

CITY OF FOLSOM, CALIFORNIA



FY 2010-11
OPERATING BUDGET

Folsom Lake Crossing

Folsom Lake Crossing, the City's newest bridge, was built through the joint efforts of the U.S. Army Corps of Engineers, the City of Folsom, U.S. Bureau of Reclamation, State Department of Water Resources, the Sacramento Area Flood Control Agency and the American River Watershed Project. The project cost approximately \$140 million. Citizens and businesses in and around Folsom long anticipated the new bridge after Folsom Dam Road was closed for security reasons after 9/11 incident. The closure of Folsom Dam Road rerouted traffic through the heart of Folsom causing delays due to the increase of nearly 20,000 vehicles a day.

Construction for the project began in early 2007 and was completed in March 2009 with an official opening on March 28th. Kiewit Pacific Company was the prime contractor. The bridge expands 970 feet with four lanes for traffic as well as a bicycle, pedestrian and equestrian lane. It connects Folsom-Auburn Road and East Natoma Street just below Folsom Dam Road, relieving traffic congestion in Folsom by giving motorists an alternate route to access the north side of the City. The bridge is designed to carry up to 40,000 vehicles a day.

Some other interesting facts about this project were the movement of the American River Water Education Center to the north of Folsom Dam Road and improvement of the existing bike trail. The bicycle, pedestrian lane provides a great view of the Folsom Dam as well as the beautiful wild flowers in the spring. The cover photo was taken along the new bike trail north of the American River.

City of Folsom, California

Operating Budget Fiscal Year 2010-11

City Council

Jeffrey M. Starsky, Mayor

Andrew J. Morin, Vice Mayor

Kerri Howell, Council Member

Steve Miklos, Council Member

Ernie Sheldon, Council Member

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City Manager*

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June 2010



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Introduction

CITY OF FOLSOM

50 Natoma Street
Folsom, CA 95630



To the Honorable Mayor and Members of the Folsom City Council:

Please accept on behalf of myself and the City's Executive Management Team the proposed Operating Budget for Fiscal Year 2010-2011 (FY11). This budget document provides detailed information about the revenues and expenditures forecast for the City in the coming year.

CURRENT FISCAL YEAR 2009-10

The City of Folsom continues to be affected by the downturn in the economy, and has had to adjust in the current fiscal year to accommodate changing economic conditions. Given the continuing nature of this economic environment and the anticipation that any recovery will, most certainly, be a slow process, it is reasonable to expect we will emerge with a new economic reality. This will be one with a redefining of value (as in property values) and with little year over year economic growth. Such a new environment causes us to reconsider our service delivery plans and mechanisms and to reposition our organization for the future.

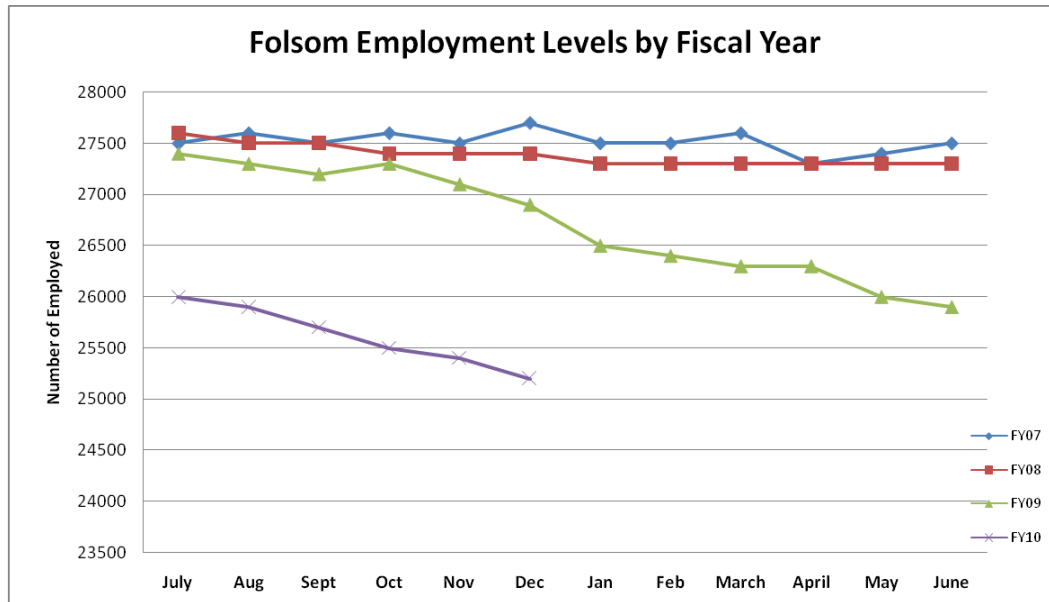
CHALLENGES FOR FISCAL YEAR 2010-11

After reviewing these financial projections, we expect FY 2010-11 to continue to be among the most economically challenging years that Folsom has faced in recent times. The City of Folsom's fiscal outlook has been negatively impacted by a downturn in sales tax revenues, slowing of residential and commercial development (resulting in a decline in service charges and development fee revenues), the increased costs of doing business, and the continuing drain on our revenues by the State.

It is important to note that although it is imperative that we take a series of steps to rightsize our organization to meet new and continuing economic challenges facing our region and the entire nation, the City of Folsom remains fiscally sound thanks to prudent and conservative planning by the City Council. Keeping a strong financial plan and prudent reserves will continue to be the goal of this budget process.

We face four major challenges. First, a continuing weak regional housing market, coupled with a difficult credit environment has led to reduced sales activity, falling prices and increased foreclosures. While Folsom has been somewhat insulated from these events, within California and the region, the reliance on the real estate and construction sectors has taken its toll. We have seen the result of this in decreased property transfer taxes, building permits, and development fees. However, the City can look ahead to the further development of the Palladio mall, other retail outlets, and new hotel developments which should help bolster the City's sales tax and transient occupancy tax collections in future years.

Second, the lack of economic growth has resulted in a lack of employment growth. The State, region, and the City of Folsom have experienced significant losses in employment. Since, 2007 Folsom’s employment level has dropped -6.3% from December 2008 to December 2009. So far we have not seen a rebound to the loss of employment and most experts do not see real job creation until late 2010 and the national level and mid- 2011 in California and this region.



Third, the Governor and the Legislature have yet to reach an agreement on the FY 2010-2011 State Budget, which is estimated to be another \$20 billion over budget. Importantly for cities, the Governor’s plan does not propose to borrow any more of the cities’ share of property taxes. The Governor has proposed a budget that cuts some state subventions to cities, but does not propose using local tax funds to shore up the state budget. If the Legislature doesn’t support the Governor’s direction, the result will be a fresh effort to identify other ways to close the state’s budget gap. This could involve additional proposals for cuts to state programs, raising tax revenues through various means, transferring or borrowing local government revenue, or other solutions. Already many proposals have been introduced that would reduce our sales tax by exempting various purchases from the sales tax including manufacturing equipment, “green” vehicles and other green technology. In addition, the State continues to try and use funds from the redevelopment agencies incremental property taxes, so we must remain on alert and prepare for potential impacts to our budget which arise from the state’s budget challenge.

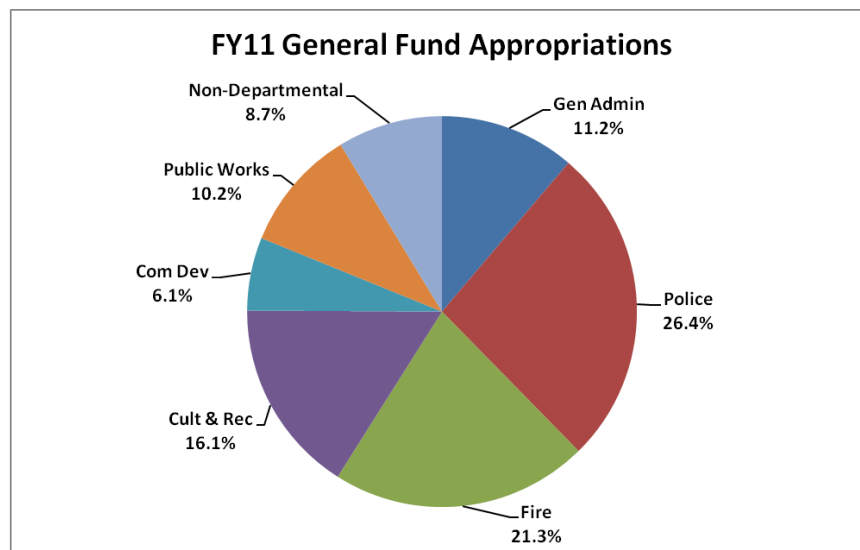
Fourth, while the City’s revenue growth is slowing, the City must at the same time support rising costs in a number of key areas. For example, contractually required employee wage and benefit cost increases, along with fuel and utility increases must be incorporated into department budgets. Just keeping pace with these built-in increases puts much pressure on the budget development. This proposed FY11 budget does not include cost-of-living increases for any city employee and does include the existing arrangement for furlough days. In addition, we must be mindful of the fact that we have deferred costs over several years in an effort to reduce today’s costs and eventually these costs will need to be replaced. This includes not only the existing

furlough savings, but also future cost-of-living adjustments, restoring reserve fund contributions (retiree health fund), and other contributions such as to the Community College.

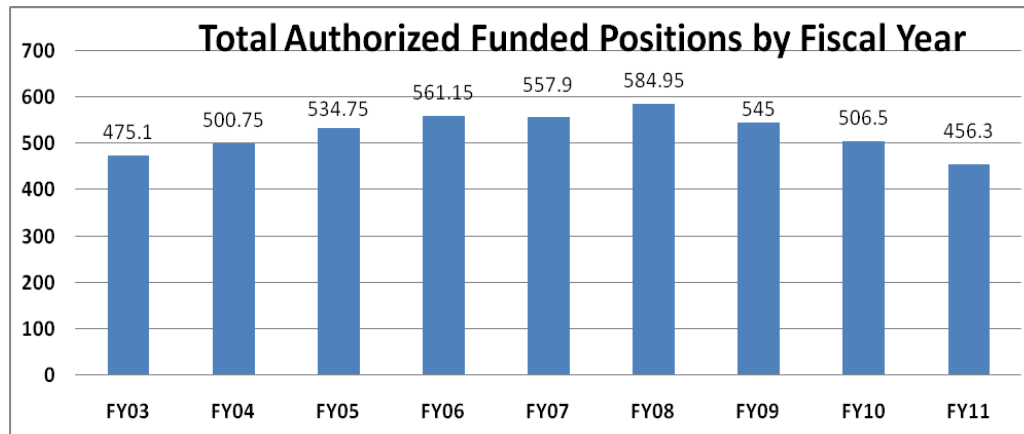
MEETING THE FISCAL CHALLENGES

As we worked through the challenging budget balancing process for FY 2009-10, we turned to a combination of strategies, including looking to a multi-year approach to our issues, reducing costs, projecting new revenues where reasonable, and utilizing one-time revenues. I continue to feel that the traditional approach of looking at the incremental increases is not sufficient. We therefore continued to use a modified zero-based budget approach to review the FY11 budget. This was because of the magnitude of our problem and that it would have to be addressed now and in multiple years. In any event it was evident that we must prepare a structurally sound, sustainable, and balanced budget. I asked department heads to define a program structure for their operations and to prepare a twelve month budget that had a 5% reduction in their current allocations. City departments were then called upon to make program decision packages that would add or subtract from that level. We reviewed each program package at various funding levels and discussed the impact to the community of each option. From there I selected the options I felt would best serve the community and prepared the proposed budget on that basis. I did this based on a review of service quality and levels, sustainability, rightsizing to the new economy, alternative service provision to the community, and the needs of the City to maintain prudent reserves and a balanced budget.

In developing the FY 2010-2011 Budget, we made every effort to first focus on cutting programs and activities which would not be immediately visible to our customers before recommending changes to programs and services directly impacting the public. Public safety remains among the City’s top priorities. Although both the Police and Fire Departments have already made and will continue to make fiscal sacrifices, this budget is not balanced at the expense of diminished public safety. The adopted FY10 budget had 45.9% of the budget allocated to Police and Fire services and 46.9% of a fully-funded budget, the FY11 budget has 47.7% allocated to Police and Fire services. Cultural and Recreation services and Public Works remained essentially the same at 16% and 10% respectfully. General Administration and Community Development both went down as a percentage of the General Fund Appropriation. The following chart shows the FY11 proposed distribution of the General Fund.



Unfortunately position reductions in this fiscal year will have to become a necessity. The decision to reduce staff was an extremely difficult one and was only made once it was determined this course of action was unavoidable. I have had to recommend the elimination of 47.5 positions in the General Fund and 3.0 positions in Utilities. These reductions impact every department and were made after a careful program by program review with City priorities and service needs in mind. They were not done on an across-the-board approach. Working very closely with employee labor organizations, we will make every effort to minimize the number of layoffs. This will bring our level of employees down below the level in FY03.



ASSUMPTIONS

Please note that the FY 2010-2011 Budget was built upon a series of assumptions related to employee compensation, insurance rates, program fees, and utility rates. Additionally, in preparing General Fund revenue forecasts, realistically conservative revenue projections were used. These are further explained in the budget document. There are no employee union concessions built into this budget that have not already been ratified through the collective bargaining process or imposed voluntarily. So, while we have assumed the continuation of employee furloughs, we have not assumed actions, such as an increase in employee contributions, where the bargaining units have not agreed to the change. The impact of any further Federal stimulus package and the State of California budget on revenues and expenses will not be known until after this City budget is adopted. We, therefore, have not assumed or anticipated any financial cuts from Federal, State, or County government grants and reimbursements unless we had already been notified of such change. The budget reflects the best information available from the Federal Congressional Budget Office and from the Governor’s and Legislative’s proposals for the State FY 2010-2011 budget.

ANALYSIS OF FUND BALANCE IN THE GENERAL FUND

During FY 2004-05, the City Council established a financial policy of maintaining a reserve of 15 percent of the General Fund’s annual operating expenditures as the undesignated fund balance. This balance is to be used to provide for temporary financing for unanticipated

extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity, economic recession, or an unexpected liability created by Federal or State legislative action.

The undesignated balance has been eroded in the past several years as it has been appropriately used to provide relief to offset the downturn in revenue during the current economic slowdown. Over the past two years and this fiscal year we have used approximately \$10 million from the unrestricted general fund balance. The recommended FY 2010-11 Adopted General Fund Budget is balanced, and maintains reserves at 9.8 percent of budgeted expenditures and projects maintaining a fund balance of no less than \$6.5 million. This reserve percentage is not in conformance with the Council's adopted financial policies, however, and given our current history I would encourage the City Council to consider a long-term goal of building the unrestricted fund balance for the General Fund up to 15% of expenditures. While this budget responds appropriately to the new economic realities, and prepares the City to respond as needed in the years ahead, it will still be a difficult road to travel. Staff remains committed to prudent, fiscal planning while providing excellent services to the community.

CONCLUSION/ACKNOWLEDGEMENTS

This year's budget document is the culmination of continuous budget review and dialogue with department heads and their staffs over the past two months. Departments participated in and achieved targeted reductions for FY 2009-10. This fiscal year, departments were vigilant in achieving new, challenging reduction targets. This budget could not have been produced without their creative ideas, their open discourse, and their professional discipline and desire to serve the community.

I would like to acknowledge and thank the City's Executive Management Team for their tremendous efforts in helping to craft the many alternatives that were considered and for the time and effort they spent in analyzing impacts and options. I would also like to thank them for foregoing any salary or cost of living increases in the coming fiscal year in support of this cost-cutting effort. And I would like to especially acknowledge their leadership and thank them for making the maximum allowed employee contribution to their PERS benefit. This controversial and bold move gives me hope that there is, in fact, a more permanent solution to this vicious cycle of reduced or flat revenues and increased costs resulting in constant downsizing.

I would also like to thank the City staff that prepared this document. The preparation of this budget document could not have been possible without the efforts and long hours dedicated by Financial Services Manager Terri Hemley. I also want to thank other City staff members who significantly assisted in the preparation and timely delivery of this budget, namely Jean Young, Disbursements Manager, Elaine Anderson, Assistant to the City Manager, Scott Denny, Financial Analyst, John Donoghue, Financial Analyst, and Marvin Davis, Financial Analyst. My thanks also extend to Assistant City Manager Evert Palmer, Human Resources Director John Spittler, and Chief Financial Officer Jim Francis.

Finally, I also want to thank the City Council for their support of this office. My staff and I look forward to working with you during the remainder of the FY10 fiscal year and in the coming FY11 fiscal year when we make this proposed budget a reality.

Respectfully submitted,



Kerry L. Miller
City Manager

City-Wide Reorganization

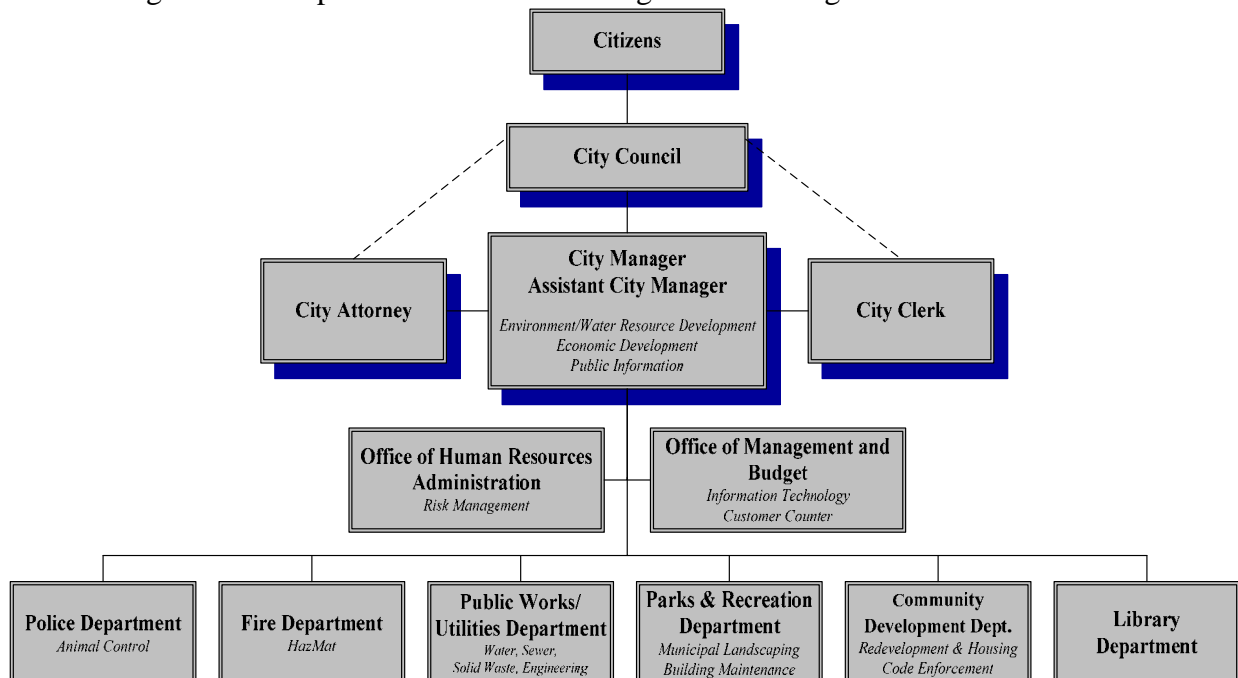
In order to position the organization for the future we examined the organizational structure to determine how various functions and responsibilities interacted and might be grouped. Our strategy in this examination was to streamline operations, to focus responsibility, to achieve efficiencies to help offset staff reductions, and to realize cost savings.

After review I am proposing the following organizational changes:

- Consolidate Public Works and Utilities into one department.
- Merge Engineering services within the new Public Works and Utilities Department.
- Consolidate all park and building maintenance functions within Parks and Recreation.
- Transfer Municipal landscaping to Parks and Recreation.
- Transfer responsibility for Information Technology from Administrative Services to Finance.
- Transfer Animal Control from Administrative Services to the Police Department.
- Transfer responsibility for Code Enforcement from Community Services to the Police Department.
- Transfer Redevelopment and Housing activities to Community Services.
- Consolidate responsibility for Economic Development and Water and Environmental Resource Development in the City Manager’s Office.
- Consolidate customer services for Public Works, Utilities and Finance.

These reorganizations will allow for some other savings that would not be possible otherwise. It is expected that after some more reflection and experience with the new alignments that additional benefits and possible savings will be identified.

The new organization is presented in the following functional organization chart:





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Folsom
California**

For the Fiscal Year Beginning

July 1, 2009

A handwritten signature in black ink, appearing to be 'HR'.

President

A handwritten signature in black ink, appearing to be 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Folsom, California for its annual budget for the fiscal year beginning July 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

California Society of Municipal Finance Officers

**Certificate of Award
For**

Excellence in Operating Budgeting

Fiscal Year 2009-2010

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Folsom

For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.

February 18, 2010



Thomas Fil

**Thomas Fil
CSMFO President**

Pamela Arends-King

**Pamela Arends-King, Chair
Budgeting & Financial Reporting**

The City of Folsom (the “City”) was founded in 1856, incorporated in 1946, and chartered in 1990. Folsom is a “full service” charter City, serving a population of over 64,000. The City is approximately 110 miles northeast of San Francisco and 20 miles east of Sacramento. The City is located along the eastern end of the Highway 50 corridor in an area of the Sacramento Valley that has experienced considerable industrial, residential, and commercial growth over the past 10 years.

Folsom is rich in history, established primarily by European and Asian prospectors during the early gold-rush era. Numerous antique dealers make the City one of the oldest and largest centers of the antique trade in the West. The City’s historical district includes the Folsom History Museum and the Folsom Hotel, a landmark since 1885.

Over 130 years ago Folsom was selected as the site for Folsom Prison to provide manpower for the construction of a larger dam and a powerhouse. The Prison has gained notability with the renowned song “Folsom Prison Blues” by Johnny Cash. The Powerhouse provided the world’s first long-distance transmission of electric power. In 1973 the Powerhouse was placed on the National Register of Historic Places and in 1982 was named a National Historic Landmark.

Folsom Lake and Lake Natoma are at the City’s borders offering an abundance of recreational activities. Folsom Lake State Recreation Area is one of the most popular multi-use, year-round recreational areas in the California State Park System. Each year visitors come to the 18,000-acre park—with 120 miles of shoreline—to fish, hike, camp, ride horseback, water ski, boat, swim, and study nature.

The Folsom Aquatic Center is a state-of-the-art swimming pool facility which includes a family play pool, interactive water play climbing structure, a warm water therapy/instructional pool, and an Olympic size pool. Over 100,000 visitors come each year to visit the Folsom Zoo Sanctuary where the primary goal is to teach responsible behavior toward all animals. Folsom Parks cover over 300 acres of playgrounds and recreational facilities. Additionally, Folsom Parks was the recipient of the 1999 Facility Design and Park Planning Award for the John Kemp Park from CPRS.

The City provides a number of municipal services including, administration, police, fire, recreation, parks, and public works. In 2007 the City opened the 24,000-square foot Folsom Public Library in the new Georgia Murray Building in City Lions Park and in 2008 the Norman R. Siefkin Public Library was open on the campus of Vista del Lago High School as a joint-use facility. The City also has its own transit system, Folsom Stage Line, which provides local fixed routes, light rail commuter service, and a Dial-a-Ride program catered to the seniors and disabled citizens of the community. The City is also connected to Sacramento via the Sacramento Regional Transit District Light Rail Service Gold Line with three Light Rail stations in the City.

The Folsom-Cordova Unified School District operates schools both in the City and the City of Rancho Cordova. In the City, the district has three high schools, two middle schools, and eleven elementary schools serving over 10,000 students (over 18,000 students district wide). Additionally, the Folsom Lake College campus is accredited as a branch of the Los Rios Community College District of Sacramento and serves the community of adults achieving higher education.

The City acknowledges the importance of and continually strives towards preserving, enhancing, and managing open space, oak trees, wetlands, and riparian habitats. Folsom has grown to over 15,000 acres, of which over 6,000 acres are parks, schools, and undeveloped open space. Folsom City is a beautiful and thriving community, and home to many families and businesses.



Guide to the Budget

The format for the Fiscal Year (FY) 2010-2011 budget document includes the following six sections: Introduction, Budget Summaries, General Fund Summary, Departmental Presentations, Debt Management and an Appendix. The Capital Improvement Plan (CIP) is presented as a separate document.

Introduction

The Introduction section includes: City Manger’s Budget Message, Guide to the Budget, City Wide Organizational Chart, Vision, Mission, and Core Values of the City, Budget Process, Calendar, and Management and Budget Policies.

Budget Summaries

The Budget Summaries section includes the following schedules encompassing all funds: Fund Description, Major Revenue Description, Appropriation Description, Summary of Revenues by Fund, Summary of Appropriations by Fund, Summary of Transfers, Summary of Capital Improvement Plan, and Summary of Staffing Positions.

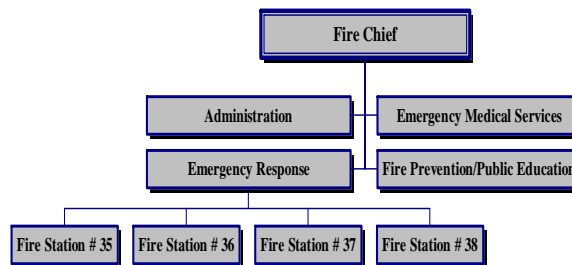
General Fund Summary

The General Fund Summary section includes the schedules pertaining specifically to the general fund.

Department Presentations

Organizational Chart:

Each Department presentation begins with an Organization Chart. Each chart displays the various functions within that department and their relationship to one another.



Mission Statement:

The Mission Statement outlines the objectives of each department.

Budget Summary:

The Budget Summary includes Expenditures, Number of Positions, and Funding Source. The Expenditure section may include some or all of the following: Salaries, Benefits, Operations and Maintenance, Capital Outlay, Transfer Out, Reimbursement, and Debt Service. The Number of Positions section includes only Full-Time and Permanent Part - Time positions. The Funding Source section will include the various sources of funding for the operation of the department.

Expenditure	Actual FY 2001-02	Budget FY 2002-03	Revised FY 2002-03	Proposed FY 2003-04	Change From 02-03 Budget
Salaries	\$37,200	\$37,200	\$37,200	\$37,200	0.00%
Benefits	\$29,337	\$45,634	\$45,634	\$61,584	34.95%
Operation & Maintenance	\$49,089	\$30,729	\$32,729	\$32,729	6.51%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$115,626	\$113,563	\$115,563	\$131,513	15.81%
Full-Time Positions	5.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%
Funding Source					
General Fund	\$115,626	\$113,563	\$115,563	\$131,513	15.81%
Total Revenue	\$115,626	\$113,563	\$115,563	\$131,513	15.81%

Program Information:

Program Information includes a detailed description of the department and the specific functions and duties.

Accomplishments:

The Accomplishments are outlined in bullet format and represent each department’s accomplishments for FY 2009-10.

Customer Service Performance Indicators:

Departmental customer service performance indicators for FY 2010-2011 are also outlined in table formats. As part of the city’s ongoing process improvement, each department has identified key customer service performance indicators and targets that will track their customer service to both external and internal customers.

Performance Indicator	Actual 2004-05	Projected 2005-06	Budget 2006-07
Return calls for Customer Billing Inquiries			95% within 1 Business Day

Statistic and Workload Measures:

Measures derived in order to provide an indication of the fluctuations in workload. The specific measures have been identified by departments.

Key Issues:

FY 2010-11 issues and future issues identified by departments.

Position Information:

The Position Information Table provides the departments number of positions approved for the upcoming fiscal year as well as the two prior fiscal years.

Position	FY	FY	FY
	2005-06	2006-07	2007-08
Human Resources Director	1	1	1
Personnel Manager/Mgmt Analyst	1	-	-
Personnel Technician	3	3	3
Senior Management Analyst	1	2	2
Senior Office Assistant	0.75	0.75	0.75
Total	6.75	6.75	6.75

Major Contracts:

Major Contracts are defined as any contract over \$25,000. At the end of each department presentation is a table for all Major Contracts for that entire department.

New or Replacement Vehicles:

At the end of each department presentation is a table for all New or Replacement Vehicles.

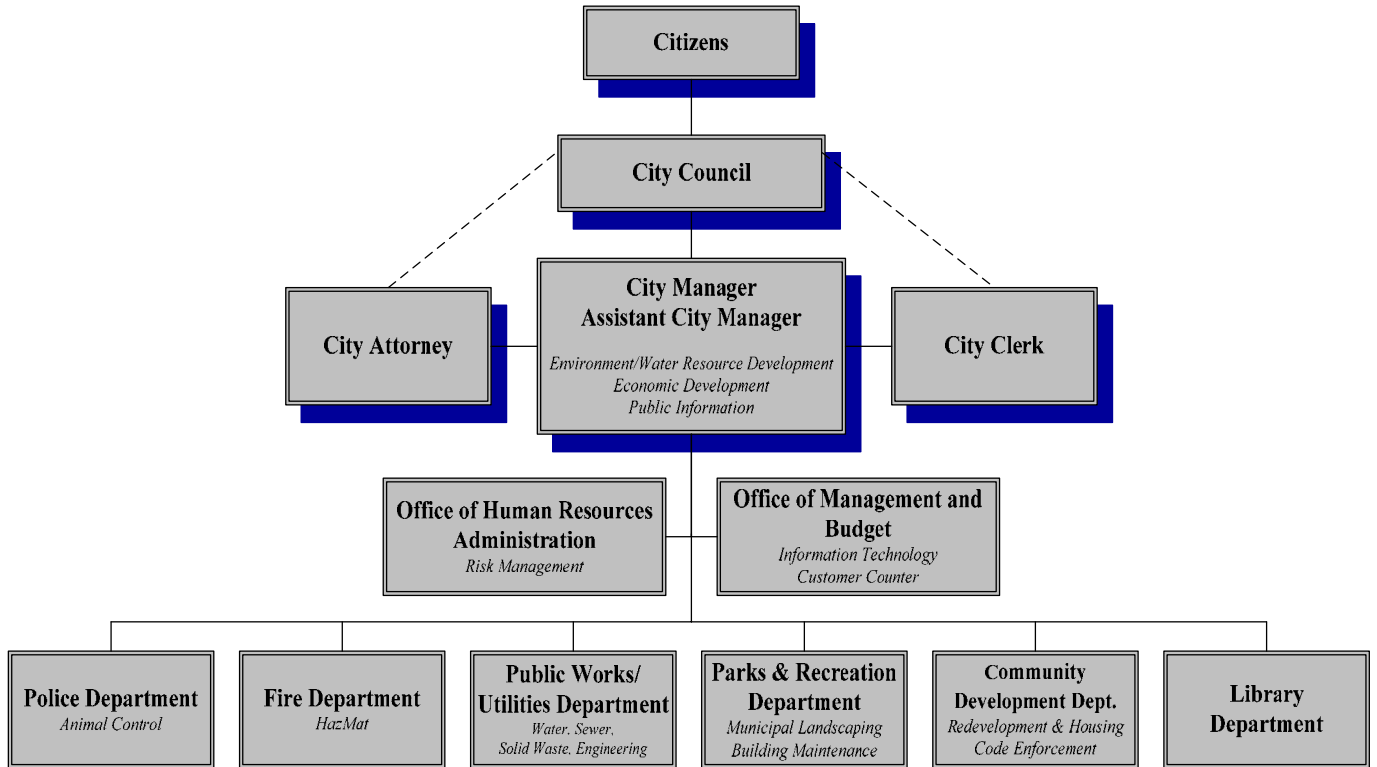
Debt Management

The Debt Management section includes Credit Ratings, Types of Debt Financing Instruments, Legal Debt Margin, and a Summary of Debt Positions.

Appendix

The Appendix includes a City Profile, Demographics, Major Employers in the City, the Appropriation Limit, the City Council Resolution Adopting the Budget and Strategic Plan, a listing of job titles with the salary range number that can be cross-referenced with the salary range table, Indicators, which provide statistical information, Directory of Acronyms, and an Index.

City Organizational Chart



Vision, Mission and Core Values

Vision Statement of the City of Folsom

The City of Folsom strives to be a role model and regional leader that blends its rich historical roots and diverse recreational and business resources into a great community.

Mission Statement of the City of Folsom

The City of Folsom will provide a safe, healthy, and vibrant community through innovative, responsive, and effective delivery of public services to maintain and enhance the quality of life of our residents.

Core Values

Integrity

We act with integrity, doing what is legally and ethically correct. We recommend the right course of action even if it is unpopular.

Professionalism

We are committed to excellence. We are responsive and accountable.

Teamwork

Collaboration, communication, and cooperation are essential to our success. We consider all stakeholders to be an integral part of serving the public.

Trust and Respect

We are free to express opinions, we listen to understand, and we encourage responsible decision making at all levels.

Innovation

We foster innovation as a means to achieve quality and cost effectiveness. We value employees who demonstrate initiative and creativity.

Workplace of Choice

We have a sense of purpose, take pride in accomplishments, demonstrate compassion for each other, and celebrate our successes.

Budget Calendar

The Finance Department has a Budget Preparation Manual and a Capital Improvements Plan Manual to assist the department. The manuals contain and explain policies, procedures, budget schedule which highlights the milestones and due dates, and forms to be used in the budget process.

In December 2009, the manuals were distributed at a Budget and CIP Kick-off workshop held with the City Manager and the Executive Management Team. This workshop included a briefing on the status of the current fiscal year budget, a review of the FY 2010-11 schedule and budget process, including changes in the process, and a discussion on essential principles and elements of the budget process.

Departments were requested to prepare budget requests based on a reduction of 5% as compared to the prior years budget. Each department was able to decide how to reduce their individual budgets and provide information as to the effects of those reductions. Each department budget was then reviewed with discussions regarding the impacts to the community. These discussion meetings were held with the City Manager, the Assistant City Manager, the Finance Director, and the Budget and Evaluation Manager as well as the individual department representatives. This information was then used to build the respective department budgets. On February 16, 2010 a special meeting of the City Council was held as a Goal Setting Session in order for the Council Members and the Community to provide information to staff as the goals to be used to build the budget

The Folsom Municipal Code requires that the budget for the ensuing fiscal year shall be presented to the City Council on or before the first working day of the last month of each fiscal year. The preliminary budget was presented to the City Council on April 13, 2010. The City Council also held two budget workshops in order for the Council to ask questions of staff, to receive public comment and to review the components of the proposed budget, prior to formal consideration for adoption. The Fiscal Year 2010-11 Budget was adopted on May 25, 2010.

Budgets are adopted on a basis consistent with generally accepted accounting principles. The City Council adopts the annual budget submitted by the City Manager prior to the beginning of the new fiscal year. All appropriations lapse at year-end except for those relating to encumbrances, which are approved for carryover to the subsequent year. The City Manager has the authority to make adjustments within departmental budgets. Adjustments between funds require the approval of the City Council.

Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund and department level.

Department directors and other management staff with budgetary responsibilities are provided with a monthly budget versus actual expenditure report. Quarterly financial statements are prepared for the City Council, which include a budget-to-actual analysis for both revenues and expenditures. Revenue projections are revised as part of the mid-year budget analysis, and appropriations are adjusted, if required.

**December
2009**

✓ Budget & CIP Kick-off

January	<ul style="list-style-type: none">✓ Operating Budgets due to Finance Department
February	<ul style="list-style-type: none">✓ City Manager reviews begin
March	<ul style="list-style-type: none">✓ Operating Budget prepared✓ CIP Budgets due to Finance
April	<ul style="list-style-type: none">✓ Operating Budget presented to City Council✓ Workshop held with City Council and Community✓ CIP Budget hearings with the City Manager begin
May	<ul style="list-style-type: none">✓ Workshop held with City Council and Community✓ City Council adopts Operating Budget
June	<ul style="list-style-type: none">✓ City Manager presents CIP Budget to City Council✓ City Council adopts Final Operating and CIP Budget✓ Finance Department implements Adopted Budget
Ongoing	<ul style="list-style-type: none">✓ Budget is monitored through quarterly financial statements to City Council

Management & Budget Policies

On May 25, 2004, the City Council adopted policies pertaining to the City's finances. Below is a summary of those adopted policies.

Financial Plan

A. Through the Financial Plan (the budget document), the City will link resources with results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Establishing program policies and goals that define the nature and level of program services required.
4. Identifying activities performed in delivering program services.
5. Proposing objectives for improving the delivery of program services.
6. Identifying and appropriating the resources required in performing program activities, and accomplishing program objectives.
7. Setting standards to measure and evaluate:
 - a. Output of program activities.
 - b. Accomplishment of program objectives.
 - c. Expenditure of program appropriations.

B. Multi Year Financial Planning:

In order to determine the effect of current year decisions on the City's future, a five year financial forecast, projecting revenues and expenditures for all operating funds, shall be developed as a part of each year's budget process and shall be updated during the mid year budget review. This tool shall be used as a planning document for developing the budget guidelines and for evaluating the future impact of current year decisions.

C. Planning for Long Term Liabilities:

To avoid future financial burdens that could affect financial stability, the City shall proactively plan for potential liabilities, such as leave payouts, pension plans, retiree health costs, state and/or federal unfunded mandates.

D. Mid-Year Budget Review:

Approximately six months after the beginning of the fiscal year, the City Council will formally review the City's fiscal condition and amend appropriations if necessary.

E. Balanced Budget:

Section 5.05 (f) of the Folsom City Charter prohibits over expenditures. The Charter requires that the total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

Basis of Accounting and Budget

Basis of accounting and budget refers to the concept of recognizing the time a transaction has occurred for the purpose of recording that transaction.

A. Governmental Funds:

The governmental funds use a modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a related liability is incurred, as under accrual accounting.

B. Proprietary Funds:

The proprietary funds use a full accrual basis of accounting, which recognizes revenues when earned, and expenses are recorded when a liability is incurred.

C. Fiduciary Funds:

The fiduciary funds are treated according to the nature of the fund. Agency funds are custodial in nature (assets equal liabilities) and do not measure results of operations. Fiduciary funds use a modified accrual basis.

D. Account Groups:

The account groups employed by the City are not funds and do not reflect available financial resources and related liabilities. They are accounting records of the general fixed assets and general long-term debt of the City and are not intended to measure or portray financial flows or net income.

The Annual Budget shall comply with the provisions of Section 5.05 (Budget and Accounting) of the Folsom City Charter and Chapter 3.02 (Budgeting, Accounting and Fiscal Procedures) of the Folsom Municipal Code. The Annual Budget shall meet the following criteria:

A. Balanced Budget:

The City shall maintain a balanced budget. The total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

B. Structural Balance:

The Annual Budget shall clearly identify anticipated revenue for all funds for the upcoming fiscal year. Current revenue shall be sufficient to support current expenditures (defined as “structural balance”). Estimates of current revenue shall not include beginning fund balances (whether General Fund, Revenue Funds, or other Specially Designated Funds). Any unreserved fund balance available at the commencement of a fiscal year shall generally be used only to fund capital items in the operating budget or in the capital improvement plan. If projected revenue is insufficient to support projected funding requirements, the City Manager and Chief Financial Officer may recommend allocation of all or a portion of an unreserved fund balance if it appears that (1) the revenue source leading to the development of the

available revenues is likely to remain stable in future years, (2) the expenditure requiring the appropriation of additional revenues is not likely to be recurring, or (3) the City Manager and Chief Financial Officer can otherwise establish an appropriate match of revenue/expenditures that will not lead to structural imbalance in future years.

C. Appropriations Limit:

Appropriations in the Annual Budget shall comply with the annual determination of the City's appropriations limit, calculated in accordance with Article XIII B of the Constitution of the State of California and Government Code section 7900.

D. Operating Carryover:

Operating program appropriations not spent during the fiscal year shall lapse at year end, except for long term projects in progress that are carried forward to the following year and reserved for encumbrances.

E. One-Time Revenues:

One-time revenues shall only be used for one-time expenditures. Prior to allocating any one time revenues, the Chief Financial Officer shall determine that such revenues are not being used to subsidize an imbalance between operating revenues and expenditures. If the Chief Financial Officer determines that one time revenues are needed to correct a structural imbalance, the Chief Financial Officer shall present the City Manager and City Council with a financial forecast demonstrating that the operating deficit will not continue.

F. Internal Service Funds:

The City may establish and operate one or more Internal Service Funds. Internal Service Funds shall be created to report any services that are provided to other City departments and the Cost Allocation Plan does not recoup that cost. At the same time that it adopts the budget ordinance, the City Council must approve a balanced financial plan for each Internal Service Fund. A financial plan is balanced when estimated expenditures do not exceed estimated revenue.

G. Maintenance Accounts:

Equipment and buildings shall be maintained at reasonable levels to avoid service disruptions, and to achieve maximum useful life, and to ensure safety of employees and the public. Maintenance and replacement funding shall be allocated each year consistent with this policy.

H. Level of Contingency Appropriations:

A General Fund Contingency of 1% of total budgeted departmental expenditures shall be budgeted annually. The Contingency Appropriation may be used to provide for unanticipated or unforeseen needs that arise during the year. Funds shall be allocated from the Contingency Fund only after an analysis has been prepared and presented by the Chief

Financial Officer and City Manager to the City Council outlining the initial and recurring costs associated with the proposed expenditure. The Contingency Fund will be exhausted prior to any utilization of Undesignated Fund Balance.

I. Strategic Plan Objectives:

The Annual Budget shall establish measurable program objectives consistent with the City's Strategic Plan. The status of major program objectives identified in the Annual Budget and the Strategic Plan shall be formally reported as part of the Quarterly Financial Report.

Financial Reporting and Budget Administration

A. Annual Financial Reporting:

Annually, the City prepares a budget and a comprehensive annual financial report. These and all other financial reports are prepared with the informational needs of the public and the City Council in mind, as well as meeting the requirements of generally accepted accounting principles, audit standards and the reporting requirements of other governments.

- *Annual Budget*

The City's annual budget includes a budget message by the City Manager for the ensuing fiscal year. The budget message provides an explanation of the budget in fiscal terms and in terms of the City's work programs, major changes in financial policies, expenditures, revenues and debt position. The budget also contains proposed goals, objectives and appropriations for each fund by organization unit and program. The City's annual budget is prepared under the guidelines of the Government Finance Officer's Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program.

- *Comprehensive Annual Financial Report*

The City prepares a comprehensive annual financial report (CAFR) at the end of each fiscal year. The report contains the independent auditor's report and financial statements of the City, along with operating results, statistical and demographic information about the City. This report is prepared under the guidelines of the GFOA for Certificate of Achievement for Excellence in Financial Reporting Program. The City has been awarded the Certificate of Achievement by the GFOA for the last nineteen consecutive years.

B. Interim Financial Reporting:

- *Quarterly Financial Report*

The City Manager and the Finance Director submit a Quarterly Financial Report to the City Council after the end of each quarter during the fiscal year. The report is required under the City Charter, and provides an analysis of budgeted versus actual revenues and appropriations, expenditures and encumbrances on a year-to-date basis.

- *Investment Report*

The City's Treasurer provides monthly investment reports to the City Council on a quarterly basis. These reports include the elements required under the California Government Code Section 53646.

C. Budget Administration:

As set forth in the City Charter, prior to the City Council making any supplemental appropriation, the City Manager shall certify that monies in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriation may be made for the fiscal year by resolution up to the amount of any excess.

For emergency appropriations, the City Council, by four-fifths vote only, can make emergency appropriations to respond to a public emergency affecting life, health, public welfare, property or the public peace.

Appropriations may be reduced any time during the fiscal year by the City Council or City Manager if it appears probable that either the revenues or fund balances available will be insufficient to finance the expenditures for which appropriations have been authorized.

The City Manager may transfer monies between departments and divisions, programs and accounts within departments and divisions. All such transfers made by the City Manager are reported in writing quarterly to the City Council. Only the City Council, by resolution, may transfer monies between funds and from unappropriated balances or fund balances to any fund or appropriation account.

D. Cost Allocation:

The City of Folsom contracts with a consultant for the Cost Allocation Plan.

Through meetings with the staff of support departments, a list of services was developed. Time of support department staff was allocated to the sub pools within that department. These allocations were then reviewed numerous times until staff felt comfortable with the allocations. The time allocations were applied to the fully allocated hourly rates developed for each position to arrive at the costs for each sub pool.

Once the costs of each sub-pool was defined, an equitable and easily reproducible means of spreading those costs was developed. Therefore, an allocation factor is developed for each sub pool. The allocation factor varies for each sub pool, depending on what makes sense for the service being provided and also uses data that is, or can be, compiled without creating a major research project for staff. The sub pool costs are then allocated based on the allocation factors.

Since support departments collaborate to provide services to each other as well as end user departments, those costs must be allocated as well. The costs that are allocated to support departments must then be re-allocated. This process is repeated 20 times in order to allocate all of the costs to end user departments. The end result is the cost of the internal support provided to each end user department.

Appropriations Limit**A. Annual Resolution:**

The City Council annually adopts a resolution establishing the City's appropriations limit calculated in accordance with Article XIIB of the Constitution of the State of California,

Section 7900 of the State of California Government Code. A description of the City's appropriation limit for FY 2009-10 is presented in the Appendix of this budget document.

Investments

The City's Statement of Investment Policy is reviewed and adopted annually by the City Council as required under the California Government Code Section 53646. The major objectives of the City's investment policy are as follows:

A. Safety:

Investment transactions are made to minimize credit risk and ensure the preservation of capital in the portfolio. The City limits investments to the safest types of investment grade securities and diversifies them among a variety of securities and financial institutions offering independent returns.

B. Liquidity:

Sufficient liquidity in the investment portfolio is maintained to enable the City to meet all reasonably anticipated cash flow requirements. Liquidity is accomplished by investing operating funds in primarily shorter-term securities and structuring the portfolio so that investments mature concurrent to meet anticipated demands. Emphasis is placed on securities with low sensitivity to market risk.

C. Return on Investment:

Investment earnings are secondary to meeting the basic requirements of safety and liquidity. The investment portfolio is managed to attain a benchmark rate of return throughout budgetary and economic cycles. The benchmark rate of return against which the portfolio's performance is measured is the U.S. Treasury's one-year Treasury note as the weighted average maturity of the City's portfolio typically averages one year or less.

Debt Management

The City's Debt Management Policies are discussed in the Debt Management section of this budget document.

Long-term Financial Planning and the Budget Process

The preparation of the FY11 budget document presented several unique issues due to the various budget adjustments being proposed. First, we have the issue that the current budget (FY10) was adopted with the use of furloughs and staffing vacancies, so that it does not accurately reflect the resources needed to provide the existing levels of service.

Second, due to the economic environment we have to make downward budget adjustments for FY11 in order to produce a balanced and sustainable budget.

Third, we are proposing several organizational changes that will, when implemented, alter the historical distribution of resources. The City Council will have to adopt the budget on this basis as they adopt a budget by Fund and Department.

We want to make each of these issues clear to the City Council and other readers of this document, so we have prepared the budget with these issues in mind. In this section we will present to you the preliminary budget as it would be if we did not have the use of furlough days or vacancies in positions and could fully fund all operations including having a contingency account. We will also present the required five-year financial forecast so you can see the impact of these actions.

The departmental summaries that appear later in this document are based on the existing organizational design and do not reflect the new organizational alignments. This was done so that you could make an “apples-to-apples” comparison of existing program and staffing levels.

Finally, the resolutions you adopt will reflect the new organizational alignments and allocation of resources which you, the City Council, approve. We have included a summary of this allocation in this section for you to reference.

Fully-Funded Budget

The fully-funded budget represents what resources would be needed if the following conditions existed:

- No furloughs
- No position vacancies
- 1% contingency
- Fully-funded contribution to Retiree Health Trust Fund
- Risk-free assumptions on health, pension, and other insurance costs
- No wage freezes
- Adequate operation and maintenance costs.

The following chart indicates the FY10 appropriation by department, the FY11 appropriation if the above conditions applied, and the actual FY11 proposed budget. In addition the functional allocation is presented for each category:

	FY10 Budget	FY11 Full Funding	FY11 Proposed	% Change from budget	% Change from Full Fund
City Council	\$ 122,660	\$ 140,829	\$ 135,566	10.5%	-3.7%
City Manager	\$ 809,303	\$ 840,134	\$ 768,122	-5.1%	-8.6%
City Clerk	\$ 457,918	\$ 538,712	\$ 404,656	-11.6%	-24.9%
City Attorney	\$ 962,460	\$ 1,007,231	\$ 799,114	-17.0%	-20.7%
Admin Services	\$ 1,000,297	\$ 1,000,297	\$ 989,743	-1.1%	-1.1%
IT	\$ 1,460,803	\$ 1,460,803	\$ 1,429,278	-2.2%	-2.2%
Com Dev	\$ 3,488,918	\$ 3,558,666	\$ 2,686,032	-23.0%	-24.5%
Muni L	\$ 1,172,736	\$ 1,367,329	\$ 1,242,119	5.9%	-9.2%
Econ Dev	\$ 378,739	\$ 347,638	\$ 109,208	-71.2%	-68.6%
Finance	\$ 2,338,579	\$ 2,466,014	\$ 2,101,736	-10.1%	-14.8%
Fire	\$ 14,227,604	\$ 15,625,087	\$ 14,178,805	-0.3%	-9.3%
Human Resources	\$ 1,039,943	\$ 1,065,887	\$ 835,802	-19.6%	-21.6%
Library	\$ 1,615,581	\$ 1,700,903	\$ 1,499,944	-7.2%	-11.8%
Parks & Rec	\$ 9,844,016	\$ 10,198,944	\$ 9,214,409	-6.4%	-9.7%
Police	\$ 17,974,614	\$ 20,137,775	\$ 17,581,646	-2.2%	-12.7%
Public Works	\$ 6,086,229	\$ 6,617,757	\$ 5,888,929	-3.2%	-11.0%
Fleet	\$ 1,218,348	\$ 1,288,412	\$ 868,182	-28.7%	-32.6%
Non-Dept	\$ 5,965,239	\$ 6,831,875	\$ 5,781,875	-3.1%	-15.4%
Total	\$ 70,163,987	\$ 76,194,293	\$ 66,515,166	-5.2%	-12.7%

Appropriations by Function

Gen Admin	\$ 8,191,963	11.7%	\$ 8,519,907	11.2%	\$ 7,464,017	11.2%
Police	\$ 17,974,614	25.6%	\$ 20,137,775	26.4%	\$ 17,581,646	26.4%
Fire	\$ 14,227,604	20.3%	\$ 15,625,087	20.5%	\$ 14,178,805	21.3%
Cult & Rec	\$ 11,459,597	16.3%	\$ 11,899,847	15.6%	\$ 10,714,353	16.1%
Com Dev	\$ 5,040,393	7.2%	\$ 5,273,633	6.9%	\$ 4,037,359	6.1%
Public Works	\$ 7,304,577	10.4%	\$ 7,906,169	10.4%	\$ 6,757,111	10.2%
Non-Departmental	\$ 5,965,239	8.5%	\$ 6,831,875	9.0%	\$ 5,781,875	8.7%
Total	\$ 70,163,987	100.0%	\$ 76,194,293	100.0%	\$ 66,515,166	100.0%

As the above chart indicates, a resource allocation of \$76,194,293 would be required to fully-fund our existing service levels with a staffing level of 506. As our long term financial projection shows, we will not assume this level of resource availability until FY16 or later. By that time, the cost of our existing level of services will have increased substantially and will exceed the resources available. It is, therefore, imperative that the City re-think and re-design its service capacity to reflect a more sustainable level of service.

5-Year Financial Plan

As required, we are presenting our long-term (5-year) projection of revenues and expenses. These projections are based on our best estimates of what the future economic environment will be. In general, we are looking at slow growth over the next five years, with no rapid development in either the housing market or the commercial market. Housing prices will stabilize and we will see some growth in prices and number of sales over the next five years.

General Fund 5-year Forecast

Updated April 11, 2010

	Estimated	Proposed	Projected	Projected	Projected	Projected	Projected
	FY10	FY11	FY12	FY13	FY14	FY15	FY16
Property Tax	\$ 20,547,518	\$ 20,920,000	\$ 21,443,000	\$ 22,086,290	\$ 22,748,879	\$ 23,431,345	\$ 24,134,285
Sales and Use	\$ 13,831,249	\$ 15,414,387	\$ 15,953,891	\$ 16,592,046	\$ 17,255,728	\$ 17,945,957	\$ 18,663,795
Transient	\$ 950,000	\$ 1,100,000	\$ 1,200,000	\$ 1,250,000	\$ 1,300,000	\$ 1,350,000	\$ 1,350,001
Real Prop Transfer	\$ 200,000	\$ 260,000	\$ 286,000	\$ 314,600	\$ 346,060	\$ 380,666	\$ 418,733
Franchise Fees	\$ 535,133	\$ 545,133	\$ 545,133	\$ 545,133	\$ 545,133	\$ 545,133	\$ 545,133
Licences and Permits	\$ 1,379,884	\$ 1,505,496	\$ 1,550,661	\$ 1,597,181	\$ 1,645,096	\$ 1,694,449	\$ 1,745,282
Intergovernmental	\$ 6,179,431	\$ 5,955,800	\$ 6,015,358	\$ 6,075,512	\$ 6,136,267	\$ 6,197,629	\$ 6,259,606
Charges for Services	\$ 8,511,405	\$ 8,353,230	\$ 8,603,827	\$ 8,861,942	\$ 9,127,800	\$ 9,401,634	\$ 9,683,683
Fines & Forfeitures	\$ 331,741	\$ 356,600	\$ 427,920	\$ 513,504	\$ 616,205	\$ 739,446	\$ 887,335
Interest	\$ 230,000	\$ 200,000	\$ 225,000	\$ 250,000	\$ 275,000	\$ 275,001	\$ 275,002
Misc	\$ 408,679	\$ 324,440	\$ 327,684	\$ 330,961	\$ 334,271	\$ 337,614	\$ 340,990
Transfer In from other Funds	\$ 12,161,814	\$ 11,580,080	\$ 11,580,080	\$ 11,580,080	\$ 11,580,080	\$ 11,580,080	\$ 11,580,080
Total Revenue	\$ 65,266,854	\$ 66,515,166	\$ 68,158,554	\$ 69,997,248	\$ 71,910,518	\$ 73,878,954	\$ 75,883,925
		1.91%	2.47%	2.70%	2.73%	2.74%	2.71%
Gen Gov	\$ 8,191,963	\$ 7,464,017	\$ 7,575,977	\$ 7,780,529	\$ 7,990,603	\$ 8,206,349	\$ 8,427,921
Public Safety	\$ 32,202,218	\$ 31,760,451	\$ 32,633,863	\$ 33,612,879	\$ 34,621,266	\$ 35,659,904	\$ 36,729,701
Community Svs	\$ 11,132,914	\$ 10,794,470	\$ 11,010,359	\$ 11,307,639	\$ 11,612,945	\$ 11,926,495	\$ 12,248,510
Cultural & Rec	\$ 11,459,597	\$ 10,714,353	\$ 10,928,640	\$ 11,223,713	\$ 11,526,754	\$ 11,837,976	\$ 12,157,601
Non-Departmental	\$ 5,965,239	\$ 5,781,875	\$ 6,000,000	\$ 6,000,000	\$ 6,100,000	\$ 6,200,000	\$ 6,200,001
Total Expenditures	\$ 68,951,931	\$ 66,515,166	\$ 68,148,840	\$ 69,924,760	\$ 71,851,568	\$ 73,830,724	\$ 75,763,734
Change from prior year		-3.5%	2.5%	2.6%	2.8%	2.8%	2.6%
Surplus/-Deficit	\$ (3,685,077)	\$ -	\$ 9,714	\$ 72,488	\$ 58,951	\$ 48,230	\$ 120,191
Operating Ratio	94.7%	100.0%	100.0%	100.1%	100.1%	100.1%	100.2%
Gen Fund Balance 6/30	\$ 11,544,068	\$ 11,544,068	\$ 11,553,782	\$ 11,626,270	\$ 11,685,220	\$ 11,733,450	\$ 11,853,642
Restricted	\$ 5,036,386	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,001	\$ 5,000,002
Undesignated, Unrestricted	\$ 6,507,682	\$ 6,544,068	\$ 6,553,782	\$ 6,626,270	\$ 6,685,220	\$ 6,733,449	\$ 6,853,640
UnD, UnR Fund Bal as % of Exp	9.4%	9.8%	9.6%	9.5%	9.3%	9.1%	9.0%

As shown in our forecast, the proposed FY11 expenditures are down 3.5% over this year and revenues are up approximately 1.9%. In the future years we are anticipating revenues increases of about 2.5% - 2.7% with corresponding expenditure increases. During this period of time we hope to grow our unrestricted fund balance, however, it will be difficult to accomplish this and still provide services at the desired level.

New Organizational Alignment

As stated previously, several organizational realignments are being proposed in this budget. While the department summaries are based on the existing structure of programs and departments, the City Council will allocate the FY11 budget to Funds and Departments based on the new alignments. This new alignment is reflected in the following chart:

Budget with New Organization

	FY11 Proposed	Staffing	FY11 Adjusted	Staffing
City Council	\$ 135,566	5	\$ 135,566	5
City Manager	\$ 768,122	4	\$ 1,117,971	5.25
City Clerk	\$ 404,656	3	\$ 404,656	3
City Attorney	\$ 799,114	4	\$ 799,114	4
Admin Services	\$ 989,743	5	\$ -	0
IT	\$ 1,429,278	7	\$ -	0
Com Dev	\$ 2,686,032	19	\$ 2,555,083	18
Muni L	\$ 1,242,119	7	\$ -	0
Econ Dev	\$ 109,208	0.25	\$ -	0
Finance	\$ 2,101,736	17	\$ 3,386,629	24
Fire	\$ 14,178,805	69	\$ 14,178,805	69
Human Resources	\$ 835,802	6	\$ 835,802	6
Library	\$ 1,499,944	13.5	\$ 1,499,944	13.5
Parks & Rec	\$ 9,214,409	44.8	\$ 11,266,023	54.8
Police	\$ 17,581,646	100.25	\$ 17,726,687	101.5
Public Works	\$ 5,888,929	46	\$ 5,888,929	46
Fleet	\$ 868,182	8	\$ 938,082	8.75
Non-Dept	\$ 5,781,875	0	\$ 5,781,875	0
Total	\$ 66,515,166	358.8	\$ 66,515,166	358.8

Appropriations by Function

Gen Admin	\$ 7,464,017	11.2%	\$ 6,679,738	10.0%
Police	\$ 17,581,646	26.4%	\$ 17,726,687	26.7%
Fire	\$ 14,178,805	21.3%	\$ 14,178,805	21.3%
Cult & Rec	\$ 10,714,353	16.1%	\$ 12,765,967	19.2%
Com Dev	\$ 4,037,359	6.1%	\$ 2,555,083	3.8%
Public Works	\$ 6,757,111	10.2%	\$ 6,827,011	10.3%
Non-Departmental	\$ 5,781,875	8.7%	\$ 5,781,875	8.7%
Total	\$ 66,515,166	100.0%	\$ 66,515,166	100.0%

Budget Summaries

Introduction

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operation of each fund is accounted for with a separate set of self-balancing accounts comprised of its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Financial activities are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Funds used in government are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

- Governmental funds are used to account for tax-supported activities. The City maintains five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.
- Proprietary funds focus on the determination of operating income, cost recovery, financial position and cash flows. The City maintains two different types of proprietary funds: enterprise and internal service funds.
- Fiduciary funds are used in situations where the government is acting in a fiduciary capacity as a trustee or agent.

Governmental Funds

Governmental funds typically are used to account for tax-supported activities.

- A. **General Fund:** The General Fund is the primary operating fund of the City. It accounts for all financial resources of the City, except those required to be accounted for in another fund.
- B. **Special Revenue Funds:**
Used to record and account for the proceeds of specific revenue sources that are legally restricted by outside entities to expenditures for particular purposes. The use of special revenue funds is permissive and not required, except in the case of accounting for a legally separate entity component unit, such as the Redevelopment Agency. The City's Special Revenue Funds are described below.
 1. **Community Development Block Grant:** used to account for grants received from the U.S. Department of Housing and Urban Development (HUD). The grants are used for the redevelopment of a viable community by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.
 2. **Traffic Congestion Relief:** used to account for revenues and expenditures associated with certain street highway maintenance, rehabilitation, reconstruction and storm damage repair projects.

3. **Traffic System Management:** used to account for revenue and disbursements for study of future traffic needs and receipts from Measure A (0.5 percent) sales tax and expenditures.
4. **Humbug Willow Creek:** used to account for revenues and expenditures related to the planning for the Humbug Willow Creek trail area.
5. **General Plan Amendment:** used to account for fees collected for the update of the general plan.
6. **Tree Planting & Replacement:** used to account for revenues and expenditures related to the mitigation of tree loss in construction.
7. **Folsom Redevelopment Agency:** used to account for the revenue and expenditures of the Redevelopment Agency of the City of Folsom, except for the debt service and bond proceeds.
8. **Park Dedication:** used to account for Quimby Act Fees for park development purposes.
9. **Planning Services:** used to account for impact fees and expenditures of special planning services for developers.
10. **Local Transportation Tax:** used to account for receipts of SB-325 transportation tax monies.
11. **Gas Tax Funds:** used to account for the Highway User’s Tax revenues received from the State of California under Sections 2105, 2106, 2107, and 2107.5 of the Streets and Highways Code. Activities in this fund are restricted to street and road construction and rehabilitation.
12. **Measure A:** used to account for 2009 “New” Measure A revenues received from a .5% sales tax to be used for local transportation purposes.
13. **Energy & Conservation Grant:** used to account for a grant received from the federal government to provide for a reduction in energy use and improve energy efficiency.
14. **Landscaping and Lighting Districts:** used to account for assessments for maintenance pursuant to the 1972 Lighting and Landscaping Act in the following subsidiary funds maintained by the City:

Los Cerros	Lakeridge	American River Canyon N
Briggs Ranch	La Collina dal Lago	Willow Springs
Natoma Station	Cobble Ridge	Willow Springs Maint Dist
Folsom Heights	Prairie Oaks Ranch	CFD #12 Maintenance Dist
Broadstone Unit 3	Silverbrook	CFD #13 ARC Maint Dist
Broadstone	Willow Creek East	American River Canyon
Hannaford Cross	Blue Ravine Oaks	The Residences at ARC N
Lake Natoma Shores	Steeplechase	Fieldstone Meadows
Cobble Hill Reflections	Willow Creek South	ARC N. Dist. #3
Sierra Estates		

15. **Police Special Revenue:** used to account for revenues and expenditures related to police grants and reimbursements such as, SLESF, POST, Police Forfeiture 15% and Asset Forfeiture 14607.6 CVC.

16. **Wetlands Special Revenue:** used to account for revenues and expenditures in the following subsidiary funds:

- Willow Springs Wetlands Preserve
- Lexington Hills Wetlands Maintenance
- Willow Creek Wetland Preservation
- Sierra Estates Open Space Maintenance
- Prairie Oak Elderbury Open Space Maintenance
- Natoma Station Wetlands

17. Other Special Revenue: used to account for revenues and expenditures in the following subsidiary funds:

- Folsom Arts and Culture Commission
- Housing Trust
- Cultural Events
- Historical District
- Sphere of Influence
- Oaks at Willow Springs

C. Debt Service Funds:

These Funds are used to account for the accumulation of resources and the payment of general long-term debt obligations of the City and related entities. Funds included in this category are:

- 1. Folsom Community Correctional Facility:** used to account for the debt service on the City of Folsom Certificates of Participation for the former Folsom Community Correctional Facility.
- 2. General Obligation Bonds for School Facilities:** used to account for the debt service on the General Obligation Bonds issued for school facilities.
- 3. Folsom Redevelopment Agency:** used to account for the debt service on the Redevelopment Agency of the City of Folsom, Central Folsom Redevelopment Project Area 1997 Refunding Allocation Bonds.
- 4. Folsom Public Financing Authority:** used to account for the proceeds of bonds issued for pooled debt financing for other funds and special assessment districts.
- 5. City Park and Traffic Signals:** used to account for the debt service on the City of Folsom Refunding Certificates of Participation for City Park and Signals.
- 6. Recreation Facility:** used to account for the debt service on the City of Folsom Certificates of Participation for the Natoma Station Learning Center.
- 7. Central Fire Station:** used to account for the debt service on the City of the Folsom Certificates of Participation for the Central Fire Station.
- 8. 1915 Act Assessment Districts:** used to account for the debt service on the following 1915 Assessment Districts:
 - Folsom South Assessment District Refunding and 1982-1 Nimbus Assessment District.

D. Capital Project Funds:

Established to account for financial resources which are used for the acquisition and improvement of major capital facilities (other than the ones that are financed by proprietary and trust funds). Funds included in this category are:

1. **1915 Act Assessment Districts:** used to account for the capital construction proceeds for the 1915 Act Assessment Districts. Construction activity for the following 1915 districts are accounted for in this fund:
 - Prairie Oaks Ranch Assessment District
 - Lake Natoma Shores Assessment District
2. **Mello-Roos Districts:** These funds are used to account for the capital construction proceeds for Mello-Roos Districts. Construction activity for the following Mello-Roos districts accounted for in this fund are:
 - 1995 Empire Ranch (Russell Ranch) Community Facilities District Number 10
 - 2001 Parkway Community Facilities District Number 14
3. **Folsom Redevelopment Agency:** used to account for the construction proceeds of the Redevelopment Agency of the City of Folsom, Central Folsom Redevelopment Project Area Tax Allocation Bonds—1987 Series A and 1991 Series.
4. **Transportation Improvement:** used to account for long-term major road projects financed through developer mitigation charges and to account for construction of light rail transportation projects.
5. **Park Capital Improvement:** used to account for long-term park projects financed through developer mitigation charges; to account for grant monies received for park capital outlay and facilities; and to account for the construction bond proceeds for park improvements.
6. **Police Capital:** used to account for development mitigation fees to finance police capital outlay and facilities.
7. **Fire Capital:** used to account for development mitigation fees to finance fire capital outlay and facilities.
8. **General Capital:** used to account for development mitigation fees to finance general capital outlay and facilities.
9. **Drainage Capital:** used to account for development mitigation fees to finance drainage capital outlay and facilities.
10. **Zoo Improvement:** used to account for construction projects for the zoo.
11. **Light Rail Transportation:** used to account for construction of light rail transportation projects.
12. **Water Impact:** used to account for the estimated cost of providing water system capacity for new development.
13. **Library Development:** used to account for construction of a new library.
14. **Major Capital and Renovation:** used to account for governmental building costs, which will be charged to other funds and accounts, and provide for replacement.

15. General Park Equipment Capital: used to account for development mitigation fees to finance general park equipment.

Proprietary Funds

Proprietary funds focus on the determination of operating income, cost recovery, financial position and cash flows.

A. Enterprise Funds:

These funds are used to account for activities that are financed and operated in a manner similar to private business enterprises. Costs are financed or recovered primarily through user charges. These funds include:

1. **Transit:** used to account for the operation and maintenance of the City's bus system.
2. **Water:** used to account for the operation and maintenance of the City's water productions, transmission and distribution system.
3. **Water Capital:** used to account for development mitigation fees to finance major capital improvements such as water treatment plant storage and transmission mains.
4. **Water Meters:** used to account for funds collected for purchase and sale of water meters.
5. **Water Revenue Projects:** used to account for the revenue bond proceeds for improvements to the City's water operations.
6. **Wastewater:** used to account for the operation and maintenance of the City's wastewater collection and transmission system.
7. **Wastewater Capital:** used to account for development mitigation fees to finance wastewater facilities.
8. **Facilities Augmentation:** used to account for additional services, including capital improvements of the Folsom South Area Facilities Plan.
9. **Solid Waste:** used to account for the operation and maintenance of the City's solid waste pick-up operation.
10. **Solid Waste Capital:** used to account for development mitigation fees to finance solid waste capital outlay and facilities.
11. **Solid Waste Recycling:** used to account for sale of recycling material by the City.
12. **Landfill Closure:** used to account for the closure of the Corporation Yard Landfill.

B. Internal Service Funds:

Used to account for the financing of goods and services by one department to others within the government on a cost reimbursement basis.

1. **Equipment Replacement:** used to account for general governmental equipment, which will be charged to other funds and accounts, and provide for replacement.
2. **Risk Management:** used to account for insurance costs that are charged to other funds on a per employee basis.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

A. Agency Funds:

Agency funds are used to account for situations where the government's role is purely custodial.

- 1. 1915 Act Assessment Districts:** used to account for the various assessments within the City of Folsom pursuant to the 1915 Bond Act.
- 2. Mello-Roos Districts:** used to account for the various Mello-Roos Districts within the City of Folsom.

Major Revenue Description & Projection

FY 2010-11 Revenue Outlook and Projections

General Fund Revenues

Property Tax:

Property Taxes are the largest single tax received by the City and are used for a variety of purposes, at the discretion of the City Council. The FY 2009-10 Budget appropriated \$20,187,518 in Property Tax Revenue for the General Fund and we project that we will receive the entire appropriated amount. The property tax is a relatively stable source of income, even in a down economic time. While the price of housing has dropped, the sale of houses amounts to less than 5% of the housing stock and a lower property tax does not automatically result from the sale. In addition, while there are some reassessments, this again does not account for a large decrease in the overall value of property in the city. Therefore, we are projecting that the city will receive all of the appropriated property tax revenue for FY10 and will see a 1.7% increase in FY11 to \$20,540,000. This is based on the expectation that the economy will have a small positive movement in calendar year 2010 and begin to see recovery in January 2011 and the fact that the assessed value of improvements on property is up \$24 million over last year at this time.

Property Tax is also collected for purposes other than those stipulated under Proposition 13. An additional levy, above the one percent Prop 13 property tax, is collected to pay for debt service on voter approved debt. This amount was \$3,469,830 in the FY10 budget. Revenue collected from this source is not used to offset General Fund expenditures. These funds are appropriated directly to a debt service fund for payment of principal and interest on school facilities bonds. The amount proposed for FY11 is \$3,296,262. The amount is less due to the refunding of these bonds during FY10. In addition, the Folsom Cordova Unified School District, the Los Rios Community College District, and the Sacramento Regional County Sanitation District levy funds for debt service. Certain areas of the City of Folsom also have additional levies for debt service by the San Juan Water District, and various City special assessment, Mello-Roos, and landscape and lighting districts.

The City also receives property tax to help fund its ongoing redevelopment activities in the Redevelopment District. This levy is based on the incremental increase in property values within the Redevelopment District since the establishment of the District. In FY10 the Redevelopment Agency was appropriated \$7.1 million, 80% for redevelopment and 20% for low income housing. The State of California has proposed to withdraw \$3.2 million of redevelopment funds, over two years, to help their fiscal problem and we expect that they may withdraw more in the future. This action is being challenged in Court and will not be decided until later this year. However, the estimate for FY10 is \$7.6 million and for FY11 we are projecting the same \$7,745,000 in tax increment revenue. This is based on 2% growth in the assessed value of the property in the Redevelopment District.

Property Transfer Tax:

A Property Transfer Tax is imposed on the transfer of real estate over \$500 in value. The County of Sacramento and the City of Folsom each receive 27.5 cents per \$500 value. The FY11 Proposed Budget includes \$260,000 from this source, which is an increase from the FY10 estimated amount of

\$200,000. It is based on a projection of 792 home sales (or 66 per month) at a median average price of \$410,000 and approximately \$150 million in commercial property transfers. For the first seven months (July through January, 2010) of FY10 we have averaged 60 sales per month at a median average price of \$395,700.

Sales Tax:

Sales Tax represents the General Fund’s second largest revenue source and is the most volatile source. The City receives monthly sales tax revenue payments based on estimates with quarterly adjustments for actual receipts. The City receives one cent, or 13.79% of the total 8.25 cent statewide Sales Tax levied on each dollar of taxable sales. In addition Sacramento County voters approved a half-cent supplemental Sales Tax in 1988 to fund a twenty-year transportation improvement plan for Sacramento County (Measure A). This has resulted in an 8.75% countywide sales tax.

Sales tax revenue can be used for any general purpose, and the City Council has discretion on its allocation. Currently all of the Sales Tax received by the City is used in the General Fund. For FY10, the appropriated revenue from Sales Tax is \$16,336,886, which represents a 1.6% increase from the FY09 actual amount of \$16,079,061. However, it is estimated that the sales tax received in FY10 will total \$13,831,249 or approximately 15.3% less than anticipated. This is due to three main reasons. First, a weaker economy than expected that did not rebound as anticipated. Second, the State is taking \$1.25 million for inaccurate payments they made in the past several years. Third, because of appeals by other jurisdictions for past transactions. This includes both a Rancho Cordova appeal and a seven-year old case involving Calpine Construction, which amounted to a loss of \$398,577.

For FY11 we are proposing revenues of \$15,414,387, which is an 11.4.0% increase over the projected amount for this fiscal year. Most of this increase is accounted for by the reinstatement of the State compensation. The point of sale amount is projected to be up 5.3%. This is based on the assumption that the economy will have a small but positive movement in the second half of the 2010 calendar year and in the first half of 2011. This projection is less than the Legislative Analyst’s Office, which predicts a 6.0% growth in 2010. Listed below is a breakdown of the sales tax category:

	<u>FY10 Budget</u>	<u>Thru 12/31</u>	<u>FY10 Projected</u>	<u>FY11 Proposed</u>	<u>% Change</u>
Point of Sale	\$14,270,183	\$6,245,869	\$12,752,263	\$13,431,023	5.3%
State/Co Pool	\$ 1,800,000	\$ 835,620	\$ 1,700,000	\$ 1,800,000	5.9%
Less:SBOE	(\$ 160,702)	(\$ 70,815)	(\$ 144,523)	(\$ 152,310)	5.4%
Triple Flip	(\$ 3,572,595)	(\$1,764,612)	(\$ 3,188,066)	(\$ 3,357,756)	5.3%
Tax Comp	\$ 3,650,000	\$1,190,787	\$ 2,381,574	\$ 3,345,865	40.5%
Total	\$15,986,886	\$6,436,849	\$13,501,249	\$15,066,822	11.6%
Prop 172	\$ 350,000	\$ 239,508	\$ 330,000	\$ 347,565	5.3%
Grand Total	\$16,336,886	\$6,676,357	\$13,831,249	\$15,414,387	11.4%

Transient Occupancy Tax:

Transient Occupancy Tax (TOT) is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in Folsom for less than 30 days. The TOT for the City is 8% of gross

room receipts and is allocated directly to General Fund functions. In FY09 the City received a total of \$1,156,114. The FY10 budget has adopted \$1,350,000 in TOT revenue, which anticipated the opening of 1 new hotel in Folsom. The new hotel opened in December of this fiscal year, however, will not begin paying TOT until next fiscal year. It is estimated that revenue for FY10 will be \$950,000 and the proposed TOT revenue for FY11 is \$1,100,000.

In October 2002, the City Council established the Folsom Tourism Business Improvement District (FTBID). FTBID was established to put forth a positive image for Folsom to attract more visitors to the City. With the creation of FTBID the City Council authorized an assessment of 2% of gross room receipts, effective January 2003, on all existing and future hotels within the City having more than 16 rooms. This special assessment is in effect until January 2013. Revenue from this assessment is not available for general fund purposes but rather is to be used by the FTBID to promote tourism for the City. This assessment is estimated at \$230,000 in FY10 of which \$117,725 has been received thru January of this fiscal year. For FY11, \$240,000 has been proposed.

Franchise Fees

Private utility companies pay franchise fees to the City of Folsom in exchange for the use of the City's rights-of-way. Franchise fees are set through Franchise Agreements negotiated between the City and individual utility companies. The City of Folsom currently has a franchise agreement with Pacific Gas & Electric. The City also receives a franchise fee from Comcast Cable Company through an agreement negotiated by the Sacramento Cable Commission. The FY10 General Fund budget for this revenue source is \$535,133 and is anticipated to be received in its entirety. The amount proposed for FY10 is \$545,133.

Licenses and Permits

The Licenses and Permit category reflects revenue generated for licenses and permits issued to conduct business activities within the City's jurisdiction. Building permits are the major source of revenue for the City under this category. These fees are paid by the developers to offset costs of providing construction inspection and plan review services. For FY10 the budgeted amount of license and permits revenue is \$1.8 million. Issuance of business licenses and building permit revenue will be down. It is estimated that the total FY10 revenue from licenses and permits will be \$1,379,884. For FY11 it is proposed that there will be some slight growth in the value of permits taken and in business licenses. We are proposing FY11 revenue in the amount of \$1,505,496.

Intergovernmental Revenues

A. Motor Vehicles License Fee (VLF):

VLF represents the General Fund's third largest revenue source. The VLF is currently calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle.

Of the total VLF revenue generated, 25% is deposited in the VLF account of the Local Revenue Fund for allocation to counties for program realignment. The remaining 75% is allocated as follows: 81.25% is divided equally between cities and counties and apportioned on the basis of population, and 18.75% is allocated to cities and counties for abolished revenues. Growth in local auto sales does not produce increased motor vehicle license fee

revenue. Two factors influence the City’s share of VLF: the City’s population growth relative to all other California cities; and the overall growth or decline in the number and value of motor vehicles on a statewide basis.

In 1998 the State reduced the VLF actually paid by car owners and has provided a continuous appropriation of State General Fund revenue to backfill local governments to cover the lost revenue created by the reduction of this fee.

Property Tax/VLF Swap: Proposition 1A altered the historical funding sources for local governments. The State eliminated \$4.1 billion in Vehicle License Fees (VLF) backfill and decreased the VLF rate from 2 percent to 0.67 percent. Cities and counties receive an equivalent amount of property taxes. In the FY10 budget it is anticipated that the City will receive \$5.2 million from this revenue source. For FY11 this amount is proposed to be \$5.3 million.

B Federal/State Revenue and Grants:

Grants are received from both Federal Agencies and State Agencies and are awarded for specific purposes and generally require some percentage of matching funds. The City expects to receive \$778,000 for various State revenue sources in the 2009-10 fiscal year including law enforcement grants, reimbursement for COPS program, motor vehicle In-Lieu tax, homeowners’ tax relief, vehicle abatements, and State library grants. We are proposing to receive \$559,000 from various State revenues in the FY11 budget.

Charges for Services

Charges or fees are imposed on the user for a specific service rendered based on the rationale that the benefiting party should bear the cost of the service rather than the general public. Major fees charged for a variety of services provided by the City are listed below by department:

<u>Program</u>	<u>FY09 Actual</u>	<u>FY10 Estimate</u>	<u>FY11 Proposed</u>
Parks&Rec	\$3,956,251	\$3,886,059	\$3,901,415
Fire	\$3,126,319	\$2,309,241	\$2,155,600
ComDev	\$1,358,849	\$ 974,951	\$1,184,025
Gen Gov	\$1,036,969	\$ 859,630	\$ 631,390
Public Works	\$ 900,179	\$ 343,412	\$ 325,000
Police	<u>\$ 163,999</u>	<u>\$ 138,112</u>	<u>\$ 155,800</u>
Total:	\$10,542,566	\$8,511,405	\$8,353,230

Fines and Forfeitures

The California Vehicle and Penal Codes impose fines and penalties for traffic violations and vehicular parking. These revenues are collected by Sacramento County and a portion is distributed to the City, less an administrative overhead cost. The City has the responsibility for administering and collecting parking citation fees. The FY10 General Fund Budget projected revenue for Fines, Forfeitures and Penalty totals of \$331,741 which is also the estimated amount. In FY11 we are proposing \$356,600.

Interest

The City earns interest income by investing its cash not immediately required for disbursements. The City's goal is to achieve a market average rate of return throughout budgetary and economic cycles while maintaining the required liquidity to meet cash flow needs, and protecting the safety of those funds. The City's investment portfolio is managed within the parameters stated in the City's Investment Policy. Interest income is distributed to all funds based on their proportionate cash balances. Interest income for the General Fund in FY10 is estimated at \$230,000, based on an average balance of \$55.0 million, earning 1.5% annually, and representing 28% of cash balances. The proposed interest earnings for FY11 is \$200,000, based on an average balance of \$55.0 million, earning 1.5% annually, and representing 24% of cash balances.

Transfers from Other Funds

Each year revenues from other funds are contributed to the General Fund to offset staffing, equipment, and CIP projects. For example, a portion of Gas Tax revenues are contributed to the General Fund to offset the cost of street and other support personnel for road construction projects. For FY11, Transfers from Other Funds is proposed to be \$11,580,080, which is down 4.8% from this year's estimate of \$12,161,814. This is primarily the result of declining budgets in all other funds and declining general fund budget levels.

Enterprise Revenues

Enterprise funds are used to account for self-supporting activities that provide services on a user-charge basis. For example, the City provides water treatment, water distribution, wastewater collection, and solid waste services to their residents. Users of these services pay utility fees, which the City deposits in an enterprise fund. The goal is to keep rates the same in FY11 as they were in FY10. Based on the current rate schedule, the FY11 proposed program revenues for the Utilities are as follows:

<u>Utility</u>	<u>FY09 Actual</u>	<u>FY10 Projected</u>	<u>FY11 Proposed</u>
Water	\$12,383,596	\$11,952,096	\$12,345,000
Sewer	\$ 5, 817,865	\$ 5,896,725	\$ 5,954,200
Solid Waste	\$ 9,833,436	\$ 9,866,649	\$ 9,854,000

Appropriation Description

Salaries

Salaries are costs associated with compensation paid to employees of the City. These costs include any cost-of-living adjustments (as provided under memoranda of understanding between the City and employee bargaining units), overtime, part-time, and pay differentials.

Benefits

Benefits are costs associated with the provision of employee benefits, such as the City's contributions for retirement, social security, deferred compensation, group insurance, uniform allowance, and workers' compensation insurance.

Operations and Maintenance

Operations and maintenance costs include supplies and other materials used in the operations of City departments, typically having a unit cost of less than \$5,000, and are consumed during the course of the fiscal year. Such items include stationery, pencils, printed forms, small tools, and books. This section also covers services performed by outside consulting firms; individuals or other City departments; and includes telephone services, office equipment maintenance, insurance, and utilities.

Capital Outlay

Capital Outlay includes expenditures which result in acquisitions of or addition to fixed assets—including furniture, vehicles, machinery and equipment—and the costs necessary to place the capital outlay item into service. A capital outlay expenditure must comprise the following elements: an estimated useful life of one year or more; a unit cost of more than \$5,000; and represent a betterment or improvement.

Debt Service

Debt Service is the cost of the principal and interest due during the fiscal year on debt issued by the City of Folsom or an assessment district.

Capital Improvement Plan (CIP)

CIP includes projects that have a budget of over \$100,000. These projects are funded and constructed over a multiyear period, and are typically improvements to or result in a fixed asset.

Transfers Out

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. Such a transaction is considered to be a transfer out in the fund contributing the revenue. This item also includes indirect cost charges that are charged to various funds for General Fund operations.

Fund Balance Summary

Title	Estimated Fund Balance 6/30/2010	CIP and Operating Revenue	Capital and Operating Expenditures	Estimated Fund Balance 6/30/2011
General Funds				
General Fund	\$ 11,544,068	\$ 66,515,166	\$ 66,515,166	\$ 11,544,068
Subtotal General Funds	\$ 11,544,068	\$ 66,515,166	\$ 66,515,166	\$ 11,544,068
Special Revenue Funds				
Community Dev. Block Grant	\$ 119,278	200,000	\$ 200,000	\$ 119,278
Traffic Congestion Relief	-	-	-	-
Traffic System Mgmt.	133,821	26,000	26,000	133,821
Folsom Arts & Culture Commission	18,731	10,000	10,000	18,731
Housing Trust	1,649,140	240,000	240,000	1,649,140
Humbug Willow Creek	(1,656,269)	85,920	85,920	(1,656,269)
General Plan	783,746	403,926	403,926	783,746
Tree Planting & Replacement	2,065,486	346,920	346,920	2,065,486
RDA Affordable Housing	7,843,775	2,763,707	2,763,707	7,843,775
RDA 80%	5,862,165	6,502,833	6,502,833	5,862,165
Park Dedication	165,487	420	420	165,487
Miscellaneous Grants	-	-	-	-
Planning Services	1,698	1,211	1,211	1,698
Local Transportation Tax	49,153	30,797	30,797	49,153
Historical District	10,154	1,000	1,000	10,154
Cultural Events	9,199	9,000	9,000	9,199
Gas Tax 2106	312,744	294,781	294,781	312,744
Gas Tax 2107	144,182	525,486	525,486	144,182
Gas Tax 2107.5	10,794	7,504	7,504	10,794
Gas Tax 2105	189,097	463,736	463,736	189,097
Measure A	-	337,519	337,519	-
Energy & Conservation Grant	-	25,000	25,000	-
Los Cerros L & L	116,785	47,710	47,710	116,785
Briggs Ranch L & L	105,021	84,591	84,591	105,021
Natoma Station L & L	205,078	172,029	172,029	205,078
Folsom Heights L & L	(6,481)	25,509	25,509	(6,481)
Broadstone Unit 3 L & L	27,392	10,682	10,682	27,392
Broadstone L & L	(123,386)	296,078	296,078	(123,386)
Hannaford Cross L & L	56,592	24,828	24,828	56,592
Lake Natoma Shores L & L	70,492	22,486	22,486	70,492
Cobble Hills/Reflections L & L	137,605	51,069	51,069	137,605
Sierra Estates L & L	3,243	7,451	7,451	3,243
Lakeridge L & L	186,360	62,314	62,314	186,360
La Collina dal Lago L & L	46,934	38,233	38,233	46,934
Cobble Ridge L & L	53,251	14,288	14,288	53,251
Prairie Oaks Ranch L & L	232,912	200,313	200,313	232,912

Title	Estimated Fund Balance 6/30/2010	CIP and Operating Revenue	Capital and Operating Expenditures	Estimated Fund Balance 6/30/2011
Silverbrook L & L	80,660	18,338	18,338	80,660
Willow Creek L & L	64,717	67,574	67,574	64,717
Blue Ravine Oaks L & L	104,489	36,190	36,190	104,489
Steeplechase L & L	82,155	27,003	27,003	82,155
Willow Creek So. L & L	417,413	158,116	158,116	417,413
American River Canyon N. L & L	(42,118)	102,644	102,644	(42,118)
Willow Springs L & L	(2,070)	5,276	5,276	(2,070)
Willow Springs CFD 11 Mtn Dist.	539,027	142,229	142,229	539,027
CFD #12 Mtn. Dist.	(84,151)	411,183	411,183	(84,151)
CFD #13 ARC Mtn. Dist.	31,938	82,252	82,252	31,938
ARC N. L & L Dist. #2	71,299	25,190	25,190	71,299
The Resdncs at ARC, North L & L	45,052	23,185	23,185	45,052
Fieldstone Meadows L&L	9,937	17,221	17,221	9,937
Sphere of Influence	(558,701)	-	-	(558,701)
Oaks at Willow Springs	2,801,725	-	-	2,801,725
ARC L & L Dist #3	263,277	163,850	163,850	263,277
Police Special Revenue	1,007,833	260,799	260,799	1,007,833
Zoo Trust	58,994	15,388	15,388	58,994
Wetland/Open Space Maintenance	39,745	5,829	5,829	39,745
Police Impound	2,776	-	-	2,776
Subtotal Special Revenue Funds	\$ 23,758,176	\$ 14,895,608	\$ 14,895,608	\$ 23,758,176
Debt Service Funds				
CCF Debt Service	\$ 1,109,436	252,321	\$ 252,321	\$ 1,109,436
G O School Facilities Bonds DS	3,718,408	3,317,717	3,317,717	3,718,408
Redevelopment DS	19,159,643	2,557,762	2,557,762	19,159,643
1982-1 Nimbus AD	771,294	1,948	1,948	771,294
Folsom Public Financing Authority	3,236,531	11,152,059	11,152,059	3,236,531
Folsom South AD Refunding	220,550	557	557	220,550
Traffic Signal Refunding	133,548	35,584	35,584	133,548
Recreation Facility COP DS	36,457	62,646	62,646	36,457
Central Fire Station COP DS	266,540	268,244	268,244	266,540
Subtotal Debt Service Funds	\$ 28,652,407	\$ 17,648,838	\$ 17,648,838	\$ 28,652,407
Capital Project Funds				
Supplemental Park Fee	47,678	32,217	32,217	47,678
Park Development	787,556	713,597	713,597	787,556
Zoo Capital Projects	(10,613)	17,205	17,205	(10,613)
Police Capital	609,257	247,141	247,141	609,257
Redevelopment Capital Projects	13,177,724	179,956	179,956	13,177,724
Fire Capital	2,655,214	76,808	76,808	2,655,214
General Capital	636,779	101,123	101,123	636,779
Transportation Improvements	3,884,367	2,595,728	2,595,728	3,884,367
Drainage Capital	5,671	179,295	179,295	5,671

Title	Estimated Fund Balance 6/30/2010	CIP and Operating Revenue	Capital and Operating Expenditures	Estimated Fund Balance 6/30/2011
Light Rail Transportation	373,435	32,512	32,512	373,435
Park Equipment Capital	45,075	33,276	33,276	45,075
Light Rail	(43,160)	1,036,742	1,036,742	(43,160)
Water Impact	4,650,735	561,878	561,878	4,650,735
Library Development	70,440	3,271	3,271	70,440
Major Capital & Renovation	70,459	2,557	2,557	70,459
Prairie Oak 1915 AD	-	-	-	-
CFD #10 Russell Ranch	2,484,365	162	162	2,484,365
CFD #14 Parkway II	938,293	592	592	938,293
Subtotal Capital Project Funds	\$ 30,383,275	\$ 5,814,060	\$ 5,814,060	\$ 30,383,275
Enterprise Funds				
Transit	2,044,057	2,032,819	2,032,819	2,044,057
Utilities Admin	-	214,989	214,989	-
Water	68,021,838	12,693,569	12,693,569	68,021,838
Water Capital	1,550,335	745,135	745,135	1,550,335
Water Meters	318,000	27,810	27,810	318,000
Wastewater	37,440,179	5,149,319	5,149,319	37,440,179
Wastewater Capital	489,130	501,303	501,303	489,130
Critical Augmentation	452,097	1,943	1,943	452,097
General Augmentation	(138,366)	8,109	8,109	(138,366)
Solid Waste	978,994	8,376,297	8,376,297	978,994
Solid Waste Capital	246,664	107,009	107,009	246,664
Landfill Closure	156,091	100,000	100,000	156,091
Subtotal Enterprise Funds	\$ 111,559,019	\$ 29,958,302	\$ 29,958,302	\$ 111,559,019
Internal Service Funds				
Equipment Replacement	\$ 1,581,451	\$ 32,930	\$ 32,930	\$ 1,581,451
Risk Management	(500,000)	12,813,997	12,813,997	(500,000)
Subtotal Internal Service Funds	\$ 1,081,451	\$ 12,846,927	\$ 12,846,927	\$ 1,081,451
Trust Funds				
Mello-Roos Agency Funds	\$ -	\$ 16,239,420	\$ 16,239,420	\$ -
Subtotal Trust Funds	\$ -	\$ 16,239,420	\$ 16,239,420	\$ -
Total Funds	\$ 206,978,396	\$ 163,918,321	\$ 163,918,321	\$ 206,978,396

Historical Revenue Summary

Description	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Estimate	FY 2010-11 Proposed
General Funds					
General Fund	\$ 82,690,384	\$ 81,475,833	\$ 70,163,987	\$ 65,266,854	\$ 67,079,166
Subtotal General Funds	\$ 82,690,384	\$ 81,475,833	\$ 70,163,987	\$ 65,266,854	\$ 67,079,166
Special Revenue Funds					
Community Dev. Block Grant	\$ 316,455	\$ 246,211	\$ 200,000	\$ 210,000	\$ 377,148
Traffic Congestion Relief	25,850	615,600	624,781	5,000	-
Traffic System Mgmt.	40,821	153,701	2,021	1,400	330,000
Folsom Arts & Culture Commission	24,579	2,334	-	2,100	10,000
Housing Trust	267,321	439,676	261,115	21,000	240,000
Humbug Willow Creek	367,554	773,585	971,978	250,000	1,640,414
General Plan	93,830	94,748	404,191	45,000	403,926
Tree Planting & Replacement	322,403	53,596	398,924	98,000	396,920
RDA Affordable Housing	1,568,887	1,628,927	2,942,932	3,109,100	2,763,707
RDA 80%	6,498,167	6,492,704	16,519,071	6,223,000	6,832,833
Park Dedication	214,701	70,871	1,511	1,500	420
Miscellaneous Grants	4,146	-	-	-	-
Planning Services	143,886	343,712	4,745	7,500	1,211
Local Transportation Tax	50,299	50,531	393,935	35,000	30,797
Historical District	(448)	6,088	-	50	1,000
Cultural Events	540	212	-	100	9,000
Gas Tax 2106	309,870	287,881	256,249	265,000	294,781
Gas Tax 2107	583,870	538,686	546,378	475,000	500,486
Gas Tax 2107.5	9,204	9,271	125	7,500	7,504
Gas Tax 2105	426,460	405,783	412,135	335,000	388,736
Measure A	-	-	-	1,350,000	1,832,656
Energy & Conservation Grant	-	-	656,100	100,000	655,100
Los Cerros L & L	46,793	44,645	119,616	42,300	47,710
Briggs Ranch L & L	87,804	99,818	109,862	81,000	84,591
Natoma Station L & L	215,933	185,253	222,566	178,000	172,029
Folsom Heights L & L	22,800	23,902	53,364	21,000	25,509
Broadstone Unit 3 L & L	16,592	16,354	12,784	14,500	10,682
Broadstone L & L	400,588	429,199	233,194	405,000	296,078
Hannaford Cross L & L	22,161	23,893	30,779	20,600	24,828
Lake Natoma Shores L & L	23,208	22,353	26,332	21,000	22,486
Cobble Hills/Reflections L & L	50,582	62,261	95,611	45,000	51,069
Sierra Estates L & L	6,677	7,024	7,363	6,500	7,451
Lakeridge L & L	49,287	100,141	41,946	1,700	62,314
La Collina dal Lago L & L	22,645	20,954	43,671	2,500	38,233
Cobble Ridge L & L	15,464	15,394	18,630	13,700	14,288
Prairie Oaks Ranch L & L	218,314	210,747	227,441	195,000	200,313
Silverbrook L & L	4,379	2,227	17,425	1,000	18,338
Willow Creek L & L	64,440	63,012	61,824	58,500	67,574

Description	FY 2007-08	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11
	Actual	Actual	Budget	Estimate	Proposed
Blue Ravine Oaks L & L	39,740	42,954	46,276	36,500	36,190
Steeplechase L & L	28,337	28,437	54,132	24,500	27,003
Willow Creek So. L & L	182,305	172,215	282,150	153,400	158,116
American Rv Canyon N. L & L	102,991	123,353	124,352	98,400	102,644
Willow Springs L & L	14,828	14,644	2,386	15,300	5,276
Willow Springs CFD 11 Mtn. Dist.	146,569	35,212	282,685	15,400	142,229
CFD #12 Mtn. Dist.	455,809	458,682	480,945	398,500	411,183
CFD #13 ARC Mtn. Dist.	89,444	82,009	47,477	75,400	82,252
ARC N. L & L Dist. #2	14,409	13,797	22,021	13,500	25,190
The Residences at ARC, North	8,829	11,644	11,364	8,787	23,185
Fieldstone Meadows L & L	533	252	15,512	150	17,221
Sphere of Influence	887,319	1,116,860	-	650,000	-
Oaks at Willow Springs	111,267	45,838	-	30,000	-
ARC N. L & L Dist. #3	178,674	182,800	136,257	180,000	163,850
Police Special Revenue	265,496	169,768	202,691	92,500	260,799
Zoo Special Revenue	293,217	149,899	128,238	21,500	15,388
Wetland Open Space Maintenance	11,678	6,357	8,960	4,000	5,829
Police Impound	1,117	1,060	-	1,000	-
Subtotal Special Revenue Funds	\$ 15,368,623	\$ 16,197,072	\$ 27,764,045	\$ 15,467,387	\$ 19,336,487
Debt Service Funds					
CCF Debt Service	\$ 1,209,165	1,206,330	\$ 1,212,372	\$ 1,200,000	\$ 252,321
G O School Facilities Bonds DS	3,316,674	3,595,587	3,491,132	3,250,000	3,317,717
Redevelopment DS	1,994,858	1,904,552	1,915,626	20,025,000	2,557,762
1982-1 Nimbus AD	29,170	15,812	2,799	7,000	1,948
Folsom Public Financing Authority	7,531,343	20,510,535	10,455,882	6,500,000	11,152,059
Folsom South AD Refunding	8,375	4,522	804	2,000	557
Traffic Signal Refunding	39,231	57,543	38,171	57,000	35,584
Recreation Facility COP DS	60,354	64,320	63,142	55,000	62,646
Central Fire Station COP DS	278,456	310,695	272,128	270,000	268,244
Subtotal Debt Service Funds	\$ 14,467,627	\$ 27,669,895	\$ 17,452,056	\$ 31,366,000	\$ 17,648,838
Capital Project Funds					
Supplemental Park Fee	\$ 72,706	40,583	\$ 172,912	\$ 55,000	\$ 32,217
Park Improvements	1,231,507	596,927	1,028,201	350,000	1,148,600
Zoo Capital Projects	1,095,309	30,740	118,238	30,000	10,000
Police Capital	239,388	532,338	246,827	135,000	247,141
Redevelopment Capital Projects	1,013,527	2,428,817	9,937,968	1,200,000	19,813,616
Fire Capital	924,685	667,523	1,783,368	155,000	176,808
General Capital	243,206	492,929	251,088	185,000	101,123
Transportation Improvements	17,418,315	21,760,162	13,501,472	3,022,033	8,658,378
Drainage Capital	398,394	324,628	199,396	150,250	179,295
Light Rail Transportation	131,258	164,427	142,890	108,129	82,512
General Park Equipment Capital	11,995	20,777	114	14,502	33,276

Description	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Estimate	FY 2010-11 Proposed
Light Rail	1,447,574	1,119,844	1,032,833	1,264,513	1,036,742
Water Impact	359,921	190,317	1,128,814	136,563	561,878
Library Development	1,112,327	304,514	97,269	1,200	3,271
Major Capital and Renovation	8,769	2,505	8,111	650	2,557
Prairie Oak 1915 AD	7,446	342	-	-	-
CFD #10 Russell Ranch	3,495,033	37,394	2,431,522	200	162
CFD #14 Parkway II	206,759	459,314	18,041	-	592
Subtotal Capital Project Funds	\$ 29,418,119	\$ 29,174,079	\$ 32,099,064	\$ 6,808,040	\$ 32,088,168
Enterprise Funds					
Transit	\$ 3,325,718	2,475,075	\$ 1,950,756	\$ 2,018,688	\$ 2,032,819
Utilities - Admin	1,547,614	1,981,967	2,088,999	802,216	214,989
Water	15,788,823	15,260,481	14,964,906	12,370,096	12,693,569
Water Capital	577,535	727,659	61,710	325,000	745,135
Water Meters	46,668	76,247	3,378	35,000	27,810
Wastewater	7,131,998	6,071,996	6,943,028	5,896,725	5,449,319
Wastewater Capital	59,569	90,577	1,603	40,000	501,303
Critical Augmentation	17,229	9,277	1,930	3,500	1,943
General Augmentation	33,229	15,737	8,514	5,000	8,109
Solid Waste	10,722,854	10,133,345	9,361,146	9,928,116	9,026,297
Solid Waste Capital	143,840	67,111	9,508	61,500	107,009
Landfill Closure	-	-	-	2,345,000	100,000
Subtotal Enterprise Funds	\$ 39,395,076	\$ 36,909,472	\$ 35,395,478	\$ 33,830,841	\$ 30,908,302
Internal Service Funds					
Equipment Replacement	\$ 77,665	38,569	\$ 211,227	\$ 35,000	\$ 32,930
Risk Management	-	-	-	\$ 12,531,772	12,813,997
Subtotal Internal Service Funds	\$ 77,665	\$ 38,569	\$ 211,227	\$ 12,566,772	\$ 12,846,927
Agency Funds					
1915 Act Assessment Districts	\$ 3,224,689	\$ 3,476,711	\$ 3,214,662	\$ 2,964,027	\$ 3,037,749
Mello-Roos Assessment Districts	83,956,096	13,542,865	12,904,853	14,292,961	13,201,671
Subtotal Trust Funds	\$ 87,180,785	\$ 17,019,577	\$ 16,119,515	\$ 17,256,988	\$ 16,239,420
Total Combined Budget	\$ 268,598,280	\$ 208,484,496	\$ 199,205,372	\$ 182,562,882	\$ 196,147,308

Historical Expenditure Summary

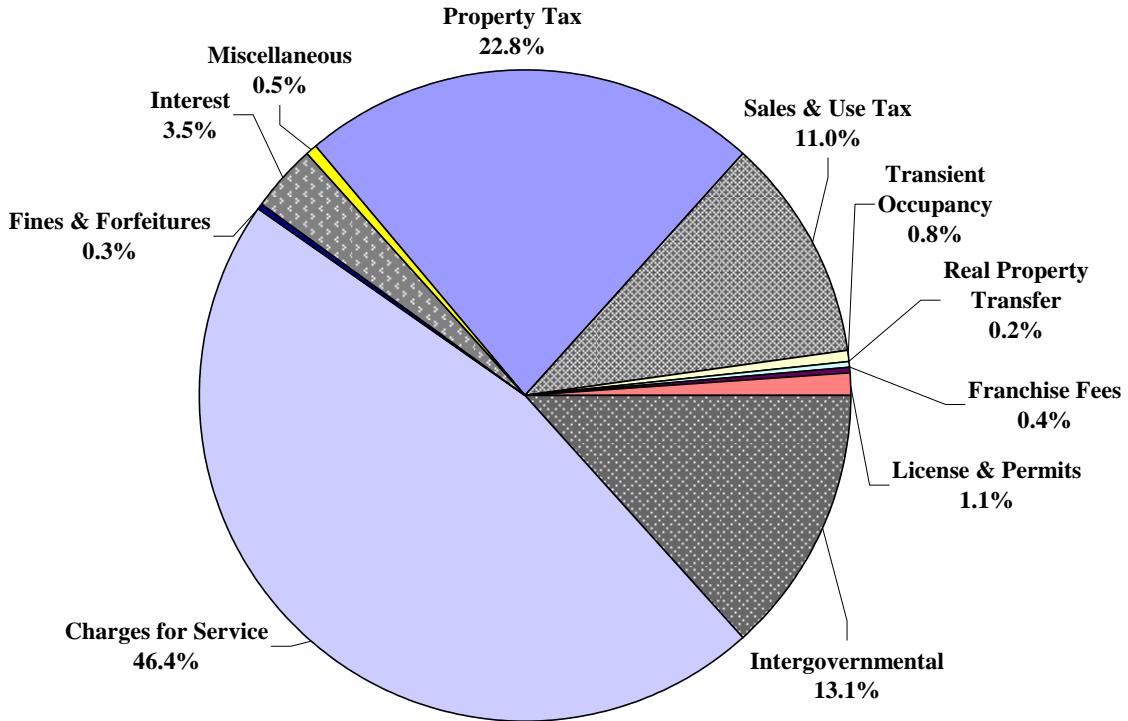
Description	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Estimate	FY 2010-11 Proposed
General Funds					
General Fund	\$ 90,855,976	\$ 83,286,323	\$ 70,163,987	\$ 68,951,931	\$ 67,079,166
Subtotal General Funds	\$ 90,855,976	\$ 83,286,323	\$ 70,163,987	\$ 68,951,931	\$ 67,079,166
Special Revenue Funds					
Community Dev. Block Grant	\$ 260,390	\$ 80,545	\$ 200,000	\$ 200,000	\$ 377,148
Traffic Congestion Relief	689,904	1,109	624,781	620,000	-
Traffic System Mgmt.	64,453	5,375	2,021	70,956	330,000
Folsom Arts & Culture Commission	7,756	15,500	-	15,110	10,000
Housing Trust	73,508	10,310	261,115	1,793,875	240,000
Humbug Willow Creek	987,232	728,747	971,978	549,348	1,640,414
General Plan	94,275	72,043	404,191	100,469	403,926
Tree Planting & Replacement	196,374	235,406	398,924	465,373	396,920
RDA Affordable Housing	868,440	1,190,636	2,942,932	1,653,403	2,763,707
RDA 80%	4,959,484	10,764,985	16,519,071	4,411,374	6,832,833
Park Dedication	510,170	1,402	1,511	1,511	420
Miscellaneous Grants	304	141,322	-	-	-
Planning Services	144,215	697,688	4,745	30,000	1,211
Local Transportation Tax	53,727	88,192	393,935	60,000	30,797
Historical District	1,132	875	-	750	1,000
Cultural Events	3,545	2,601	-	5,000	9,000
Sponsorship - Lembi Aquatic Center	38,197	402,208	-	-	-
Gas Tax 2106	279,581	428,723	256,249	248,149	294,781
Gas Tax 2107	664,938	563,002	546,378	505,764	500,486
Gas Tax 2107.5	40,073	7,558	125	1,000	7,504
Gas Tax 2105	106,711	436,641	412,135	424,103	388,736
Measure A	-	-	-	1,350,000	1,832,656
Energy & Conservation Grant	-	-	656,100	100,000	655,100
Los Cerros L & L	34,950	28,760	119,616	109,756	47,710
Briggs Ranch L & L	94,386	124,529	109,862	84,050	84,591
Natoma Station L & L	247,201	246,315	222,566	35,852	172,029
Folsom Heights L & L	60,123	55,604	53,364	32,717	25,509
Broadstone Unit 3 L & L	46,214	14,139	12,784	10,390	10,682
Broadstone L & L	620,534	599,252	233,194	298,560	296,078
Hannaford Cross L & L	27,371	15,277	30,779	25,258	24,828
Lake Natoma Shores L & L	31,146	12,359	26,332	17,437	22,486
Cobble Hills/Reflections L & L	60,663	27,471	95,611	107,496	51,069
Sierra Estates L & L	7,829	9,373	7,363	8,278	7,451
Lakeridge L & L	13,548	9,639	41,946	9,000	62,314
La Collina dal Lago L & L	23,969	29,597	43,671	21,325	38,233
Cobble Ridge L & L	6,463	18,030	18,630	14,614	14,288
Prairie Oaks Ranch L & L	253,492	265,332	227,441	205,515	200,313
Silverbrook L & L	4,338	23,632	17,425	17,152	18,338
Willow Creek L & L	55,530	114,771	61,824	84,883	67,574

Description	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Estimate	FY 2010-11 Proposed
Blue Ravine Oaks L & L	51,028	37,384	46,276	42,501	36,190
Steeplechase L & L	23,053	53,359	54,132	44,365	27,003
Willow Creek So. L & L	196,498	350,352	282,150	248,936	158,116
American Rv Canyon N. L & L	144,282	128,502	124,352	90,818	102,644
Willow Springs L & L	23,777	23,495	2,386	25,594	5,276
Willow Springs CFD 11 Mtn. Dist.	183,985	103,596	282,685	93,068	142,229
CFD #12 Mtn. Dist.	659,823	749,138	480,945	508,851	411,183
CFD #13 ARC Mtn. Dist.	81,518	139,122	47,477	66,415	82,252
ARC N. L & L Dist. #2	6,520	6,887	22,021	6,997	25,190
The Residences at ARC, North L & L	9,959	12,960	11,364	10,302	23,185
Fieldstone Meadows L & L	2,733	-	15,512	2,454	17,221
Sphere of Influence	778,620	1,217,050	-	1,001,983	-
ARC N. L & L Dist. #3	81,662	89,301	136,257	96,563	163,850
Police Special Revenue	47,466	45,523	202,691	246,436	260,799
Zoo Special Revenue	481,075	582,464	128,238	138,238	15,388
Wetland Open Space Maintenance	3,560	1,808	8,960	17,936	5,829
Subtotal Special Revenue Funds	\$ 14,407,726	\$ 21,009,883	\$ 27,764,045	\$ 16,329,925	\$ 19,336,487
Debt Service Funds					
CCF Debt Service	\$ 1,222,857	1,218,444	\$ 1,212,372	\$ 1,205,922	\$ 252,321
G O School Facilities Bonds DS	3,476,916	3,474,911	3,491,132	3,491,132	3,317,717
Redevelopment DS	1,869,043	1,883,837	1,915,626	19,949,559	2,557,762
1982-1 Nimbus AD	2,135	2,596	2,799	2,799	1,948
Folsom Public Financing Authority	8,402,485	19,554,199	10,455,882	10,455,882	11,152,059
Folsom South AD Refunding	1,614	746	804	804	557
Traffic Signal Refunding	37,699	34,926	38,171	38,171	35,584
Recreation Facility COP DS	61,866	63,530	63,142	63,142	62,646
Central Fire Station COP DS	268,494	271,249	272,128	270,128	268,244
Subtotal Debt Service Funds	\$ 15,343,108	\$ 26,504,439	\$ 17,452,056	\$ 35,477,539	\$ 17,648,838
Capital Project Funds					
Supplemental Park Fee	\$ 2,164	2,701	\$ 172,912	\$ 872,800	\$ 32,217
Park Improvements	2,484,509	1,226,000	1,028,201	2,925,694	1,148,600
Zoo Capital Projects	730,117	288,782	118,238	153,708	10,000
Police Capital	249,663	246,717	246,827	276,447	247,141
Redevelopment Capital Projects	9,726,275	4,093,421	9,937,968	6,162,918	19,813,616
Fire Capital	80,219	151,094	1,783,368	40,685	176,808
General Capital	644,262	1,009	251,088	1,088	101,123
Transportation Improvements	12,073,697	15,248,797	13,501,472	10,409,289	8,658,378
Drainage Capital	392,989	1,199,485	199,396	291,667	179,295
Light Rail Transportation	396,075	187,259	142,890	45,000	82,512
General Park Equipment Capital	12,712	106	114	114	33,276

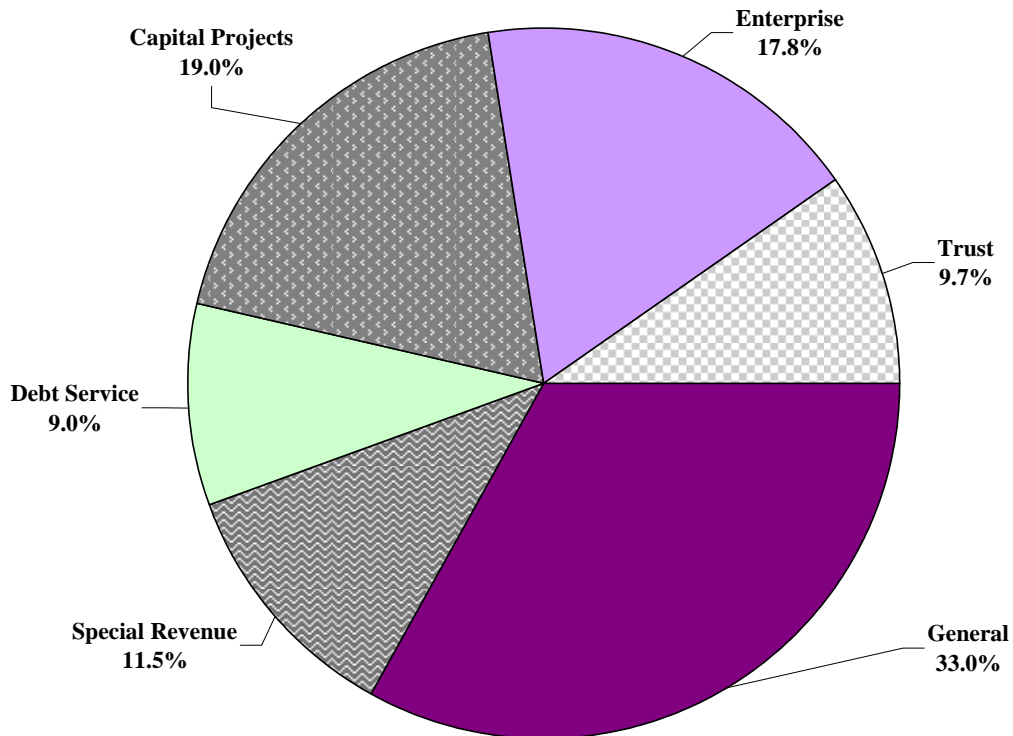
Description	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Budget	FY 2009-10 Estimate	FY 2010-11 Proposed
Light Rail	1,404,912	1,046,562	1,032,833	1,084,062	1,036,742
Water Impact	22,473	738,451	1,128,814	3,328,814	561,878
Library Development	403,800	200,575	97,269	97,736	3,271
Major Capital and Renovation	108,308	98,961	8,111	8,111	2,557
Prairie Oak 1915 AD	-	181,383	-	-	-
CFD #10 Russell Ranch	2,967,316	9,720	2,431,522	5,711	162
CFD #14 Parkway II	128,407	282,102	18,041	18,041	592
Subtotal Capital Project Funds	\$ 31,827,897	\$ 25,203,126	\$ 32,099,064	\$ 25,721,885	\$ 32,088,168
Enterprise Funds					
Transit	\$ 2,767,535	2,594,085	\$ 1,950,756	\$ 2,267,546	\$ 2,032,819
Utilities - Admin	1,637,940.60	1,973,424	2,088,999	753,732	214,989
Water	14,761,735	17,883,330	14,964,906	20,428,056	12,693,569
Water Capital	680,835	1,647,886	61,710	1,083,665	745,135
Water Meters	6,569	3,133	3,378	3,500	27,810
Wastewater	5,650,143	6,953,018	6,943,028	6,928,268	5,449,319
Wastewater Capital	5,746	2,258	1,603	1,803	501,303
Critical Augmentation	10,282	1,790	1,930	1,930	1,943
General Augmentation	57,003	219,753	8,514	27,662	8,109
Solid Waste	10,145,008	11,098,045	9,361,146	10,536,651	9,026,297
Solid Waste Capital	204,550	142,075	9,508	79,587	107,009
Landfill Closure	-	-	-	2,126,983	100,000
Subtotal Enterprise Funds	\$ 35,927,346	\$ 42,518,796	\$ 35,395,478	\$ 44,239,383	\$ 30,908,302
Internal Service Fund					
Equipment Replacement	\$ 488,405	607,708	\$ 211,227	\$ 564,923	\$ 32,930
Risk Management	-	-	-	12,531,772	\$ 12,813,997
Subtotal Internal Service Fund	\$ 488,405	\$ 607,708	\$ 211,227	\$ 13,096,695	\$ 12,846,927
Agency Funds					
1915 Act Assessment Districts	\$ 3,125,266	4,744,892	\$ 3,214,662	\$ 3,144,973	\$ 3,214,662
Mello-Roos Assessment Districts	65,398,382	13,090,820	12,904,853	12,810,364	13,024,758
Subtotal Trust Funds	\$ 68,523,648	\$ 17,835,712	\$ 16,119,515	\$ 15,955,337	\$ 16,239,420
Total Combined Budget	\$ 257,374,106	\$ 216,965,986	\$ 199,205,372	\$ 219,772,695	\$ 196,147,308

Summary of Revenues by Fund

Summary of Type of Revenues (excluding Transfers) by all Funds



Summary of Revenues (excluding Transfers) by Fund Type



City of Folsom FY 2010-11 Final Budget

Funds	Property Tax	Sales & Use Tax	Transient Occupancy	Real Prop Transfer	Franchise Fees	License & Permits	Inter Gov't Revenues
General Fund							
General Fund	\$ 20,920,000	\$ 15,414,387	\$ 1,100,000	\$ 260,000	\$ 545,133	\$ 1,505,496	\$ 6,519,800
Subtotal General Funds	\$ 20,920,000	\$ 15,414,387	\$ 1,100,000	\$ 260,000	\$ 545,133	\$ 1,505,496	\$ 6,519,800
Special Revenue Funds							
Community Development Block Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 377,148
Traffic Congestion Relief	-	-	-	-	-	-	-
Traffic System Management	-	-	-	-	-	-	150,000
Folsom Arts & Culture Commission	-	-	-	-	-	-	-
Housing Trust	-	-	-	-	-	-	-
Humbug Willow Creek	-	-	-	-	-	-	1,615,414
General Plan	-	-	-	-	-	-	-
Tree Planting & Replacement	-	-	-	-	-	-	130,000
RDA Affordable Housing	1,545,000	-	-	-	-	-	-
RDA 80%	6,200,000	-	-	-	-	-	-
Park Dedication	-	-	-	-	-	-	-
Miscellaneous Grants	-	-	-	-	-	-	-
Planning Services	-	-	-	-	-	-	-
Local Transportation Tax	-	-	-	-	-	-	30,205
Historical District	-	-	-	-	-	1,000	-
Cultural Events	-	-	-	-	-	-	-
Gas Tax 2106	-	-	-	-	-	-	250,000
Gas Tax 2107	-	-	-	-	-	-	475,000
Gas Tax 2107.5	-	-	-	-	-	-	7,500
Gas Tax 2105	-	-	-	-	-	-	335,000
New Measure A	-	-	-	-	-	-	1,832,656
Energy & Conservation Grant	-	-	-	-	-	-	655,100
Los Cerros L & L	-	-	-	-	-	-	-
Briggs Ranch L & L	-	-	-	-	-	-	-
Natoma Station L & L	-	-	-	-	-	-	-
Folsom Heights L & L	-	-	-	-	-	-	-
Broadstone Unit 3 L & L	-	-	-	-	-	-	-
Broadstone L & L	-	-	-	-	-	-	-
Hannaford Cross L & L	-	-	-	-	-	-	-
Lake Natoma Shores L & L	-	-	-	-	-	-	-
Cobble Hills/Reflections L & L	-	-	-	-	-	-	-
Sierra Estates L & L	-	-	-	-	-	-	-
Lakeridge L & L	-	-	-	-	-	-	-
La Collina dal Lago L & L	-	-	-	-	-	-	-
Cobble Ridge L & L	-	-	-	-	-	-	-
Prairie Oaks Ranch L & L	-	-	-	-	-	-	-
Silverbrook L & L	-	-	-	-	-	-	-
Willow Creek L & L	-	-	-	-	-	-	-
Blue Ravine Oaks L & L	-	-	-	-	-	-	-
Steeplechase L & L	-	-	-	-	-	-	-
Willow Creek South L & L	-	-	-	-	-	-	-
American River Canyon North L & L	-	-	-	-	-	-	-
Willow Springs L & L	-	-	-	-	-	-	-
Willow Springs CFD 11 Mtn. Dist.	-	-	-	-	-	-	-
CFD #12 Mtn. Dist.	-	-	-	-	-	-	-
CFD #13 ARC Mtn. Dist.	-	-	-	-	-	-	-
ARC North L & L Dist. #2	-	-	-	-	-	-	-
The Residences at ARC, North L & L	-	-	-	-	-	-	-
Fieldstone Meadows L&L	-	-	-	-	-	-	-
ARC North L & L Dist. #3	-	-	-	-	-	-	-
Police Special Revenue	-	-	-	-	-	-	-
Zoo Special Revenue	-	-	-	-	-	-	-
Wetland Open Space Maintenance	-	-	-	-	-	-	-
Subtotal Special Revenue Funds	\$ 7,745,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 5,858,023

Summary of Revenues by Fund

Charges for Services	Fines & Forfeitures	Interest Revenue	Misc	Transfers In	Use of Fund Balance	Total	
							General Fund
\$ 8,353,230	\$ 356,600	\$ 200,000	\$ 324,440	\$ 11,580,080	\$ -	\$ 67,079,166	General Fund
\$ 8,353,230	\$ 356,600	\$ 200,000	\$ 324,440	\$ 11,580,080	\$ -	\$ 67,079,166	Subtotal General Funds
							Special Revenue Funds
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 377,148	Community Development Block Grant
-	-	-	-	-	-	-	Traffic Congestion Relief
25,000	-	1,000	-	-	154,000	330,000	Traffic System Management
-	-	-	1,000	-	9,000	10,000	Folsom Arts & Culture Commission
30,000	-	10,000	-	-	200,000	240,000	Housing Trust
25,000	-	-	-	-	-	1,640,414	Humbug Willow Creek
25,000	-	5,000	-	-	373,926	403,926	General Plan
25,000	-	15,000	-	-	226,920	396,920	Tree Planting & Replacement
-	-	25,000	-	-	1,193,707	2,763,707	RDA Affordable Housing
50,000	-	70,000	-	-	512,833	6,832,833	RDA 80%
-	-	420	-	-	-	420	Park Dedication
-	-	-	-	-	-	-	Miscellaneous Grants
1,211	-	-	-	-	-	1,211	Planning Services
-	-	592	-	-	-	30,797	Local Transportation Tax
-	-	-	-	-	-	1,000	Historical District
-	-	-	-	-	9,000	9,000	Cultural Events
-	-	3,000	-	-	41,781	294,781	Gas Tax 2106
-	-	5,000	-	-	20,486	500,486	Gas Tax 2107
-	-	4	-	-	-	7,504	Gas Tax 2107.5
-	-	2,000	-	-	51,736	388,736	Gas Tax 2105
-	-	-	-	-	-	1,832,656	New Measure A
-	-	-	-	-	-	655,100	Energy & Conservation Grant
40,838	-	1,500	-	-	5,372	47,710	Los Cerros L & L
80,705	-	1,000	-	-	2,886	84,591	Briggs Ranch L & L
163,400	-	2,000	-	-	6,629	172,029	Natoma Station L & L
20,300	-	2,000	-	-	3,209	25,509	Folsom Heights L & L
16,415	-	-	-	-	(5,733)	10,682	Broadstone Unit 3 L & L
404,843	-	-	-	-	(108,765)	296,078	Broadstone L & L
20,165	-	-	-	-	4,663	24,828	Hannaford Cross L & L
20,775	-	1,711	-	-	-	22,486	Lake Natoma Shores L & L
44,011	-	1,500	-	-	5,558	51,069	Cobble Hills/Reflections L & L
7,163	-	288	-	-	-	7,451	Sierra Estates L & L
-	-	-	-	-	62,314	62,314	Lakeridge L & L
-	-	-	-	-	38,233	38,233	La Collina dal Lago L & L
13,685	-	603	-	-	-	14,288	Cobble Ridge L & L
196,226	-	4,087	-	-	-	200,313	Prairie Oaks Ranch L & L
16,873	-	1,000	-	-	465	18,338	Silverbrook L & L
60,059	-	2,000	-	-	5,515	67,574	Willow Creek L & L
36,069	-	121	-	-	-	36,190	Blue Ravine Oaks L & L
24,314	-	1,000	-	-	1,689	27,003	Steeplechase L & L
160,574	-	-	-	-	(2,458)	158,116	Willow Creek South L & L
103,558	-	-	-	-	(914)	102,644	American River Canyon North L & L
14,548	-	-	-	-	(9,272)	5,276	Willow Springs L & L
158,963	-	-	-	-	(16,734)	142,229	Willow Springs CFD 11 Mtn. Dist.
450,673	-	-	-	-	(39,490)	411,183	CFD #12 Mtn. Dist.
81,501	-	751	-	-	-	82,252	CFD #13 ARC Mtn. Dist.
12,510	-	-	-	-	12,680	25,190	ARC North L & L Dist. #2
18,608	-	-	-	-	4,577	23,185	The Residences at ARC, North L & L
-	-	-	-	-	17,221	17,221	Fieldstone Meadows L&L
180,612	-	-	-	-	(16,762)	163,850	ARC North L & L Dist. #3
-	-	6,000	-	-	254,799	260,799	Police Special Revenue
-	-	500	-	-	14,888	15,388	Zoo Special Revenue
-	-	5,829	-	-	-	5,829	Wetland Preserve Willow Springs
\$ 2,528,599	\$ -	\$ 168,906	\$ 1,000	\$ -	\$ 3,033,959	\$ 19,336,487	Subtotal Special Revenue Funds

City of Folsom FY 2010-11 Final Budget

Funds	Property Tax	Sales & Use Tax	Transient Occupancy	Real Prop Transfer	Franchise Fees	License & Permits	Inter Gov't Revenues
Debt Service Funds							
CCF Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	3,303,000	-	-	-	-	-	-
Redevelopment DS	-	-	-	-	-	-	-
Folsom South AD Refunding	-	-	-	-	-	-	-
1982-1 Nimbus AD	-	-	-	-	-	-	-
Folsom Public Financing Authority	-	-	-	-	-	-	-
Traffic Signal Refunding	-	-	-	-	-	-	-
Recreation Facility COP DS	-	-	-	-	-	-	-
Central Fire Station COP DS	-	-	-	-	-	-	-
Subtotal Debt Service Funds	\$ 3,303,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Funds							
Supplemental Park Fee	-	-	-	-	-	-	-
Park Development	-	-	-	-	-	-	-
Zoo Capital Projects	-	-	-	-	-	-	-
Police Capital	-	-	-	-	-	-	-
Redevelopment Capital Projects	-	-	-	-	-	-	-
Central Fire Station Construction	-	-	-	-	-	-	-
Fire Capital	-	-	-	-	-	-	-
General Capital	-	-	-	-	-	-	-
Transportation Improvement	-	-	-	-	-	-	4,067,891
Drainage Capital	-	-	-	-	-	-	-
Light Rail Transportation	-	-	-	-	-	-	-
Park Equipment Capital	-	-	-	-	-	-	-
Light Rail	-	-	-	-	-	-	971,400
Water Impact	-	-	-	-	-	-	-
Library Development	-	-	-	-	-	-	-
Major Capital and Renovation	-	-	-	-	-	-	-
Prairie Oak 1915 AD	-	-	-	-	-	-	-
CFD #10 Russell Ranch	-	-	-	-	-	-	-
CFD #14 Parkway II	-	-	-	-	-	-	-
Subtotal Capital Project Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,039,291
Enterprise Funds							
Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 987,000
Utilities - Admin	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	-
Water Capital	-	-	-	-	-	-	-
Water Meters	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-
Wastewater Capital	-	-	-	-	-	-	-
Critical Augmentation	-	-	-	-	-	-	-
General Augmentation	-	-	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	32,500
Solid Waste Capital	-	-	-	-	-	-	-
Landfill Closure	-	-	-	-	-	-	-
Subtotal Enterprise Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,019,500
Internal Service Fund							
Equipment Replacement	-	-	-	-	-	-	-
Risk Management	-	-	-	-	-	-	-
Subtotal Internal Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trust Funds							
Mello-Roos Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Combined Budget	\$ 31,968,000	\$ 15,414,387	\$ 1,100,000	\$ 260,000	\$ 545,133	\$ 1,506,496	\$ 18,436,614

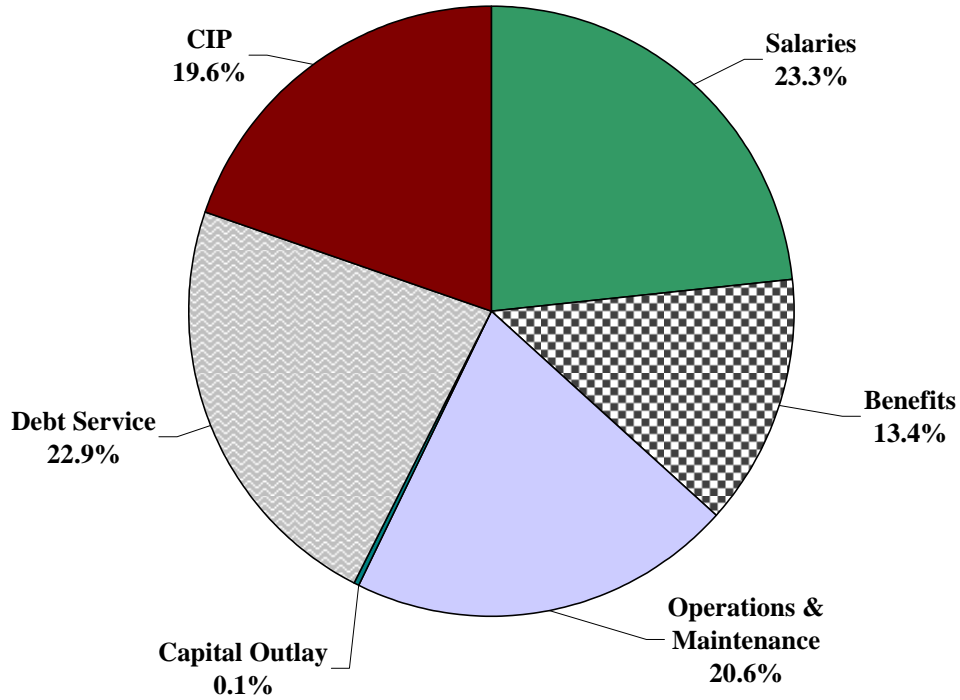
Summary of Revenues by Fund

Charges for Services	Fines & Forfeitures	Interest Revenue	Misc	Transfers In	Use of Fund Balance	Total	
							Debt Service Funds
\$ 246,450	\$ -	\$ 5,871	\$ -	\$ -	\$ -	\$ 252,321	CCF Debt Service
-	-	14,717	-	-	-	3,317,717	G O School Facilities Bonds DS
-	-	10,074	-	2,547,688	-	2,557,762	Redevelopment DS
-	-	557	-	-	-	557	Folsom South AD Refunding
-	-	1,948	-	-	-	1,948	1982-1 Nimbus AD
7,085,788	-	4,066,271	-	-	-	11,152,059	Folsom Public Financing Authority
55,225	-	359	-	-	(20,000)	35,584	Traffic Signal Refunding
-	-	-	63,122	-	(476)	62,646	Recreation Facility COP DS
-	-	1,118	267,126	-	-	268,244	Central Fire Station COP DS
\$ 7,387,463	\$ -	\$ 4,100,915	\$ 330,248	\$ 2,547,688	\$ (20,476)	\$ 17,648,838	Subtotal Debt Service Funds
							Capital Project Funds
30,000	-	2,217	-	-	-	32,217	Supplemental Park Fee
250,000	-	20,000	-	95,920	782,680	1,148,600	Park Development
-	-	2,000	8,000	-	-	10,000	Zoo Capital Projects
75,000	-	4,000	-	-	168,141	247,141	Police Capital
-	-	5,000	-	48,757	19,759,859	19,813,616	Redevelopment Capital Projects
-	-	-	-	-	-	-	Central Fire Station Construction
65,000	-	15,000	-	-	96,808	176,808	Fire Capital
97,123	-	4,000	-	-	-	101,123	General Capital
1,500,000	-	25,000	-	-	3,065,487	8,658,378	Transportation Improvement
75,000	-	-	-	-	104,295	179,295	Drainage Capital
50,000	-	2,000	-	-	30,512	82,512	Light Rail Transportation
15,000	-	76	-	-	18,200	33,276	Park Equipment Capital
65,342	-	-	-	-	-	1,036,742	Light Rail
65,000	-	-	-	-	496,878	561,878	Water Impact
-	-	3,271	-	-	-	3,271	Library Development
-	-	2,557	-	-	-	2,557	Major Capital and Renovation
-	-	-	-	-	-	-	Prairie Oak 1915 AD
-	-	162	-	-	-	162	CFD #10 Russell Ranch
-	-	592	-	-	-	592	CFD #14 Parkway II
\$ 2,287,465	\$ -	\$ 85,875	\$ 8,000	\$ 144,677	\$ 24,522,860	\$ 32,088,168	Subtotal Capital Project Funds
							Enterprise Funds
\$ 122,000	\$ -	\$ 2,500	\$ 36,000	\$ 100,000	\$ 785,319	\$ 2,032,819	Transit
-	-	-	-	214,989	-	214,989	Utilities
12,345,000	-	-	-	500,000	(151,431)	12,693,569	Water
200,000	-	-	-	-	545,135	745,135	Water Capital
30,000	-	-	-	-	(2,190)	27,810	Water Meters
5,954,200	-	31,042	-	-	(535,923)	5,449,319	Wastewater
30,000	-	-	-	-	471,303	501,303	Wastewater Capital
-	-	1,943	-	-	-	1,943	Critical Augmentation
-	-	8,109	-	-	-	8,109	General Augmentation
9,854,000	-	-	-	-	(860,203)	9,026,297	Solid Waste
50,000	-	1,000	-	-	56,009	107,009	Solid Waste Capital
-	-	-	-	100,000	-	100,000	Landfill Closure
\$ 28,585,200	\$ -	\$ 44,594	\$ 36,000	\$ 914,989	\$ 308,019	\$ 30,908,302	Subtotal Enterprise Funds
							Internal Service Fund
-	-	4,930	-	-	28,000	32,930	Equipment Replacement
625,318	-	-	12,188,679	-	-	12,813,997	Risk Management
\$ 625,318	\$ -	\$ 4,930	\$ 12,188,679	\$ -	\$ 28,000	\$ 12,846,927	Subtotal Internal Service Fund
							Trust Funds
\$ 15,926,756	\$ -	\$ 312,664	\$ -	\$ -	\$ -	\$ 16,239,420	Mello-Roos Agency Funds
\$ 15,926,756	\$ -	\$ 312,664	\$ -	\$ -	\$ -	\$ 16,239,420	Subtotal Trust Funds
\$ 65,694,031	\$ 356,600	\$ 4,917,884	\$ 12,888,367	\$ 15,187,434	\$ 27,872,362	\$ 196,147,308	Total Combined Budget

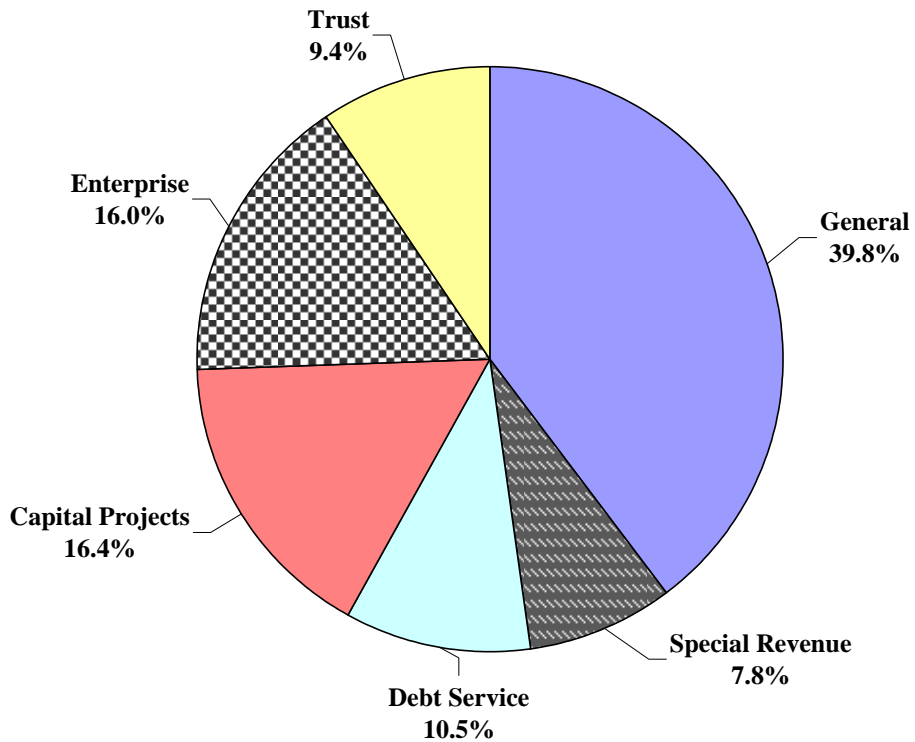


Summary of Appropriations By Fund

Summary of Appropriations (excluding Transfers and Internal Ser.) by Object



Summary of Appropriations (excluding Transfers and Internal Ser.) by Fund Type



City of Folsom FY 2010-11 Final Budget

Funds	Salaries	Benefits	Operations & Maintenance	Capital Outlays
General Funds				
General Fund	\$ 31,384,044	\$ 18,094,762	\$ 14,801,690	\$ 168,000
Subtotal General Funds	\$ 31,384,044	\$ 18,094,762	\$ 14,801,690	\$ 168,000
Special Revenue Funds				
Community Development Block Grant	\$ -	\$ -	\$ 200,000	\$ -
Traffic Congestion Relief	-	-	-	-
Traffic System Management	-	-	25,445	-
Folsom Arts & Culture Commission	-	-	10,000	-
Housing Trust	-	-	231,473	-
Humbug Willow Creek	-	-	-	-
General Plan	-	-	400,000	-
Tree Planting & Replacement	-	-	-	20,000
RDA Affordable Housing	131,365	75,874	2,433,645	-
RDA 80%	387,251	198,857	2,640,420	-
Park Dedication	-	-	-	-
Miscellaneous Grants	-	-	-	-
Planning Services	-	-	-	-
Local Transportation Tax	-	-	-	-
Historical District	-	-	1,000	-
Cultural Events	-	-	9,000	-
Gas Tax 2106	-	-	-	-
Gas Tax 2107	-	-	-	-
Gas Tax 2107.5	-	-	-	-
Gas Tax 2105	-	-	-	-
New Measure A	-	-	-	-
Energy & Conservation Grant	-	-	630,100	-
Los Cerros L & L	-	-	38,110	-
Briggs Ranch L & L	-	-	65,350	-
Natoma Station L & L	-	-	131,650	-
Folsom Heights L & L	-	-	20,400	-
Broadstone Unit 3 L & L	-	-	8,100	-
Broadstone L & L	-	-	224,350	-
Hannaford Cross L & L	-	-	18,750	-
Lake Natoma Shores L & L	-	-	17,050	-
Cobble Hills/Reflections L & L	-	-	39,690	-
Sierra Estates L & L	-	-	5,650	-
Lakeridge L & L	-	-	47,250	-
La Collina dal Lago L & L	-	-	28,990	-
Cobble Ridge L & L	-	-	10,350	-
Prairie Oaks Ranch L & L	-	-	149,470	-
Silverbrook L & L	-	-	14,872	-
Willow Creek L & L	-	-	51,238	-
Blue Ravine Oaks L & L	-	-	28,650	-
Steeplechase L & L	-	-	19,750	-
Willow Creek South L & L	-	-	122,218	-
American River Canyon North L & L	-	-	57,800	-
Willow Springs L & L	-	-	4,000	-
Willow Springs CFD 11 Mtn. Dist.	-	-	122,350	-
CFD #12 Mtn. Dist.	-	-	325,100	-
CFD #13 ARC Mtn. Dist.	-	-	63,600	-
ARC North L & L Dist. #2	-	-	19,100	-
The Residences at ARC, North L & L	-	-	17,580	-
Fieldstone Meadows L&L	-	-	13,058	-
ARC North L & L Dist. #3	-	-	163,850	-
Police Special Revenue	-	-	-	-
Zoo Special revenue	-	-	15,000	-
Wetland Open Space Maintenance	-	-	-	-
Subtotal Special Revenue Funds	\$ 518,616	\$ 274,731	\$ 8,424,409	\$ 20,000

Summary of Appropriations by Fund

Debt Service	Capital Improvements	Transfers Out	Total	
				General Funds
\$ 2,530,670	\$ -	\$ 100,000	\$ 67,079,166	General Fund
\$ 2,530,670	\$ -	\$ 100,000	\$ 67,079,166	Subtotal General Funds
				Special Revenue Funds
\$ -	\$ 177,148	\$ -	\$ 377,148	Community Development Block Grant
-	-	-	-	Traffic Congestion Relief
-	304,000	555	330,000	Traffic System Management
-	-	-	10,000	Folsom Arts & Culture Commission
-	-	8,527	240,000	Housing Trust
-	1,554,494	85,920	1,640,414	Humbug Willow Creek
-	-	3,926	403,926	General Plan
-	50,000	326,920	396,920	Tree Planting & Replacement
-	-	122,823	2,763,707	RDA Affordable Housing
-	330,000	3,276,305	6,832,833	RDA 80%
-	-	420	420	Park Dedication
-	-	-	-	Miscellaneous Grants
-	-	1,211	1,211	Planning Services
-	-	30,797	30,797	Local Transportation Tax
-	-	-	1,000	Historical District
-	-	-	9,000	Cultural Events
-	-	294,781	294,781	Gas Tax 2106
-	-	500,486	500,486	Gas Tax 2107
-	-	7,504	7,504	Gas Tax 2107.5
-	-	388,736	388,736	Gas Tax 2105
-	1,495,137	337,519	1,832,656	New Measure A
-	-	25,000	655,100	Energy & Conservation Grant
-	-	9,600	47,710	Los Cerros L & L
-	-	19,241	84,591	Briggs Ranch L & L
-	-	40,379	172,029	Natoma Station L & L
-	-	5,109	25,509	Folsom Heights L & L
-	-	2,582	10,682	Broadstone Unit 3 L & L
-	-	71,728	296,078	Broadstone L & L
-	-	6,078	24,828	Hannaford Cross L & L
-	-	5,436	22,486	Lake Natoma Shores L & L
-	-	11,379	51,069	Cobble Hills/Reflections L & L
-	-	1,801	7,451	Sierra Estates L & L
-	-	15,064	62,314	Lakeridge L & L
-	-	9,243	38,233	La Collina dal Lago L & L
-	-	3,938	14,288	Cobble Ridge L & L
-	-	50,843	200,313	Prairie Oaks Ranch L & L
-	-	3,466	18,338	Silverbrook L & L
-	-	16,336	67,574	Willow Creek L & L
-	-	7,540	36,190	Blue Ravine Oaks L & L
-	-	7,253	27,003	Steeplechase L & L
-	-	35,898	158,116	Willow Creek South L & L
-	-	44,844	102,644	American River Canyon North L & L
-	-	1,276	5,276	Willow Springs L & L
-	-	19,879	142,229	Willow Springs CFD 11 Mtn. Dist.
-	-	86,083	411,183	CFD #12 Mtn. Dist.
-	-	18,652	82,252	CFD #13 ARC Mtn. Dist.
-	-	6,090	25,190	ARC North L & L Dist. #2
-	-	5,605	23,185	The Residences at ARC, North L & L
-	-	4,163	17,221	Fieldstone Meadows L&L
-	-	-	163,850	ARC North L & L Dist. #3
-	-	260,799	260,799	Police Special Revenue
-	-	388	15,388	Zoo Special Revenue
-	-	5,829	5,829	Wetland Preserve Willow Springs
\$ -	\$ 3,910,779	\$ 6,187,952	\$ 19,336,487	Subtotal Special Revenue Funds

City of Folsom FY 2010-11 Final Budget

Funds	Salaries	Benefits	Operations & Maintenance	Capital Outlays
Debt Service Funds				
CCF Debt Service	\$ -	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	-	-	-	-
Redevelopment DS	-	-	-	-
Folsom South AD Refunding	-	-	-	-
1982-1 Nimbus AD	-	-	-	-
Folsom Public Financing Authority	-	-	-	-
Traffic Signal Refunding	-	-	-	-
Recreation Facility COP DS	-	-	-	-
Central Fire Station COP DS	-	-	-	-
Subtotal Debt Service Funds	\$ -	\$ -	\$ -	\$ -
Capital Project Funds				
Supplemental Park Fee	\$ -	\$ -	\$ 30,000	\$ -
Park Development	103,691	52,629	31,544	-
Zoo Capital Projects	-	-	-	-
Police Capital	-	-	-	-
Redevelopment Capital Projects	-	-	-	-
Central Fire Station Construction	-	-	-	-
Fire Capital	-	-	-	-
General Capital	-	-	100,000	-
Transportation Improvement	-	-	-	-
Drainage Capital	-	-	-	-
Light Rail Transportation	-	-	-	-
Park Equipment Capital	-	-	13,200	20,000
Light Rail	-	-	971,400	-
Water Impact	-	-	50,000	-
Library Development	-	-	-	-
Major Capital and Renovation	-	-	-	-
Prairie Oak 1915 AD	-	-	-	-
CFD #10 Russell Ranch	-	-	-	-
CFD #14 Parkway II	-	-	-	-
Subtotal Capital Project Funds	\$ 103,691	\$ 52,629	\$ 1,196,144	\$ 20,000
Enterprise Funds				
Transit	\$ 729,278	\$ 475,451	\$ 343,397	\$ -
Utilities Admin	57,902	16,146	140,941	-
Water	2,611,968	1,454,240	5,345,868	-
Water Capital	-	-	-	-
Water Meters	-	-	25,000	-
Wastewater	1,317,317	776,291	1,610,957	-
Wastewater Capital	-	-	-	-
Critical Augmentation	-	-	-	-
General Augmentation	-	-	-	-
Solid Waste	2,313,164	1,458,251	2,659,250	-
Solid Waste Capital	-	-	100,000	-
Landfill Closure	-	-	100,000	-
Subtotal Enterprise Funds	\$ 7,029,629	\$ 4,180,379	\$ 10,325,413	\$ -
Internal Service Fund				
Equipment Replacement	-	-	-	-
Risk Management	148,136	11,652,160	1,013,701	-
Subtotal Internal Service Fund	\$ 148,136	\$ 11,652,160	\$ 1,013,701	\$ -
Trust Funds				
Mello-Roos Agency Funds	-	-	-	-
Subtotal Trust Funds	\$ -	\$ -	\$ -	\$ -
Total Combined Budget	\$ 39,184,116	\$ 34,254,661	\$ 35,761,357	\$ 208,000

Summary of Appropriations by Fund

Debt Service	Improvement Plan	Transfers Out	Total	
				Debt Service Funds
\$ 251,450	\$ -	\$ 871	\$ 252,321	CCF Debt Service
3,302,262	-	15,455	3,317,717	G O School Facilities Bonds DS
2,547,688	-	10,074	2,557,762	Redevelopment DS
-	-	557	557	Folsom South AD Refunding
-	-	1,948	1,948	1982-1 Nimbus AD
11,152,059	-	-	11,152,059	Folsom Public Financing Authority
35,225	-	359	35,584	Traffic Signal Refunding
60,988	-	1,658	62,646	Recreation Facility COP DS
267,126	-	1,118	268,244	Central Fire Station COP DS
\$ 17,616,798	\$ -	\$ 32,040	\$ 17,648,838	Subtotal Debt Service Funds
				Capital Project Funds
\$ -	\$ -	\$ 2,217	\$ 32,217	Supplemental Park Fee
-	327,798	632,938	1,148,600	Park Development
-	-	10,000	10,000	Zoo Capital Projects
-	-	247,141	247,141	Police Capital
-	19,633,660	179,956	19,813,616	Redevelopment Capital Projects
-	-	-	-	Central Fire Station Construction
-	100,000	76,808	176,808	Fire Capital
-	-	1,123	101,123	General Capital
-	6,062,650	2,595,728	8,658,378	Transportation Improvement
-	-	179,295	179,295	Drainage Capital
-	50,000	32,512	82,512	Light Rail Transportation
-	-	76	33,276	Park Equipment Capital
-	-	65,342	1,036,742	Light Rail
-	-	511,878	561,878	Water Impact
-	-	3,271	3,271	Library Development
-	-	2,557	2,557	Major Capital and Renovation
-	-	-	-	Prairie Oak 1915 AD
-	-	162	162	CFD #10 Russell Ranch
-	-	592	592	CFD #14 Parkway II
\$ -	\$ 26,174,108	\$ 4,541,596	\$ 32,088,168	Subtotal Capital Project Funds
				Enterprise Funds
\$ -	\$ -	\$ 484,693	\$ 2,032,819	Transit
-	-	-	214,989	Utilities Admin
2,084,229	100,000	1,097,264	12,693,569	Water
-	700,000	45,135	745,135	Water Capital
-	-	2,810	27,810	Water Meters
-	1,000,000	744,754	5,449,319	Wastewater
-	500,000	1,303	501,303	Wastewater Capital
-	-	1,943	1,943	Critical Augmentation
-	-	8,109	8,109	General Augmentation
400,000	650,000	1,545,632	9,026,297	Solid Waste
-	-	7,009	107,009	Solid Waste Capital
-	-	-	100,000	Landfill Closure
\$ 2,484,229	\$ 2,950,000	\$ 3,938,652	\$ 30,908,302	Subtotal Enterprise Funds
				Internal Service Fund
-	-	32,930	32,930	Equipment Replacement
-	-	-	12,813,997	Risk Management
\$ -	\$ -	\$ 32,930	\$ 12,846,927	Subtotal Internal Service Fund
				Trust Funds
15,885,156	-	354,264	16,239,420	Mello-Roos Agency Funds
\$ 15,885,156	\$ -	\$ 354,264	\$ 16,239,420	Subtotal Trust Funds
\$ 38,516,853	\$ 33,034,887	\$ 15,187,434	\$ 196,147,308	Total Combined Budget

Operating Expenditure Summary By Program

	Actual FY 2007-08	Actual FY 2008-09	Budget FY 2009-10	Proposed FY 2010-11
General Funds				
City Council	\$139,052	\$119,292	\$126,773	\$135,566
City Manager	\$986,515	\$894,921	\$851,821	\$768,122
City Attorney	\$952,725	\$981,448	\$974,936	\$799,114
Administrative Services	\$1,471,926	\$2,676,140	\$2,526,464	\$2,419,021
City Clerk	\$622,195	\$512,047	\$489,382	\$404,656
Community Development	\$0	\$4,835,055	\$4,975,459	\$3,928,151
Economic Development	\$450,007	\$456,404	\$379,297	\$109,208
Finance	\$2,549,134	\$2,431,620	\$2,420,230	\$2,101,736
Fire	\$15,958,871	\$15,024,865	\$14,272,185	\$14,046,805
Human Resources	\$1,134,908	\$1,126,636	\$1,034,357	\$835,802
Library	\$0	\$1,719,694	\$1,662,380	\$1,499,944
Parks & Recreation	\$6,459,402	\$5,196,546	\$4,017,535	\$3,699,058
Aquatics	\$0	\$1,249,012	\$1,018,358	\$1,011,104
Community & Cultural Services	\$0	\$2,924,125	\$2,265,861	\$1,975,413
Sports	\$0	\$1,720,454	\$2,188,482	\$2,028,834
Police	\$19,804,872	\$1,877,987	\$18,088,104	\$17,581,646
Fleet Management	\$1,579,320	\$1,395,742	\$1,216,640	\$868,182
Public Works	\$6,046,710	\$5,615,852	\$6,115,916	\$5,888,929
Utilities Administration	\$1,246,080	\$0	\$0	\$0
Non-Departmental	\$2,189,152	\$1,845,905	\$1,584,893	\$3,783,205
Total General Funds	\$61,590,869	\$52,603,745	\$66,209,073	\$63,884,496
Special Revenue Funds				
Community Development	\$6,129,926	\$0	\$0	\$0
Economic Development	\$0	\$0	\$0	\$0
Neighborhood Services	\$0	\$0	\$0	\$0
Redevelopment & Housing	\$3,012,915	\$6,978,169	\$7,046,906	\$5,867,412
Library	\$1,963,785	\$0	\$0	\$0
Total Special Revenue Funds	\$11,106,626	\$6,978,169	\$7,046,906	\$5,867,412
Enterprise Funds				
Recreation	\$3,061,878	\$0	\$0	\$0
Aquatics	\$1,142,066	\$0	\$0	\$0
Sports Complex	\$1,026,440	\$0	\$0	\$0
Transit	\$1,934,488	\$1,784,021	\$1,531,774	\$1,548,126
Utilities Administration	\$0	\$1,488,519	\$1,546,055	\$214,989
Solid Waste	\$7,501,241	\$7,298,421	\$6,786,728	\$6,430,665
Wastewater	\$2,710,190	\$2,651,632	\$3,301,738	\$3,704,565
Water	\$6,729,961	\$11,317,491	\$9,780,129	\$9,412,076
Total Enterprise Funds	\$24,106,264	\$24,540,084	\$22,946,424	\$21,310,421
Internal Service Funds				
Administrative Services (IT)	\$1,692,029	\$0	\$0	\$0
Risk Management	\$0	\$0	\$0	\$148,136
Total Internal Service Funds	\$1,692,029	\$0	\$0	\$148,136
Total Operating Budget	\$98,495,788	\$84,121,998	\$96,202,403	\$91,210,465
Note: Does not include Debt Service, CIPs or Transfers Out.				

Summary of Capital Outlay

Fund	Description	Amount
General		
	Police Vehicles	\$ 168,000
	General Fund Total	\$ 168,000
Capital Project Funds		
	Wood Chipper	\$ 20,000
	Capital Project Total	\$ 20,000
Special Revenue		
	Wood Chipper	\$ 20,000
	Special Revenue Total	\$ 20,000
Enterprise Funds		
	Enterprise Fund Total	\$
Internal Service Funds		
	Internal Service Fund Total	\$
Total Capital Outlay		\$208,000
Assets Funded through Capital Lease Financing		(\$-0-)
Net Capital Outlay		\$208,000

Summary of Capital Improvement Plan

The City of Folsom also prepares an annual Capital Improvement Plan Budget (CIP) which is a separate document. City staff prioritizes projects according to need, project scheduling, and availability of funding. Many capital improvement projects will carry over from one fiscal year to the next due to the size of the project. Appropriations for CIP projects lapse three years after budget adoption unless they are reappropriated. The Capital Improvement Plan Budget is divided into eight categories. Below is a summary of the capital projects by category and also the individual major projects are also included. The Capital Improvement Plan Budget was submitted to the City Council for approval. The complete Capital Improvement Plan can be found on the City's website.

Category	Budget 2010-11	Funding Source				
		Enterprise	Loans/Grants	Impact Fees	Other	Total
Culture and Recreation	\$ 564,946	\$ -	\$ -	\$ 327,798	\$ 237,148	\$ 564,946
Drainage	150,000	-	-	-	150,000	150,000
General Services	19,933,660	-	3,904,963	100,000	15,928,697	19,933,660
Open Space and Greenbelts	1,978,494	-	1,681,118	158,500	138,876	1,978,494
Solid Waste	650,000	650,000	-	-	-	650,000
Streets	3,236,818	-	1,194,681	570,000	1,472,137	3,236,818
Transportation	4,220,969	-	1,743,540	1,256,460	1,220,969	4,220,969
Wastewater	1,500,000	1,000,000	-	500,000	-	1,500,000
Water	800,000	100,000	-	700,000	-	800,000
Total	\$ 33,034,887	\$ 1,750,000	\$ 8,524,302	\$ 3,612,758	\$ 19,147,827	\$ 33,034,887

Significant Non-recurring Projects	Budget 2010-11	Total Project Budget
Bike Lockers @ Light Rail Stations	\$ 154,000	\$ 175,008
Blue Ravine / Folsom Boulevard Improvements	1,344,681	1,457,284
E. Bidwell Street Bike / Pedestrian Overcross	88,876	2,072,422
Emergency Operations Center	500,000	500,000
Energy Efficiency & Conservation	655,100	656,100
Fire Station #39	100,000	4,500,000
Folsom Lake Crossing Bridge	1,220,969	49,887,241
Folsom Lake Trail - Phase I	989,148	1,653,900
Folsom Lake Trail - Phase II	100,000	1,055,000
HBWC - Dos Coyotes	526,470	601,440
Historic District Fire Suppression Imp	200,000	1,723,424
Lake Natoma Waterfront Trail	70,000	907,800
Leidesdorff Right-of-Way Road	650,000	650,000
Median Island Improvements	700,000	832,564
Nisenan Community Park	153,510	2,805,424
Oak Avenue / US 50 Interchange	50,000	66,526
Orangevale Bridge	1,800,000	2,326,084
Railroad Block Public Plaza	9,353,718	11,600,000
Riley Street Circulation Imp	200,000	5,440,000
Sports & Teen Center	120,000	276,304
Sutter Street Facades	500,000	500,000
Sutter Street Streetscape Project	9,505,089	11,820,875

Overall Impact on Operating Budget

Nine non-recurring projects will have significant operating impacts. The E. Bidwell Street Bike/ Pedestrian Overcross will require maintenance costs of \$2,500 in the first year after completion. Initial research for the staffing of Fire Station #39 estimate that personnel, operating and maintenance needs beginning in FY 2014 will be approximately \$1.5 million. The Folsom Lake Crossing Bridge maintenance of roadway and easements are estimated at \$20,000 per year beginning in the current fiscal year. The new bike / pedestrian trail additions each add from \$2,000 up to approximately \$5,000 per year as the new trails are added to the system. The Dos Coyotes section will begin in FY 2012 with the other two trail sections in later fiscal years. Median Island Improvements will add maintenance costs of the medians. Nisenan Community Park is scheduled to open in the latter half of calendar year 2010 and will increase maintenance costs of the park system by approximately \$85,000 per year for mowing, maintenance and lighting. The Energy Efficiency and Conservation Grant will help to reduce energy consumption at the Folsom Sports Complex of approximately \$7,000 per year. Below are the estimated operating costs by project. These estimates may change depending on the project completion date and final project scope.

Project Name	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
E. Bidwell St. Bike/Ped Overcross	\$ -	\$ 2,500	\$ 2,700	\$ 2,900	\$ 3,100
Fire Station #39	-	-	-	1,489,050	1,624,450
Folsom Lake Crossing Bridge	20,000	20,000	20,000	20,000	20,000
Folsom Lake Trail - Phase I	-	-	-	2,700	2,900
Folsom Lake Trail - Phase II	-	-	-	4,500	4,800
HBWC - Dos Coyotes	-	2,000	2,100	2,300	2,500
Median Island Improvements	-	4,000	4,000	4,000	4,000
Nisenan Community Park	-	85,390	89,700	94,200	99,000
Energy Efficiency & Conservation	-	(7,000)	(7,000)	(7,000)	(7,000)
Total Operating Impact	\$ 20,000	\$ 106,890	\$ 111,500	\$ 1,612,650	\$ 1,753,750

Summary of Transfers

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. Such a transaction is considered to be a transfer out in the fund contributing the funds and a transfer in for the fund receiving the funds. Listed below is a summary of all the transfers in the FY 2010-11 Budget.

	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS
GENERAL FUNDS		
General Fund	\$ 100,000	\$ 11,580,080
SPECIAL REVENUE FUNDS		
Gas Tax 2106	294,781	
Gas Tax 2107	500,486	
Gas Tax 2107.5	7,504	
Gas Tax 2105	388,736	
Tree Planting	326,920	
Redevelopment Agency 80%	3,276,305	
Redevelopment Affordable Housing	122,823	
Landscape & Lighting Districts	509,506	
Local Transportation Tax	30,797	
Transportation System Management	555	
Planning Services	1,211	
General Plan Amendment	3,926	
Humbug Willow Creek	85,920	
Park Dedication	420	
Police Trust	260,799	
Miscellaneous Funds	5,829	
Housing Trust	8,527	
Zoo Trust	388	
New Measure A	337,519	
EECBG	25,000	
DEBT SERVICE FUND		
CCF Debt Service	871	
1993 GO School FACDS	15,455	
Redevelopment Agency Debt Service	10,074	2,547,688
Folsom Public Financing Authority	-	
Traffic Signal COP Refinance	359	
Recreation Facility COP	1,658	
Fire Certificates of Participation Debt Service	1,118	
Miscellaneous Debt	2,505	
CAPITAL PROJECT FUNDS		
Redevelopment Agency Projects	\$ 179,956	\$ 48,757
Supplemental Park Fees	2,217	
Transportation Improvements	2,595,728	
Police Capital Improvements	247,141	
Parkway II CFD	592	

	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS
Capital Project Funds (cont.)		
Fire Capital	76,808	
Light Rail Capital Improvements	32,512	
Light Rail Transportation	65,342	
Zoo Capital	10,000	
General Capital Improvements	1,123	
Park Equipment	76	
Drainage Capital Improvements	179,295	
Library Development	3,271	
Park Development	632,938	95,920
Water Impact	511,878	
CFD #10 Russell Ranch	162	
Miscellaneous Capital	2,557	
ENTERPRISE FUNDS		
Transit	484,693	100,000
Utilities Admin		214,989
Water	1,097,264	500,000
Water Capital	45,135	
Water Meters	2,810	
Wastewater	744,754	
Wastewater Capital	1,303	
Facilities Augmentation Funds	10,052	
Solid Waste	1,545,632	
Solid Waste Capital	7,009	
Landfill Closure		100,000
INTERNAL SERVICE FUND		
Equipment Replacement	32,930	
TRUST AND AGENCY FUNDS		
Mello-Roos Districts	354,264	
TOTALS	15,187,434	15,187,434

Summary of Staffing

Below is a comparison of full time (FT) and permanent part time (PPT) positions for the FY 2006-07 through FY 2009-10 Budgets and the proposed FY 2010-11 Budget. All positions are listed as full-time equivalent except for City Council which is listed as number of members.

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
City Council					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00	4.00
Total City Council	5.00	5.00	5.00	5.00	5.00
City Manager's Office					
Administration					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	-	-	-	-
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	1.00	1.00	1.00
Public Information					
Public Information Officer	0.75	0.75	0.75	1.00	1.00
Marketing & Graphics Coordinator - LT	-	-	-	1.00	-
Total City Manager	5.75	3.75	3.75	5.00	4.00
City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	-	-	-
Deputy/Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Analyst	1.00	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	-	1.00	1.00	-
Total City Attorney	5.00	5.00	5.00	5.00	4.00
Administrative Services					
Administration					
Asst City Manager/Admin Svcs Director	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II PPT	1.13	1.13	-	-	-
Animal Control Officer	-	-	-	1.00	1.00
Facility Services					
Building Tradesworker I/II	1.00	1.00	-	-	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Geographic Information Services					
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Information Systems					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Information Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Information Systems Technician I/II	4.00	4.00	4.00	4.00	4.00
Total Administrative Services	14.13	14.13	11.00	12.00	12.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	-
Senior Office Assistant	1.00	1.00	0.50	0.50	1.00
Total City Clerk	4.00	4.00	3.50	3.50	3.00
Community Development					
Administration					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Assistant Director	1.00	-	-	-	-
Administrative Assistant	2.00	2.00	1.00	1.25	1.00
Management Analyst	1.00	1.00	1.00	-	-
Building					
Administrative Assistant	1.00	1.00	1.00	1.00	-
Building Inspector I/II	9.00	10.00	5.50	4.00	3.00
Building Inspector Supervisor	1.00	1.00	-	-	-
Building Plans Coordinator	1.00	1.00	1.00	-	-
Building Technician I/II	2.00	2.00	2.00	2.00	2.00
Building/Plan Checker I/II	2.00	3.00	3.00	3.00	1.00
Building/Plan Checker I/II - LT	0.25	-	-	-	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Code Enforcement					
Code Enforcement Officer I/II - LT	-	-	-	1.00	-
Code Enforcement Officer I/II	1.00	1.00	1.00	-	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	-
Code Enforcement Technician	1.00	1.00	1.00	1.00	-
Engineering					
Associate Civil Engineer	1.00	0.50	0.50	0.50	-
Associate Civil Engineer/City Surveyor	1.00	1.00	1.00	1.00	1.00
Construction Inspection Supervisor	1.00	1.00	-	-	-
Construction Inspector I/II	3.00	3.00	2.00	2.00	2.00
Principal Engineer	-	1.00	1.00	1.00	1.00
Engineering Technician I/II	-	-	-	-	-
Principal Civil Engineer	1.00	-	-	-	-
Senior Construction Inspector	1.00	1.00	-	-	-
Senior Engineering Technician	1.00	1.00	-	-	-
Lighting & Landscaping					
Administrative Assistant	-	-	0.50	-	-
Building Inspector I/II	-	-	0.50	-	-
Construction Inspector I/II	1.00	1.00	1.00	-	-
Lighting & Landscape District Manager	1.00	1.00	1.00	-	-

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Community Development (cont.)					
Planning					
Arborist	1.00	1.00	1.00	-	-
Planner I (Asst)/Planner II (Associate)	4.00	3.00	1.00	-	-
Planning Manager	-	1.00	1.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	-	-	-	-
Senior Planner	1.00	3.00	1.00	1.00	1.00
Municipal Landscaping					
Administrative Assistant	-	-	-	0.25	-
Arborist - Limited Term	-	-	-	1.00	1.00
Maintenance Specialist	-	-	-	3.00	3.00
Maintenance Supervisor	-	-	-	1.00	1.00
Maintenance Worker I/II	-	-	-	1.00	1.00
Lighting & Landscape District Manager	-	-	-	1.00	1.00
Total Community Development	46.25	47.50	34.00	33.00	26.00
Finance					
Administration					
Asst City Manager/Chief Financial Officer	1.00	1.00	-	-	-
Chief Financial Officer/Finance Director	-	-	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Budget and Evaluation					
Budget & Evaluation Manager	1.00	1.00	1.00	1.00	-
Senior Management Analyst	1.00	1.00	-	-	-
Disbursements					
Disbursements Specialist	2.00	2.00	2.00	2.00	2.00
Disbursements Technician	1.00	1.00	1.00	2.00	1.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Financial Analysis and Reporting					
Accounting Technician I/II	1.00	1.00	1.00	-	-
Financial Analysis & Reporting Manager	1.00	1.00	1.00	-	-
Financial Analyst I/II	3.00	3.00	3.00	3.00	-
Revenue					
Revenue Technician I/II	4.00	4.00	4.00	4.00	4.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Senior Revenue Technician	1.00	2.00	2.00	2.00	2.00
Treasury					
Financial Analyst I/II	1.00	1.00	1.00	1.00	-
Financial Services					
Financial Analyst I/II	-	-	-	-	3.00
Financial Services Manager	-	-	-	-	1.00
Total Finance	21.00	22.00	20.00	19.00	17.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Fire Department					
Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	-
Emergency Medical Services					
Account Clerk	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Admin/EMS	1.00	1.00	1.00	1.00	1.00
Emergency Response					
Battalion Chief - Admin/Training	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Suppression	3.00	3.00	3.00	3.00	3.00
Fire Captain Suppression	15.00	15.00	15.00	15.00	15.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	29.00	35.00	32.00	32.00	25.00
Paramedic	2.00	2.00	2.00	2.00	1.00
Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Prevention					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Prevention Officer	-	1.00	-	1.00	-
Fire Protection Engineer	1.00	1.00	1.00	1.00	1.00
Total Fire	76.00	83.00	78.00	79.00	69.00
Human Resources					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician	3.00	3.00	3.00	3.00	3.00
Senior Management Analyst	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant - PPT	0.75	0.75	0.75	-	-
Total Human Resources	6.75	6.75	6.75	6.00	6.00
Intergovernmental Affairs & Economic Development					
Director of Intergovernmental Affairs & Economic Development	1.00	1.00	1.00	1.00	0.25
Senior Office Assistant	-	-	0.50	0.50	-
Office Assistant	-	1.00	-	-	-
Total Economic Development	1.00	2.00	1.50	1.50	0.25
Library					
Library Director	-	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	3.00	2.00	1.00
Library Assistant	6.00	8.00	6.00	6.00	5.50
Library Manager	1.00	1.00	-	-	-
Library Supervisor	1.00	-	1.00	1.00	1.00
Library Technician	3.00	4.00	4.00	4.00	4.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Library	16.00	19.00	16.00	15.00	13.50

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Parks & Recreation					
Administration					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	2.00	2.00
Marketing & Graphics Coordinator	-	-	-	1.00	-
Office Assistant I/II	-	-	-	2.00	1.00
Senior Management Analyst	0.80	0.80	1.00	1.00	1.00
Senior Office Assistant	-	-	-	1.00	1.00
Park Maintenance					
Maintenance Specialist	8.00	9.00	9.00	5.00	5.00
Maintenance Supervisor	2.00	2.00	2.00	1.00	1.00
Maintenance Worker I/II	7.00	6.00	3.00	2.00	-
Parks Maintenance Manager	1.00	1.00	-	-	-
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Park Development					
Park Planner I/II	2.00	2.00	1.00	-	-
Park Planner I/II - Limited Term	-	-	-	1.00	-
Park Planning Manager	1.00	1.00	1.00	1.00	1.00
Trails					
Senior Park Planner	1.00	1.00	1.00	1.00	1.00
Zoo					
Assistant Zookeeper/Zookeeper I - PPT	2.50	2.50	1.90	0.60	0.60
Assistant Zookeeper/Zookeeper I	3.00	3.00	3.00	3.00	3.00
Cashier - PPT	0.60	0.60	0.60	0.60	0.60
Zoo Education Coordinator I/II	2.00	2.00	2.00	-	-
Zoo Education Coordinator I/II - PPT	-	-	0.80	-	-
Zoo Gift Shop Coordinator - PPT	0.70	0.70	0.70	-	-
Recreation Coordinator I - Limited Term	-	-	-	1.00	1.00
Zoo Manager	1.00	1.00	1.00	0.80	0.80
Zoo Supervisor	1.00	1.00	1.00	1.00	1.00
Zookeeper II	1.00	1.00	1.00	1.00	1.00
Zookeeper II - PPT	0.80	0.80	0.80	0.80	0.80
Aquatics					
Recreation Coordinator II	0.75	0.75	0.75	0.50	0.50
Recreation Supervisor	0.25	0.25	0.25	0.50	0.50
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	1.00	1.00	1.00	0.75	0.75
Community Center					
Account Clerk	1.00	1.00	-	-	-
Maintenance Worker I/II	1.00	1.00	2.00	1.00	1.00
Maintenance Worker I/II - PPT	-	0.75	-	-	-
Recreation Supervisor	0.75	0.75	0.75	0.50	0.50
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	1.00	1.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Parks & Recreation (cont.)					
Recreation Administration/Marketing					
Administrative Assistant	1.00	1.00	1.00	-	-
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Office Assistant I/II	2.00	2.00	2.00	-	-
Recreation Manager	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	-	-	0.50	-	-
Recreation Cultural/Community Services					
Community & Cultural Services Manager	1.00	1.00	1.00	1.00	1.00
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Recreation Coordinator I	1.00	0.70	1.00	2.00	2.00
Recreation Coordinator II	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator I/II PPT	0.75	0.75	0.75	-	-
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.25	0.25
Recreation Sports					
Recreation Coordinator I	2.00	2.00	2.00	1.65	1.40
Recreation Coordinator II	-	-	-	0.20	0.20
Recreation Manager	-	-	-	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.70	0.70
Recreation and Teen Center					
Maintenance Worker I/II	1.00	1.00	1.00	1.00	-
Recreation Coordinator I	0.25	0.25	0.25	0.60	0.60
Recreation Coordinator II	1.00	1.00	2.00	1.05	1.30
Senior Office Assistant	1.00	1.00	-	-	-
Senior Recreation Coordinator	1.00	1.30	0.50	1.30	1.30
Total Parks & Recreation	70.15	70.90	65.55	50.80	44.80
Police Department					
Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	2.00	2.00	1.00	1.00	1.00
Executive Assistant I	1.00	1.00	1.00	-	-
Electronics & Communications Engineer	-	-	1.00	1.00	-
Police Captain	2.00	2.00	2.00	2.00	1.50
Police Lieutenant	1.00	1.00	1.00	-	-
Police Sergeant	-	1.00	1.00	1.00	1.00
Police Officer	-	-	-	1.00	1.00
Support Services					
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Dispatcher I/II	12.00	14.00	14.00	12.00	12.00
Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police Records Clerk - PPT (1 @ 50%)	0.50	0.50	0.50	0.50	-
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Police Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Police Department (cont.)					
Operations					
Community Service Officer	3.00	3.00	3.00	3.00	2.00
Electronics & Communications Engineer	1.00	1.00	-	-	-
Mechanic - PPT (1 @ 75%)	0.75	0.75	0.75	0.75	0.75
Police Lieutenant	3.00	3.00	2.00	3.00	2.00
Police Officer	53.00	57.00	57.00	54.00	47.00
Police Sergeant	10.00	10.00	9.00	9.00	9.00
Investigations					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Crime/Intelligence Analyst	1.00	1.00	1.00	1.00	-
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Officer	10.00	11.00	11.00	9.00	9.00
Police Sergeant	4.00	3.00	3.00	2.00	2.00
Property and Evidence Technician	2.00	2.00	2.00	2.00	2.00
Total Police Department	116.25	123.25	120.25	112.25	100.25
Public Works Department					
Administration / Engineering					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Asst Dir of Public Works	1.00	1.00	-	-	-
Associate Civil Engineer	2.00	2.00	2.00	2.00	2.00
Capital Projects Manager	1.00	1.00	1.00	1.00	1.00
Construction Inspector I/II	2.00	2.00	2.00	2.00	2.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	-	0.60	0.60	-	-
Senior Civil Engineer	3.00	3.00	3.00	3.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance *					
Combination Welder	-	1.00	1.00	1.00	-
Fleet Administrative Officer	-	-	1.00	-	-
Fleet Maintenance Supervisor	-	1.00	-	-	-
Fleet Manager	-	1.00	1.00	1.00	-
Inventory Clerk	-	1.00	1.00	1.00	1.00
Mechanic II	-	8.00	7.00	7.00	6.00
Senior Equipment Mechanic	-	1.00	1.00	1.00	1.00
Streets					
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	10.00	9.00	9.00	6.00	5.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Streets Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance					
Maintenance Specialist	2.00	3.00	3.00	3.00	3.00
Maintenance Worker I/II - Streets/Signals	1.00	1.00	1.00	-	-

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Public Works Department (cont.)					
Traffic Maintenance (cont.)					
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Traffic Control and Lighting Tech	1.00	1.00	1.00	1.00	1.00
Traffic Control and Lighting Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Control and Lighting Tech I/II	3.00	4.00	3.00	3.00	3.00
Traffic Control Device Technician	1.00	1.00	1.00	1.00	1.00
Transit					
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	0.50	0.50	0.50	-	-
Safety Officer	-	-	-	-	0.50
Transit Bus Driver - PPT (10 @ 80%)	8.00	8.00	8.00	8.00	8.00
Transit Bus Driver - PPT (7 @ 80%)	5.60	5.60	5.60	-	-
Transit Chief	1.00	1.00	1.00	1.00	1.00
Transit Coordinator	1.00	1.00	1.00	1.00	0.50
Transit Scheduler	1.00	1.00	1.00	1.00	1.00
Transit Trainer	1.00	1.00	1.00	1.00	1.00
Total Public Works Department	59.10	73.70	70.70	59.00	54.00
Redevelopment and Housing					
Redevelopment and Housing Director	1.00	1.00	1.00	1.00	0.50
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	-	0.50	0.50	0.50	1.00
Building Trades Worker	-	-	1.00	1.00	1.00
Construction Inspector I/II	-	-	1.00	-	-
Housing Manager	-	1.00	-	-	-
Principal Engineer	-	-	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Residential Programs Specialist	1.00	1.00	1.00	-	-
Total Redevelopment and Housing	4.00	5.50	7.50	5.50	5.50
Utilities Department					
Administration					
Utilities Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	2.00	2.00	1.00	1.00	1.00
Assistant Director	2.00	2.00	-	-	-
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	-
Principal Engineer	-	-	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00
Senior Construction Inspector	-	-	1.00	-	-
Senior Management Analyst	-	-	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	-	1.00	-	-	-
Water Management Coordinator	1.00	1.00	1.00	1.00	1.00
Water Management Specialist	1.00	1.00	2.00	2.00	2.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Utilities Department (cont.)					
Fleet Maintenance *					
Fleet Maintenance Supervisor	1.00	-	-	-	-
Fleet Manager	1.00	-	-	-	-
Inventory Clerk	1.00	-	-	-	-
Mechanic II	9.00	-	-	-	-
Senior Equipment Mechanic	1.00	-	-	-	-
Wastewater					
Engineering Technician I/II	1.00	1.00	1.00	1.00	-
Maintenance Worker I/II	4.00	4.00	2.00	2.00	2.00
Senior Wastewater Collection Technician	-	-	2.00	2.00	2.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utilities Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	-	-	1.00	1.00	1.00
Wastewater Col Tech I/II	-	-	9.00	9.00	9.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	7.00	8.00	-	-	-
Solid Waste Collections					
Refuse Driver	27.00	29.00	27.00	27.00	27.00
Office Assistant I/II	1.00	3.00	3.00	3.00	2.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Solid Waste Manager	1.00	1.00	-	-	-
Solid Waste Supervisor	1.00	1.00	-	-	-
Hazardous Materials					
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Specialist II - PPT	0.50	0.50	-	-	-
Environmental Specialist - LT	2.00	-	-	-	-
Hazardous Materials Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Recycling					
Environmental Specialist II	1.00	1.00	1.00	1.00	0.50
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	-	-	-	0.50
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Utility Maintenance					
Maintenance Worker I/II	1.00	2.00	3.00	2.00	1.00
Senior Water Utility Worker - LT	-	-	1.00	1.00	-
Senior Water Utility Worker	-	-	-	-	1.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utility Maintenance Supervisor	-	-	1.00	1.00	1.00
Water Utility Worker I/II	-	-	4.00	5.00	6.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	5.00	5.00	-	-	-
Water Treatment Plant					
Lead Plant Mechanic	1.00	1.00	1.00	1.00	1.00

	FY07 Approved	FY08 Approved	FY09 Approved	FY10 Approved	FY11 Approved
Utilities Department (cont.)					
Water Treatment Plant					
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Treatment Plant Operator	1.00	1.00	-	-	-
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Water Management Coordinator	1.00	1.00	-	-	-
Water Treatment Plant Chief Operator	-	-	1.00	1.00	1.00
Water Treatment Plant Operator III	2.00	2.00	3.00	3.00	3.00
Water Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality					
Water Distribution Chief Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	-	-	3.00	3.00	3.00
Water Treatment Plant Operator I/II	3.00	3.00	-	-	-
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Metering Program					
Maintenance Worker I/II - Limited Term	-	-	3.00	-	-
Meter Supervisor - Limited Term	-	-	1.00	1.00	-
Utility Maintenance Supervisor	-	-	-	-	1.00
Total Utilities Department	108.50	100.50	99.00	95.00	92.00
Total Staffing Positions	558.88	585.98	547.50	506.55	456.30

* Eff: FY 08-09 Fleet Management moved from the Utilities Department to the Public Works Department

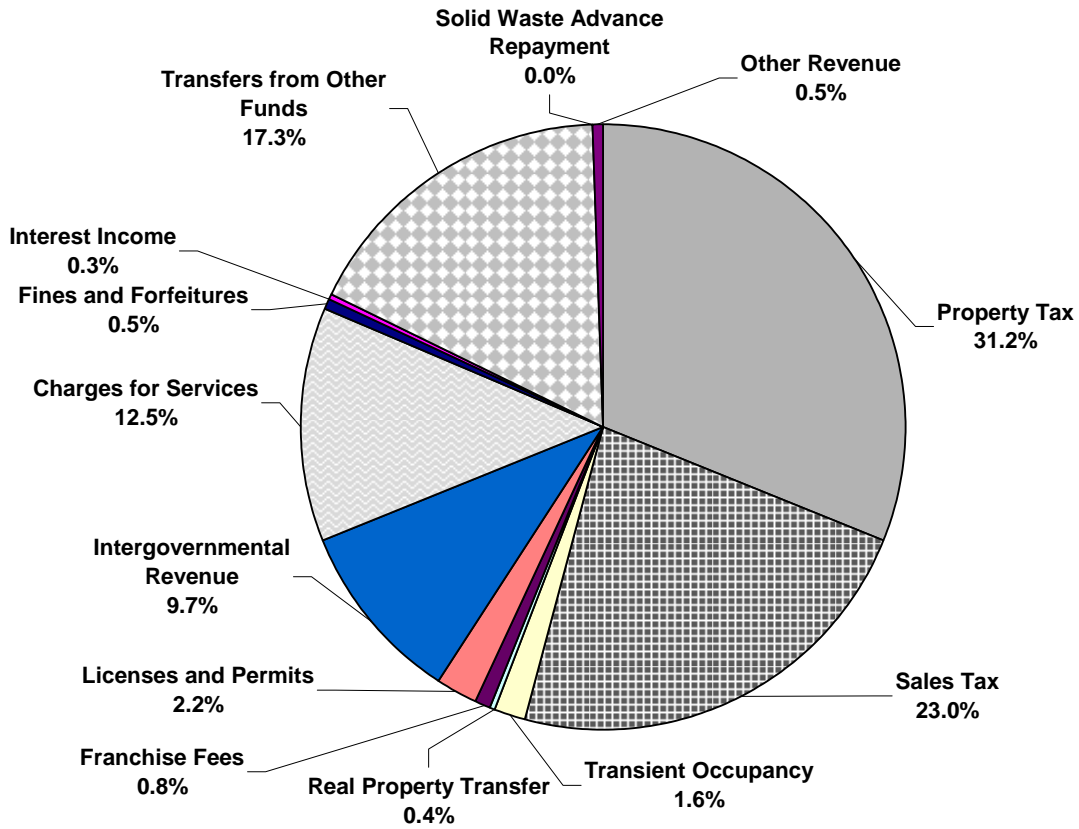


General Fund Summary

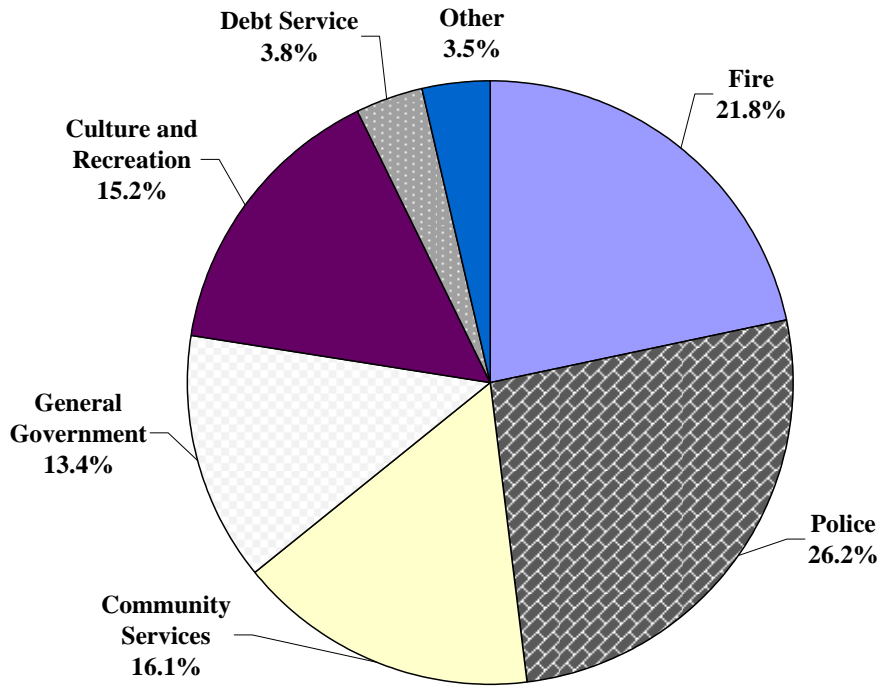
General Fund Summary

	<u>Actual</u> <u>FY 2008</u>	<u>Actual</u> <u>FY 2009</u>	<u>Budget</u> <u>FY 2010</u>	<u>Projected</u> <u>FY 2010</u>	<u>Proposed</u> <u>FY 2011</u>
REVENUES					
Property Tax	\$19,007,101	\$19,936,202	\$20,187,518	\$20,547,518	\$20,920,000
Sales Tax	\$17,905,327	\$16,079,061	16,336,885	13,831,249	15,414,387
Transient Occupancy	\$1,358,637	\$1,156,114	1,350,000	950,000	1,100,000
Real Property Transfer	\$286,598	\$277,607	200,000	200,000	260,000
Franchise Fees	549,918	573,928	535,133	535,133	545,133
Licenses and Permits	1,772,958	2,181,423	1,759,500	1,379,884	1,505,496
Intergovernmental Revenue	6,544,034	6,263,050	6,520,000	6,179,431	6,519,800
Charges for Services	12,050,898	11,684,925	10,903,425	8,511,405	8,353,230
Fines and Forfeitures	415,312	438,462	352,000	331,741	356,600
Interest Income	788,726	488,161	185,000	230,000	200,000
Transfers from Other Funds	11,922,314	22,062,424	10,409,538	12,161,815	11,580,080
Solid Waste Advance Repayment	345,000	-	-	-	-
Other Revenue	269,212	334,449	552,032	408,679	324,440
Total Current Revenues	\$73,216,034	\$81,475,806	\$69,291,031	\$65,266,855	\$67,079,166
Appropriation from Fund Balance	\$0	\$0	\$0	\$0	\$0
Carry over amount (one time)	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$73,216,034	\$81,475,806	\$69,291,031	\$65,266,855	\$67,079,166
APPROPRIATIONS (Category)					
Fire	\$15,958,871	\$15,024,865	\$14,164,809	\$14,127,417	\$14,610,805
Police	19,804,872	18,777,984	17,647,282	18,964,416	17,581,646
Community Services	14,160,703	11,102,757	12,298,748	12,346,593	10,794,470
General Government	9,643,340	11,862,228	8,471,006	8,966,421	8,978,705
Culture and Recreation	14,600,200	12,809,831	12,238,600	10,959,597	10,214,353
Debt Service	1,967,315	2,554,652	2,146,551	2,541,748	2,530,670
Other	2,646,546	11,154,005	2,324,035	1,045,739	2,368,517
Total Appropriations	\$78,781,847	\$83,286,322	\$69,291,031	\$68,951,931	\$67,079,166
APPROPRIATIONS (Object)					
Salaries	\$38,549,377	\$36,814,851	\$33,581,987	\$34,134,743	\$31,384,044
Benefits	19,185,145	18,624,459	18,456,027	18,512,919	18,094,762
Operating Expenses	14,823,217	14,519,671	14,410,103	12,732,692	14,801,690
Capital Outlay	901,374	619,139	88,000	814,090	168,000
Debt Service	2,467,315	2,554,652	2,539,175	2,541,748	2,530,670
Transfer to Other Funds	2,855,418	10,153,550	215,739	215,739	100,000
Total Appropriations	\$78,781,846	\$83,286,322	\$69,291,031	\$68,951,931	\$67,079,166
Revenue Surplus/(Shortfall)	(\$5,565,812)	(\$1,810,516)	\$0	(\$3,685,076)	\$0

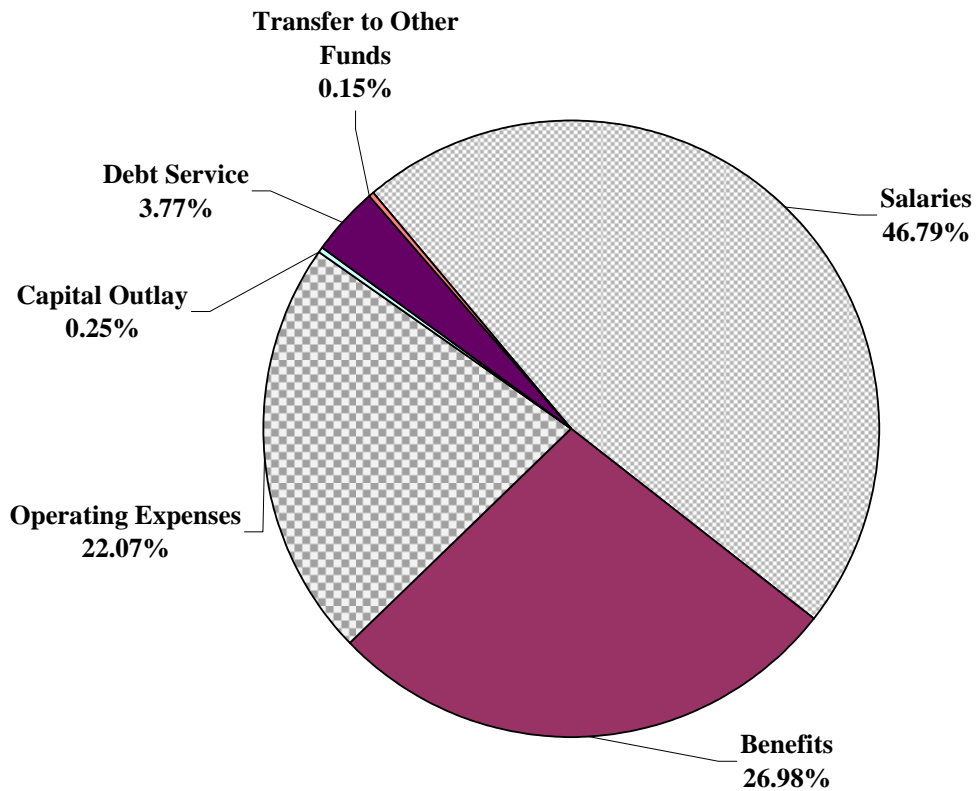
Proposed FY 2010-11 General Fund Budget Revenue Category



Proposed FY 2010-11 General Fund Budget Appropriations by Category

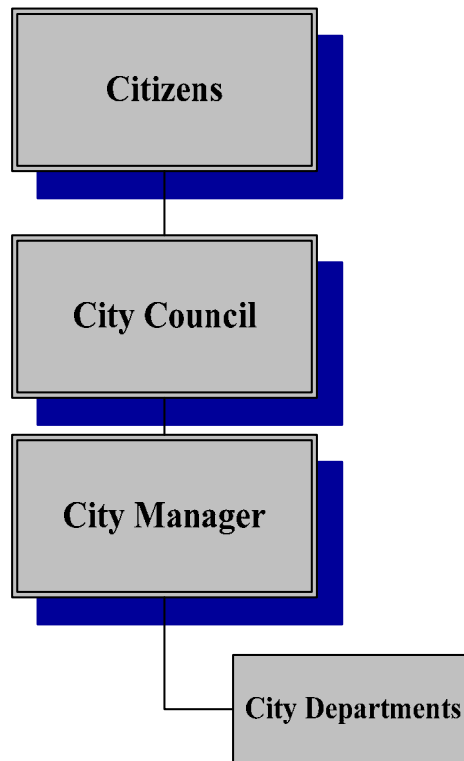


Proposed FY 2010-11 General Fund Budget Appropriations by Object





Departmental
Presentations



City Council

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Position Information

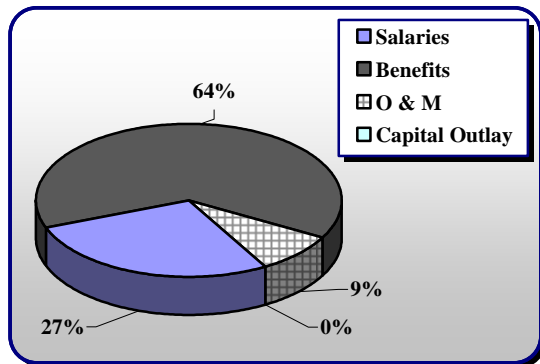
Mission Statement

The Folsom City Council exists to provide responsible leadership to an empowered and accountable City Manager by establishing policy direction and financial oversight required for long term viability, and to residents and businesses of Folsom through sound decision-making in our quest to provide for public health, safety, and quality of life.

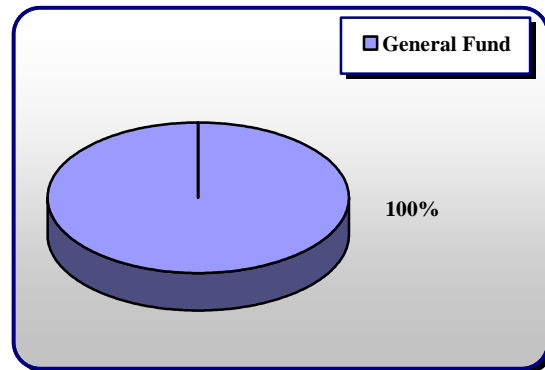
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$37,200	\$37,200	\$37,200	\$37,200	0.00%
Benefits	\$62,232	\$68,085	\$67,926	\$86,551	27.12%
Operation & Maintenance	\$19,860	\$21,701	\$11,636	\$11,815	-45.55%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$119,293	\$126,986	\$116,763	\$135,566	6.76%
Funding Source					
General Fund	\$119,293	\$126,986	\$116,763	\$135,566	6.76%
Total	\$119,293	\$126,986	\$116,763	\$135,566	6.76%
Full-Time Positions	5.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Council

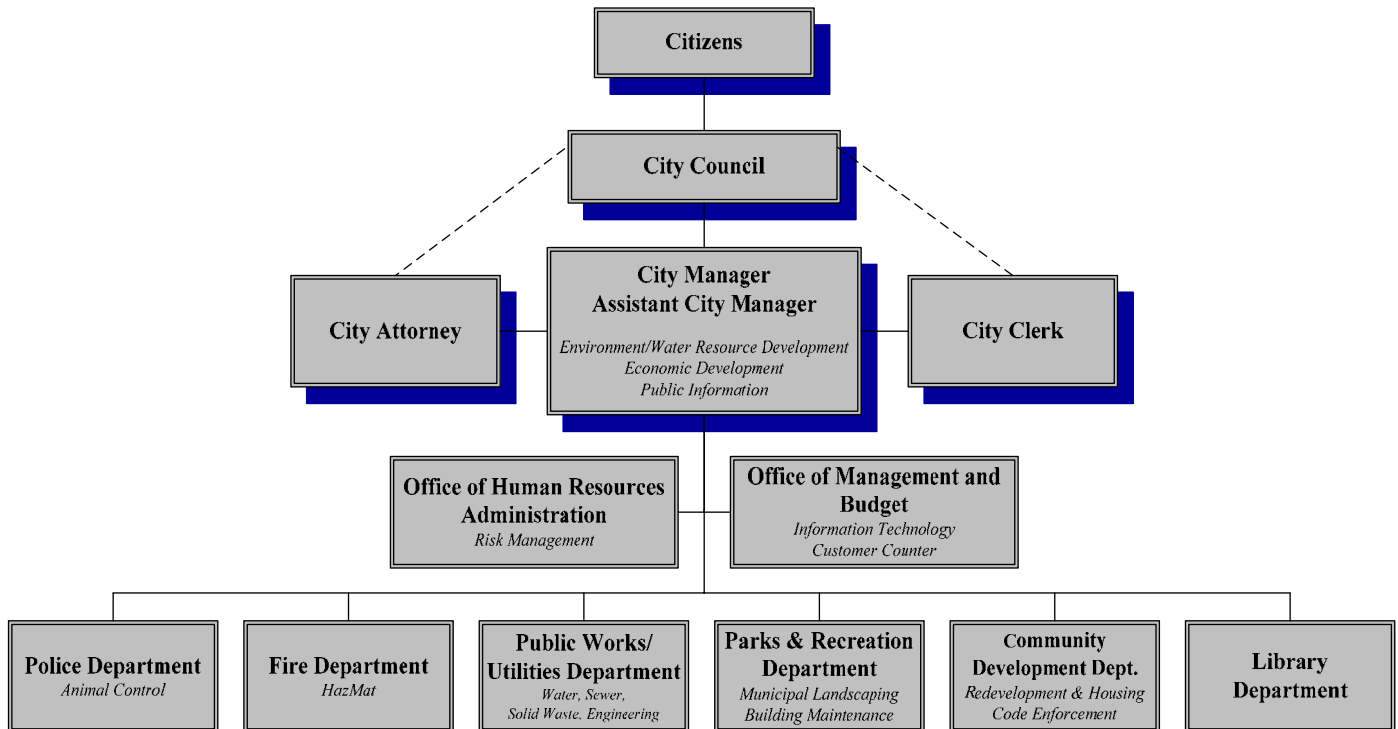
\$135,566

The Council governs the City of Folsom by enacting and enforcing all laws and regulations concerning municipal affairs, subject only to limitations and restrictions of the City Charter and the state constitution. The Council serves as the legislative and policy-making body of the City of Folsom.

Position Information

Position	FY	FY	FY	FY	FY
	2006-07	2007-08	2008-09	2009-10	2010-11
	Approved	Approved	Approved	Approved	Approved
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00	5.00





City Manager

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Services Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts

Mission Statement

The mission of the City Manager’s Office is to sustain and enhance the high quality of life in Folsom by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, promoting good customer service, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

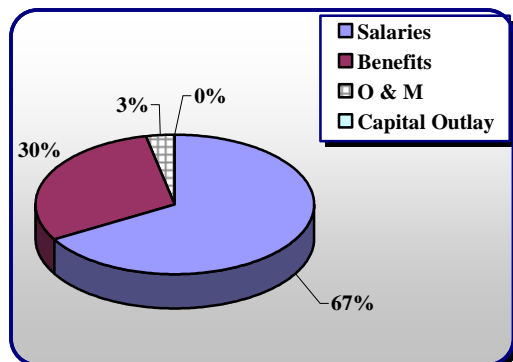
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$481,281	\$505,685	\$483,532	\$511,955	1.24%
Benefits	\$238,914	\$249,953	\$240,595	\$231,259	-7.48%
Operation & Maintenance	\$174,725	\$96,183	\$102,945	\$24,908	-74.10%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$894,921	\$851,821	\$827,072	\$768,122	-9.83%

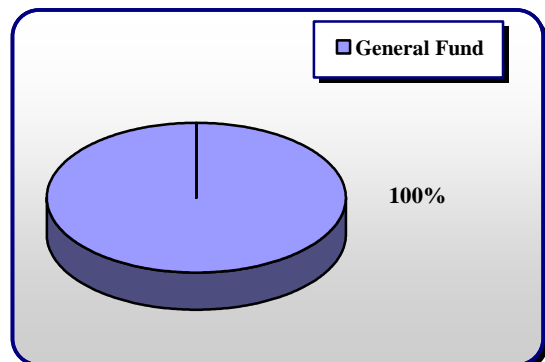
Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
General Fund	\$894,921	\$851,821	\$827,072	\$768,122	-9.83%
Total	\$894,921	\$851,821	\$827,072	\$768,122	-9.83%

Full-Time Positions	3.75	5.00	5.00	4.00	-20.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Manager

\$768,122

The City Manager serves as liaison between the City Council and the general public; manages, through the departmental organization, the service and staff operations of City government; implements City Council policies; supports City services through budget process formulation; and facilitates City Council in the development and implementation of public policies.

FY 2010–11 Impacts

- Continued electronic distribution of City newsletter
- Potential delays in (mostly internal staff requests
- Assistant City Manager, Economic Development issues will move to the City Managers' office

FY 2009–10 Accomplishments

- Continued to navigate challenging economy through fiscal vigilance, careful planning, and zero-based budgeting, carefully evaluating City programs to help ensure cost efficiency
- Continued to provide leadership and strategic direction to staff for high-impact projects and programs, including budget issues, sphere of influence and annexation issues, water conservation and metering, economic development, redevelopment, and Historic District revitalization, among others
- Worked to ensure consistent, open communication with employees through convening regular "employee chats," developing and distributing internal employee newsletters, and other proactive communication tactics
- Obtained City Council approval of the City of Folsom's Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan
- Matched interested volunteers with City volunteer opportunities in nearly all departments through the City's volunteer program, including providing on-line job description information and search capabilities
- Continued the Employee Leadership Program, an employee training program designed to improve key leadership, management, and customer service skills using internal resources for instructors and curricula
- Produced eight issues of the *City Newsletter* to inform residents about key programs, projects, and services, utilizing in-house resources and electronic distribution to achieve significant cost savings
- Continued commitment to quick turnaround times and tracking of responses to customer e-mail, web site, phone, and written inquiries
- Continued commitment to timely response to media and public information inquiries, proactive outreach to local and regional media, and educating and informing residents on a variety of issues ranging from water conservation to fiscal challenges to revitalization, among others

FY 10–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Ensure initial response to constituent e-mail or voice mail (with follow-up within 15 business days as necessary)	Response within 24 hours	Response within 24 hours	Response within 24 hours

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Edit, produce, and distribute <i>City Newsletter</i> .	Produced 10 issues (distributed by mail)	Produced 8 issues (posted to website with email notification; printed 5,000 copies for public locations; mailed one special Redevelopment Agency edition)	Produce 8 issues (post to website with email notification; print 1,000 copies for public locations; mail one special Redevelopment Agency edition)

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update news sections and home page of City’s website.	Twice weekly	Twice weekly	Twice weekly

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Ensure timely response to print and electronic news media inquiries	Response within 24 hours	Response within 24 hours	Response within 24 hours

FY 2010–11 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of Volunteer Opportunities posted on-line for interested volunteers	15	15	15+
Number of City Newsletters	10	8	8
Number of Employee Newsletters	4	4	4
Number of News Releases/Media Advisories	45	40	40
Number of News Media Inquiries	Not tracked	Not tracked	200

Key Issues

- Continuing to ensure City's fiscal stability in the face of a challenging economy, including vigilance with regard to budget implementation as well as identification and implementation of high value process improvements throughout the City to achieve maximum cost efficiencies resulting in cost savings
- Negotiating successful tax sharing agreement with Sacramento County related to the annexation of Folsom's sphere of influence
- Working with staff and stakeholders to ensure successful completion of Historic Sutter Street Revitalization Project
- Working with staff to initiate update to City's General Plan
- Continuing to support Mayor and City Council economic development initiatives
- Continuing to ensure effective and timely communication with residents, merchants, employees, members of the media, and other City of Folsom stakeholders

Future Key Issues

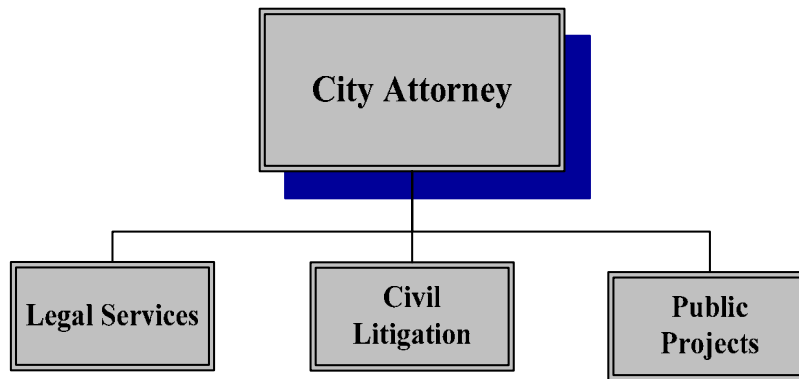
- Fiscal vigilance
- Fostering economic development opportunities
- Sphere of influence/annexation
- Effective internal and external communication

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	2.00	-	-	-	-
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	1.00	1.00	1.00
Subtotal	5.00	3.00	3.00	3.00	3.00
Public Information					
Public Information Officer	0.75	0.75	0.75	1.00	1.00
Marketing & Graphics Coordinator - Limited Term	-	-	-	1.00	-
Subtotal	0.75	0.75	0.75	2.00	1.00
Total	5.75	3.75	3.75	5.00	4.00

Major Contracts (over \$25,000)

None



Provide counsel to:
City Council
City Manager
City Departments
Boards and Commissions
Draft and/or approve as to form:
Ordinances
Resolutions
Contracts
Documents
Provide legal opinions and/or interpretations

Defend and prosecute lawsuits involving the City
Direct and coordinate outside counsel
Supervise/Monitor tort litigation
Assist with Code Enforcement
Review/Monitor claims

Provide legal support for:
Public construction projects
Redevelopment projects

City Attorney

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The mission of the City Attorney's office is to serve the City of Folsom by providing accurate, timely and effective legal advice and representation to the City Council, the City Manager and the officers and employees of the City.

The City Attorney's office is committed to providing high quality and aggressive litigation representation to assure that each case is resolved in a manner that protects the interests of the City; devoting the time and resources necessary to provide the highest quality legal advice; responding to requests for opinions, ordinances, contracts and other documents in the highest professional manner; working creatively with City officers and employees to accomplish the policy objectives of the City and to prevent legal problems from arising.

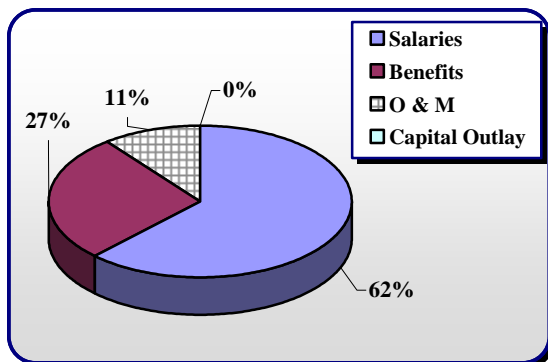
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$590,956	\$590,699	\$569,175	\$497,647	-15.75%
Benefits	\$297,187	\$288,969	\$287,901	\$217,002	-24.90%
Operation & Maintenance	\$93,305	\$95,268	\$63,136	\$84,465	-11.34%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$981,448	\$974,936	\$920,212	\$799,114	-18.03%

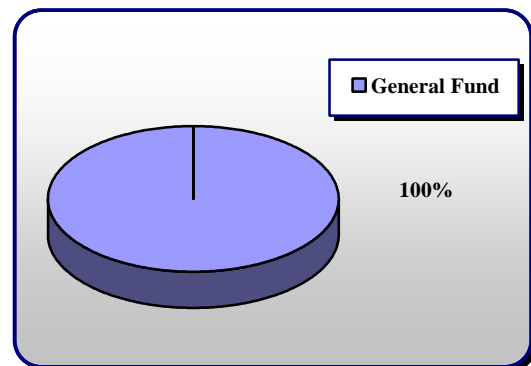
Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
General Fund	\$981,448	\$974,936	\$920,212	\$799,114	-18.03%
Total	\$981,448	\$974,936	\$920,212	\$799,114	-18.03%

Full-Time Positions	5.00	5.00	5.00	4.00	-20.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Attorney \$799,114

The City Attorney's office provides legal representation and services to the City Council, City officials, Commissions and City employees. The responsibilities of the City Attorney are governed by Section 4.03 of the City Charter and Section 2.11.040 of the Folsom Municipal Code.

FY 2010–11 Impacts

- Potential delays in (mostly internal staff requests
- Potential reduction in safety training and inspections
- Risk Management functions transferred to Human Resources

FY 2009–10 Accomplishments

- In House Handling of 3 Significant Personnel Matters
- In House Handling of an Increased Number of Pitchess Motions and Weapons Petitions
- Pursuing Small Claims Court Collections Cases and Defended Small Claims Action
- Legal Support for SOI Documents - EIR and Specific Plan
- Legal Support for Quarry Issues
- Coordinated 25 Safety Trainings at no cost to the City
- Coordinated Three Major Safety Drills
- Represented the City on NCCSIF Executive and Board of Directors
- Provided Legal Support for Historic District Revitalization
- Coordinated Mather Overflights Issues

FY 10–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Review contracts within 3 days	3 business days	3 business days	3 business days

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Hold monthly training sessions for Department Safety Officers	Monthly	Monthly	Monthly

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Attend three Department Safety meetings per month	3/month	3/month	3/month

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Visit each City facility where employees work to assess safety needs	2/month	2/month	2/month

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Perform quarterly safety exercises/evacuation scenarios	3/quarter	3/quarter	3/quarter

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Provide 3 trainings to employees on citywide legal topics	3/year	3/year	3/year

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Coordinate with each department once per month on safety and legal issues	1/month	1/month	1/month

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Meet monthly with Human Resources and York Insurance Services Group, Inc.	1/month	1/month	1/month

FY 2010–11 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of contracts reviewed	450	450	400
Number of active civil litigation matters	10	15	10
Number of active Workers' Compensation matters (medical only & Indemnity claims)	35 medical 54 indemnity	38 medical 36 indemnity	40 medical 35 indemnity
Number of Pitchess and Weapon hearings handled	4	6	20
Number of Safety meetings held for Department Safety Officers	12	12	12
Number of City facilities visited for safety inspections	40	40	10
Number of training sessions put on for City employees on legal issues	1	2	2
Number of training sessions put on for City employees on safety issues	12	12	12
Number of employees who attended scheduled safety training sessions	1,000	1,300	1,000
Number of "tailgate" safety meetings held by departments and attended by the Risk/Safety Officer	12	12	12
Number of claims managed	50	60	60
Number of claims closed	25	30	30

Key Issues

- SOI Annexation Process – EIR and Specific Plan
- Mather Overflight Coordination
- Legal Support to Historic District and Revitalization
- Sacramento County Quarries – Legal Issues
- Expand Subrogation and Small Claims Collections Program with Risk Administrators
- Adopt Amended Personnel Rules
- Assist Departments with Safety Training and Expand Cost Free Resources

Future Key Issues

- SOI Annexation
- Assistance with Economic Growth Programs

Position Information

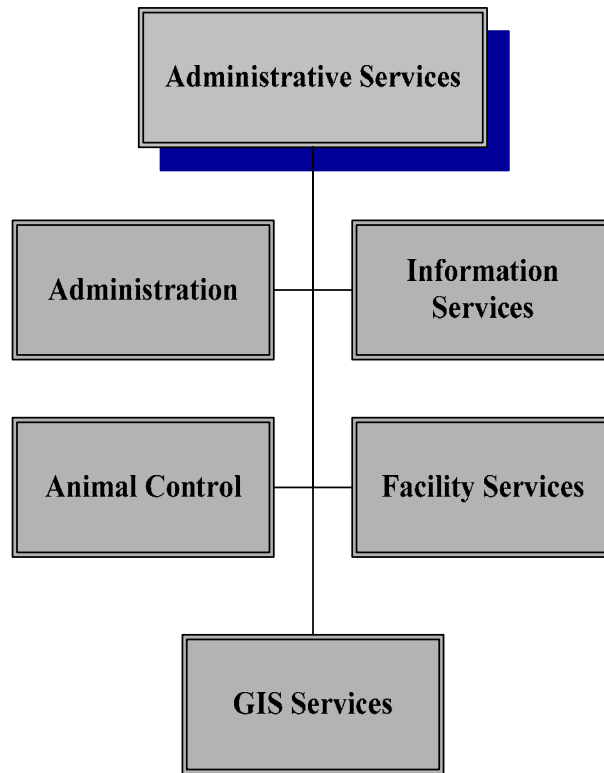
Position	FY	FY	FY	FY	FY
	2006-07	2007-08	2008-09	2009-10	2010-11
	Approved	Approved	Approved	Approved	Approved
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	-	-	-
Deputy/Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Analyst	1.00	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	-	1.00	1.00	-
Total	5.00	5.00	5.00	5.00	4.00

Major Contracts (over \$25,000)

New and Replacement Vehicles

Miscellaneous Attorneys and Legal Firms \$45,000

None



Administrative Services

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

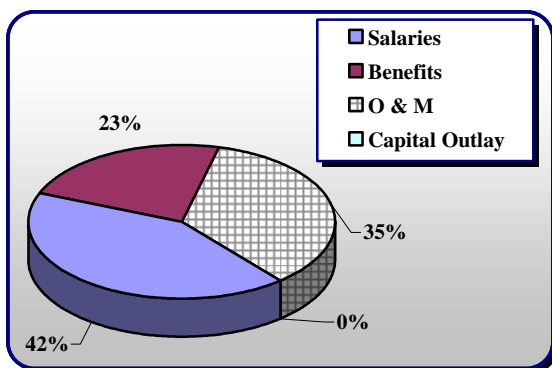
Mission Statement

The Administrative Services Department employees will make significant, positive contributions to the success of the City by providing business, technology, facility and related support services at the highest professional and ethical standards, while fostering and promoting the City’s core values.

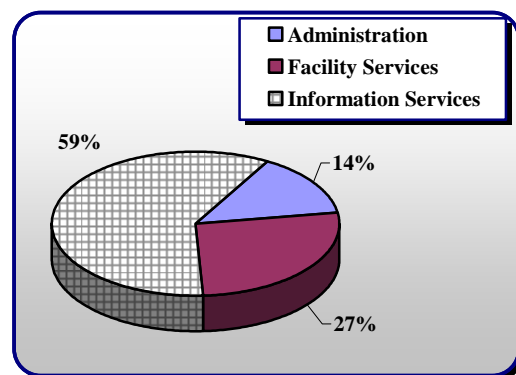
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$1,015,324	\$1,056,364	\$1,007,358	\$1,023,807	-3.08%
Benefits	\$529,235	\$563,891	\$547,257	\$546,442	-3.09%
Operation & Maintenance	\$1,131,580	\$906,209	\$956,793	\$848,772	-6.34%
Capital Outlay	\$0	\$0	\$11,676	\$0	0.00%
Transfers	\$0	\$0	\$0	\$0	0.00%
Total	\$2,676,139	\$2,526,464	\$2,523,084	\$2,419,021	-4.25%
Administration	\$453,947	\$367,891	\$345,098	\$344,659	-6.31%
Facility Services	\$712,163	\$661,967	\$698,590	\$645,084	-2.55%
Information Services	\$1,510,029	\$1,496,606	\$1,479,396	\$1,429,278	-4.50%
Total	\$2,676,139	\$2,526,464	\$2,523,084	\$2,419,021	-4.25%
Funding Source					
Inter-Fund Transfers - IS	\$163,315	\$195,861	\$0	\$0	-100.00%
General Fund - Admin	\$453,947	\$367,891	\$345,098	\$344,659	-6.31%
General Fund - Facility Ser.	\$712,163	\$661,967	\$698,590	\$645,084	-2.55%
General Fund - IS	\$1,358,649	\$1,300,745	\$1,479,396	\$1,429,278	9.88%
Total	2,688,074	\$2,526,464	\$2,523,084	\$2,419,021	-4.25%
Full-Time Positions	11.00	12.00	12.00	12.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

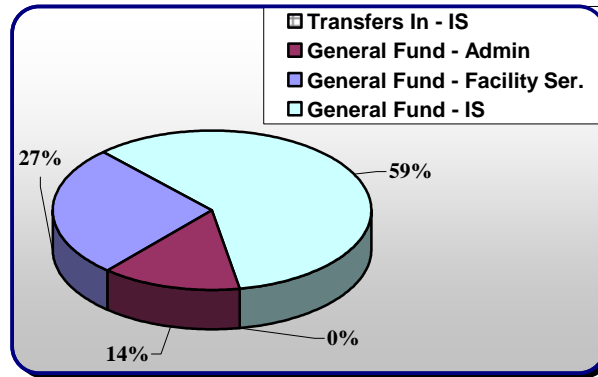
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$ 344,659

Administration supplies a diverse mix of business, technology and facility support services to all departments including equipment, supplies and services relating to the maintenance and care of public buildings, the application of information technology and geographic information systems, the provision of animal care and regulation services, and public information services.

Facility Services

\$ 645,084

The Facility Services Division coordinates or supplies products and services relating to the maintenance and care of public buildings and facilities, including safety, cleanliness, appearance, heating/air-conditioning, and building access/security systems.

Geographical Information Services

To provide accurate map-related information to the City as a means of encouraging data sharing, reducing data redundancy, and maximizing the value of the City’s existing information systems.

Information Services

\$ 1,429,278

Coordinates or supplies the other City departments with all products and services relating to the application of information technology systems. Each of the City's strategic goals supported by other departments is in turn, supported by the technology tools and services supplied by the Information Services Division.

FY 2010–11 Impacts

- Facility Services division will move to Parks & Recreation to consolidate all building maintenance functions
- Information Systems division will consolidate with Finance
- Animal Control will move to the Police Department

FY 2009–10 Accomplishments

Administration

- Implemented the Animal Control Program with a savings to the City of approximately \$50,000
- Hosted the 6th Annual Bark & Splash with the Parks and Recreation Department
- Hosted the 4th Wednesday's Rabies and Microchip clinic
- Partnered with rescue organizations to assist in finding homes for animals with behavioral issues
- Established website for pet adoption

Facility Services

- Completed the installation of the T-12 Retirement Program for the Community Center
- Implemented elevator service maintenance at the Parking Structure
- Continued ADA improvements of City facilities according to Self-Evaluation Transition Plan
- Implemented Fire Sprinkler System maintenance at the Parking Structure
- Replaced the control board on HVAC unit at City Hall
- Repaired hand rails to meet ADA requirements at City Hall

Geographic Information Services

- Mapped the wild land - urban interface for the Fire Department and Fire Safe Council to mitigate fire risk within Folsom
- Provided geographic information and mapping to support emergency services within the Police Dept Emergency Operations Center
- Mapped storm water conveyance and detention pond systems and integrated with FEMA Flood Zone information to support the City's ability to prepare for flood hazards
- Prepared and submitted address and street information for the City of Folsom to the US Census Bureau; ensuring proper Federal funding allocations
- Managed development of an interface between Finance's billing system and Utilities asset management system to improve work order response times. Nightly updates improve information accuracy and communication between Finance and Utilities.
- Supported water conservation initiatives by summarizing water use information from the City's billing system

Information Services

- In progress with the Police AVL Software
- Bringing the GIS commercial mapping website in-house
- Completed GBA Upgrade
- Completed RecTrac Upgrade
- Completed AS400 Software Upgrades

FY 2010–11 Customer Service Levels

Administration

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of shelter animals adopted, rescued, or returned to owner	52	85 – 90%	85 – 90%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Increase in license compliance	56 1%	100 2%	100 2%

Facilities Services

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Percentage of general routine and facility maintenance service requests completed on annual basis	90%	90%	90%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of facility safety or health issues, problems, or requests addressed/corrected within 24 hours	100%	100%	100%

Geographic Information Systems

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Calls for dispatch mapping support resolved within 24 hours	90%	85-90%	85-90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Desktop GIS applications supporting city operations up and running 98% of the time	90%	90%	85%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Monthly update to base map information 100% of the time	100%	100%	100%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Distributing base map updates to various applications (dispatch, AVL, desktop GIS) within 1 week of update	100%	90%	75%

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Requests for map publications within 14 days of request	95%	90% -if map is already created 75% - if map is newly created	90% - if map is already created 50% if map is newly created

Information Systems

Customer Service Performance Indicator 10:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Network / Data Availability 7am-5pm goal 97%	99%	99%	99%

Customer Service Performance Indicator 11:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
No more than 2% scheduled downtime	2%	2%	2%

Customer Service Performance Indicator 12:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
After hours calls 1-hour response time; Goal 97%	99% 1-hour call-back response	99% 1hour call-back response	99% No call backs due to budget cuts. Emergency only

Customer Service Performance Indicator 13:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Installations and upgrade completion time; Goal 95%	99% on time	99% on time	99% on time

FY 2010–11 Statistics / Workload Measures**Administration**

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of animal service activity responses	1692	1200	1200
Animals received at shelter	350	500	500
Animal licenses sold	2400	2500	2500

Facilities Information Systems

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of routine maintenance requests completed	335	400	400
Number of life safety issues corrected within 24 hours	29	35	35

Geographic Information Services (GIS)

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Address errors updated	239	145	100
Number of newly created maps	80	100	120
Number of GIS application service requests	18	55	60
Base map updates	12	12	12
Number of GIS projects managed (task roll –ups)	5	12	12

Information Systems

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of trouble calls	2,651	2,413	2,500
Server uptime percentage	99%	98%	99%
Network resources uptime percentage	99%	98%	99%
Percentage of routine work orders completed within 48 hours of date scheduled	93%	92%	92%

Key Issues

Administration

- SOI Negotiations
- SOI Development
- Historic District Revitalization

Facility Services

- Continue implementation of ADA compliant repairs and modifications to City facilities
- HVAC equipment replacement on City Hall, PD, and Community Center; aging equipment and impending EPA regulations on R-22 Freon usage
- Continue implementation of energy saving technologies
- Explore alternatives to water usage in sanitizing exterior of City facilities and grounds

Geographic Information Systems

- Balancing ever growing demand for services. Currently cartography, technical support, and geographic information management responsibilities rely on a single staff resource and a very limited budget.
- Providing the ability for departments to update their own information (tabular) through various interfaces is not possible at this time, due to staff and budget constraints; this causes a single point of information flow through the GIS Division and in some cases delays project development and project updates.
- Replacing the GIS server, now 6 years old, at capacity and hosting dispatch applications, enterprise GIS applications, maps and data
- Coordinating between Police Dispatch, Billing, Community Development, SACOG and the Sacramento GIS Cooperative to develop a comprehensive address map layer. This effort enhances the current cooperative management of the streets and parcel information to support accurate emergency response, billing and work order assignments.
- Providing maps and geographic information services to the public over the internet to reduce calls and walk-ins for map based information.

Information Systems

- Sharepoint growth and adoption helping city staff maximize time and effort with streamlined work flow
- Wireless surveillance for City and possible customers such as Palladio

- Leveraging more of the Internet to serve customers maximizing city resources and staff
- Pushing rich data and pictures to Police vehicles increasing officer safety and response
- Video and voice monitoring for Police vehicles saving office time on reports and court time in addition to safety
- Developing technologies that will allow us to maximize staff and resources

Future Key Issues

Administration

- SOI Negotiations
- SOI Development
- Historic District Revitalization

Facility Services

- Replacement of City Hall diesel generator due to age and environmental impacts
- Replacement of Fire Control System
- Replacement of HVAC equipment and controls to meet efficiency and air quality goals
- Continue to ensure ADA compliance throughout all city Facilities
- Space constrictions for City staff throughout all city facilities

Geographic Information Systems

- Developing internal map-based web services to improve information dissemination and efficiency between departments for shared resources and responsibilities
- Procuring an entry level staff member to the GIS Division to alleviate the analyst from more mundane tasks and allowing more time for analysis of information required for public safety plans

Information Systems

- We are consistently faced with ever increasing budget cuts and our infrastructure and enterprise systems continue to age. We will seriously need to look at investing money into our infrastructure before we have a catastrophic failure. This in turn will cost the city production time, and increased equipment cost due to emergency repair situation, as well as citizen inconvenience while enterprise system are being repaired/replaced.

Aging System Servers	Estimated replacement cost:	\$190,000
Aging Network Infrastructure	Estimated replacement cost:	\$100,000
Aging AS400 System (Police)	Estimated replacement cost:	\$125,000
Aging AS400 System (City Hall)	Estimated replacement cost:	\$125,000

Position Information

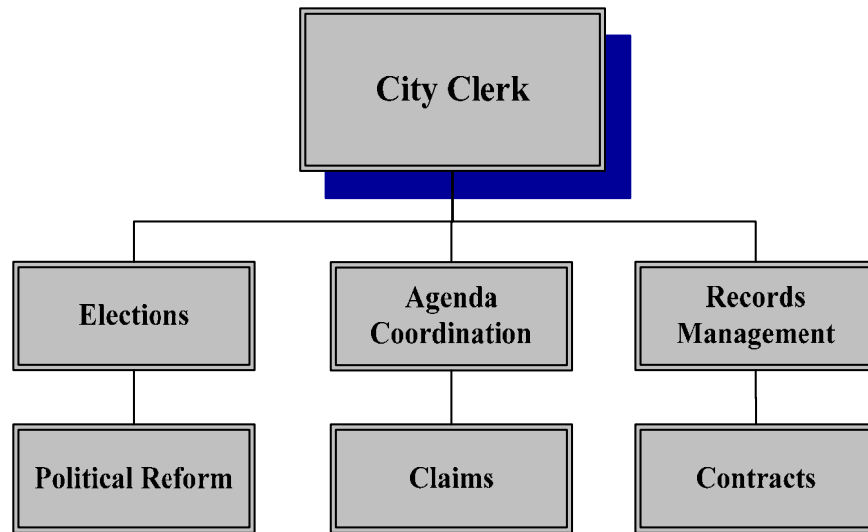
Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Administration					
Asst City Manager/Administrative Services Director	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	1.13	1.13	-	-	-
Animal Control Officer	-	-	-	1.00	1.00
Subtotal	2.13	2.13	1.00	2.00	2.00
Facility Services					
Building Tradesworker I/II	1.00	1.00	-	-	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Subtotal	5.00	5.00	3.00	3.00	3.00
Geographic Information Services					
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Information Systems					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Information Systems Supervisor	1.00	1.00	1.00	1.00	1.00
Information Systems Technician I/II	4.00	4.00	4.00	4.00	4.00
Subtotal	6.00	6.00	6.00	6.00	6.00
Total	14.13	14.13	11.00	12.00	12.00

Major Contracts (over \$25,000)

Janitorial Services	\$39,780
Blue Ravine Animal Hospital	\$45,000

New or Replacement Vehicles

None



City Clerk

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The City Clerk’s Department is committed to preserving all of the City’s official records, conducting impartial elections, ensuring that City Council meetings take place in an open and public forum, and providing accurate information in a timely manner to the public and city staff and officials. The City Clerk’s Department strives to conduct all professional interactions with honesty, integrity and fairness.

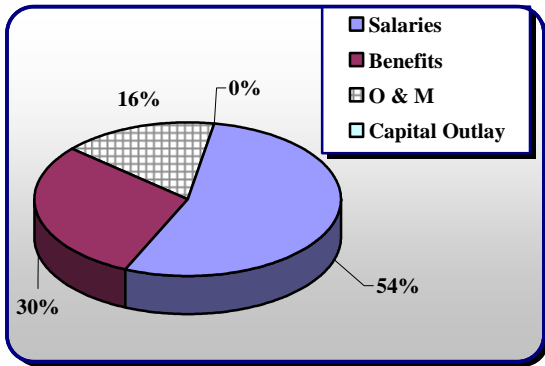
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$268,010	\$272,975	\$215,444	\$218,288	-20.03%
Benefits	\$154,190	\$152,967	\$131,511	\$120,380	-21.30%
Operation & Maintenance	\$89,847	\$63,440	\$42,587	\$65,988	4.02%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$512,047	\$489,382	\$389,541	\$404,656	-17.31%

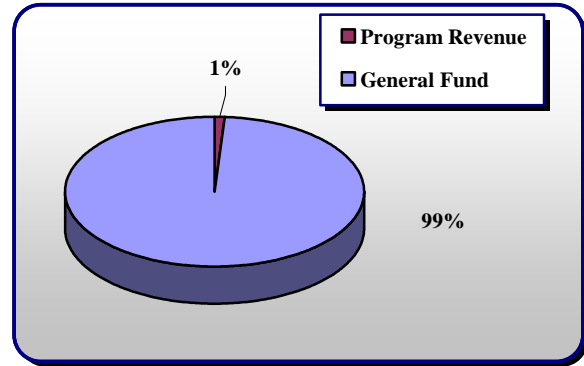
Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Program Revenue	\$4,339	\$1,150	\$1,194	\$4,750	313.04%
General Fund	\$507,708	\$488,232	\$388,347	\$399,906	-18.09%
Total	\$512,047	\$489,382	\$389,541	\$404,656	-17.31%

Full-Time Positions	3.50	3.50	3.50	3.00	-14.29%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Clerk

\$404,656

The City Clerk’s Department oversees the preparation, production and distribution of the City Council meeting agenda and agenda packet. The City Clerk attends all City Council sessions and is responsible for the creation of the official record of those sessions. The City Clerk certifies (by her signature), maintains custody, and controls the storage of all city legislation including ordinances, resolutions, minutes, contracts, and other legal documents pertaining to the operation of city. The City Clerk is responsible for the publication, update and distribution of the Folsom Municipal Code.

The City Clerk’s Department conducts impartial city elections, oversees the ballot measure process, and assists City Council candidates in meeting their legal election obligations before and after elections. The City Clerk manages compliance with State laws and with the Political Reform Act by serving as the local filing officer for all Fair Political Practices Commission, Election and Conflict of Interest filings.

FY 2010–11 Impacts

- Potential delays in (mostly internal) staff requests regarding staff report research

FY 2009–10 Accomplishments

- Updated procedural guidelines
- Implemented cross-training program
- Updated records retention schedules
- Evaluated and streamlined operations
- Reduced expenditures and finished the year significantly under budget

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Agendas and Agenda Packets produced	72 hours in advance	72 hours in advance	72 hours in advance

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to Public Records Requests	Within ten days	Within ten days	Within ten days

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to internal request for archival research	Same day	Within one to two days	Within two to three days

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Contracts processing time	Same day	Within one to two days	Within two to three days

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Assist Candidates and Public with Election / Campaign	Same day	n/a	Same Day

FY 2010-11 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Agendas and Agenda Packets	24	24	24
City Council Meeting / Chambers Preparation	24	24	24
Claims (received, indexed and processed)	42	66	75
Commissions and Committees (vacancy noticing, appointment management, rosters)	55	28	60
Contracts / Deeds / Recorded Documents (indexed, processed, scanned and archived)	352	360	380
General Municipal Election	1	0	1
Municipal Code Updates (quarterly distribution of 100 sets of updates)	4	4	4
Political Reform Act Filings (noticing, processing, indexing)	239	245	270
Public Records Requests (process, research, review, produce)	151	160	170
Resolutions of Commendation and Proclamations	69	70	80
Resolutions and Ordinances (prepared, indexed, scanned and archived)	216	230	240
Staff Reports (indexed and archived)	295	315	330

Key Issues

- 2010 General Municipal Election
- 2010 Conflict of Interest Code Update
- Continue records conversion program

Future Key Issues

- None

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	-
Senior Office Assistant	1.00	1.00	0.50	0.50	1.00
Total	4.00	4.00	3.50	3.50	3.00

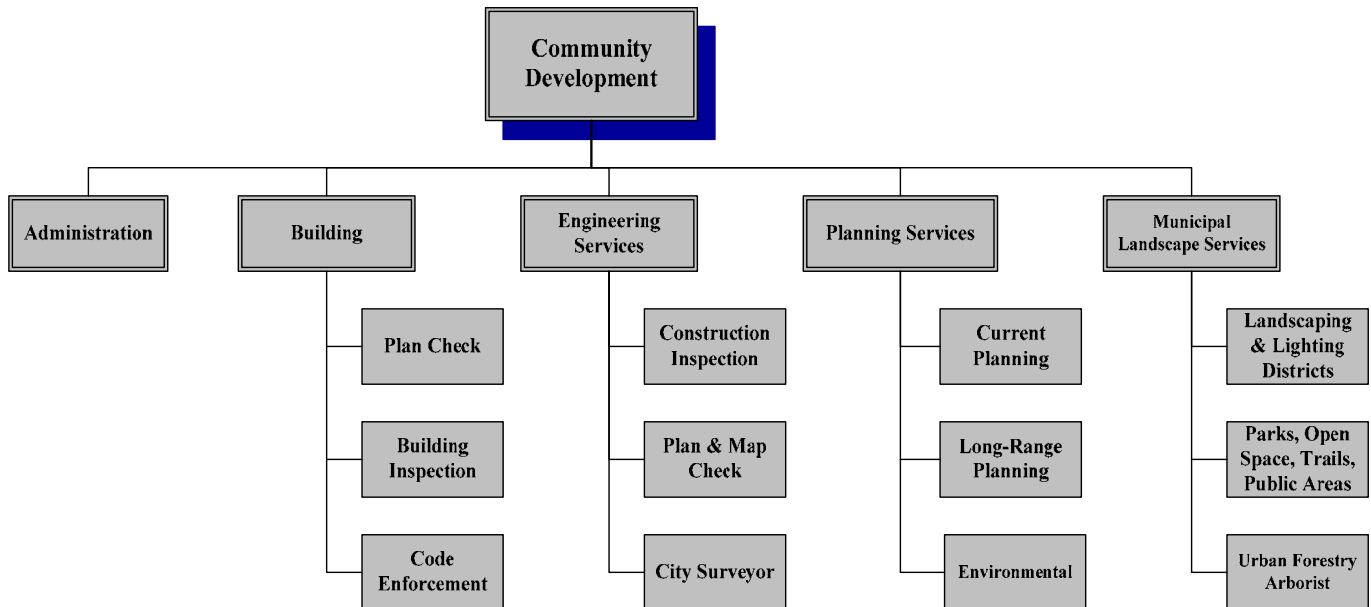
Major Contracts (over \$25,000)

None

New or Replacement Vehicles

None





Community Development

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
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- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

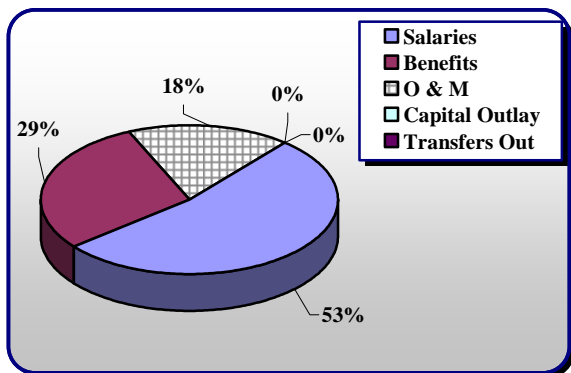
Mission Statement

To provide a progressive, responsive, clear and timely development process that focuses on the public interest and results in a balanced, sustainable community.

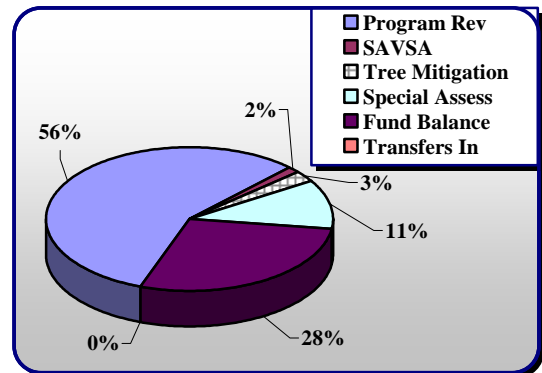
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$2,738,409	\$2,577,126	\$2,789,543	\$2,088,809	-18.95%
Benefits	\$1,427,118	\$1,323,529	\$1,396,823	\$1,144,730	-13.51%
Operation & Maintenance	\$669,527	\$1,074,804	\$1,069,352	\$694,612	-35.37%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$0	\$0	\$0	\$0	0.00%
Total	\$4,835,055	\$4,975,459	\$5,255,718	\$3,928,151	-21.05%
Community Development	\$4,293,285	\$3,810,428	\$3,899,880	\$2,686,032	-41.9%
Municipal Landscaping	\$541,769	\$1,165,031	\$1,355,837	1,242,119	6.2%
Total	\$4,835,055	\$4,975,459	\$5,255,718	\$3,928,151	-26.7%
Funding Source					
Program Revenue	\$3,004,999	\$2,840,246	\$1,836,820	\$2,222,541	-21.75%
SAVSA	\$58,946	\$60,000	\$60,000	\$60,000	0.00%
Tree Mitigation	\$169,908	\$163,000	\$163,000	\$100,000	-38.65%
Special Districts	360,616	427,350	427,350	428,000	0.15%
General Fund	\$1,240,586	\$1,484,863	\$2,768,548	\$1,117,610	-24.73%
Other Inter-Fund Transfers	\$0	\$0	\$0	\$0	0.00%
Total	\$4,835,055	\$4,975,459	\$5,255,718	\$3,928,151	-21.05%
Full-Time Positions	34.00	33.00	33.00	26.00	-21.21%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Community Development

\$2,686,032

The Community Development Department actively participates in development-related projects and issues. The department includes four divisions: Planning, Engineering, Building and Safety, and Landscaping and Lighting.

Administration Division

Administration for the Community Development Department is conducted by the Community Development Director who provides support to the City Manager, City Council, Planning Commission, Historic District Commission and other City departments. Functions of the administration include preparation of the annual departmental budget, coordination of department divisions, monitoring departmental communications to the City Council and other commissions, conducting intergovernmental relations, liaison to the development and business community, project management of the Folsom Sphere of Influence annexation, overseeing strategic comprehensive planning, and administering special projects.

Planning Division

The Planning Division encompasses a variety of roles that are often grouped under the headings of current (i.e., new development and Historic preservation and revitalization) and long range (future development) planning. Current planning activities deal with applications for specific development entitlements, while the long-range planning focuses on the City's General Plan and other policy-related matters. In practice, the two planning areas are intertwined so that recommendations and interpretations of codes are guided by adopted policy, including appropriate Federal and State regulations. Besides implementing the City's General Plan and Zoning Code, the Planning Division is responsible for City compliance with the California Environmental Quality Act (CEQA), as well the State Subdivision Map Act and State Planning Law.

Engineering Division

The Engineering Division is responsible for the review and approval of public and private improvement plans for private development in the City. The Engineering Division is also responsible for processing and approving all final/parcel maps, lot line adjustments, parcel mergers, and certificates of compliance, as well as issuing all grading, encroachment and transportation permits. The Engineering Division works directly with the Construction Inspection Division to assure that all public and private improvements are constructed in accordance with the approved improvement plans. The Engineering Division assists the Redevelopment Agency with construction management and construction inspection of improvement projects in the Historic District. The Engineering Division is also responsible for the administration and enforcement of the City of Folsom's Floodplain Ordinance.

Building and Safety Division

The Building, Plan Check and Inspection Division is responsible for public education of code issues, processing, regulating and monitoring all construction work (life safety, structural, accessibility, energy, plumbing, electrical and mechanical) within the City. This includes new construction as well as additions and remodeling to existing buildings. Building plans for projects are reviewed to assure conformance with

all state and local laws. Prior to permit issuance, applications are checked for submittal of applicable revenues such as processing, plan review, inspection and development fees as well as any additional City, County and State fees. After permit issuance, periodic inspections are conducted to verify that the structure is in conformance with the approved plans.

The Code Enforcement Division is responsible for responding to citizen concerns and the enforcement of the Folsom Municipal Code. By doing so, it maintains compliance and removes visual blight and nuisances from the community including abandoned vehicles, graffiti, unsafe buildings and work without required city permits. The Code Enforcement Division encourages voluntary compliance vs. penalty and resolves a majority of cases with this approach.

Municipal Landscape Services Division

\$382,680

In April 2009, this division was renamed and reorganized to include responsibilities formerly managed by the Parks & Recreation Department. Namely, the MLS Division now maintains the City's 40 parks and sports fields, along with the over 26 miles of trails and 200+ acres of open space. MLS now has oversight over the City's entire urban forest resources. Revenue in this division is approximately \$4.8 million. MLS will continue to manage the budgets and contracts for the City's 25 Landscape and Lighting (L&L) Districts and three Community Facilities Districts. The MLS will continue to manage the public landscaping, streetlights, irrigation systems, water features, walls, fences, 16 mini parks and public art within the districts. The MLS also manages and is staff to the L&L Advisory Committee.

FY 2010–11 Impacts

- Municipal Landscaping will consolidate with parks & Recreation for maintenance of City grounds
- Maintain consolidated development review functions
- Some reductions in building inspection and plan review in response to market conditions

FY 2009–10 Accomplishments

- Working with financial institutions on nine different subdivisions which had been abandoned and/or foreclosed upon to coordinate either long-term maintenance of the subdivision improvements and/or completion of the required subdivision improvements
- Continue working with consultant on the revision and update to City Design and Construction Standards
- Issued 8 Residential, Commercial, Industrial and Office Development Grading Permits
- Issued 120 Encroachment Permits
- Issued 585 Transportation Permits
- Numonyx - Completed
- Cal-ISO Under Construction – 278,000 s.f. headquarters
- SOI Specific Plan and EIR/EIS completed to 85% completion
- Staff support to SGG SOI Public Facilities Financing Plan, Municipal Services Report and 2x2 City/County tax-sharing negotiations
- Staff monitors Sacramento County General Plan Update and Truck Quarry Meetings
- Instituted time management accounting

- Palladio – Cinema Open
- Participated in SACOG’s Regional Planning Partnership
- Participated in Greater Folsom Transportation Management Association
- Staffed the Folsom-El Dorado County JPA
- Began Phase 1 of General Plan Update
- Provided construction inspection services to various city projects being administered by the Public Works Department and the Parks & Recreation Department
- Continue efforts to refund the backlog of performance deposits provided by the developers for various private developments.
- Began active participation in Highway 50 Corridor JPA.

Building, Plan Check and Code Enforcement

- Imported/imaged building permit records
- Produced in excess of 300 public record requests for internal and external customers
- Using project management methodology and teaming with developers, successfully met permit issuance dates of major projects
- Completed three fee deferrals for new construction projects (2 commercial and 1 residential)
- Increased next-day inspections to 100% when a full inspection staff was available
- Responded to 13,640 building inspection requests
- Conducted in excess of 200 business license inspections
- Provided 190 hours of training for staff
- Continued to document all graffiti complaints within 24 hours and abated cases with 48 hours of documentation
- Developed and implemented a partial permit program to allow contractors to begin partial work while full plan review is in progress
- Maintained minimum coverage of two Permit Technicians at front counter through cross training
- Grand opening of Palladio 16 Theater Complex
- Successfully achieved accelerated plan review of CAL-ISO project
- Successfully achieved accelerated plan review of Numonynx project
- Successfully resolved and closed 3000 Code Enforcement cases
- Began more accurate documentation of staff time and accountability
- Provided 16 hours of training for staff certifications

Municipal Landscape Services

- Expanded and integrated new landscape services into former L&L Division to create the MLS Division
- Began inventory of L&L and City assets managed by the MLS Division
- Working with Parks & Recreation Department on establishing a successful tree care management program
- Prepared procedures for implementing the state’s AB1881 Model Water Efficient Landscape Ordinance
- Worked closely with the Utilities Department on water conservation measures to reduce L&L water use by 48%
- Implemented very visible and successful water conservation project along Oak Avenue that is saving 60% water

- Joint project with Public Works Department - Re-landscaped Folsom Boulevard with drought-tolerant planting.
- Joint project with Parks & Recreation – facilitated transfer of several acres of open space from Elliott Homes to City
- Completed water conservation project on Oak Avenue with DWR grant funds which resulted in 60% water use savings

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Review new project entitlement submittals and determine completeness within 15 working days	80%	90%	95%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Process applications requiring Planning Commission level approvals within 3 months from the time of the determination of completeness	75%	90%	90%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Process applications requiring Historic District Commission level approvals within 3 months from the time of the determination of completeness	75%	90%	90%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Prepare Microsoft “Project” for the management of complex or high profile projects	15%	20%	100%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update the website map of proposed projects on a bi-weekly basis	85%	100%	90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Complete Engineering Division review of all building permit applications within current established turnaround times	90%	95%	95%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Complete Engineering Division review of public and private improvement plans for all development projects within current established turnaround times	N/A	90%	95%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Process all final/parcel maps, lot line adjustments and certificates of compliance within 3 months from the date of a complete submittal	95%	95%	95%

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update and expand existing and/or create new building and engineering related customer handouts to incorporate new grading and retaining wall plan requirements	80%	95%	100%

Customer Service Performance Indicator 10:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update the City's website to include all updated, revised or new engineering and building related customer handouts	60%	95%	100%

Customer Service Performance Indicator 11:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Return phone calls and emails from residents and customers within 24 hours	N/A	N/A	100%

Customer Service Performance Indicator 12:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Repair city street lights in L&Ls within one week	90%	95%	98%

Customer Service Performance Indicator 13:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Repair water and irrigation leaks within 24 hours	75%	85%	90%

Customer Service Performance Indicator 14:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update the City’s website to provide user-friendly, updated, revised, or new building code-related handouts	60%	85%	100%

Customer Service Performance Indicator 15:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Review and implement H.T.E. Click 2 Gov program to allow access by public	N/A	50%	100%

Customer Service Performance Indicator 16:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Review and refine Expedited Plan Review Program for minor tenant improvement projects	N/A	90%	100%

Customer Service Performance Indicator 17:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Establish system for digitally scanning and archiving records to reduce off-site storage fees and allow easier access	N/A	75%	100%

Customer Service Performance Indicator 18:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Provide internal training for Permit Technicians to improve processing and customer service	N/A	50%	100%

Customer Service Performance Indicator 19:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update the City’s website to provide user-friendly, updated, revised, or new Code Enforcement information	60%	75%	100%

Customer Service Performance Indicator 20:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Develop seasonal Code Enforcement articles for the City’s Newsletter	N/A	50%	95%

Customer Service Performance Indicator 21:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Establish system for tracking number of foreclosure/distressed properties through CE process	60%	75%	100%

Customer Service Performance Indicator 22:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Expand enforcement role to assist finance with delinquent business licensing and water shut offs.	70%	80%	90%

Customer Service Performance Indicator 23:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Initiate focus enforcement in neighborhoods based on complaint demand	50%	75%	90%

FY 2010–11 Statistics / Workload Measures**Building and Safety**

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Maintain established plan review turnaround times	95%	95%	98%
Respond to field inspection requests	24 Hours	24 Hours	24 Hours
Maintain express permitting turnaround times	95%	95%	98%
Develop new handouts, provide education of processes and enhance partnerships during the permit process	50%	80%	95%
Initial response time to Code Enforcement complaints with two Officers	24 Hours	24 Hours	24 Hours
Response time, document and removal of graffiti.	Within 48 hours	Within 48 Hours	Within 48 hours
Develop new and update existing informational CE brochures.	50%	80%	95%
Initial response time to Abandoned vehicle complaints with two officers.	24 Hours	24 Hours	24 Hours

Engineering

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Grading permits issued	8	10	14
Encroachment Permits Issued	120	56	120
Transportation Permits Issued	300	500	400
Final/Parcel Maps Processed	9	2	2
Lot Line Adjustments (Engineering Review)	4	4	3
Improvement Plans Reviewed/Approved	25	7	10
Construction inspections performed for permits (Assume minimum two per permit)	500	400	300

Municipal Landscape Services (Landscaping and Lighting)

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of newsletters for L&L Advisory Committee and uploaded to City Web site	2	2	10
Number of candidate water conservation projects identified in the L&L districts	2	2	2
Number of public outreach plans prepared and successfully approved for required future increases	15	15	15
Number of significant tree care issues (removals or major pruning) addressed in the L&Ls	12	12	20
Number of L&L inquiries handled from City Assist	N/A	1	1
Completion of City Street Tree Inventory	N/A	1	1
Tree Permits	50	50	60

Planning

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Architectural Review Applications	47	50	50
Sign Permit	122	80	100
Historic District (HDC) Entitlements*	15	12	10
Lot line adjustment applications	3	2	3
Planning PC/CC Entitlements*	29	20	20
Special Event Permits	91	75	80
Temporary Sign Permits	87	75	80
Temporary Use Permits	6	5	6

*Includes multiple entitlement requests consolidated into one application.

Key Issues**Planning and Engineering**

- Census 2010 under way.
- Comprehensive City Standard Construction Specifications and Design Standards Update
- Comprehensive Update to Building/Engineering Related Handouts to Improve Customer Service
- Providing Construction Inspection Services to Utilities/Public Works/Parks & Recreation Departments
- Specific Plan EIR/EIS & Annexation South of Highway 50
- Interdepartmental development review project management

- Implemented Housing Element Programs
- Begin construction of Granite House
- Began General Plan Update
- Certified Wal-Mart EIR
- Began revitalization façade design approvals.
- Stakeholder for Alder Creek Master Plan
- Coordinated Historic District Form-Based Code with Redevelopment and Housing

Building Inspection, Plan Check & Code Enforcement

- Develop and implement system of scanning and digitally archiving records to eliminate expense of off-site storage units
- Develop and publish more informative handouts, checklists, and forms
- Reorganize and update Building website to be more informative and user-friendly
- Research and implement H.T.E. Click 2 Gov program to allow citizen and builder usage
- Review and refine existing Tenant Improvement Expedited Plan Review
- Provide mandated California Accessibility Specialist (CASp) training for at least one Building Division employee
- Provide staff training for new mandated California Energy Codes
- Provide Green Building training for at least one Building Division employee
- Provide annual training for staff to maintain required certifications
- Reorganize and update Code Enforcement website to be more informative and user-friendly
- Develop seasonal Code Enforcement articles for City's Newsletter
- Establish system for tracking number of foreclosure/distressed properties through CE process
- Expand enforcement role to assist finance with delinquent business licensing and water shut-offs
- Initiate focus enforcement in neighborhoods based on complaint demand

Municipal Landscape Services (formerly Landscaping and Lighting)

- Work with staff on creating the City's own water landscape efficient ordinance (using AG 1881 as base)
- Work with staff and management on identification of funding sources and objectives for an Urban Forest Management Plan
- Continue to create efficient ways of managing the city's landscape assets and resources through contracting, adequate staffing and public outreach
- Conduct public outreach in key districts requiring assessment evaluations regarding revenue and expenditures
- Keen management and oversight of the Tree Mitigation Fund to ensure its longevity and effectiveness
- Close involvement with the Sphere of Influence stakeholders and staff to ensure the city's future public lands are adequately planned and funded for maintenance and long-term sustainability

Future Key Issues

Planning and Engineering

- Complete floodplain mapping for Humbug/Willow Creek, Alder Creek and Hinkle Creek
- Begin General Plan/Update Visioning
- Publish EIR/EIS for Annexation Project

- Submit application to LAFCo for Annexation of SOI
- Coordinate Corp Yard Master Plan with Redevelopment
- Completion of update to the City’s Standard Construction Standards and Design Standards

Building, Plan Check, and Code Enforcement

- Update H.T.E.
- Review and refine Permit Fees to cover cost of services

Municipal Landscape Services (Landscaping and Lighting)

- Adequate funding for maintenance of city resources by the General Fund
- Adequate funding for maintenance of future city resources in the SOI area
- Evaluate areas and levels of maintenance for all city public lands and identify sustainable realistic funding sources

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Administration					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Assistant Director	1.00	-	-	-	-
Administrative Assistant	2.00	2.00	1.00	1.25	1.00
Management Analyst	1.00	1.00	1.00	-	-
Subtotal	5.00	4.00	3.00	2.25	2.00
Building					
Administrative Assistant	1.00	1.00	1.00	1.00	-
Building Inspector I/II	9.00	10.00	5.50	4.00	3.00
Building Inspector Supervisor	1.00	1.00	-	-	-
Building Plans Coordinator	1.00	1.00	1.00	-	-
Building Technician I/II	2.00	2.00	2.00	2.00	2.00
Building/Plan Checker I/II	2.00	3.00	3.00	3.00	1.00
Building/Plan Checker I/II - Limited Term	0.25	-	-	-	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Subtotal	19.25	21.00	15.50	13.00	9.00
Code Enforcement					
Code Enforcement Officer I/II - Limited Term	1.00	1.00	1.00	1.00	-
Code Enforcement Officer I/II	-	-	-	-	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	-
Code Enforcement Technician	1.00	1.00	1.00	1.00	-
Subtotal	3.00	3.00	3.00	3.00	1.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Engineering					
Associate Civil Engineer	1.00	0.50	0.50	0.50	-
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Construction Inspection Supervisor	1.00	1.00	-	-	-
Construction Inspector I/II	3.00	3.00	2.00	2.00	2.00
Engineering Manager	-	1.00	1.00	1.00	1.00
Engineering Technician I/II	-	-	-	-	-
Principal Civil Engineer	1.00	-	-	-	-
Senior Construction Inspector	1.00	1.00	-	-	-
Senior Engineering Tech	1.00	1.00	-	-	-
Subtotal	9.00	8.50	4.50	4.50	4.00
Lighting & Landscaping					
Administrative Assistant	-	-	0.50	-	-
Building Inspector I/II	-	-	0.50	-	-
Construction Inspector I/II	1.00	1.00	1.00	-	-
Lighting & Landscape District Manager	1.00	1.00	1.00	-	-
Subtotal	2.00	2.00	3.00	0.00	0.00
Municipal Landscaping *					
Administrative assistant	-	-	-	0.25	-
Arborist - Limited Term	-	-	-	1.00	1.00
Maintenance Specialist	-	-	-	3.00	3.00
Maintenance Supervisor	-	-	-	1.00	1.00
Maintenance Worker I / II	-	-	-	1.00	1.00
Lighting & Landscape District Manager	-	-	-	1.00	1.00
Subtotal	0.00	0.00	0.00	7.25	7.00
Planning					
Arborist	1.00	1.00	1.00	-	-
Planner I (Assistant)/Planner II (Associate)	4.00	3.00	1.00	-	-
Planning Manager	-	1.00	1.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00	1.00	1.00
Principal Planner	1.00	-	-	-	-
Senior Planner	1.00	3.00	1.00	1.00	1.00
Subtotal	8.00	9.00	5.00	3.00	3.00
Total	46.25	47.50	34.00	33.00	26.00

* Effective with FY 2009-10 Municipal Landscaping is combined with Lighting and Landscaping.

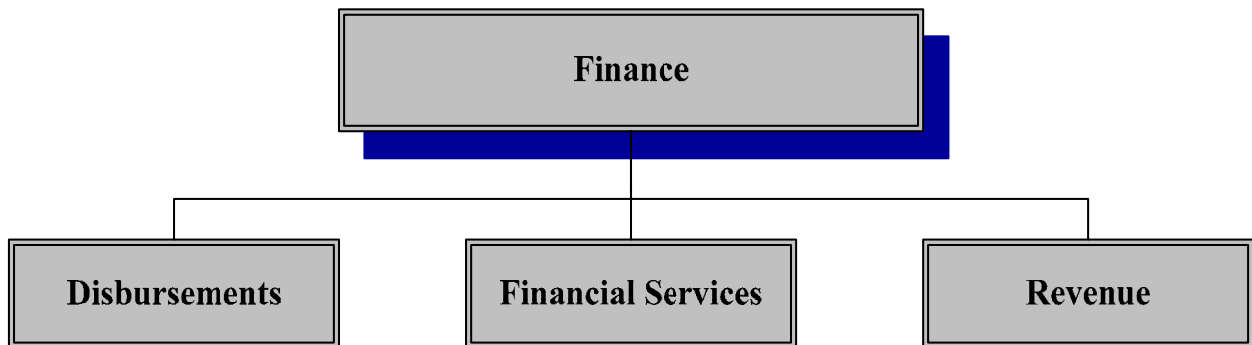
Major Contracts (over \$25,000)

Master Services Agreement Surveying	\$40,000
Legal Services	\$120,000
Specialized Engineering for Standards & Specs	\$69,000
Surveying	\$40,000
SOI Environmental	\$2,800,000
Plan Check Services	\$150,000
Mather Overflight Legal	\$120,000
Other Planning Legal Matters	\$100,000
General Plan / EIR	\$900,000
Lafco	\$33,000
Streetlight repair and services	\$40,000
Landscape Maintenance of 25 L&L Districts	\$1,254,493
Landscape Maintenance of 40 City Parks / sports fields	\$384,408
Trail/Dog Waste Stations	\$38,163

New or Replacement Vehicles

None





Finance

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

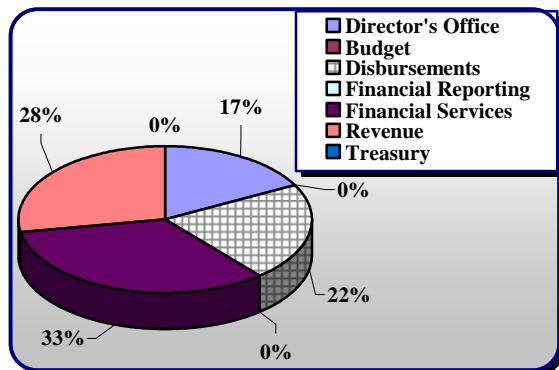
Mission Statement

To maintain the City’s high standard of financial excellence by providing the Residents, City Council, City Manager, and City Departments with professional customer service through collection and disbursement of funds, financial reporting, and management of assets.

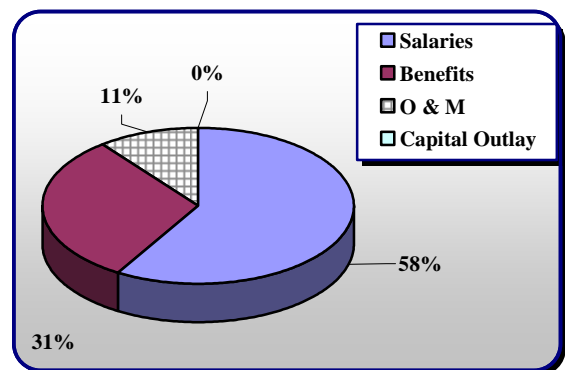
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$1,367,179	\$1,347,835	\$1,255,441	\$1,233,511	-8.48%
Benefits	\$732,831	\$736,284	\$710,643	\$643,481	-12.60%
Operation & Maintenance	\$331,608	\$336,111	\$280,940	\$224,744	-33.13%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$2,431,619	\$2,420,230	\$2,247,024	\$2,101,736	-13.16%
Director's Office	\$412,261	\$427,726	\$416,763	\$359,068	-16.05%
Budget	\$149,518	\$164,665	\$150,633	\$0	-100.00%
Disbursement	\$491,525	\$556,364	\$480,875	\$455,703	-18.09%
Financial Reporting	\$570,767	\$481,095	\$421,181	\$0	-100.00%
Financial Services	\$0	\$0	\$0	\$700,511	0.00%
Revenue	\$591,610	\$582,225	\$582,899	\$586,454	0.73%
Treasury	\$215,938	\$208,156	\$194,671	\$0	-100.00%
Total	\$2,431,619	\$2,420,230	\$2,247,024	\$2,101,736	-13.16%
Funding Source					
Redevelopment	\$109,914	\$0	\$110,828	\$168,646	0.00%
Utilities	\$146,155	\$0	\$139,348	\$0	0.00%
General Fund	\$2,175,550	\$2,420,230	\$1,996,848	\$1,933,090	-20.13%
Total	\$2,431,619	\$2,420,230	\$2,247,024	\$2,101,736	-13.16%
Full-Time Positions	20.00	19.00	19.00	17.00	-10.53%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

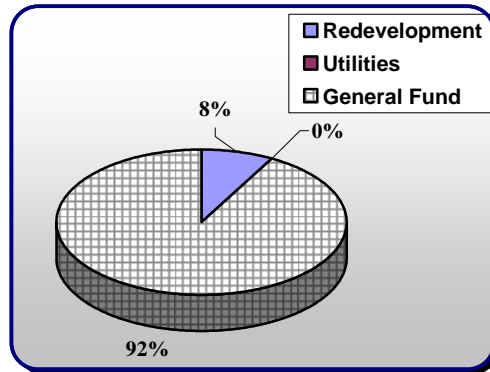
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Director’s Office

\$359,068

The Director’s Office is the primary advisor to the City Manager, City Council, and Departments in the areas of financial planning, investments, debt management, financial reporting, accounts payable, payroll, accounts receivable, business licenses, and service billing. It is also responsible for preparing the operating budget, five-year revenue and expenditure projections, and capital improvement plan (CIP). This division also provides leadership in the development and implementation of city-wide financial policies. This division serves as the Office of the Treasurer as required by the State Government Code and the Folsom Municipal Code.

Financial Services

\$700,511

The Financial Services division is responsible for coordinating the preparation of the City’s budget and capital improvement plan, prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds and fixed assets. The division also reports the financial data of the City according to Generally Accepted Accounting Principals (GAAP) and the Pronouncements of the Governmental Accounting Standards Board in a timely manner. This division is also responsible for cash, investment portfolio, debt and special assessment district management. Cash Management is responsible for ensuring the timely deposit, investment and disbursement of funds; which includes investing the City’s funds in compliance with the City’s Investment Policy; ongoing administration and issuance of the City’s debt instruments, and the debt instruments of the special assessment districts.

Disbursements

\$455,703

This division processes the City’s payroll and accounts payable payments in an accurate and timely manner, and prepares and maintains accurate financial records of all disbursement transactions.

Revenue **\$586,454**

The Revenue Division collects and records all City revenues including service payments, business licenses, sales taxes, property taxes, franchise fees, Folsom Tourism Business Improvement District (FTBID) payments, and transient occupancy taxes. It also processes all City accounts receivables. The division also provides customer service to the City's service customers, including billing, new account set-ups, water meter management and account inquiries. Collection procedures for delinquent accounts receivable are initiated through this division.

FY 2010–11 Impacts

- The Finance Department will reorganize the Financial Analysis & Reporting, Budget and Evaluation and Treasury Departments.

FY 2009–10 Accomplishments

Director's Office

- Continue to evaluate economic impacts of development South of Highway 50
- Continue to evaluate the fiscal health of the City and respond to current economic conditions

Financial Services

- Received Government Finance Officer's Association (GFOA) of the U.S. and Canada and the California Society of Municipal Finance Officer's Association (CSMFO) Distinguished Budget Award for Budget Document for the seventh consecutive year
- Received Certificates of Excellence in financial reporting for the City's CAFR from GFOA and CSMFO
- Began reorganization of the division to combine with Budget and Treasury
- Reorganized the Fund structure to move some Funds into the General Fund
- Issued a refunding and additional bonds for the Redevelopment Agency
- Issued a refunding of water revenue and a special district in order to reduce debt repayment

Disbursements

- Continued to improve and implement new reporting technologies resulting in time and materials savings. Specifically, implemented online W-2 statements for employees.
- Continued automation of retirement benefits to improve efficiencies in reporting and processing.
- Implemented changes due to labor negotiations for multiple bargaining units and memorandums of understanding.
- Completed analysis of software coding changes needed in preparation of possible change in payroll frequencies. Constructed multiple payroll calculators and informational documents in preparation of possible change.
- Reduced frequency of accounts payable check runs from weekly to semi-monthly thereby accomplishing substantial time and materials savings.
- Participated in the Mayor's volunteer initiative by utilizing volunteer labor to assist division in completing work load in a timely manner.

Revenue

- Implemented Accounts Receivable delinquency program
- Implemented amore comprehensive billing process for the Water Meter Permit accounts
- Initiated held deposits for the Accounts Receivable Water Meter Permit accounts
- Assisted in the implementation of the city-wide Water Meter Fixed Network
- Uploaded the City Water Meter Fixed Network information into H T E
- Initiated the Fixed Network management procedure
- Reorganized the Retiree Accounts Receivable program for better management
- Assisted in providing billing information for the Sacramento Regional County Sanitation District (SRCSD) audit
- Initiated an account management program utilizing quarterly County Assessor’s Office ownership change reports
- Initiated a more efficient and effective bankruptcy program managed in the Revenue Division but effecting city-wide departments
- Implemented a revenue recovery program with the City Attorney’s office

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Return calls for Customer Billing Inquiries	98% within 1 Business Day	99% within 1 Business Day	99% within 1 Business Day

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Return calls for Business License Customer Inquiries	98% within 1 Business Day	99% within 1 Business Day	99% within 1 Business Day

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Complete month-end close to provide City up-to-date financial information	95% within seven business days of end of month	98% within seven business days of end of month	99% within five business days of end of month

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Process departmental Budget Adjustments within three business days	98%	95%	95%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to departmental inquiries	Contact departments within one business day, provide details within three business days 92% of the time	Contact departments within one business day, provide details within three business days 95% of the time	Contact departments within one business day, provide details within three business days 90% of the time

FY 2010–11 Statistics / Workload Measures

Financial Services

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Budget adjustments processed	140	125	150
Number of Bond Refundings & Issuances	1	4	2

Disbursements

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
AP – Number of Payments Issued	12,468	11,950	11,000
AP – 1099’s Issued	297	300	300
AP – Transaction Lines Processed	28,936	29,262	28,000
PR – Personnel Action Forms Processed	1,185	500	500
PR – W-2’s Issued	934	900	900
PR – Employee Payments Issued	16,466	18,274	18,320

Revenue

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Billing – Managed Accounts per Month	22,916	23,106	23,110
Billing – Managed Delinquent Accounts per Month	386	400	598
Billing – Discontinuation of Service per Month	98	115	145
Customer Service – Billing Phone Calls per Month	830	700	1,230
Customer Service – Webmails per Month	717	1000	1050
Business Licenses – New Licenses per Month	92	90	75
Business Licenses – Annual Renewals	4,200	4,300	3,500

Key Issues

Director’s Office

- Continue to monitor possible State actions and its potential effects on the City’s financial health
- Continue to evaluate possible cost savings measures through out the City
- Continue to evaluate impacts of development south of Highway 50

Financial Services

- Continue to analyze budget closely as economy continues to struggle
- Continue maximizing City investment earnings and monitoring cash flow as economy struggles
- Submit final FY 2010-11 budget document to GFOA and CSMFO as a Distinguished Budget Document
- Complete CAFR by October 31, 2010

Disbursements

- Implement accounts payable ach payments for increased efficiency and accuracy
- Design and begin implementation alternate form W-9
- Implement CalPERS retirement new reporting requirements

Revenue

- Initiate fixed network water meters on all city-wide accounts and management of the reading program as it appears on the customer’s bills
- Increased customer service during the fixed network water meter billing implementation
- Increased database entry corresponding with the additional water meters and the exceptions and database changes this will introduce
- Implementation of a master account program for customer’s that have more than one bill
- Implementation of the low income assistance credit program for the Sacramento Regional County Sanitation District (SRCSD)

- Implementation of a collection agency program to collect delinquent balances from accounts that have been closed and cannot be liened on the County Property Tax Roll

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Finance Administration					
Asst City Manager/Chief Financial Officer	1.00	1.00	-	-	-
Chief Financial Officer/Finance Director	-	-	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	2.00	2.00	2.00
Budget & Evaluation					
Budget & Evaluation Manager	1.00	1.00	1.00	1.00	-
Senior Management Analyst	1.00	1.00	-	-	-
Subtotal	2.00	2.00	1.00	1.00	0.00
Disbursements					
Disbursements Specialist	2.00	2.00	2.00	2.00	2.00
Disbursements Technician	1.00	1.00	1.00	2.00	1.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Subtotal	4.00	4.00	4.00	5.00	4.00
Financial Analysis & Reporting					
Accounting Technician I/II	1.00	1.00	1.00	-	-
Financial Analysis & Reporting Manager	1.00	1.00	1.00	-	-
Financial Analyst I/II	3.00	3.00	3.00	3.00	-
Subtotal	5.00	5.00	5.00	3.00	0.00
Revenue					
Revenue Technician I/II	4.00	4.00	4.00	4.00	4.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Senior Revenue Technician	1.00	2.00	2.00	2.00	2.00
Subtotal	6.00	7.00	7.00	7.00	7.00
Treasury					
Financial Analyst I/II	1.00	1.00	1.00	1.00	-
Subtotal	1.00	1.00	1.00	1.00	0.00
Financial Services					
Budget & Evaluation Manager	-	-	-	-	1.00
Financial Analyst I/II	-	-	-	-	3.00
Subtotal	0.00	0.00	0.00	0.00	4.00
Total	21.00	22.00	20.00	19.00	17.00

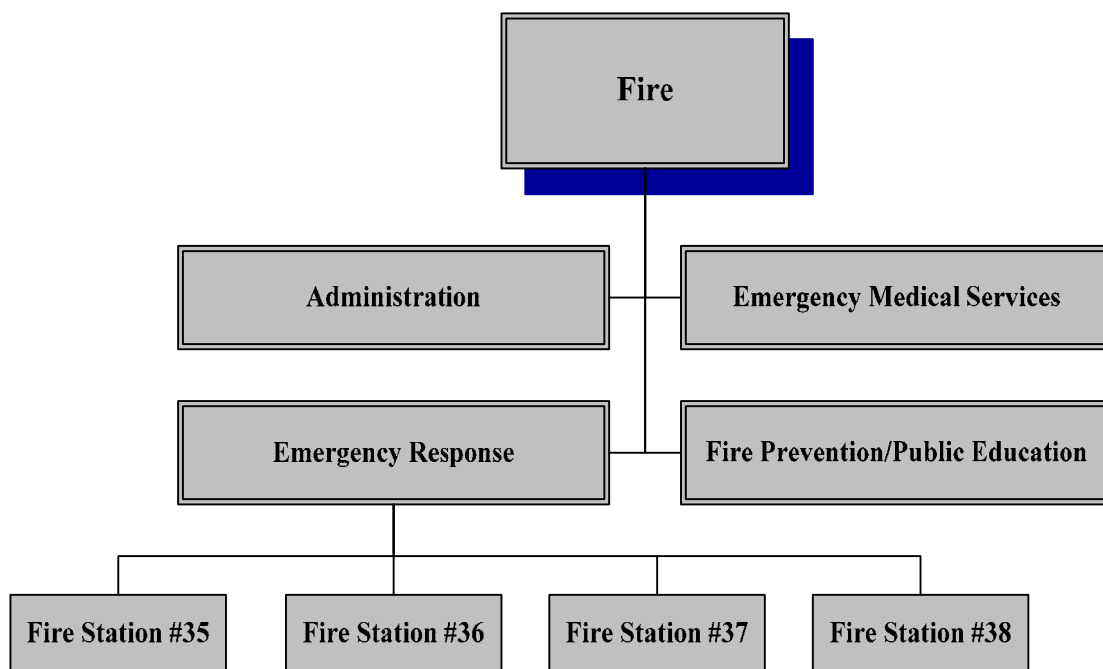
Major Contracts (over \$25,000)

Annual Financial Auditing Services	\$80,000
Lock Box Service	\$72,000
Banking Services	\$40,000

New or Replacement Vehicles

None





Fire

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Work Load Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

Mission Statement for the Department: Working Together to Provide Superior Services in a Safe, Thorough and Efficient Manner.

Department Priorities

Mission * Members * Community

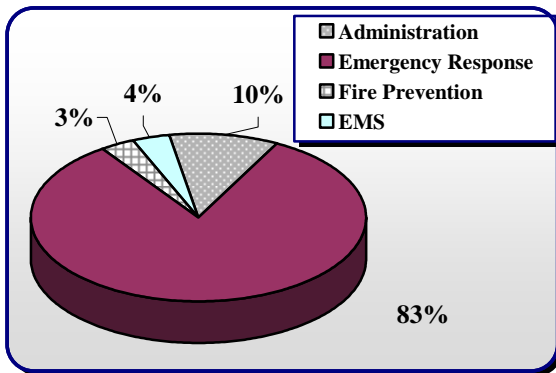
Department Standing Orders

- ❖ Make **service** our highest priority.
- ❖ Come to their aid **quickly** and **perform skillfully**.
- ❖ Be **professional** and always **act with integrity**.
- ❖ Treat all with **dignity**.
- ❖ Be **safe** in your **attitude** and **actions**.
- ❖ **Take care of each other**.

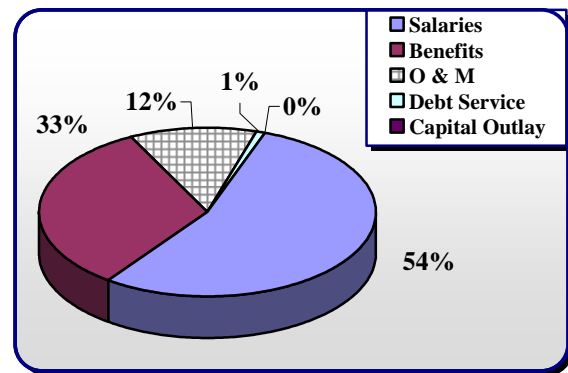
Budget Summary

	Actual	Budget	Projected	Proposed	Change From
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	09-10 Budget
Expenditure					
Salaries	\$9,278,228	\$8,171,003	\$8,086,916	\$8,017,959	-1.87%
Benefits	\$4,278,643	\$4,545,227	\$4,599,101	\$4,816,479	5.97%
Operation & Maintenance	\$1,461,362	\$1,555,955	\$1,211,400	\$1,776,367	14.17%
Debt Service	\$149,604	\$132,000	\$132,000	\$132,000	0.00%
Capital Outlay	\$6,632	\$0	\$230,000	\$0	0.00%
Total	\$15,174,467	\$14,404,185	\$14,259,417	\$14,742,805	2.35%
Administration	\$1,241,723	\$1,258,660	\$1,214,313	\$1,547,553	22.95%
Emergency Response	\$12,914,261	\$12,093,397	\$11,916,742	\$12,157,468	0.53%
Fire Prevention	\$480,184	\$504,032	\$464,760	\$513,363	1.85%
Emergency Medical Service	\$538,300	\$548,096	\$663,602	\$524,421	-4.32%
Total	\$15,174,467	\$14,404,185	\$14,259,417	\$14,742,805	2.35%
Funding Source					
Program Revenue	\$3,126,319	\$2,500,318	\$2,349,766	\$2,155,600	-13.79%
Intergovernmental Revenue	\$0	\$0	\$0	\$564,000	0.00%
Inter-Fund Transfers	\$0	\$26,000	\$256,000	\$94,560	263.69%
General Fund	\$12,048,148	\$11,877,867	\$11,653,651	\$11,928,645	0.43%
Total	\$15,174,467	\$14,404,185	\$14,259,417	\$14,742,805	2.35%
Full-Time Positions	78.00	78.00	79.00	69.00	-11.54%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

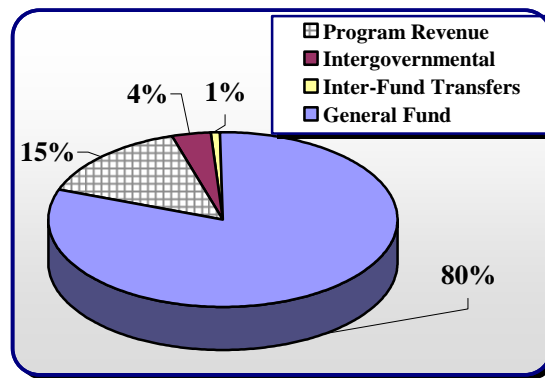
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$1,547,553

The Fire Administration includes all staff functions that manage the day-to-day operations of the Department. Administration manages the financial, personnel, facilities, apparatus and equipment, and policies and procedural activities that support the focus of the organization, emergency fire and medical response.

Community Risk Reduction

513,363

The Community Risk Reduction Division is divided into five functional areas: Fire Inspections, Fire/Arson Investigations, Public Education, Plan Review, and Weed Abatement. (1) Fire safety inspections are scheduled annually for all businesses operating in the City to ensure compliance with

relevant fire/building codes and life safety regulations. (2) Fire/Arson Investigators investigate the origin, cause, and circumstances of all fires and assist in the arrest and prosecution of arsonists. (3) Public education provides safety education to the citizens of Folsom including smoke detector awareness; Stop, Drop, and Roll; and Exit Drills In The Home (EDITH). Many of the programs focus on Folsom's youth from pre-school ages through high school. Trained fire personnel participate in a county-wide juvenile fire setters program intended to educate and re-mediate juvenile arsonists and their parents as an alternative to prosecution. (4) Fire safety plan review of all new buildings, development projects or improvements is performed to comply with State Law and support the Community Development Department. (5) The abatement of weeds, refuse or abandoned materials which creates a fire hazard within the City is enforced through this program.

Emergency Medical Services (EMS)**\$524,421**

The Emergency Medical Services Division provides Paramedic/Advanced Life Support (ALS) services from all stations utilizing cross-trained firefighter/paramedics on all Emergency Response Division engine companies, truck company and ambulances. The Division participates in a countywide resource deployment plan that ensures the closest available emergency crew responds to the scene of emergencies regardless of geopolitical boundaries. Costs associated with the provision of paramedic and ambulance services are recovered through fee-for-service charges to patients requiring transport to the various hospitals located in Sacramento County and nearby hospitals in adjacent El Dorado and Placer Counties. The current authorized staffing for this Division is two positions.

Emergency Response**\$12,157,468**

The Emergency Response Division of the Fire Department includes the Operations, Fleet Maintenance, Training, and Special Operations Units. The Division provides emergency response to fires, rescues (including vehicle entrapments, high-angle rescues, water rescues and confined space rescues), emergency medical, hazardous material, and other types of incidents within the City on a twenty-four hour basis to meet the goals of the Community. The Division responded to 5,600 calls for emergency assistance in 2009. The Division operates four fire stations in the community. The Division operates four engine companies, one 75' ladder truck company, two advanced life support ambulances and one command vehicle on a daily basis subject to shift staffing levels. Current authorized staffing is twenty personnel on each of the three shifts using a 48 hour on / 96 hour off work schedule. Fleet Maintenance supports the mission of the Division by maintaining sixteen pieces of heavy fire apparatus in the Department with an authorized staffing of one position. Training supports the mission of the Division by ensuring that all personnel maintain current qualifications and proficiency in their assigned functions with an authorized staffing of one position.

FY 2010–11 Impacts

- Continue to suspend one fire engine at Fire Station 35 (Glenn Drive). The Fire Department would continue to maintain a total of three fire engines, one fire truck, and two ambulances at the City's four fire stations. This continued suspension of one fire engine could increase response times when multiple calls occur in the same district.
- Continue to trim overtime budget
- Loss of Training Chief in the last quarter of FY 10 will mean diminished multijurisdictional and coordinated training activity for Department personnel. Need for other staff members to absorb

CERT, CAPS, Every 15 minutes, and Homeland Security grant monitoring/program management.

- Assume responsibility to respond to hazardous material spills during non-business hours

FY 2009–10 Accomplishments

Administration

- Update to the Department Service Delivery Improvement Plan
- Received Department of Homeland Security grant for construction of confined space training site and staff training
- Received Assistance to Firefighter grant for the purchase of a regional mobile burn trailer
- Received Department of Homeland Security grant for the development of a Shelter & Medical Plan and Exercise
- Adoption by City Council of new Fire Department FMC Chapter
- Negotiated new mutual aid agreements with El Dorado Hills and South Placer Hills Fire Districts.
- Completion of emergency response tabletop exercise for local large-scale flood scenario
- Continued coordination with large stakeholders for special events in the community
- Establishment of community based Fire Safe Council

Community Risk Reduction

- Obtained City Council approval to fund one Fire Prevention Officer (FPO) position
- Hiring of two part-time retired annuitants to staff FPO position at a significant cost savings to the City
- Implementation of incident cost recovery program
- Implementation of Fire False Alarm fee
- Partnering in the establishment of the Folsom Fire Safe Council
- Establishing October as Fire Prevention Month and providing fire safety visits to local schools
- Conducting a Fire Prevention Month Open House at Fire Station 35
- Partial implementation of technology-based inspection program to improve inspection efficiency
- Implementing Station Tour Program with Citizens Assisting Public Safety (CAPS) support
- Partnering with local service organizations to accomplish hydrant locator and smoke alarm outreach programs

Emergency Medical Services

- Expanded the Paramedic Scope of Practice with CPAP and King Tube
- Out sourced ambulance billing
- Purchased 5 year warranty for ambulance gurneys
- Purchased and equipped new ambulance
- Implemented H1N1 vaccination program for Folsom Fire and Folsom PD personnel
- Trained CAPS personnel for CPR/AED recertification
- Trained new EMS Battalion Chief
- Certified Folsom Fire as a American Safety and Health Training Center
- Provided guidance and assistance to Vista Del Lago for their first every fifteen minutes program
- Provided guidance and assistance for the PARTY program at MHF

Emergency Response

- Replacement mobile air unit purchased and placed into service
- Implement service level modifications as a result of staffing plan developed for Engine 35
- Continue on-going labor management relations to improve employee-employer relationships
- Responded to 5,600 call for emergency service
- Completion of 65 fire station tours for the public
- Implemented Phase I of the Confined Space Training Program using Grant Funds
- Implemented routine training of Community Emergency Response Team (CERT) members
- Completion of engine company based inspections and pre-fire plans

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Goal	Division	Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Create a strong culture emphasizing customer service, professionalism, cost efficiency and accountability	Field Operations	Ambulance billing for insurance claims processed within 45 calendar days of incident 90% of the time	95%	90%	90%

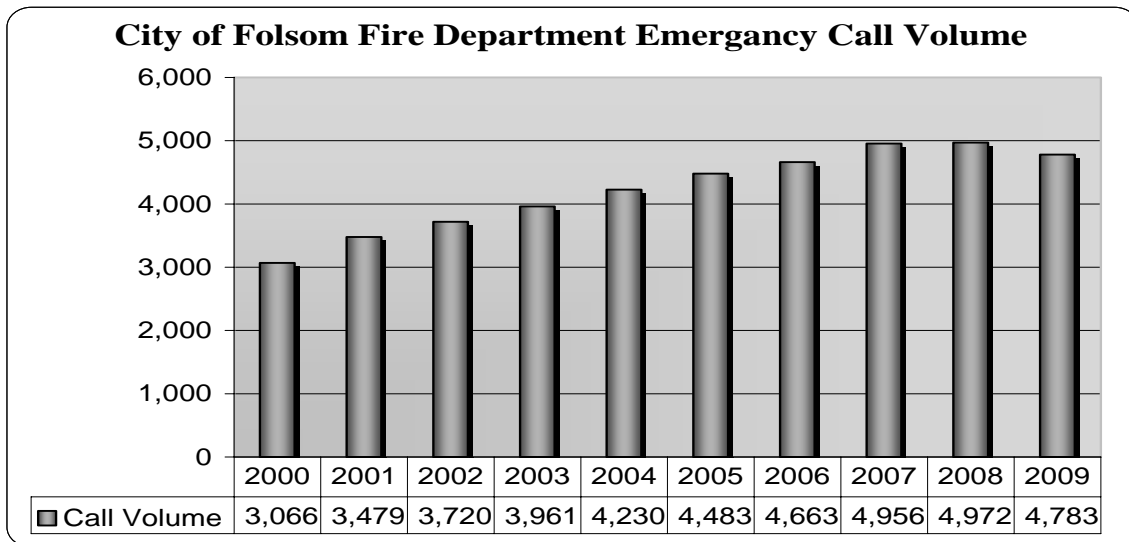
Customer Service Performance Indicator 2:

Goal	Division	Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
To plan future development to meet the needs of residents and businesses in terms of jobs-housing balance, environmental considerations, equal housing opportunities and quality of life	Administration	Fire Department CIP Capabilities Master Planning is reviewed and updated annually	Completed	Completed	Will complete
	Fire Prevention	Fire and life safety initial plan check review completed within 15 days	64%	90%	90%

Customer Service Performance Indicator 3:

Goal	Division	Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
To provide appropriate levels of public safety services to protect our citizens and ensure a high level of response to any emergency	Field Operations	1) First unit response to emergencies: Dispatch to on-scene	68%	64%	6 minutes or less 90% of the time
		2) 1710 First full alarm assignment (16 FF) to structure fires: Dispatch to on-scene	77%	70%	11 minutes or less 90% of the time
		3) Customer satisfaction among those being treated and/or transported by Fire EMS	N/A	80% satisfied or better	90%
	Support Services	1) Fire Department response apparatus are serviced within recommended intervals	90%	Apparatus service occurs within 30 days of the recommended service 90% of the time	Apparatus service occurs within 30 days of the recommended service 90% of the time
	Fire Prevention	Arson clearance rates exceed the average clearance rate for cities under \$100,000 population as reported by ICMA	14%	2% Clearance Rate	18% Clearance Rate
		Percentage of State mandated inspections completed for year	94%	100%	100%
		Percentage of fire and life safety inspections completed	34%	75%	75%

The graph below represents the total call volume for the Folsom Fire Department from 2000 through 2009.



Key Issues

Administration

- Construction and staffing of Fire Station #39 in Empire Ranch
- Improvement in SRFECC dispatch call processing time to assist in complying with adopted response standards
- Maintaining effective firefighting force for structure fires within the City
- Coordinating work with EOC upgrade

Community Risk Reduction

- Staffing to implement SFM requirement for fire sprinklers in all homes after January 2011
- Staff training in the 2010 California Building Standards Code
- Purchase of 2010 California Building Standards Code Sets
- Local adoption of 2009 International Fire Code by January 2011
- Updating of Fire Department fee schedule to recovery costs pursuant to the Folsom Municipal Code
- Reducing community wildland fire risk
- Full implementation of fire/arson investigation program
- Coordinating green technologies and fire safety regulations and standards
- Providing fire safety education to the community in a cost-effective manner

Emergency Response

- Continue the update and implementation of the Department's Standard Operating Policy Manual
- Planning and construction of Fire Station 39
- Providing advanced confined space rescue training for all personnel
- Completion of engine company level fire safety inspections
- Completion of engine company pre-incident plans

- Participation within the Sacramento County Multi-Agency Large-Scale Incident Exercise Program

Emergency Medical Services

- Prepare testing process to establish FF/Paramedic hiring list
- Hire FF/Paramedics to staff Station 39
- Purchase new Advanced Life Support equipment for Station 39
- Complete CPR/AED/First Aide Training Program for City employees and City citizens
- Upgrade the current Continuous Quality Assurance/Continuous Education program and provide department personnel with training on the program
- Provide guidance and assistance with the Folsom High School every fifteen minutes program
- Expand Paramedic scope of practice with induced hypothermia for cardiac arrest patients

Future Key Issues

- Funding and development of fire protection services within the Sphere of Influence area
- Implementation of the Department's 2009-2013 Service Delivery Improvement Plan
- Long term funding for fleet replacement, equipment and fire stations
- Continued participation with the Sphere of Influence development process to provide for public safety
- Implementation of the provisions in the 2010 California Building Standards Codes
- Funding, recruiting, and hiring sufficient fire prevention staff to meet developer needs and perform mandated duties
- Purchase nine new cardiac monitors to replace aging equipment
- Hire a part time CQI/CE Nurse coordinator
- Purchase realistic advanced life support manikins
- Replace aging ALS bags and equipment
- Purchase new ambulance to replace aging fleet
- Maintaining adequate service levels within all areas of the community due to increased call volume
- Complying with additional Federal, State and Local mandates related to Firefighter safety and training standards.
- Implementation of the Department's 2009-2013 Service Delivery Improvement Plan
- Succession planning for the departure of several seniors officers within the Division
- Replacement of aging fire apparatus fleet

Position Information

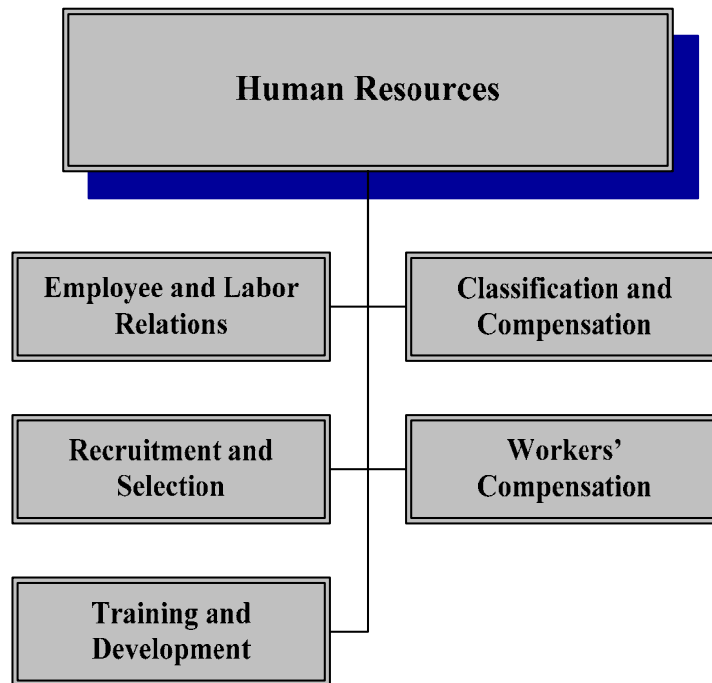
Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Fire Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	0.00
Subtotal	6.00	6.00	5.00	5.00	4.00
Fire Emergency Medical Services					
Account Clerk	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Administrative (EMS)	1.00	1.00	1.00	1.00	1.00
Subtotal	2.00	2.00	2.00	2.00	2.00
Emergency Response					
Battalion Chief - Administrative (Training)	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Suppression	3.00	3.00	3.00	3.00	3.00
Fire Captain - Suppression	15.00	15.00	15.00	15.00	15.00
Fire Engineer	15.00	15.00	15.00	15.00	15.00
Firefighter	29.00	35.00	32.00	32.00	25.00
Paramedic	2.00	2.00	2.00	2.00	1.00
Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Subtotal	66.00	72.00	69.00	69.00	61.00
Fire Prevention					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Prevention Officer	-	1.00	-	1.00	-
Fire Protection Engineer	1.00	1.00	1.00	1.00	1.00
Subtotal	2.00	3.00	2.00	3.00	2.00
Total	76.00	83.00	78.00	79.00	69.00

Major Contracts (over \$25,000)

Emergency Fire & Medical Dispatch Services	\$250,530
Annual 800 MHz radio user fees	\$28,700
Wittman Enterprises – Ambulance billing contract	\$111,000

New or Replacement Vehicles

None



Human Resources

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Mission Statement

The mission of the Human Resources Department is to provide productive use of human resources by attracting and retaining the most qualified individuals into public service; to ensure and promote quality customer service support to City officials, departments, individual employees and the general public in the administration of human resource systems in compliance with federal, state and City ordinances and regulations.

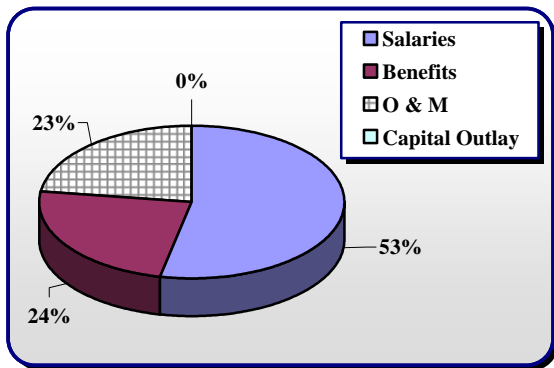
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$617,722	\$590,599	\$570,429	\$446,439	-24.41%
Benefits	\$307,632	\$274,208	\$266,574	\$197,995	-27.79%
Operation & Maintenance	\$201,282	\$169,550	\$132,024	\$191,368	12.87%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$1,126,636	\$1,034,357	\$969,026	\$835,802	-19.20%

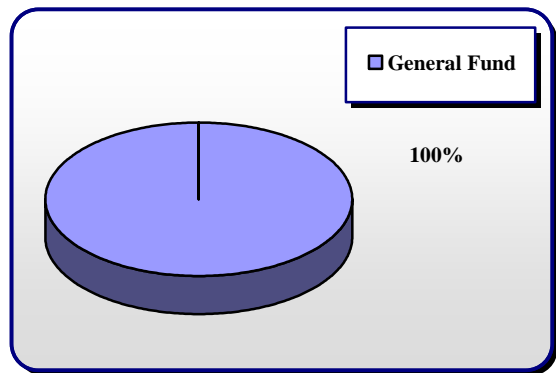
Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
General Fund	\$1,126,636	\$1,034,357	\$969,026	\$835,802	-19.20%
Total	\$1,126,636	\$1,034,357	\$969,026	\$835,802	-19.20%

Full-Time Positions	6.75	6.00	6.00	6.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Human Resources

\$835,802

The Human Resources Department is the City's centralized area for activities in support of personnel processes and human resources management. The major functions of the Human Resources Department include: Employee and Labor Relations, Classification and Compensation, Recruitment and Selection, Employee Benefits and Risk Management, and Training and Development.

FY 2010–11 Impacts

- Potential delays in (mostly internal requests
- Assume Risk Management functions

FY 2009–10 Accomplishments

- HR directed the negotiation or renegotiation of every City Memorandum of Understanding (MOU) with all of its represented employees, resulting in city-wide, one-day-per-month furloughs for miscellaneous employees and miscellaneous mid-managers; half-day furloughs for police, fire and fire mid-management.
- Furloughs were also implemented for all non-represented miscellaneous and safety employees.
- A variety of cost saving reforms were negotiated, such as freezing step increases for all miscellaneous and miscellaneous mid-managers.
- Maintained cost savings for health benefits over CalPERS in year six of City's PEMCHA withdrawal.
- Reduced disability insurance costs through policy restructuring with no reduction in benefit.

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Increase the number of injured workers returning to work via bridge assignments	96% of work injuries back to work within 5 days of clearance for modified duty	Target 97% of work injuries back to work within 5 days of clearance for modified duty	Target 98% of work injuries back to work within 5 days of clearance for modified duty

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Timely performance evaluations via Human Resources tracking and assistance for managers	92% of Performance Evaluations completed on time	Target 95% of Performance Evaluations completed on time	Target 97% of Performance Evaluations completed on time

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Tailor safety training topics to work injury analysis to potentially reduce injuries.	Not previously tracked.	25% of training topics conducted related to injury trends.	50% of training topics conducted related to injury trends.

FY 2010–11 Statistics / Workload Measures

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
P-1s Processed	1035	1550	1200
Number of Recruitments	18	0-10	0-10
Number of Workers' Comp Claims	160 Rec'd 96 Filed	100	125
Labor Relations Hours	Not Previously Tracked	2,288	3,000

Key Issues

- Upcoming negotiations with Police and Fire rank and file units
- Continue to evaluate benefits administration; including preparation for possible federal healthcare reform legislation
- Continue to promote diversity in the workplace
- Continue to ensure compliance with legislation affecting the workplace and employee/employer relations and regulatory compliance issues
- Continue to support departments via HR teams in functioning with reduced and stretched workforce
- Reassume safety and risk management functions using existing HR staff; thereby, permitting expansion of purchasing role for overall City cost savings
- Tailor safety training to areas of greatest need via work injury analysis
- Removed wellness funds from budget for safety employees for reassignment to appropriate departments

Future Key Issues

- Prepare for potential implementation of federal healthcare reform legislation and continue to evaluate benefits compliance and administration
- Staffing the City for efficient and effective service with the continued downward economic forecast
- Ensure compliance with legislation affecting the workplace and employee/employer relations regulatory compliance issues
- Promoting culture of service to community through Human Resources programs and support of management and employees

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician *	3.00	3.00	3.00	3.00	3.00
Senior Management Analyst	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant - PPT	0.75	0.75	0.75	-	-
Total	6.75	6.75	6.75	6.00	6.00

* 2 Personnel Technician positions will be allocated to the Risk Management fund

Major Contracts (over \$25,000)

Health Insurance Broker	\$46,500
Labor Negotiation Services	\$57,000

New or Replacement Vehicles

None



**Intergovernmental Affairs and
Economic Development**

***Intergovernmental Affairs and
Economic Development***

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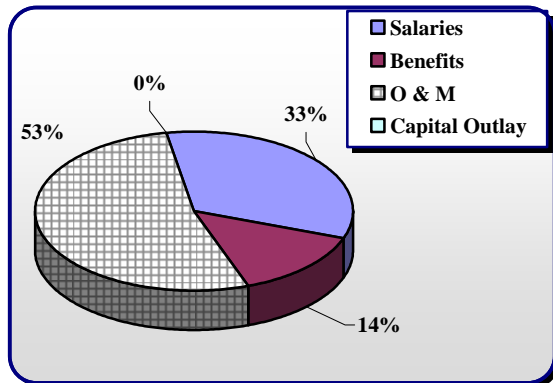
Mission Statement

The Department of Intergovernmental Affairs and Economic Development's mission is to sustain and enhance the high quality of life in Folsom by encouraging and facilitating stable, dependable, and diversified economic development in the community. The Director of Intergovernmental Affairs and Economic Development works closely with other City Departments, outside agencies and organizations, and commercial and retail interests to strengthen and expand the City's economic base and promote the City's interest via intergovernmental relations.

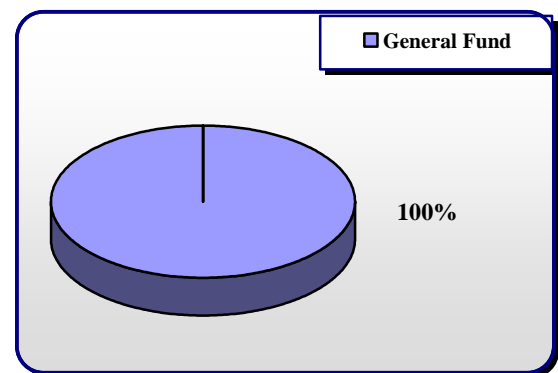
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$167,597	\$171,102	\$140,274	\$36,355	-78.75%
Benefits	\$87,483	\$84,110	\$75,768	\$15,104	-82.04%
Operation & Maintenance	\$201,324	\$124,085	\$115,228	\$57,749	-53.46%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfer to Other Funds	\$0	\$0	\$0	\$0	0.00%
Total	\$456,404	\$379,297	\$331,270	\$109,208	-71.21%
Funding Source					
Utilities Funds	\$0	\$68,273	\$68,273	\$0	100.00%
Development Fund	\$363,404	\$0	\$0	\$0	0.00%
Redevelopment Agency	\$0	\$72,066	\$72,066	\$0	-100.00%
General Fund	\$93,000	\$238,957	\$190,930	\$109,208	-54.30%
Total	\$456,404	\$379,297	\$331,270	\$109,208	-71.21%
Full-Time Positions	1.50	1.50	1.50	0.25	-83.33%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Economic Development

\$109,208

The Department of Intergovernmental Affairs and Economic Development program is responsible for coordinating the City's interest in intergovernmental relations and maintaining a sound and diverse economic base for business development and tourism for the City. The City has partnered with the Chamber of Commerce, FedCorp, and the Folsom Tourism Bureau to work together for Folsom's success.

FY 2010–11 Impacts

- The Intergovernmental Affairs & Economic Development function will move to the City Manager's Office

FY 2009–10 Accomplishments

- Prepared and submitted to USDOE City's EECS for implementing Folsom's allocation of \$656,100 of EECSBG funding
- Managed installation of 50kV Photo Voltaic system at the Folsom Sports Center
- Coordinated of City participation in California FIRST property-assessed-clean energy-statewide pilot program
- Coordinated of City participation in Sacramento Regional Energy Alliance Home Performance Program
- Presented business showcase presentations for Miles Consulting, Kindred Hospital, and Retail Pro.
- Coordinated City Council approval of Foundation for California Community Colleges submittal to USDOE Energy
- Retrofit Ramp-up Program
- Managed City outreach to over 30 local businesses via the MetroPulse Program
- Coordinated City Council approval of State of California proposal to construct Secure Community Reentry Facility on prison property in Folsom
- Continued implementation of City's adopted Economic Development Plan and Strategies
- Collaborated on development and implementation of City's first broker roundtable event
- Coordinated City Council approval of City FFY 2011 Federal Appropriation Agenda of \$5 million
- Collaborated in successful conclusion of Deferred Fee Agreement with local hotel developer
- Coordinated development of City's first Film Permit Ordinance
- Secured City Council approval of addendum to City Sewer Credit Program to assist small businesses
- Continued close cooperation and collaboration with FEDCorp in business retention and attraction efforts
- Coordinated City Council approval of LCC's Ballot Initiative, "Local Taxpayer, Public Safety, and Transportation Protection Act of 2010
- Managed Federal legislative advocacy contract for FY09/10

FY 2010–11 Customer Service Levels**Customer Service Performance Indicator 1:**

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Make Economic Development Status Presentation before local business groups	3	3	3

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Process consultant invoices within five (5) working days	100%	100%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Forward state legislative proposals to applicable departments within 48 hours of receipt	100%	100%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Update monthly Economic Development website page regarding new businesses coming to Folsom	100%	100%	100%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Average two prospective business contacts per month	100%	20%	50%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Conduct an average of two outreach visits with local businesses per month as part of regional business retention and expansion program (i.e. MetroPulse)	100%	100%	100%

FY 2010–11 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of requests for Economic Development Presentations	5	3	3
Number of state legislative-related issues requiring further analysis and follow-up	2	2	2
Number of inquiries/requests for economic-development related-information per month	2	2	2
Number of inquiries/requests for business-related assistance per month	2	2	2
Number of outreach visits to local businesses	24	30	30
Number of federal funding requests identified, submitted, and monitored annually	5	7	8
Number of off-site commission, committee and board meetings attended per month	1	1	1

Key Issues

- Continued implementation of business retention and expansion program (i.e. MetroPulse).
- Implementation of recommendations in Updated Economic Development Plan and Strategies.
- Securing of federal funding that contributes to improving and enhancing City infrastructure.
- Facilitation of development of remaining vacant commercial and industrial property in Folsom.
- Continuation of marketing efforts to raise awareness and visibility of City among targeted business sectors.
- Identification of tourism marketing opportunities and implementation plan.

Future Key Issues

- Annexation of Sphere of Influence area and appropriate commercial and industrial development that further diversifies and enhances the City's economic base.
- Effective use of remaining commercial and industrial zoned properties in Folsom.
- Ensuring continued vitality of the Historic District and Central Business areas.
- Development of re-use plans for City Corporation Yard property.
- Promotion of City's interest via inter-governmental relations.

Position Information

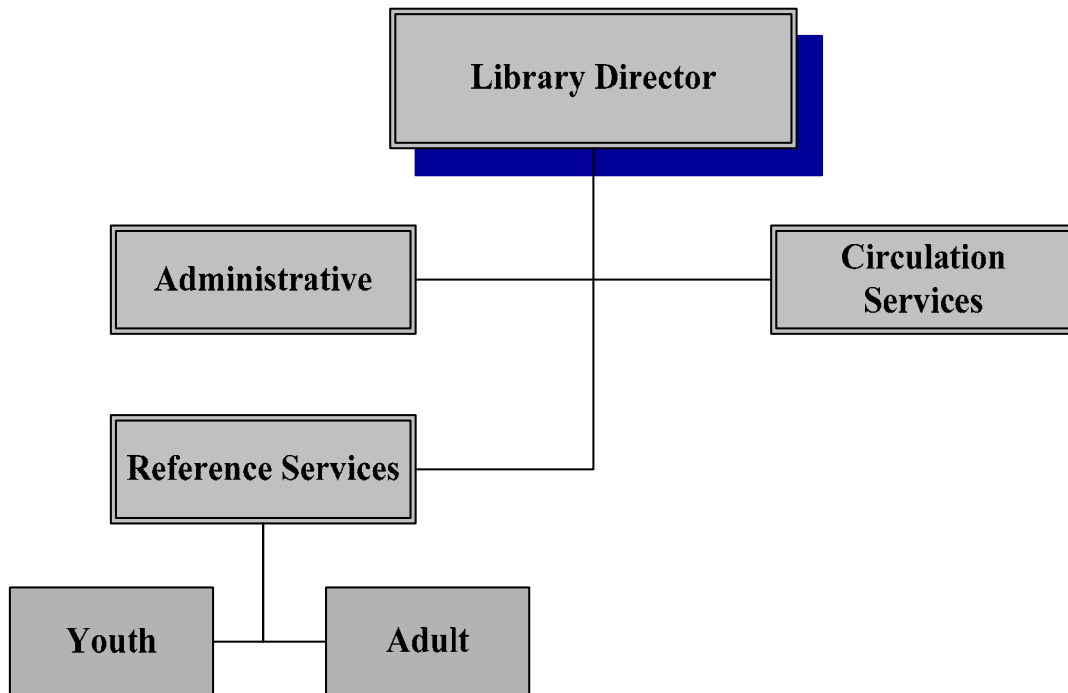
Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Director of Intergovernmental Affairs & Economic Development	1.00	1.00	1.00	1.00	0.25
Senior Office Assistant	-	-	0.50	0.50	-
Office Assistant	-	1.00	-	-	-
Total	1.00	2.00	1.50	1.50	0.25

Major Contracts (over \$25,000)

FEDCorp	\$33,750
The Ferguson Group	\$50,994

New or Replacement Vehicles

None



Library

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Mission Statement

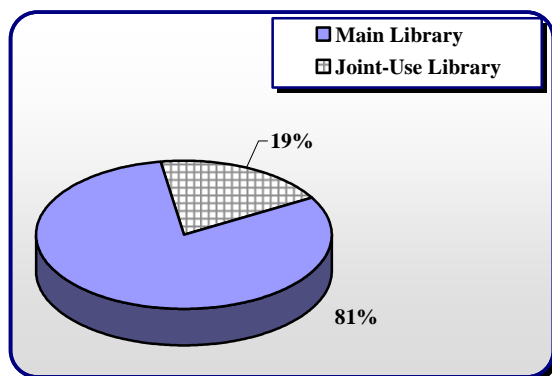
The Folsom Public Library provides materials and services to help community residents obtain information meeting their recreational, personal, educational, and professional needs. Special emphasis is placed on stimulating young children's interest and appreciation for reading and learning. The Library supports students of the elementary and secondary levels, and serves as a learning and educational center for all residents of the community.

Budget Summary

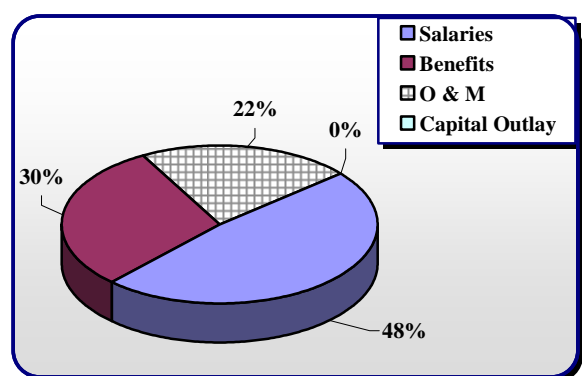
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$806,450	\$813,376	\$724,936	\$722,870	-11.13%
Benefits	\$455,628	\$481,726	\$448,942	\$447,063	-7.20%
Operation & Maintenance	\$457,614	\$367,278	\$612,603 *	\$330,011	-10.15%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$0	\$0	\$0	\$0	0.00%
Total	\$1,719,692	\$1,662,380	\$1,786,480	\$1,499,944	-9.77%
Main Library	\$1,495,683	\$1,397,738	\$1,516,995	\$1,211,235	-13.34%
Joint-Use Library	\$224,009	\$264,642	\$269,485	\$288,709	9.09%
Total	\$1,719,692	\$1,662,380	\$1,786,480	\$1,499,944	-9.77%
Funding Source					
Program Income	\$50,000	\$61,200	\$89,904	\$85,126	39.09%
CA Library Foundation	\$130,000	\$130,000	\$199,000	\$120,800	-7.08%
General Fund	\$1,539,692	\$1,471,180	\$1,497,576	\$1,294,018	-12.04%
Total	\$1,719,692	\$1,662,380	\$1,786,480	\$1,499,944	-9.77%
Staffing					
Full-Time Positions	16.00	15.00	15.00	13.50	-10.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

*Operations and Maintenance exceeds budget due to two years of prior encumbrances for opening day of main library and joint-use library book collection.

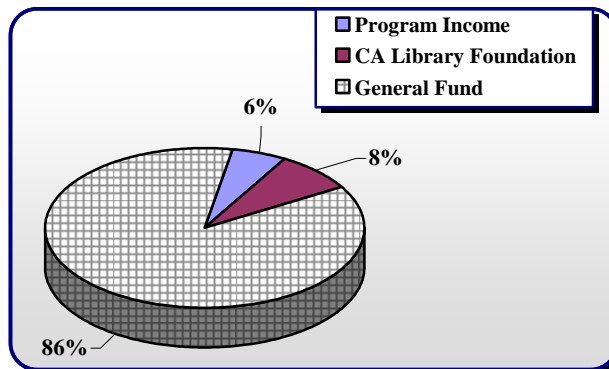
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Library

\$1,499,944

The Folsom Public Library is a public service organization that serves the Folsom community with professionally delivered information, education, and literary resources including a variety of print, audio, video, and electronic material provided either through the acquisition and loan of these materials or through interlibrary loans from participating libraries. Library staff provides professional information research and referral assistance to promote education, self-help, and lifelong learning to citizens of all ages. In addition, the library serves as a community gathering space and a provider of programs for instruction and entertainment. Folsom Public Library now has two locations: Georgia Murray Building and Norman R. Siefkin Public Library.

FY 2010–11 Impacts

- Through the use of an increased volunteer effort the Georgia Murray Main Library will continue to be open on Sundays for four hours. It is uncertain if this will be able to be sustained.
- Norman R Siefkin Joint use Library at Vista del Lago High School open to the public and students 3.5 days per week rather than 4 days, with business hours reduced from 30 to 27 per week
- Net service Impact: Both libraries will continue to be closed on Mondays and the Norman R. Siefkin Library will be closed on Sundays and Mondays
- Reductions to electronic databases, magazine subscriptions, books and media

FY 2009–10 Accomplishments

- August 2009-Celebrated the One Year Anniversary of the Norman R. Siefkin Public Library. The library circulated over 83,000 items and was visited 76,000 times by the public and students of Vista Del Lago high school.
- 2009 Folsom Public Library Summer Reading Program was the largest Summer Reading Program to date. 1,333 babies, children, and teens completed the Summer Reading Program reading a total of 17,415 hours.
- In September the library was awarded a \$5000 grant from Target to support the development of early literacy programs at the library.

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Increase number of new library cards issued	5,983	6,133 Up 2% 1 st 6-mos Project up 2.5% overall	6,317 Project 3% increase over 09-10

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Increase number of visitors to the library	389,365	350,429 10% decrease 1 st 6 mos. Project that % to remain *reduced hours	360,942 Projecting slight increase 3% over 09-10 *reduced hours

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Increase number of library customers served by library programs and events	20,359	23,616 19% increase first 6 mos. Projecting 16% increase overall	22,435 Projecting 5% decrease over 09-10 due to budget cuts

FY 2010–11 Statistics / Workload Measures

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Self checkout usage % of total	42% GMB 47% NRS	45%	55%
Number of items added to collection	13,990	14,500	14,000
Number of items checked out or renewed	664,251	560,00	560,000
Number of items loaned to partner libraries	54,850	69,000	69,000
Number of items borrowed from partner libraries	85,455	140,602	140,600
Number of reference questions	32,559	36,000	36,000
Story time attendance	14,038	13,000	13,000
Youth program attendance	4,648	3,700	3,700
Adult Program attendance	1,135	2,000	2,000

Key Issues

- Identify technology solutions to improve customer service, increase efficiency, and reduce costs
- Evaluate all work processes, services, and supplies to identify possible cost savings
- Manage new reduced library hours while still providing good customer service to community
- Marketing of current library materials and services

Future Key Issues

- Determine direction and priorities using a strategic plan process
- Update community analysis to use for future planning
- Customer Service satisfaction survey
- Expansion of library facilities to Sphere of Influence

Position Information

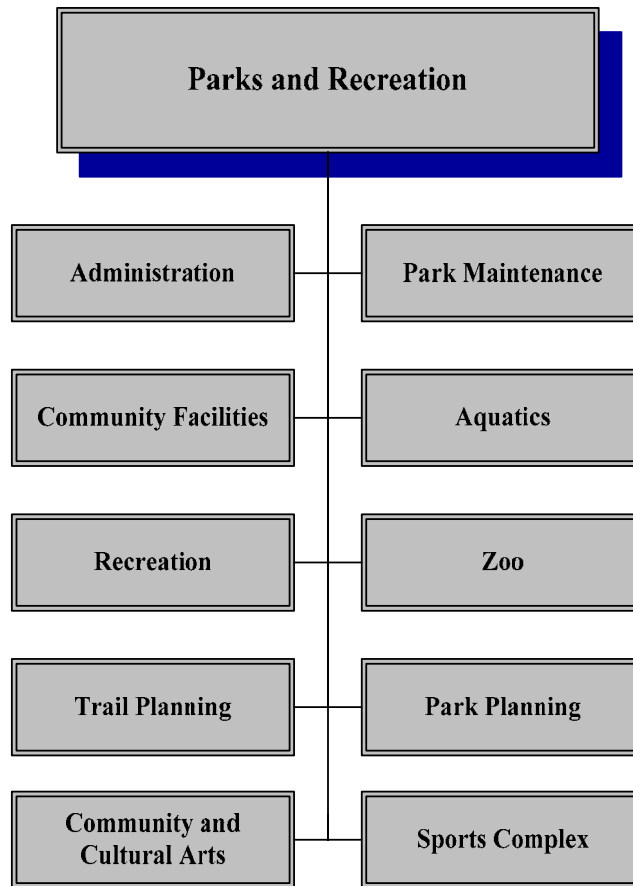
Position	FY	FY	FY	FY	FY
	2006-07	2007-08	2008-09	2009-10	2010-11
	Approved	Approved	Approved	Approved	Approved
Library Director	-	1.00	1.00	1.00	1.00
Librarian	4.00	4.00	3.00	2.00	1.00
Library Assistant	6.00	8.00	6.00	6.00	5.50
Library Manager	1.00	1.00	-	-	-
Library Supervisor	1.00	-	1.00	1.00	1.00
Library Technician	3.00	4.00	4.00	4.00	4.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Total	16.00	19.00	16.00	15.00	13.50

Major Contracts (over \$25,000)

Automated Circulation System	\$45,250
Custodial Services	\$35,000

New or Replacement Vehicles

None



Parks & Recreation

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

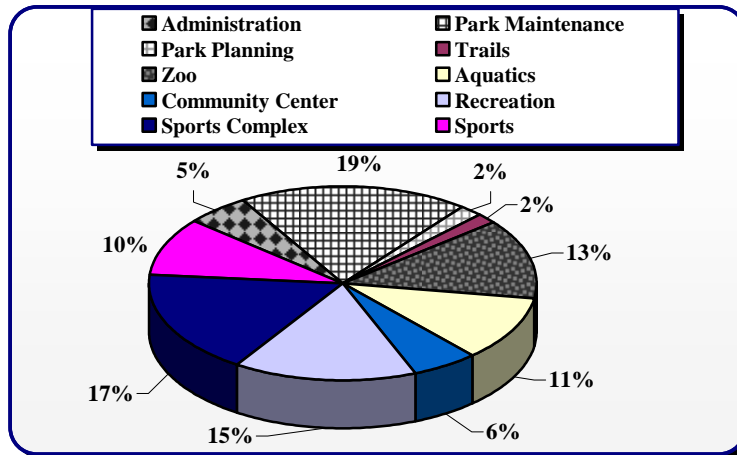
Mission Statement

The Parks and Recreation Department is committed to establishing and maintaining facilities, parks, and services that enhance the quality of life for all ages, cultural origins, and abilities. As stewards of the public trust, it is the department's purpose to reflect the changing human needs of our community.

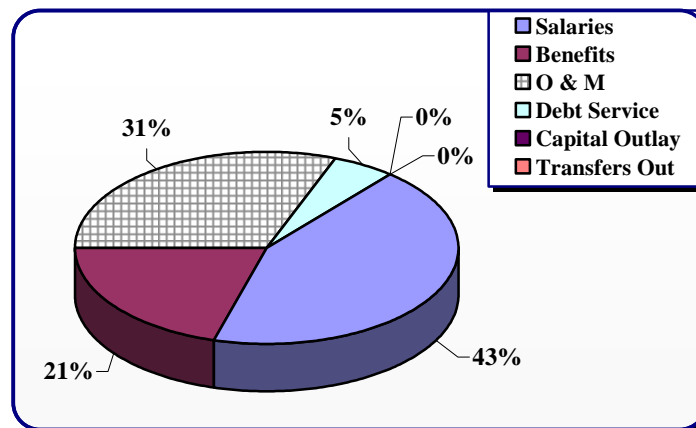
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$4,939,815	\$4,480,213	\$4,256,345	\$4,083,087	-8.86%
Benefits	\$2,372,569	\$2,006,753	\$2,017,938	\$1,927,758	-3.94%
Operation & Maintenance	\$3,390,125	\$3,254,868	\$2,949,630	\$2,891,428	-11.17%
Debt Service	\$500,000	\$500,000	\$500,000	\$500,000	0.00%
Capital Outlay	\$647,747	\$62,000	\$257,947	\$0	-100.00%
Transfers Out	\$0	\$116,949	\$0	\$0	-100.00%
Total	\$11,850,256	\$10,420,783	\$9,981,860	\$9,402,273	-9.77%
Administration	\$521,905	\$506,928	\$481,862	\$494,180	-2.51%
Park Maintenance	\$3,051,892	\$2,183,776	\$2,062,083	\$1,794,639	-17.82%
Park Planning	\$260,118	\$430,547	\$308,745	\$187,864	-56.37%
Trails	\$257,573	\$178,831	\$171,612	\$173,864	-2.78%
Zoo	\$1,365,177	\$1,148,000	\$1,234,498	\$1,236,375	7.70%
Aquatics	\$1,249,013	\$1,018,358	\$1,105,504	\$1,011,104	-0.71%
Community Facilities	\$803,721	\$600,511	\$700,247	\$545,616	-9.14%
Cultural & Community Services	\$2,120,404	\$1,665,350	\$1,468,153	\$1,429,797	-14.14%
Sports Complex	\$1,293,924	\$1,100,182	\$1,514,358	\$1,606,143	45.99%
Sports	\$926,529	\$1,588,300	\$934,798	\$922,691	-41.91%
Total	\$11,850,256	\$10,420,783	\$9,981,860	\$9,402,273	-9.77%
Funding Source					
Revenues - Zoo	\$396,440	\$400,000	\$457,734	\$643,417	60.85%
Revenues - Aquatics	\$731,646	\$682,101	\$707,830	\$767,600	12.53%
Revenues - Community Ctr	\$373,740	\$258,700	\$271,839	\$162,198	-37.30%
Revenues - Recreation	\$945,924	\$757,007	\$917,953	\$923,300	21.97%
Revenues - Sports Complex	\$812,411	\$740,719	\$807,635	\$778,000	5.03%
Revenues - Sports	\$708,390	\$605,667	\$722,968	\$627,000	3.52%
Park Improvements	\$260,118	\$430,547	\$308,745	\$187,864	-56.37%
General Fund	\$7,053,854	\$5,779,211	\$5,207,608	\$4,812,894	-16.72%
Inter-Fund Transfers	\$567,734	\$766,831	\$579,500	\$500,000	-34.80%
Total	\$11,850,256	\$10,420,783	\$9,981,812	\$9,402,273	-9.77%
Staffing					
Full-Time Positions	60.00	47.80	48.80	42.80	-10.46%
Part-Time Positions	5.55	2.70	2.00	2.00	-25.93%

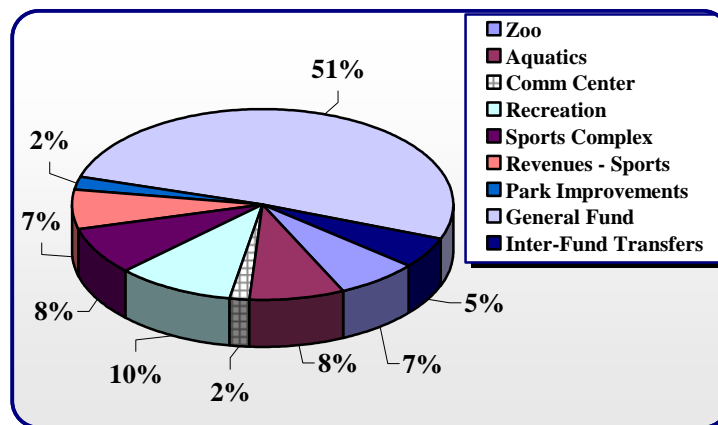
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration \$494,180

The Administration Division is responsible for providing and maintaining comprehensive parks and recreation services to the community as authorized by the City Council. The division supports two City Council appointed commissions: Parks and Recreation Commission, and Folsom Arts and Cultural Commission, with a diversity of operations ranging from Arts and Athletics to the Zoo. Administration also provides direction to other department divisions towards achievement of annual program objectives, budget expenditures, and capital improvement programs.

Aquatics \$1,011,104

The Aquatic Center is a year-round facility providing a wide variety of recreational, fitness, and educational programs for the community of Folsom. The facility is the home of the year round USS swim team, Sierra Marlins, as well as the Folsom Sea Otters. During FY 2005-06, the Aquatic Center reached the 1,000,000 visitor mark since opening in 2001. The facility operates from 5 AM - 9 PM daily and currently offers over 70,000 hours of aquatic programming.

Community Facilities \$545,616

The Community Facilities Division is responsible for the management, scheduling, operation, and maintenance of City buildings including the Community Center, Rotary Clubhouse, Veterans Hall, R.G. Smith Clubhouse, Murer House, Senior and Arts Center and the Hinkle Creek Nature Center. This division also schedules the reservations at six City park facilities and Rodeo Arena. Additional responsibilities include department-wide fleet management and special event permits.

Cultural and Community Services \$1,429,797

The Community and Cultural Services Division provides staff support for the Arts and Cultural Commission, Sister City Program, Senior & Arts Center, Teen Centers, Teen Council, department-wide marketing, promotions, and clerical services. Additionally, this division provides a variety of recreational programs and services for the pre-school through adult age range, including community special events and extensive senior & arts programs and services.

Park Maintenance \$1,794,639

The Park Maintenance Division is responsible for the maintenance and upkeep of all parklands, including playground maintenance. Parks staff provides irrigation management, scheduling and repair; specialized turf care; facility repair, renovation, and construction; as well as restroom maintenance and vandalism repair. In addition, Parks staff maintains 409 acres of open space and performs trail maintenance on publicly owned trails.

Park Planning \$187,864

This division is responsible for administration of the park planning, design, construction document preparation process, and construction in accordance with the adopted Parks and Recreation Master Plan, Parks and Recreation Commission recommendations and the City Council policies for parks and

recreation facility capital improvement projects. The functions of this division support the achievement of Strategic Goal VII.

Recreation Sports **\$922,691**

The Recreation Sports Division is responsible for coordinating the City's sports leagues, programs, and special events. Additionally, the division coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers.

Sports Complex **\$1,606,143**

The Sports Complex provides a variety of recreational activities for youth and adults, including sports leagues, camps, indoor batting cages, dance classes, a cafe, an arcade, and meeting rooms. A Teen Center designed for graduated eighth graders through high school opened in May 2006 and a new preschool program began in Fall 2006. The Folsom Sports Complex operates daily 10 AM - 11 PM and currently offers a full schedule of leagues, camps, clinics and tournaments, as well as opportunities for drop-in play.

Trail Planning **\$173,864**

This division provides administration of trails division and direction for the accomplishment of tasks and services related to bicycle and pedestrian use and development of trails within the City; and directs the program to fulfill the goals and objectives of the Bikeway Master Plan.

Zoo **\$1,236,375**

The Zoo Sanctuary Division teaches and promotes responsible human behavior toward all animals. This mission is pursued through the rescue, humane care and housing, and exhibit of wildlife and companion animals; educational classes, events and programs on site and via outreach; a passive and safe recreational destination for all demographic groups; a progressive media relations campaign; and cooperative relationships with animal oriented agencies and organizations.

FY 2010–11 Impacts

- Community Center only available for major events such as Folsom-based community group fundraisers (e.g. crab feeds), community concerts, annual quilt show, and joint-use agreement events
- Rotary clubhouse likely only available two evenings per week
- R.G. Smith clubhouse closed and offered for sale
- Consolidation of Park maintenance, Facilities maintenance, and Municipal Landscape maintenance divisions to improve service capacity and better share resources given position losses
- CIP project completion function moved to Public Works/Utilities Department
- Implementation of new methods for marketing recreation services

FY 2009–10 Accomplishments

Aquatics

- Opened the Vista del Lago High School Pool during the months of April, May, June, July, and August to accommodate the Sierra Marlins afternoon practices, new swim lessons and the new Folsom Tigersharks swim team
- Assisted in the development and implementation of a new summer recreational swim team called the Folsom Tigersharks. This new team was needed to accommodate waiting lists from both the Folsom Sea Otters and Sierra Marlins.
- The giant inflatable pool toys, Kiwi and the New Zealand Beast recorded 14,000 paid participants generating \$28,000 in new revenue. This revenue more than covered the capital cost (\$20,850) of the inflatables in the first summer.
- Increased family pass sales from 193 in FY 07-08 to 510 in FY 08-09 with a corresponding increase of \$30,840 in revenue.
- Total Revenue of \$731,646 in FY 08-09 represents the highest total since the facility opened in 2001.
- Installed a Smart Pump Control System which includes VFDs (variable frequency drives) on all pumps to help reduce annual utility costs.
- Completed improvements to the birthday party area including the addition of three concrete pads with permanent shade structures.
- Continued the partnership with 24 Hour Fitness offering indoor swim lessons from October through March.
- Introduced the Aqua Climb climbing wall in the 50 meter pool.
- Negotiated a new four year use agreement with the Sierra Marlins swim team.
- Provided a safe aquatic facility for over 200,000 guests without any major accidents or injuries to the public.

Community Facilities

- Successfully transferred the daily maintenance and operation of the Veterans Hall to the veteran's organizations that are using the facility.
- Scheduled and serviced over 3,500 reservations at five different facilities including 60 wedding receptions, 300 meetings, and 1,700 recreation classes.
- Implemented energy conservation strategies including the installation of three programmable thermostats at the Community Center. These strategies are projected to reduce utility costs by \$10,000 over last fiscal year.
- Implemented a more efficient facility scheduling strategy which reduced the reservations at the satellite sites including the Rotary Clubhouse and RG Smith Clubhouse while maximizing the use of the Community Center and the Senior and Art Center.
- Reinstated the park pavilion reservation system that had been canceled due to budget cuts. The new system has fees in place to offset the costs of the park maintenance staff servicing the reservations.
- Eliminated the maintenance contract at the Community Center, Rotary Clubhouse, and RG Smith Clubhouse and performed the extra work with existing staff. This resulted in a budget savings of \$37,980.

Community and Cultural Services

- Despite cuts in staffing levels, the Community and Cultural Services Division was able to maintain excellent service levels in our core program areas by reassigning staff, eliminating or reducing less popular programs, soliciting more volunteer help and creating partnerships with businesses and organizations who provided over \$100,000 in financial support. As economic conditions worsened in the region, we experienced increases in demand for many of our core programs including youth camps, senior programs, and Special Events.
- Continued work with the Folsom Arts Association to provide monthly workshops at 48 Natoma to help develop visual artists. In collaboration with the Folsom Arts Association, started a new program of rotating local art exhibits in City Hall. Helped the Patrons of the Arts further develop their website and business plan. Provided seven new art classes. Hosted seven different exhibitions in the Main Gallery, including a national touring exhibit from the Smithsonian Institute, and seven in the Community Gallery at 48 Natoma.
- Installed a new public artwork “Rock ‘N River” at the Senior and Art Center at 48 Natoma. Through advocating for the inclusion of art in the Palladio Mall, several new Public Art works were installed in the first phase of the project with more to come in subsequent phases.
- Hosted seven senior socials attracting 60 – 100 seniors at each event; held ten senior health/education seminars and added four new senior classes. Increased senior social programs in the lounge by adding bingo, bunco, off key singers and a knitting club. Worked with the Parkinson Association of Northern California to create a new Folsom support group at the Senior Center at 48 Natoma. Overall attendance at the senior center increased by more than 4,000 participants.
- Provided a large variety of summer camp opportunities for youth through teenagers ranging from an all day variety camp to art, drama, comedy, horseback riding and mathematics servicing more than 2,200 youth.
- Attracted 25,200 participants to a variety of community special events including the Spring Eggstravaganza, Run with Nature, Mayor’s Cup Golf Tournament, Renaissance Faire and an additional 4,000 participants attended the Summer Concerts in the Park series.
- The Teen Council engaged in 13 total events and activities. Two Teen Special Events (Fall Ball and Spring Fling) served more than 800 teens at the Folsom Sports Complex. The Teen Centers served over 21,000 participants and staff successfully converted snack bar operations to a vending machine enterprise. This change resulted in expenditure savings and created time efficiencies for staff. This enabled us to reassign staff to assist with senior services cut short by reduction of staff positions.
- Provided department wide marketing support to seven special events, promoted department activities through weekly telegraph articles and monthly Style Magazine articles/advertisements, promoted Folsom Sports Complex programs, and provided support to the Zoo Sanctuary, Community Center, Event Sponsorship program, Trails Map update and assisted with the City Emergency Preparedness program.

Park Maintenance

- Coordinated with the Summer of Service program to pay for the employment of five youth to help Park Maintenance in its summer clean up and repair needs. This program provided at risk youth from the Folsom/Cordova school district area with an employment opportunity to help them develop job skills while providing labor benefits to the Parks Department.
- In coordination with the City Water Conservation Department created an irrigation management plan for John Kemp Park.
- Created a mapping and location plan for vegetation management in the open space. This plan is being loaded into the City GIS Arc View mapping program.

- Secured a grant from the Sacramento Area Tennis Association in the amount of \$2,500 for the replacement of the worn out windscreens on the Ernie Sheldon tennis courts.
- Received a donation of 73 trees to replant in the parks from the Sacramento Tree Foundation valued at \$3,000.
- Installed three memorial benches: two at Cummings dog park and one at Briggs Park.
- Removed the tot lot playground structure at Lew Howard Park.
- Removed the tot lot playground structure at City Park for reinstallation at Lew Howard and in preparation for the Play-For-All playground installation at City Park.
- Replaced the safety fence around the Lew Howard playground.

Parks Planning

- Completed construction, accepted improvements, and opened Hinkle Creek Environmental Education Center April 2010.
- Completed construction, and accepted improvements for Willow Hill Reservoir Community Park – Phase 2 in February 2010.
- Bid project, awarded contract, and started construction of the Nisenan Community Park project in January 2010.
- Obtained \$100,000 First 5 Sacramento Commission grant for Play For All project in Folsom City Lions Park, completed design documents, bid, and initiated project construction for completion in May 2010.
- Started construction, accepted improvements, and completed the three shade shelters for birthday party rentals at the Folsom Aquatic Center in December 2010.
- Completed the Phase 1 ADA Retro-fit for the Zoo Log Cabin December 2010.
- Initiated the design for the Phase 2 ADA Retro-fit of the Zoo Entry project in March 2010.

Recreation / Sports Complex

- Staff coordinated with the Folsom Cordova Lacrosse Association to host the 2009 American River Junior Lacrosse League High School Varsity and Junior Varsity Final Four Championships at Livermore Community Park.
- Staff coordinated with the Folsom Cricket Club and the Folsom Cordova Unified School District to build a permanent pitch at Theodore Judah Elementary School for the Folsom youth and adult cricket community.
- The Folsom Sports Complex was designated as a City of Folsom emergency evacuation center.
- The Folsom Sports Complex hosted the 2009 Folsom Biz Expo with approximately 80 Folsom businesses participating in the event sponsored by the Folsom Chamber of Commerce.
- The Folsom Sports Complex was voted as the “**Best Indoor Recreation Facility**” by the readers of the Folsom and El Dorado Hills Telegraph publications.
- The Sacramento County Environmental Management Department awarded the Folsom Sports Complex’s Time Out Café a “**Food Safety Award for Excellence**” for consistently maintaining high food safety standards for three consecutive inspections.
- Staff began coordinating two new lighted softball and soccer fields at Livermore Community Park for the Folsom Girls Softball Association and the Folsom Soccer Club.
- A record 146 softball teams registered for the summer 2008 adult softball program. Games were played at Lembi and John Kemp Community parks.
- Sports staff partnered with the United States Youth Volleyball League in developing a new outdoor volleyball program for 83 youth volleyball teams at Livermore and John Kemp Community parks.

- Established a Memorandum of Understandings (MOU) with the Folsom Baseball Club and Folsom Soccer Club for the purpose of fostering a healthy foundation and relationship for continual improvements in providing truly healthy community youth sports programs.
- Staff scheduled a record 50 soccer fields for the Folsom Soccer Club. A record 3,400 youth participated in the '08 season.
- Staff coordinated with the Greater Sacramento Softball Association to host the Girl's 14 and Under Western Regional Championships at Lembi, Kemp and Livermore Community parks.

Trails and Open Space

- Completed construction, and accepted improvements for the Humbug-Willow Creek Trail – Morrison Homes Segment.
- Completed the environmental document (NEPA & CEQA) for the Humbug-Willow Creek Trail – Dos Coyotes Segment.
- Completed construction of the Folsom Parkway Rail Trail - Kikkoman Segment.
- Completed the Humbug-Willow Creek Wetland Restoration project.
- Secured \$895,000 in federal Congestion Mitigation Air Quality funding for the second phase of the Folsom Lake and Historic Powerhouse Trail
- Bid project, awarded contract, and started construction of the East Bidwell Bike/Pedestrian Overcrossing project.
- Completed the acquisition of 4.99 acres from the State Department of Corrections for the construction of the Folsom Lake Crossing Bike/Pedestrian Overcrossing.
- Completed the first phase of the Bike Station with the installation of the glass to secure the building at the RailRoad Block parking structure.
- Completed construction of the Natoma Station Drive Bike and Pedestrian Improvement Project

Zoo

- Completed Phase 1 of the ADA project / Classroom and Veterinary Trailer.
- Completed the Aviary Remodel Project.
- Opened Zoo Concession Stand.

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Complete weekly turf mowing once every seven days on all park sites 95% of the time during the mowing season between March and November. This indicator needs to be changed-no longer valid. Recommend that we that we use- Complete 11 monthly playground inspections and 1 annual playground inspections per year 100% of the time.	95%	96%	100%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Maintain daily water quality / chemistry records at the Aquatic Center in accordance with Sacramento County Health Department 100% of the time.	100% of Performance Evaluations completed on time	Target 100% of Performance Evaluations completed on time	Target 100% of Performance Evaluations completed on time

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Pass each of three (3) Ellis & Associates lifeguard / aquatic safety inspections with a rating of “meets standards” or better.	100%.	100%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Complete all voicemail call-backs regarding recreation program registration within 24 hours 90% of the time.	99%.	90%	90%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Accurately process completed mail-in program registrations by close of business each day 90% of the time.	98%	100%	100%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Pass three consecutive Food Safety Inspections at the Folsom Sports Complex’s Time Out Café to retain Food Safety Award of Excellence from Sacramento County Environmental Management .	100%	100%	100%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Pass all USDA inspections at the zoo with no violations resulting in re-inspection or fines.	100%	100%	100%

FY 2010–11 Statistics / Workload Measures

Park Maintenance

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of trail miles maintained	31 miles	32 miles	34 miles
Open space acreage maintained	409 acres	409 acres	409 acres
Number of turf soccer fields maintained	24	24	25
Number of baseball/softball fields maintained	23	23	24
Number of playgrounds inspected and maintained	46	46	47
Number of water features maintained	3	3	4
Irrigated turf acreage maintained and scheduled	132 acres	132 acres	132 acres

Zoo Sanctuary

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Gate attendance	107,827	97,244	102,106
Number of volunteers hours donated	15,857	16,000	17,000
Tour Revenue	\$16,955	\$20,563	\$25,000

Community Facilities

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of facilities maintained	6	5	6
Square footage of buildings maintained	51,350	48,050	50,050
Number of reservations scheduled and serviced	3,839	3,500	3,600

Aquatics

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of swim lessons taught	2,368	2,469	2,563

Park Planning

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of acres of parkland developed	7.0	3.0	8.0
Number of park renovation projects	17	1	3
Number of CEQA review and Master Development Plan adoptions	0	0	3

Trails Division

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of grants submitted	5	3	3
Linear feet of trails constructed	4,200	5,280	7,920
Number of Eagle Scout projects	3	3	3
Bridge volunteer projects	1	1	2

Community and Cultural Services

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of participants served @ 48 Natoma	26,000	33,500	34,000
Number of participants served at Teen Centers	21,250	21,300	21,300
Number of Arts Master Plan tasks undertaken	22	15	10
Number of youth camp sessions provided	103	85	90
Number of events / participants	6 / 22,500	5 / 25,200	5/26,000

Recreation-Sports

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of facilities scheduled	267	267	267
Number of events scheduled	17,672	18,750	18,750

Sports Complex

Statistics / Workload Measures	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of soccer fields coordinated daily for Folsom Soccer Club during the recreation season.	50	50	48
Number of softball / baseball fields prepped for youth and adult games per year.	3,320	3,100	3,068
Total number of participants involved in activities coordinated by the Sports Division.	219,018	220,000	220,000
Number of pitches thrown by batting cage machines at the Sports Complex.	1,407,763	1,310,000	1,100,000

Key Issues

Aquatics

- The addition of a new recreational swim team and the potential impacts to existing programs such as the Sea Otters and Sierra Marlins.
- Expanded use of the Vista del Lago High School pool beginning in April 2010 and related maintenance and operational challenges.
- Elimination of the Aquatic Center Sponsorship Fund and the corresponding interest income that had been used for equipment replacement and maintenance.

Community Facilities

- Continuing to provide well-maintained facilities while servicing over 3,500 reservations will be an ongoing challenge.
- Opening the Hinkle Creek Center will require additional maintenance and operations expenses.
- Increased expenses related to maintaining aging HVAC and kitchen equipment at the Community Center.
- Ongoing maintenance and anticipated major maintenance needs at the Murer House.
- The potential sale/closure of RG Smith Clubhouse and the relocation of the Folsom Lion's Clubs to another facility.

Cultural and Community Services

- The Senior and Arts Center is enjoying excellent participation. Programs are divided between services, social and revenue producing classes. Many of the activities are social and service related in nature, and identifying financial resources to fund these activities will be an ongoing challenge.
- Demand for programs versus the reduction in staff will be an ongoing challenge.
- Developing programming for Hinkle Creek will be a challenge with reduced staffing levels.

Park Maintenance

- Continued coordination of the landscape maintenance contract with the Municipal Landscape Services Department.
- Helping the Municipal Landscape Services Department tree division develop a comprehensive tree maintenance program for the Parks.
- Developing strategies to streamline the utilities account line item.
- Integrate the new water feature at Nisenan Park into the existing maintenance program.
- Begin maintenance of the Nisenan Community Park.

Park Planning

- Complete construction of the Nisenan Community Park.
- Complete construction of the Play For All" universally accessible play area at Folsom City Lions Park.
- Coordinate with SOI team on park, trail and open space specific plan elements.
- Review and coordinate the completion of the consultant Nexus Study for Park Impact Fee increase.
- Complete the Parks and Recreation Master Plan Implementation Plan Update.
- Initiate an update to the Parks Renovation Master Plan document.

Recreation

- Continued development of MOU's between the Community Youth Sports Leagues and the City of Folsom to foster healthy relationships and partnerships.

- Coordinated use of the new Nisenan Community Park baseball field between the Community Youth Sports Leagues and Vista del Lago High School.
- Use of teamwork, training, technology and development of new systems to improve efficiencies for the front counter operations and program administration areas.
- Continual refining and teaching of the Joint-use Agreement between the City and FCUSD as elected officials, appointed officials, management staff, operations staff and facilities staff at both entities continue to change and grow. State budget reduction impact on maintenance of FCUSD facilities will most likely affect the City's use of FCUSD facilities.

Sports Complex

- Front entry public interface improvements.
- Develop strategy to install a sports flooring and fencing behind the Folsom Sports Complex indoor soccer field for multiple use such as training, soccer pre-game warm-ups, pitching lessons, etc.
- Pursue an inventory of recreational equipment such as inflatable bounce houses and obstacle courses for birthday parties and special events at the Folsom Sports Complex, Skate and BMX Park and the Folsom Aquatic Center.

Trails Planning

- Purchase easement from Folsom Prison for the Folsom Lake Trail.
- Pursue grant or other sources of funding to complete the last segment of the Folsom Lake Trail.
- Initiate construction of the Humbug-Willow Creek Trail – Dos Coyotes Segment.
- Initiate environmental work for the Lake Natoma Watershed Enhancement project.
- Complete installation of e-lockers at all light-rail stations.

Zoo

- Completion of Phase 2 ADA upgrades – Front entry of the zoo.
- Evaluation of Concession Operations.
- Improving ability to offer educational programs with limited budget resources.
- Fundraising efforts to cover budget shortfall.

Future Key Issues

Aquatics

- Major maintenance expenses associated with replacement of pool mechanical equipment such as pumps, heaters and pool resurfacing.
- Completion of a new facility master plan and the need to continually provide new attractions for revenue generation such as a flow rider and spray park.
- Implementation of a thermal solar system to help reduce year round pool heating costs.
- Continue to expand the use of the Vista del Lago High School pool to accommodate the high school swimming season beginning in February.

Community Facilities

- Long-term operations and maintenance costs balanced against public need and interest in facility rentals.
- Replacement of aging HVAC system at the Community Center.

Community and Cultural Services

- Identify the organizational structure and service delivery plan of the Community and Cultural Services Division in relationship to community growth and program demand.
- Long-term funding sources for public art and cultural programs.

Park Maintenance

- Develop a staffing and equipment plan to integrate the maintenance needs of future parks and trails.
- Create GIS database of park assets and amenities.
- Develop strategies to improve energy conservation.

Park Planning

- Development of the Parks and Recreation Master Plan for Sphere of Influence.
- Construction of future phased neighborhood and community parks.
- Identification of funding source for remaining park development after build-out of the City.
- Initiate Park Renovation Master Plan Update.

Recreation

- Plan and coordinate new programs at Nisenan Community Park.
- Analyze other potential uses of Sheldon Park Roller Hockey Rinks for other programs.
- Coordinate with FCUSD STAR's Academy Program to supplement an after-school program at Theodore Judah Elementary School with a recreation and leisure enrichment curriculum.

Sports Complex

- Replace netting on soccer field.
- Paint the building's exterior.
- Replace conference room flooring.

Trails and Open Space

- Pursue funding for a bicycle/pedestrian overcrossing at Folsom Boulevard.
- Pursue grant funding to complete the final phase of the Folsom Lake Trail that would extend from Folsom Lake Crossing Road to the El Dorado County line.
- Pursue grant funding for Bike Boulevard on School Street.

Zoo

- Completion of Phase 3 ADA upgrades.
- Offer additional educational programs via volunteer docents.
- Reconstruct parrot cages.
- Phases 2 – 4 of Zoo Operations Center.
- Phases 3 – 5 of Zoo Canid Exhibit.

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
P & R Administration					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	2.00	2.00
Marketing and Graphics Coordinator	-	-	-	1.00	-
Office Assistant I/II	-	-	-	2.00	1.00
Senior Management Analyst	0.80	0.80	1.00	1.00	1.00
Senior Office Assistant	-	-	-	1.00	1.00
Subtotal	2.80	2.80	3.00	8.00	6.00
Park Maintenance					
Maintenance Specialist	8.00	9.00	9.00	5.00	5.00
Maintenance Supervisor	2.00	2.00	2.00	1.00	1.00
Maintenance Worker I/II	7.00	6.00	3.00	2.00	-
Parks Maintenance Manager	1.00	1.00	-	-	-
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Subtotal	21.00	21.00	17.00	10.00	8.00
Park Development					
Park Planner I/II	2.00	2.00	1.00	-	-
Park Planner I/II - Limited Term	-	-	-	1.00	-
Park Planning Manager	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	2.00	2.00	1.00
Trails					
Senior Park Planner	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00
Zoo					
Assistant Zookeeper/Zookeeper I	3.00	3.00	3.00	3.00	3.00
Assistant Zookeeper/Zookeeper I - PPT	2.50	2.50	1.90	0.60	0.60
Cashier - PPT	0.60	0.60	0.60	0.60	0.60
Zoo Education Coordinator I/II	2.00	2.00	2.00	-	-
Zoo Education Coordinator I/II - PPT	-	-	0.80	-	-
Zoo Gift Shop Coordinator - PPT	0.70	0.70	0.70	-	-
Recreation Coordinator I - Limited Term	-	-	-	1.00	1.00
Zoo Manager	1.00	1.00	1.00	0.80	0.80
Zoo Supervisor	1.00	1.00	1.00	1.00	1.00
Zookeeper II	1.00	1.00	1.00	1.00	1.00
Zookeeper II - PPT	0.80	0.80	0.80	0.80	0.80
Subtotal	12.60	12.60	12.80	8.80	8.80

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Aquatics					
Recreation Coordinator II	0.75	0.75	0.75	0.50	0.50
Recreation Supervisor	0.25	0.25	0.25	0.50	0.50
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	1.00	1.00	1.00	0.75	0.75
Subtotal	4.00	4.00	4.00	2.75	2.75
Community Center					
Account Clerk	1.00	1.00	-	-	-
Maintenance Worker I/II	1.00	1.00	2.00	1.00	1.00
Maintenance Worker I/II - PPT	-	0.75	-	-	-
Recreation Supervisor	0.75	0.75	0.75	0.50	0.50
Senior Building Tradesworker	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal	4.75	5.50	4.75	3.50	3.50
Recreation Administration/Marketing					
Administrative Assistant	1.00	1.00	1.00	-	-
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Office Assistant I/II	2.00	2.00	2.00	-	-
Recreation Manager	1.00	1.00	1.00	-	-
Senior Recreation Coordinator	-	-	0.50	-	-
Subtotal	5.00	5.00	5.50	0.00	0.00
Recreation Cultural/Community Services					
Community & Cultural Services Mgr	1.00	1.00	1.00	1.00	1.00
Marketing and Graphics Coordinator	1.00	1.00	1.00	-	-
Recreation Coordinator I	1.00	0.70	1.00	2.00	2.00
Recreation Coordinator II	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator I/II - PPT	0.75	0.75	0.75	-	-
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.25	0.25
Subtotal	7.75	7.45	7.75	6.25	6.25
Recreation Sports					
Recreation Coordinator I	2.00	2.00	2.00	1.65	1.40
Recreation Coordinator II	-	-	0.00	0.20	0.20
Recreation Manager	-	-	-	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Recreation Coordinator	1.00	1.00	1.00	0.70	0.70
Subtotal	4.00	4.00	4.00	4.55	4.30

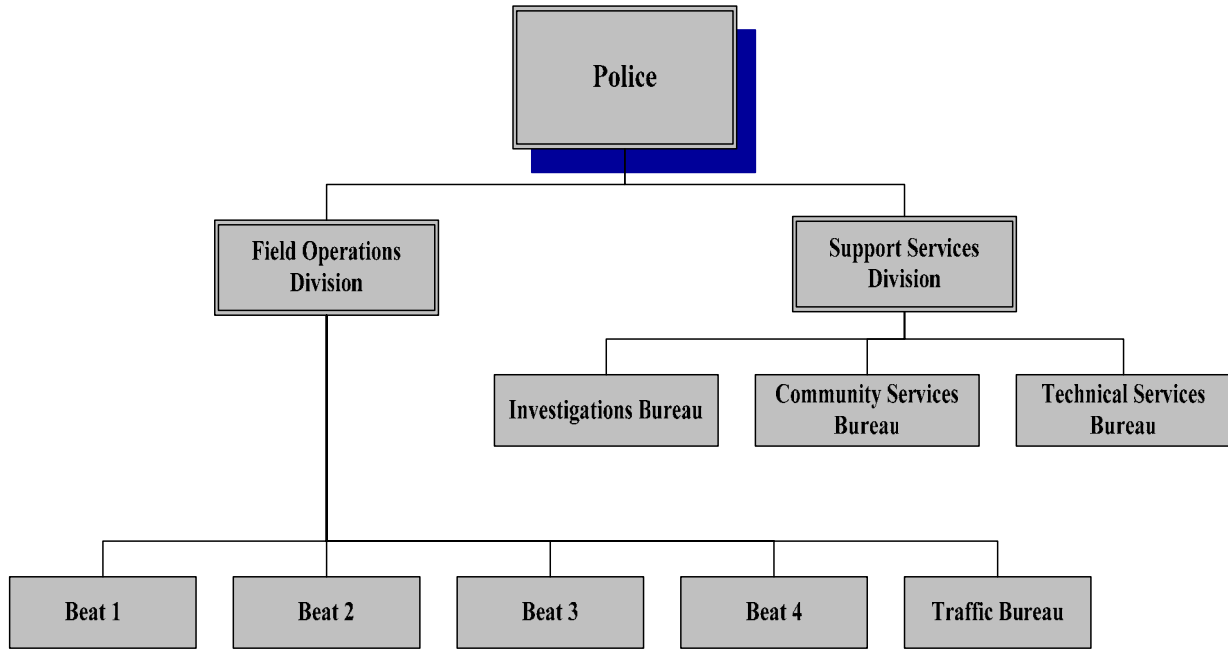
Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Approved	2010-11 Approved
Recreation and Teen Center					
Maintenance Worker I/II	1.00	1.00	1.00	1.00	-
Recreation Coordinator I	0.25	0.25	0.25	0.60	0.60
Recreation Coordinator II	1.00	1.00	2.00	1.05	1.30
Senior Office Assistant	1.00	1.00	-	-	-
Senior Recreation Coordinator	1.00	1.30	0.50	1.30	1.30
Subtotal	4.25	4.55	3.75	3.95	3.20
Total	70.15	70.90	65.55	50.80	44.80

Major Contracts (over \$25,000)

Municipal Maintenance	\$297,431
Recreation Instructors	\$95,000
Sports Officials & FCUSD facility fees	\$146,450
Sports Instructors	\$ 63,380

New or Replacement Vehicles

None



Police

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

Enhancing the quality of life in Folsom through community partnerships and a commitment to serve and support each other.

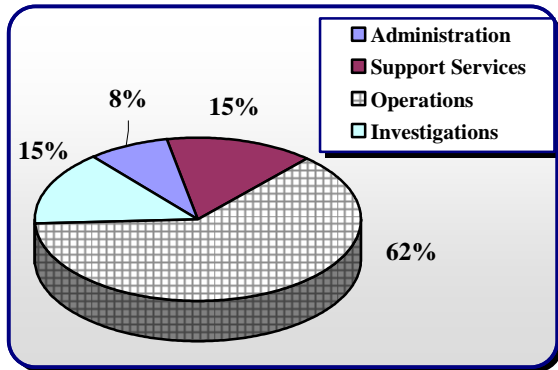
We will:

- Be accountable to one another and our community
- Promote safe and healthy communities
- Ensure a healthy work environment that encourages team building, open communication, and mutual respect
- Hold sacred the public trust in all that we do

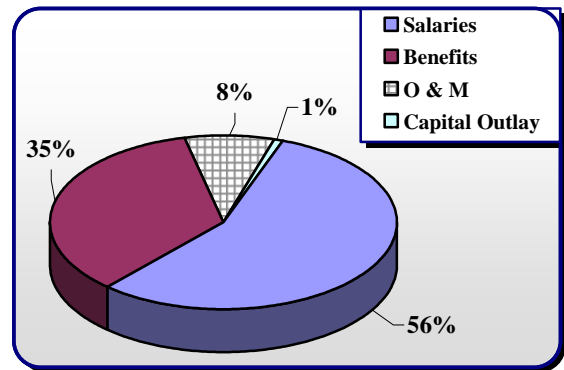
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$11,132,251	\$10,291,420	\$10,736,033	\$9,844,638	-4.34%
Benefits	\$5,847,398	\$5,489,163	\$6,058,687	\$6,117,193	11.44%
Operation & Maintenance	\$1,774,023	\$1,936,521	\$1,798,696	\$1,451,815	-25.03%
Capital Outlay	\$24,312	\$371,000	\$371,000	\$168,000	0.00%
Total	\$18,777,984	\$18,088,104	\$18,964,416	\$17,581,646	-2.80%
Administration	\$1,959,622	\$2,178,718	\$1,993,879	\$1,422,558	-34.71%
Support Services	\$2,494,480	\$2,430,436	\$2,390,281	\$2,560,742	5.36%
Operations	\$11,476,716	\$10,819,711	\$11,924,672	\$10,986,525	1.54%
Investigations	\$2,847,166	\$2,659,239	\$2,655,584	\$2,611,821	-1.78%
Total	\$18,777,984	\$18,088,104	\$18,964,416	\$17,581,646	-2.80%
Funding Source					
Program Revenue	\$551,118	\$604,250	\$415,490	\$451,300	-25.31%
Grants	\$97,270	\$521,618	\$162,595	\$0	-100.00%
Recoveries	\$253,172	\$225,000	\$349,333	\$225,000	0.00%
Inter-Fund Transfers	\$0	\$371,000	\$170,652	\$258,242	-30.39%
General Fund	\$17,876,424	\$16,366,236	\$17,866,345	\$16,647,104	1.72%
Total	\$18,777,984	\$18,088,104	\$18,964,416	\$17,581,646	-2.80%
Full-Time Positions	119.00	111.00	111.00	99.50	-10.36%
Part-Time Positions	1.25	1.25	1.25	0.75	-40.00%

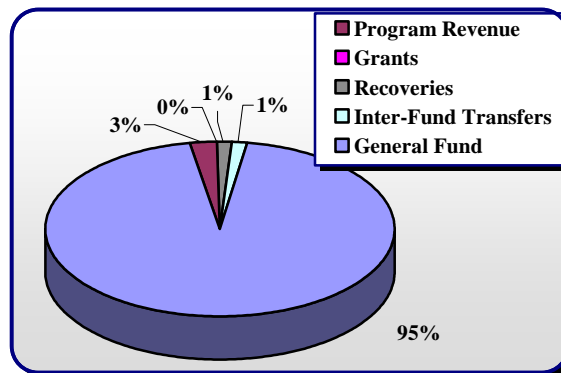
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$1,422,558

The Administration Division is comprised of the Office of the Chief of Police, Professional Standards, Training, and Media Relations. This division is responsible for the overall administration of the Police Department. Under the direction of the Chief of Police, this division develops and implements department budgets, policies and directives, coordinates training, conducts personnel investigations (Internal Affairs), and facilitates the recruitment and hiring processes. As Director of Emergency Services, the Officer of Chief of Police is responsible for Citywide personnel disaster planning, training, and updates to the Disaster Plan.

Support Services**\$2,560,742**

This Division is comprised of the Communication Center/9-1-1, Records, and the Community Services Unit (CAPS Volunteers). The Folsom Police Department Communication Center is the primary public safety answering point for the City's 9-1-1 calls. The Communication Center staff is responsible for screening all incoming emergency and non-emergency calls for service, including wireless 9-1-1. Records: The Records Bureau is responsible for processing all documents, public records releases, counter walk-in assistance, telephone inquires, and subpoenas. The professional staff from the Records Bureau assists the public at the front counter from 7:00 am to 4:00 pm, 5 days a week. Police reports are made available to the public, the news media and other governmental organizations in accordance with the Public Records Act (PRA) and Right to Privacy laws. The Community Services Unit provides volunteer and crime prevention programs such as vacation and security checks, safety fairs, and Neighborhood Watch. This unit is also responsible for coordinating the Citizen's Police Academy annually.

Operations**\$10,986,525**

The Operations Division provides initial response to requests for law enforcement assistance from the community and provides a visible police presence within the community, increasing safety and security of local residents. The Division is divided into two bureaus: Patrol and Traffic. Patrol: The primary functions of the Patrol Bureau are to provide prompt response to community request for police assistance and to implement proactive measures that reduce and prevent criminal activity through Community Policing. S.W.A.T: The Special Weapons and Tactics Team provide a supplemental resource of specially trained officers for dealing with critical incidents. Canine/Mounted Patrol: The Canine and Mounted patrol officers aid in searching for missing and lost persons, evidence and criminal apprehension, crowd control and parades. Use of the canine and mounted patrols enhances safety for field personnel while adding versatility and enforcement capabilities. Traffic: The Traffic Bureau provides increased safety to the motoring public through enforcement, education and engineering efforts.

Investigations**\$2,611,821**

The Folsom Police Department Criminal Investigations Bureau (CIB) conducts thorough, complete and accurate follow up investigations for reports of criminal activity. Investigators prepare cases for the documentation of significant events and criminal prosecution. As a result of their duties, Investigators work closely with the Sacramento County District Attorney's Office. Investigators receive specialized training to assist in their specific areas of investigation. Members of the CIB are tasked with the investigation of assaults, homicide, robbery, sexual assault, exploited and missing children, elder abuse, narcotics violations, alcoholic beverage violations, gang activity, burglary, larceny, auto theft, identity theft, forgery/fraud, financial crimes, vice, and high technology crimes (internet related crimes). They are also tasked with crime analysis, surveillance in areas of criminal activity, conducting probation/parole searches, the monitoring and maintenance of registered sex and drug offenders, intelligence gathering, and educational programs for Folsom's citizens and retail businesses. The CIB is also responsible for the receiving, processing, storing and purging of property/evidence collected by officers during the course of their duties. The integrity of the chain-of-custody and the integrity of the evidence/property room is critical for the successful prosecution of criminal cases. Other functions within the CIB include the management of sex/narcotic/arson offender registrations and the concealed weapons permit program.

FY 2010-11 Impacts

- Redirection of officers in traffic, investigations, and other functions to core service of patrol
- Potential limited capacity to conduct follow-up investigations
- Patrol officers tasked with investigation follow-up currently handled by detectives
- Potential reduction in public hours offered by records staff
- Potential reduction in ability to analyze crime data
- Reduction in communications engineering emergency support
- Animal Control function moved from Administrative Services

FY 2009–10 Accomplishments

Administration

- Implemented a daily training bulletin program
- Transitioned an officer to the training manager position
- Obtained partial federal funding to upgrade the Emergency Operations Center as an alternate County EOC
- Acquired grant funding to retrofit mobile Command and Communication unit for video downlink and technology upgrade
- Increased training room use revenue by outside vendors

Support Services

- Answered 97% of 9-1-1 calls in 10 seconds or less.
- Completed the wireless 9-1-1 project and are taking 9-1-1 calls from all wireless service provider in the City
- Citizens Assisting Public Safety (CAPS) volunteered 10,800 hours in support of police and fire
- Provided a Citizen Academy.
- Completed a CAD upgrade.
- Partnered with Twin Lakes Food Bank to provide holiday food basket program

Operations

- Participated in 12 “Avoid the 15” DUI checkpoints and 40 DUI saturation patrols
- Conducted 36 traffic safety presentations at local schools
- SWAT participated in several high risk search warrant services
- Participated in 3 Office of Traffic Safety grants
- Response time is 7 minutes 8 seconds for first in unit to priority 1 and 2 calls for service
- Continued the use of electronic tracking systems to successfully apprehend suspects in possession of stolen property
- 5% reduction in injury collisions from FY 08-09 to FY 09-10

Investigations

- 23% of assigned cases cleared in 30 days or less
- 52% of cases assigned to the Criminal Investigation Bureau are cleared by arrest
- 14 community presentations on narcotics, alcohol and fraud crimes
- Coordinated and assisted with 27 major investigations involving outside agencies

FY 2009 – 10 Customer Service Levels**Customer Service Performance Indicator 1:**

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Answer 90% of landline and cellular 9-1-1 calls within three rings.	97.65%	97.78%	97.5%

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Reduce 1 st and 2 nd unit response time to emergency calls	1 st – 7 minutes 2 nd – 9 min. 31 seconds	1 st - 6 min. 58 seconds 2 nd – 9 min. 45 seconds	1 st – 6 min. 50 seconds 2 nd – 9 min. 30 seconds

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Data entry of crime reports	Within 8 hours	Within 1 day	Within 5 days

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Data entry of citations	Within 30 days	Within 45 days	Within 90 days

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Police reports released to the public	1,682	1,438	1,400

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

FY 2009-10 Statistics / Workload Measures**Administration**

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Part 1 Violent Crime	338	349	340
Part 1 Property Crime	1,501	1,490	1,550

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Investigations

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Cases assigned for investigation	458	363	350
Felony arrests	117	165	160
Misdemeanor Arrests	42	102	90
Probation Searches	64	53	48
Community Presentations	4	19	12

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Operations

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Felony arrests	501	458	460
Misdemeanor Arrests	1,586	1,390	1,366
Traffic Citations issued	16,484	13,109	14,000
Traffic Collisions	859	690	656
Traffic Collisions	87	105	105

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Support Services

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Calls for Service	76,434	70,825	71,000
Reports processed	6,434	5,980	6,174
Number of 911 calls	19,419	19,064	19,000
Telephone transactions	108,196	105,603	107,000

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Key Issues

Administration

- Update and maintain computer infrastructure
- Succession planning and leadership development
- Department reorganization to address staffing reductions in professional and sworn staff

Support Services

- Make a determination on the future of the AVL project
- Review and update Communications Center Procedural Manual
- Replace computers in the Records Bureau and Communications Center.
- Replace chairs in the Communications Center
- Replace headsets in the Communications Center
- Ability to provide crime statistics and analysis
- Decrease front counter hours of operation for public access

Operations

- Ability to maintain response times of 7 minutes or less to priority 1 and 2 calls for service in light of reduction in sworn staffing
- Maintain readiness of an aging fleet while job sharing our mechanic with other city departments
- Development of a fleet replacement fund
- Continue ongoing reductions to overtime expenditures due to funding decreases

Investigations

- Replacement of desktop computers and software upgrades
- Replacement of retiring investigations sergeant
- Inability to research or provide crime, statistical, and spatial analysis
- Reduction in state/county investigative services and programs that have increased the investigative case load

Future Key Issues

Administration

- Identify funding source to repair deteriorating building and HVAC system
- Identify possible service impacts as a result of further budget reductions
- Evaluate funding opportunities for necessary radio maintenance and replacement
- Identify funding options for crime analysis and communications repairs, systems maintenance

Support Services

- Identify a funding source for replacement of the Computer Aided Dispatch and Records Management System
- Increase personnel in Records to maintain service levels without overtime
- Increase front counter hours of operation for public access
- Increase personnel in the Communications Center to maintain service levels without overtime and transition to a 4/10 schedule as outlined in the FPOA contract
- Ability to provide crime statistics and analysis

Operations

- Adequate staffing
- Continue community outreach on crime prevention awareness
- Incorporate crime prevention through environmental design into the planning of all future construction projects
- Identify a scheduling software solution for patrol operations and payroll

Investigations

- Increase staffing in investigations to address increases in drug and theft related crimes
- Identify and obtain grant funding to maintain the Criminal Investigations Bureau's level of service

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Police Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	2.00	2.00	1.00	1.00	1.00
Executive Assistant I	1.00	1.00	1.00	-	-
Electronics and Communications Engineer	-	-	1.00	1.00	-
Police Captain	2.00	2.00	2.00	2.00	1.50
Police Lieutenant	1.00	1.00	1.00	-	-
Police Sergeant	-	1.00	1.00	1.00	1.00
Police Officer	-	-	-	1.00	1.00
Subtotal	7.00	8.00	8.00	7.00	5.50
Support Services					
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Dispatcher I/II	12.00	14.00	14.00	12.00	12.00
Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police Records Clerk - PPT	0.50	0.50	0.50	0.50	-
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal	19.50	21.50	21.50	19.50	19.00
Operations					
Community Service Officer	3.00	3.00	3.00	3.00	2.00
Electronics and Communications Engineer	1.00	1.00	-	-	-
Mechanic - PPT	0.75	0.75	0.75	0.75	0.75
Police Lieutenant	3.00	3.00	2.00	3.00	2.00
Police Officer	53.00	57.00	57.00	54.00	47.00
Police Sergeant	10.00	10.00	9.00	9.00	9.00
Subtotal	70.75	74.75	71.75	69.75	60.75
Investigations					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Crime/Intelligence Analyst	1.00	1.00	1.00	1.00	-
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Officer	10.00	11.00	11.00	9.00	9.00
Police Sergeant	4.00	3.00	3.00	2.00	2.00
Property & Evidence Technician	2.00	2.00	2.00	2.00	2.00
Subtotal	19.00	19.00	19.00	16.00	15.00
Total	116.25	123.25	120.25	112.25	100.25

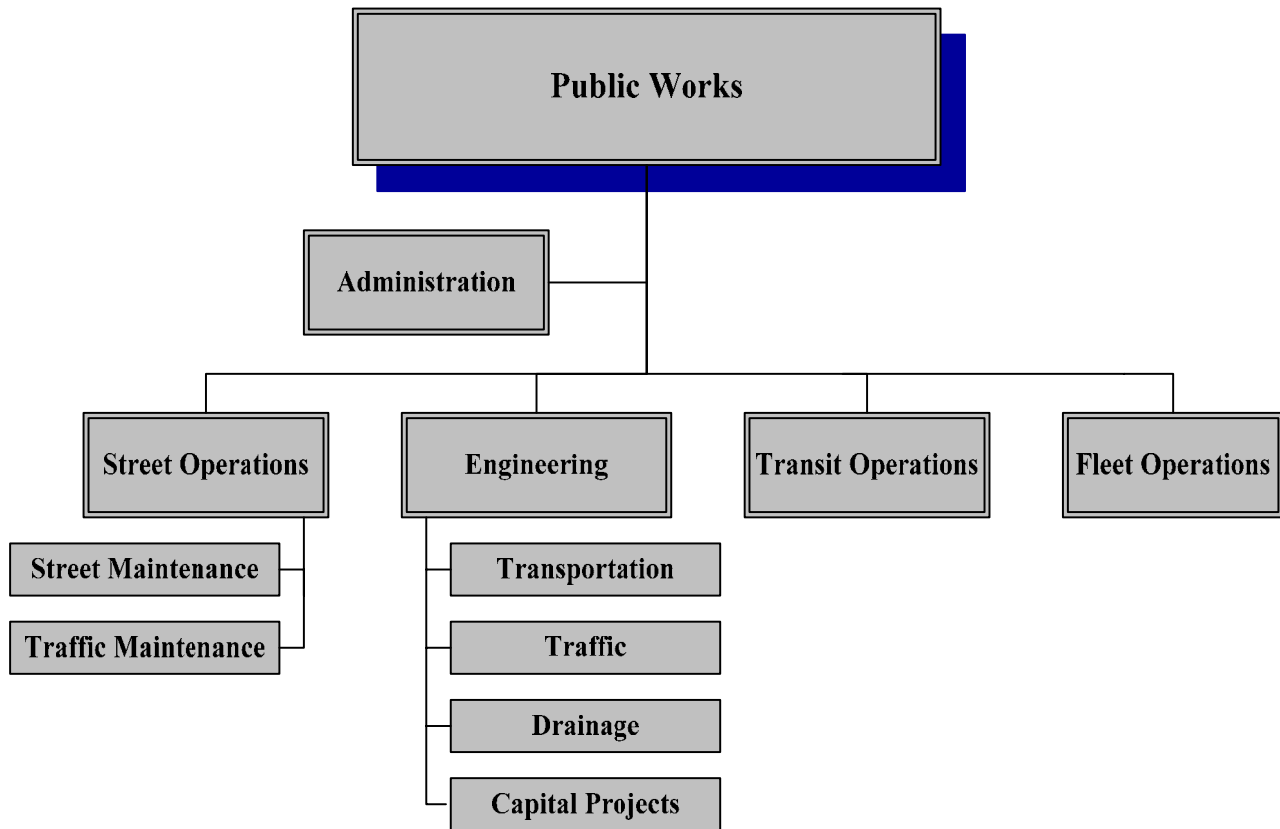
Major Contracts (over \$25,000)

Pre-Employment Psychs/Polys/Credit/Physical	\$25,700
Janitorial Services	\$31,680
Copier Lease	\$37,765
Jail Bookings	\$40,000
Backbone Operation Fee	\$64,350
Fingerprinting-Public	\$30,000
Support	\$66,810

New or Replacement Vehicles

7 Replacement Vehicles	\$196,000
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Public Works

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

(Due to Enterprise Funding, Administration/Engineering/Fleet and Transit are separated into individual sections.)

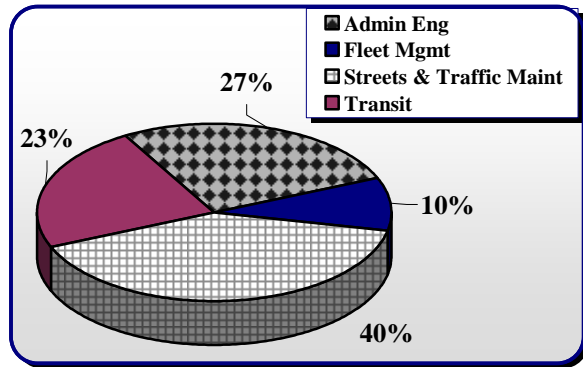
Mission Statement

The mission of the Public Works Department is to provide timely and cost-effective Public Works services and programs that ensure the community's health, safety, and welfare; protect and enhance the environment; further orderly development of the City's infrastructure; and exemplify a total commitment to customer service.

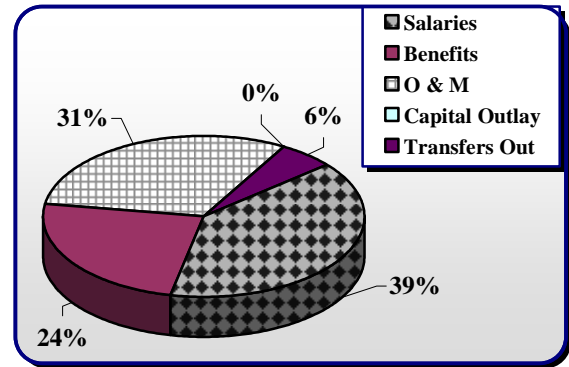
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$4,442,417	\$3,902,609	\$4,177,253	\$3,475,355	-10.95%
Benefits	\$2,438,547	\$2,054,412	\$2,164,187	\$2,126,957	3.53%
Operations & Maintenance	\$1,914,650	\$2,907,309	\$1,911,634	\$2,702,925	-7.03%
Capital Outlay	\$0	\$0	\$14,736	\$0	0.00%
Transfers Out	\$616,668	\$418,982	\$418,982	\$484,693	15.68%
Total	\$9,412,282	\$9,283,312	\$8,686,791	\$8,789,930	-5.31%
Administrative Engineering	\$2,502,435	\$2,539,442	\$2,208,230	\$2,361,682	-7.00%
Fleet Management	\$1,395,742	\$1,216,640	\$1,283,504	\$868,182	-28.64%
Streets & Traffic Maintenance	\$3,308,863	\$3,576,474	\$3,267,870	\$3,527,247	-1.38%
Transit	\$2,205,243	\$1,950,756	\$1,927,187	\$2,032,819	4.21%
Total	\$9,412,282	\$9,283,312	\$8,686,791	\$8,789,930	-5.31%
Funding Source					
Shared State Revenue	1,926,233	1,839,345	1,690,454	987,000	-46.34%
Program Revenues	\$1,053,547	\$226,823	\$562,000	\$1,034,716	356.18%
Transportation Development Measure A	\$775,358	\$1,058,508	\$1,058,508	\$1,525,863	44.15%
Gas Tax	\$1,327,035	\$1,200,000	\$1,200,000	\$1,289,350	7.45%
Traffic Congestion Relief	\$0	\$420,000	\$420,000	\$0	-100.00%
Light Rail	\$63,196	\$76,500	\$76,500	\$40,000	-47.71%
Transit	\$95,205	\$95,000	\$95,000	\$100,000	5.26%
Drainage Capital	\$158,093	\$176,500	\$176,500	\$126,500	-28.33%
Redevelopment Capital Proj.	\$225,234	\$34,000	\$34,000	\$131,200	285.88%
Tree Mitigation	\$29,114	\$28,000	\$28,000	\$28,000	0.00%
Utilities	\$0	\$412,765	\$0	\$175,000	-57.60%
General Fund	\$3,905,632	\$3,236,935	\$2,770,656	\$1,992,131	-38.46%
Fund Balance	(\$223,071)	(\$187,739)	(\$91,501)	\$823,819	-538.81%
Other Inter-Fund Transfers	\$76,706	\$0	\$0	\$0	0.00%
Total	9,412,282	9,283,312	8,686,791	8,789,930	-5.31%
Full-Time Positions	56.00	51.00	51.00	46.00	-17.86%
Part-Time Positions	14.70	8.00	8.00	8.00	0.00%

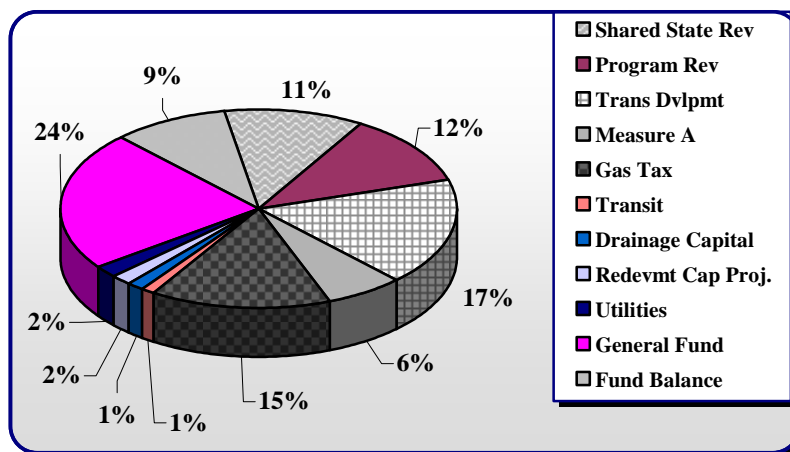
Department by Divisions



Department Expenditure by Category



Department Funding Sources

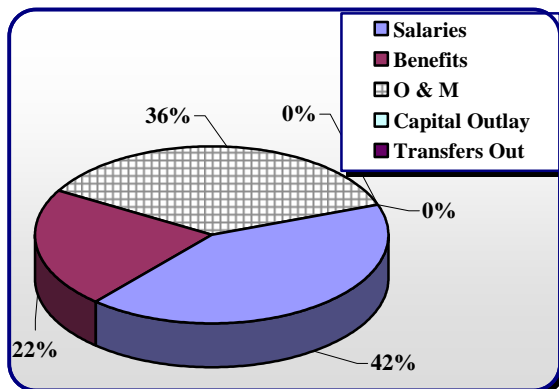


Budget Summary of Administration / Engineering

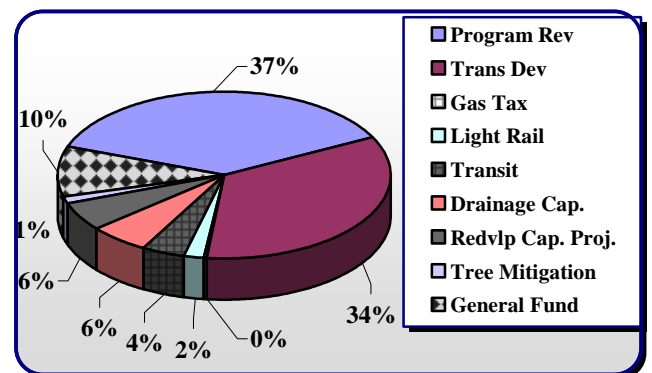
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$1,260,085	\$1,071,546	\$1,180,724	\$991,623	-7.46%
Benefits	\$607,545	\$528,835	\$555,363	\$517,038	-2.23%
Operation & Maintenance	\$439,359	\$939,061	\$472,143	\$853,021	-9.16%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$195,446	\$0	\$0	\$0	0.00%
Total	\$2,502,435	\$2,539,442	\$2,208,230	\$2,361,682	-7.00%

Funding Source	Actual	Budget	Projected	Proposed	Change From
Program Revenues	684,045	50,000	350,354	837,716	1575.43%
Transportation Development	775,358	999,662	999,662	777,044	-22.27%
Measure A	-	-	-	536,351	0.00%
Gas Tax	7,442	137,000	137,000	7,000	0.00%
Traffic Congestion Relief	-	-	-	-	0.00%
Light Rail	63,196	76,500	76,500	40,000	0.00%
Transit	95,205	95,000	95,000	100,000	0.00%
Drainage Capital	158,093	176,500	176,500	126,500	0.00%
Redevelopment Capital Proj.	225,234	34,000	34,000	131,200	0.00%
Tree Mitigation	29,114	28,000	28,000	28,000	0.00%
Utilities	-	-	-	-	0.00%
General Fund	387,506	942,780	311,214	(222,129)	-123.56%
Fund Balance	535	-	-	-	0.00%
Other Inter-Fund Transfers	76,706	-	-	-	100.00%
Total	2,502,435	2,539,442	2,208,230	2,361,682	-7.00%

Department Expenditure by Category



Department Funding Sources

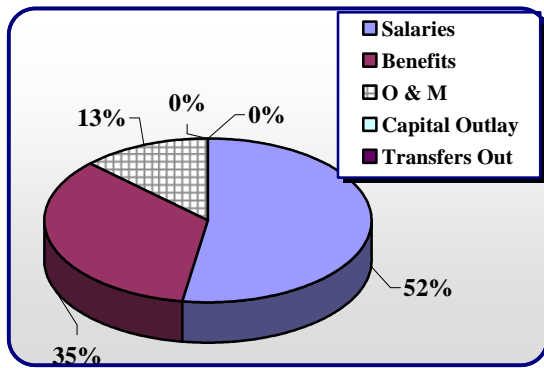


Budget Summary of Fleet Management

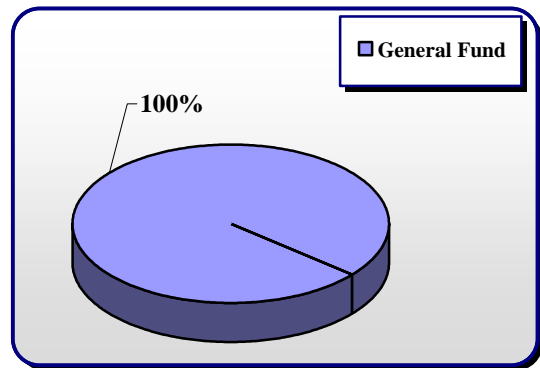
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$809,185	\$707,618	\$736,536	\$456,383	-35.50%
Benefits	\$428,860	\$369,730	\$392,802	\$300,470	-18.73%
Operation & Maintenance	\$157,697	\$139,292	\$154,167	\$111,329	-20.08%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$0	\$0	\$0	\$0	0.00%
Total	\$1,395,742	\$1,216,640	\$1,283,504	\$868,182	-28.64%

Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Utilities	\$0	\$144,870	\$0	\$0	-100.00%
General Fund	\$1,395,742	\$1,071,770	\$1,283,504	\$868,182	-19.00%
Total	\$1,395,742	\$1,216,640	\$1,283,504	\$868,182	-28.64%

Department Expenditure by Category



Department Funding Sources

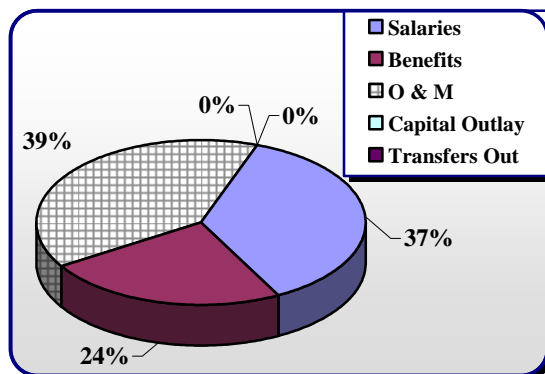


Budget Summary of Signals, Traffic Maintenance and Streets

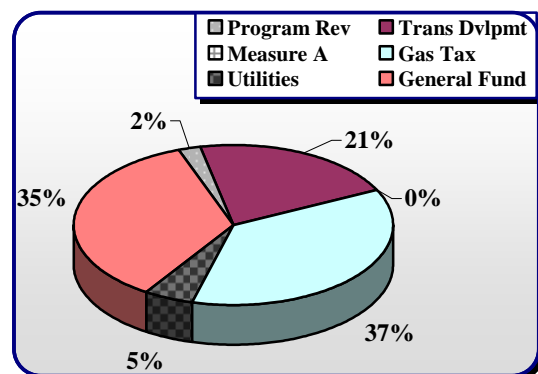
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$1,469,851	\$1,354,994	\$1,525,080	\$1,298,071	-4.20%
Benefits	\$883,819	\$736,143	\$816,370	\$833,998	13.29%
Operation & Maintenance	\$955,193	\$1,485,337	\$911,684	\$1,395,178	-6.07%
Capital Outlay	\$0	\$0	\$14,736	\$0	0.00%
Transfers Out	\$0	\$0	\$0	\$0	0.00%
Total	\$3,308,863	\$3,576,474	\$3,267,870	\$3,527,247	-1.38%

Funding Source					
Program Revenues	216,134	93,412	93,412	75,000	-19.71%
Transportation Development	-	58,846	58,846	748,819	1172.51%
Measure A	-	666,675	666,675	-	-100.00%
Gas Tax	1,319,593	1,063,000	1,063,000	1,282,350	20.63%
Traffic Congestion Relief	-	420,000	420,000	-	-100.00%
Light Rail	-	-	-	-	0.00%
Transit	-	-	-	-	0.00%
Drainage Capital	-	-	-	-	0.00%
Redevelopment Capital Proj.	-	-	-	-	0.00%
Tree Mitigation	-	-	-	-	0.00%
Utilities	-	267,895	-	175,000	-34.68%
General Fund	1,773,136	1,006,646	965,937	1,246,078	23.79%
Fund Balance	-	-	-	-	0.00%
Other Inter-Fund Transfers	-	-	-	-	0.00%
Total	3,308,863	3,576,474	3,267,870	3,527,247	-1.38%

Department Expenditure by Category



Department Funding Sources

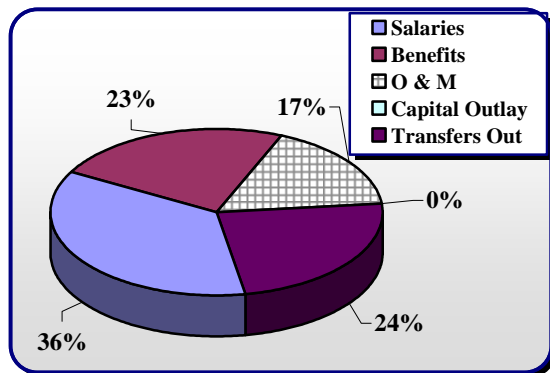


Budget Summary of Transit

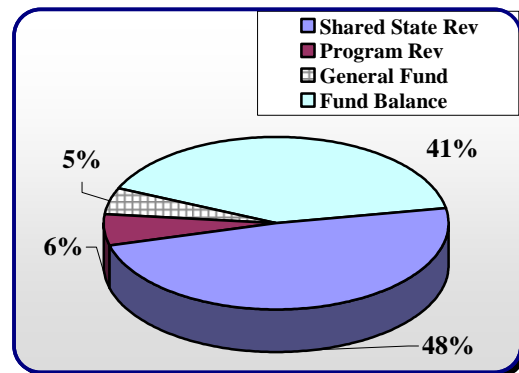
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$903,298	\$768,451	\$734,913	\$729,278	-5.10%
Benefits	\$518,324	\$419,704	\$399,652	\$475,451	13.28%
Operation & Maintenance	\$362,400	\$343,619	\$373,640	\$343,397	-0.06%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$421,222	\$418,982	\$418,982	\$484,693	15.68%
Total	\$2,205,243	\$1,950,756	\$1,927,187	\$2,032,819	4.21%

Funding Source					
Shared State Revenue	\$1,926,233	\$1,839,345	\$1,690,454	\$987,000	-46.34%
Program Revenue	\$153,368	\$83,411	\$118,234	\$122,000	46.26%
General Fund	\$349,248	\$215,739	\$210,000	\$100,000	-53.65%
Inter-Fund Transfers	\$0	\$0	\$0	\$0	0.00%
Fund Balance	(\$223,606)	(\$187,739)	(\$91,501)	\$823,819	-538.81%
Total	\$2,205,243	\$1,950,756	\$1,927,187	\$2,032,819	4.21%

Department Expenditure by Category



Department Funding Sources



Program Information

Administration / Engineering \$2,361,682

The Administration and Engineering Division of the Public Works Department includes design and management of capital improvement projects; traffic engineering and staff support to the Traffic Safety Committee; transportation engineering including participation in regional planning efforts; storm drain and storm water quality management; fiscal, and administration and clerical staff support for the Public Works Department.

Fleet Management \$868,182

Fleet Management is responsible for the procurement, maintenance, repair and disposal of City-owned vehicles and equipment. The division is also responsible for managing the City's fuel system and fuel site. Fleet Management also provides welding/fabrication services for the Solid Waste Division of the Utilities Department.

Street and Traffic Maintenance \$3,527,247

The Street Maintenance Division is responsible for maintenance of the City's roadways, bridges, storm drainage systems and sidewalk infrastructure. This division is also responsible for compliance with current NPDES regulations, including street sweeping. In addition, weed abatement, maintenance of creeks and City-owned street trees are the responsibility of the Street Division.

The Traffic Maintenance Division is responsible for the operation and maintenance of traffic signals and City-owned street lights within the City limits. In addition, the Traffic Division maintains traffic signs and pavement markings throughout the City, assures GIS and database tracking of all related assets, facilitates fiber optic interconnects in the City, and installs and monitors traffic flow and related equipment.

Transit \$2,032,819

The Transit Division provides public transportation within the City of Folsom. These services include a fixed-route service, a Dial-A-Ride service for the elderly and disabled residents, and a shuttle service supporting Regional Transit's Light Rail system and major Folsom employment centers.

FY 2010–11 Impacts

- Potential longer turnaround time on maintenance of City vehicles depending on effectiveness of Fleet Management reorganization
- Consolidation of citywide construction and compliance engineering services in Public Works
- Reduced Light Rail service on weekends
- Reduced fixed route transit service during non-peak periods

FY 2009–10 Accomplishments

Administration / Engineering

- Continued to coordinate with Department of the Army on the Folsom Lake Crossing to finalize environmental mitigation measures, secure funding, and closeout the project
- Continued to secure funding for the Folsom Lake Crossing to fulfill the City's financial obligations
- Completed annual overlay and street sealing roadway maintenance projects consistent with the City's Pavement Management Plan
- Completed construction of the Willow Creek South Drainage Rehabilitation Plan, Phase III
- Continued coordination with Caltrans and the Folsom Historic Preservation League to determine the appropriate scope for the construction of the Orangevale Bridge Rehabilitation project
- Completed construction of the Murer House Soundwall Project
- Completed construction of the Riley Street road-widening/sidewalk improvements from E. Bidwell to Lembi Drive
- Updated the storm drain system mapping citywide for all conduits and structures
- Continued to address resident traffic safety concerns
- Developed and implemented the annual expenditure plan for original and New Measure A funds
- Continued to participate in the Capital Southeast Connector Road JPA to initiate the Project Level Environmental Impact Report and to assure consistency with the Sphere of Influence Land Use Policies
- Continued to participate in the 50 Corridor Mobility Partnership
- Completed construction of Blue Ravine Road rail grade crossing improvements
- Initiated bid process for construction of new traffic signal for Broadstone Parkway/Cavitt Drive intersection
- Completed annual city-wide Street Striping Project
- Retrofitted handicap ramps that were non-compliant with ADA along Oak Avenue Parkway and East Bidwell Street per priorities identified in the Pedestrian Master Plan and using new standard details
- Conducted traffic counts to determine shift in traffic patterns associated with the completion of Folsom Lake Crossing
- Performed traffic signal candidate priority ranking for the Broadstone and Empire Ranch areas.
- Updated radar speed surveys for posted speed limits
- Completed and obtained Regional Water Board approval for the City's Stormwater Quality Improvement Plan, which describes the framework for management of Folsom's Stormwater Quality Program for the duration of the permit term (through the year 2013)
- Completed the Alder Creek Watershed Management Plan CA DWR Grant Project
- Completed construction of East Natoma Street Widening Project Phase I
- Initiated bid process for Folsom/Blue Ravine intersection improvements

Fleet Management

- Continued implementation of diesel retrofit for all mandated heavy duty trucks
- Achieved satisfactory rating for annual Inspection of Bus Terminal Safety Inspection
- Continued to meet mandated program responsibilities despite clerical/administrative cutbacks
- Completed three vehicle auctions with proceeds benefitting Enterprise and General Funds
- Assisted legal staff with ongoing issues with new buses and the need for extending warranties

- Established two service agreements with automotive dealerships within the City of Folsom
- Maintained swing shift effectiveness despite continued reduction in swing-shift staffing

Street Maintenance:

- Cleaned 36,750 linear feet of storm drain pipe
- Provided temporary repair of 100% of potholes reported within 24 hours of notification
- Repaired approximately 6,075 square feet of concrete sidewalks
- Patch-paved approximately 300 tons (equal to approximately 48,000 square feet) of permanent hot mix asphalt
- Continued to provide emergency response for the after-hours call-out program 365 days a year
- Continued to work to complete the annual re-inspection program to update the streets database (GBA) by inspecting one-tenth of City's roadways each year

Traffic Maintenance:

- Activated new or modified five signalized intersections
- Performed semiannual signal inspections within a 30-day window
- Continued GPS data collection of traffic control devices
- Continued to provide traffic sign maintenance and repair services, street light repair, and Underground Service Alert (USA) markings in a timely fashion

Transit:

- Reconfigured the Transit fleet to conform to the particulate matter emission requirements of the State of California Air Resources Board, removing the final non-conforming buses from the active fleet by January 2010
- Adjusted and reduced the system service hours to accommodate changing demands and a regional decline in funding yet included accommodations for Vista del Lago High School
- Utilized Dial-A-Ride software to maximize efficiency and reduce costs for trip scheduling
- Completed transit fare adjustments consistent with regional pricing
- Established a more sustainable farebox recovery mechanism through partnership with SACOG and Sacramento Regional Transit District by sharing in light rail revenue for service to Folsom

FY 2010–11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to and perform temporary repair on all pothole requests within two working days of notification at least 95% of the time	95%	100%	95%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to all flooding requests within two hours of notification at least 90% of the time	90%	90%	90%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to all after-hour emergency requests within one hour after notification at least 90% of the time	90%	90%	90%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to Transit Customer concerns/ comments within one working day at least 95% of the time	95%	95%	95%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to Traffic-related service requests within two working days	90%	90%	85%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to Community Development Department requests for developer project engineering reviews within 20 calendar days at least 80% of the time	90%	90%	90%

FY 2010-11 Statistics / Workload Measures**Engineering/Administration**

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of Contracts/Amendments/POs processed	67	70	70
Number of new development projects reviewed	20	15	18
Number of traffic-related customer service requests received	145	145	150
Number of active construction sites requiring stormwater inspections	138	81	80
Number of hours of interdepartmental support for Economic Development	53	40	45
Annual Budget of Capital Improvement Projects managed	30,469,757	20,000,000	20,000,000

Fleet

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of work orders completed	6,887	6,211	5,620
Number of vehicles repaired	4,223	3,852	3,304
Annual productive hours—all mechanics	11,557	10,087	9,887
Number of scheduled services	3,786	3,107	2,840

Street Maintenance

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Public Works operations work orders processed	3875	4700	4800
Street maintenance work orders processed	1480	2100	2300
Pavements work orders processed	424	575	600
Sidewalk work orders processed	45	50	45
Stream bed work orders processed	8	35	35
Trees/vegetation work orders processed	31	22	30
Special events work orders processed	20	20	20
Storm drain maintenance work orders processed	83	100	100
Corp Yard maintenance work orders processed	167	140	170
Bridge maintenance work orders processed	18	20	20
Work orders for other departments	205	220	225

Traffic Maintenance

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
GPS/GIS Data Collection # of structures	2500	1760	1760
Traffic Signal Inspections	180	180	185
Traffic Signal Repairs (non-accident related)	275	316	316
Traffic Signal Repairs (accident related)	15	18	18
Repaired streetlights	180	192	192
Signs replaced	200	220	220
New sign installations	250	210	210
Paint for striping (gallons)	75	100	100

Transit

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Fixed route ridership	87,500	58,500	58,000
Dial-A-Ride Ridership	12,800	9,670	9,600

Key Issues

Administration / Engineering

- Continue to coordinate with the Department of the Army on the Folsom Lake Crossing to finalize environmental mitigation measures, secure funding and closeout the project
- Obtain Caltrans and Folsom Historic Preservation League concurrence for the Orangevale Bridge Rehabilitation Project
- Continue to participate in the 50 Corridor Mobility Partnership
- Continue to coordinate City’s Transportation Plan improvements with regional plans (MTP, MTIP, Blueprint)
- Continue to aggressively pursue regional funding for City Transportation Projects
- Continue to participate in regional Joint Powers Authorities to ensure City’s Transportation Plan is not adversely impacted
- Continue to work with other jurisdictions on development plans that impact the City’s current and future roadway network
- Continue to make progress towards updating the storm drain mapping and database system
- Continue the street overlay and seal coat program consistent with the Pavement Management Plan
- Continue to assist with infrastructure master planning for the Sphere of Influence (SOI)
- Complete construction of Folsom/Blue Ravine intersection improvements
- Continue to identify and address traffic noise impacted areas
- Continue to implement the ADA Transition Plan
- Assess post-Folsom Lake Crossing traffic conditions city-wide and adjust intersection operations as appropriate

- Continue to work with Sacramento MS4 Permittees to collectively develop and adopt a Hydro-modification Management Plan for the Sacramento Area
- Continue to develop strategies to implement the provisions of the new 2008 – 2013 NPDES stormwater permit
- Continue to develop strategies to meet the provisions of the new Water Quality Control Board Construction General Permit
- Develop and Implement Programs for New Measure A funding:
 - Traffic Control and Safety
 - Safety, Streetscape, Pedestrian and Bicycle Facilities
 - Street and Road Maintenance

Fleet Management

- Continue restructuring of Fleet Shop staffing to achieve effective operations with staff reductions
- Continue to implement mandated programs impacting Fleet Management despite staff reductions
- Continue to evaluate and improve upon the utilization of City of Folsom vehicle operations

Street Maintenance

- Continue to gather and input the storm drainage infrastructure in the new asset management program (GBA)
- Identify resources necessary to help meet NPDES requirements, including street sweeping, storm drain inspection and maintenance, and detention pond maintenance
- Continue identification, inspection and maintenance of the storm drain system for Zone 5
- Maximize cost recovery to minimize General Fund costs by performing street repair work at a lower cost to enterprise funds
- Continue to respond to requests for service in excess of 4,500 per year, including street maintenance, pavement work, sidewalk repairs, streambed maintenance, trees/vegetation, special events, storm drains, bridges, Corporation Yard maintenance, and work for other departments

Traffic Maintenance

- Continue to implement the City's pavement marking program
- Continue a scaled down version of the signal system upgrade program citywide
- Continue to identify and replace high priority street signs as needed
- Continue to realize the cost savings in utility costs due to installation of LED's in traffic signals

Transit

- Provide transit support to City sponsored events including the Parks and Recreation summer programs
- Maximize the use of scheduling software to improve the efficiency of the Dial-A-Ride Program
- Support Fixed Route operations to facilitate transportation that includes school age children and college students
- Redefine and reduce the Fixed Route and Dial-A-Ride systems to accommodate the reduced statewide revenue and thus City of Folsom, Transit Development Act revenue
- Increase the fares on the Fixed Route to continue to meet mandate to match that of our Regional Partner - the Sacramento Regional Transit Authority
- Re-evaluate opportunities for enhancement of the transit system

Future Key Issues

Administration / Engineering

- Coordinate major transportation infrastructure improvements with long-term SOI planning and development efforts (Oak Ave Pkwy/US 50 Interchange, East Bidwell/US 50 Interchange modifications, etc.)
- Complete Construction of the Folsom Lake Crossing Phase II, Easterly Approach: Green Valley Road Widening
- Continue to secure regional funding for City transportation projects through State and Federal sources
- Continue to participate in Capital Southeast Connector Joint Powers Authority to ensure consistency with Folsom's Sphere of Influence Land Use Plans
- Continue to participate in the Highway 50 Corridor Mobility Partnership
- Continue to work with other agencies on developments that impact the City, including quarries, large-scale planned communities, regional transportation projects, etc.
- Update the City's Transportation Plan and coordinate projects with SACOG
- Complete the ADA Transition Plan
- Fully implement Intelligent Transportation System Master Plan
- Develop and implement a Stormwater Fee Program
- Amend development standards to incorporate Low Impact Development and Hydro-modification to ensure compliance with new stormwater quality requirements
- Continue development of a city wide drainage master plan
- Continue implementation of the Redevelopment Area Drainage Improvements Master Plan recommendations
- Initiate the Rainbow Bridge HBRR Project

Fleet Management

- Assess impact of vehicle utilization and costs on City of Folsom departments
- Make recommendations to modify vehicle utilization based on assessment findings
- Review non-public safety vehicle maintenance for potential customer service improvements via service agreements with City of Folsom dealerships
- Re-evaluate overtime costs and operational effectiveness in light of Standby cost elimination

Street Maintenance

- Continue to evaluate and modify the street maintenance delivery plan to accommodate the ongoing changes with the City's current budget constraints to provide necessary maintenance and upgrades for the City's infrastructure

Traffic Maintenance

- In the future, the Traffic Division will implement a program to enhance its efforts to paint and do other cosmetic maintenance to the City's traffic signals
- In addition, there will be continuing challenges to insure that integration and maintenance issues associated with Light Rail are addressed
- Traffic flow will continue to increase, requiring continuation of upgrades and modifications to the traffic signal system
- As more resources become available for maintenance services by contract, the Division may increase activity in the street signage arena

Transit

- Increase creative marketing efforts to increase ridership on the Fixed Route
- Continue to evaluate and refine software applications to improve Dial-A-Ride efficiency
- Maximize the use of scheduling software to improve the efficiency of the Dial-A-Ride Program
- Continue to redefine and reduce the Fixed Route and Dial-A-Ride systems to accommodate the reduced statewide revenue and thus City of Folsom, Transit Development Act revenue
- Provide transit support to City sponsored events including the Parks and Recreation summer programs
- Re-energize the Dial-A-Ride program with creative marketing and outreach
- Identify ways to increase ridership while addressing the challenge of meeting the Farebox Ratio with reduced hours of service and increased fare

Position Information

Position	FY	FY	FY	FY	FY
	2006-07 Approved	2007-08 Approved	2008-09 Approved	2009-10 Approved	2010-11 Approved
Administration					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Assistant Public Works Director	1.00	1.00	-	-	-
Associate Civil Engineer	2.00	2.00	2.00	2.00	2.00
Capital Project Manager	1.00	1.00	1.00	1.00	1.00
Construction Inspector I/II	2.00	2.00	2.00	2.00	2.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	-	0.60	0.60	-	-
Senior Civil Engineer	3.00	3.00	3.00	3.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Subtotal	14.00	14.60	13.60	13.00	12.00
Fleet Management **					
Combination Welder	-	1.00	1.00	1.00	-
Fleet Administrative Officer	-	-	1.00	-	-
Fleet Maintenance Supervisor	-	1.00	-	-	-
Fleet Manager	-	1.00	1.00	1.00	-
Inventory Clerk	-	1.00	1.00	1.00	1.00
Mechanic II	-	8.00	7.00	7.00	6.00
Senior Equipment Mechanic	-	1.00	1.00	1.00	1.00
Subtotal	0.00	13.00	12.00	11.00	8.00
Streets					
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	10.00	9.00	9.00	6.00	6.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Streets Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Operations Supervisor	1.00	1.00	1.00	1.00	-
Subtotal	16.00	15.00	15.00	12.00	11.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Traffic Maintenance					
Maintenance Specialist	2.00	3.00	3.00	3.00	3.00
Maintenance Worker I/II	1.00	1.00	1.00	-	-
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Traffic Control & Lighting Technician	1.00	1.00	1.00	1.00	1.00
Traffic Control & Lighting Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Control & Lighting Technician I/II	3.00	4.00	3.00	3.00	3.00
Traffic Control Device Technician	1.00	1.00	1.00	1.00	1.00
Subtotal	10.00	12.00	11.00	10.00	10.00
Transit					
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II - PPT	0.50	0.50	0.50	-	-
Transit Bus Driver - PPT (10 @ 80%)	7.20	7.20	7.20	8.00	8.00
Transit Bus Driver - PPT (7 @ 80%)	6.40	6.40	6.40	-	-
Transit Chief	1.00	1.00	1.00	1.00	1.00
Transit Coordinator	1.00	1.00	1.00	1.00	1.00
Transit Scheduler	1.00	1.00	1.00	1.00	1.00
Transit Trainer	1.00	1.00	1.00	1.00	1.00
Subtotal	19.10	19.10	19.10	13.00	13.00
Total	59.10	73.70	70.70	59.00	54.00

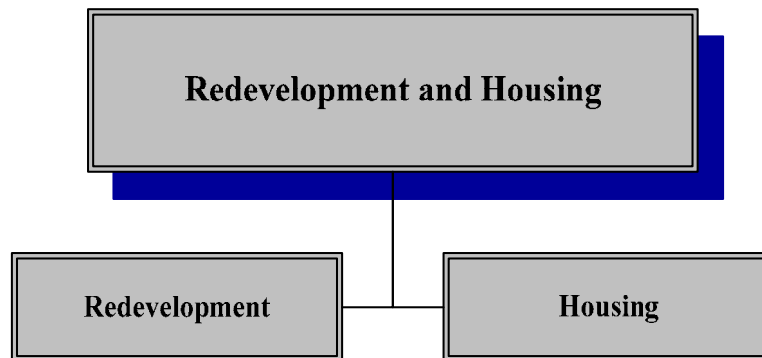
** Fleet Management moved from Utilities Department to Public Works Department in FY 07-08.

Major Contracts (over \$25,000)

Light Rail Operations & Maint	\$971,400
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New or Replacement Vehicles

None



Redevelopment and Housing

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

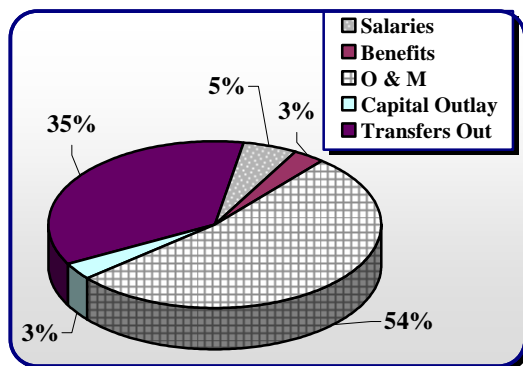
Mission Statement

The Mission of the Redevelopment and Housing Department is to foster a climate that generates economic and social vitality and to ensure there is a diverse mix of housing for all income levels to support a high quality of life for the entire community.

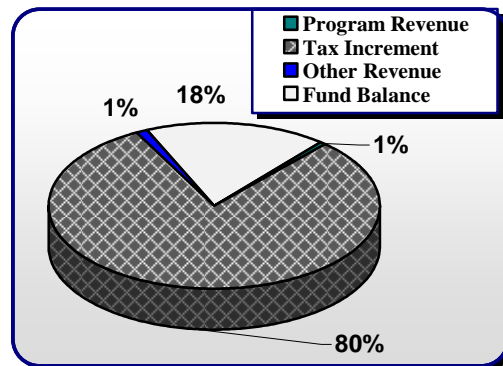
Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$615,809	\$421,047	\$542,638	\$518,616	23.17%
Benefits	\$308,980	\$286,873	\$275,768	\$274,731	-4.23%
Operation & Maintenance	\$6,053,380	\$6,411,897	\$2,331,174	\$5,074,065	-20.86%
Capital Outlay	\$0	\$0	\$0	\$330,000	0.00%
Transfers Out	\$4,977,452	\$12,415,197	\$2,915,197	\$3,399,128	-72.62%
Total	\$11,955,621	\$19,535,014	\$6,064,777	\$9,596,540	-50.88%
Funding Source					
Program Revenue	\$81,287	\$200,000	\$50,000	\$50,000	-75.00%
Tax Increment	\$7,807,072	\$7,152,524	\$7,629,100	\$7,745,000	8.28%
Other Revenue	\$233,272	\$1,562,427	\$103,000	\$95,000	-93.92%
Fund Balance	\$0	\$10,620,063	(\$1,717,323)	\$1,706,540	-83.93%
Total	\$8,121,631	\$19,535,014	\$6,064,777	\$9,596,540	-50.88%
Full-Time Positions	7.50	5.50	5.50	5.50	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Redevelopment & Housing

\$9,596,540

The Folsom Redevelopment Agency is responsible for implementing a number of programs developed to assist in the elimination of blighting influences within the project area. Programs include providing funding assistance in the form of grants and loans to encourage economic development and commercial revitalization and for the improvement of public infrastructure within the project area. The second primary goal of the Redevelopment Agency is to provide a mechanism to plan and monitor affordable housing activity within the project area and the entire City.

FY 2010–11 Impacts

- Redevelopment function will be consolidated in Community Development
- State action to take \$3.1 million of tax increment upheld

FY 2009–10 Accomplishments

Redevelopment & Housing

- Completion of Streetscape construction documents
- Award of Streetscape construction bid
- Completion of Public Plaza construction documents
- Award of a \$500,000 Grant for Public Plaza from SACOG
- Completion of five-year Implementation Plan
- Seniors Helping Seniors Program- over 400 service calls
- Two historic home rehabilitation loans

FY 2010 – 11 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Approve 4 Facade Grants per Year	100%	100%	100%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Process Invoices within five working days	100%	100%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to Seniors Helping Seniors request for service within 24 hours	100%	90%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Return phone calls within 24 hours	100%	100%	100%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Approve 30 home rehab loans and grants	100%	100%	100%

FY 2010-11 Statistics / Workload Measures

Workload Measure	Actual FY 2008-09	Projected FY 2009-10	Budget FY 2010-11
Number of Housing Grants	45	25	30
Number of Housing Loans	4	0	2
Number of Commercial Loans	1	3	5
Number of Façade Grants	4	5	20
Number of Seniors Helping Seniors Requests for Service	600	400	400

Key Issues

Redevelopment & Housing

- On-going management of the Historic District Revitalization Program
- Completion of Streetscape project on time and budget
- Award Railroad Block Public Plaza Construction Bid
- Implementation of ADA upgrades at SP Depot
- Determination of preferred circulation improvements for Historic District
- Coordination of the planning of the Sibley Street affordable housing project
- Compliance monitoring of affordable for-sale and rental units

Future Key Issues

Redevelopment & Housing

- Award of construction bid for Riley Street Circulation Improvements
- Buildout of the private portion of the Railroad Block
- Development of Sibley Street Housing Project
- Planning for the reuse of the Corporation Yard site
- Planning for the reuse of the Wye Property

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Redevelopment and Housing Director	1.00	1.00	1.00	1.00	0.50
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	-	0.50	0.50	0.50	1.00
Building Trades Worker	-	-	1.00	1.00	1.00
Construction Inspector I/II	-	-	1.00	-	-
Housing Manager	-	1.00	-	-	-
Principal Engineer	-	-	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Residential Programs Specialist	1.00	1.00	1.00	-	-
Total	4.00	5.50	7.50	5.50	5.50

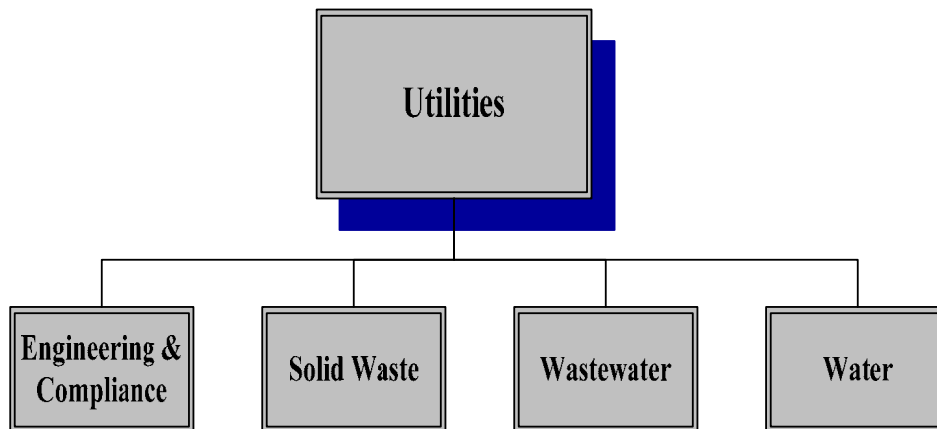
Major Contracts (over \$25,000)

Building Maintenance (parking structure)	\$30,000
Owner Participation Agreements	\$460,000

New or Replacement Vehicles

None





Utilities

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Impacts
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

(Due to Enterprise Funding, Wastewater, Solid Waste and Water are separated into individual sections.)

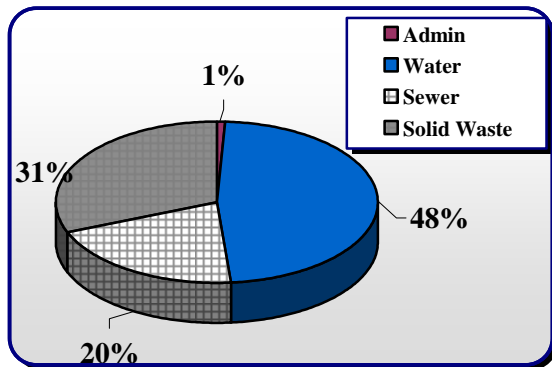
Mission Statement

The mission of the Utilities Department is to manage the City's resources in order to protect and enhance the community's health, safety and welfare; to provide effective and reliable service to City residents and businesses; and to provide support services to City departments.

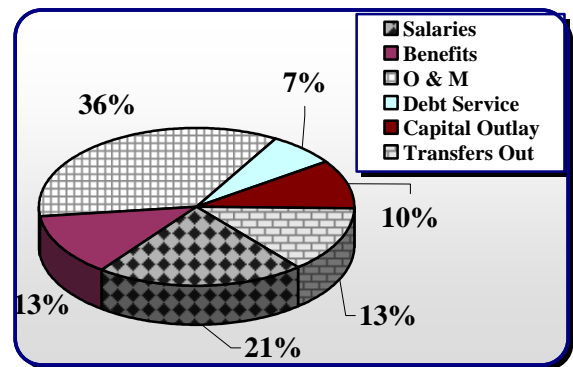
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$6,573,272	\$6,851,673	\$6,349,615	\$6,300,351	-8.05%
Benefits	\$3,839,576	\$3,890,417	\$3,644,910	\$3,704,928	-4.77%
Operation & Maintenance	\$12,544,943	\$11,052,560	\$13,662,502	\$10,332,016	-6.52%
Debt Service	\$2,146,475	\$2,129,204	\$2,129,204	\$2,084,229	-2.11%
Capital Outlay	\$4,175,845	\$3,310,000	\$2,483,556	\$2,950,000	-10.88%
Transfers Out	\$9,251,574	\$7,329,238	\$10,699,319	\$3,955,785	-46.03%
Total	\$38,531,684	\$34,563,092	\$38,969,105	\$29,327,309	-15.15%
Utilities Administration	\$1,973,555	\$2,088,999	\$802,216	\$214,989	-89.71%
Water	\$19,827,818	\$16,158,808	\$22,984,079	\$14,028,392	-13.18%
Wastewater	\$6,353,854	\$6,944,631	\$5,357,360	\$5,950,622	-14.31%
Solid Waste	\$10,376,456	\$9,370,654	\$9,825,451	\$9,133,306	-2.53%
Total	\$38,531,684	\$34,563,092	\$38,969,105	\$29,327,309	-15.15%
Funding Source					
Water Revenues	\$13,169,678	\$13,263,750	\$12,370,096	\$12,610,000	-4.93%
Water Meters	\$70,113	\$0	\$35,000	\$30,000	0.00%
Wastewater Revenues	\$5,898,607	\$5,958,803	\$5,936,725	\$5,984,200	0.43%
Solid Waste Revenues	\$9,895,480	\$10,095,790	\$9,926,649	\$9,904,000	-1.90%
Grant Revenues	\$393,129	\$150,207	\$62,967	\$32,500	-78.36%
Transfers In	\$4,281,994	\$3,198,999	\$4,287,216	\$714,989	-77.65%
Fund Balance	\$4,700,170	\$1,895,543	\$6,350,452	\$51,620	-97.28%
Total	\$38,409,170	\$34,563,092	\$38,969,105	\$29,327,309	-15.15%
Full-Time Positions	99.00	95.00	95.00	92.00	-3.16%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

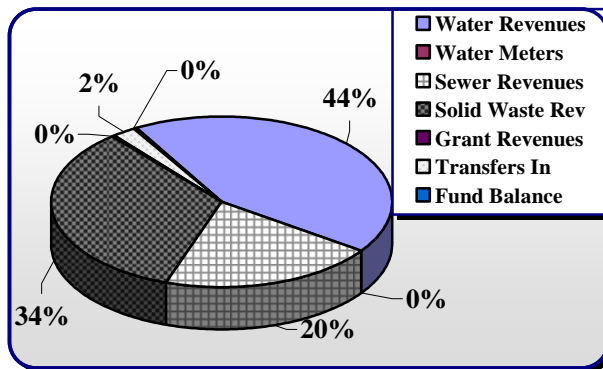
Department by Divisions



Department Expenditure by Category



Department Funding Sources

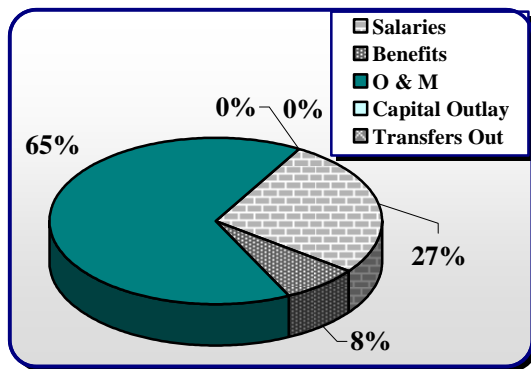


Budget Summary of Engineering and Compliance*

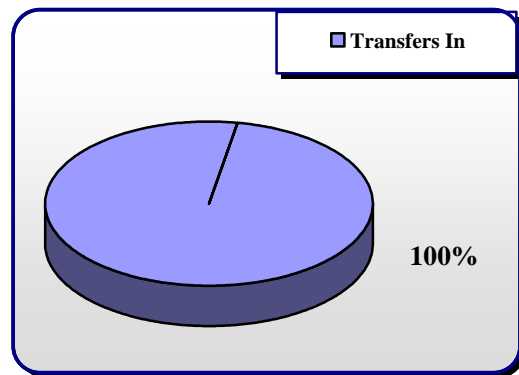
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$969,306	\$882,404	\$126,955	\$57,902	-93.44%
Benefits	\$469,777	\$470,940	\$199,024	\$16,146	-96.57%
Operation & Maintenance	\$49,436	\$192,711	\$67,785	\$140,941	-26.86%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$485,036	\$542,944	\$408,452	\$0	-100.00%
Total	\$1,973,555	\$2,088,999	\$802,216	\$214,989	-89.71%

Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Transfers In	\$1,973,555	\$2,088,999	\$802,216	\$214,989	-89.71%
Fund Balance	\$0	\$0	\$0	\$0	0.00%
Total	\$1,973,555	\$2,088,999	\$802,216	\$214,989	-89.71%

Department Expenditure by Category



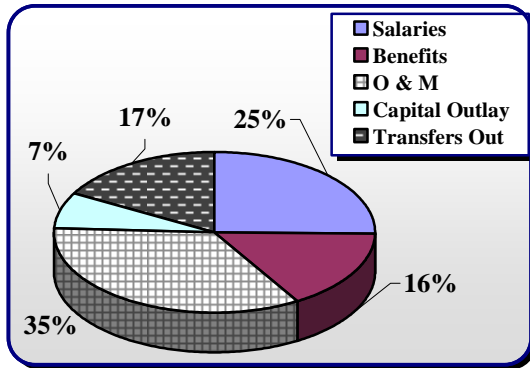
Department Funding Sources



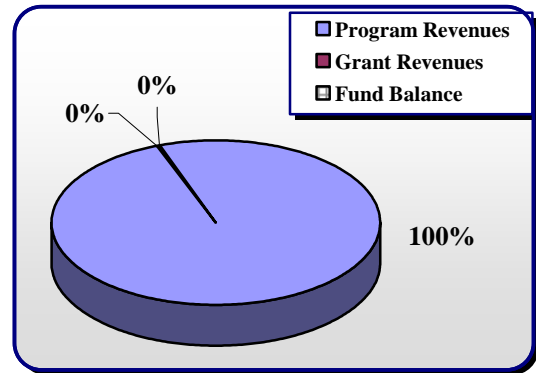
Budget Summary of Solid Waste

	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	<u>Change From</u>
Expenditure	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	09-10 Budget
Salaries	\$2,423,071	\$2,405,631	\$2,553,183	\$2,313,164	-3.84%
Benefits	\$1,514,690	\$1,385,165	\$1,411,941	\$1,458,251	5.28%
Operation & Maintenance	\$3,561,616	\$3,375,932	\$3,168,753	\$3,159,250	-6.42%
Capital Outlay	\$0	\$0	\$0	\$650,000	0.00%
Transfers Out	\$2,877,078	\$2,203,926	\$2,691,574	\$1,552,641	-29.55%
Total	\$10,376,456	\$9,370,654	\$9,825,451	\$9,133,306	-2.53%
Funding Source					
Program Revenues	\$9,895,480	\$10,095,790	\$9,926,649	\$9,904,000	-1.90%
Grant Revenues	\$152,529	\$55,207	\$62,967	\$32,500	-41.13%
Fund Balance	\$205,933	(\$780,343)	(\$164,166)	(\$803,194)	2.93%
Transfers In	\$122,514	\$0	\$0	\$0	0.00%
Total	\$10,376,456	\$9,370,654	\$9,825,450	\$9,133,306	-2.53%

Department Expenditure by Category



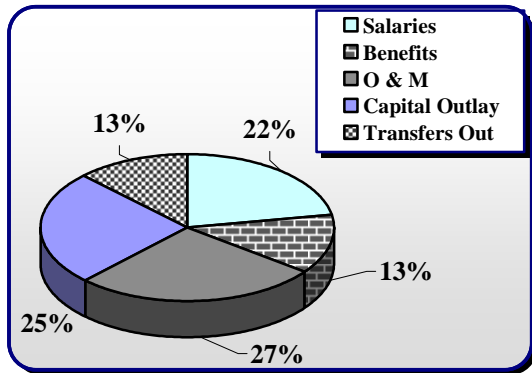
Department Funding Sources



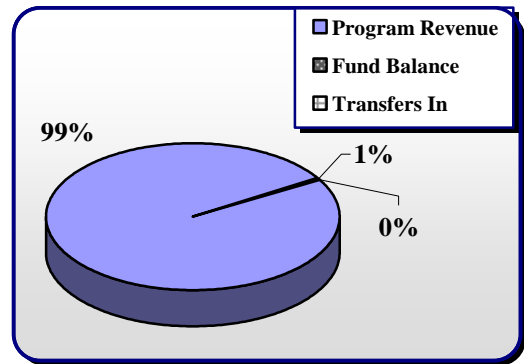
Budget Summary of Wastewater

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$1,184,078	\$1,265,640	\$1,224,727	\$1,317,317	4.08%
Benefits	\$687,405	\$680,193	\$742,153	\$776,291	14.13%
Operation & Maintenance	\$780,918	\$1,355,905	\$772,525	\$1,610,957	18.81%
Capital Outlay	\$1,731,372	\$2,260,000	\$584,449	\$1,500,000	-33.63%
Transfers Out	\$1,970,080	\$1,382,893	\$2,033,506	\$746,057	-46.05%
Total	\$6,353,854	\$6,944,631	\$5,357,360	\$5,950,622	-14.31%
Funding Source					
Program Revenue	\$5,898,607	\$5,958,803	\$5,936,725	\$5,984,200	0.43%
Fund Balance	\$455,248	\$985,828	(\$579,365)	(\$33,578)	-103.41%
Transfers In	\$0	\$0	\$0	\$0	0.00%
Total	\$6,353,854	\$6,944,631	\$5,357,360	\$5,950,622	-14.31%

Department Expenditure by Category



Department Funding Sources

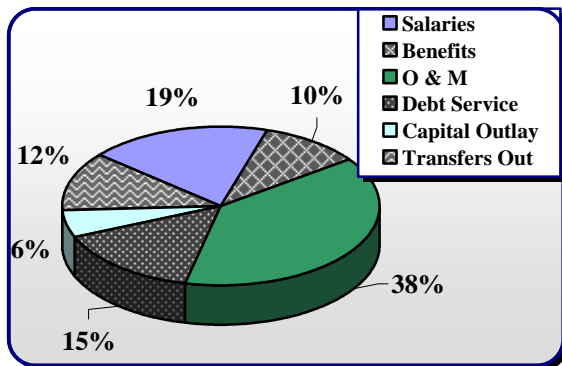


Budget Summary of Water

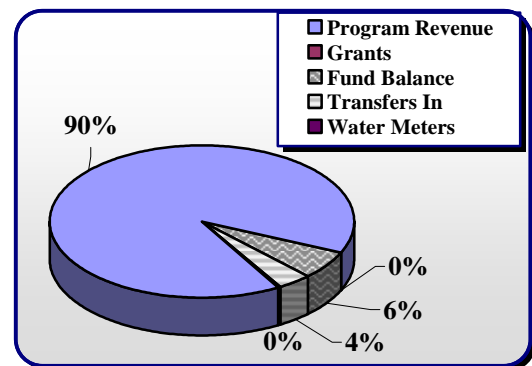
Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	\$1,996,816	\$2,297,998	\$2,444,750	\$2,611,968	13.66%
Benefits	\$1,167,703	\$1,354,119	\$1,291,792	\$1,454,240	7.39%
Operation & Maintenance	\$8,152,972	\$6,128,012	\$9,653,439	\$5,420,868	-11.54%
Debt Service	\$2,146,475	\$2,129,204	\$2,129,204	\$2,084,229	-2.11%
Capital Outlay	\$2,444,473	\$1,050,000	\$1,899,107	\$800,000	-23.81%
Transfers Out	\$3,919,379	\$3,199,475	\$5,565,787	\$1,657,087	-48.21%
Total	\$19,827,818	\$16,158,808	\$22,984,079	\$14,028,392	-13.18%

Funding Source	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Program Revenues	\$13,169,678	\$13,263,750	\$12,370,096	\$12,610,000	-4.93%
Grants	\$240,600	\$95,000	\$0	\$0	-100.00%
Fund Balance	\$4,038,989	\$1,690,058	\$7,093,983	\$888,392	-47.43%
Transfers In	\$2,308,439	\$1,110,000	\$3,485,000	\$500,000	-54.95%
Water Meters	\$70,113	\$0	\$35,000	\$30,000	0.00%
Total	\$19,827,818	\$16,158,808	\$22,984,079	\$14,028,392	-13.18%

Department Expenditure by Category



Department Funding Sources



Program Information

Engineering and Compliance **\$214,989**

The Engineering and Compliance Division oversees the design and management of Capital Improvement Projects; utility operations and maintenance engineering (including staff support to the Utility Commission); utilities engineering for water and wastewater; development impact fee and utility rate oversight; and administration and clerical support staff. The Utilities Director and Assistant Utilities Director are currently included in this division for budgeting purposes. Also included in current levels of service are the operating projects managed by the Engineering and Compliance Division.

Solid Waste **\$9,133,306**

The Solid Waste Division provides collection and disposal of solid waste, recycling, green waste, electronic waste, household hazardous waste (i.e. paint, fluids, batteries) and bulky items throughout the community of Folsom. The California Integrated Waste Management Board monitors the diversion rate for all communities to meet the recycle goal of 50% of the waste stream in the City.

Wastewater **\$5,950,622**

The Wastewater Division inspects, cleans, repairs, and maintains the 252 miles of pipeline and 11 lift stations in the City of Folsom. The functions of this division support the achievement of the strategic goals.

Water **\$14,028,392**

Produce and deliver high quality drinking water; ensure water quality is maintained in the distribution system 277 miles of water mains, and to the 19163 service connections, through a combination of backflow prevention, cross-connection control, and monitoring; maintain water treatment, storage, and distribution facilities; ensure standards for construction of new water source, treatment, storage, and distribution facilities are met. The function of this division supports the achievements as outlined in Strategic Goals II, VI.

FY 2010–11 Impacts

- Reductions in preventative maintenance for renewal/replacement capital projects
- Potential for longer lead time for leak repairs
- Possibility of Household Hazardous Waste going to the landfill

FY 2009–10 Accomplishments

Administration

- Completed construction of the Historic District Utilities Rehabilitation Project
- Completed construction of the Orange Grove Wet Utilities Project
- Completed construction of the Nimbus Tank Rehabilitation Project
- Completed construction of the Hwy50-Folsom Blvd. 12" Waterline Relocation

- Completed construction of the Meter Installation Project
- Completed SSMP and adopted by City Council
- Completed design and bid the Lake Forest Pump Station Project
- Completed design and opened bids for the Annual Trench Repair Project
- Completed design for the Basin 6 Flow Diversion Project and bid project
- Began design for the EID Intertie Project
- Completed the installation of the City wide Fixed Network system
- Obtained a \$300,000 grant for water conservation (S.O.R.)

Solid Waste

- Implemented credit card charge system for roll-off accounts which will provide added revenue and budget control
- Modified timing of solid waste CIP fee collection process from post to pre-construction resulting in more timely payments to the SW Capital Fund
- Performed solid waste fee and rate analysis which will bring roll-off rates in line with current market structure
- Completed clean closure of Corporation Yard Landfill
- Retrofitted nine refuse collection vehicles to meet CARB air emissions regulations

Wastewater

- Completed 100% of the First Cycle of Inspections Due
- Completed SCADA Upgrades
- Completed Wastewater Collections Preventive Maintenance Plan
- Integrated the Wireless Workorder System into CMMS
- Completed Update of the Sewer System Management Plan
- Continue Training
- Upgrade PLC's at Sewer Lift Stations
- Continued CMMS Upgrades

Water

- Repaired or replaced 161 leaking water services to maintain system reliability.
- Established internal customer service oriented SOPs for meter reading and billing data.
- Initiated Fixed Network Pilot Study and Meter Installation and other elements of the Meter Implementation Plan.
- Coordination with Finance to enhance the City's Delinquency Program.
- Completed all required water quality monitoring.
- Installed web-based camera system to enhance site security at the water treatment plant.

FY 2010–2011 Customer Service Levels**Customer Service Performance Indicator for Engineering & Compliance:**

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Percent of projects that remain on schedule for Capital Improvement Projects.	80%	100%	100%

Customer Service Performance Indicator for Solid Waste:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Percentage of Solid Waste additional services (e.g., extra pickups and returned pickups) provided within one hour	97.6%	90%	90.3%
Percentage of Neighborhood Cleanup (NCU) service stops completed within 14 days of customer request	80.5%	81%	90%
Average number of days between customer request and NCU service stop	10	10	10
Respond to 100% of questions from building permit applicants within 24 hours (from C & D program)	100%	Complete 100% by June 2010	Complete 100% by June 2011
Review and return 100% of Plan checks (for C & D Program) to Neighborhood Services within three (3) work days (15 day requirement)	100%	Complete 100% by June 2010	Complete 100% by June 2011
Perform eight (8) public outreach events to promote recycling activities	9	10	11
HHW program participation by total number of participants	5,263	5,300	5,300

Customer Service Performance Indicator for Wastewater:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Respond to customer service complaints within 30 minutes of receipt	100%	100%	100%

Customer Service Performance Indicator for Water:

Performance Indicator	Actual 2008-09	Projected 2009-10	Budget 2010-11
Repair identified meters within 2 weeks	N/A	N/A	90%
Respond to internal & external customer service issues within one hour	90%	90%	90%

FY 2010–2011 Statistics / Workload Measures**Engineering & Compliance**

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of Capital Projects advertised	6	4	3
Number of Capital Projects under construction	7	5	4
Number of Capital Project designs completed	5	4	3
Number of Capital Project construction complete	3	4	4
Percentage of Water Forum BMPs completed	100%	100%	100%
Percentage of GIS/GBA projects input	100%	100%	100%

Solid Waste (Collections, Recycling and Hazardous Materials)

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of neighborhood clean-up (NCU) requests	6,074	6300	6,350
Percentage of NCU service stops completed within 14 days of customer request	80%	90%	92%
Average number of days between customer request and NCU service stop	10	10	10
Number of Solid Waste additional services (e.g. extra pickups and returned pickups)	2,070	2,100	2,120
Percentage of Solid Waste additional services provided within one day	97.6%	98%	98.2
Weekly number of routed residential garbage, recycling and greenwaste service stops	58,100	58,400	59,000
*Solid waste diversion percentage	63.3%	63%	63%
Household battery collection sites	1	13	13
Program participation by total number of participants	5,406	5,100	5,100

Wastewater

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Number of routine work orders	1133	1100	1100
Percentage of priority 5 work orders completed within two weeks	100%	100%	100%
Percentage of priority 4 work orders completed within 1 month	100%	100%	100%
Percentage of priority 3 work orders completed within 12 months	100%	100%	100%
Number of M/H inspections completed within one year	849	1002	1562
Segments of mainline CCTV inspections completed within one year	1513	1023	1583
Linear feet of mainline cleaned within one year	547,041	208,640	336,455
Gallons of inflow and infiltration reduced per year	20,498,400	10,000,000	10,000,000

Water (Water Treatment, Water Quality and Utility Maintenance)

Statistics / Workload Measure	Actual 2008-09	Projected 2009-10	Budget 2010-11
Corrective maintenance tasks	570	570	570
Preventative maintenance tasks	4450	4450	4450
Calibrate 4-20 mA loops annually	320	320	320
Calibrate flow meters, bi-annually	27	27	29
Calibrate level sensors, annually	52	52	52
Filter inspections, annually	5	5	5
Calibrate water quality monitors (quarterly)	80	80	80
Site inspections conducted (quarterly)	4	4	4
Test critical alarms (monthly)	364	364	364
Number of Fire Hydrant flow tests requested by the Fire Department	34	35	50
Number of regulatory required water samples pulled per year	1,509	1,520	1,550
Number of Water Quality customer complaints per year	307	120	120
Number of U.S.A.s per year	400	425	425
Number of new meters installed per year	200	6,500	100
Number of work orders completed per year	778	770	775
Number of shutoff/ons for Finance per month	150	250	250
Number of service leaks repaired per year	199	160	165
Number of main breaks repaired per year	1	5	5

Response time for water turn-ons / turn-off for residents, in hours.	4	4	4
Pull and inspect large pumps, every 10 years	N/A	0	5
Rebuild Valve operators, every 10 years	N/A	14	24
480V Panel inspection, bi-annually	N/A	25	25
Process sludge, dry tons annually	10	142	250
Arrive at Water Quality Complaint within 1 hour	100%	100%	100%

Key Issues

Administration

- Continue water and sewer rehabilitation projects
- Continue to meet permit deadlines for water and sewer system permits
- Continue sewer preventative maintenance program
- Continue water supply management plans and projects
- Complete Lake Forest Pump Station Improvement Project
- Complete Basin 6 Flow Diversion Project
- Continue with the S.O.R. grant for water conservation

Solid Waste

- Implementation of Sutter Street refuse collection system which conforms with district improvements
- Analysis of impacts from absorbing city-wide roll-off franchise collection in 2012
- Analysis of planned facilities (e.g. transfer station) at new City Corporation yard

Wastewater

- Maintain Compliance with State-wide Waste Discharge Requirements
- Continue training & updating standard operating procedures
- Continue CMMS Software and SCADA Upgrades
- Continue proactive system maintenance to maintain system and reduce I/I

Water

- Continue the establishment of a Water Meter Division
- Complete Fixed Network Pilot Study
- Begin Construction of the Water Meter Retrofit Project
- Recoat interior and exterior of Nimbus Reservoir
- Continue with SCADA and online monitoring upgrades at reservoir sites
- Retrofit South Folsom Control Valve to be SCADA controlled
- Continue Air/Vac and Blow off repair program
- Maintain Compliance with Changes in the Lead and Copper Rule reporting requirements
- Study re-use of structures and/or facilities abandoned since completion of WTP Phase 4 Project
- Complete and submit monitoring results to EPA for Unregulated Contaminants Monitoring Rule 2
- Implement updated solids handling procedures

- Signing on to CalWarn, a mutual aid organization comprised of water/wastewater agencies, to improve water system resiliency during disasters and provide a higher level of confidence of recovery from a disaster

Future Key Issues

Administration

- Continue to meet water and sewer permitting requirements
- Continue water supply management for dry year supply
- Continue water supply management for SOI
- Continue to implement Capital Improvements Projects per Water and Sewer Master Plans
- Continue City wide Fixed Network Implementation
- Continue leak detection program

Solid Waste

- None noted

Wastewater

- Improve Infrastructure
- Upgrade flow meters
- Training
- Adjust flow basins

Water

- Refine large meter calibration procedures
- Repair leaks within established timelines based on rating system
- Staff training and CEU Classes
- Implement GBA mobile data tracking
- Recoat interior of East #2 and East #1 reservoirs
- Continue with SCADA upgrades
- Establish a list of abandoned unused City facilities
- Minimize neighborhood impacts due to changes to O & M activities at the water treatment plant
- Complete Fixed Network Pilot Study
- Complete Water Meter Retrofit Program
- Hire Meter Division Staff

Position Information

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Administration					
Utilities Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Civil Engineer	2.00	2.00	1.00	1.00	1.00
Assistant Director	2.00	2.00	-	-	-
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	-
Principal Engineer	-	-	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	2.00
Senior Construction Inspector	-	-	1.00	-	-
Senior Management Analyst	-	-	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	-	1.00	-	-	-
Water Management Coordinator	1.00	1.00	1.00	1.00	1.00
Water Management Specialist	1.00	1.00	2.00	2.00	2.00
Subtotal	14.00	15.00	15.00	14.00	13.00
Fleet Management **					
Fleet Maintenance Supervisor	1.00	-	-	-	-
Fleet Manager	1.00	-	-	-	-
Inventory Clerk	1.00	-	-	-	-
Mechanic II	9.00	-	-	-	-
Senior Equipment Mechanic	1.00	-	-	-	-
Subtotal	13.00	0.00	0.00	0.00	0.00
Wastewater					
Engineering Technician I/II	1.00	1.00	1.00	1.00	-
Maintenance Worker I/II	4.00	4.00	2.00	2.00	1.00
Senior Wastewater Collection Technician	-	-	2.00	2.00	2.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utilities Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	-	-	1.00	1.00	1.00
Wastewater Collection Technician I/II	-	-	9.00	9.00	10.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	7.00	8.00	-	-	-
Subtotal	15.00	16.00	16.00	16.00	15.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Solid Waste Collections					
Refuse Driver	27.00	29.00	27.00	27.00	27.00
Office Assistant I/II	1.00	3.00	3.00	3.00	2.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Solid Waste Supervisor	1.00	1.00	-	-	-
Solid Waste Manager	1.00	1.00	-	-	-
Subtotal	33.00	37.00	33.00	33.00	32.00
Hazardous Materials					
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Specialist II - PPT	0.50	0.50	-	-	-
Environmental Specialist - LT	2.00	-	-	-	-
Hazardous Materials Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Subtotal	5.50	3.50	3.00	3.00	3.00
Recycling					
Environmental Specialist II	1.00	1.00	1.00	1.00	1.00
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	3.00	3.00	3.00
Water Utility Maintenance					
Maintenance Worker I/II	1.00	2.00	3.00	2.00	2.00
Senior Water Utility Worker - Limited Term	-	-	1.00	1.00	1.00
Senior Water/Sewer Service Worker	1.00	1.00	-	-	-
Utility Maintenance Supervisor	-	-	1.00	1.00	1.00
Water Utility Worker I/II	-	-	4.00	5.00	5.00
Water/Sewer Service Supervisor	1.00	1.00	-	-	-
Water/Sewer Service Worker I/II	5.00	5.00	-	-	-
Subtotal	8.00	9.00	9.00	9.00	9.00
Water Treatment Plant					
Lead Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	2.00	2.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Senior Water Treatment Plant Operator	1.00	1.00	-	-	-
Utilities Manager	1.00	1.00	1.00	1.00	1.00
Water Management Coordinator	1.00	1.00	-	-	-
Water Treatment Plant Chief Operator	-	-	1.00	1.00	1.00
Water Treatment Plant Operator III	2.00	2.00	3.00	3.00	3.00
Water Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	11.00	11.00	10.00	10.00	10.00

Position	FY 2006-07 Approved	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved
Water Quality					
Chief Distribution Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	-	-	3.00	3.00	3.00
Water Treatment Plant Operator I/II	3.00	3.00	-	-	-
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water/Sewer Service Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	6.00	6.00	6.00	6.00	6.00
Water Metering Program					
Maintenance Worker I/II - Limited Term	-	-	3.00	-	-
Meter Supervisor - Limited Term	-	-	1.00	1.00	1.00
Subtotal	0.00	0.00	4.00	1.00	1.00
Total	108.50	100.50	99.00	95.00	92.00

** Fleet Management moved to the Public Works Department in FY 2008.

Major Contracts (over \$25,000)

Kiefer Landfill Disposal for Solid Waste	\$950,000
Process & Recycle City's Greenwaste	\$211,500
Dispose or Recycle Hazardous Waste	\$125,598
Sewer flow reduction analysis	\$100,000
Legislative consultant	\$111,425
Ashland annual water purchase	\$400,000
Sludge removal	\$85,000
Water meter calibration	\$80,000
Water Meter Contract-Meter Data Mgmt	\$75,000
Laboratory services	\$70,000
WTP SCADA Maintenance	\$70,000
Water meter Fixed Network	\$60,000
Water Forum Successor Effort	\$40,000
Under water tank inspection / cleaning	\$38,500
Meter Reading	\$20,000

New or Replacement Vehicles

None



Risk Management

Risk Management

- ▶ Budget Summary
- ▶ Program Information
- ▶ Major Contracts

Budget Summary

Expenditure	Actual FY 2008-09	Budget FY 2009-10	Projected FY 2009-10	Proposed FY 2010-11	Change From 09-10 Budget
Salaries	-	-	-	148,136	0.00%
Benefits	\$10,461,692	\$9,692,926	\$11,231,126	\$11,652,160	20.21%
Operation & Maintenance	\$1,288,961	\$1,435,615	\$1,300,646	\$1,013,701	-29.39%
Total	11,750,653	11,128,541	12,531,772	12,813,997	15.15%

Admin	\$0	\$0	\$0	\$230,127	0.00%
Employee Health	\$6,992,753	\$6,284,425	\$7,860,280	\$6,328,250	0.70%
Employee Life Insurance	N/A	N/A	N/A	\$53,847	0.00%
Employee Dental	N/A	N/A	N/A	\$673,665	0.00%
Employee Vision	N/A	N/A	N/A	\$101,296	0.00%
Employee Disability	N/A	N/A	N/A	\$468,377	0.00%
Employee Other	\$75,850	\$48,740	\$49,480	\$53,155	9.06%
Retiree Health	\$1,627,567	\$1,584,498	\$1,721,366	\$2,084,836	31.58%
Retiree Dental	N/A	N/A	N/A	\$203,729	0.00%
Retiree Vision	N/A	N/A	N/A	\$32,849	0.00%
Workers Comp	\$1,765,522	\$1,775,263	\$1,600,000	\$1,570,164	-11.55%
Liability	\$1,288,961	\$1,435,615	\$1,300,646	\$1,013,701	-29.39%
	\$11,750,653	\$11,128,541	\$12,531,772	\$12,813,997	15.15%

Funding Source

Employee Contribution	N/A	N/A	N/A	\$447,180	0.00%
Retiree Contribution	\$141,702	\$120,000	\$130,000	\$178,138	48.45%
Park Planning	\$35,241	\$42,627	\$41,921	\$20,873	-51.03%
Redevelopment	\$131,397	\$132,543	\$132,543	\$124,700	-5.92%
Transit	\$287,616	\$287,939	\$271,849	\$352,466	22.41%
Utilities	\$1,709,296	\$2,002,745	\$2,048,647	\$2,085,524	4.13%
General Fund	\$9,445,401	\$8,542,687	\$9,906,812	\$9,605,116	12.44%
Total	11,750,653	11,128,541	12,531,772	12,813,997	15.15%

Full-Time Positions *	0.00	0.00	0.00	0.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

* 2 Positions are held in Human Resources but allocated to Risk Management

Program Information

Risk Management

\$12,813,997

The Risk Management Program is where the City budgets for employee and retiree health, workers comp and liability insurance costs. There are two positions with salaries and benefits associated with this budget and these two positions are in the Human Resources Department. The purpose of this fund is for the reporting of all risk management and financing activities. It serves to identify costs associated with these programs, helps eliminate variability in operating budgets, gives more focus to these costs and provides for better analysis of costs.

The fund is managed in compliance with generally accepted accounting principals (GAAP) as defined by the Governmental Accounting Standards Board (GASB). Each year the net cost of operating the risk management programs is allocated to all funds and operating departments based on various allocation formulas and factors (i.e., experience, ratings, type of coverage). The costs for each component risk program are tracked separately and an operating surplus or loss is determined for each program. The results of operation are then amortized over five years.

Major Contracts (over \$25,000)

Health Net	\$5,990,100
Kaiser	\$2,422,969
Delta Dental	\$877,394
VSP	\$134,145
NCCSIF	\$2,583,865



Non-Departmental

Non-Departmental

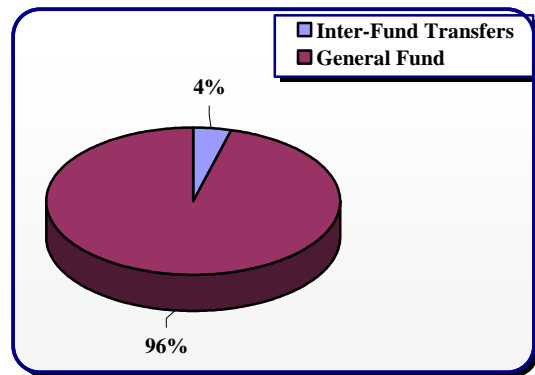
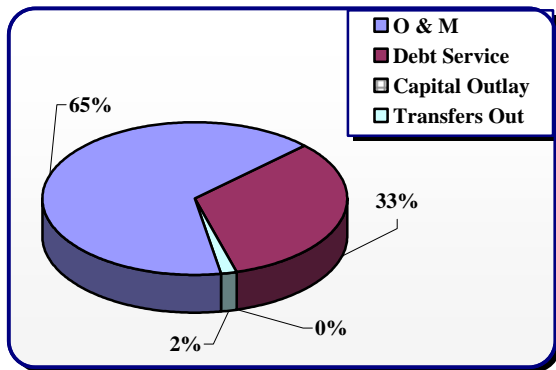
- ▶ Budget Summary
- ▶ Program Information
- ▶ Major Contracts

Budget Summary

	<u>Actual</u> <u>FY 2008-09</u>	<u>Budget</u> <u>FY 2009-10</u>	<u>Projected</u> <u>FY 2009-10</u>	<u>Proposed</u> <u>FY 2010-11</u>	<u>Change From</u> <u>09-10 Budget</u>
Expenditure					
Operation & Maintenance	\$1,195,905	\$1,584,893	\$1,803,699	\$3,783,205	138.70%
Debt Service	\$1,905,048	\$1,907,175	\$1,909,748	\$1,898,670	-0.45%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Transfers Out	\$9,958,104	\$215,739	\$215,739	\$100,000	-53.65%
Total	<u>\$13,059,058</u>	<u>\$3,707,807</u>	<u>\$3,929,186</u>	<u>\$5,781,875</u>	<u>55.94%</u>
Funding Source					
Inter-Fund Transfers	\$240,000	\$240,000	\$240,000	\$245,308	2.21%
General Fund	\$12,819,058	\$3,467,807	\$3,689,186	\$5,536,567	59.66%
Total	<u>\$13,059,058</u>	<u>\$3,707,807</u>	<u>\$3,929,186</u>	<u>\$5,781,875</u>	<u>55.94%</u>
Full-Time Positions	0.00	0.00	0.00	0.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category

Department Funding Source



Program Information

Non-Departmental

\$5,781,875

The Non-Departmental Program is where the City budgets for costs and services that are not related to any one department, but benefit the entire City as a whole. Compensated Leave is the non-current year accrual that has been earned but not used by employees. There are no other salaries and benefits associated with this budget. Other items budgeted in this program include debt service, city-wide studies and services, retiree benefit programs, unemployment benefit costs and transfers to other funds.

Major Contracts (over \$25,000)

Broadstone Sales Tax Sharing	\$300,000
HDL Sales Tax Recovery	\$37,000
County Administration Fees	\$370,000
Sacramento County Haz-Mat Response	\$38,000



Debt Management

Introduction

California cities are authorized by state law to use debt financing for specific purposes that promote the public welfare. Debt is typically issued to finance the construction of large public facilities such as infrastructure, buildings, parks, and open space acquisitions when paying for these types of projects out of current revenues is not feasible.

The City of Folsom saw tremendous expansion in its population from 36,507 in 1992 to 71,018 at the end of calendar year 2008. During calendar year 2009 the population estimate increased to 71,453. With this growth, one of the City's major challenges has been to meet the needs of a growing community in terms of providing City services to a steadily increasing customer base, as well as complying with mandated governmental health, safety, and environmental standards and regulations. The City has used various debt financing instruments to facilitate meeting these challenges.

Debt Management Policy

Debt Management is a major component of the City's fiscal management function. Good debt management ensures that any debt issued by the City is affordable, is appropriate for the type of project, is at the lowest possible interest cost, and is in compliance with applicable laws and regulations. The City of Folsom's Debt Management Policy provides operating guidelines for all the City's major debt transactions. The objectives of the City's policy are to:

- Guide the City Council and management in debt issuance decisions having significant financial impact.
- Maintain appropriate capital assets for present and future needs.
- Promote sound financial management by providing accurate and timely information on the City's financial condition.
- Protect and enhance the City's credit rating.
- Ensure the legal use of City bonding authority through an effective system of financial security and internal controls.
- Promote cooperation and coordination with other governments and the private sector in the financing and delivery of services.

Additional Policies Regarding Land-Secured and Conduit Financing

The purpose of the Additional Policies Regarding Land-Secured and Conduit Financing is to facilitate the acquisition and construction of public facilities on commercial, industrial, and residential properties by promoting the health and welfare of developed areas; the orderly development of the City; and the development of needed commercial or industrial property. The policies consist of guidelines and requirements for such items as:

- Project costs and reimbursement policies

- Agreements required
- Project feasibility information
- Appraisals/Value to lien ratios
- Credit enhancements
- Special tax formulas
- Continuing disclosure and notification requirements

Credit Rating

The City's general obligation bonds were recently upgraded to AA/Stable by Standard & Poor's, and are rated A1 by Moody's Investor Services. The City's Certificates of Participation (COP's) issued to finance essential facilities such as the 2001 Central Business District Fire Station were also upgraded to AA- by Standard & Poor's.

The City has typically opted to purchase bond insurance to enhance its credit rating to AAA. A bond insurance policy guarantees payment of principal and interest on bonds due for payment should the City fail to make a bond payment. Most of the monoline insurers who insure municipal debt have either been downgraded or placed under review by the various rating agencies; therefore, a AAA rating is no longer assured on these insured bonds.

A major portion of the City's financings has been through the issuance of special assessment district debt. These assessment and Mello-Roos district bonds are land secured financings where developments are not yet completed at the time of issuance, and are therefore not rated at the time of the original issuance. However, most of these financings within the City have subsequently been refunded and have received ratings.

Types of Debt Financing Instruments

A. General Obligation Bonds:

The California Constitution provides for the issuance of General Obligation Bonds by cities subject to a two-thirds approval of voters on the bond proposition. General Obligation Bonds are secured by the full faith and credit of the City. Ad valorem taxes are levied on all real property within the City for the payment of annual principal and interest on the bonds.

B. Lease Revenue Bonds and Certificates of Participation:

Lease Revenue Bonds and Certificates of Participation are lease obligations secured by an installment sales agreement or by a leaseback arrangement with a public entity. The City pledges general operating revenues to pay the lease payments. The lease payments are in turn used to pay principal and interest on the Certificates of Participation. Under State law, these obligations do not constitute indebtedness and are therefore not subject to voter approval. Lease payments may not be accelerated as they are payable only in the year in which used and if occupancy of the leased property is available. The City is obligated to annually budget for the rentals that are due and payable during each fiscal year that it has the use of the leased property.

C. Public Enterprise Revenue Bonds:

Public Enterprise Revenue Bonds are issued to finance facilities for a revenue producing enterprise such as a water or sewer system. California courts have determined that under the State Constitution, cities may issue revenue bonds without a two-thirds voter approval in a bond election because the revenues are not payable from taxes or the general fund of the City. Rather, principal and interest on the bonds is payable from revenues produced by the enterprise including such items as service charges, tolls, connection fees, admission fees, and rents.

D. Special Assessment Districts/Mello-Roos Community Facilities District Bonds:

The City may establish special assessment or Mello-Roos Community Facilities Districts under various sections of State law to issue bonds for the financing of infrastructure and public facilities improvements in connection with land development. The issuance of these bonds is subject to a two-thirds approval of the landowners voting within the proposed district. The security for the bonds is provided by properties with the district. The properties are assessed for amounts proportionate to the benefit received from the improvements financed for the payment of annual principal and interest on the bonds. The City is not liable for the repayment of these bonds, but rather acts as an agent for the property owners/bondholders in collecting and forwarding the special assessments.

Folsom Public Financing Authority

The City of Folsom authorized the formation of a joint powers authority with the Folsom Redevelopment Agency to be known as the Folsom Public Financing Authority in 1988, under Title 1 of the California State Government Code. The Authority is authorized, but not limited, to issue bonds for the purpose of financing facilities and improvements. The Authority provides financing to other funds and agencies of the City on a cost reimbursement basis.

Legal Debt Margin

The Government Code of the State of California (Section 43605) states that a City shall not incur an indebtedness for public improvements which exceeds in the aggregate 15% of the assessed value of all real and personal property of the City. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown below reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California.

The Charter of the City of Folsom (Section 5.06) allows the City by ordinance or resolution to issue debt within the following limits:

- **General Obligation Bond Limit:**

- Not to exceed 10 percent of the assessed valuation of all property taxable by the City;

- **Other Debt Limit:** Debt other than voted general obligation bonds shall not exceed 10 percent of the assessed valuation of all property taxable by the City;
- **Definition and Exemption:**
The term “debt” or “indebtedness” in this section shall not include debt issued for the purpose of financing or refinancing the acquisition, construction, or completion of public improvements that is not a general obligation of the City, and is secured by a lien upon or levy of a special tax on real property within an identified district.

As is the case with the Government Code, this municipal code section was enacted when assessed valuation was based upon 25% of market value, and therefore is subject to the same conversion described above.

City of Folsom Legal Debt Margin
June 30, 2009

Assessed Value	\$10,933,425,000
Conversion Percentage	25.00%
Adjusted Assessed Value	\$2,733,356,250
Debt Limit per Municipal Code	\$273,335,625
Amount of Debt Applicable to Limit:	
General Obligation Bonds	\$18,600,000
Other Debt	\$0
Total Net Debt Applicable to Limit	\$18,600,000
Legal Debt Margin	\$254,735,625
Percentage of Debt to Assessed Value	0.68%

Summary of Debt Position

		June 30, 2010		2010-11 Bond Payments			Funding Source
		Principal		Principal	Interest	Total	
		Outstanding					
GENERAL OBLIGATION BONDS:							
2003	GO Bonds Series A & B Refunding	\$ 7,405,000	\$ 1,490,000	\$ 246,048	\$ 1,736,048		Ad valorem property tax
2009	GO Bonds Series C & D Refunding	10,195,000	1,210,000	352,214	1,562,214		Ad valorem property tax
	Total General Obligation Bonds	\$ 17,600,000	\$ 2,700,000	\$ 598,262	\$ 3,298,262		
CERTIFICATES OF PARTICIPATION:							
1997	Refunding COPs (Parks & Traffic Sig)	\$ 540,000	\$ -	\$ 31,725	\$ 31,725		General Fund revenues
1999	Refunding COPs FCCF	240,000	240,000	6,450	246,450		CA Dept. of Corrections
1999	COPs (Recreation Facility)	775,000	10,000	45,988	55,988		Rental fees, impact fees
2001	COPs Central Fire Station	2,985,000	120,000	140,126	260,126		General fund
	Total Certificates of Participation	\$ 4,540,000	\$ 370,000	\$ 224,289	\$ 594,289		
REDEVELOPMENT AGENCY:							
2005	RDA Tax Allocation Bonds (Library Proj.)	\$ 10,190,000	\$ -	\$ 442,913	\$ 442,913		Property tax increment
2006	RDA TABS (RR Block Parking Structure)	16,945,000	-	725,632	725,632		Property tax increment
2009	RDA TABS (Central RDA Project)	18,095,000	515,000	849,144	1,364,144		Property tax increment
	Total Redevelopment Agency	\$ 45,230,000	\$ 515,000	\$ 2,017,688	\$ 2,532,688		
FOLSOM PUBLIC FINANCING AUTHORITY:							
2008	Reassessment Revenue Bonds (Prairie Oaks)	\$ 11,225,000	\$ 820,000	\$ 453,115	\$ 1,273,115		Special Assessments
1998	Revenue Bonds (Hannaford Cross)	1,695,000	110,000	91,748	201,748		Special Assessments
1999	Revenue Bonds (Legends, Cobble Hills Ridgeview, Cresleigh Natoma)	3,695,000	245,000	191,309	436,309		Special Assessments
2002	Revenue Bonds (City Hall & Comm Ctr)	9,610,000	1,050,000	419,819	1,469,819		General fund revenues
2003	Reassessment Revenue Bonds (Auto Plaza)	5,180,000	390,000	254,838	644,838		Special Assessments
2004	Revenue Bonds, Snr A (CFD 7 & 8)	11,555,000	750,000	535,670	1,285,670		Special Assessments
2004	Revenue Bonds, Sers B (CFD 7)	5,865,000	395,000	293,170	688,170		Special Assessments
2005A	Water Revenue Bonds (Water Treatment)	12,775,000	300,000	576,134	876,134		Water fund revenues
2007A	Special Tax Rev. Bonds (CFD 10, 11, & 14)	44,690,000	840,000	2,199,950	3,039,950		Special Assessments
2007B	Special Tax Rev. Bonds (CFD 9, 10, 11, & 14)	23,695,000	685,000	1,151,654	1,836,654		Special Assessments
2009	Water Refunding Bonds (1998 Refunding)	15,825,000	670,000	536,895	1,206,895		Water fund revenues
2010A	Revenue Bonds (CFD #10)	17,530,000	1,095,000	459,854	1,554,854		Water fund revenues
2010B	Revenue Bonds (CFD #10)	5,650,000	320,000	170,033	490,033		Water fund revenues
	Total Public Financing Authority	\$ 168,990,000	\$ 7,670,000	\$ 7,334,187	\$ 15,004,187		

Summary of Debt Position

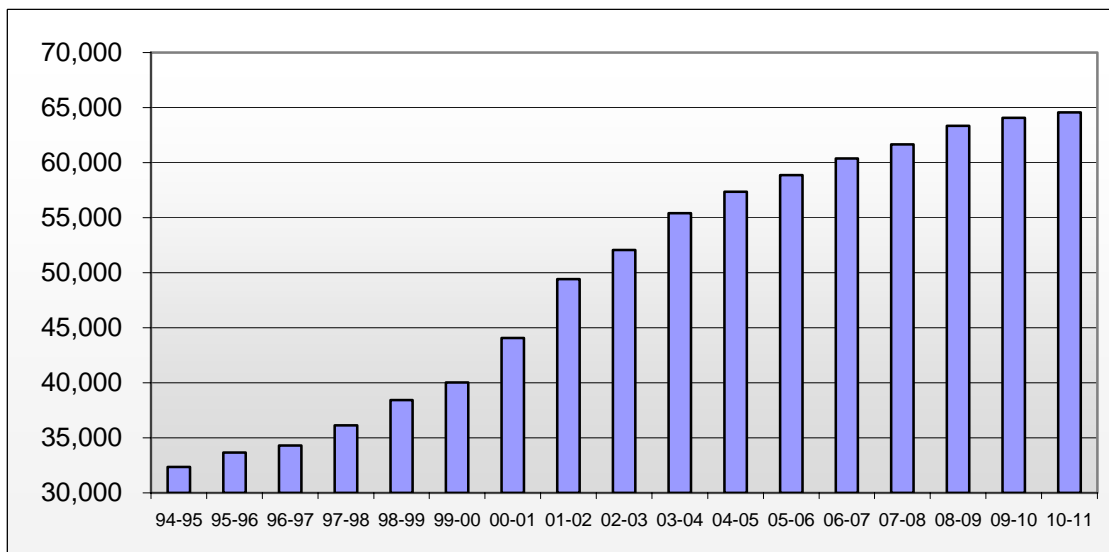
		June 30, 2010 Principal	2010-11 Bond Payments			Funding Source
		Outstanding	Principal	Interest	Total	
ASSESSMENT DISTRICTS:						
1989	Blue Ravine Oaks	\$ 385,000	\$ 55,000	\$ 26,368	\$ 81,368	Special Assessments
1992	Natoma Station	215,000	20,000	15,088	35,088	Special Assessments
2003	Folsom Auto Plaza	5,270,000	380,000	287,020	667,020	Special Assessments
1993	Lake Natoma Shores	250,000	55,000	14,463	69,463	Special Assessments
2008	Prairie Oaks	11,156,970	676,271	785,388	1,461,659	Special Assessments
1990	Hannaford Crossing	1,575,000	100,000	100,558	200,558	Special Assessments
1993	Legends	375,000	35,000	21,994	56,994	Special Assessments
1994	Cobble Hills Ridge	1,080,000	85,000	61,162	146,162	Special Assessments
1995	Ridgeview	1,065,000	70,000	63,035	133,035	Special Assessments
1995	Cresleigh Natoma	850,000	55,000	48,169	103,169	Special Assessments
Total Assessment Districts		\$ 22,221,970	\$ 1,531,271	\$ 1,423,243	\$ 2,954,514	
COMMUNITY FACILITY DISTRICTS:						
2010	Natoma Station	\$ 10,540,000	\$ 915,000	\$ 433,550	\$ 1,348,550	Special Assessments
1998	Folsom Heights	1,495,000	220,000	77,536	297,536	Special Assessments
1998	Broadstone	2,440,000	220,000	116,390	336,390	Special Assessments
1999	Broadstone II	12,350,000	540,000	717,263	1,257,263	Special Assessments
2004	Broadstone II	13,680,000	895,000	656,719	1,551,719	Special Assessments
2004	Parkway	3,740,000	250,000	173,209	423,209	Special Assessments
2007	Willow Creek South	1,420,000	150,000	60,440	210,440	Special Assessments
2007	Empire Ranch	41,295,000	880,000	2,028,016	2,908,016	Special Assessments
2010	Empire Ranch	23,180,000	1,415,000	629,887	2,044,887	Special Assessments
2007	Willow Springs	8,130,000	440,000	388,111	828,111	Special Assessments
2002	Parkway II	520,000	240,000	21,020	261,020	Special Assessments
2007	Parkway II	17,540,000	55,000	875,036	930,036	Special Assessments
Total Community Facilities Districts		\$ 136,330,000	\$ 6,220,000	\$ 6,177,177	\$ 12,397,177	

Appendix

Miscellaneous Statistics

Date of Incorporation	1946
Form of Government	Charter City
Population (excludes Folsom Prison)	64,576
Area of Square Miles	15
Miles of Streets	259
Single Family Residential Building Permits	53
Zoos	1
Community Centers	2
Community Clubhouses	3
Parks	45
Park Acreage	434
Swimming Pools (Aquatic Center)	3
Tennis Courts	23
Fire Stations	4
Fire Personnel & Officers	69
Police Stations	1
Police Personnel & Officers	100.25
Number of Patrol Units	61
Elementary schools	11
Secondary schools	5
Community colleges	1
Hospitals	1

Population Trend



Operating Indicators

Function/Program	2005	2006	2007	2008	2009
Police (1)					
Misdemeanor and felony arrests	1,633	1,807	1,920	2,031	2,009
Citations	9,378	10,922	14,566	16,055	16,328
Collisions	1,607	1,536	1,521	1,393	1,390
Fire					
Structure Fire	37	39	46	37	36
Vehicle Fires	27	28	23	26	16
Brush/Grass/Wildland Fires	21	20	30	24	21
Other Fires	85	87	99	87	73
Ambulance transports	3,031	3,233	3,394	3,133	3,167
Medical responses	3,606	3,843	3,638	3,953	3,989
Inspections completed	165	171	390	280	527
Other public works					
Lane miles of street overlay	9	18	15	7	5
Curb miles of streets swept	2,000	4,537	4,546	4,876	6,756
Hot pour crack seal applied (lineal ft.)	78,000	-	-	255,000	16,615
Square feet of street patch	133,000	386,000	56,000	130,400	44,672
Number of miles of road added	8	5	7	2	-
Number of traffic signals added	7	10	-	2	-
Number of streetlights added	194	104	134	26	-
Number of miles of storm drains added	8	2	7	2	-
Area of Slurry Seal applied (square feet)	N/A	N/A	N/A	7,110,000	7,333,745
Parks and Recreation					
Aquatic center number of paid admissions	66,923	58,633	51,546	51,254	55,505
Community facilities number of reservations	4,381	4,714	3,921	4,035	3,839
Community facilities number of paid rentals	756	780	712	791	956
Total park acreage	305	312	466	435	435
Open space acreage	350	350	359	359	361
Trails maintenance	20	22	22	22	24
Recreation division program participation	304,978	419,003	480,261	551,244	532,474
Zoo attendance	103,364	110,200	125,065	117,828	107,827
Library					
Volumes in collection	72,521	67,234	73,115	92,100	102,215
Total volumes borrowed	302,879	308,345	360,064	542,371	664,251
Water					
New connections	474	1,582 (2)	491	244	218
Water main breaks	4	5	2	4	3
Daily average consumption in gallons	22 MGD	25.7 MGD	21.4MGD	22.1MGD	24.3 MGD
Maximum daily capacity of plant in gallons	40 MGD	50 MGD	50 MGD	50 MGD	50 MGD
Wastewater					
Average daily sewage treatment (thousands of gallons)					
Daily average flow in gallons	8.94 MGD	8.09 MGD	8.13 MGD	8.0 MGD	7.0 MGD
Maximum daily pump station capacity in gallons	8.94 MGD	12 MGD	12 MGD	12 MGD	12 MGD

**CITY OF FOLSOM, CALIFORNIA
Operating Indicators by Function/Program
Last Five Fiscal Years**

<u>Function/Program</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Refuse collection					
Solid Waste (tons per day)	195	144 (3)	151	147	138
Recycling (tons per day)	5	36 (3)	44	44	41
Green Waste (tons per day)	12	32 (3)	35	39	32
Transit					
Total route miles	85,173	286,199	265,957	271,651	241,675
Passengers-Folsom Stage Line	156,576	97,128	89,568	94,113	101,590
Passengers-Light Rail	N/A	458,544	797,628	929,201	780,756

N/A - Data not available

(1) Police statistics are for calendar, not fiscal year

(2) Amount includes individual mobile homes.

(3) Differences from FY05 and FY06 are due to the City's new recycling program, which began operations in FY 2005-2006.

Indicators

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year Ending June 30				
		2000	2001	2002	2003	2004
Indicator 1	Municipal productivity (Resident per budgeted FTE)	n/a	n/a	n/a	134.3	131.0
Indicator 2	Revenues per capita (constant \$)	1,841	1,231	1,314	1,137	1,292
Indicator 3	Restricted Revenues	14.9%	20.9%	11.7%	14.3%	10.6%
Indicator 4	Intergovernmental Revenues	3.6%	5.7%	4.8%	7.1%	5.7%
Indicator 5	Elastic Tax Revenues	8.1%	13.6%	11.1%	13.3%	12.4%
Indicator 6	Taxable sales tax transaction (000)	1,040,442	1,202,827	1,329,157	1,424,212	1,744,467
Indicator 6.1 *	Taxables sales tax transaction growth rate	n/a	15.6%	10.5%	7.2%	22.5%
Indicator 7	Property Tax Revenues (constant \$)	7,493,479	8,101,411	9,002,954	9,729,672	10,346,894
Indicator 7.1	Property Tax Revenues growth rate	4.2%	8.1%	11.1%	8.1%	6.3%
Indicator 8	Expenditures per capita (constant \$)	1,878	1,178	1,199	1,179	1,181
Indicator 9	Benefits as a % of Salaries	37.5%	40.2%	43.1%	40.4%	48.7%
Indicator 10	Public Safety Expenditures as a % of General Fund Expenditures	50.7%	50.8%	48.0%	54.7%	53.8%
Indicator 11	General Government expenditures as a % of General Fund expenditures	25.4%	22.8%	22.4%	22.5%	21.8%
Indicator 12	Public works expenditures as a % of General Fund expenditures - does not include transfers out	8.8%	7.7%	7.1%	7.7%	7.2%
Indicator 13 **	Culture and Recreation expenditures as a % of General Fund expenditures - does not include subsidy transfer out	9.7%	9.4%	8.1%	9.2%	9.8%
Indicator 14	Salaries as a % of General Fund expenditures - does not include transfers out	61.3%	60.0%	56.8%	47.0%	48.8%
Indicator 15	Benefits as a % of General Fund expenditures - does not include transfers out	23.3%	25.4%	25.5%	19.7%	24.4%
Indicator 16	General Fund Revenues per Capita (Constant \$)	\$ 3.37	\$ 3.64	\$ 3.60	\$ 3.61	\$ 3.63
Indicator 17	General Fund Expenditures per Capita (Constant \$)	\$ 3.01	\$ 3.23	\$ 3.74	\$ 3.43	\$ 3.78
Indicator 18	General Fund Cash per Capita	\$ 157.46	\$ 189.20	\$ 146.05	\$ 191.03	\$ 199.59

*FY 2009 is based on quarter 1 and quarter 2 only, annualized. Quarter 3 & 4 data not yet available from California Board of Equalization.

**FY 2009 Culture & Recreation includes all of Recreation (Aquatics, Sports Complex, etc.) and the Library.

Fiscal Year Ending June 30							
2005	2006	2007	2008	2009			
127.2	125.0	126.2	123.9	130.8	Municipal productivity (Resident per budgeted FTE)	Indicator 1	
1,307	1,510	1,622	1,720	1,423	Revenues per capita (constant \$)	Indicator 2	
20.9%	16.0%	11.9%	13.0%	14.7%	Restricted Revenues	Indicator 3	
8.3%	5.3%	5.8%	7.7%	6.7%	Intergovernmental Revenues	Indicator 4	
13.5%	10.5%	8.7%	7.5%	8.2%	Elastic Tax Revenues	Indicator 5	
1,724,491	1,669,467	1,631,190	1,364,174	1,147,582	Taxable sales tax transaction (000)	Indicator 6	
-1.1%	-3.2%	-2.3%	-16.4%	-15.9%	Taxables sales tax transaction growth rate	Indicator 6.1 *	
10,984,938	11,862,616	13,435,990	13,692,371	14,181,211	Property Tax Revenues (constant \$)	Indicator 7	
6.2%	8.0%	13.3%	1.9%	3.6%	Property Tax Revenues growth rate	Indicator 7.1	
1,429	1,521	1,657	1,846	1,591	Expenditures per capita (constant \$)	Indicator 8	
54.7%	48.1%	49.5%	49.5%	50.4%	Benefits as a % of Salaries	Indicator 9	
55.8%	51.5%	58.3%	57.7%	45.3%	Public Safety Expenditures as a % of General Fund Expenditures	Indicator 10	
20.1%	23.6%	22.8%	23.8%	21.5%	General Government expenditures as a % of General Fund expenditures	Indicator 11	
7.1%	2.1%	2.5%	2.3%	1.8%	Public works expenditures as a % of General Fund expenditures - does not include transfers out	Indicator 12	
9.2%	8.7%	9.2%	9.0%	16.8%	Culture and Recreation expenditures as a % of General Fund expenditures - does not include subsidy transfer out	Indicator 13 **	
48.5%	50.0%	49.7%	50.8%	45.8%	Salaries as a % of General Fund expenditures - does not include transfers out	Indicator 14	
27.6%	24.6%	24.9%	24.7%	23.0%	Benefits as a % of General Fund expenditures - does not include transfers out	Indicator 15	
\$ 4.15	\$ 4.70	\$ 4.30	\$ 4.14	\$ 5.29	General Fund Revenues per Capita (Constant \$)	Indicator 16	
\$ 4.10	\$ 4.33	\$ 4.31	\$ 4.44	\$ 5.40	General Fund Expenditures per Capita (Constant \$)	Indicator 17	
\$ 158.59	\$ 226.75	\$ 16.30	\$ 35.86	\$ 149.86	General Fund Cash per Capita	Indicator 18	

*FY 2009 is based on quarter 1 and quarter 2 only, annualized. Quarter 3 & 4 data not yet available from California Board of Equalization.

**FY 2009 Culture & Recreation includes all of Recreation (Aquatics, Sports Complex, etc.) and the Library.

WATER FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		2000	2001	2002	2003	2004
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	11.99	14.08	20.39	14.00	10.69
Indicator 2	Asset Turnover (Charges for svcs/Capital assets)	8.7%	8.9%	8.6%	9.1%	9.2%
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	0.25	0.22	0.13	0.15	0.00
Indicator 4	Depreciation Expense - (Depreciation Expense/Total cap. assets)	1.7%	1.7%	1.8%	1.9%	2.8%
Indicator 5	Change in net assets (Change in net assets/Charges for svcs)	(0.03)	2.08	1.93	0.86	0.93
Indicator 6	Change in net assets vs. Total assets	-0.2%	14.8%	12.6%	6.0%	6.7%
Indicator 7	Change in net assets vs. Operating cash flow	(0.32)	5.04	5.82	2.02	2.91
Indicator 8	Debt repayment	0.16	0.16	0.20	0.14	0.18
Indicator 9	Operating \$ flow vs. Change in net assets	(3.09)	0.20	0.17	0.50	0.34
Indicator 10	Change in current assets vs. Change in net assets	54.80	0.43	0.57	0.20	(0.12)
Indicator 11	Change in current liabilities vs. Change net assets	9.64	0.02	(0.00)	0.10	0.06
Indicator 12	\$ flow from operations/Charges from services	0.10	0.41	0.33	0.43	0.32
Indicator 13	Salaries as a percentage of operating expenses	24.1%	21.9%	19.6%	19.5%	18.4%
Indicator 14	Benefits as a percentage of operating expenses	10.0%	8.9%	9.2%	8.4%	10.1%
Indicator 15	Cost to process one gallon of water	0.00104171	0.00105385	0.00100517	0.00138738	0.00171792

Fiscal Year						
2005	2006	2007	2008	2009		
3.07	6.02	4.36	5.03	2.34	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
6.5%	8.1%	8.8%	10.4%	11.8%	Asset Turnover (Charges for svcs/Capital assets)	Indicator 2
(0.25)	(0.02)	(0.03)	0.14	(0.07)	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
2.7%	2.5%	2.5%	2.6%	3.3%	Depreciation Expense - (Depreciation Expense/Total cap. assets)	Indicator 4
0.26	0.44	0.29	0.11	(0.32)	Change in net assets (Change in net assets/Charges for svcs)	Indicator 5
1.5%	3.2%	2.3%	1.1%	-3.5%	Change in net assets vs. Total assets	Indicator 6
0.68	13.80	0.95	0.37	(1.35)	Change in net assets vs. Operating cash flow	Indicator 7
0.16	3.13	0.24	0.21	0.25	Debt repayment	Indicator 8
1.47	0.07	1.05	2.67	(0.74)	Operating \$ flow vs. Change in net assets	Indicator 9
(4.70)	0.21	(1.19)	0.43	0.58	Change in current assets vs. Change in net assets	Indicator 10
1.26	(0.52)	0.04	(0.16)	(0.36)	Change in current liabilities vs. Change net assets	Indicator 11
0.39	0.03	0.31	0.31	0.24	\$ flow from operations/Charges from services	Indicator 12
18.7%	19.2%	18.2%	19.4%	15.0%	Salaries as a percentage of operating expenses	Indicator 13
10.6%	9.9%	9.7%	10.7%	8.8%	Benefits as a percentage of operating expenses	Indicator 14
0.00313263	0.00300823	0.002091	0.001718	0.002112	Cost to process one gallon of water	Indicator 15

WASTEWATER FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		2000	2001	2002	2003	2004
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	2.04	1.53	1.13	1.04	1.61
Indicator 2	Asset Turnover (Charges for svcs/capital assets)	7.1%	5.7%	5.7%	7.5%	15.6%
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	(0.25)	(1.59)	(1.26)	(0.51)	0.39
Indicator 4	(Depreciation Expense/Total cap. Assets)	1.9%	2.0%	2.5%	2.6%	2.6%
Indicator 5	Change in net assets (Change in net assets/charges for svcs)	4.45	2.31	0.84	1.14	1.37
Indicator 6	Change in net assets vs. total assets	25.8%	11.0%	4.4%	7.9%	19.3%
Indicator 7	Change in net assets vs. operating cash flow	4.98	(3.77)	(0.51)	(9.76)	3.92
Indicator 8	Debt repayment	0.00	0.00	0.00	0.00	0.04
Indicator 9	Operating \$ flow vs. change in net assets	0.20	(0.27)	(1.98)	(0.10)	0.25
Indicator 10	Change in current assets vs. change in net assets	0.29	0.07	(2.00)	0.07	0.24
Indicator 11	Change in current liabilities vs. change net assets	0.20	0.27	(0.93)	0.13	0.05
Indicator 12	\$ flow from operations/charges from services	0.89	(0.61)	(1.65)	(0.12)	0.35
Indicator 13	Salaries as a percentage of operating expenses	32.6%	14.3%	15.9%	17.8%	21.4%
Indicator 14	Benefits as a percentage of operating expenses	13.4%	5.8%	7.3%	6.6%	10.7%

Fiscal Year						
2005	2006	2007	2008	2009		
1.71	2.39	2.89	3.25	2.84	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
15.1%	14.4%	13.6%	14.9%	16.1%	Asset Turnover (Charges for svcs/capital assets)	Indicator 2
0.05	0.29	0.25	0.28	0.33	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
3.0%	3.1%	3.1%	3.2%	3.5%	(Depreciation Expense/Total cap. Assets)	Indicator 4
0.46	0.52	0.47	0.28	(0.14)	Change in net assets (Change in net assets/charges for svcs)	Indicator 5
6.4%	6.6%	5.8%	3.7%	-1.9%	Change in net assets vs. total assets	Indicator 6
1.38	1.00	1.15	0.54	(0.23)	Change in net assets vs. operating cash flow	Indicator 7
0.04	0.03	0.03	0.03	0.00	Debt repayment	Indicator 8
0.72	1.00	0.87	1.85	(4.30)	Operating \$ flow vs. change in net assets	Indicator 9
(0.23)	0.55	(0.29)	0.94	0.28	Change in current assets vs. change in net assets	Indicator 10
(0.19)	0.03	(0.24)	0.20	(0.19)	Change in current liabilities vs. change net assets	Indicator 11
0.34	0.52	0.41	0.52	0.59	\$ flow from operations/charges from services	Indicator 12
18.0%	28.0%	26.0%	28.1%	30.2%	Salaries as a percentage of operating expenses	Indicator 13
10.6%	14.7%	14.8%	15.7%	17.6%	Benefits as a percentage of operating expenses	Indicator 14

SOLID WASTE FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		2000	2001	2002	2003	2004
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	1.40	2.21	1.64	1.28	5.98
Indicator 2	Asset Turnover (Charges for svcs/capital assets)	4.48	7.37	10.25	5.62	8.66
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	0.01	0.10	0.06	0.16	0.36
Indicator 4	Depreciation Expense - (Depreciation Expense/Total	0.17	0.31	0.33	0.14	0.36
Indicator 5	Change in net assets (Change in net assets/charges for svcs)	(0.03)	0.05	(0.07)	0.04	0.30
Indicator 6	Change in net assets vs. total assets	(0.08)	0.15	(0.27)	0.11	0.62
Indicator 7	Change in net assets vs. operating cash flow	(18.71)	0.42	(0.65)	0.21	0.83
Indicator 8	Debt repayment	21.44	0.29	0.24	0.00	0.11
Indicator 9	Operating \$ flow vs. change in net assets	(0.05)	2.35	(1.54)	4.76	1.21
Indicator 10	Change in current assets vs. change in net assets	(1.55)	1.51	0.75	0.77	0.70
Indicator 11	Change in current liabilities vs. change net assets	7.15	(0.04)	(0.02)	1.25	(0.20)
Indicator 12	\$ flow from operations/charges from services	0.00	0.12	0.11	0.18	0.36
Indicator 13	Salaries as a percentage of operating expenses	19.7%	26.1%	26.3%	26.5%	30.4%
Indicator 14	Benefits as a percentage of operating expenses	8.7%	10.3%	12.9%	10.9%	15.4%
Indicator 15	Cost per ton hauled	\$ 142.93	\$ 137.79	\$ 142.89	\$ 118.08	\$ 91.74

Fiscal Year						
2005	2006	2007	2008	2009		
6.64	1.89	2.08	1.90	1.29	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
6.35	3.21	3.25	4.12	4.53	Asset Turnover (Charges for svcs/capital assets)	Indicator 2
0.24	(0.07)	0.17	0.17	(0.03)	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
0.26	0.14	0.28	0.39	0.40	Depreciation Expense - (Depreciation Expense/Total Change in net assets (Change in net assets/charges for svcs)	Indicator 4
0.18	(0.18)	0.02	0.04	(0.12)	Change in net assets vs. total assets	Indicator 5
0.23	(0.32)	0.04	0.09	(0.28)	Change in net assets vs. operating cash flow	Indicator 6
0.66	(7.29)	0.10	0.15	(0.86)	Change in net assets vs. operating cash flow	Indicator 7
0.31	1.33	0.34	0.25	0.62	Debt repayment	Indicator 8
1.52	(0.14)	10.20	6.79	(1.16)	Operating \$ flow vs. change in net assets	Indicator 9
1.44	2.01	0.53	(0.39)	0.26	Change in current assets vs. change in net assets	Indicator 10
0.18	(0.21)	(0.22)	0.04	(0.29)	Change in current liabilities vs. change net assets	Indicator 11
0.27	0.02	0.25	0.29	0.13	\$ flow from operations/charges from services	Indicator 12
28.7%	22.7%	29.9%	29.6%	23.9%	Salaries as a percentage of operating expenses	Indicator 13
16.9%	11.5%	16.6%	16.5%	14.9%	Benefits as a percentage of operating expenses	Indicator 14
\$ 92.33	\$ 146.16	\$ 155.16	\$ 165.87	\$ 211.52	Cost per ton hauled	Indicator 15

Major Employers

Major employers in the region encompassing the City are shown below. Information is provided by the Folsom Chamber of Commerce, updated 2010.

<u>Business</u>	<u>Product / Service</u>	<u>Number of Employees</u>
Intel Corporation	Electronics /Manufacturing	7,000
California ISO	Utilities	600
MAXIMUS	Health Services	500
City of Folsom	Government Entities	456
Numonyx	Electronics / Manufacturing	440
Mercy Hospital of Folsom	Hospitals	433
Wal-Mart Stores, Inc., #1760	Retail Sales	280
Costco Wholesale	Wholesale Membership Clubs	250
Kaiser Permanente	Healthcare	250
Video Products Distributors, Inc., (VPD, Inc.)	Video Tape/DVD-Wholesale Distributor	250
The Home Depot	Home Improvement Centers	235
HDR Engineering	Engineering Services / Architects	220
Folsom Lake Toyota	Auto Dealers /Auto Repair Service	200
California Prison Industry Authority CALPIA)	Government Entities	195
BJ's Restaurant & Brewhouse	Restaurants	180
SAM'S Club	Wholesale Membership Clubs	170
Raley's, 715 E. Bidwell St.	Grocers / Photo Finishing	160
Raley's, 25025 Blue Ravine Rd.	Grocers	150
e.Republic, Inc.	Publishers	140
Folsom Lake Dodge	Auto Dealers	140
Benefit & Risk Management Services, Inc.	Benefit Admin / Healthcare Risk Mgmt	135
Bel Air Market	Grocers	130
California Family Fitness	Health/Fitness Centers	100
Elliott Homes, Inc.	Real Estate-Developer / Home Builder	100
Fats Asia Bistro	Restaurants	100

Appropriation Limit

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the “Gann Initiative,” Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year. In 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

In 1990, Proposition 111 modified Article XIII-B. A city may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to construction within the city, and the population growth within the city or county. The table below illustrates the computation used to derive the FY 2010-11 appropriation limits.

RESOURCES

PROCEEDS OF TAXES

Property Taxes	\$ 20,920,000
Sales Taxes	15,414,387
Special Taxes	1,360,000
State Subventions	5,955,800
Franchise Taxes	545,133
Business Licenses	541,670
	541,670

TOTAL PROCEEDS OF TAXES

\$ 44,736,990

NON-PROCEEDS OF TAXES

TOTAL NON-PROCEEDS OF ALL TAXES

133,831,480

TOTAL ALL RESOURCES

178,568,470

APPROPRIATIONS

SUBJECT TO LIMITATIONS:

\$ 44,736,990

NOT SUBJECT TO LIMITATIONS:

\$ 22,342,176
19,506,487
31,988,168
30,908,302
12,846,927
16,239,420
-

General Fund not financed with proceeds of taxes
Special Revenue Funds
Capital Project Funds
Enterprise Funds
Internal Service Funds
Trust Funds
Miscellaneous General Funds

133,831,480

178,568,470

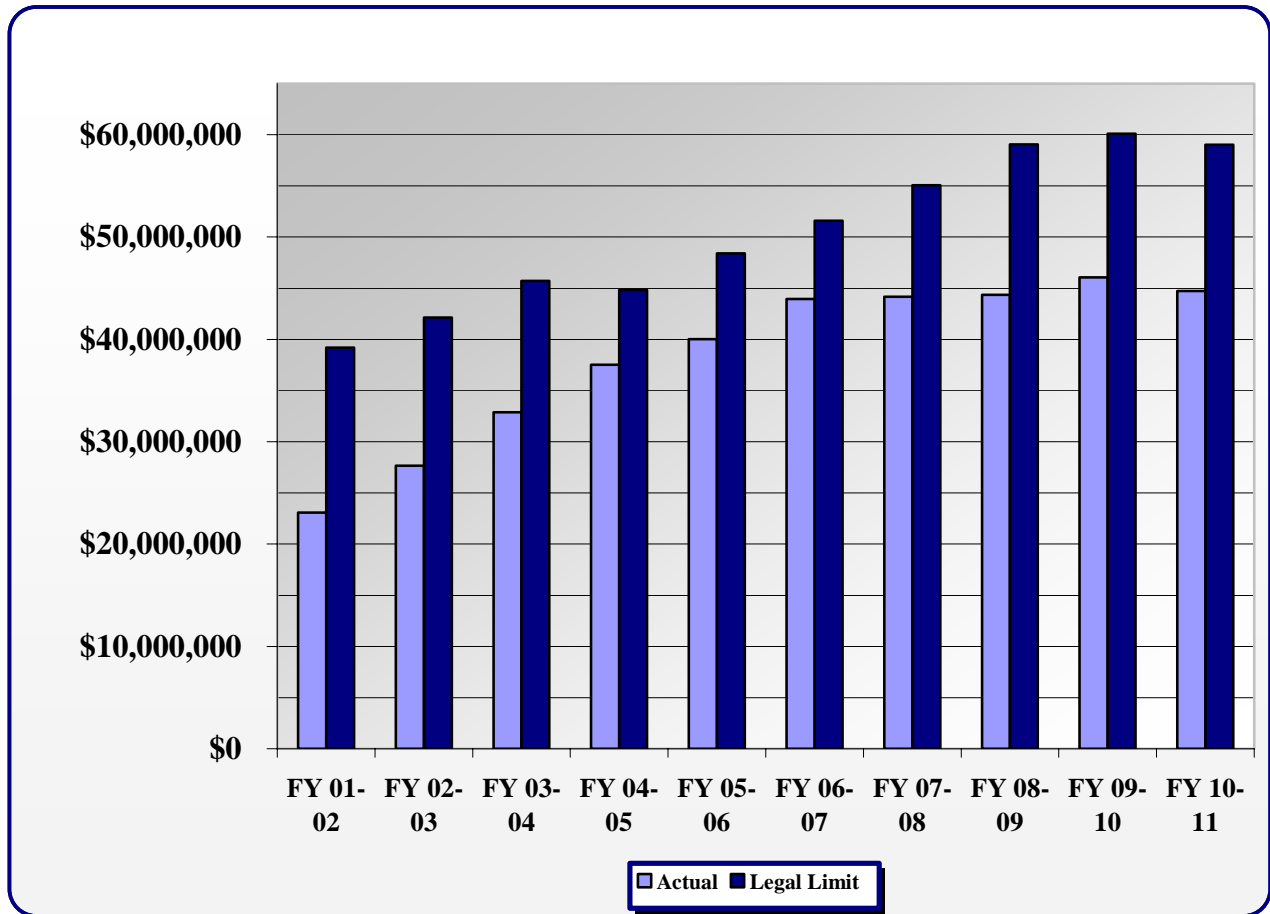
Maximum allowable appropriation subject to limitations 2010-2011 fiscal year
Less: Total appropriation subject to limitation for 2010-2011 fiscal year

\$59,023,510
(44,736,990)

BALANCE UNDER ARTICLE XIII B LIMIT:

\$ 14,286,520

Comparison of Appropriations Limit from FY 2001-02 to FY 2010-11



RESOLUTION NO. 8688

**A RESOLUTION AMENDING THE FISCAL YEAR 2010-11
OPERATING BUDGET TO INCLUDE THE FISCAL YEAR 2010-11
CAPITAL IMPROVEMENT PLAN FOR THE CITY OF FOLSOM, THE FOLSOM
REDEVELOPMENT AGENCY, AND THE FOLSOM PUBLIC FINANCING AUTHORITY AND
APPROVAL OF THE GANN LIMIT**

WHEREAS, Section 3.02.030 of the Folsom Municipal Code states “An Annual Budget shall be prepared by the City Manager, with the assistance of the Finance Director . . .”; and

WHEREAS, on the 25th day of May 2010, the City Council adopted FY 2010-11 Operating Budget; and

WHEREAS, this Operating Budget did not include the Capital Improvement Plan for FY 2010-11 for the City of Folsom, the Folsom Redevelopment Agency and the Folsom Public Financing Authority; and

WHEREAS, on the 8th day of June 2010, the City Council adopted the FY 2010-11 Capital Improvement Plan; and

WHEREAS, the Capital Improvement Plan has been incorporated into the Final Operating Budget for Fiscal Year 2010-11; and

WHEREAS, the Budget sets forth the “Proposition 4 Appropriations Limitation Schedule”, computed using the City population growth factor of 0.78% and the California Per Capita personal income change factor of -2.54% as determined by the State of California, Department of Finance, for the FY 2010-11 of the City of Folsom; and

WHEREAS, the Operating Budget and the Capital Improvement Plan, as well as the “Proposition 4 Appropriations Limitation Schedule,” are on file and available for inspection in the Office of the City Clerk, the City Library and the City website; and

WHEREAS, the City Council reviewed the Preliminary Operating Budget and all components thereof on April 27, 2010, May 11, 2010 and May 25, 2010;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that the summary of revenues and summary of appropriation by funds shown in the FY 2010-11 operating budget document now includes the Capital Improvement Plan, are hereby appropriated to the departments’ offices and operations in the amounts and for the objects and purposes therein stated.

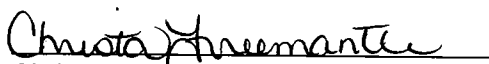
PASSED AND ADOPTED the 22nd day of June 2010, by the following roll-call vote:

AYES:	Council Member:	Miklos, Morin, Sheldon, Howell, Starsky
NOES:	Council Member:	None
ABSTAIN:	Council Member:	None
ABSENT:	Council Member:	None



Jeffrey M. Starsky, MAYOR

ATTEST:


Christa Freemantle, CITY CLERK

Glossary of Terms

ACCRUAL BASIS – Sometimes called “full accrual” basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

ACCUMULATED DEPRECIATION – The amount of depreciation that has accumulated to date during the existing useful life of City assets.

ADOPTED BUDGET – The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution adopted by Council.

APPROPRIATION – An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

APPROPRIATION RESOLUTION – The official enactment by a legislative body establishing the legal authority for officials to obligate and expend resources.

ASSESSED VALUATION – A dollar value placed on real estate or other property by Sacramento County as a basis for levying property taxes.

ASSESSMENT DISTRICT – Not a separate government entity, but rather a defined area of land that will benefit from the acquisition, construction, or maintenance of a public improvement.

AUDIT – A systematic collection of sufficient and competent evidential matter needed to attest to the fairness of management’s assertions in the financial statements, or to evaluate whether management has efficiently and effectively carried out its responsibility.

BALANCED BUDGET - The total sum of revenues budgeted equal the total amount of the expenditures budgeted.

BEGINNING/ENDING FUND BALANCE – Appropriated resources available in a fund from the prior/current year after payment of the prior/current year’s expenses. This is not necessarily cash on hand.

BOND – A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future together with periodic interest at a special rate.

BUDGET – A plan of financial operation listing an estimate of proposed applications or expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

BUDGET CALENDAR – A schedule of key dates and milestones that a government follows in the preparation and adoption of the budget.

BUDGET MESSAGE – Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

CAPITAL EXPENDITURES - Expenditures which result in acquisitions of or addition to fixed assets - including furniture, vehicles, machinery and equipment - and the costs necessary to place the capital item into service.

CAPITAL IMPROVEMENT – A permanent addition to the City’s assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of the same.

CAPITAL IMPROVEMENT PROGRAM – A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. This program plans for five years and is updated annually.

CAPITAL OUTLAY – A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Capital outlay is budgeted in the operating budget.

CERTIFICATES OF PARTICIPATION – Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – A federal grant that aims to develop viable urban communities by providing decent housing, a suitable living environment, and expanded opportunities for persons of low and moderate income. The City of Folsom receives an annual CDBG entitlement from the U.S. Department of Housing and Urban Development.

DEBT SERVICE – Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

DEFICIT – An excess of expenditures or expenses over resources.

DEPARTMENT – A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION – The decrease in value of physical assets due to use and the passage of time.

DEVELOPMENT IMPACT FEE – Fees placed on the development of land or conditions required for the approval of a development project such as the donation (dedication or exaction) of certain land (or money) to specific public uses. The fees are typically justified as an offset to the future impact that development will have on existing infrastructure.

ENCUMBRANCES – A legal obligation to pay funds for an expenditure that has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUNDS – This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs (including depreciation) for providing goods or services to the general public be financed or recovered primarily through the user charges; or (b) the City or an outside grantor agency has determined that a periodic determination of revenues earned, expenses, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has established the following enterprise funds: water, sewer, solid waste, transit, and recreation.

EXPENDITURE – The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

FIDUCIARY FUNDS - Used to report assets held in a trustee or agency capacity for others.

FISCAL YEAR – A 12-month period of time to which the budget applies. The City of Folsom’s fiscal year is July 1 through June 30.

FULL-TIME EQUIVALENT (FTE) – The decimal equivalent of a part-time position converted to a full-time base (i.e., one person working half time would equate to 0.5 FTE).

FUND – An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. The seven generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

FUND BALANCE – The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund’s inception. Also known as the financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing issues.

GANN APPROPRIATIONS LIMIT – This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

GAS TAX – Administered by the State Board of Equalization (SBOE), this is a per gallon tax on fuel used to propel a motor vehicle or aircraft. Use of the revenue is for research, planning, construction, improvement, maintenance, and operation of public streets and highways or public mass transit.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

GENERAL FUND – The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include the City Council, City Manager’s Office, Police, Fire, Personnel, Attorney’s Office, Finance, and others.

GENERAL PLAN – California State law requires each City to adopt a General Plan that describes the direction the City will take concerning its future development.

GOAL – The desired result of accomplishments within a given time frame.

GOVERNMENTAL FUNDS - Funds used to account for tax-supported activities.

GRANT – Contribution or gift or cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

HTE – The City’s primary financial, community development, and public safety software vendor.

INFRASTRUCTURE – Facilities on which the continuance and growth of the community depend on, such as roads, water lines, sewers, public buildings, etc.

INTER-FUND TRANSFERS – Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

INTERNAL SERVICE FUND – Funds established to account for the financing of goods or services provided by one department for other departments within the City on a cost reimbursement basis.

LANDSCAPE AND LIGHTING DISTRICT – An assessment district that is formed for the maintenance of landscaping and street light improvements.

MEASURE A – Sacramento County voters approved a ½ cent sales tax funding source in the late 1980’s to fund specific transportation projects.

MELLO ROOS DISTRICT – The formation of a special tax district for the installation and maintenance of public improvements.

MODIFIED ACCRUAL – An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures for the current period. Expenditures are recognized when the fund liability is incurred.

MOTOR VEHICLE IN-LIEU – A State vehicle fee imposed on motorists for the privilege of operating a motor vehicle on the public highways. It is imposed “in-lieu” of a local property tax.

MUNICIPAL CODE – A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

OBJECTIVES – The necessary steps that need to be accomplished to achieve a desired goal.

OPERATING BUDGET – Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service and capital outlay.

OPERATING EXPENSES – Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

ORDINANCE – A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERFORMANCE MEASURES – Performance measures are an important component of decision making, and at a minimum they should be based on program goals and objectives, measure program results or accomplishments, provide for comparisons over time, measure efficiency and effectiveness, and be reliable, verifiable, and understandable.

PROPERTY TAX – Property tax is imposed on real property (land and permanently attached improvements such as building) and tangible personal property located within the City.

PROPOSED BUDGET – This refers to the status of an annual budget which has been submitted by the City Manager and is pending public review and City Council adoption.

REDEVELOPMENT AGENCY (RDA) – A separate legal entity charged with the responsibility for elimination of blight through the process of redevelopment.

REIMBURSEMENT – The payment of an amount remitted on behalf of another party, department, or fund.

RESERVE – An account used to record a portion of the fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RESOLUTION – A special order of the City Council which has a lower legal standing than an ordinance.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE – Amount received for taxes, fees, permits, licenses, interest, and intergovernmental sources during the fiscal year.

REVENUE BONDS – A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

SALARIES AND BENEFITS – A budget category that generally accounts for full-time and temporary employees, overtime, and all employee benefits, such as medical, dental, and retirement.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

STAFFING – A budget category which generally accounts for full-time and temporary employees.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TRANSIENT OCCUPANCY TAX (TOT) – A tax imposed on travelers who stay in temporary lodging facilities within the City. Also referred to as a Hotel/Motel Tax.

A

AASHTO:	American Association of State Highway and Transportation Officials
AB939:	Assembly Bill
ABW:	Automatic Backwash
ADA:	American's with Disabilities Act
ADAM:	Apparatus Deployment Analysis Module
AED:	Automated external defibrillator
ALS:	Advanced Life Support
APT:	Association of Public Treasurers
AR:	Air Unit

B

B & GT:	Buildings & Ground Trust
BARB:	Box Area Response Builder

C

CAD:	Computer Aided Dispatch
CAFR:	Comprehensive annual financial report
Cal PERS:	California Public Employees' Retirement System
CAP:	Citizen assisting police
CBD:	Central Business District
CCF:	Community Correctional Facility
CDC:	Collection Development Committee
CDPD:	Cellular Digital Packet Data
GPRS:	General Packet Radio Service
CEQA:	California Environmental Quality Act
CFD:	Community Facility District
CHP:	California Highway Patrol
CIP:	Capital Improvement Plan
CMB design:	Coyne Maur Bane Design Partners Inc.
CMC:	Certified Municipal Clerk
CMMS:	Computerized Maintenance Management System
CMO:	City Manager's Office
COP:	Certificates of Participation
CPR:	Cardiopulmonary resuscitation
CPSC:	Consumer Product Safety Commission
CRRF:	California Recovery & Recycling Facility
CRT:	Disposal cathode ray tube/T.V (includes computers)
CSMFO:	California Society of Municipal Finance Officers
CSUS:	California State University, Sacramento
CVPIA:	Central Valley Project Improvement Act
CY:	Corporation yard

D

DHS: Department of Health Services
DOC: Department of Conversation

E

EDITH: Exit Drills in the Home
EIR: Environmental Impact Report
EMS: Emergency Medical Service

F

F/A LRE: Folsom Amtrak Light Rail Extension
FCUSD: Folsom Cordova Unified School District
FED Corp: Folsom Economic Development Corporation
FMLA: Family Medical Leave Act
FPPC: Fair Political Practices Commission
FT: Full-time
FTA: Federal Transit Act
FTBID: Folsom Tourism Business Improvement District
FY: Fiscal Year

G

GASB: Government Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officer's Association of the United States and Canada
GIS: Geographic Information System
GO: General Obligations

H

HBRR: Highway Bridge Rehabilitation & Replacement
HBWC: Humbug Willow Creek
HES: Hazard Elimination and Safety
HHW: Household Waste
HIPPA: Health Insurance Portability and Accountability Act of 1996
HUD: U.S. Department of Housing and Urban Development

I

IS: Information Systems

J

JPA: Joint Powers Authority

L

LED: Light Emitting Diode

M

MDC: Mobile Data Computer

N

NPDES: National Pollution Elimination
NTU: Nephelometric Turbidity Units

O

OSHA: Occupational Safety & Health Agency

P

PG & E: Pacific Gas and Electric
PMP: Pedestrian Master Plan
PPT: Permanent part-time
PRA: Public Records Act
PSAP: Public safety answering point

R

RFP: Request for Proposal
ROW: Right-of-way
RT: Regional Transit
RWQCB: Regional Water Quality Control Board

S

SACOG: Sacramento Area Council of Government
SCADA: Supervisory Control and Data Acquisition
SDP: Services Delivery plan
SMUD: Sacramento Municipal Utility District
SPR: Southern Pacific Railroad
SRRE: Source Reduction and Recycling Element
SRTD: Sacramento Regional Transit District
SSMP: Sanitary Sewer Management Plan
SWOT: Strengths, Weaknesses, opportunities and Threats

T

TOT: Transient Occupancy Tax
TPT: Temporary part-time

U

USBR: U.S. Bureau of Reclamation

V

VLF: Vehicles License Fee

W

WTP: Water Treatment Plant

A

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