenses	24.3%	24.1%	21.9%	19.6%	19.5%
Indicator 14	Benefits as a percentage of operating expenses	10.9%	10.0%	8.9%	9.2%	8.4%
Indicator 15	Cost to process one gallon of water	0.00083888	0.00104171	0.00105385	0.00100517	0.00138738

Fiscal Year						
2004	2005	2006	2007	2008		
10.69	3.07	6.02	4.36	5.03	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
9.2%	6.5%	8.1%	8.8%	10.4%	Asset Turnover (Charges for svcs/Capital assets)	Indicator 2
0.00	(0.25)	(0.02)	(0.03)	0.14	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
2.8%	2.7%	2.5%	2.5%	2.6%	Depreciation Expense - (Depreciation Expense/Total cap. assets)	Indicator 4
0.93	0.26	0.44	0.29	0.11	Change in net assets (Change in net assets/Charges for svcs)	Indicator 5
6.7%	1.5%	3.2%	2.3%	1.1%	Change in net assets vs. Total assets	Indicator 6
2.91	0.68	13.80	0.95	0.37	Change in net assets vs. Operating cash flow	Indicator 7
0.18	0.16	3.13	0.24	0.21	Debt repayment	Indicator 8
0.34	1.47	0.07	1.05	2.67	Operating \$ flow vs. Change in net assets	Indicator 9
(0.12)	(4.70)	0.21	(1.19)	0.43	Change in current assets vs. Change in net assets	Indicator 10
0.06	1.26	(0.52)	0.04	(0.16)	Change in current liabilities vs. Change net assets	Indicator 11
0.32	0.39	0.03	0.31	0.31	\$ flow from operations/Charges from services	Indicator 12
18.4%	18.7%	19.2%	18.2%	19.4%	Salaries as a percentage of operating expenses	Indicator 13
10.1%	10.6%	9.9%	9.7%	10.7%	Benefits as a percentage of operating expenses	Indicator 14
0.00171792	0.00313263	0.00300823	0.002091	0.001718	Cost to process one gallon of water	Indicator 15

WASTEWATER FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		1999	2000	2001	2002	2003
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	2.80	2.04	1.53	1.13	1.04
Indicator 2	Asset Turnover (Charges for svcs/capital assets)	8.3%	7.1%	5.7%	5.7%	7.5%
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	(0.37)	(0.25)	(1.59)	(1.26)	(0.51)
Indicator 4	(Depreciation Expense/Total cap. Assets)	2.0%	1.9%	2.0%	2.5%	2.6%
Indicator 5	Change in net assets (Change in net assets/charges for svcs)	0.56	4.45	2.31	0.84	1.14
Indicator 6	Change in net assets vs. total assets	3.9%	25.8%	11.0%	4.4%	7.9%
Indicator 7	Change in net assets vs. operating cash flow	(14.58)	4.98	(3.77)	(0.51)	(9.76)
Indicator 8	Debt repayment	(1.20)	0.00	0.00	0.00	0.00
Indicator 9	Operating \$ flow vs. change in net assets	(0.07)	0.20	(0.27)	(1.98)	(0.10)
Indicator 10	Change in current assets vs. change in net assets	(0.98)	0.29	0.07	(2.00)	0.07
Indicator 11	Change in current liabilities vs. change net assets	0.11	0.20	0.27	(0.93)	0.13
Indicator 12	\$ flow from operations/charges from services	(0.04)	0.89	(0.61)	(1.65)	(0.12)
Indicator 13	Salaries as a percentage of operating expenses	29.9%	32.6%	14.3%	15.9%	17.8%
Indicator 14	Benefits as a percentage of operating expenses	11.9%	13.4%	5.8%	7.3%	6.6%

Fiscal Year						
2004	2005	2006	2007	2008		
1.61	1.71	2.39	2.89	3.25	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
15.6%	15.1%	14.4%	13.6%	14.9%	Asset Turnover (Charges for svcs/capital assets)	Indicator 2
0.39	0.05	0.29	0.25	0.28	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
2.6%	3.0%	3.1%	3.1%	3.2%	(Depreciation Expense/Total cap. Assets)	Indicator 4
1.37	0.46	0.52	0.47	0.28	Change in net assets (Change in net assets/charges for svcs)	Indicator 5
19.3%	6.4%	6.6%	5.8%	3.7%	Change in net assets vs. total assets	Indicator 6
3.92	1.38	1.00	1.15	0.54	Change in net assets vs. operating cash flow	Indicator 7
0.04	0.04	0.03	0.03	0.03	Debt repayment	Indicator 8
0.25	0.72	1.00	0.87	1.85	Operating \$ flow vs. change in net assets	Indicator 9
0.24	(0.23)	0.55	(0.29)	0.94	Change in current assets vs. change in net assets	Indicator 10
0.05	(0.19)	0.03	(0.24)	0.20	Change in current liabilities vs. change net assets	Indicator 11
0.35	0.34	0.52	0.41	0.52	\$ flow from operations/charges from services	Indicator 12
21.4%	18.0%	28.0%	26.0%	28.1%	Salaries as a percentage of operating expenses	Indicator 13
10.7%	10.6%	14.7%	14.8%	15.7%	Benefits as a percentage of operating expenses	Indicator 14

SOLID WASTE FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		1999	2000	2001	2002	2003
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	0.36	1.40	2.21	1.64	1.28
Indicator 2	Asset Turnover (Charges for svcs/capital assets)	6.09	4.48	7.37	10.25	5.62
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	(0.11)	0.01	0.10	0.06	0.16
Indicator 4	Depreciation Expense - (Depreciation Expense/Total	0.31	0.17	0.31	0.33	0.14
Indicator 5	Change in net assets (Change in net assets/charges for svcs)	(0.17)	(0.03)	0.05	(0.07)	0.04
Indicator 6	Change in net assets vs. total assets	(0.53)	(0.08)	0.15	(0.27)	0.11
Indicator 7	Change in net assets vs. operating cash flow	10.81	(18.71)	0.42	(0.65)	0.21
Indicator 8	Debt repayment	(2.16)	21.44	0.29	0.24	0.00
Indicator 9	Operating \$ flow vs. change in net assets	0.09	(0.05)	2.35	(1.54)	4.76
Indicator 10	Change in current assets vs. change in net assets	(0.21)	(1.55)	1.51	0.75	0.77
Indicator 11	Change in current liabilities vs. change net assets	(1.13)	7.15	(0.04)	(0.02)	1.25
Indicator 12	from services	(0.02)	0.00	0.12	0.11	0.18
Indicator 13	Salaries as a percentage of operating expenses	18.0%	19.7%	26.1%	26.3%	26.5%
Indicator 14	Benefits as a percentage of operating expenses	8.2%	8.7%	10.3%	12.9%	10.9%
Indicator 15	Cost per ton hauled	\$ 125.75	\$ 142.93	\$ 137.79	\$ 142.89	\$ 118.08

Fiscal Year						
2004	2005	2006	2007	2008		
5.98	6.64	1.89	2.08	1.90	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
8.66	6.35	3.21	3.25	4.12	Asset Turnover (Charges for svcs/capital assets)	Indicator 2
0.36	0.24	(0.07)	0.17	0.17	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
0.36	0.26	0.14	0.28	0.39	Depreciation Expense - (Depreciation Expense/Total	Indicator 4
0.30	0.18	(0.18)	0.02	0.04	Change in net assets (Change in net assets/charges for svcs)	Indicator 5
0.62	0.23	(0.32)	0.04	0.09	Change in net assets vs. total assets	Indicator 6
0.83	0.66	(7.29)	0.10	0.15	Change in net assets vs. operating cash flow	Indicator 7
0.11	0.31	1.33	0.34	0.25	Debt repayment	Indicator 8
1.21	1.52	(0.14)	10.20	6.79	Operating \$ flow vs. change in net assets	Indicator 9
0.70	1.44	2.01	0.53	(0.39)	Change in current assets vs. change in net assets	Indicator 10
(0.20)	0.18	(0.21)	(0.22)	0.04	Change in current liabilities vs. change net assets	Indicator 11
0.36	0.27	0.02	0.25	0.29	from services	Indicator 12
30.4%	28.7%	22.7%	29.9%	29.6%	Salaries as a percentage of operating expenses	Indicator 13
15.4%	16.9%	11.5%	16.6%	16.5%	Benefits as a percentage of operating expenses	Indicator 14
\$ 91.74	\$ 92.33	\$ 146.16	\$ 155.16	\$ 165.87	Cost per ton hauled	Indicator 15

Major Employers

Major employers in the region encompassing the City are shown below. Information is provided by the Folsom Chamber of Commerce, updated 2006.

<u>Business</u>	<u>Product / Service</u>	<u>Number of Employees</u>
Intel Corporation	Electronics / Manufacturing	7,000
California State Prison-Sacramento	Government Entity	1,450
Verizon Wireless	Mobile Communication	1,100
Folsom State Prison	Government Entity	1,000
FCUSC*	School District	845
Maximus	Insurance Services	550
Mercy Hospitals	Hospital	535
City of Folsom	Government Entity	510
California ISO	Utilities	481
Raley's/Bel Air (3 Stores)	Grocers	414
Folsom Lake College	College	378
Kaiser Permanente	Healthcare	285
The Home Depot	Home Improvement Center	270
Costco	Wholesale Membership Club	265
Folsom Lake Ford	Auto Dealer	250
Wal-Mart	Retail Sales	245
Lowe's	Home Improvement Center	234
HDR Engineering	Engineering Firm	220
Sam's Club	Wholesale Membership Club	170
VPD, Inc.	Data Publishing	160
E. Republic	Publishers	150
Paychex, Inc.	Payroll Tax Services	142
Folsom Lake Dodge	Auto Dealer	140
Calpine	Independent Power	140
Folsom Chevrolet	Auto Dealer	130
California Family Fitness Center	Fitness Center	120
Best Buy	Retail Sales	120
Winco Foods	Grocer	117
People's Chrysler/Plymouth/Jeep/Hyundai	Auto Dealers	110
Kohl's	Retail Sales	109
Elliott Homes	Real Estate - Developers	101

*Folsom Site(s) Only

Appropriation Limit

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the “Gann Initiative,” Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year. In 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

In 1990, Proposition 111 modified Article XIII-B. A city may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to construction within the city, and the population growth within the city or county. The table below illustrates the computation used to derive the FY 2008-09 appropriation limits.

RESOURCES

PROCEEDS OF TAXES

Property Taxes	\$ 20,187,518
Sales Taxes	16,336,885
Special Taxes	1,550,000
State Subventions	6,330,000
Franchise Taxes	535,133
Business Licenses	<u>1,124,300</u>

TOTAL PROCEEDS OF TAXES

\$ 46,063,836

NON-PROCEEDS OF TAXES

TOTAL NON-PROCEEDS OF ALL TAXES

135,689,480

TOTAL ALL RESOURCES

181,753,316

APPROPRIATIONS

SUBJECT TO LIMITATIONS:

NOT SUBJECT TO LIMITATIONS:

\$ 24,100,151

27,764,045

32,099,064

35,395,478

211,227

16,119,515

-

135,689,480

181,753,316

General Fund not financed
with proceeds of taxes
Special Revenue Funds
Capital Project Funds
Enterprise Funds
Internal Service Funds
Trust Funds
Miscellaneous General Funds

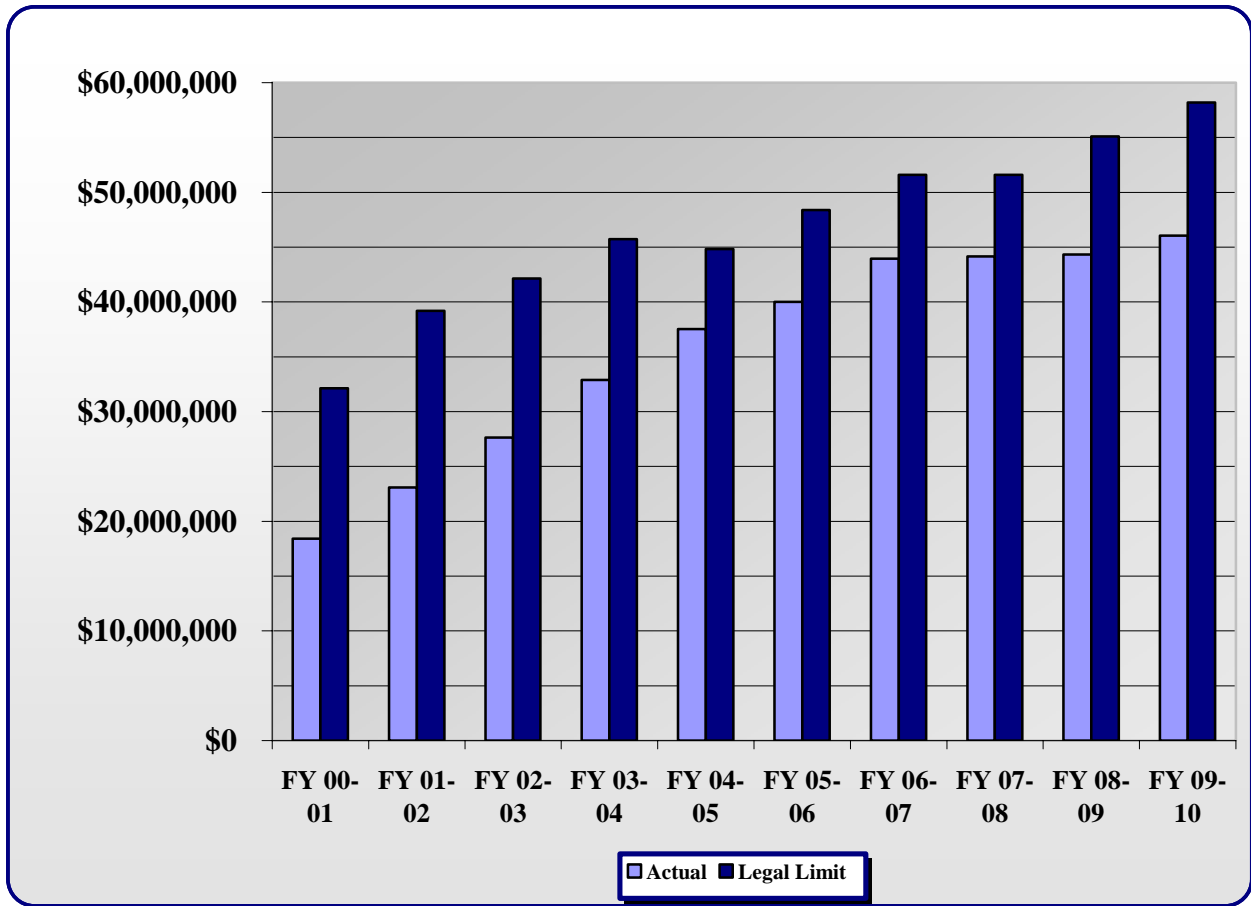
Maximum allowable appropriation subject to limitations 2009-2010 fiscal year
Less: Total appropriation subject to limitation for 2009-2010 fiscal year

\$58,179,129
(46,063,836)

BALANCE UNDER ARTICLE XIII B LIMIT:

\$ 12,115,293

Comparison of Appropriations Limit from FY 2000-01 to FY 2009-10



RESOLUTION NO. 8504

A RESOLUTION PRESENTING THE FISCAL YEAR 2009-10 CAPITAL IMPROVEMENT PLAN WITH CHANGES TO THE FINAL FISCAL YEAR 2009-10 OPERATING BUDGET FOR THE CITY OF FOLSOM, THE FOLSOM REDEVELOPMENT AGENCY, AND THE FOLSOM PUBLIC FINANCING AUTHORITY

WHEREAS, Section 3.02.030 of the Folsom Municipal Code states "An Annual Budget shall be prepared by the City Manager, with the assistance of the Finance Director . . ."; and

WHEREAS, on the 27th day of January 2009, the City Council adopted FY 2009-10 Operating Budget; and

WHEREAS, this Operating Budget did not include the Capital Improvement Plan for FY 2009-10 for the City of Folsom, the Folsom Redevelopment Agency and the Folsom Public Financing Authority; and

WHEREAS, the Capital Improvement Plan is now complete and has been incorporated into the Final Operating Budget for Fiscal Year 2009-10; and

WHEREAS, the Budget sets forth the "Proposition 4 Appropriations Limitation Schedule", computed using the City population growth factor of 1.11% and the California Per Capital personal income increase factor of .62% as determined by the State of California, Department of Finance, for the FY 2009-10 of the City of Folsom; and

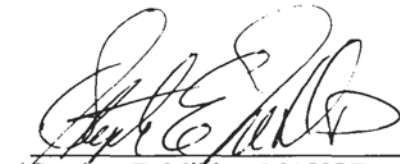
WHEREAS, the Operating Budget and the Capital Improvement Plan, as well as the "Proposition 4 Appropriations Limitation Schedule," are on file and available for inspection in the Office of the City Clerk, the City Library and the City website; and

WHEREAS, the City Council reviewed the Preliminary Operating Budget and all components thereof on January 13, 2009.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that the summary of revenues and summary of appropriation by funds shown in the FY 2009-10 operating budget document now includes the Capital Improvement Plan, are hereby appropriated to the departments' offices and operations in the amounts and for the objects and purposes therein stated.

PASSED AND ADOPTED on this 9th day of June 2009, by the following roll-call vote:

AYES: Council Member(s): Howell, Morin, Sheldon, Starsky, Miklos
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None



Stephen E. Miklos, MAYOR

ATTEST:



Christa Schmidt, CITY CLERK

Glossary of Terms

ACCRUAL BASIS – Sometimes called “full accrual” basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

ACCUMULATED DEPRECIATION – The amount of depreciation that has accumulated to date during the existing useful life of City assets.

ADOPTED BUDGET – The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution adopted by Council.

APPROPRIATION – An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

APPROPRIATION RESOLUTION – The official enactment by a legislative body establishing the legal authority for officials to obligate and expend resources.

ASSESSED VALUATION – A dollar value placed on real estate or other property by Sacramento County as a basis for levying property taxes.

ASSESSMENT DISTRICT – Not a separate government entity, but rather a defined area of land that will benefit from the acquisition, construction, or maintenance of a public improvement.

AUDIT – A systematic collection of sufficient and competent evidential matter needed to attest to the fairness of management’s assertions in the financial statements, or to evaluate whether management has efficiently and effectively carried out its responsibility.

BALANCED BUDGET - The total sum of revenues budgeted equal the total amount of the expenditures budgeted.

BEGINNING/ENDING FUND BALANCE – Appropriated resources available in a fund from the prior/current year after payment of the prior/current year’s expenses. This is not necessarily cash on hand.

BOND – A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future together with periodic interest at a special rate.

BUDGET – A plan of financial operation listing an estimate of proposed applications or expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

BUDGET CALENDAR – A schedule of key dates and milestones that a government follows in the preparation and adoption of the budget.

BUDGET MESSAGE – Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

CAPITAL EXPENDITURES - Expenditures which result in acquisitions of or addition to fixed assets - including furniture, vehicles, machinery and equipment - and the costs necessary to place the capital item into service.

CAPITAL IMPROVEMENT – A permanent addition to the City’s assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of the same.

CAPITAL IMPROVEMENT PROGRAM – A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. This program plans for five years and is updated annually.

CAPITAL OUTLAY – A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Capital outlay is budgeted in the operating budget.

CERTIFICATES OF PARTICIPATION – Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – A federal grant that aims to develop viable urban communities by providing decent housing, a suitable living environment, and expanded opportunities for persons of low and moderate income. The City of Folsom receives an annual CDBG entitlement from the U.S. Department of Housing and Urban Development.

DEBT SERVICE – Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

DEFICIT – An excess of expenditures or expenses over resources.

DEPARTMENT – A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION – The decrease in value of physical assets due to use and the passage of time.

DEVELOPMENT IMPACT FEE – Fees placed on the development of land or conditions required for the approval of a development project such as the donation (dedication or exaction) of certain land (or money) to specific public uses. The fees are typically justified as an offset to the future impact that development will have on existing infrastructure.

ENCUMBRANCES – A legal obligation to pay funds for an expenditure that has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUNDS – This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs (including depreciation) for providing goods or services to the general public be financed or recovered primarily through the user charges; or (b) the City or an outside grantor agency has determined that a periodic determination of revenues earned, expenses, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has established the following enterprise funds: water, sewer, solid waste, transit, and recreation.

EXPENDITURE – The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

FIDUCIARY FUNDS - Used to report assets held in a trustee or agency capacity for others.

FISCAL YEAR – A 12-month period of time to which the budget applies. The City of Folsom’s fiscal year is July 1 through June 30.

FULL-TIME EQUIVALENT (FTE) – The decimal equivalent of a part-time position converted to a full-time base (i.e., one person working half time would equate to 0.5 FTE).

FUND – An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. The seven generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

FUND BALANCE – The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund’s inception. Also known as the financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing issues.

GANN APPROPRIATIONS LIMIT – This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

GAS TAX – Administered by the State Board of Equalization (SBOE), this is a per gallon tax on fuel used to propel a motor vehicle or aircraft. Use of the revenue is for research, planning, construction, improvement, maintenance, and operation of public streets and highways or public mass transit.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

GENERAL FUND – The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include the City Council, City Manager’s Office, Police, Fire, Personnel, Attorney’s Office, Finance, and others.

GENERAL PLAN – California State law requires each City to adopt a General Plan that describes the direction the City will take concerning its future development.

GOAL – The desired result of accomplishments within a given time frame.

GOVERNMENTAL FUNDS - Funds used to account for tax-supported activities.

GRANT – Contribution or gift or cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

HTE – The City’s primary financial, community development, and public safety software vendor.

INFRASTRUCTURE – Facilities on which the continuance and growth of the community depend on, such as roads, water lines, sewers, public buildings, etc.

INTER-FUND TRANSFERS – Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

INTERNAL SERVICE FUND – Funds established to account for the financing of goods or services provided by one department for other departments within the City on a cost reimbursement basis.

LANDSCAPE AND LIGHTING DISTRICT – An assessment district that is formed for the maintenance of landscaping and street light improvements.

MEASURE A – Sacramento County voters approved a ½ cent sales tax funding source in the late 1980’s to fund specific transportation projects.

MELLO ROOS DISTRICT – The formation of a special tax district for the installation and maintenance of public improvements.

MODIFIED ACCRUAL – An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures for the current period. Expenditures are recognized when the fund liability is incurred.

MOTOR VEHICLE IN-LIEU – A State vehicle fee imposed on motorists for the privilege of operating a motor vehicle on the public highways. It is imposed “in-lieu” of a local property tax.

MUNICIPAL CODE – A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

OBJECTIVES – The necessary steps that need to be accomplished to achieve a desired goal.

OPERATING BUDGET – Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service and capital outlay.

OPERATING EXPENSES – Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

ORDINANCE – A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERFORMANCE MEASURES – Performance measures are an important component of decision making, and at a minimum they should be based on program goals and objectives, measure program results or accomplishments, provide for comparisons over time, measure efficiency and effectiveness, and be reliable, verifiable, and understandable.

PROPERTY TAX – Property tax is imposed on real property (land and permanently attached improvements such as building) and tangible personal property located within the City.

PROPOSED BUDGET – This refers to the status of an annual budget which has been submitted by the City Manager and is pending public review and City Council adoption.

REDEVELOPMENT AGENCY (RDA) – A separate legal entity charged with the responsibility for elimination of blight through the process of redevelopment.

REIMBURSEMENT – The payment of an amount remitted on behalf of another party, department, or fund.

RESERVE – An account used to record a portion of the fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RESOLUTION – A special order of the City Council which has a lower legal standing than an ordinance.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE – Amount received for taxes, fees, permits, licenses, interest, and intergovernmental sources during the fiscal year.

REVENUE BONDS – A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

SALARIES AND BENEFITS – A budget category that generally accounts for full-time and temporary employees, overtime, and all employee benefits, such as medical, dental, and retirement.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

STAFFING – A budget category which generally accounts for full-time and temporary employees.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TRANSIENT OCCUPANCY TAX (TOT) – A tax imposed on travelers who stay in temporary lodging facilities within the City. Also referred to as a Hotel/Motel Tax.

A

AASHTO:	American Association of State Highway and Transportation Officials
AB939:	Assembly Bill
ABW:	Automatic Backwash
ADA:	American's with Disabilities Act
ADAM:	Apparatus Deployment Analysis Module
AED:	Automated external defibrillator
ALS:	Advanced Life Support
APT:	Association of Public Treasurers
AR:	Air Unit

B

B & GT:	Buildings & Ground Trust
BARB:	Box Area Response Builder

C

CAD:	Computer Aided Dispatch
CAFR:	Comprehensive annual financial report
Cal PERS:	California Public Employees' Retirement System
CAP:	Citizen assisting police
CBD:	Central Business District
CCF:	Community Correctional Facility
CDC:	Collection Development Committee
CDPD:	Cellular Digital Packet Data
GPRS:	General Packet Radio Service
CEQA:	California Environmental Quality Act
CFD:	Community Facility District
CHP:	California Highway Patrol
CIP:	Capital Improvement Plan
CMB design:	Coyne Maur Bane Design Partners Inc.
CMC:	Certified Municipal Clerk
CMMS:	Computerized Maintenance Management System
CMO:	City Manager's Office
COP:	Certificates of Participation
CPR:	Cardiopulmonary resuscitation
CPSC:	Consumer Product Safety Commission
CRRF:	California Recovery & Recycling Facility
CRT:	Disposal cathode ray tube/T.V (includes computers)
CSMFO:	California Society of Municipal Finance Officers
CSUS:	California State University, Sacramento
CVPIA:	Central Valley Project Improvement Act
CY:	Corporation yard

D

DHS: Department of Health Services
DOC: Department of Conversation

E

EDITH: Exit Drills in the Home
EIR: Environmental Impact Report
EMS: Emergency Medical Service

F

F/A LRE: Folsom Amtrak Light Rail Extension
FCUSD: Folsom Cordova Unified School District
FED Corp: Folsom Economic Development Corporation
FMLA: Family Medical Leave Act
FPPC: Fair Political Practices Commission
FT: Full-time
FTA: Federal Transit Act
FTBID: Folsom Tourism Business Improvement District
FY: Fiscal Year

G

GASB: Government Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officer's Association of the United States and Canada
GIS: Geographic Information System
GO: General Obligations

H

HBRR: Highway Bridge Rehabilitation & Replacement
HBWC: Humbug Willow Creek
HES: Hazard Elimination and Safety
HHW: Household Waste
HIPPA: Health Insurance Portability and Accountability Act of 1996
HUD: U.S. Department of Housing and Urban Development

I

IS: Information Systems

J

JPA: Joint Powers Authority

L

LED: Light Emitting Diode

M

MDC: Mobile Data Computer

N

NPDES: National Pollution Elimination
NTU: Nephelometric Turbidity Units

O

OSHA: Occupational Safety & Health Agency

P

PG & E: Pacific Gas and Electric
PMP: Pedestrian Master Plan
PPT: Permanent part-time
PRA: Public Records Act
PSAP: Public safety answering point

R

RFP: Request for Proposal
ROW: Right-of-way
RT: Regional Transit
RWQCB: Regional Water Quality Control Board

S

SACOG: Sacramento Area Council of Government
SCADA: Supervisory Control and Data Acquisition
SDP: Services Delivery plan
SMUD: Sacramento Municipal Utility District
SPR: Southern Pacific Railroad
SRRE: Source Reduction and Recycling Element
SRTD: Sacramento Regional Transit District
SSMP: Sanitary Sewer Management Plan
SWOT: Strengths, Weaknesses, opportunities and Threats

T

TOT: Transient Occupancy Tax
TPT: Temporary part-time

U

USBR: U.S. Bureau of Reclamation

V

VLF: Vehicles License Fee

W

WTP: Water Treatment Plant

A

Administrative ServicesIV-17
 Appropriation DescriptionII-17
 Appropriation LimitI-19; I-21; VI-21
 Appropriations by Fund, Summary ofII-36
 AquaticsIV-89; IV-962

B

Basis of Accounting and Budget.....I-18
 BenefitsII-17
 Budget Administration, *See Financial Reporting and Budget Administration*
 Budget Calendar.....I-15
 Budget Message, City Manager’sI-1
 Budget Policies, *See Management and Budget Policies*
 Budget Process.....I-15
 Building and Safety.....IV-35

C

California MapI-9
 Capital Improvement PlanI-20
 Capital Improvement Plan (CIP)II-17
 Capital OutlayII-17
 Capital Outlay, Summary ofII-41
 Capital Project Funds.....II-5
 Capital Projects, Summary ofII-42
 Certificate of Award-Excellence in Operating Budgeting.....I-7
 Charges for Service.....II-12
 City AttorneyIV-9
 City Clerk.....IV-27
 City CouncilIV-1
 City ManagerIV-5
 City-Wide Organizational Chart.....I-13
 Code Enforcement, *See Building and Safety*
 Community Center (Facilities)IV-89
 Community Development.....IV-33
 Core Values.....I-14
 Credit Rating.....V-2
 Customer Service Performance Indicators.....I-11

D

Debt ManagementI-12; V-1
 Debt Management Policy.....V-1
 Debt Positions, Summary ofV-5
 Debt Service.....II-4, II-17

Debt Financing Instruments, Types of..... V-2
 DemographicsVI-1
 Development Fund.....I-2
 Directory of AcronymsVI-30
 Distinguished Budget Presentation Award.....I-16

E

Economic Development.....IV-75
 Engineering and Compliance.....IV-146
 Enterprise Revenues.....II-14

F

Fiduciary FundsII-8
 Finance.....IV-47
 Financial Plan / PolicyI-17
 Financial Analysis and Reporting.....IV-50
 Financial Reporting and Budget AdministrationI-20
 Fines and Forfeitures.....II-13
 FireIV-57
 Fire Prevention / Public EducationIV-60
 Fleet Management.....IV-119, IV-123
 Folsom Public Financing Authority.....V-3
 Franchise Fees.....II-11
 Fund Balance SummaryII-18
 Fund Description.....II-1

G

Gann, *See Appropriation Limit*
 General Fund SummaryIII-1
 GlossaryVI-24
 Governmental Funds.....II-1
 Guide to the BudgetI-10

H

Historical Expenditure Summary.....II-25
 Historical Revenue SummaryII-22
 Human ResourcesIV-69

I

IndexVI-33
 Indicators.....VI-12
 Indicators, OperatingVI-10
 Interest.....II-13
 Intergovernmental Affairs and Economic DevelopmentI-6; IV-75
 Intergovernmental RevenuesII-11

Internal Service FundsII-7
 InvestmentsI-22

J
 Job TitlesVI-2

L
 Landscaping and Lighting.....IV-33; IV-36
 Legal Debt Margin.....V-3
 Library.....IV-83
 Licenses and Permits.....II-11

M
 Major EmployersVI-20
 Major Revenue DescriptionII-9
 Management and Budget Policies.....I-17
 Miscellaneous Statistics.....VI-1
 Mission Statement.....I-14
 Municipal LandscapingIV-33, IV-36

N
 Non-Departmental.....IV-161

O
 Operating Expenditure Summary by Program.....II-40
 Organizational Chart, *See City-Wide Organizational Chart*

P
 Parks and Recreation AdministrationIV-89, IV-92
 Park Maintenance.....IV-89, IV-92
 Parks and Recreation.....IV-89
 Permitting, *See Building and Safety*
 Police.....IV-107
 Population Trend.....VI-1
 Profile.....I-8
 Proprietary Funds.....II-6
 Public Education, *See Fire Prevention / Public Education*
 Public SafetyI-3
 Public Works.....IV-119

R
 RecreationIV-89
 Redevelopment and Housing DepartmentIV-137
 Reporting, *See Financial Analysis and Reporting*

Resolution 8504VI-23
Revenues by Fund, Summary ofII-30

S

SalariesII-17
Salary RangeVI-7
SignalsIV-124
Solid WasteIV-143, IV-147
Sports ComplexIV-89
Staffing Positions, Summary ofII-45

T

Table of Contentsi
TaxesII-9
TrailsIV-89, IV-93
Transfers OutII-17
Transfers, Summary ofII-43
TransitIV-119, IV-125

U

UtilitiesIV-143

V

VisionI-14

W

WastewaterIV-143, IV-148
WaterIV-143, IV-149

Z

ZooIV-89, IV-93



