

City of Folsom Operating Budget



FY 2013-2014

Folsom's City Park Peacock

Folsom's City Park is the location of the Folsom Zoo Sanctuary and Georgia Murray Library. The Folsom Zoo Sanctuary teaches responsible behavior toward all animals. Several peacocks roam the City Park grounds and add a unique element to the environment.

City of Folsom, California

Operating Budget Fiscal Year 2013-14

City Council

Steve Miklos, Mayor

Jeffrey M. Starsky, Vice Mayor

Kerri Howell, Council Member

Andy Morin, Council Member

Ernie Sheldon, Council Member

*Evert W. Palmer,
City Manager*

James W. Francis, Finance Director/CFO

*Prepared by the Office of Management & Budget
Financial Services Division*

Terri Hemley, Financial Services Manager

Scott Denny, Financial Analyst

John Donoghue, Financial Analyst

Stacey Tamagni, Financial Analyst

April 2013



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Introduction

CITY OF FOLSOM

50 Natoma Street
Folsom, CA 95630



To the Honorable Mayor and Members of the Folsom City Council:

Please accept on behalf of myself and the City's Executive Management Team the Operating Budget for Fiscal Year 2013-2014 (FY14). This budget document provides detailed information about the revenues and expenditures forecast for the City in the coming year.

CURRENT FISCAL YEAR 2012-13

While the City of Folsom continues to feel the effects of the economy, and has had to adjust in the last several fiscal years to accommodate changing economic conditions, we expect to finish this fiscal year with a surplus. This will be two consecutive years and gives us reason to believe we are on the road to recovery. This has come about primarily because of our constant search for efficiencies, including the review of positions that become vacant through-out the year. Each is reviewed and discussed as to what impact not filling it would have, how it might be redesigned, and how it will affect us in the future. Savings we have obtained have allowed us to maintain a surplus and also made our task for FY13-14 easier. The uncertain nature of this economic environment and our expectation that the recovery will be a slow process makes it reasonable to be cautious. I expect we will emerge with a new economic reality. Part of this new reality will be one that has less reliance on State grants and other financing and has less than 3% year over year revenue growth. At the same time I expect expenditure pressures will be around 5% per year. Such a new environment causes us to reconsider our service delivery plans and mechanisms and to keep a sharp eye on our priorities as we realign our organization for the future and reinvest our resources.

CHALLENGES FOR FISCAL YEAR 2013-14

As we begin the process of adopting a FY13-14 budget, it is important to note that the City of Folsom remains fiscally sound thanks to prudent and conservative planning by the City Council. Focusing on preserving the unique Folsom experience, maintaining the quality of our priority services, keeping to a clear and strong financial plan and maintaining our reserves continues to be the primary goals of this budget process. And during this process we intend to not only maintain but strengthen our fiscal soundness and sustainability.

In preparing the FY13-14 budget we faced four major challenges:

First, The FY 2013-14 budget represents the first year in the last five that the City has had an increase in the total proposed appropriation. The City of Folsom's fiscal outlook has been positively impacted by an increase in property tax revenues, a slow but steady increase in residential and commercial development (resulting in an increase in service charges and development fee revenues), and a steady increase in sales tax. In addition, we have taken steps

to strategically increase program fees and charges where it makes economic and practical sense. The challenge in this is that we must be prudent and thoughtful on how to allocate these additional resources. There are many requests, desires and wants by various constituencies and there are many places to reinvest. We are not back at the level of appropriation we were in FY08-09 (\$70+ million) and do not expect to be there for some time to come. We must look to improving support to existing programs and services as well as examining new services for the future, and abandoning programs and services that may no longer serve their purpose.

Second, expenses continue to rise faster than revenues. When we looked at what it would cost to provide exactly what we provided in FY12-13 we found that costs had risen approximately 4.5% and revenue was projected to be 2.0% higher. This left us about a \$1.5 million dollar gap. Major causes of the expense increases were a 10% increase in our contribution rate to PERS, an increase in our contribution to the compensated absences fund, and unresolved collective bargaining issues.

Third, we faced the loss of major sources of revenue that were designed as one time uses. The largest of these was the use of \$800,000 of Risk Management Funds to fund employee benefits during FY12-13. These funds were from the Risk Management reserve which was reduced to a level that it is no longer available for use. This gap had to be made up from other sources, primarily general taxes. In addition, we faced the loss of “Old” Measure A funds in Public Works. While this loss had been recognized previously and planned for, the situation worsened when we were told all Old Measure A funds must be spent in FY11-12. We had planned on using them for several additional years. In response, we used more Gas Tax funds in FY12-13 than anticipated. This left our surplus Gas Tax funds at approximately \$1.3 million. We have planned to use this over the next four years, but it means a reduced level of funding from Gas Tax each year. In order to make up for this loss we must double our commitment of general fund dollars in order to maintain Public Works at its existing level of funding.

Fourth, during the past several fiscal years we have delayed the purchase of needed capital, such as police cars, fire apparatus, and computer hardware. We must be mindful that we have deferred these expenses in an effort to reduce today’s costs and eventually resources will need to be included for these capital items. In addition, there are new challenges that present themselves, such as the replacement of our radio system by 2018. While we are not able to respond to all the capital needs we have tried to reinvest in a number of areas, at least to begin the process of incrementally building in that capacity. Specifically we have tried to begin addressing the areas of public safety vehicles, parks and facilities renovation, and information technology. These items are discussed in more detail in the Long-term Financial Planning section on page I-7.

This focus on recouping, revamping, and reinvesting in the programs and services that make Folsom a desirable and unique place to live and work would not be accomplished by the traditional approach of looking at incremental increases and therefore I began the process with identifying these themes and setting some initial financial targets. In any event our goal was to prepare a structurally sound and balanced budget that is aligned with our priorities and takes a major step toward being sustainable.

I asked department heads to carefully review their departmental programmatic priorities and to prepare an initial budget that kept priority programs intact or even at improved levels and to

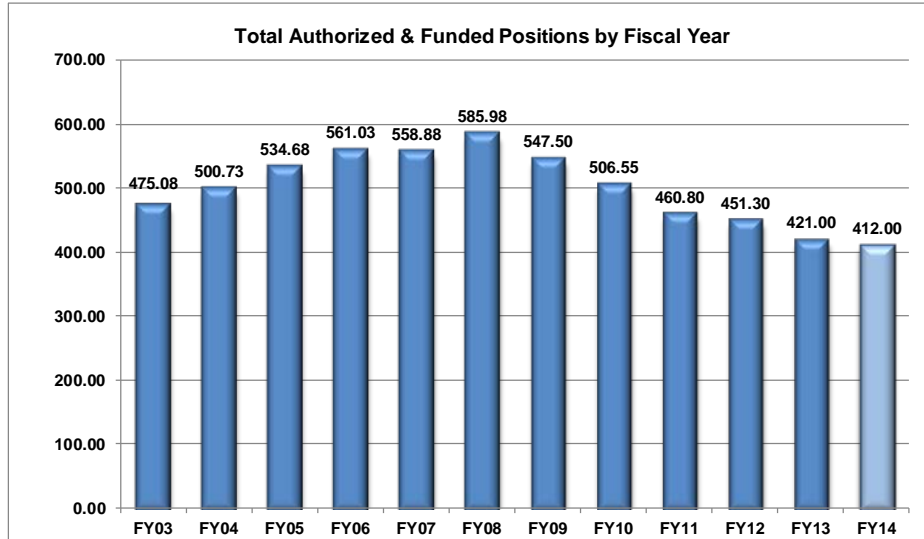
allocate based on priorities, mandates, and results. We reviewed each program and discussed the impact to the community of each option. From there I selected the options I felt would best serve the community and prepared the proposed budget on that basis. A focus on our community priorities is important during this process. We took the historical allocation of the general fund as a guide to this endeavor. The following chart shows the proposed distribution of the overall General Fund the last four fiscal years:

Total General Fund Allocations by Function:

	<u>Actual FY10-11</u>	<u>Actual FY11-12</u>	<u>Appropriated FY12-13</u>	<u>Proposed FY13-14</u>
General Government	11.1%	9.0%	9.4%	9.4%
Public Safety	47.0%	48.6%	47.4%	47.8%
Com. Dev & PW	14.2%	14.2%	15.3%	14.3%
Cultural & Recreation	18.6%	18.8%	18.5%	18.3%
Non-Departmental	9.1%	8.5%	9.3%	10.0%

This budget preserves and enhances the fundamental priorities of this community, maintains the historical balance of expenditures by function, and takes critical steps toward achieving a sustainable budget that addresses all our programmatic needs. There are no major program eliminations or reductions, and it does not draw upon the City's undesignated, unreserved General Fund balance.

Unfortunately position reductions in this fiscal year will have to become a necessity. The decision to reduce staff is an extremely difficult one and was only made once it was determined this course of action was unavoidable. I have had to recommend the net elimination of 8.1 positions in the General Fund. These reductions impact several departments and were made after a careful program by program review with City priorities and service needs in mind. They were not done on an across-the-board approach. This will bring our level of employees down 174 or -29.5% from the peak in FY08.



ASSUMPTIONS

Please note that the FY 2013-2014 Budgets were built upon a series of assumptions related to employee compensation, insurance rates, program fees, and utility rates. Additionally, in preparing General Fund revenue forecasts, realistically conservative revenue projections were used. These are further explained in the budget document. There are employee union contract changes built into this budget where they have been ratified through the collective bargaining process. We have not assumed actions where the bargaining units have not agreed to the change. We have not assumed or anticipated any financial cuts from Federal, State, or County government grants and reimbursements unless we had already been notified of such change.

ANALYSIS OF FUND BALANCE IN THE GENERAL FUND

During FY 2004-05, the City Council established a financial policy of maintaining a reserve of 15 percent of the General Fund’s annual operating expenditures as the undesignated fund balance. This balance is to be used to provide for temporary financing for unanticipated extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity, economic recession, or an unexpected liability created by Federal or State legislative action.

The undesignated balance has been appropriately used to provide relief to offset the downturn in revenue during the last several fiscal years. At its peak in FY06 the Fund Balance was slightly over \$16 million. The recommended FY 2013-14 Proposed General Fund Budget is balanced, and maintains reserves at 6.4% of budgeted expenditures and projects maintaining a fund balance of no less than \$4.0 million. This reserve percentage is not in conformance with the Council’s adopted financial policies, however, and given our current history I would encourage the City Council to consider a long-term goal of building the unrestricted fund balance for the General Fund up to 15% of expenditures. While this budget responds appropriately to the new economic realities, and prepares the City to respond as needed in the years ahead, it will still be a difficult

road to travel. Staff remains committed to prudent, fiscal planning while providing excellent services to the community.

CONCLUSION/ACKNOWLEDGEMENTS

This year's budget document is the culmination of continuous budget review and dialogue with department heads and their staffs over the past two months and with representatives of the various bargaining units in the City. Departments participated in and achieved targets for FY 2013-14. This budget could not have been produced without their creative ideas, their open discourse, and their professional discipline and desire to serve the community.

I would also like to thank the City staff that prepared this document. The preparation of this budget document could not have been possible without the efforts and long hours dedicated by Financial Services Manager Terri Hemley. She has diligently sacrificed her evenings and weekends to see that this document was prepared accurately and clearly. I also want to thank other City staff members who significantly assisted in the preparation and timely delivery of this budget, namely Scott Denny, Financial Analyst, Stacey Tamagni, Financial Analyst, and John Donoghue, Financial Analyst. My thanks also extend to Human Resources Director John Spittler, Assistant to the City Manager Elaine Anderson, and Chief Financial Officer Jim Francis for their reflections and focus on the bigger picture.

Finally, I also want to thank the City Council for their support of this office. My staff and I look forward to working with you during the remainder of the FY13 fiscal year and in the coming FY14 when we make this proposed budget a reality.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Evert Palmer". The signature is fluid and cursive, with a large initial "E" and "P".

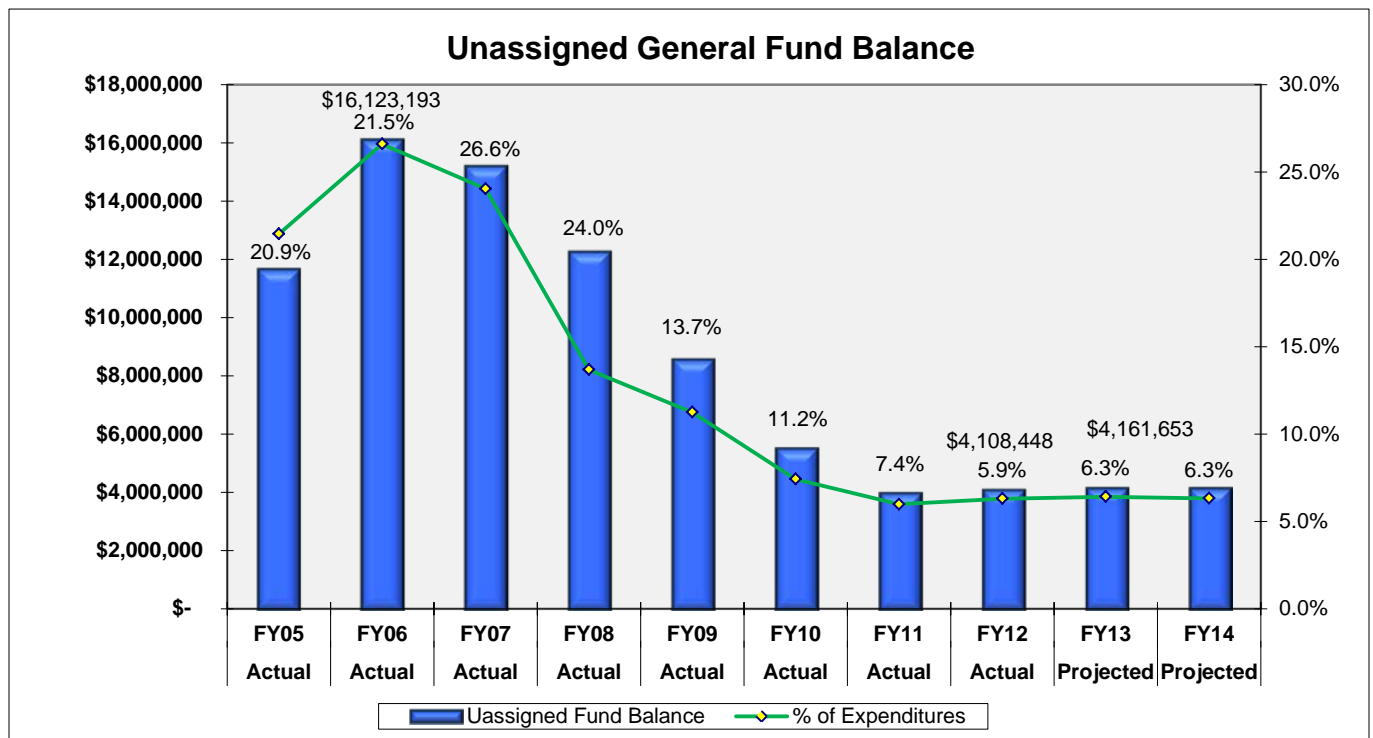
Evert Palmer
City Manager

Long-term Financial Planning and the Budget Process

As with the past several years the preparation of the FY14 budget involved making budget adjustments in order to produce a balanced budget that moves us in the direction of sustainability. In so doing we have had to delay a variety of important and critical items from the budget. To incorporate these items back into the budget will take a commitment to a long-term investment in these issues. We want to make each of these issues clear to the City Council and other readers of this document, so we have prepared this section of the budget with these issues in mind. In this section we will present to you the issues which have only been addressed in part or not at all in the recommended FY14 budget:

Unassigned Fund Balance

During the recession the City has utilized its General Fund balance to mitigate the impact of declining revenues and the resultant service impacts. On June 30, 2006 the unassigned fund balance was \$16,123,193 or 26.6% of operating expenses. On June 30, 2012 the City's unassigned fund balance was \$4,108,448 or 6.3% of operating expenses. The City Council has adopted a policy of maintaining a fund balance of at least 15% of expenses. If expenses for FY14 are as recommended, fund balance would have to be \$9,876,319 to reach this goal. While it will not be accomplished within a year or two, the City must begin planning to increase its unassigned fund balance in order to strengthen its financial position, prepare for future downturns in the economy, and be ready to respond to significant events.



GASB 45 Commitment

The commitment to prefund retiree health care expenses is a belief that the taxpayer who receives a benefit should bear the responsibility to fund that expense. An employee provides a benefit to the taxpayer today while they are actively working and in return receive a benefit later in the form of health care. In FY12 the Annual Required Contribution (ARC) for retiree health benefits is \$4,084,466. The ARC is made up of the normal cost, (\$1,050,703), which is the actuarial determined current and future liability, and the past service cost, (\$3,033,763), which represents unmet payments from prior years. The City should, at a minimum, be making a contribution equal to the normal cost because this more fairly reflects the value of benefits “earned” each year by employees. In the FY14 budget an amount of \$150,000 is recommended to be contributed to the Trust Fund.

Contingency

The Council has a policy of including a 1% contingency in the budget. In FY14 this would amount to \$658,000 and is not included in the proposed budget. This amount is for unforeseen transactions such as revenue shortfalls, required over expenditure of the budget, emergency events, and any authorized but unbudgeted activities. The use of such a contingency is only upon approval of the Council. Any amount not utilized in the fiscal year automatically becomes a contribution to fund balance as long as all other expenditures are within the budget appropriation.

Apparatus Replacement and Purchase

In the past several years the purchase of new or replacement vehicles has been minimized or simply not done in order to meet budgetary shortfalls. In the long run using existing equipment beyond the recommended useful service life results in excessive maintenance costs increased purchasing costs, and inefficient operations. The following amounts (in today’s dollar) are recommended to maintain an on-going vehicle replacement program:

Fire	\$ 725,000
Police	\$ 500,000
Utilities	\$ 600,000
Public Works	\$ 150,000
Parks & Rec	\$ 100,000
Gen Gov	<u>\$ 30,000</u>
	\$2,105,000

In the FY14 recommended budget there is \$200,000 for Police vehicle replacement, \$48,000 for Parks apparatus. Solid Waste is the only program that has been able to catch up with capital needs by spending \$2.6 million in FY13 and \$2.0 million in FY14 for solid waste trucks. There are no other programs or funds recommended to be appropriated for this purpose.

Computer Infrastructure

In today's world there are hardly any functions that do not rely on the computer infrastructure that the City has developed. However, to keep this resource running in a cost-effective manner demands constant maintenance and upgrading of software, hardware, and peripheral equipment, as well as a well-established commitment to training employees on how to make optimal use of the resource. Currently we are very dependent on a seventeen year old AS400 server system that if it failed would shut down most transactions in the City. Electronic registrations, financial systems, geographical mapping, various data analysis, utility payments, electronic reporting, payroll system, and many more applications would all grind to a halt if this system failed. Technology obsolescence can cause unexpected spikes in required spending for replacement and a replacement schedule is an indispensable component of infrastructure planning. Current estimates for a basic hardware replacement and upgrade are an approximate one-time cost of \$500,000 and an on-going annual replacement cost of \$150,000. In the FY13 budget there is \$100,000 for replacement of personal computers and printers. Also, in the future, various software packages utilized city-wide will need to be replaced as they will no longer be maintained and updated.

Radio Replacement

In 1994, the Sacramento Regional Radio Communications System (SRRCS) implemented a radio system that provided coverage to more than 70 agencies in the area. After 19 years of operation they are planning to replace the system. The replacement system will require new infrastructure as well as radios and consoles. The cost of infrastructure upgrades is estimated at \$14.0 million and will be covered by the fees SRRCS charges the users of the system. We do not know what our share of this cost will be. The cost to replace subscriber radios and consoles will be covered by each individual agency. The estimated cost to the City is \$1,125,000. This covers the costs for Police, Fire, and General Government users. We have until 2018 to make this transition and there are no funds included in the FY13-14 budget for this purpose.

Building and Grounds Maintenance

Basic repair and maintenance of our buildings, parks, and open space require a continuous effort to keep them from disrepair and major investments in the future. This includes not only bricks and mortar but systems maintenance, repair, and replacement, such as HVAC systems. Constant planning and adequate resource allocation to these areas can make the building operations more cost effective and also improve park management through the coordination of utilization schedules and maintenance activities. These activities and projects are more directly dealt with in the Capital Improvement Budget (CIP).

5-Year Financial Plan

As required, we are presenting our long-term (5-year) projection of revenues and expenses. These projections are based on our best estimates of what the future economic environment will be. In general, we are looking at slow growth over the next five years, with no rapid development in either the housing market or the commercial market. Housing prices will stabilize and we will see some growth in prices and number of sales over the next five years.

As shown in our forecast, the total proposed FY14 expenditures are up 3.4% over this year and general tax revenue is up approximately 3.8%. We believe that we have turned the corner in the continuous drop in revenue that was brought on by the recession. We are projecting that FY15 and beyond will also see an increase in our revenue. In future years we are anticipating revenue increases of about 3.0%. During this period of time we hope to keep our unassigned fund balance at approximately 6.0% of expenditures, however, it will be difficult to accomplish this and still provide services at the desired level. In fact, it will be difficult to address any of the areas discussed earlier in this chapter. To do so will require either significantly more revenue growth or meaningful modifications of existing expenditure patterns in the future.

The recession that we have experienced has had a tremendous effect on our ability to fund existing service levels and will continue to curb our available resources. In looking at just our two main sources of revenue, property and sales taxes, we find that in FY07-08 we received a combined \$37,357,422. In our forecast we will not get back to that level until FY15-16. A full decade of no revenue growth in our two major sources of revenue.

The financial plan that follows shows an annual growth of approximately 2% in revenues. The issue of expenses is not addressed as the model presents balanced budgets. If we assume that our existing resources increase in cost by 5% then we will continually have a budget gap going forward. Until this “gap” can be overcome by either having greater revenue increases or less expenditure growth the City will constantly be trying to balance the budget. A quick look at the potential gap is as follows:

	<u>Proposed FY13-14</u>	<u>Forecast FY14-15</u>	<u>Forecast FY15-16</u>	<u>Forecast FY16-17</u>
Revenue @3%	65.84	67.82	69.85	71.95
Expense @5%	65.84	<u>69.13</u>	<u>71.21</u>	<u>73.34</u>
Budget Gap		(1.31)	(1.36)	(1.39)

General Fund Budget Forecast

Updated April, 2013

	Actual FY11	Actual FY12	Budget FY13	Proposed FY14	Forecast FY15	Forecast FY16	Forecast FY17
Property Tax	\$ 18,305,517	\$ 17,951,088	\$ 17,390,595	\$ 17,764,843	\$ 18,031,316	\$ 18,301,785	\$ 18,576,312
Sales and Use	\$ 15,141,504	\$ 16,104,163	\$ 16,753,446	\$ 17,586,149	\$ 18,465,456	\$ 19,111,747	\$ 19,780,659
Transient	\$ 1,152,717	\$ 1,235,171	\$ 1,186,750	\$ 1,273,119	\$ 1,300,000	\$ 1,300,000	\$ 1,400,000
Real Prop Transfer	\$ 286,971	\$ 256,630	\$ 250,000	\$ 275,000	\$ 288,750	\$ 303,188	\$ 315,315
Other Taxes	\$ 349,975	\$ 315,201	\$ 350,000	\$ 655,000	\$ 655,000	\$ 655,000	\$ 655,000
Licenses and Permits	\$ 1,395,010	\$ 1,388,807	\$ 1,416,240	\$ 1,610,300	\$ 1,658,609	\$ 1,708,367	\$ 1,759,618
Intergovernmental	\$ 6,568,912	\$ 6,774,148	\$ 5,881,961	\$ 5,881,961	\$ 5,881,961	\$ 5,940,781	\$ 6,000,188
Charges for Services	\$ 9,525,761	\$ 10,306,708	\$ 9,595,048	\$ 9,416,096	\$ 9,557,337	\$ 9,748,484	\$ 9,943,454
Fines & Forfeitures	\$ 378,927	\$ 326,736	\$ 329,032	\$ 329,835	\$ 336,432	\$ 343,160	\$ 350,024
Interest	\$ 82,643	\$ 110,471	\$ 80,000	\$ 81,800	\$ 83,641	\$ 85,522	\$ 87,447
Misc	\$ 925,654	\$ 1,142,681	\$ 900,526	\$ 1,111,353	\$ 1,122,467	\$ 1,133,691	\$ 1,145,028
Transfer In from other Funds	\$ 10,440,784	\$ 9,567,966	\$ 9,989,708	\$ 9,856,672	\$ 9,767,962	\$ 9,767,962	\$ 9,767,962
Total Revenue	\$ 64,554,375	\$ 65,479,770	\$ 64,123,306	\$ 65,842,128	\$ 67,148,930	\$ 68,399,688	\$ 69,781,007
Gen Gov	\$ 6,339,210	\$ 6,367,717	\$ 5,988,262	\$ 6,182,654	\$ 6,270,815	\$ 6,387,619	\$ 6,516,616
Public Safety	\$ 30,858,254	\$ 30,864,913	\$ 30,440,716	\$ 31,507,942	\$ 31,877,045	\$ 32,470,807	\$ 33,126,548
Community Svs	\$ 9,307,009	\$ 9,974,929	\$ 9,852,277	\$ 9,482,205	\$ 10,317,151	\$ 10,509,325	\$ 10,721,559
Cultural & Rec	\$ 10,290,438	\$ 12,099,830	\$ 11,921,100	\$ 12,062,799	\$ 12,483,591	\$ 12,716,118	\$ 12,972,917
Non-Departmental	\$ 9,933,615	\$ 6,136,477	\$ 5,920,951	\$ 6,606,528	\$ 6,200,328	\$ 6,315,819	\$ 6,443,366
Total Expenditures	\$ 66,728,526	\$ 65,443,866	\$ 64,123,306	\$ 65,842,128	\$ 67,148,930	\$ 68,399,688	\$ 69,781,007
Change from prior year	-10.4%	-1.9%	-2.0%	2.7%	2.0%	1.9%	2.0%
Surplus/(Deficit)	\$ (2,174,151)	\$ 35,904	\$ (0)	\$ -	\$ -	\$ -	\$ -
Operating Ratio	96.7%	100.1%	100.0%	100.0%	100.0%	100.0%	100.0%
Gen Fund Balance 6/30	\$ 4,906,841	\$ 4,942,745	\$ 4,942,745	\$ 4,942,745	\$ 4,942,745	\$ 4,942,745	\$ 4,942,745
Restricted	\$ 913,627	\$ 930,000	\$ 930,000	\$ 930,000	\$ 930,000	\$ 939,300	\$ 939,300
Undesignated, Unrestricted	\$ 3,993,214	\$ 4,012,745	\$ 4,012,745	\$ 4,012,745	\$ 4,012,745	\$ 4,003,445	\$ 4,003,445
Unassigned Fund Bal as % of Exp	6.0%	6.1%	6.3%	6.1%	6.0%	5.9%	5.7%
Unassigned Fund Bal Ratio to Mthly Exp	0.72	0.74	0.75	0.73	0.72	0.70	0.69

As said earlier, the above forecast does not reflect the difficult task it will be to develop budgets, in each of the future fiscal years that are balanced and sustainable. The chart only addresses the revenue issue and does not reflect all of the cost pressures that the City will be facing, including the following during FY15:

Salaries -	\$ 400,000
Benefit costs -	700,000
CalPERS increase -	500,000
O & M increase -	500,000
Outlay -	500,000

In addition, the issues outlined earlier in this section (Fund Balance, contingency, apparatus replacement, GASB 45 contributions, computer infrastructure replacement, and buildings and grounds maintenance) will need to be addressed. Assuming a \$1,300,000 gap for FY15 is correct, the city will be looking at budgets that reflect today’s commitment to service levels but have alternative service delivery methods and practices. At the same time, we must keep a sharp watch over expenditures and our future commitments.

Our goal is to insure that the financial stability of the City is sustainable beyond the next fiscal year. These efforts will be guided by the desire to explore all opportunities for collaboration, partnerships,

consolidations, and restructuring, both internally and externally, as a means of enhancing the cost-effectiveness of services and functions. In addition we will consider any and all alternative service delivery models in order to preserve effective services to the community.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Folsom
California**

For the Fiscal Year Beginning

July 1, 2012

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Folsom, California for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

*California Society of
Municipal Finance Officers*

Certificate of Award

*Operating Budget Excellence Award
Fiscal Year 2012-2013*

Presented to the

City of Folsom

For meeting the criteria established to achieve the Operating Budget Excellence Award.

February 6, 2013

Laura M. Nomura

*Laura Nomura
CSMFO President*

Scott Catlett

*Scott Catlett, Chair
Professional Standards and
Recognition Committee*



Dedicated Excellence in Municipal Financial Reporting

The City of Folsom (the “City”) was founded in 1856, incorporated in 1946, and chartered in 1990. Folsom is a “full service” charter City, serving a population of over 66,000. The City is approximately 110 miles northeast of San Francisco and 20 miles east of Sacramento. The City is located along the eastern end of the Highway 50 corridor in the Sacramento foothills.

On January 19, 2012 the Sacramento Local Agency Formation Commission (LAFCO) approved the annexation of 3,585 acres into the City’s boundaries. The process for the annexation began over a decade ago and after many meetings with citizens, land owners, Sacramento County and other agency officials, LAFCO, the agency that oversees municipal expansion, voted to approve the expansion. The area just south of Highway 50 will bring the City to approximately 31 square miles.

Folsom is rich in history, established primarily by European and Asian prospectors during the early gold-rush era. Numerous antique dealers make the City one of the oldest and largest centers of the antique trade in the West. The City’s historical district includes the Folsom History Museum and the Folsom Hotel, a landmark since 1885.

Over 130 years ago Folsom was selected as the site for Folsom Prison to provide manpower for the construction of a larger dam and a powerhouse. The Prison has gained notability with the renowned song “Folsom Prison Blues” by Johnny Cash. The Powerhouse provided the world’s first long-distance transmission of electric power. In 1973 the Powerhouse was placed on the National Register of Historic Places and in 1982 was named a National Historic Landmark.

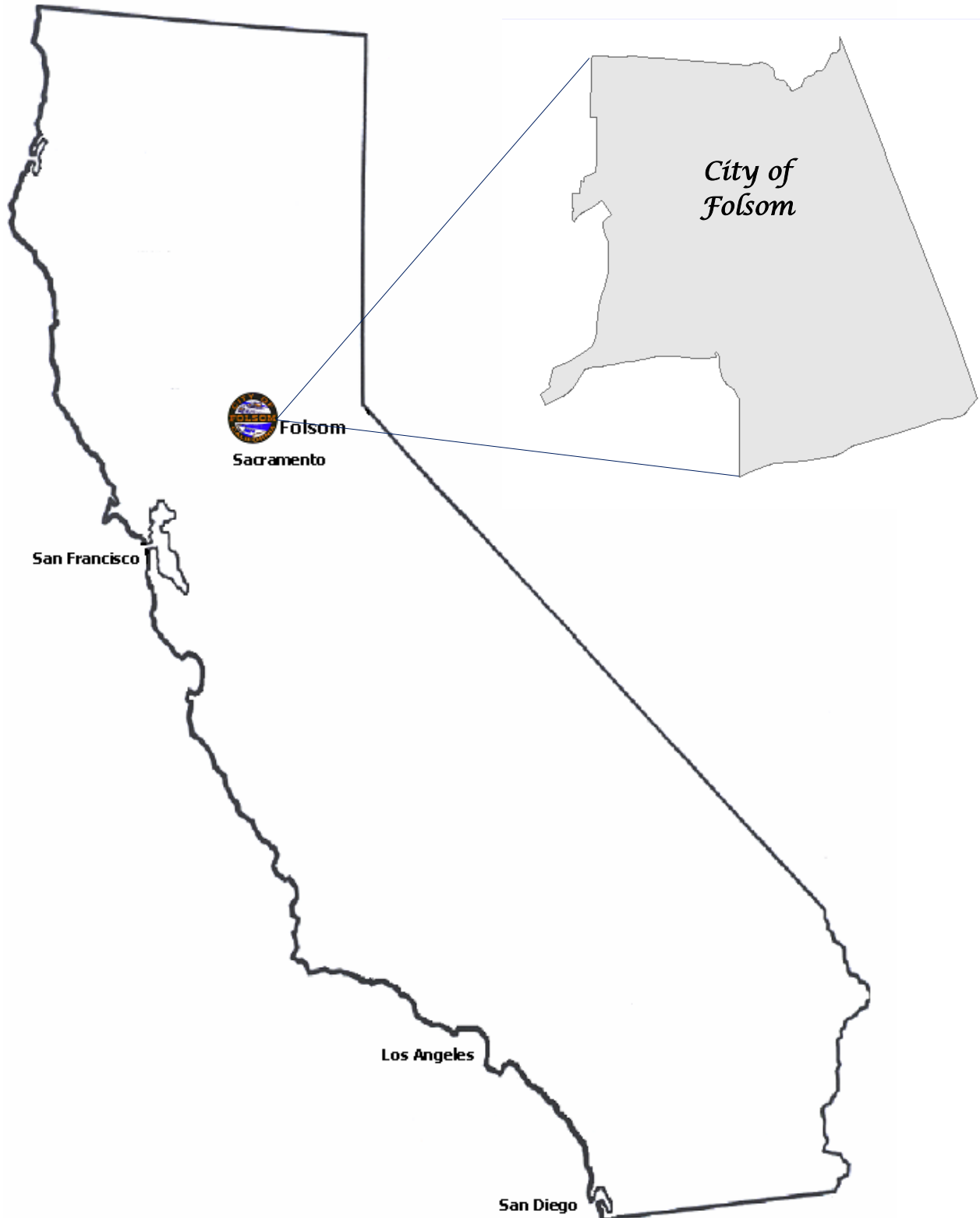
Folsom Lake and Lake Natoma are at the City’s borders offering an abundance of recreational activities. Folsom Lake State Recreation Area is one of the most popular multi-use, year-round recreational areas in the California State Park System. Each year visitors come to the 18,000-acre park—with 120 miles of shoreline—to fish, hike, camp, ride horseback, water ski, boat, swim, and study nature.

The Folsom Aquatic Center is a state-of-the-art swimming pool facility which includes a family play pool, interactive water play climbing structure, a warm water therapy/instructional pool, and an Olympic size pool. Over 100,000 visitors come each year to visit the Folsom Zoo Sanctuary where the primary goal is to teach responsible behavior toward all animals. Folsom Parks cover over 300 acres of playgrounds and recreational facilities. Additionally, Folsom Parks was the recipient of the 1999 Facility Design and Park Planning Award for the John Kemp Park from CPRS.

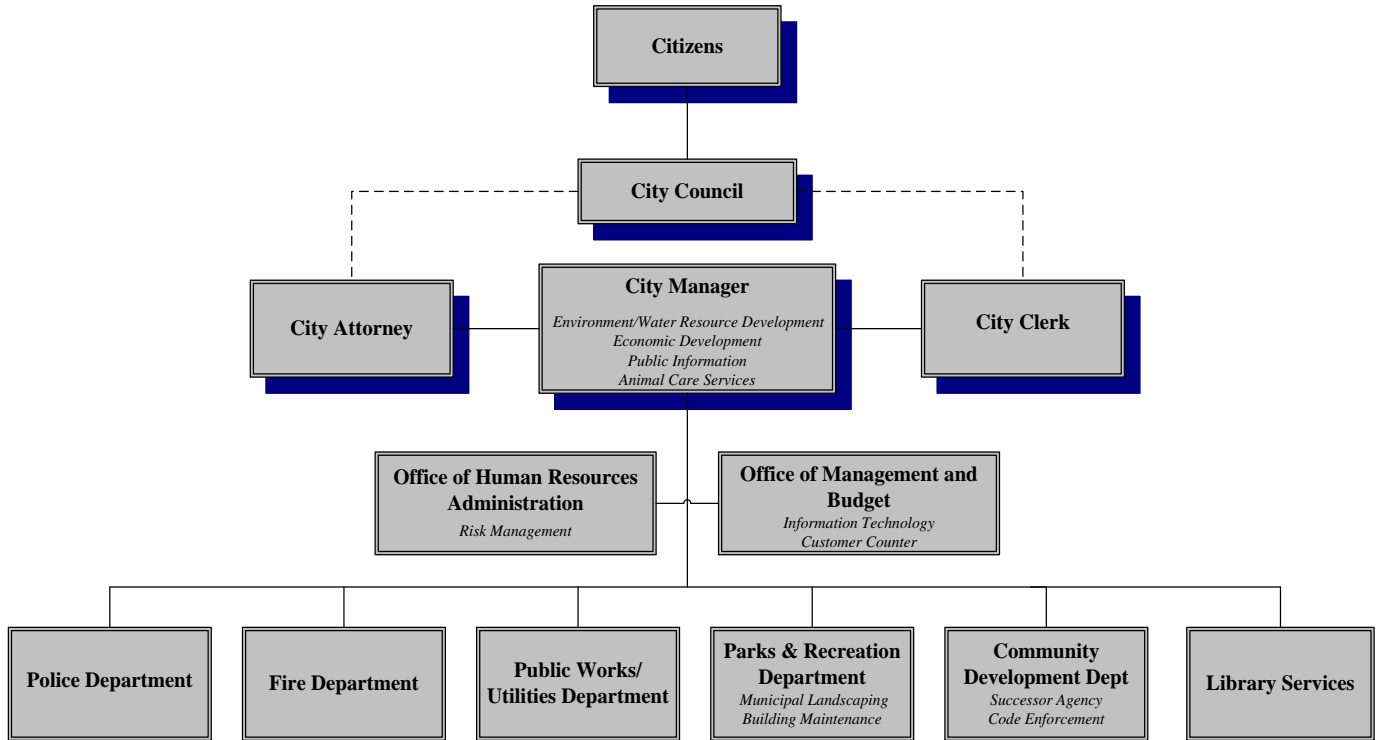
The City provides a number of municipal services including, administration, police, fire, recreation, parks, and public works. In 2007 the City opened the 24,000-square foot Folsom Public Library in the new Georgia Murray Building in City Lions Park. The City also has its own transit system, Folsom Stage Line, which provides local fixed routes, light rail commuter service, and a Dial-a-Ride program catered to the seniors and disabled citizens of the community. The City is also connected to Sacramento via the Sacramento Regional Transit District Light Rail Service Gold Line with three Light Rail stations in the City.

The Folsom-Cordova Unified School District operates schools both in the City and the City of Rancho Cordova. In the City, the district has three high schools, two middle schools, and eleven elementary schools serving over 10,000 students (over 18,000 students district wide). Additionally, the Folsom Lake College campus is accredited as a branch of the Los Rios Community College District of Sacramento and serves the community of adults achieving higher education. It is also home to the Regional Visual and Performing Arts Center.

The City acknowledges the importance of and continually strives towards preserving, enhancing, and managing open space, oak trees, wetlands, and riparian habitats. Folsom has now grown to over 18,500 acres, of which over 6,000 acres are parks, schools, and undeveloped open space. City of Folsom is a beautiful and thriving community, and home to many families and businesses.



City Organizational Chart



Vision, Mission and Core Values

Vision Statement of the City of Folsom

The City of Folsom strives to be a role model and regional leader that blends its rich historical roots and diverse recreational and business resources into a great community.

Mission Statement of the City of Folsom

The City of Folsom will provide a safe, healthy, and vibrant community through innovative, responsive, and effective delivery of public services to maintain and enhance the quality of life of our residents.

Core Values

Integrity

We act with integrity, doing what is legally and ethically correct. We recommend the right course of action even if it is unpopular.

Professionalism

We are committed to excellence. We are responsive and accountable.

Teamwork

Collaboration, communication, and cooperation are essential to our success. We consider all stakeholders to be an integral part of serving the public.

Trust and Respect

We are free to express opinions, we listen to understand, and we encourage responsible decision making at all levels.

Innovation

We foster innovation as a means to achieve quality and cost effectiveness. We value employees who demonstrate initiative and creativity.

Workplace of Choice

We have a sense of purpose, take pride in accomplishments, demonstrate compassion for each other, and celebrate our successes.

Budget Principles

In order to propose a budget that focused on preserving the unique Folsom experience, maintained the quality of our priority services, kept to a clear and strong financial plan, and strengthened our fiscal soundness, the FY13-14 budget was developed based upon a set of principles and values as follows:

1. The budget must be balanced. Planned expenditures must not exceed expected revenues and actual implementation must keep this balance.
2. Maintain the functional balance of services that provide the unique Folsom experience.
3. Allocate financial resources based on functional priorities and programmatic goals.
4. Insure that the financial stability of the City is sustainable beyond the next fiscal year.
5. Maintain effectiveness of our primary services and functions.
6. Maintain or grow the general fund balance.
7. Consider alternative service delivery models in order to preserve services to the community.
8. Address capital replacement and maintenance needs as well as operational costs.
9. Allocate for today, but prepare for the future.
10. Explore all opportunities for collaboration, partnerships, consolidation, and restructuring, both internally and externally, as a means of enhancing the cost-effectiveness of services and functions.

Guide to the Budget

The format for the Fiscal Year (FY) 2013-2014 budget document includes the following six sections: Introduction, Budget Summaries, General Fund Summary, Departmental Presentations, Debt Management and an Appendix. The Capital Improvement Plan (CIP) is presented as a separate document.

Introduction

The Introduction section includes: City Manger’s Budget Message, Guide to the Budget, City Wide Organizational Chart, Vision, Mission, and Core Values of the City, Budget Process, Calendar, and Management and Budget Policies.

Budget Summaries

The Budget Summaries section includes the following schedules encompassing all funds: Fund Description, Major Revenue Description, Appropriation Description, Summary of Revenues by Fund, Summary of Appropriations by Fund, Summary of Transfers, Summary of Capital Improvement Plan, and Summary of Staffing Positions.

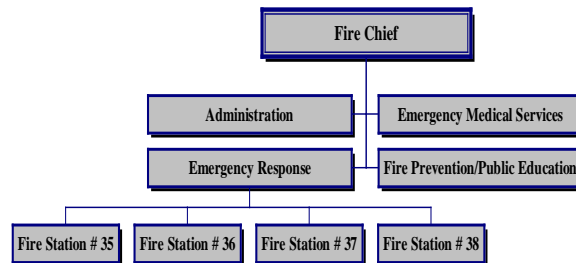
General Fund Summary

The General Fund Summary section includes the schedules pertaining specifically to the general fund.

Department Presentations

Organizational Chart:

Each Department presentation begins with an Organization Chart. Each chart displays the various functions within that department and their relationship to one another.



Mission Statement:

The Mission Statement outlines the objectives of each department.

Budget Summary:

The Budget Summary includes Expenditures, Number of Positions, and Funding Source. The Expenditure section may include some or all of the following: Salaries, Benefits, Operations and Maintenance, Capital Outlay, Transfer Out, Reimbursement, and Debt Service. The Number of Positions section includes only Full-Time and Permanent Part - Time positions. The Funding Source section includes the various sources of funding for the operation of the department.

Budget Summary

	Actual FY 2009-10	Budget FY 2010-11	Projected FY 2010-11	Proposed FY 2011-12	Change From 10-11 Budget
Expenditure					
Salaries	\$37,200	\$37,200	\$37,200	\$37,200	0.00%
Benefits	\$67,884	\$86,551	\$86,520	\$54,861	-36.61%
Operation & Maintenance	\$19,417	\$11,815	\$4,081	\$11,815	0.00%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$124,501	\$135,566	\$127,801	\$103,876	-23.38%
Funding Source					
General Fund	\$124,501	\$135,566	\$127,801	\$103,876	-23.38%
Total	\$124,501	\$135,566	\$127,801	\$103,876	-23.38%
Full-Time Positions	5.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Program Information:

Program Information includes a detailed description of the department and the specific functions and duties.

Accomplishments:

The Accomplishments are outlined in bullet format and represent each department’s accomplishments for FY 2012-13.

Customer Service Performance Indicators:

Departmental customer service performance indicators for FY 2013-2014 are also outlined in table formats. As part of the city’s ongoing process improvement, each department has identified key customer service performance indicators and targets that will track their customer service to both external and internal customers.

Performance Indicator	Actual 2009-10	Projected 2010-11	Budget 2011-12
Return calls for Customer Billing Inquiries	99% within 1 Business Day	90% within 1 Business Day	90% within 1 Business Day

Statistic and Workload Measures:

Measures derived in order to provide an indication of the fluctuations in workload. The specific measures have been identified by departments.

Key Issues:

FY 2013-14 issues and future issues identified by departments.

Position Information:

The Position Information Table provides the departments number of positions approved for the upcoming fiscal year as well as the four prior fiscal years.

Position	FY 2007-08 Approved	FY 2008-09 Approved	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Proposed
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician *	3.00	3.00	3.00	3.00	4.00
Senior Management Analyst	2.00	2.00	2.00	2.00	1.00
Senior Office Assistant - PPT	0.75	0.75	-	-	-
Total	6.75	6.75	6.00	6.00	6.00

Major Contracts:

Major Contracts are defined as any contract over \$25,000. At the end of each department presentation is a table for all Major Contracts for that entire department.

New or Replacement Vehicles:

At the end of each department presentation is a table for all New or Replacement Vehicles.

Debt Management

The Debt Management section includes Credit Ratings, Types of Debt Financing Instruments, Legal Debt Margin, and a Summary of Debt Positions.

Appendix

The Appendix includes a City Profile, Demographics, Major Employers in the City, the Detailed Staffing for the entire City, the Appropriation Limit, the City Council Resolution Adopting the Budget and Strategic Plan, Indicators, which provide statistical information, Directory of Acronyms, and an Index.

The Finance Department has a Budget Preparation Manual and a Capital Improvements Plan Manual to assist the departments. The manuals contain and explain policies, procedures, budget schedules which highlights the milestones and due dates, and forms to be used in the budget process.

On February 4, 2013 a meeting of the Executive Management Team was held as an introduction to the upcoming budget year. This informational meeting was held as a briefing on the status of the current fiscal year budget as well as the upcoming fiscal year. During the next week a budget schedule and budget process was distributed to the departments. On February 12, 2013 a Budget Workshop was held with the City Council as an introduction to the current economic conditions and the upcoming projections for the fiscal year 2014 Budget.

Departments were requested to prepare their departmental budgets based on a target that was prepared by the Finance Director. Each department was able to decide how to develop their individual budgets and provide information as to those budgets contained. Each department budget was then reviewed with discussions regarding the impacts to the community as well as sustainability. The departments were also asked to address infrastructure issues that may have been on hold during the past years budgets. Discussion meetings were held with the City Manager, the Finance Director, the Human Resource Director, the Assistant to the City Manager and the Financial Services Manager as well as the individual department representatives. This information was then used to build the respective department budgets.

The Folsom Municipal Code requires that the budget for the ensuing fiscal year shall be presented to the City Council on or before the first working day of the last month of each fiscal year. The preliminary budget was presented to the City Council on April 9, 2013. The City Council also held a budget workshop in order for the Council to ask questions of staff, to receive public comment and to review the components of the proposed budget, prior to formal consideration for adoption. The Fiscal Year 2013-14 Budget is scheduled to be adopted along with the Capital Improvement Plan on May 28, 2013.

Budgets are adopted on a basis consistent with generally accepted accounting principles. The City Council adopts the annual budget submitted by the City Manager prior to the beginning of the new fiscal year. All appropriations lapse at year-end except for those relating to encumbrances, which are approved for carryover to the subsequent year. The City Manager has the authority to make adjustments within departmental budgets. Adjustments between funds require the approval of the City Council.

Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund and department level.

Department directors and other management staff with budgetary responsibilities are provided with a monthly budget versus actual expenditure report. Quarterly financial statements are prepared for the City Council, which include a budget-to-actual analysis for both revenues and expenditures. Revenue projections are revised as part of the mid-year budget analysis, and appropriations are adjusted, if required.

<hr/> January <hr/>

✓ FY 2013 2 nd Quarter Financial Report
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February	<ul style="list-style-type: none">✓ Budget Revenue Forecast presented to City Council✓ Operating Budgets due to Finance Department✓ City Manager review begins
March	<ul style="list-style-type: none">✓ Operating Budget prepared✓ CIP Budgets due to Finance✓ CIP Budget hearings with the City Manager begin
April	<ul style="list-style-type: none">✓ Operating Budget presented to City Council✓ Workshop held with City Council and Community✓ City Manager presents CIP Budget to City Council
May	<ul style="list-style-type: none">✓ City Council approves Operating Budget✓ City Council adopts Final Operating and CIP Budget
June	<ul style="list-style-type: none">✓ Finance Department implements Adopted Budget
July	<ul style="list-style-type: none">✓ Budget is monitored through quarterly financial statements to City Council

On May 25, 2004, the City Council adopted policies pertaining to the City's finances. Below is a summary of those adopted policies.

Financial Plan

A. Through the Financial Plan (the budget document), the City will link resources with results by:

1. Identifying community needs for essential services.
2. Organizing the programs required to provide these essential services.
3. Establishing program policies and goals that define the nature and level of program services required.
4. Identifying activities performed in delivering program services.
5. Proposing objectives for improving the delivery of program services.
6. Identifying and appropriating the resources required in performing program activities, and accomplishing program objectives.
7. Setting standards to measure and evaluate:
 - a. Output of program activities.
 - b. Accomplishment of program objectives.
 - c. Expenditure of program appropriations.

B. Multi Year Financial Planning:

In order to determine the effect of current year decisions on the City's future, a five year financial forecast, projecting revenues and expenditures for all operating funds, shall be developed as a part of each year's budget process and shall be updated during the mid year budget review. This tool shall be used as a planning document for developing the budget guidelines and for evaluating the future impact of current year decisions.

C. Planning for Long Term Liabilities:

To avoid future financial burdens that could affect financial stability, the City shall proactively plan for potential liabilities, such as leave payouts, pension plans, retiree health costs, state and/or federal unfunded mandates.

D. Mid-Year Budget Review:

Approximately six months after the beginning of the fiscal year, the City Council will formally review the City's fiscal condition and amend appropriations if necessary.

E. Balanced Budget:

Section 5.05 (f) of the Folsom City Charter prohibits over expenditures. The Charter requires that the total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

Basis of Accounting and Budget

Basis of accounting and budget refers to the concept of recognizing the time a transaction has occurred for the purpose of recording that transaction. Below is a description of the various fund descriptions and the related basis of accounting used for both the budget and the City's annual financial report.

A. Governmental Funds:

The governmental funds use a modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a related liability is incurred, as under accrual accounting.

B. Proprietary Funds:

The proprietary funds use a full accrual basis of accounting, which recognizes revenues when earned, and expenses are recorded when a liability is incurred.

C. Fiduciary Funds:

The fiduciary funds are treated according to the nature of the fund. Agency funds are custodial in nature (assets equal liabilities) and do not measure results of operations. Fiduciary funds use a modified accrual basis.

D. Account Groups:

The account groups employed by the City are not funds and do not reflect available financial resources and related liabilities. They are accounting records of the general fixed assets and general long-term debt of the City and are not intended to measure or portray financial flows or net income.

The Annual Budget shall comply with the provisions of Section 5.05 (Budget and Accounting) of the Folsom City Charter and Chapter 3.02 (Budgeting, Accounting and Fiscal Procedures) of the Folsom Municipal Code. The Annual Budget shall meet the following criteria:

A. Balanced Budget:

The City shall maintain a balanced budget. The total of proposed expenditures shall not exceed the total of estimated revenues plus carried forward fund balance, exclusive of reserves, for any fund.

B. Structural Balance:

The Annual Budget shall clearly identify anticipated revenue for all funds for the upcoming fiscal year. Current revenue shall be sufficient to support current expenditures (defined as "structural balance"). Estimates of current revenue shall not include beginning fund balances (whether General Fund, Revenue Funds, or other Specially Designated Funds). Any unreserved fund balance available at the commencement of a fiscal year shall generally be used only to fund capital items in the operating budget or in the capital improvement plan. If projected revenue is insufficient to support projected funding requirements, the City Manager

and Chief Financial Officer may recommend allocation of all or a portion of an unreserved fund balance if it appears that (1) the revenue source leading to the development of the available revenues is likely to remain stable in future years, (2) the expenditure requiring the appropriation of additional revenues is not likely to be recurring, or (3) the City Manager and Chief Financial Officer can otherwise establish an appropriate match of revenue/expenditures that will not lead to structural imbalance in future years.

C. Appropriations Limit:

Appropriations in the Annual Budget shall comply with the annual determination of the City's appropriations limit, calculated in accordance with Article XIII B of the Constitution of the State of California and Government Code section 7900.

D. Operating Carryover:

Operating program appropriations not spent during the fiscal year shall lapse at year end, except for long term projects in progress that are carried forward to the following year and reserved for encumbrances.

E. One-Time Revenues:

One-time revenues shall only be used for one-time expenditures. Prior to allocating any one time revenues, the Chief Financial Officer shall determine that such revenues are not being used to subsidize an imbalance between operating revenues and expenditures. If the Chief Financial Officer determines that one time revenues are needed to correct a structural imbalance, the Chief Financial Officer shall present the City Manager and City Council with a financial forecast demonstrating that the operating deficit will not continue.

F. Internal Service Funds:

The City may establish and operate one or more Internal Service Funds. Internal Service Funds shall be created to report any services that are provided to other City departments and the Cost Allocation Plan does not recoup that cost. At the same time that it adopts the budget ordinance, the City Council must approve a balanced financial plan for each Internal Service Fund. A financial plan is balanced when estimated expenditures do not exceed estimated revenue.

G. Maintenance Accounts:

Equipment and buildings shall be maintained at reasonable levels to avoid service disruptions, and to achieve maximum useful life, and to ensure safety of employees and the public. Maintenance and replacement funding shall be allocated each year consistent with this policy.

H. Level of Contingency Appropriations:

A General Fund Contingency of 1% of total budgeted departmental expenditures shall be budgeted annually. The Contingency Appropriation may be used to provide for unanticipated or unforeseen needs that arise during the year. Funds shall be allocated from the Contingency Fund only after an analysis has been prepared and presented by the Chief Financial Officer and City Manager to the City Council outlining the initial and recurring

costs associated with the proposed expenditure. The Contingency Fund will be exhausted prior to any utilization of Undesignated Fund Balance.

I. Strategic Plan Objectives:

The Annual Budget shall establish measurable program objectives consistent with the City's Strategic Plan. The status of major program objectives identified in the Annual Budget and the Strategic Plan shall be formally reported as part of the Quarterly Financial Report.

Financial Reporting and Budget Administration

A. Annual Financial Reporting:

Annually, the City prepares a budget and a comprehensive annual financial report. These and all other financial reports are prepared with the informational needs of the public and the City Council in mind, as well as meeting the requirements of generally accepted accounting principles, audit standards and the reporting requirements of other governments.

- *Annual Budget*

The City's annual budget includes a budget message by the City Manager for the ensuing fiscal year. The budget message provides an explanation of the budget in fiscal terms and in terms of the City's work programs, major changes in financial policies, expenditures, revenues and debt position. The budget also contains proposed goals, objectives and appropriations for each fund by organization unit and program. The City's annual budget is prepared under the guidelines of the Government Finance Officer's Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program.

- *Comprehensive Annual Financial Report*

The City prepares a comprehensive annual financial report (CAFR) at the end of each fiscal year. The report contains the independent auditor's report and financial statements of the City, along with operating results, statistical and demographic information about the City. The funds reported in the CAFR are the same funds that are used in the City's Annual Budget. This report is prepared under the guidelines of the GFOA for Certificate of Achievement for Excellence in Financial Reporting Program. The City has been awarded the Certificate of Achievement by the GFOA for more than twenty consecutive years.

B. Interim Financial Reporting:

- *Quarterly Financial Report*

The City Manager and the Finance Director submit a Quarterly Financial Report to the City Council after the end of each quarter during the fiscal year. The report is required under the City Charter, and provides an analysis of budgeted versus actual revenues and appropriations, expenditures and encumbrances on a year-to-date basis.

- *Investment Report*

The City's Treasurer provides investment reports to the City Council on a quarterly basis. These reports include the elements required under the California Government Code Section 53646.

C. Budget Administration:

As set forth in the City Charter, prior to the City Council making any supplemental appropriation, the City Manager shall certify that monies in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriation may be made for the fiscal year by resolution up to the amount of any excess.

For emergency appropriations, the City Council, by four-fifths vote only, can make emergency appropriations to respond to a public emergency affecting life, health, public welfare, property or the public peace.

Appropriations may be reduced any time during the fiscal year by the City Council or City Manager if it appears probable that either the revenues or fund balances available will be insufficient to finance the expenditures for which appropriations have been authorized.

The City Manager may transfer monies between departments and divisions, programs and accounts within departments and divisions. All such transfers made by the City Manager are reported in writing quarterly to the City Council. Only the City Council, by resolution, may transfer monies between funds and from unappropriated balances or fund balances to any fund or appropriation account.

D. Cost Allocation:

Through meetings with the staff of support departments, a list of services was developed. Time of support department staff was allocated to the sub pools within that department. These allocations were then reviewed numerous times until staff felt comfortable with the allocations. The time allocations were applied to the fully allocated hourly rates developed for each position to arrive at the costs for each sub pool.

Once the costs of each sub-pool was defined, an equitable and easily reproducible means of spreading those costs was developed. Therefore, an allocation factor is developed for each sub pool. The allocation factor varies for each sub pool, depending on what makes sense for the service being provided and also uses data that is, or can be, compiled without creating a major research project for staff. The sub pool costs are then allocated based on the allocation factors. The end result is the cost of the internal support provided to each end user department.

Appropriations Limit

A. Annual Resolution:

The City Council annually adopts a resolution establishing the City's appropriations limit calculated in accordance with Article XIIB of the Constitution of the State of California, Section 7900 of the State of California Government Code. A description of the City's appropriation limit for FY 2013-14 is presented in the Appendix of this budget document.

Investments

The City's Statement of Investment Policy is reviewed and adopted annually by the City Council as required under the California Government Code Section 53646. The major objectives of the City's investment policy are as follows:

A. Safety:

Investment transactions are made to minimize credit risk and ensure the preservation of capital in the portfolio. The City limits investments to the safest types of investment grade securities and diversifies them among a variety of securities and financial institutions offering independent returns.

B. Liquidity:

Sufficient liquidity in the investment portfolio is maintained to enable the City to meet all reasonably anticipated cash flow requirements. Liquidity is accomplished by investing operating funds in primarily shorter-term securities and structuring the portfolio so that investments mature concurrent to meet anticipated demands. Emphasis is placed on securities with low sensitivity to market risk.

C. Return on Investment:

Investment earnings are secondary to meeting the basic requirements of safety and liquidity. The investment portfolio is managed to attain a benchmark rate of return throughout budgetary and economic cycles. The benchmark rate of return against which the portfolio's performance is measured is the U.S. Treasury's one-year Treasury note as the weighted average maturity of the City's portfolio typically averages one year or less.

Debt Management

The City's Debt Management Policies are discussed in the Debt Management section of this budget document.

Budget Summaries

Introduction

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operation of each fund is accounted for with a separate set of self-balancing accounts comprised of its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Financial activities are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Funds used in government are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

- Governmental funds are used to account for tax-supported activities. The City maintains five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.
- Proprietary funds focus on the determination of operating income, cost recovery, financial position and cash flows. The City maintains two different types of proprietary funds: enterprise and internal service funds.
- Fiduciary funds are used in situations where the government is acting in a fiduciary capacity as a trustee or agent.

Governmental Funds

Governmental funds typically are used to account for tax-supported activities.

- A. **General Fund:** The General Fund is the primary operating fund of the City. It accounts for all financial resources of the City, except those required to be accounted for in another fund.
- B. **Special Revenue Funds:**
Used to record and account for the proceeds of specific revenue sources that are legally restricted by outside entities to expenditures for particular purposes. The use of special revenue funds is permissive and not required. The City's Special Revenue Funds are described below.
 1. **Community Development Block Grant:** used to account for grants received from the U.S. Department of Housing and Urban Development (HUD). The grants are used for the redevelopment of a viable community by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.
 2. **Traffic Congestion Relief:** used to account for revenues and expenditures associated with certain street highway maintenance, rehabilitation, reconstruction and storm damage repair projects.
 3. **Transportation System Management:** used to account for revenue and disbursements for study of future traffic needs and receipts from Measure A (0.5 percent) sales tax and expenditures.

4. **Humbug Willow Creek:** used to account for revenues and expenditures related to the planning for the Humbug Willow Creek trail area.
5. **General Plan Amendment:** used to account for fees collected for the update of the general plan.
6. **Tree Planting & Replacement:** used to account for revenues and expenditures related to the mitigation of tree loss in construction.
7. **Folsom Redevelopment Agency:** prior to the dissolution of redevelopment agencies this fund was used to account for the revenue and expenditures of the Redevelopment Agency of the City of Folsom, except for the debt service and bond proceeds.
8. **Park Dedication:** used to account for Quimby Act Fees for park development purposes.
9. **Planning Services:** used to account for impact fees and expenditures of special planning services for developers.
10. **Local Transportation Tax:** used to account for receipts of SB-325 transportation tax monies.
11. **Gas Tax Funds:** used to account for the Highway User's Tax revenues received from the State of California under Sections 2103, 2105, 2106, 2107, and 2107.5 of the Streets and Highways Code. Activities in this fund are restricted to street and road construction and rehabilitation.
12. **Measure A:** used to account for 2009 "New" Measure A revenues received from a .5% sales tax to be used for local transportation purposes.
13. **Energy & Conservation Grant:** used to account for a grant received from the federal government to provide for a reduction in energy use and improve energy efficiency.
14. **Landscaping and Lighting Districts:** used to account for assessments for maintenance pursuant to the 1972 Lighting and Landscaping Act in the following subsidiary funds maintained by the City:

Los Cerros	Natoma Valley	American River Canyon N
Briggs Ranch	La Collina dal Lago	Willow Springs
Natoma Station	Cobble Ridge	Willow Springs Maint Dist
Folsom Heights	Prairie Oaks Ranch	CFD #12 Maintenance Dist
Broadstone Unit 3	Silverbrook	CFD #13 ARC Maint Dist
Broadstone	Willow Creek East	American River Canyon
Hannaford Cross	Blue Ravine Oaks	The Residences at ARC N
Lake Natoma Shores	Steeplechase	ARC N. Dist. #3
Cobble Hill Reflections	Willow Creek South	Blue Ravine Oaks #2
Sierra Estates		
15. **Police Special Revenue:** used to account for revenues and expenditures related to police grants and reimbursements such as, SLESF, POST, Police Forfeiture 15% and Asset Forfeiture 14607.6 CVC.
16. **Wetlands Special Revenue:** used to account for revenues and expenditures in the following subsidiary funds:
 - Willow Springs Wetlands Preserve

- Lexington Hills Wetlands Maintenance
- Willow Creek Wetland Preservation
- Sierra Estates Open Space Maintenance
- Prairie Oak Elderbury Open Space Maintenance
- Natoma Station Wetlands

17. Other Special Revenue: used to account for revenues and expenditures in the following subsidiary funds:

- Folsom Arts and Culture Commission
- Housing Trust
- Cultural Events
- Historical District
- Sphere of Influence
- Oaks at Willow Springs
- Zoo

C. Debt Service Funds:

These Funds are used to account for the accumulation of resources and the payment of general long-term debt obligations of the City and related entities. Funds included in this category are:

- 1. Folsom Community Correctional Facility:** used to account for the debt service on the City of Folsom Certificates of Participation for the former Folsom Community Correctional Facility. This debt obligation is now paid off and the fund will be closed.
- 2. General Obligation Bonds for School Facilities:** used to account for the debt service on the General Obligation Bonds issued for school facilities.
- 3. Folsom Redevelopment Agency:** prior to the dissolution of redevelopment agencies this fund was used to account for the debt service on the Redevelopment Agency of the City of Folsom, Central Folsom Redevelopment Project Area 1997 Refunding Allocation Bonds.
- 4. Folsom Public Financing Authority:** used to account for the proceeds of bonds issued for pooled debt financing for other funds and special assessment districts.
- 5. City Park and Traffic Signals:** used to account for the debt service on the City of Folsom Refunding Certificates of Participation for City Park and Signals.
- 6. Recreation Facility:** used to account for the debt service on the City of Folsom Certificates of Participation for the Natoma Station Learning Center.
- 7. Central Fire Station:** used to account for the debt service on the City of the Folsom Certificates of Participation for the Central Fire Station.
- 8. 1915 Act Assessment Districts:** used to account for the debt service on the following 1915 Assessment Districts:
 - Folsom South Assessment District Refunding and 1982-1 Nimbus Assessment District.

D. Capital Project Funds:

Established to account for financial resources which are used for the acquisition and improvement of major capital facilities (other than the ones that are financed by proprietary and trust funds). Funds included in this category are:

1. **1915 Act Assessment Districts:** used to account for the capital construction proceeds for the 1915 Act Assessment Districts. Construction activity for the following 1915 districts are accounted for in this fund:
 - Prairie Oaks Ranch Assessment District
 - Lake Natoma Shores Assessment District
2. **Mello-Roos Districts:** These funds are used to account for the capital construction proceeds for Mello-Roos Districts. Construction activity for the following Mello-Roos districts accounted for in this fund are:
 - 1995 Empire Ranch (Russell Ranch) Community Facilities District Number 10
 - 2001 Parkway Community Facilities District Number 14
3. **Folsom Redevelopment Agency:** prior to the dissolution of redevelopment agencies this fund was used to account for the construction proceeds of the Redevelopment Agency of the City of Folsom, Central Folsom Redevelopment Project Area Tax Allocation Bonds—1987 Series A and 1991 Series.
4. **Transportation Improvement:** used to account for long-term major road projects financed through developer mitigation charges and to account for construction of light rail transportation projects.
5. **Park Capital Improvement:** used to account for long-term park projects financed through developer mitigation charges; to account for grant monies received for park capital outlay and facilities; and to account for the construction bond proceeds for park improvements.
6. **Police Capital:** used to account for development mitigation fees to finance police capital outlay and facilities.
7. **Fire Capital:** used to account for development mitigation fees to finance fire capital outlay and facilities.
8. **General Capital:** used to account for development mitigation fees to finance general capital outlay and facilities.
9. **Drainage Capital:** used to account for development mitigation fees to finance drainage capital outlay and facilities.
10. **Zoo Improvement:** used to account for construction projects for the zoo.
11. **Light Rail Transportation:** used to account for construction of light rail transportation projects.
12. **Water Impact:** used to account for the estimated cost of providing water system capacity for new development.
13. **Library Development:** used to account for construction of a new library.
14. **Major Capital and Renovation:** used to account for governmental building costs, which will be charged to other funds and accounts, and provide for replacement.

15. **General Park Equipment Capital:** used to account for development mitigation fees to finance general park equipment.

Proprietary Funds

Proprietary funds focus on the determination of operating income, cost recovery, financial position and cash flows.

A. **Enterprise Funds:**

These funds are used to account for activities that are financed and operated in a manner similar to private business enterprises. Costs are financed or recovered primarily through user charges. These funds include:

1. **Transit:** used to account for the operation and maintenance of the City's bus system.
2. **Water:** used to account for the operation and maintenance of the City's water productions, transmission and distribution system.
3. **Water Capital:** used to account for development mitigation fees to finance major capital improvements such as water treatment plant storage and transmission mains.
4. **Water Meters:** used to account for funds collected for purchase and sale of water meters.
5. **Wastewater:** used to account for the operation and maintenance of the City's wastewater collection and transmission system.
6. **Wastewater Capital:** used to account for development mitigation fees to finance wastewater facilities.
7. **Facilities Augmentation:** used to account for additional services, including capital improvements of the Folsom South Area Facilities Plan.
8. **Solid Waste:** used to account for the operation and maintenance of the City's solid waste pick-up operation.
9. **Solid Waste Capital:** used to account for development mitigation fees to finance solid waste capital outlay and facilities.
10. **Solid Waste Recycling:** used to account for sale of recycling material by the City.
11. **Landfill Closure:** used to account for the closure of the Corporation Yard Landfill.

B. **Internal Service Funds:**

Used to account for the financing of goods and services by one department to others within the government on a cost reimbursement basis.

1. **Equipment Replacement:** used to account for general governmental equipment, which will be charged to other funds and accounts, and provide for replacement.
2. **Risk Management:** used to account for insurance costs that are charged to other funds on a per employee basis.
3. **Compensated Leaves:** used to account for costs associated with leave balances due employees.

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

A. Agency Funds:

Agency funds are used to account for situations where the government's role is purely custodial.

- 1. 1915 Act Assessment Districts:** used to account for the various assessments within the City of Folsom pursuant to the 1915 Bond Act.
- 2. Mello-Roos Districts:** used to account for the various Mello-Roos Districts within the City of Folsom.

B. Private Purpose Trust Funds:

- 1. Redevelopment Property Tax Trust:** used to account for the property tax received to be used for obligations of the former Redevelopment Agencies per AB X1 26.
- 2. Redevelopment SA Trust – Housing:** used to account for the housing bond proceeds of the former Redevelopment Agency.

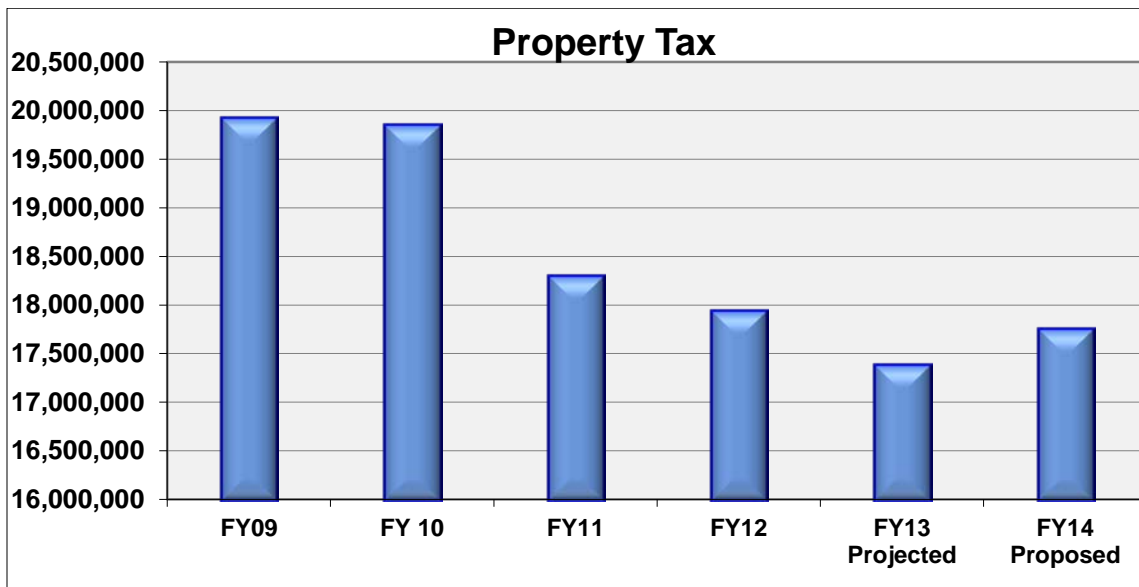
Major Revenue Description & Projection

FY 2013-14 Revenue Outlook and Projections

General Fund Revenues

Property Tax:

Property Taxes are the largest single tax received by the City and are used for a variety of purposes, at the discretion of the City Council. Property taxes continued to rise throughout the recession reaching a peak in FY08-09 when we received \$19,936,202. Since then there has been a steady reduction in property values resulting in a FY12-13 budget which projects that we will receive \$17,390,000. In FY13-14, for the first time in five years, we are proposing an increase in property taxes. For FY13-14 we are proposing \$17,764,843 which is a \$374,249 or 2.15% increase in property tax revenue. This projection is due primarily to stable and increasing property values, as reflected in the County Assessor's assessed value role, the number of homes sold has remained stable and the price of housing has increased 6.4% this year compared to decreasing 1.2% last year, commercial development is expected to be greater this coming year and the value of building permits is expected to be higher. While Proposition 8 values are still high at 43% of all properties, this percentage is beginning to decline. The graph below shows the property tax received for FY 2009 through the estimate in the FY14 Budget.



Property Tax is also collected for purposes other than those stipulated under Proposition 13. An additional levy, above the one percent Prop 13 property tax, is collected to pay for debt service on voter approved debt. This amount was \$3,311,385 in the FY13 budget. Revenue collected from this source is not used to offset General Fund expenditures. These funds are appropriated directly to a debt service fund for payment of principal and interest on school facilities bonds. The amount proposed for FY14 is \$2,668,350. In addition, the Folsom Cordova Unified School District, the Los

Rios Community College District, and the Sacramento Regional County Sanitation District levy funds for debt service. Certain areas of the City of Folsom also have additional levies for debt service by the San Juan Water District, and various City special assessment, Mello-Roos, and landscape and lighting districts.

The City in the past had also received property tax to help fund its redevelopment activities in the Redevelopment District. This levy is based on the incremental increase in property values within the Redevelopment District since the establishment of the District. In FY11 the Redevelopment Agency received \$6.9 million, 80% for redevelopment and 20% for low income housing. The Governor of the State of California has now dissolved all Redevelopment Agencies per AB X1 26. The Redevelopment Agency is now under a Successor Agency. The City of Folsom has elected to be the Successor Agency and an Oversight Board has been appointed as per the legislation. The projection for the revenue to be received for FY13 is \$6.6 million and \$6.7 million is the estimate proposed for FY14. The amounts received for FY14 and for future years will be used to pay the debt of the Agency and for any contractual obligations that the Agency had at the time of dissolution.

Property Transfer Tax:

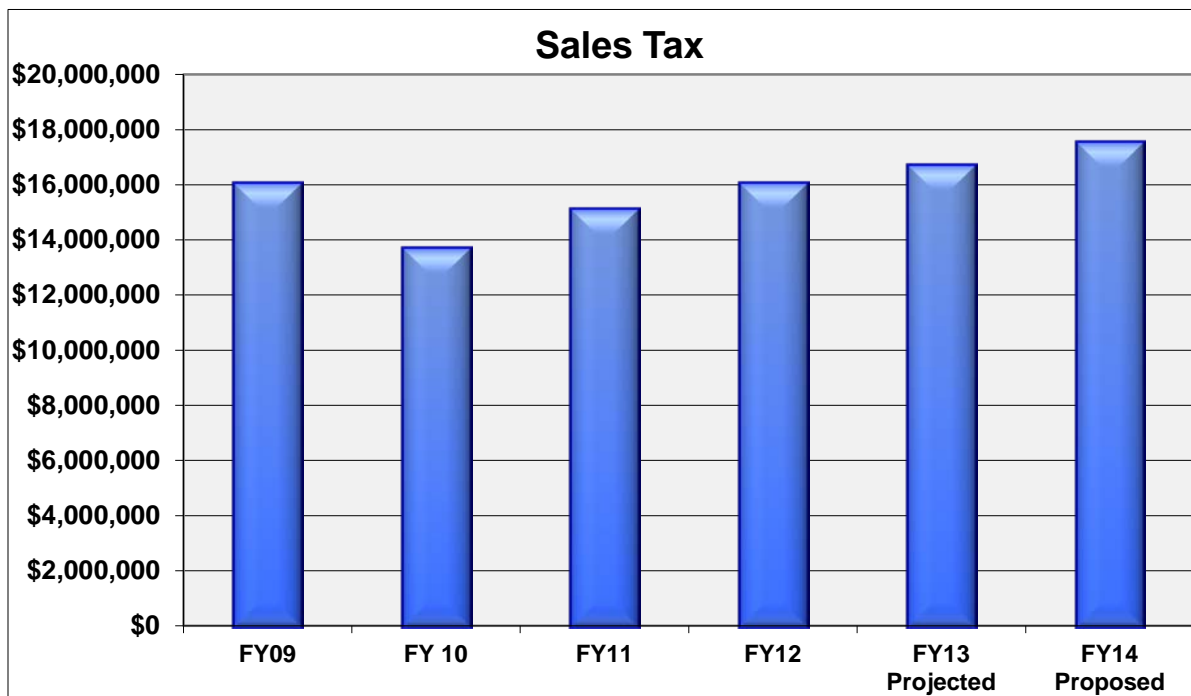
A Property Transfer Tax is imposed on the transfer of real estate over \$500 in value. The County of Sacramento and the City of Folsom each receive 27.5 cents per \$500 value. The FY14 Proposed Budget includes \$275,000 from this source, which is \$25,000 more than the projection for FY13. It is based on 840 home sales (or 70 per month) at a median average price of \$315,000 and approximately \$236 million in commercial property transfers. For the first eight months (July, 2012 through February, 2013) of FY13 we have averaged 70 sales per month at a median average price of \$350,000.

Sales Tax:

Sales Tax represents the General Fund's second largest revenue source and is the most volatile source. The City receives monthly sales tax revenue payments based on estimates with quarterly adjustments for actual receipts. The City receives one cent, or 13.79% of the total 7.50 cent statewide Sales Tax levied on each dollar of taxable sales. In addition Sacramento County voters approved a half-cent supplemental Sales Tax in 1988 to fund a twenty-year transportation improvement plan for Sacramento County (Measure A). In 2004 Sacramento County voters renewed the Measure for 30 more years which took effect April 2009 ("New" Measure A). This has resulted in a 8.00% countywide sales tax.

Sales tax revenue can be used for any general purpose, and the City Council has discretion on its allocation. Currently all of the Sales Tax received by the City is used in the General Fund. For FY13, the appropriated revenue from Sales Tax is \$16,753,446. It is estimated that the FY14 sales tax received will total \$17,586,149, which is a 5.0% increase over this fiscal year. The point of sale amount is projected to be up 4.9%, plus we have included sales tax expected from the Folsom Plan Area (FPA) tax sharing agreement. The proposed amount is based on the assumption that the economy will continue to improve by small amounts during the coming fiscal year. Listed below is a breakdown of the sales tax category followed by a graph of the sales tax history and projection.

	<u>FY12 Actual</u>	<u>FY13 Projected</u>	<u>FY14 Proposed</u>	<u>% Change</u>
Point of Sale	\$13,934,681	\$14,556,633	\$15,276,149	4.9%
FPA Tax Sharing	0	150,000	\$ 160,000	-
State/Co Pool	\$ 1,921,638	\$ 1,835,000	\$ 1,900,000	0.0%
Less: SBOE	(\$ 152,746)	(\$ 175,000)	(\$ 180,000)	4.5%
Triple Flip	(\$ 3,964,080)	(\$ 3,746,604)	(\$ 4,294,037)	4.5%
Tax Comp	<u>\$ 3,935,931</u>	<u>\$ 3,762,313</u>	<u>\$ 4,244,037</u>	<u>4.0%</u>
Total	\$15,675,424	\$16,382,342	\$17,106,149	4.4%
Prop 172	<u>\$ 428,739</u>	<u>\$ 458,306</u>	<u>\$ 480,000</u>	<u>4.0%</u>
Grand Total	\$16,104,163	\$16,840,648	\$17,586,149	4.4%



Transient Occupancy Tax:

Transient Occupancy Tax (TOT) is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in Folsom for less than 30 days. The TOT for the City is 8% of gross room receipts and is allocated directly to General Fund functions. In FY12 the City received a total of \$1,235,646. It is estimated that revenue for FY13 will be \$1,200,000 and the proposed TOT revenue for FY14 is \$1,273,119.

In October 2002, the City Council established the Folsom Tourism Business Improvement District (FTBID). FTBID was established to put forth a positive image for Folsom to attract more visitors to the City. With the creation of FTBID the City Council authorized an assessment of 2% of gross room

receipts, effective January 2003, on all existing and future hotels within the City having more than 16 rooms. This special assessment was in effect until January 2013 when it was raised to 4%. Revenue from this assessment is not available for general fund purposes but rather is to be used by the FTBID to promote tourism for the City. This assessment is estimated at \$350,000 in FY13. For FY14, \$655,000 has been proposed.

Franchise Fees

Private utility companies pay franchise fees to the City of Folsom in exchange for the use of the City's rights-of-way. Franchise fees are set through Franchise Agreements negotiated between the City and individual utility companies. The City of Folsom currently has a franchise agreement with Pacific Gas & Electric. The City also receives a franchise fee from Comcast Cable Company through an agreement negotiated by the Sacramento Cable Commission. The FY13 General Fund estimate for this revenue source is \$735,000. The amount proposed for FY14 is \$758,600.

Licenses and Permits

The Licenses and Permit category reflects revenue generated for licenses and permits issued to conduct business activities within the City's jurisdiction. Building permits are the major source of revenue for the City under this category. These fees are paid by the developers to offset costs of providing construction inspection and plan review services. For FY13 the budgeted amount of license and permits revenue is \$1.4 million. It is estimated that in FY14 revenue from licenses and permits will be up based on growth in the value of permits taken and a small increase in business licenses. We are proposing FY14 revenue in the amount of \$1,610,300.

Intergovernmental Revenues

A. Motor Vehicles License Fee (VLF):

There are two primary sources of VLF revenue to the City and together they represent the General Fund's third largest revenue source. The first part, commonly referred to as the "motor vehicle in-lieu tax" was allocated under California Revenue and Taxation Code 11005. The VLF was calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle. This revenue has a long history of changes in the total amount collected and the allocation process to cities. In 2011 SB89 eliminated, effective July 1, 2011 this revenue source. As a part of the Legislature's efforts to solve the state's budget problems, the bill shifted all city VLF revenues to fund law enforcement grants that previously had been paid by a temporary state tax and – prior to that – by the state general fund. The League of California Cities has challenged this action in court as a Constitutional violation; however, we are not anticipating any VLF revenue from this source. Nor are we anticipating any law enforcement grants. This is a loss of approximately \$256,000 in revenue per year.

The second source of VLF revenue is revenues collected by the Department of Motor Vehicles as a result of certain compliance procedures and are allocated under Revenue and Taxation Code Section 11001.5(b). Half of these revenues go to counties and half go to cities

apportioned on a population basis. SB89 does not alter these revenues. In FY13 we received \$4,947,250 and are expecting to receive \$5,000,000 in FY14.

B. Federal/State Revenue and Grants:

Grants are received from both Federal Agencies and State Agencies and are awarded for specific purposes and generally require some percentage of matching funds. They are generally not budgeted until awarded and become budget amendments. The City expects to receive \$514,670 from State revenue sources in the 2012-13 fiscal year including law enforcement grants, reimbursement for COPS program, motor vehicle In-Lieu tax, homeowners’ tax relief, vehicle abatements, and State library grants. The City also expects to receive \$681,567 in Federal Grants. We are proposing to receive \$881,961 from various Federal and State revenue sources in the FY14 budget, which includes the elimination in state grant funds for libraries.

Charges for Services

Charges or fees are imposed on the user for a specific service rendered based on the rationale that the benefiting party should bear the cost of the service rather than the general public. Major fees charged for a variety of services provided by the City are listed below by department:

<u>Program</u>	<u>FY12 Actual</u>	<u>FY13 Estimate</u>	<u>FY14 Proposed</u>	<u>Reason</u>
Parks & Rec	\$ 4,609,432	\$ 4,524,030	\$ 4,898,891	No OES in FY14
Fire	\$ 2,284,353	\$ 2,836,408	\$ 2,465,200	
Com Dev	\$ 906,360	\$ 1,127,389	\$ 1,508,701	
Gen Gov	\$ 931,435	\$ 363,447	\$ 366,534	
Public Works	\$ 1,492,668	\$ 1,183,354	\$ 1,079,770	
Police	\$ 77,807	\$ 62,758	\$ 91,600	
Library	\$ 4,654	\$ 7,650	\$ 5,400	
Total:	\$10,306,709	\$10,105,036	\$10,416,096	

Fines and Forfeitures

The California Vehicle and Penal Codes impose fines and penalties for traffic violations and vehicular parking. These revenues are collected by Sacramento County and a portion is distributed to the City, less an administrative overhead cost. The City has the responsibility for administering and collecting parking citation fees. The FY13 General Fund Budget anticipates revenue for Fines and Forfeitures to total \$283,919. In FY14 we are proposing \$329,835.

Interest

The City earns interest income by investing its cash not immediately required for disbursements. The City’s goal is to achieve a market average rate of return throughout budgetary and economic cycles while maintaining the required liquidity to meet cash flow needs, and protecting the safety of those funds. The City’s investment portfolio is managed within the parameters stated in the City’s

Investment Policy. Interest income is distributed to all funds based on their proportionate cash balances. Interest income for the General Fund in FY13 is estimated at \$94,600, based on an average balance of \$55.0 million, earning 1.0% annually, and representing 23% of cash balances. The proposed interest earnings for FY14 is \$81,800, based on an average balance of \$40.0 million, earning 1.0% annually, and representing 20% of cash balances.

Transfers from Other Funds

Each year revenues from other funds are contributed to the General Fund to offset staffing, equipment, and CIP projects. For example, a portion of Gas Tax revenues are contributed to the General Fund to offset the cost of street and other support personnel for road construction projects. In the past few years there has been a consistent decrease in funds transferred into the General Fund due primarily to the reduction from the Redevelopment Agency. For FY14, Transfers from Other Funds is proposed to be \$9,856,672, which is a slight decrease of 1.3% from the FY13 appropriation of \$9,989,708.

Enterprise Revenues

Enterprise funds are used to account for self-supporting activities that provide services on a user-charge basis. For example, the City provides water treatment, water distribution, wastewater collection, and solid waste services to its residents. Users of these services pay utility fees, which the City deposits in an enterprise fund. The Utility funds completed a rate study in FY 11 and a rate increase was effective in January 2012 for water and some solid waste services. Wastewater fees did not change. The State of California has also mandated that municipality's water bills reflect actual water use by 2013. In order to comply Folsom changed to a Citywide metered bill rate for water in January 2013. Based on the current rate schedule (Dec 2011), the FY13 proposed program revenues for the Utilities are as follows:

<u>Utility</u>	<u>FY12 Actual</u>	<u>FY13 Projected</u>	<u>FY14 Proposed</u>
Water	\$12,630,001	\$12,848,016	\$13,050,000
Wastewater	\$ 5,971,558	\$ 5,871,891	\$ 6,171,200
Solid Waste	\$10,078,119	\$11,059,701	\$11,085,500

Salaries

Salaries are costs associated with compensation paid to employees of the City. These costs include any cost-of-living adjustments (as provided under memoranda of understanding between the City and employee bargaining units), overtime, part-time, and pay differentials.

Benefits

Benefits are costs associated with the provision of employee benefits, such as the City's contributions for retirement, social security, deferred compensation, group insurance, uniform allowance, and workers' compensation insurance.

Operations and Maintenance

Operations and maintenance costs include supplies and other materials used in the operations of City departments, typically having a unit cost of less than \$5,000, and are consumed during the course of the fiscal year. Such items include stationery, pencils, printed forms, small tools, and books. This section also covers services performed by outside consulting firms; individuals or other City departments; and includes telephone services, office equipment maintenance, insurance, and utilities.

Capital Outlay

Capital Outlay includes expenditures which result in acquisitions of or addition to fixed assets—including furniture, vehicles, machinery and equipment—and the costs necessary to place the capital outlay item into service. A capital outlay expenditure must comprise the following elements: an estimated useful life of one year or more; a unit cost of more than \$5,000; and represent a betterment or improvement.

Debt Service

Debt Service is the cost of the principal and interest due during the fiscal year on debt issued by the City of Folsom or an assessment district.

Capital Improvement Plan (CIP)

CIP includes projects that have a budget of over \$100,000. These projects are funded and constructed over a multiyear period, and are typically improvements to or result in a fixed asset.

Transfers Out

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. Such a transaction is considered to be a transfer out in the fund contributing the revenue. This item also includes indirect cost charges that are charged to various funds for General Fund operations.

Fund Balance Summary

Title	Estimated Fund Balance 6/30/2013	CIP and Operating Revenue	Capital and Operating Expenditures	Use of Fund Balance	Estimated Fund Balance 6/30/2014
General Funds					
General Fund	\$ 4,992,204	\$ 65,890,132	\$ 65,890,132	\$ -	\$ 4,992,204
Subtotal General Funds	\$ 4,992,204	\$ 65,890,132	\$ 65,890,132	\$ -	\$ 4,992,204
Special Revenue Funds					
Community Dev. Block Grant	\$ 9,129	\$ 150,700	\$ 154,595	\$ 3,895	\$ 5,234
Traffic Congestion Relief	358	-	-	-	358
Transportation System Mgmt.	50,700	16,000	16,000	-	50,700
Folsom Arts & Culture Commission	8,088	1,500	41,500	40,000	(31,912)
Housing Trust	712,330	85,000	460,212	375,212	337,118
Humbug Willow Creek	(435,838)	441,000	-	(441,000)	5,162
General Plan	314,879	80,000	558,202	478,202	(163,323)
Tree Planting & Replacement	956,980	20,000	411,634	391,634	565,346
RDA Affordable Housing	9,479,452	20,000	50,194	30,194	9,449,258
RDA 80%	-	-	-	-	-
Park Dedication	359,559	3,500	-	(3,500)	363,059
Planning Services	(2,289)	-	130,000	130,000	(132,289)
Local Transportation Tax	173,856	49,884	301,782	251,898	(78,042)
Historical District	15,144	5,500	7,000	1,500	13,644
Cultural Events	(991)	-	-	-	(991)
Gas Tax 2106	244,685	226,500	200,776	(25,724)	270,409
Gas Tax 2107	651,869	478,500	1,000,767	522,267	129,602
Gas Tax 2107.5	1,273,080	643,500	690,412	46,912	1,226,168
Gas Tax 2105	215,107	326,500	200,776	(125,724)	340,831
Measure A	967,314	2,053,675	710,040	(1,343,635)	2,310,949
Energy & Conservation Grant	-	-	-	-	-
Los Cerros L & L	133,906	41,300	30,369	(10,931)	144,837
Briggs Ranch L & L	102,506	80,960	74,066	(6,894)	109,400
Natoma Station L & L	81,298	173,300	170,205	(3,095)	84,393
Folsom Heights L & L	(682)	18,000	13,127	(4,873)	4,191
Broadstone Unit 3 L & L	37,273	19,400	16,100	(3,300)	40,573
Broadstone L & L	(149,357)	383,000	312,405	(70,595)	(78,762)
Hannaford Cross L & L	52,842	19,000	25,321	6,321	46,521
Lake Natoma Shores L & L	72,537	21,425	20,443	(982)	73,519
Cobble Hills/Reflections L & L	98,091	44,900	36,641	(8,259)	106,350
Sierra Estates L & L	9,367	7,950	5,259	(2,691)	12,058
Lakeridge L & L	171,899	100	77,796	77,696	94,203
La Collina dal Lago L & L	(7,971)	-	-	-	(7,971)
Cobble Ridge L & L	72,964	14,250	11,406	(2,844)	75,808
Prairie Oaks Ranch L & L	72,510	191,600	193,073	1,473	71,037
Silverbrook L & L	60,061	600	16,665	16,065	43,996
Willow Creek L & L	8,010	58,150	60,332	2,182	5,828

Title	Estimated Fund Balance 6/30/2013	CIP and Operating Revenue	Capital and Operating Expenditures	Use of Fund Balance	Estimated Fund Balance 6/30/2014
Blue Ravine Oaks L & L	136,150	37,000	32,607	(4,393)	140,543
Steeplechase L & L	109,307	24,900	20,640	(4,260)	113,567
Willow Creek So. L & L	424,179	162,400	151,576	(10,824)	435,003
American River Canyon N. L & L	28,275	101,200	65,241	(35,959)	64,234
Willow Springs L & L	21,051	14,650	8,500	(6,150)	27,201
Willow Springs CFD 11 Mtn Dist.	731,783	40,000	135,152	95,152	636,631
CFD #12 Mtn. Dist.	69,557	477,000	338,652	(138,348)	207,905
CFD #13 ARC Mtn. Dist.	10,278	82,000	49,800	(32,200)	42,478
ARC N. L & L Dist. #2	96,860	12,900	11,600	(1,300)	98,160
The Resdncls at ARC, North L & L	52,861	10,850	16,899	6,049	46,812
Fieldstone Meadows L&L	-	-	-	-	-
Sphere of Influence	12,692	-	-	-	12,692
Oaks at Willow Springs	25,480	350	-	(350)	25,830
ARC L & L Dist #3	534,359	194,500	111,615	(82,885)	617,244
Blue Ravine Oaks L & L #2	20,032	27,500	22,000	(5,500)	25,532
Redevelopment Prop Tax Trust	16,579,289	-	-	-	16,579,289
Police Special Revenue	484,256	54,000	177,141	123,141	361,115
Zoo Trust	58,018	13,400	13,400	-	58,018
Wetland/Open Space Maintenance	40,119	2,880	7,956	5,076	35,043
Police Impound	3,044	-	-	-	3,044
Subtotal Special Revenue Funds	\$ 35,246,256	\$ 6,931,224	\$ 7,159,877	\$ 228,653	\$ 35,017,603
Debt Service Funds					
CCF Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	3,144,733	2,674,350	3,335,426	661,076	2,483,657
Redevelopment DS	-	-	-	-	-
1982-1 Nimbus AD	781,474	9,000	2,401	(6,599)	788,073
Folsom Public Financing Authority	133,261,247	15,038,399	15,038,399	-	133,261,247
Folsom South AD Refunding	223,905	3,000	687	(2,313)	226,218
Traffic Signal Refunding	73,690	54,715	54,715	-	73,690
Recreation Facility COP DS	41,260	70,462	70,462	-	41,260
Central Fire Station COP DS	-	-	-	-	-
Subtotal Debt Service Funds	\$137,526,309	\$ 17,849,926	\$ 18,502,090	\$ 652,164	\$136,874,145
Capital Project Funds					
Supplemental Park Fee	(14,650)	30,000	-	(30,000)	15,350
Park Development	345,617	756,500	185,492	(571,008)	916,625
Zoo Capital Projects	(66,108)	-	-	-	(66,108)
Police Capital	171,831	92,500	225,937	133,437	38,394
Redevelopment Capital Projects	-	-	-	-	-
Fire Capital	2,540,012	140,400	502,978	362,578	2,177,434
General Capital	704,161	232,000	402,433	170,433	533,728
Transportation Improvements	6,374,236	3,268,028	691,589	(2,576,439)	8,950,675
Drainage Capital	158,918	219,460	207,957	(11,503)	170,421

Title	Estimated Fund Balance 6/30/2013	CIP and Operating Revenue	Capital and Operating Expenditures	Use of Fund Balance	Estimated Fund Balance 6/30/2014
Light Rail Transportation	394,696	159,673	115,050	(44,623)	439,319
Park Equipment Capital	51,725	14,400	48,105	33,705	18,020
Water Impact	1,342,857	170,000	262,530	92,530	1,250,327
Library Development	64,533	500	197	(303)	64,836
Major Capital & Renovation	69,556	600	50,212	49,612	19,944
Prairie Oak 1915 AD	307	-	-	-	307
CFD #10 Russell Ranch	2,484,632	100	46	(54)	2,484,686
CFD #14 Parkway II	176,617	-	-	-	176,617
Subtotal Capital Project Funds	\$ 14,798,940	\$ 5,084,161	\$ 2,692,526	\$ (2,391,635)	\$ 17,190,575
Enterprise Funds					
Transit	850,911	3,572,823	3,570,631	(2,192)	853,103
Utilities Admin	-	-	-	-	-
Water	68,014,877	14,317,000	17,960,777	3,643,777	64,371,100
Water Capital	536,161	609,000	22,306	(586,694)	1,122,855
Water Meters	427,293	70,500	31,533	(38,967)	466,260
Wastewater	39,844,093	6,231,200	9,905,592	3,674,392	36,169,701
Wastewater Capital	189,740	76,500	128,150	51,650	138,090
Critical Augmentation	509,141	4,500	26,625	22,125	487,016
General Augmentation	(147,695)	5,000	26,795	21,795	(169,490)
Solid Waste	2,173,415	11,205,500	11,301,525	96,025	2,077,390
Solid Waste Capital	60,016	80,600	58,229	(22,371)	82,387
Landfill Closure	-	150,000	150,000	-	-
Subtotal Enterprise Funds	\$112,457,952	\$ 36,322,623	\$ 43,182,163	\$ 6,859,540	\$105,598,412
Internal Service Funds					
Equipment Replacement	\$ 1,211,149	\$ 9,000	\$ 3,888	\$ (5,112)	\$ 1,216,261
Risk Management	5,063,967	13,587,907	13,561,795	(26,112)	5,090,079
Compensated Leaves	(2,924,111)	1,983,469	2,000,000	16,531	(2,940,642)
Subtotal Internal Service Funds	\$ 3,351,005	\$ 15,580,376	\$ 15,565,683	\$ (14,693)	\$ 3,365,698
Trust Funds					
1915 Act Assessment District	\$ -	\$ 3,228,593	\$ 3,094,902	\$ (133,691)	\$ 133,691
Mello-Roos Agency Funds	-	\$ 12,858,881	\$ 12,858,881	\$ -	\$ -
Redevelopment Prop Tax Trust	16,579,289	\$ 6,824,280	\$ 6,824,280	\$ -	\$ 16,579,289
Redevelopment SA Trust - Housing	9,385,226	\$ -	\$ -	\$ -	\$ 9,385,226
Subtotal Trust Funds	\$ 25,964,515	\$ 22,911,754	\$ 22,778,063	\$ (133,691)	\$ 26,098,206
Total Funds	\$ 334,337,181	\$ 170,570,196	\$ 175,770,534	\$ 5,200,338	\$ 329,136,843

Historical Revenue Summary

Description	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Adopted	FY 2012-13 Estimate	FY 2013-14 Adopted
General Funds						
General Fund	\$ 66,496,321	\$ 64,975,716	\$ 66,600,051	\$ 64,123,306	\$ 64,714,497	\$ 65,890,132
Subtotal General Funds	\$ 66,496,321	\$ 64,975,716	\$ 66,600,051	\$ 64,123,306	\$ 64,714,497	\$ 65,890,132
Special Revenue Funds						
Community Dev. Block Grant	\$ 226,813	\$ 181,603	\$ 391,612	\$ 185,877	\$ 172,355	\$ 154,595
Traffic Congestion Relief	649,801	604	1,134	-	-	-
Traffic System Mgmt.	24,965	13,148	76,008	15,000	8,976	16,000
Folsom Arts & Culture Commission	2,170	1,931	1,325	2,000	1,418	41,500
Housing Trust	121,664	59,756	22,632	182,521	480,607	460,212
Humbug Willow Creek	1,195,158	991,157	471,113	85,000	1,288,785	1,598,000
General Plan	42,269	57,507	39,385	360,490	53,361	558,202
Tree Planting & Replacement	88,832	97,748	100,692	419,122	25,651	411,634
RDA Affordable Housing	3,072,153	1,458,800	1,039,248	48,512	89,418	50,194
RDA 80%	5,991,852	5,750,440	4,068,538	1,646,527	-	-
Park Dedication	1,517	166	1,849	-	357,587	245,000
Planning Services	60,006	62,062	153,093	-	25,275	130,000
Local Transportation Tax	40,903	32,762	502,722	49,245	51,169	301,782
Historical District	2,777	3,310	3,636	1,200	8,256	7,000
Cultural Events	84	90	47	-	-	-
Gas Tax 2106	281,849	261,546	252,734	252,220	238,740	200,776
Gas Tax 2107	524,664	499,700	493,863	437,840	456,970	1,000,767
Gas Tax 2107.5	7,618	615,006	978,923	228,304	783,168	690,412
Gas Tax 2105	393,974	375,027	334,666	337,817	293,589	200,776
Measure A	1,628,227	1,670,517	1,806,589	2,588,274	1,955,369	2,592,553
Energy & Conservation Grant	9,587	405,345	237,982	-	-	-
Los Cerros L & L	42,097	41,953	41,462	37,896	42,403	30,369
Briggs Ranch L & L	81,569	82,127	81,010	73,130	81,707	74,066
Natoma Station L & L	178,673	177,964	182,134	189,370	168,748	170,205
Folsom Heights L & L	20,002	20,696	20,030	18,988	20,271	13,127
Broadstone Unit 3 L & L	16,679	20,442	20,499	8,497	16,772	16,100
Broadstone L & L	386,548	392,489	401,990	230,241	404,843	312,405
Hannaford Cross L & L	20,552	20,607	20,840	25,305	20,749	25,321
Lake Natoma Shores L & L	21,434	21,202	21,030	25,037	21,579	20,443
Cobble Hills/Reflections L & L	45,122	45,212	50,437	63,678	45,525	36,641
Sierra Estates L & L	7,128	7,103	7,726	6,516	7,238	5,259
Lakeridge L & L	1,750	1,764	1,071	47,250	44	77,796
La Collina dal Lago L & L	2,385	311	101	11,842	24	-
Cobble Ridge L & L	14,045	14,131	14,123	12,113	14,440	11,406
Prairie Oaks Ranch L & L	201,803	198,958	198,725	276,833	198,293	193,073
Silverbrook L & L	779	750	660	19,652	827	16,665
Willow Creek L & L	79,016	60,620	59,975	73,391	60,152	60,332

Description	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Actual	Actual	Adopted	Estimate	Adopted
Blue Ravine Oaks L & L	37,500	37,267	37,211	32,330	37,583	32,607
Steeplechase L & L	25,284	24,547	24,897	28,231	25,418	20,640
Willow Creek So. L & L	257,494	165,589	168,604	185,880	165,829	151,576
American Rv Canyon N. L & L	103,655	103,898	103,663	46,234	103,558	65,241
Willow Springs L & L	14,419	14,263	14,394	3,563	14,689	8,500
Willow Springs CFD 11 Mtn. Dist.	252,299	135,941	42,486	137,525	44,327	135,152
CFD #12 Mtn. Dist.	477,523	455,693	486,237	270,158	450,676	338,652
CFD #13 ARC Mtn. Dist.	82,685	83,386	84,647	77,054	81,525	49,800
ARC N. L & L Dist. #2	13,084	13,390	13,227	11,387	13,572	11,600
The Residences at ARC, North	15,754	21,283	20,077	15,915	19,126	16,899
Fieldstone Meadows L & L	105	83	86	-	-	-
Sphere of Influence	1,150,088	933,121	516,874	-	191,591	-
Oaks at Willow Springs	20,622	25,976	27,242	-	6,444	-
ARC N. L & L Dist. #3	182,944	184,100	199,803	163,706	185,862	111,615
Blue Ravine Oaks L & L #2	-	-	27,965	27,963	28,048	22,000
Police Special Revenue	165,231	53,773	153,533	62,326	125,638	177,141
Zoo Special Revenue	67,983	42,826	22,550	33,983	22,013	500,400
Wetland Open Space Maintenance	2,880	3,051	2,916	5,988	3,840	7,956
Police Impound	505	592	-	-	-	-
Subtotal Special Revenue Funds	\$ 18,356,520	\$ 15,943,333	\$ 14,046,014	\$ 9,061,931	\$ 8,914,048	\$ 11,372,390
Debt Service Funds						
CCF Debt Service	\$ 1,044,589	\$ 2,527	\$ 2,614	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	14,202,064	3,026,999	3,345,106	3,327,041	3,306,385	3,335,426
Redevelopment DS	20,008,799	23,939,907	4,649,139	5,116,538	-	-
Folsom South AD Refunding	2,016	2,177	2,097	682	2,561	687
1982-1 Nimbus AD	7,050	7,613	7,334	2,384	7,401	2,401
Traffic Signal Refunding	56,464	56,167	65,781	49,994	49,678	54,715
Recreation Facility COP DS	68,838	58,276	71,659	71,887	74,840	70,462
Central Fire Station COP DS	269,804	266,598	2,797,386	1,542	225,877	-
Folsom Public Financing Authority	6,288,774	7,269,238	22,459,579	13,158,851	14,904,932	15,038,399
Subtotal Debt Service Funds	\$ 35,659,624	\$ 27,360,264	\$ 10,941,115	\$ 21,728,919	\$ 18,571,674	\$ 18,502,090
Capital Project Funds						
Supplemental Park Fee	\$ 45,707	\$ 9,233	\$ 1	\$ -	\$ -	\$ -
Park Improvements	1,050,455	526,033	275,646	684,329	623,916	222,917
Zoo Capital Projects	68,857	45,115	9,698	32,000	52,074	-
Police Capital	137,481	128,574	59,690	251,513	118,520	225,937
Redevelopment Capital Projects	16,120,390	19,871,201	3,780,309	-	-	-
Fire Capital	154,874	169,838	114,438	373,951	191,822	502,978
General Capital	206,801	655,686	127,600	402,667	315,617	402,433
Transportation Improvements	3,405,501	3,913,877	4,209,958	9,999,399	3,202,349	2,538,506
Drainage Capital	354,823	152,985	72,400	42,392	199,545	247,957
Light Rail Transportation	86,580	82,300	58,393	322,261	143,772	345,050
General Park Equipment Capital	15,679	11,987	7,170	15,898	18,408	48,105

Description	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Adopted	FY 2012-13 Estimate	FY 2013-14 Adopted
Light Rail	1,573,121	131,523	-	-	-	-
Water Impact	144,216	132,482	266,552	413,347	263,489	262,530
Library Development	1,131	635	591	346	795	197
Major Capital and Renovation	683	679	645	210	858	50,212
Prairie Oak 1915 AD	1	1	4	-	5	-
CFD #10 Russell Ranch	228,857	729	12,209	56	170	46
CFD #14 Parkway II	2,593	2,231	893	-	354	-
Subtotal Capital Project Funds	\$ 23,597,750	\$ 25,835,109	\$ 8,996,197	\$ 12,538,369	\$ 5,131,694	\$ 4,846,868
Enterprise Funds						
Transit	\$ 1,882,612	\$ 3,279,541	\$ 3,507,348	\$ 3,773,001	\$ 3,913,084	\$ 3,570,631
Utilities - Admin	906,903	147,953	99,157	104,376	83,699	-
Water	15,556,642	12,290,261	13,432,546	13,899,839	13,241,616	15,334,717
Water Capital	365,687	308,453	312,045	482,500	483,175	22,306
Water Meters	36,183	30,578	57,561	31,278	61,474	31,533
Wastewater	5,980,496	6,099,326	622,982	7,551,720	6,246,972	9,963,595
Wastewater Capital	54,614	99,727	43,985	32,861	85,514	228,150
Critical Augmentation	4,147	4,492	72,432	26,406	6,578	26,625
General Augmentation	5,430	5,708	5,475	26,783	7,594	26,795
Solid Waste	10,074,879	9,786,693	10,206,042	10,116,219	10,183,430	11,301,525
Solid Waste Capital	60,109	73,096	25,827	44,481	63,151	58,229
Landfill Closure	1,941,969	27,709	47,358	150,000	186,108	150,000
Subtotal Enterprise Funds	\$ 36,869,671	\$ 32,153,537	\$ 28,432,758	\$ 36,239,464	\$ 34,562,395	\$ 40,714,106
Internal Service Funds						
Equipment Replacement	\$ (10,462)	\$ 10,809	\$ 10,306	\$ 204,038	\$ 13,934	\$ 3,888
Risk Management	15,555,053	12,982,530	12,434,104	13,700,925	11,737,520	13,561,795
Compensated Leaves	-	1,199,997	-	1,263,617	1,689,017	2,000,000
Subtotal Internal Service Funds	\$ 15,544,591	\$ 14,193,336	\$ 12,444,410	\$ 15,168,580	\$ 13,440,471	\$ 15,565,683
Fiduciary Funds						
1915 Act Assessment Districts	\$ 3,180,578	\$ 3,109,464	\$ 3,110,301	\$ 3,060,924	\$ 3,085,541	\$ 3,094,232
Mello-Roos / PBID	25,848,072	36,060,832	23,859,871	13,048,169	13,201,671	12,859,551
Redevelopment Prop Tax Trust	-	-	18,147,532	6,717,109	7,093,613	6,824,280
RDA SA Trust - Housing	-	-	10,326,349	-	623	-
Subtotal Fiduciary Funds	\$ 45,268,070	\$ 39,170,296	\$ 55,444,053	\$ 22,826,202	\$ 23,381,448	\$ 22,778,063
Total Combined Budget	\$ 241,792,547	\$ 219,631,591	\$ 196,904,598	\$ 181,686,771	\$ 168,716,227	\$ 179,669,332

Historical Expenditure Summary

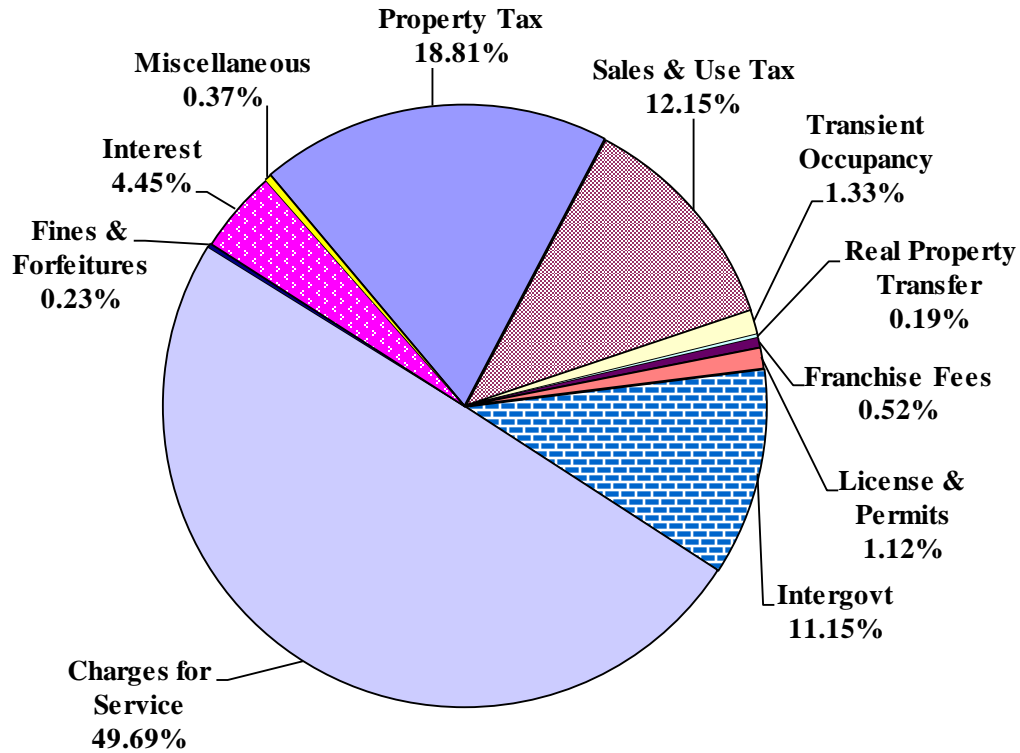
Description	FY 2009-10 Actual	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Budget	FY 2012-13 Estimate	FY 2013-14 Adopted
General Funds						
General Fund	\$ 74,363,485	\$ 66,894,356	\$ 65,196,763	\$ 64,123,306	\$ 64,661,291	\$ 65,890,132
Subtotal General Funds	\$ 74,363,485	\$ 66,894,356	\$ 65,196,763	\$ 64,123,306	\$ 64,661,291	\$ 65,890,132
Special Revenue Funds						
Community Dev. Block Grant	\$ 119,848	\$ 332,573	\$ 389,637	\$ 185,877	\$ 155,877	\$ 154,595
Traffic Congestion Relief	1,087,406	-	183,422	-	-	-
Traffic System Mgmt.	70,462	67,503	38,487	15,000	78,511	16,000
Folsom Arts & Culture Commission	11,722	1,318	2,149	2,000	2,265	41,500
Housing Trust	1,839,701	239,604	209,989	182,521	1,021,047	460,212
Humbug Willow Creek	1,195,158	550,702	687,125	85,000	600,659	1,598,000
General Plan	80,103	160,526	91,777	360,490	398,205	558,202
Tree Planting & Replacement	454,496	428,724	476,467	419,122	410,787	411,634
RDA Affordable Housing	556,459	481,630	1,590,726	48,512	33,268	50,194
RDA 80%	8,445,537	8,883,474	7,527,224	1,646,527	-	-
Park Dedication	1,511	165,420	-	-	-	245,000
Planning Services	59,675	62,861	156,872	-	24,660	130,000
Local Transportation Tax	32,844	30,797	445,618	49,245	17	301,782
Historical District	609	592	9,092	1,200	1,867	7,000
Cultural Events	-	1,008	7,222	-	2,090	-
Gas Tax 2106	494,251	201,154	154,843	252,220	252,220	200,776
Gas Tax 2107	645,436	250,486	189,407	437,840	437,840	1,000,767
Gas Tax 2107.5	125	7,504	200,874	228,304	906,510	690,412
Gas Tax 2105	512,803	300,706	221,244	337,817	337,817	200,776
Measure A	1,718,378	1,136,639	918,530	2,588,274	2,319,841	2,592,553
Energy & Conservation Grant	9,587	439,456	203,868	-	3	-
Los Cerros L & L	101,024	44,177	39,573	37,896	38,350	30,369
Briggs Ranch L & L	105,234	94,840	68,073	73,130	76,264	74,066
Natoma Station L & L	260,075	213,569	245,726	189,370	169,579	170,205
Folsom Heights L & L	36,289	24,729	16,451	18,988	15,192	13,127
Broadstone Unit 3 L & L	12,435	9,984	24,433	8,497	13,638	16,100
Broadstone L & L	378,622	424,011	447,634	230,241	368,339	312,405
Hannaford Cross L & L	23,946	24,505	27,693	25,305	12,960	25,321
Lake Natoma Shores L & L	27,325	13,855	18,803	25,037	17,929	20,443
Cobble Hills/Reflections L & L	99,145	44,645	55,013	63,678	81,744	36,641
Sierra Estates L & L	7,714	6,430	4,112	6,516	4,594	5,259
Lakeridge L & L	9,071	15,966	785	47,250	454	77,796
La Collina dal Lago L & L	25,448	24,054	16,912	11,842	13,017	-
Cobble Ridge L & L	12,365	11,910	6,811	12,113	4,937	11,406
Prairie Oaks Ranch L & L	246,819	225,236	282,847	276,833	247,924	193,073
Silverbrook L & L	9,830	6,694	5,189	19,652	10,593	16,665
Willow Creek L & L	57,546	72,624	106,111	73,391	78,379	60,332

Description	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Actual	Actual	Budget	Estimate	Adopted
Blue Ravine Oaks L & L	\$ 33,298	\$ 21,519	\$ 27,029	\$ 32,330	\$ 33,152	32,607
Steeplechase L & L	26,255	22,824	13,611	28,231	14,062	20,640
Willow Creek So. L & L	165,031	152,438	157,573	185,880	228,014	151,576
American Rv Canyon N. L & L	104,155	138,426	57,061	46,234	46,563	65,241
Willow Springs L & L	17,379	8,978	8,769	3,563	5,451	8,500
Willow Springs CFD 11 Mtn. Dist.	112,352	78,811	86,369	137,525	68,334	135,152
CFD #12 Mtn. Dist.	557,588	472,938	433,412	270,158	420,301	338,652
CFD #13 ARC Mtn. Dist.	80,250	88,313	86,146	77,054	76,958	49,800
ARC N. L & L Dist. #2	7,557	7,451	5,635	11,387	1,205	11,600
The Residences at ARC, North L & L	12,202	15,005	16,501	15,915	10,589	16,899
Fieldstone Meadows L & L	2,454	1,041	9,057	-	-	-
Sphere of Influence	1,055,930	1,069,532	330,906	-	187,902	-
Oaks at Willow Springs	-	-	-	-	2,829,035	-
ARC N. L & L Dist. #3	100,083	99,849	120,192	163,706	88,738	111,615
Blue Ravine Oaks No. 2 L & L	-	-	-	27,963	35,981	22,000
Police Special Revenue	59,703	385,399	-	62,326	338,971	177,141
Zoo Special Revenue	128,453	65,161	-	33,983	42,788	500,400
Wetland Open Space Maintenance	10,448	1,645	4,711	5,988	4,354	7,956
Police Impound	-	-	-	-	-	-
Subtotal Special Revenue Funds	\$ 21,222,137	\$ 17,629,236	\$ 16,427,709	\$ 9,061,931	\$ 12,569,775	\$ 11,372,390
Debt Service Funds						
CCF Debt Service	\$ 1,217,365	\$ 670,778	\$ -	\$ -	\$ -	\$ -
GO School Facilities Bonds DS	14,317,284	3,333,564	3,318,278	3,327,041	3,325,931	3,335,426
Redevelopment DS	19,995,820	21,583,056	10,057,300	5,116,538	-	-
Folsom South AD Refunding	804	557	806	682	682	687
1982-1 Nimbus AD	2,799	1,949	2,818	2,384	2,384	2,401
Traffic Signal Refunding	34,865	34,923	135,288	49,994	52,547	54,715
Recreation Facility COP DS	63,142	62,646	67,651	71,887	71,887	70,462
Central Fire Station COP DS	271,730	266,779	3,064,731	1,542	4,563	-
Folsom Public Financing Authority	6,115,784	13,925,657	29,247,958	13,158,851	14,904,932	15,038,399
Subtotal Debt Service Funds	\$ 42,019,593	\$ 39,879,909	\$ 45,894,830	\$ 21,728,919	\$ 18,362,926	\$ 18,502,090
Capital Project Funds						
Supplemental Park Fee	\$ 865,732	\$ 60,123	\$ 15,867	\$ -	\$ -	\$ -
Park Improvements	2,482,755	2,082,087	939,747	684,329	701,598	222,917
Zoo Capital Projects	52,329	66,142	40,745	32,000	14,034	-
Police Capital	246,827	247,141	247,542	251,513	251,513	225,937
Redevelopment Capital Projects	3,738,615	12,640,408	23,218,777	-	-	-
Fire Capital	53,258	76,808	105,909	373,951	373,951	502,978
General Capital	1,088	434,276	205,095	402,667	402,667	402,433
Transportation Improvements	6,018,560	2,214,195	5,056,073	9,999,399	3,575,000	2,538,506
Drainage Capital	364,012	142,309	210,185	42,392	26,619	247,957
Light Rail Transportation	36,534	37,764	148,853	322,261	123,711	345,050
General Park Equipment Capital	114	30,161	166	15,898	898	48,105

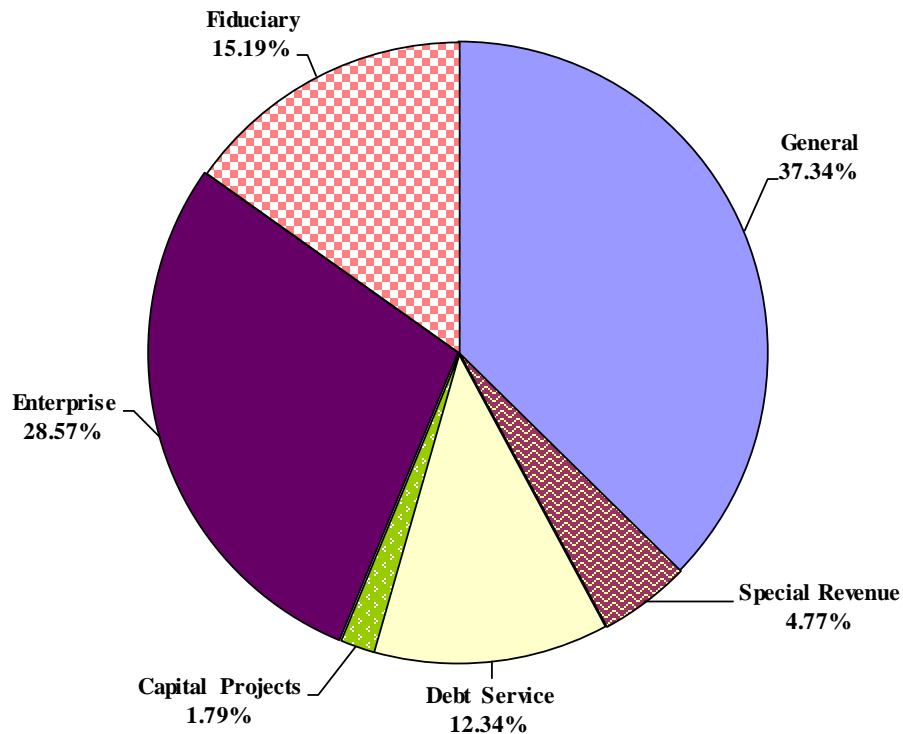
Description	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14
	Actual	Actual	Actual	Budget	Estimate	Adopted
Light Rail	\$ 1,620,677	\$ -	\$ -	\$ -	\$ -	\$ -
Water Impact	3,466,524	263,975	295,257	413,347	88,860	262,530
Library Development	97,737	7,221	274	346	346	197
Major Capital and Renovation	8,111	2,557	257	210	210	50,212
CFD #10 Russell Ranch	7,094	239,743	231	56	56	46
CFD #14 Parkway II	9,021	283,340	493,427	-	-	-
Subtotal Capital Project Funds	\$ 19,068,988	\$ 18,828,250	\$ 30,978,405	\$ 12,538,369	\$ 5,559,463	\$ 4,846,868
Enterprise Funds						
Transit	\$ 2,435,022	\$ 3,717,273	\$ 3,693,580	\$ 3,773,001	\$ 3,720,647	\$ 3,570,631
Utilities - Admin	1,046,121	105,095	66,807	104,376	104,376	-
Water	18,230,448	13,421,422	13,998,982	13,899,839	15,935,703	15,334,717
Water Capital	1,119,279	843,619	38,134	482,500	482,500	22,306
Water Meters	26,189	7,980	11,925	31,278	31,278	31,533
Wastewater	5,602,647	4,302,743	4,760,664	7,551,720	8,693,067	9,963,595
Wastewater Capital	1,624	355,048	149,725	32,861	32,861	228,150
Critical Augmentation	(1,489)	1,943	1,540	26,406	1,406	26,625
General Augmentation	18,173	8,109	2,303	26,783	1,783	26,795
Solid Waste	9,980,047	9,486,116	9,066,575	10,116,219	10,969,933	11,301,525
Solid Waste Capital	99,492	113,889	102,284	44,481	44,481	58,229
Landfill Closure	1,849,847	21,598	56,576	150,000	150,000	150,000
Subtotal Enterprise Funds	\$ 40,407,400	\$ 32,384,835	\$ 31,949,094	\$ 36,239,464	\$ 40,168,035	\$ 40,714,106
Internal Service Fund						
Equipment Replacement	\$ 539,693	\$ 104,243	\$ 69,682	\$ 204,038	\$ 266,573	\$ 3,888
Risk Management	11,237,237	12,537,579	11,633,444	13,700,925	12,221,284	13,561,795
Compensated Leaves	-	2,318,405	1,784,693	1,263,617	1,816,267	2,000,000
Subtotal Internal Service Fund	\$ 11,776,930	\$ 14,960,227	\$ 13,487,819	\$ 15,168,580	\$ 14,304,124	\$ 15,565,683
Fiduciary Funds						
1915 Act Assessment Districts	\$ 3,048,974	\$ 3,034,275	\$ 3,066,107	\$ 3,085,544	\$ 3,121,694	\$ 3,094,902
Mello-Roos Assessment Districts	26,120,696	35,656,304	24,334,712	13,023,549	12,983,049	12,858,881
Redevelopment Prop Tax Trust	-	-	3,037,440	6,717,109	5,624,417	6,824,280
Redevelopment SA Trust - Housing	-	-	941,083	-	173	-
Subtotal Trust Funds	\$ 29,169,670	\$ 38,690,579	\$ 27,400,819	\$ 16,109,093	\$ 16,104,743	\$ 22,778,063
Total Combined Budget	\$ 238,028,203	\$ 229,267,392	\$ 231,335,439	\$ 174,969,662	\$ 171,730,357	\$ 179,669,332

Summary of Revenues by Fund

Summary of Type of Revenues (excluding Transfers & Internal Service)



Summary of Revenues by Fund Type (excluding Transfers & Internal Service)



City of Folsom FY 2013-14 Budget

Funds	Property Tax	Sales & Use Tax	Transient Occupancy	Real Prop Transfer	Franchise Fees	License & Permits	Inter Gov't Revenues
General Fund							
General Fund	\$ 17,764,843	\$ 17,586,149	\$ 1,928,119	\$ 275,000	\$ 758,600	\$ 1,610,300	\$ 5,881,961
Subtotal General Funds	\$ 17,764,843	\$ 17,586,149	\$ 1,928,119	\$ 275,000	\$ 758,600	\$ 1,610,300	\$ 5,881,961
Special Revenue Funds							
Community Development Block Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Traffic Congestion Relief	-	-	-	-	-	-	-
Transportation System Management	-	-	-	-	-	-	-
Folsom Arts & Culture Commission	-	-	-	-	-	-	-
Housing Trust	-	-	-	-	-	-	-
Humbug Willow Creek	-	-	-	-	-	-	1,998,000
General Plan	-	-	-	-	-	-	-
Tree Planting & Replacement	-	-	-	-	-	-	-
RDA Affordable Housing	-	-	-	-	-	-	-
RDA 80%	-	-	-	-	-	-	-
Park Dedication	-	-	-	-	-	-	-
Planning Services	-	-	-	-	-	-	-
Local Transportation Tax	-	-	-	-	-	-	49,084
Historical District	-	-	-	-	-	5,500	-
Cultural Events	-	-	-	-	-	-	-
Gas Tax 2106	-	-	-	-	-	-	225,000
Gas Tax 2107	-	-	-	-	-	-	475,000
Gas Tax 2107.5	-	-	-	-	-	-	631,000
Gas Tax 2105	-	-	-	-	-	-	325,000
New Measure A	-	-	-	-	-	-	2,592,553
Energy & Conservation Grant	-	-	-	-	-	-	-
Los Cerros L & L	-	-	-	-	-	-	-
Briggs Ranch L & L	-	-	-	-	-	-	-
Natoma Station L & L	-	-	-	-	-	-	-
Folsom Heights L & L	-	-	-	-	-	-	-
Broadstone Unit 3 L & L	-	-	-	-	-	-	-
Broadstone L & L	-	-	-	-	-	-	-
Hannaford Cross L & L	-	-	-	-	-	-	-
Lake Natoma Shores L & L	-	-	-	-	-	-	-
Cobble Hills/Reflections L & L	-	-	-	-	-	-	-
Sierra Estates L & L	-	-	-	-	-	-	-
Lake Natoma Shores L & L	-	-	-	-	-	-	-
La Collina dal Lago L & L	-	-	-	-	-	-	-
Cobble Ridge L & L	-	-	-	-	-	-	-
Prairie Oaks Ranch L & L	-	-	-	-	-	-	-
Silverbrook L & L	-	-	-	-	-	-	-
Willow Creek L & L	-	-	-	-	-	-	-
Blue Ravine Oaks L & L	-	-	-	-	-	-	-
Steeplechase L & L	-	-	-	-	-	-	-
Willow Creek South L & L	-	-	-	-	-	-	-
American River Canyon North L & L	-	-	-	-	-	-	-
Willow Springs L & L	-	-	-	-	-	-	-
Willow Springs CFD 11 Mtn. Dist.	-	-	-	-	-	-	-
CFD #12 Mtn. Dist.	-	-	-	-	-	-	-
CFD #13 ARC Mtn. Dist.	-	-	-	-	-	-	-
ARC North L & L Dist. #2	-	-	-	-	-	-	-
The Residences at ARC, North L & L	-	-	-	-	-	-	-
Fieldstone Meadows L&L	-	-	-	-	-	-	-
Oaks at Willow Springs	-	-	-	-	-	-	-
ARC North L & L Dist. #3	-	-	-	-	-	-	-
Blue Ravine Oaks No. 2 L & L	-	-	-	-	-	-	-
Police Special Revenue	-	-	-	-	-	-	-
Zoo Special Revenue	-	-	-	-	-	-	-
Wetland Open Space Maintenance	-	-	-	-	-	-	-
Subtotal Special Revenue Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 6,445,637

Summary of Revenues by Fund

Charges for Services	Fines & Forfeitures	Interest Revenue	Misc	Transfers In	Use of Fund Balance	Total	
							General Fund
\$ 9,416,096	\$ 329,835	\$ 81,800	\$ 352,757	\$ 9,904,672	\$ -	\$ 65,890,132	General Fund
\$ 9,416,096	\$ 329,835	\$ 81,800	\$ 352,757	\$ 9,904,672	\$ -	\$ 65,890,132	Subtotal General Funds
							Special Revenue Funds
\$ -	\$ -	\$ 700	\$ -	\$ -	\$ 3,895	\$ 154,595	Community Development Block Grant
-	-	-	-	-	-	-	Traffic Congestion Relief
15,000	-	1,000	-	-	-	16,000	Transportation System Management
-	-	-	1,500	-	40,000	41,500	Folsom Arts & Culture Commission
75,000	-	10,000	-	-	375,212	460,212	Housing Trust
40,000	-	-	1,000	-	(441,000)	1,598,000	Humbug Willow Creek
75,000	-	5,000	-	-	478,202	558,202	General Plan
10,000	-	10,000	-	-	391,634	411,634	Tree Planting & Replacement
10,000	-	10,000	-	-	30,194	50,194	RDA Affordable Housing
-	-	-	-	-	-	-	RDA 80%
2,000	-	1,500	-	-	241,500	245,000	Park Dedication
-	-	-	-	-	130,000	130,000	Planning Services
-	-	800	-	-	251,898	301,782	Local Transportation Tax
-	-	-	-	-	1,500	7,000	Historical District
-	-	-	-	-	-	-	Cultural Events
-	-	1,500	-	-	(25,724)	200,776	Gas Tax 2106
-	-	3,500	-	-	522,267	1,000,767	Gas Tax 2107
-	-	12,500	-	-	46,912	690,412	Gas Tax 2107.5
-	-	1,500	-	-	(125,724)	200,776	Gas Tax 2105
-	-	-	-	-	-	2,592,553	New Measure A
-	-	-	-	-	-	-	Energy & Conservation Grant
40,000	-	1,300	-	-	(10,931)	30,369	Los Cerros L & L
80,160	-	800	-	-	(6,894)	74,066	Briggs Ranch L & L
172,500	-	800	-	-	(3,095)	170,205	Natoma Station L & L
18,000	-	-	-	-	(4,873)	13,127	Folsom Heights L & L
19,000	-	400	-	-	(3,300)	16,100	Broadstone Unit 3 L & L
383,000	-	-	-	-	(70,595)	312,405	Broadstone L & L
18,500	-	500	-	-	6,321	25,321	Hannaford Cross L & L
20,800	-	625	-	-	(982)	20,443	Lake Natoma Shores L & L
43,700	-	1,200	-	-	(8,259)	36,641	Cobble Hills/Reflections L & L
7,850	-	100	-	-	(2,691)	5,259	Sierra Estates L & L
-	-	100	-	-	77,696	77,796	Lakeridge L & L
-	-	-	-	-	-	-	La Collina dal Lago L & L
13,500	-	750	-	-	(2,844)	11,406	Cobble Ridge L & L
190,000	-	1,600	-	-	1,473	193,073	Prairie Oaks Ranch L & L
-	-	600	-	-	16,065	16,665	Silverbrook L & L
58,000	-	150	-	-	2,182	60,332	Willow Creek L & L
35,800	-	1,200	-	-	(4,393)	32,607	Blue Ravine Oaks L & L
24,000	-	900	-	-	(4,260)	20,640	Steeplechase L & L
158,900	-	3,500	-	-	(10,824)	151,576	Willow Creek South L & L
101,200	-	-	-	-	(35,959)	65,241	American River Canyon North L & L
14,500	-	150	-	-	(6,150)	8,500	Willow Springs L & L
34,000	-	6,000	-	-	95,152	135,152	Willow Springs CFD 11 Mtn. Dist.
477,000	-	-	-	-	(138,348)	338,652	CFD #12 Mtn. Dist.
82,000	-	-	-	-	(32,200)	49,800	CFD #13 ARC Mtn. Dist.
12,400	-	500	-	-	(1,300)	11,600	ARC North L & L Dist. #2
10,500	-	350	-	-	6,049	16,899	The Residences at ARC, North L & L
-	-	-	-	-	-	-	Fieldstone Meadows L&L
-	-	350	-	-	(350)	-	Oaks at Willow Springs
191,000	-	3,500	-	-	(82,885)	111,615	ARC North L & L Dist. #3
27,500	-	-	-	-	(5,500)	22,000	Blue Ravine Oaks No. 2 L & L
50,000	-	4,000	-	-	123,141	177,141	Police Special Revenue
14,000	-	400	475,000	-	11,000	500,400	Zoo Special Revenue
-	-	2,880	-	-	5,076	7,956	Wetland Preserve Willow Springs
\$ 2,524,810	\$ -	\$ 90,655	\$ 477,500	\$ -	\$ 1,828,288	\$ 11,372,390	Subtotal Special Revenue Funds

City of Folsom FY 2013-14 Budget

Funds	Property Tax	Sales & Use Tax	Transient Occupancy	Real Prop Transfer	Franchise Fees	License & Permits	Inter Gov't Revenues
Debt Service Funds							
CCF Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G O School Facilities Bonds DS	2,668,350	-	-	-	-	-	-
Folsom South AD Refunding	-	-	-	-	-	-	-
1982-1 Nimbus AD	-	-	-	-	-	-	-
Traffic Signal Refunding	-	-	-	-	-	-	-
Recreation Facility COP DS	-	-	-	-	-	-	-
Central Fire Station COP DS	-	-	-	-	-	-	-
Folsom Public Financing Authority	-	-	-	-	-	-	-
Subtotal Debt Service Funds	\$ 2,668,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Funds							
Supplemental Park Fee	-	-	-	-	-	-	-
Park Development	-	-	-	-	-	-	-
Zoo Capital Projects	-	-	-	-	-	-	-
Police Capital	-	-	-	-	-	-	-
Fire Capital	-	-	-	-	-	-	-
General Capital	-	-	-	-	-	-	-
Transportation Improvement	-	-	-	-	-	-	1,930,923
Drainage Capital	-	-	-	-	-	-	-
Light Rail Transportation	-	-	-	-	-	-	-
Park Equipment Capital	-	-	-	-	-	-	-
Light Rail	-	-	-	-	-	-	-
Water Impact	-	-	-	-	-	-	-
Library Development	-	-	-	-	-	-	-
Major Capital and Renovation	-	-	-	-	-	-	-
CFD #10 Russell Ranch	-	-	-	-	-	-	-
CFD #14 Parkway II	-	-	-	-	-	-	-
Subtotal Capital Project Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,930,923
Enterprise Funds							
Transit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,901,754
Utilities - Admin	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	1,029,000
Water Capital	-	-	-	-	-	-	-
Water Meters	-	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-	-
Wastewater Capital	-	-	-	-	-	-	-
Critical Augmentation	-	-	-	-	-	-	-
General Augmentation	-	-	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	81,000
Solid Waste Capital	-	-	-	-	-	-	-
Landfill Closure	-	-	-	-	-	-	-
Subtotal Enterprise Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,011,754
Internal Service Fund							
Equipment Replacement	-	-	-	-	-	-	-
Risk Management	-	-	-	-	-	-	-
Compensated Leaves	-	-	-	-	-	-	-
Subtotal Internal Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fiduciary Funds							
Mello-Roos Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Redevelopment Prop Tax Trust	6,784,280	-	-	-	-	-	-
Redevelopment SA Trust - Housing	-	-	-	-	-	-	-
Subtotal Fiduciary Funds	\$ 6,784,280	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Combined Budget	\$ 27,217,473	\$ 17,586,149	\$ 1,928,119	\$ 275,000	\$ 758,600	\$ 1,615,800	\$ 18,270,275

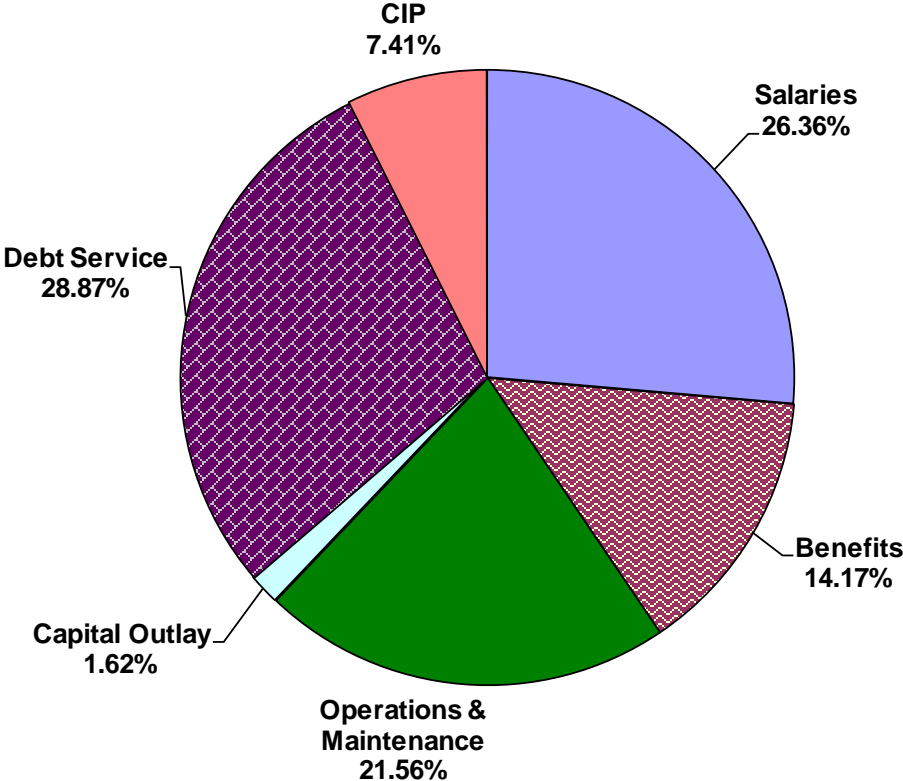
Summary of Revenues by Fund

Charges for Services	Fines & Forfeitures	Interest Revenue	Misc	Transfers In	Use of Fund Balance	Total	
							Debt Service Funds
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	CCF Debt Service
-	-	6,000	-	-	661,076	3,335,426	GO School Facilities Bonds DS
-	-	3,000	-	-	(2,313)	687	Folsom South AD Refunding
-	-	9,000	-	-	(6,599)	2,401	1982-1 Nimbus AD
54,350	-	365	-	-	-	54,715	Traffic Signal Refunding
-	-	-	70,462	-	-	70,462	Recreation Facility COP DS
-	-	-	-	-	-	-	Central Fire Station COP DS
9,146,658	-	5,891,741	-	-	-	15,038,399	Folsom Public Financing Authority
\$ 9,201,008	\$ -	\$ 5,910,106	\$ 70,462	\$ -	\$ 652,164	\$ 18,502,090	Subtotal Debt Service Funds
							Capital Project Funds
30,000	-	-	-	-	(30,000)	-	Supplemental Park Fee
750,000	-	1,500	-	5,000	(533,583)	222,917	Park Development
-	-	-	-	-	-	-	Zoo Capital Projects
90,000	-	2,500	-	-	133,437	225,937	Police Capital
120,000	-	20,400	-	-	362,578	502,978	Fire Capital
225,000	-	7,000	-	-	170,433	402,433	General Capital
1,272,105	-	65,000	-	-	(729,522)	2,538,506	Transportation Improvement
218,960	-	500	-	-	28,497	247,957	Drainage Capital
156,673	-	3,000	-	-	185,377	345,050	Light Rail Transportation
14,000	-	400	-	-	33,705	48,105	Park Equipment Capital
-	-	-	-	-	-	-	Light Rail
160,000	-	10,000	-	-	92,530	262,530	Water Impact
-	-	500	-	-	(303)	197	Library Development
-	-	600	-	-	49,612	50,212	Major Capital and Renovation
-	-	100	-	-	(54)	46	CFD #10 Russell Ranch
-	-	-	-	-	-	-	CFD #14 Parkway II
\$ 3,036,738	\$ -	\$ 111,500	\$ -	\$ 5,000	\$ (237,293)	\$ 4,846,868	Subtotal Capital Project Funds
							Enterprise Funds
\$ 596,489	\$ -	\$ 3,000	\$ 71,580	\$ -	\$ (2,192)	\$ 3,570,631	Transit
-	-	-	-	-	-	-	Utilities - Admin
13,050,000	-	30,000	8,000	200,000	1,017,717	15,334,717	Water
600,000	-	9,000	-	-	(586,694)	22,306	Water Capital
65,000	-	5,500	-	-	(38,967)	31,533	Water Meters
6,171,200	-	60,000	-	-	3,732,395	9,963,595	Wastewater
80,000	-	1,500	-	-	146,650	228,150	Wastewater Capital
-	-	4,500	-	-	22,125	26,625	Critical Augmentation
-	-	5,000	-	-	21,795	26,795	General Augmentation
11,064,500	-	30,000	30,000	-	96,025	11,301,525	Solid Waste
80,000	-	600	-	-	(22,371)	58,229	Solid Waste Capital
-	-	-	-	150,000	-	150,000	Landfill Closure
\$ 31,707,189	\$ -	\$ 149,100	\$ 109,580	\$ 350,000	\$ 4,386,483	\$ 40,714,106	Subtotal Enterprise Funds
							Internal Service Fund
-	-	9,000	-	-	(5,112)	3,888	Equipment Replacement
1,160,733	-	12,000	12,415,174	-	(26,112)	13,561,795	Risk Management
1,983,469	-	-	-	-	16,531	2,000,000	Compensated Leaves
\$ 3,144,202	\$ -	\$ 21,000	\$ 12,415,174	\$ -	\$ (14,693)	\$ 15,565,683	Subtotal Internal Service Fund
							Trust Funds
\$ 16,031,674	\$ -	\$ 55,800	\$ -	\$ -	\$ (133,691)	\$ 15,953,783	Mello-Roos Agency Funds
-	-	40,000	-	-	-	6,824,280	Redevelopment Prop Tax Trust
-	-	-	-	-	-	-	Redevelopment SA Trust - Housing
\$ 16,031,674	\$ -	\$ 95,800	\$ -	\$ -	\$ (133,691)	\$ 22,778,063	Subtotal Trust Funds
\$ 75,061,717	\$ 329,835	\$ 6,459,961	\$ 13,425,473	\$ 10,259,672	\$ 6,481,258	\$ 179,669,332	Total Combined Budget

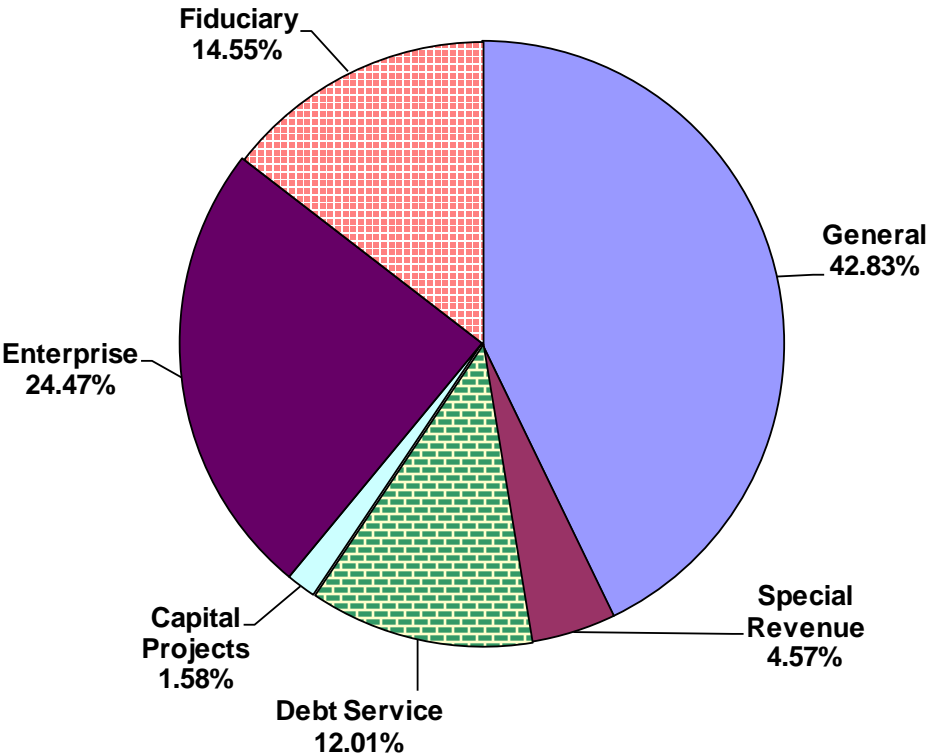


Summary of Appropriations by Fund

Summary of Appropriations (excluding Transfers and Internal Ser.) by Object



Summary of Appropriations (excluding Transfers and Internal Ser.) by Fund Type



City of Folsom FY 2013-14 Budget

Funds	Salaries	Benefits	Operations & Maintenance	Capital Outlays
General Funds				
General Fund	\$ 31,507,861	\$ 16,862,586	\$ 15,125,757	\$ 348,000
Subtotal General Funds	\$ 31,507,861	\$ 16,862,586	\$ 15,125,757	\$ 348,000
Special Revenue Funds				
Community Development Block Grant	\$ -	\$ -	\$ 150,000	\$ -
Traffic Congestion Relief	-	-	-	-
Traffic System Management	-	-	15,792	-
Folsom Arts & Culture Commission	-	-	41,500	-
Housing Trust	-	-	260,000	-
Humbug Willow Creek	-	-	-	-
General Plan	-	-	500,000	-
Tree Planting & Replacement	-	-	50,000	-
RDA Affordable Housing	-	-	30,000	-
RDA 80%	-	-	-	-
Park Dedication	-	-	-	-
Planning Services	-	-	130,000	-
Local Transportation Tax	-	-	-	-
Historical District	-	-	7,000	-
Cultural Events	-	-	-	-
Gas Tax 2106	-	-	-	-
Gas Tax 2107	-	-	-	-
Gas Tax 2107.5	-	-	-	-
Gas Tax 2105	-	-	-	-
New Measure A	-	-	-	-
Energy & Conservation Grant	-	-	-	-
Los Cerros L & L	-	-	27,004	-
Briggs Ranch L & L	-	-	53,028	-
Natoma Station L & L	-	-	130,961	-
Folsom Heights L & L	-	-	9,847	-
Broadstone Unit 3 L & L	-	-	11,404	-
Broadstone L & L	-	-	243,542	-
Hannaford Cross L & L	-	-	22,634	-
Lake Natoma Shores L & L	-	-	17,272	-
Cobble Hills/Reflections L & L	-	-	26,222	-
Sierra Estates L & L	-	-	4,179	-
Lakeridge L & L	-	-	47,658	-
La Collina dal Lago L & L	-	-	-	-
Cobble Ridge L & L	-	-	10,020	-
Prairie Oaks Ranch L & L	-	-	132,396	-
Silverbrook L & L	-	-	14,518	-
Willow Creek L & L	-	-	40,574	-
Blue Ravine Oaks L & L	-	-	25,281	-
Steeplechase L & L	-	-	18,603	-
Willow Creek South L & L	-	-	131,275	-
American River Canyon North L & L	-	-	47,722	-
Willow Springs L & L	-	-	8,208	-
Willow Springs CFD 11 Mtn. Dist.	-	-	113,785	-
CFD #12 Mtn. Dist.	-	-	250,802	-
CFD #13 ARC Mtn. Dist.	-	-	48,072	-
ARC North L & L Dist. #2	-	-	11,209	-
The Residences at ARC, North L & L	-	-	14,440	-
Fieldstone Meadows L&L	-	-	-	-
Oaks at Willow Springs	-	-	-	-
ARC North L & L Dist. #3	-	-	82,979	-
Blue Ravine Oaks No. 2 L & L	-	-	21,915	-
Police Special Revenue	-	-	50,000	-
Zoo Special revenue	-	-	7,826	-
Wetland Open Space Maintenance	-	-	7,000	-
Subtotal Special Revenue Funds	\$ -	\$ -	\$ 2,814,668	\$ -

Summary of Appropriations by Fund

Debt Service	Capital Improvements	Transfers Out	Total	
				General Funds
\$ 1,990,928	\$ 55,000	\$ -	\$ 65,890,132	General Fund
\$ 1,990,928	\$ 55,000	\$ -	\$ 65,890,132	Subtotal General Funds
				Special Revenue Funds
\$ -	\$ -	\$ 4,595	\$ 154,595	Community Development Block Grant
-	-	-	-	Traffic Congestion Relief
-	-	208	16,000	Traffic System Management
-	-	-	41,500	Folsom Arts & Culture Commission
-	-	200,212	460,212	Housing Trust
-	1,598,000	-	1,598,000	Humbug Willow Creek
-	-	58,202	558,202	General Plan
-	-	361,634	411,634	Tree Planting & Replacement
-	-	20,194	50,194	RDA Affordable Housing
-	-	-	-	RDA 80%
-	245,000	-	245,000	Park Dedication
-	-	-	130,000	Planning Services
-	-	301,782	301,782	Local Transportation Tax
-	-	-	7,000	Historical District
-	-	-	-	Cultural Events
-	-	200,776	200,776	Gas Tax 2106
-	-	1,000,767	1,000,767	Gas Tax 2107
-	-	690,412	690,412	Gas Tax 2107.5
-	-	200,776	200,776	Gas Tax 2105
-	1,882,513	710,040	2,592,553	New Measure A
-	-	-	-	Energy & Conservation Grant
-	-	3,365	30,369	Los Cerros L & L
-	-	21,038	74,066	Briggs Ranch L & L
-	-	39,244	170,205	Natoma Station L & L
-	-	3,280	13,127	Folsom Heights L & L
-	-	4,696	16,100	Broadstone Unit 3 L & L
-	-	68,863	312,405	Broadstone L & L
-	-	2,687	25,321	Hannaford Cross L & L
-	-	3,171	20,443	Lake Natoma Shores L & L
-	-	10,419	36,641	Cobble Hills/Reflections L & L
-	-	1,080	5,259	Sierra Estates L & L
-	-	30,138	77,796	Lakeridge L & L
-	-	-	-	La Collina dal Lago L & L
-	-	1,386	11,406	Cobble Ridge L & L
-	-	60,677	193,073	Prairie Oaks Ranch L & L
-	-	2,147	16,665	Silverbrook L & L
-	-	19,758	60,332	Willow Creek L & L
-	-	7,326	32,607	Blue Ravine Oaks L & L
-	-	2,037	20,640	Steeplechase L & L
-	-	20,301	151,576	Willow Creek South L & L
-	-	17,519	65,241	American River Canyon North L & L
-	-	292	8,500	Willow Springs L & L
-	-	21,367	135,152	Willow Springs CFD 11 Mtn. Dist.
-	-	87,850	338,652	CFD #12 Mtn. Dist.
-	-	1,728	49,800	CFD #13 ARC Mtn. Dist.
-	-	391	11,600	ARC North L & L Dist. #2
-	-	2,459	16,899	The Residences at ARC, North L & L
-	-	-	-	Fieldstone Meadows L&L
-	-	-	-	Oaks at Willow Springs
-	-	28,636	111,615	ARC North L & L Dist. #3
-	-	85	22,000	Blue Ravine Oaks No. 2 L & L
-	-	127,141	177,141	Police Special Revenue
-	487,000	5,574	500,400	Zoo Special Revenue
-	-	956	7,956	Wetland Preserve Willow Springs
\$ -	\$ 4,212,513	\$ 4,345,209	\$ 11,372,390	Subtotal Special Revenue Funds

City of Folsom FY 2013-14 Budget

Funds	Salaries	Benefits	Operations & Maintenance	Capital Outlays
Debt Service Funds				
CCF Debt Service	\$ -	\$ -	\$ -	\$ -
GO School Facilities Bonds DS	-	-	-	-
Folsom South AD Refunding	-	-	-	-
1982-1 Nimbus AD	-	-	-	-
Traffic Signal Refunding	-	-	-	-
Recreation Facility COP DS	-	-	-	-
Central Fire Station COP DS	-	-	-	-
Folsom Public Financing Authority	-	-	-	-
Subtotal Debt Service Funds	\$ -	\$ -	\$ -	\$ -
Capital Project Funds				
Supplemental Park Fee	\$ -	\$ -	\$ -	\$ -
Park Development	100,403	49,128	25,350	-
Zoo Capital Projects	-	-	-	-
Police Capital	-	-	-	-
Fire Capital	-	-	-	-
General Capital	-	-	-	-
Transportation Improvement	-	-	-	-
Drainage Capital	-	-	-	-
Light Rail Transportation	-	-	-	-
Park Equipment Capital	-	-	-	-
Light Rail	-	-	-	-
Water Impact	-	-	50,000	-
Library Development	-	-	-	-
Major Capital and Renovation	-	-	50,000	-
CFD #10 Russell Ranch	-	-	-	-
CFD #14 Parkway II	-	-	-	-
Subtotal Capital Project Funds	\$ 100,403	\$ 49,128	\$ 125,350	\$ -
Enterprise Funds				
Transit	\$ 722,340	\$ 494,296	\$ 1,992,192	\$ -
Utilities Admin	-	-	-	-
Water	2,695,479	1,450,171	5,118,785	-
Water Capital	-	-	20,000	-
Water Meters	-	-	30,000	-
Wastewater	1,513,275	813,395	1,788,591	-
Wastewater Capital	-	-	125,000	-
Critical Augmentation	-	-	25,000	-
General Augmentation	-	-	25,000	-
Solid Waste	2,947,870	1,646,240	3,407,472	2,030,000
Solid Waste Capital	-	-	55,000	-
Landfill Closure	-	-	150,000	-
Subtotal Enterprise Funds	\$ 7,878,964	\$ 4,404,102	\$ 12,737,040	\$ 2,030,000
Internal Service Fund				
Equipment Replacement	-	-	-	-
Risk Management	166,610	84,126	13,311,059	-
Compensated Leaves	-	2,000,000	-	-
Subtotal Internal Service Fund	\$ 166,610	\$ 2,084,126	\$ 13,311,059	\$ -
Fiduciary Funds				
Mello-Roos Agency Funds	-	-	-	-
Redevelopment Prop Tax Trust	-	-	1,706,673	-
Redevelopment SA Trust - Housing	-	-	-	-
Subtotal Fiduciary Funds	\$ -	\$ -	\$ 1,706,673	\$ -
Total Combined Budget	\$ 39,653,838	\$ 23,399,942	\$ 45,820,547	\$ 2,378,000

Summary of Appropriations by Fund

Debt Service	Capital Improvements	Transfers Out	Total	
				Debt Service Funds
\$ -	\$ -	\$ -	\$ -	CCF Debt Service
3,321,583	-	13,843	3,335,426	GO School Facilities Bonds DS
-	-	687	687	Folsom South AD Refunding
-	-	2,401	2,401	1982-1 Nimbus AD
54,350	-	365	54,715	Traffic Signal Refunding
68,400	-	2,062	70,462	Recreation Facility COP DS
-	-	-	-	Central Fire Station COP DS
15,038,399	-	-	15,038,399	Folsom Public Financing Authority
\$ 18,482,732	\$ -	\$ 19,358	\$ 18,502,090	Subtotal Debt Service Funds
				Capital Project Funds
\$ -	\$ -	\$ -	\$ -	Supplemental Park Fee
-	37,425	10,611	222,917	Park Development
-	-	-	-	Zoo Capital Projects
-	-	225,937	225,937	Police Capital
-	-	502,978	502,978	Fire Capital
-	-	402,433	402,433	General Capital
-	1,846,917	691,589	2,538,506	Transportation Improvement
-	40,000	207,957	247,957	Drainage Capital
-	230,000	115,050	345,050	Light Rail Transportation
-	-	48,105	48,105	Park Equipment Capital
-	-	-	-	Light Rail
-	-	212,530	262,530	Water Impact
-	-	197	197	Library Development
-	-	212	50,212	Major Capital and Renovation
-	-	46	46	CFD #10 Russell Ranch
-	-	-	-	CFD #14 Parkway II
\$ -	\$ 2,154,342	\$ 2,417,645	\$ 4,846,868	Subtotal Capital Project Funds
				Enterprise Funds
\$ -	\$ -	\$ 361,803	\$ 3,570,631	Transit
-	-	-	-	Utilities Admin
2,064,894	3,170,000	835,388	15,334,717	Water
-	-	2,306	22,306	Water Capital
-	-	1,533	31,533	Water Meters
82,595	5,120,000	645,739	9,963,595	Wastewater
-	100,000	3,150	228,150	Wastewater Capital
-	-	1,625	26,625	Critical Augmentation
-	-	1,795	26,795	General Augmentation
52,938	-	1,217,005	11,301,525	Solid Waste
-	-	3,229	58,229	Solid Waste Capital
-	-	-	150,000	Landfill Closure
\$ 2,200,427	\$ 8,390,000	\$ 3,073,573	\$ 40,714,106	Subtotal Enterprise Funds
				Internal Service Fund
-	-	3,888	3,888	Equipment Replacement
-	-	-	13,561,795	Risk Management
-	-	-	2,000,000	Compensated Leaves
\$ -	\$ -	\$ 3,888	\$ 15,565,683	Subtotal Internal Service Fund
				Trust Funds
15,553,783	-	400,000	15,953,783	Mello-Roos Agency Funds
5,117,607	-	-	6,824,280	Redevelopment Prop Tax Trust
-	-	-	-	Redevelopment SA Trust - Housing
\$ 20,671,390	\$ -	\$ 400,000	\$ 22,778,063	Subtotal Trust Funds
\$ 43,345,477	\$ 14,811,855	\$ 10,259,672	\$ 179,669,332	Total Combined Budget

Operating Expenditure Summary By Program

	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Adopted FY 2013-14
General Fund						
City Council	\$124,501	\$130,826	\$99,566	\$97,868	\$95,904	\$103,670
City Manager	\$824,701	\$1,111,625	\$925,541	\$879,463	\$860,409	\$1,061,622
City Attorney	\$933,262	\$773,071	\$706,286	\$787,560	\$819,939	\$813,509
Administrative Services	\$2,505,432	\$0	\$0	\$0	\$0	\$0
City Clerk	\$406,091	\$384,905	\$372,816	\$416,017	\$409,706	\$408,568
Community Development	\$4,702,174	\$2,925,077	\$3,081,931	\$3,426,906	\$3,214,102	\$3,389,661
Economic Development	\$328,721	\$61,754	\$0	\$0	\$0	\$0
Finance	\$2,265,892	\$3,193,123	\$3,211,583	\$3,137,576	\$3,110,302	\$3,287,421
Fire	\$14,930,940	\$13,506,905	\$14,043,830	\$13,194,795	\$13,769,852	\$13,619,437
Human Resources	\$997,240	\$727,104	\$624,994	\$655,604	\$654,482	\$672,633
Library	\$1,786,739	\$1,542,150	\$1,434,780	\$1,247,940	\$1,246,900	\$1,374,721
Parks & Recreation	\$9,287,704	\$10,757,398	\$10,826,077	\$10,173,160	\$10,157,547	\$10,736,078
Police	\$18,894,497	\$17,269,747	\$17,379,153	\$17,069,763	\$17,499,545	\$17,532,080
Fleet Management	\$1,157,685	\$1,036,135	\$1,062,622	\$988,569	\$1,004,972	\$923,994
Public Works	\$5,205,726	\$4,883,901	\$5,170,084	\$5,436,802	\$4,864,942	\$5,168,321
Non-Departmental	\$2,169,118	\$4,333,375	\$3,615,706	\$4,114,405	\$4,402,753	\$4,807,489
Total General Fund	\$66,520,423	\$62,637,096	\$62,554,969	\$61,626,428	\$62,111,355	\$63,899,204
Special Revenue Funds						
Former Redevelopment & Housing	\$5,406,497	\$5,090,352	\$2,580,980	\$839,183	\$64,221	\$50,194
Total Special Revenue Funds	\$5,406,497	\$5,090,352	\$2,580,980	\$839,183	\$64,221	\$50,194
Enterprise Funds						
Transit	\$1,521,075	\$3,035,826	\$3,074,446	\$3,348,970	\$3,411,916	\$3,208,828
Utilities Administration	\$1,546,055	\$107,299	\$66,807	\$104,376	\$20,522	\$0
Solid Waste	\$6,227,802	\$7,162,696	\$7,321,897	\$7,545,626	\$7,386,301	\$8,001,582
Wastewater	\$2,702,343	\$2,639,145	\$2,822,119	\$3,760,882	\$2,718,702	\$4,115,260
Water	\$11,388,222	\$7,647,434	\$8,097,672	\$8,855,961	\$7,953,007	\$9,264,435
Total Enterprise Funds	\$23,385,497	\$20,592,400	\$21,382,941	\$23,615,815	\$21,490,448	\$24,590,105
Internal Service Funds						
Risk Management	\$0	\$848,134	\$228,464	\$421,487	\$425,908	\$430,736
Compensated Leaves	\$0	\$2,318,405	\$1,784,693	\$1,263,617	\$1,816,267	\$2,000,000
Total Internal Service Funds	\$0	\$3,166,539	\$2,013,157	\$1,685,104	\$2,242,175	\$2,430,736
Total Operating Budget	\$95,312,417	\$91,486,387	\$88,532,047	\$87,766,530	\$85,908,199	\$90,970,239
Note: Does not include Debt Service, CIPs or Transfers Out.						

Summary of Capital Outlay

Fund	Description	Amount
General		
	Police Vehicles	\$ 200,000
	Computer Hardware	100,000
	Truck and fork lift	48,000
	Various facility renovations	55,000
	General Fund Total	\$ 403,000
Capital Project Funds		
	Capital Project Total	\$
Special Revenue		
	Special Revenue Total	\$
Enterprise Funds		
	Solid Waste Vehicles	\$ 2,030,000
	Enterprise Fund Total	\$ 2,030,000
Internal Service Funds		
	Internal Service Fund Total	\$
Total Capital Outlay		\$2,433,000
Assets Funded through Capital Lease Financing		\$ 0
Net Capital Outlay		\$2,230,000

Summary of Capital Improvement Plan

The City of Folsom also prepares an annual Capital Improvement Plan Budget (CIP) which is a separate document. City staff prioritizes projects according to need, project scheduling, and availability of funding. Many capital improvement projects will carry over from one fiscal year to the next due to the size of the project. Appropriations for CIP projects lapse three years after budget adoption unless they are reappropriated. The Capital Improvement Plan Budget is divided into eight categories. Below is a summary of the capital projects by category as well as the individual major projects. The Capital Improvement Plan Budget was submitted to the City Council and has been approved. The complete Capital Improvement Plan can be found on the City's website.

Category	Budget 2013-14	Funding Source				
		Enterprise	Loans/Grants	Impact Fees	Other	Total
Culture and Recreation	\$ 824,425	\$ -	\$ -	\$ 282,425	\$ 542,000	\$ 824,425
Drainage	90,000	-	-	40,000	50,000	90,000
General Services	-	-	-	-	-	-
Open Space and Greenbelts	1,598,000	-	1,598,000	-	-	1,598,000
Streets	2,339,513	-	-	562,000	1,777,513	2,339,513
Transportation	1,569,917	-	-	1,514,917	55,000	1,569,917
Wastewater	5,220,000	5,120,000	-	100,000	-	5,220,000
Water	3,170,000	3,170,000	-	-	-	3,170,000
Total	\$ 14,811,855	\$ 8,290,000	\$ 1,598,000	\$ 2,499,342	\$ 2,424,513	\$ 14,811,855

Significant Non-recurring Projects	Budget 2013-14	Total Project Budget
Baldwin Dam Rd. Wastewater Line	1,600,000	1,600,000
Folsom Lake Trail - Phase I	2,671,293	3,799,850
Historic Folsom Station Light & Landscape	700,000	700,000
Lake Natoma Waterfront Trail	646,679	907,800
Natoma Alley R&R - Wastewater	1,000,000	1,000,000
Oak Avenue Pump Station Upgrades - Wastewater	1,400,000	1,400,000
Orangevale Bridge	2,127,297	2,569,661
Wastewater Flow Meter Upgrades	400,000	400,000

Overall Impact on Operating Budget

Several non-recurring projects will have operating impacts on the budget in the current or future fiscal years. The new bike / pedestrian trail additions each add from \$2,000 up to approximately \$5,000 per year as the new trails are added to the system. Median Island Improvements will add maintenance costs of the medians. Fire Apparatus lease cost estimates are approximately \$180,000 per year. Below are the estimated operating costs by project. These estimates may change depending on the project completion date and final project scope.

Operating Impact by Project Name	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18
Bike Lockers @ Light Rail Station	\$ 2,000	\$ 2,100	\$ 2,200	\$ 2,300	\$ 2,400
East Bidwell Infill	-	5,000	5,000	5,000	5,000
Empire Ranch park Site #52	-	-	-	-	57,180
Fire Station 39	-	-	-	-	1,489,050
Folsom Lake Trail - Phase I	-	2,500	2,700	2,900	3,100
Folsom Lake Trail - Phase II	-	-	4,500	4,800	5,100
HBWC - Dos Coyotes	-	2,000	2,100	2,300	2,500
HBWC - Levy Park Trail	-	-	500	500	550
Johnny Cash Trail Art Experience	-	-	-	-	2,000
Lake Natoma Trail - Phase II	-	2,500	2,700	2,900	3,100
Lake Natoma Waterfront Trail	-	6,000	6,300	6,700	7,100
Median Island Improvements	-	10,000	20,000	20,000	20,000
Parkway Park Site #44	-	-	-	54,900	57,700
Rodeo Park Restroom Imp	-	7,225	7,600	8,000	8,400
Traffic Signal Improvements	5,000	5,000	5,000	5,000	5,000
Total Operating Impact	\$ 7,000	\$ 42,325	\$ 58,600	\$ 115,300	\$ 1,668,180

Summary of Transfers

Each year revenues are contributed to funds to offset staffing, equipment, and CIP projects. Such a transaction is considered to be a transfer out in the fund contributing the funds and a transfer in for the fund receiving the funds. Listed below is a summary of all the transfers in the FY 2013-14 Budget.

	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS
GENERAL FUNDS		
General Fund	\$ —	\$ 9,904,672
SPECIAL REVENUE FUNDS		
Gas Tax 2106	200,776	—
Gas Tax 2107	1,000,767	—
Gas Tax 2107.5	690,412	—
Gas Tax 2105	200,776	—
Tree Planting	361,634	—
Redevelopment Agency 80%	—	—
Redevelopment Affordable Housing	20,194	—
Redevelopment Property Tax Trust	—	—
Landscape & Lighting Districts	461,940	—
Local Transportation Tax	301,782	—
Transportation System Management	208	—
General Plan Amendment	58,202	—
Humbug Willow Creek	—	—
Police Trust	127,141	—
Housing Trust	200,212	—
Zoo Trust	5,574	—
New Measure A	710,040	—
Community Development Block Grant	4,595	—
DEBT SERVICE FUND		
CCF Debt Service	—	—
1993 GO School FACDS	13,843	—
Redevelopment Agency Debt Service	—	—
Traffic Signal COP Refinance	365	—
Recreation Facility COP	2,062	—
Fire Certificates of Participation Debt Service	—	—
Miscellaneous Debt	3,088	—
CAPITAL PROJECT FUNDS		
Redevelopment Agency Projects	—	—
Supplemental Park Fees	—	—
Transportation Improvements	691,589	—
Police Capital Improvements	225,937	—
Fire Capital	502,978	—
Light Rail Capital Improvements	115,050	—
Light Rail Transportation	—	—
Zoo Capital	—	—
General Capital Improvements	402,433	—
Park Equipment	48,105	—
Drainage Capital Improvements	207,957	—
Library Development	197	—

	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS
Capital Project Funds (cont.)		
Park Development	\$ 10,611	\$ 5,000
Water Impact	212,530	-
CFD #10 Russell Ranch	46	-
Miscellaneous Capital	212	-
ENTERPRISE FUNDS		
Transit	361,803	-
Utilities Admin	-	-
Water	835,388	200,000
Water Capital	2,306	-
Water Meters	1,533	-
Wastewater	645,738	-
Wastewater Capital	3,150	-
Facilities Augmentation Funds	3,420	-
Solid Waste	1,217,005	-
Solid Waste Capital	3,229	-
Landfill Closure	-	150,000
INTERNAL SERVICE FUND		
Equipment Replacement	3,888	-
FIDUCIARY FUNDS		
Miscellaneous Funds	956	-
Mello-Roos Districts	400,000	-
TOTALS	\$ 10,259,672	\$ 10,259,672



Summary of Staffing

Below is a comparison of position totals by department for the FY 2009-10 through FY 2012-13 Budgets and the approved FY 2013-14 Budget. All positions are listed as full-time equivalent except for City Council which is listed as number of members. Please see page VI-13 for a detail of staffing positions.

	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Adopted
City Council	5.00	5.00	5.00	5.00	5.00
City Manager	5.00	6.25	6.00	5.25	5.50
City Attorney	5.00	4.00	4.00	4.00	3.75
Administrative Services	12.00	-	-	-	-
City Clerk	3.50	3.00	3.00	3.00	3.00
Community Development	33.00	21.00	21.50	22.00	20.40
Finance	19.00	24.00	24.00	20.00	19.00
Fire Department	79.00	69.00	64.00	63.00	63.00
Human Resources	6.00	6.00	6.00	5.00	5.00
Intergovernmental Affairs & Economic Development	1.50	-	-	-	-
Library	15.00	13.50	12.00	11.00	11.00
Parks & Recreation	50.80	53.80	52.80	43.00	43.40
Police Department	112.25	103.50	103.50	98.50	97.50
Public Works	59.00	54.75	55.50	51.00	46.90
Redevelopment & Housing	5.50	5.50	5.00	-	-
Utilities	95.00	91.50	89.00	90.25	89.55
Total Staffing Positions	506.55	460.80	451.30	421.00	413.00

In FY 2010-11 several organizational realignments were approved and implemented. These realignments were budgeted to occur during the 2010-11 fiscal year and while these realignments did not account for all of the changes that occurred in the departments, it provides a historical explanation of the staffing movement between departments that occurred.

	FY 10 Staffing	Organization Realignments	FY 11 Staffing	Description
City Manager	4.00	1.25	5.25	1.0 from Admin Svcs & .25 from Econ Dev
Admin Svcs	5.00	(5.00)	-	1.0 to City Mgr, 1.0 to PD, 1.0 to P&R
IT	7.00	(7.00)	-	7.0 to Finance
Comm Dev	19.00	-	19.00	
Muni Land	7.00	(7.00)	-	7.0 to P&R
Econ Dev	0.25	(0.25)	-	.25 to City Manager
Finance	17.00	7.00	24.00	7.0 from IT
Parks & Rec	44.80	10.00	54.80	3.0 from Admin Svcs & 7.0 from Muni Land
Police	100.25	0.25	100.50	.75 to Fleet, 1.0 from Admin Svcs
Fleet	8.00	0.75	8.75	.75 from PD

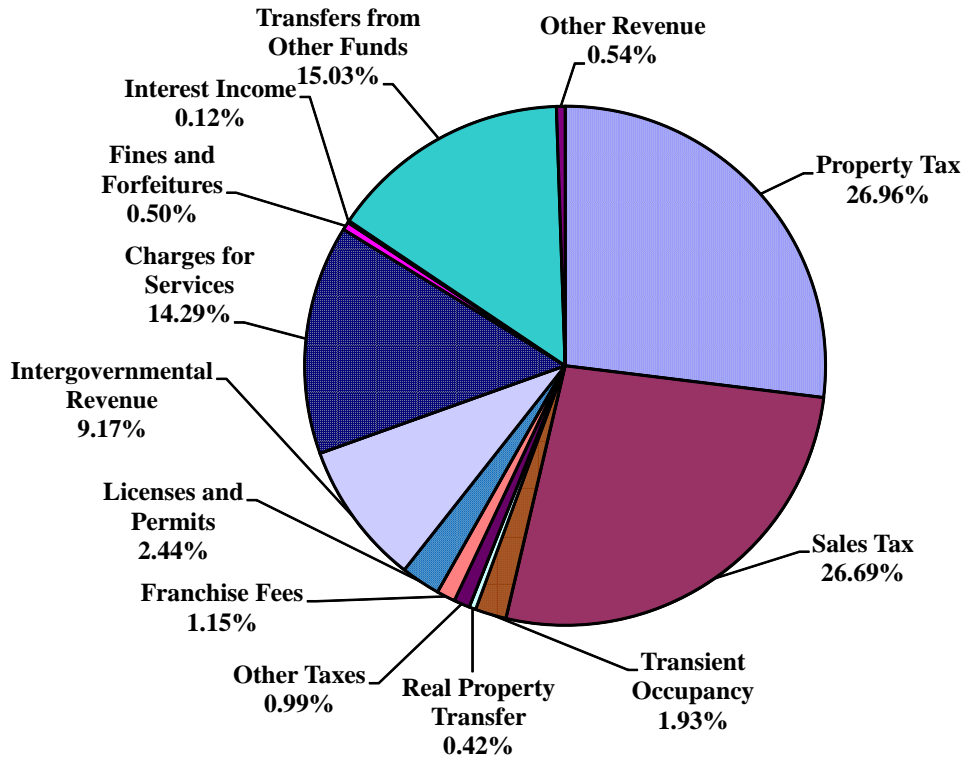


General Fund Summary

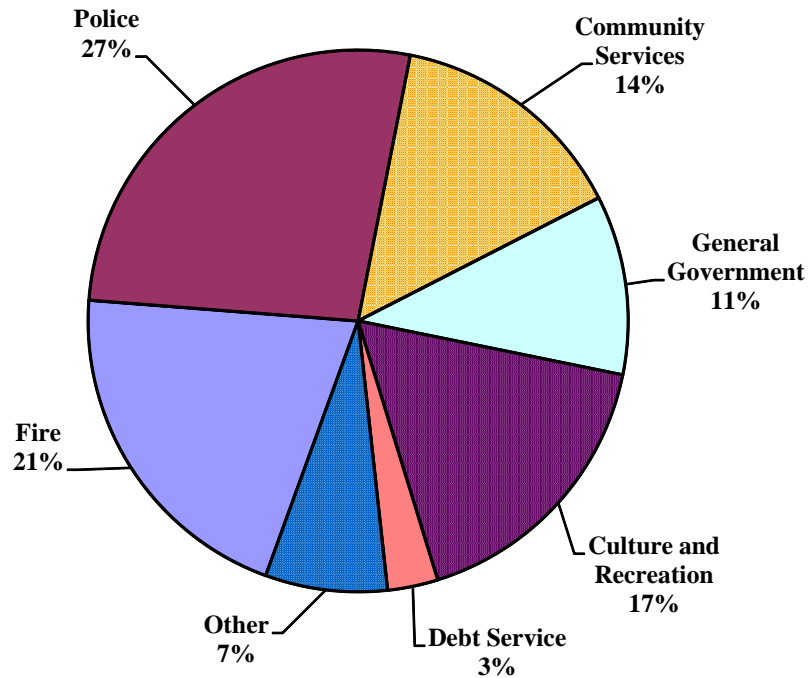
General Fund Summary

	<u>Actual</u> <u>FY 2010</u>	<u>Actual</u> <u>FY 2011</u>	<u>Actual</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>	<u>Projected</u> <u>FY 2013</u>	<u>Adopted</u> <u>FY 2014</u>
REVENUES						
Property Tax	\$19,864,031	\$18,305,517	\$17,951,088	\$17,390,595	\$17,390,594	\$17,764,843
Sales Tax	13,716,215	15,141,504	16,104,163	16,753,446	16,840,648	17,586,149
Transient Occupancy	1,109,369	1,152,717	1,235,171	1,186,750	1,200,000	1,273,119
Real Property Transfer	227,464	286,971	256,630	250,000	250,000	275,000
Other Taxes	512,176	349,975	315,201	350,000	350,000	655,000
Franchise Fees	711,458	736,927	741,146	735,000	735,000	758,600
Licenses and Permits	1,356,858	1,395,010	1,388,807	1,416,240	1,663,341	1,610,300
Intergovernmental Revenue	6,492,143	6,568,912	6,774,148	5,881,961	6,143,487	5,881,961
Charges for Services	9,741,531	9,525,761	10,306,708	9,595,048	10,105,036	9,416,096
Fines and Forfeitures	424,346	378,927	326,736	329,032	283,919	329,835
Interest Income	228,302	82,643	110,471	80,000	94,600	81,800
Transfers from Other Funds	11,619,749	10,440,784	9,567,966	9,989,708	9,407,232	9,904,672
Other Revenue	492,683	188,727	401,535	165,526	250,640	352,757
Total Current Revenues	\$66,496,325	\$64,554,375	\$65,479,770	\$64,123,306	\$64,714,497	\$65,890,132
Appropriation from Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
Carry over amount (one time expenses)	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$66,496,325	\$64,554,375	\$65,479,770	\$64,123,306	\$64,714,497	\$65,890,132
APPROPRIATIONS (Category)						
Fire	\$14,930,941	\$13,506,905	\$14,043,830	\$13,194,795	\$13,769,852	\$13,619,437
Police	18,894,495	17,269,747	17,379,153	17,069,763	17,499,545	17,710,723
Community Services	10,131,432	8,877,494	9,403,332	9,852,277	9,084,016	9,481,976
General Government	8,057,120	7,296,301	7,036,308	6,779,823	6,746,809	7,048,459
Culture and Recreation	12,361,911	11,384,753	11,363,624	10,615,365	10,608,381	11,231,119
Debt Service	2,464,141	2,588,090	2,602,793	2,496,878	2,549,935	1,990,928
Other	7,523,444	5,971,066	3,615,706	4,114,405	4,402,753	4,807,490
Total Appropriations	\$74,363,484	\$66,894,356	\$65,444,746	\$64,123,306	\$64,661,291	\$65,890,132
APPROPRIATIONS (Object)						
Salaries	\$33,596,804	\$31,352,056	\$32,215,667	\$31,738,120	\$32,115,013	\$31,507,861
Benefits	19,919,250	16,882,822	16,003,599	15,466,962	14,848,697	16,862,586
Operating Expenses	13,174,522	14,121,471	14,158,460	14,221,346	15,040,636	15,125,757
Capital Outlay	896,445	332,472	367,597	200,000	107,009	403,000
Debt Service	2,464,141	2,588,090	2,602,793	2,496,878	2,549,935	1,990,928
Transfer to Other Funds	4,312,322	1,617,445	96,630	-	-	-
Total Appropriations	\$74,363,484	\$66,894,356	\$65,444,746	\$64,123,306	\$64,661,290	\$65,890,132
Revenue Surplus/(Shortfall)	(\$7,867,159)	(\$2,339,981)	\$35,024	\$0	\$53,207	\$0

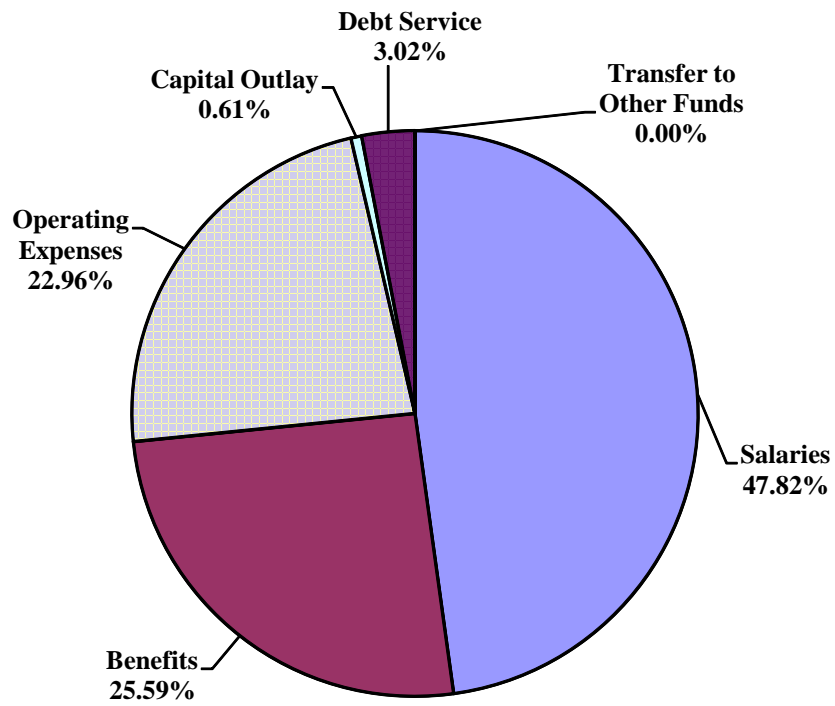
FY 2013-14 General Fund Budget Revenue Category



FY 2013-14 General Fund Budget Appropriations by Category

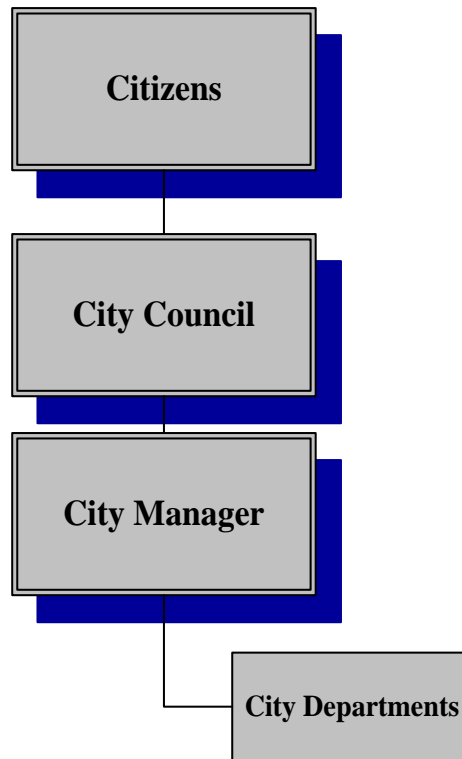


FY 2013-14 General Fund Budget Appropriations by Object





Departmental
Presentations



City Council

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Position Information

Mission Statement

The Folsom City Council exists to provide responsible leadership to an empowered and accountable City Manager by establishing policy direction and financial oversight required for long term viability, and to residents and businesses of Folsom through sound decision-making in our quest to provide for public health, safety, and quality of life.

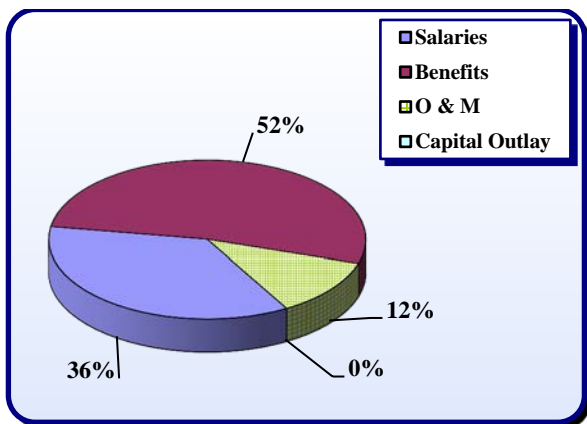
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$39,414	\$37,200	\$37,200	\$37,200	0.00%
Benefits	\$46,892	\$42,890	\$42,905	\$47,703	11.22%
PERS-City	5,642	5,845	5,776	\$6,568	12.37%
Operation & Maintenance	\$7,618	\$11,933	\$10,023	\$12,199	2.23%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$99,566	\$97,868	\$95,904	\$103,670	5.93%

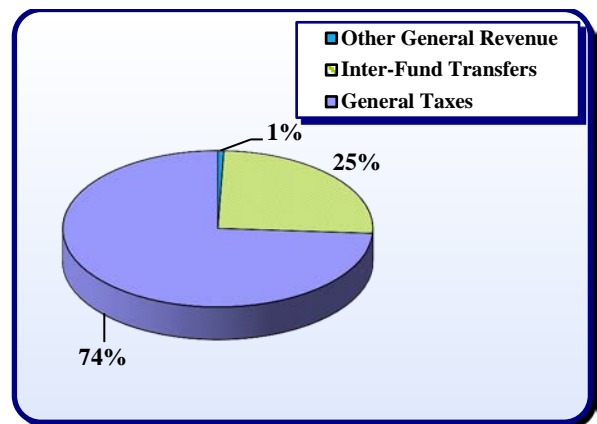
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Other General Revenue	\$1,753	\$394	\$515	\$649	64.72%
Inter-Fund Transfers	\$13,800	\$12,170	\$12,170	\$26,321	116.28%
General Taxes	\$84,013	\$85,304	\$83,219	\$76,700	-10.09%
Total	\$99,566	\$97,868	\$95,904	\$103,670	5.93%

Elected Positions	5.00	5.00	5.00	5.00	0.00%
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Department Expenditure by Category



Department Funding Sources



Program Information

City Council

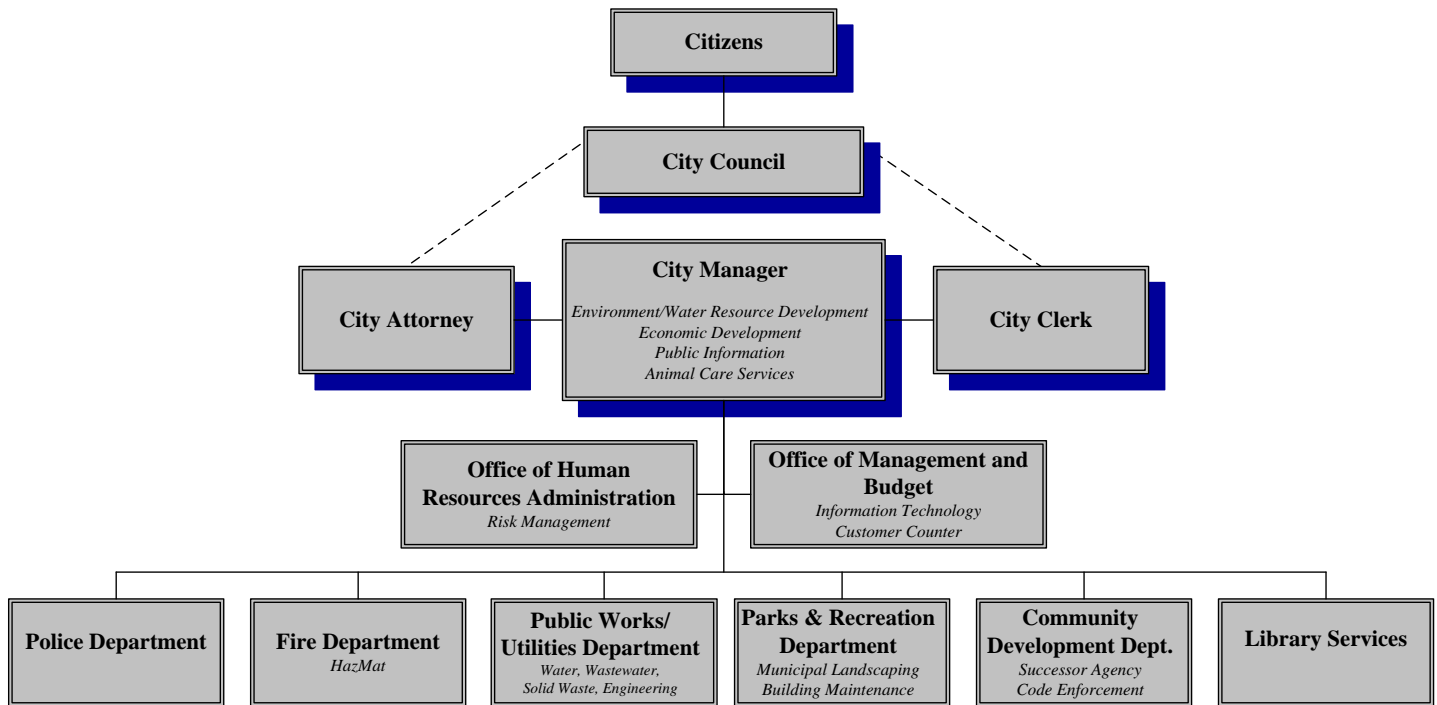
\$103,670

The Council governs the City of Folsom by enacting and enforcing all laws and regulations concerning municipal affairs, subject only to limitations and restrictions of the City Charter and the state constitution. The Council serves as the legislative and policy-making body of the City of Folsom.

Position Information

Position	FY	FY	FY	FY	FY
	2009-10	2010-11	2011-12	2012-13	2013-14
	Approved	Approved	Approved	Approved	Proposed
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00	5.00





City Manager

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts

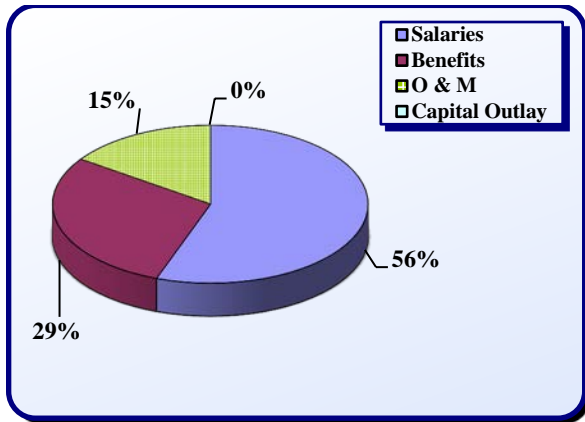
Mission Statement

The mission of the City Manager’s Office is to sustain and enhance the high quality of life in Folsom by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, promoting good customer service, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

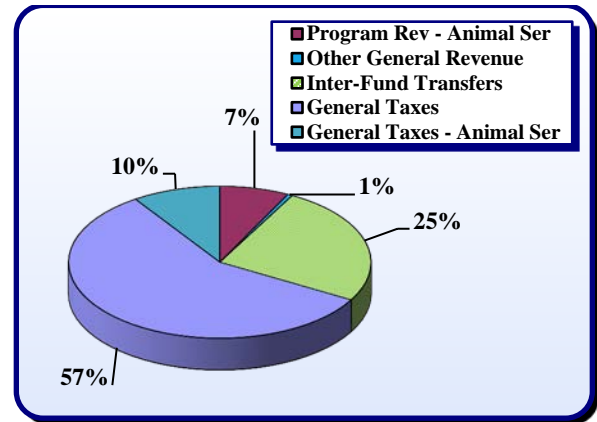
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$583,495	\$535,548	\$526,040	\$589,738	10.12%
Overtime	-	-	-	-	-
Benefits	\$158,085	\$146,725	\$131,260	\$187,159	27.56%
PERS-City	\$101,921	\$97,062	\$96,640	\$121,938	25.63%
Operation & Maintenance	\$82,039	\$100,128	\$106,469	\$162,787	62.58%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$925,541	\$879,463	\$860,409	\$1,061,622	20.71%
Managers Office	\$767,163	\$698,985	\$681,889	\$687,908	-1.58%
Public Information Office	\$158,378	\$180,478	\$178,520	\$194,771	7.92%
Animal Care Services	\$0	\$0	\$0	\$178,943	0.00%
	<u>925,541</u>	<u>879,463</u>	<u>860,409</u>	<u>1,061,622</u>	<u>20.71%</u>
Funding Source					
Program Rev - Animal Ser	\$0	\$0	\$0	\$78,835	-
Other General Revenue	\$15,204	\$3,419	\$3,142	\$5,631	64.70%
Inter-Fund Transfers	\$362,584	\$355,069	\$355,069	\$268,795	-24.30%
General Taxes	\$547,753	\$520,975	\$502,198	\$608,253	16.75%
General Taxes - Animal Ser	\$0	\$0	\$0	\$100,108	-
Total	925,541	\$879,463	\$860,409	\$1,061,622	20.71%
Full-Time Positions	6.00	5.00	5.00	5.25	5.00%
Part-Time Positions	0.00	0.25	0.25	0.25	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Manager

\$882,679

The City Manager serves as liaison between the City Council and the general public; manages, through the departmental organization, the service and staff operations of City government; implements City Council policies; supports City services through budget process formulation; and facilitates City Council in the development and implementation of public policies.

Animal Care Services

\$178,943

Animal Care Services responds to animal related calls for services and coordinates rescues, seizures and vaccination requirements. The Animal Control Officer also coordinates with the City’s Animal Shelter.

FY 2012–13 Accomplishments

- Continued to navigate challenging economy through fiscal vigilance, careful planning, and evaluation of City programs to help ensure cost efficiency.
- Continued to foster economic development through outreach to businesses potentially interested in relocating to Folsom, business retention activities, streamlining of permit and regulatory processes, overhaul of economic development website, and other means.
- Worked to ensure consistent, open communication with employees through convening regular "employee chats," developing and distributing internal employee newsletters, and other proactive communication tactics.
- Matched interested volunteers with City volunteer opportunities in nearly all departments through the City's volunteer program, including providing on-line job description information and search capabilities.
- Produced 12 issues of the *City Newsletter* to inform residents about key programs, projects, and services.

- Utilized a new e-mail format for *City Newsletter* to reduce costs and maximize efficiency.
- Initiated City presence on “Facebook” social media to provide another vehicle for communicating with residents and stakeholders.
- Continued commitment to quick turnaround times and tracking of responses to customer e-mail, web site, phone, and written inquiries.
- Continued commitment to timely response to media and public information inquiries, proactive outreach to local and regional media, and educating and informing residents on a variety of issues ranging from water conservation to fiscal challenges to an update of the General Plan, among others.
- In providing direct oversight of City’s Animal Care Services function, issued approximately 1,600 new and renewal licenses to pet owners, increased pet adoptions and successful return of strays to owners over the previous fiscal year, hosted 14 low-cost rabies vaccination clinics, and continued to work to communicate the importance of spaying/neutering of pets in our community.

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Ensure initial response to constituent e-mail or voice mail (with follow-up within 15 business days as necessary)	Responded within 24 hours	Response within 24 hours	Response within 24 hours

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Edit, produce, and distribute <i>City Newsletter</i> .	Produced 8 issues (posted to website with email notification)	Produce 12 issues	Produce 12+ issues

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Update news sections and home page of City’s website.	Twice weekly	Twice weekly	Twice weekly (minimum)

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Ensure timely response to print and electronic news media inquiries	Response within 24 hours	Response within 24 hours	Response within 24 hours

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Initiate timely, “concierge” – level approach to economic development inquiries	Not tracked	First response within 24 hours	First response within 24 hours

FY 2013–14 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of Volunteer Opportunities Posted On-Line	15	15	15+
Number of City Newsletters Distributed	12	12+	12+
Number of Employee Newsletters	4	4	4
Number of News Releases/Media Advisories/Commentaries	42	40	40
Number of e-mail, mail, or phone contacts initiated with key economic development targets	Not tracked	450+	450+

Key Issues

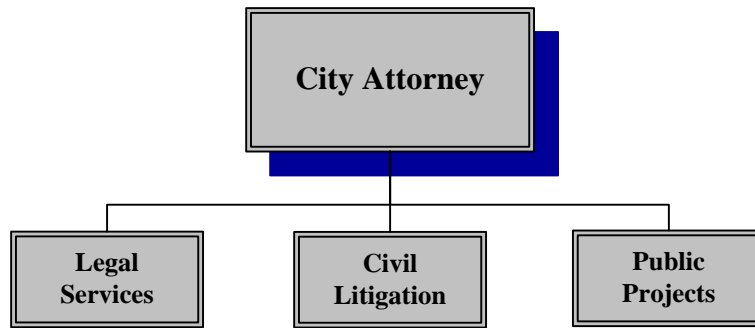
- Continuing to make economic development among the highest priorities for the City, including proactively reaching out to potential new businesses and streamlining and implementing creative processes and programs to encourage business retention and relocation
- Continuing to ensure City's fiscal stability in the face of a challenging economy, including vigilance with regard to budget implementation as well as identification and implementation of high value process improvements throughout the City to achieve maximum cost efficiencies resulting in cost savings
- Continuing to provide high level policy and strategic direction to City departments on major citywide initiatives, including the update of the City’s General Plan, water meter implementation, extension of services to the Folsom Plan Area, and others.
- Improving and forging relationships that help us continue to build a strong, sustainable community featuring a balance of high quality services
- Continuing to ensure effective and timely communication with residents, merchants, employees, members of the media, and other City of Folsom stakeholders

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Support Specialist	-	-	-	-	0.50
Administrative Support Assistant	-	-	-	-	0.75
Assistant City Manager	-	1.00	1.00	-	-
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	1.00	1.00	-
Director of Intergovernmental Affairs and Economic Development	-	0.25	-	-	-
Chief of Environmental/Water Resources	-	1.00	1.00	1.00	-
Subtotal	3.00	5.25	5.00	4.00	3.25
Public Information					
Public Information Officer	1.00	1.00	1.00	1.00	1.00
Marketing & Graphics Coordinator	1.00	-	-	-	-
Marketing & Graphics Coordinator - PPT	-	-	-	0.25	0.25
Subtotal	2.00	1.00	1.00	1.25	1.25
Animal Care Services					
Animal Control Officer	-	-	-	-	1.00
Subtotal	0.00	0.00	0.00	0.00	1.00
Total	5.00	6.25	6.00	5.25	5.50

Major Contracts (over \$25,000)

The Ferguson Group (legislative advocacy)	\$47,470
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Provide counsel to:
City Council
City Manager
City Departments
Boards and Commissions
Draft and/or approve as to form:
Ordinances
Resolutions
Contracts
Documents
Provide legal opinions and/or interpretations

Defend and prosecute lawsuits involving the City
Direct and coordinate outside counsel
Supervise/Monitor tort litigation
Assist with Code Enforcement
Review/Monitor claims

Provide legal support for:
Public construction projects

City Attorney

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The mission of the City Attorney's office is to serve the City of Folsom by providing accurate, timely and effective legal advice and representation to the City Council, the City Manager and the officers and employees of the City.

The City Attorney's office is committed to providing high quality and aggressive litigation representation to assure that each case is resolved in a manner that protects the interests of the City; devoting the time and resources necessary to provide the highest quality legal advice; responding to requests for opinions, ordinances, contracts and other documents in the highest professional manner; working creatively with City officers and employees to accomplish the policy objectives of the City and to prevent legal problems from arising.

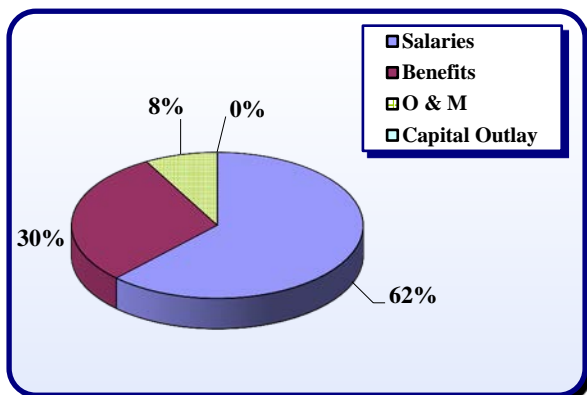
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$413,221	\$498,279	\$480,881	\$505,498	1.45%
Overtime	\$0	\$0	\$0	\$0	-
Benefits	\$115,298	\$126,917	\$119,459	\$137,378	8.24%
PERS-City	\$71,818	\$91,999	\$88,655	\$104,888	14.01%
Operation & Maintenance	\$105,948	\$70,365	\$130,944	\$65,745	-6.57%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$706,286	\$787,560	\$819,939	\$813,509	3.29%

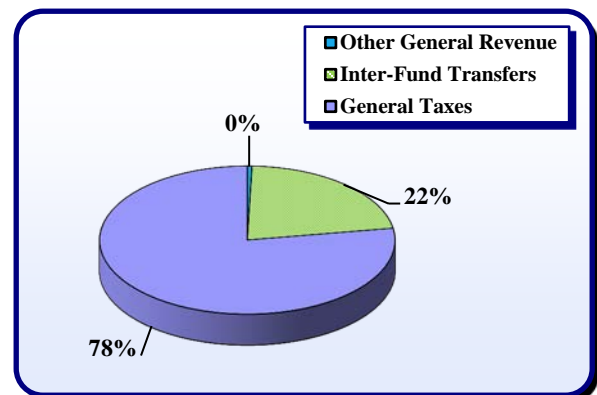
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Other General Revenue	11,217	2,523	3,715	4,155	64.68%
Inter-Fund Transfers	278,522	169,073	169,073	178,447	5.54%
General Taxes	416,547	615,964	647,151	630,907	2.43%
Total	\$706,286	\$787,560	819,939	\$813,509	3.29%

Full-Time Positions	4.00	4.00	4.00	3.75	-6.25%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Attorney

\$813,509

The City Attorney's office provides legal representation and services to the City Council, City officials, Commissions and City employees. The responsibilities of the City Attorney are governed by Section 4.03 of the City Charter and Section 2.11.040 of the Folsom Municipal Code (FMC).

FY 2012–13 Accomplishments

- Provided legal assistance regarding the dissolution of Redevelopment Agency per AB X1 26
- Legal assistance to completion of the Annexation of the Folsom Plan Area
- Coordinated Opposition to the Mather Master Plan EIR
- Assisted Human Resources and Fire on Risk and Safety Programs
- Significant Ordinances
 - Development Impact Fee Deferral Ordinance (FMC 16.80)
 - Conditional Use Permit Update (minor CUP and abandonment due to discontinued use – FMC 17.22.030 and 17.60)
 - Massage Ordinance (FMC 5.25)
 - Housing Element Revision (Program 19i) and Inclusionary Housing Ordinance Amendment (FMC 17.104)
 - Alarm Ordinance (FMC 9.20)
 - Electric Assist Mobility Device on Class I Bike Trails (FMC 10.40, repealed FMC 10.26)
 - First Responder Paramedic Service Fee (FMC 3.25)
 - Special Events Ordinance (FMC 8.90 - in progress)
- Assisted Human Resources on employee disciplinary cases and responses from the Department of Fair Employment and Housing
- In-house processing of small claims matters, subrogation and Driving Under the Influence recovery
- Reviewed 360 contracts in Fiscal Year 2012-13 to date
- Coordination of all Workers' Compensation claims with Human Resource and litigation matters with NCCSIF and outside counsel
- Coordination and handling of all Pitchess Motions/Weapons Petitions in house
- Claims review and processing of 40 claims in FY 2012-13 to date
- Oversee Subrogation Cost Recovery with 80% recovery rate
- Handled 6 significant litigation matters

FY 13–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Review contracts within three days	3 business days	3 business days	3 business days

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Provide three trainings to employees and commissioners on citywide legal topics	3/year	3/year	5/year

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Meet monthly with Human Resources and York Insurance Services Group, Inc. on Workers' Comp matter	1/month	1/month	Quarterly

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Monthly Updates to Departments on Claims, Work Comp Claims and Lost Work Time case status	1/month	1/month	1/month

FY 2013–14 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of contracts reviewed	291	300	300
Number of active civil litigation matters	19	20	20
Number of active Workers' Compensation matters (medical only & Indemnity claims)	89	85	85
Number of Pitchess Motions and Weapon Petitions handled – total:	10	10	7
In House			3
Outside Counsel			0
Number of training sessions put on for City employees on legal issues	3	3	5
Number of claims managed	60	65	65
Subrogation cases processed- New 2012-2013	96	100	125

Key Issues

- Successor Agency and City Housing Issues – Provide legal review to actions by the Oversight Committee
- Enhance and streamline City collection efforts on damage/expense caused by third parties and DUI Incidents
- Work with Human Resources and Safety to address best practices to focus on accidents and Workers’ Compensation and Liability claim reduction
- Continued efforts in line with the City Manager’s goals to streamline government processes and FMC Update

Future Key Issues

- Assisting on the Infrastructure needs of the Folsom Plan Area
- Complete Wind Down of the Successor Agency – Redevelopment efforts
- Assist in the Development and Sale of the Railroad Block Parcels
- Assist in the General Plan and Housing Element Update
- Updating City Personnel Rules

Position Information

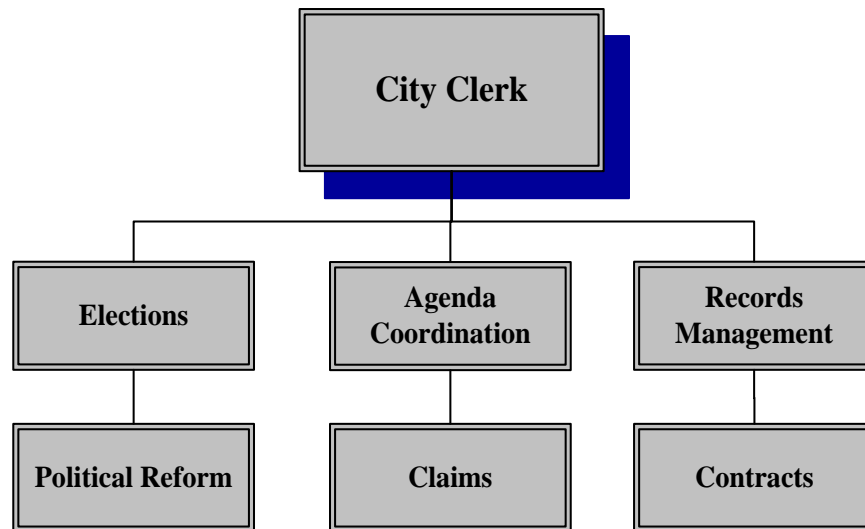
Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy/Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Administrative Support Specialist	-	-	-	-	0.50
Administrative Support Assistant	-	-	-	-	0.25
Legal Analyst	1.00	1.00	1.00	1.00	1.00
Legal Technician	-	-	1.00	1.00	-
Legal Secretary	1.00	1.00	-	-	-
Safety Officer	1.00	-	-	-	-
Total	5.00	4.00	4.00	4.00	3.75

Major Contracts (over \$25,000)

New and Replacement Vehicles

Miscellaneous Attorneys and Legal Firms	\$36,000	None
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City Clerk

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
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Mission Statement

The City Clerk’s Department is committed to preserving all of the City’s official records, conducting impartial elections, ensuring that City Council meetings take place in an open and public forum, and providing accurate information in a timely manner to the public and city staff and officials. The City Clerk’s Department strives to conduct all professional interactions with honesty, integrity and fairness.

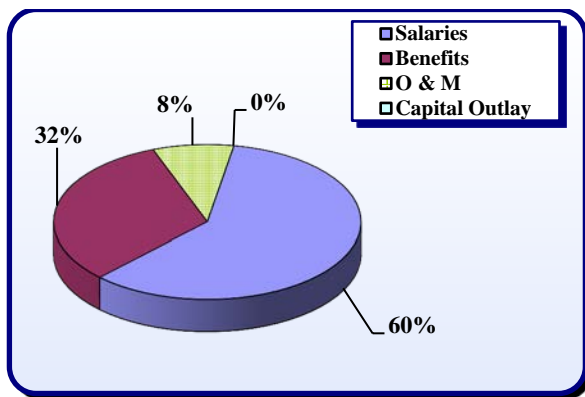
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$225,737	\$237,991	\$237,010	\$243,244	2.21%
Overtime	\$439	\$0	\$0	\$0	-
Benefits	\$71,815	\$70,347	\$68,702	\$80,440	14.35%
PERS-City	\$42,573	\$44,009	\$43,803	\$50,048	13.72%
Operation & Maintenance	\$32,252	\$63,670	\$60,190	\$34,836	-45.29%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$372,816	\$416,017	\$409,706	\$408,568	-1.79%

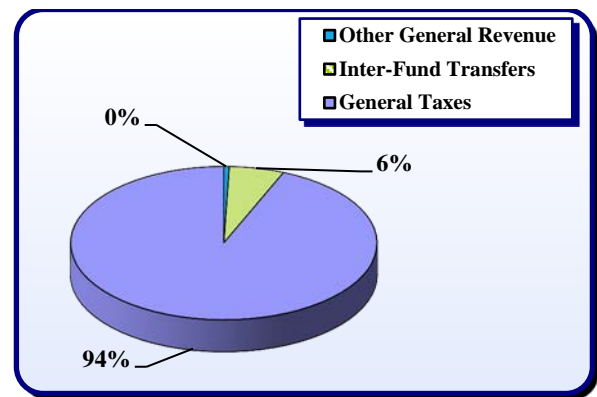
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Other General Revenue	\$6,362	\$3,431	\$3,698	\$2,356	-31.33%
Inter-Fund Transfers	\$45,013	\$35,805	\$35,805	\$23,667	-33.90%
General Taxes	\$321,441	\$376,781	\$370,203	\$382,545	1.53%
Total	\$372,816	\$416,017	\$409,706	\$408,568	-1.79%

Full-Time Positions	3.00	3.00	3.00	3.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

City Clerk

\$408,568

The City Clerk’s Department oversees the preparation, production and distribution of the City Council meeting agenda and agenda packet. The City Clerk attends all City Council sessions and is responsible for the creation of the official record of those sessions. The City Clerk certifies (by her signature), maintains custody, and controls the storage of all city legislation including ordinances, resolutions, minutes, contracts, and other legal documents pertaining to the operation of city. The City Clerk is responsible for the publication, update and distribution of the Folsom Municipal Code.

The City Clerk’s Department conducts impartial city elections, oversees the ballot measure process, and assists City Council candidates in meeting their legal election obligations before and after elections. The City Clerk manages compliance with State laws and with the Political Reform Act by serving as the local filing officer for all Fair Political Practices Commission, Election and Conflict of Interest filings.

FY 2012–13 Accomplishments

- Continued focus on work efficiencies to address staffing shortages
- Continued focus on excellent public assistance/customer service
- Processed approximately 330 City Council staff reports
- Processed approximately 300 contracts
- Processed approximately 130 Public Records Requests
- Processed approximately 170 Political Reform Act filings
- Processed approximately 280 resolutions, ordinances, resolutions of commendations, and proclamations
- Creation, maintenance and indexing of the city’s legislative history
- Updated auditing process for contract tracking

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Agendas and Agenda Packets produced	72 hours in advance	72 hours in advance	72 hours in advance

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to Public Records Requests	Within ten days	Within ten days	Within ten days

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to internal request for archival research	Same day	Within one to two days	Within one to two days

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Contracts processing time	Same day	Within one to two days	Within one to two days

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Assist Candidates and Public with Election / Campaign	n/a	Same day	n/a

FY 2013-14 Statistics / Workload Measures

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Agendas and Agenda Packets (City Council, Successor Agency Oversight Board, Retirement Board of Authority)	36	36	36
City Council Meeting / Chambers Preparation	24	24	24
Successor Agency Oversight Board Meeting/Room Preparation	12	12	12
Claims (received, indexed and processed)	54	48	50
Contracts / Deeds / Recorded Documents (indexed, processed, scanned and archived)	300	330	350
General Municipal Election	0	1	0
Municipal Code Updates (quarterly distribution of 100 sets of updates, online update)	4	4	4
Political Reform Act Filings (noticing, processing, indexing)	190	170	170
Public Records Requests (process, research, review, produce)	127	130	135
Resolutions of Commendation and Proclamations	50	50	50

Resolutions and Ordinances (prepared, indexed, scanned and archived)	210	230	240
Staff Reports (indexed and archived)	367	330	350

Key Issues

- City Council Agendas and Agenda Packets
- Conflict of Interest Code Update
- Successor Agency Oversight Board – Agendas and Agenda Packets; creation of legislative record
- Implementation of Supplement ePackets of City Council agenda packets
- Commission and Committee Member recruitment and appointments
- Contract Processing, Tracking and Auditing
- Creation, maintenance and indexing of the city’s legislative history
- Public Records Requests
- Political Reform Act filings
- Resolutions, ordinances, resolutions of commendations, and proclamations
- Continued focus on work efficiencies
- Continued focus on excellent public assistance/customer service

Future Key Issues

- 2014 Election

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk Technician I	-	-	1.00	1.00	1.00
Deputy City Clerk	1.00	-	-	-	-
Senior Office Assistant	0.50	1.00	-	-	-
Total	3.50	3.00	3.00	3.00	3.00

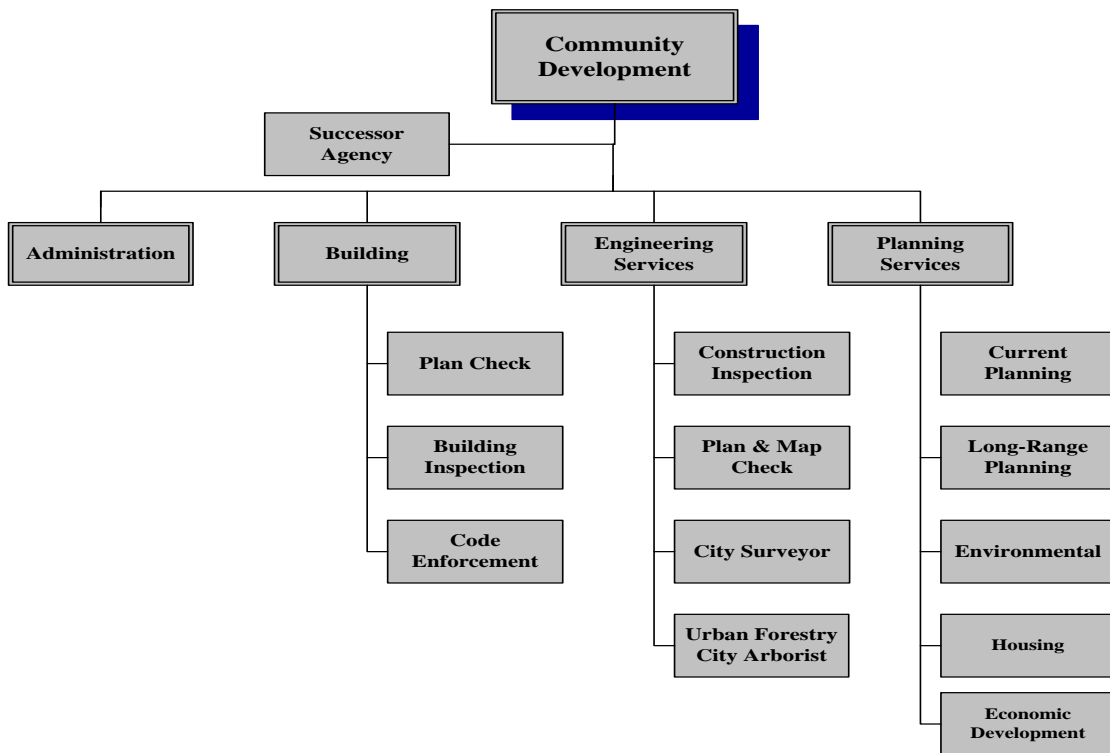
Major Contracts (over \$25,000)

None

New or Replacement Vehicles

None





Community Development

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Strategies
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

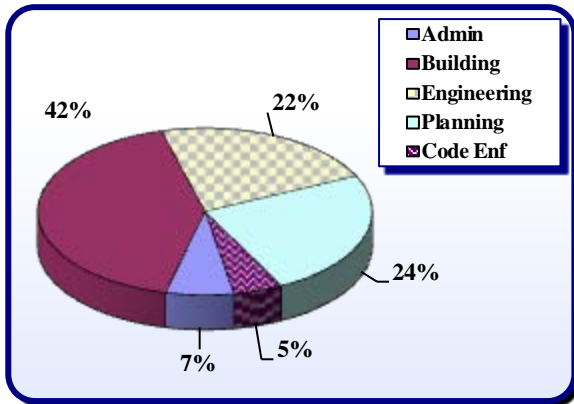
Mission Statement

To provide a progressive, responsive, clear and timely development process that focuses on the public interest and results in a balanced, sustainable community. To provide comprehensive long-range planning services to keep the General Plan, Area Plans, and other special studies current.

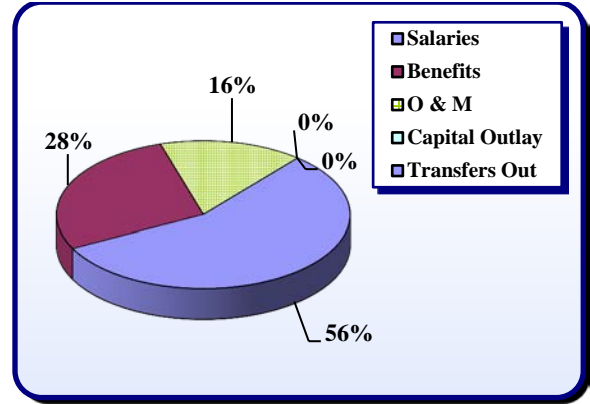
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$1,899,604	\$2,019,612	\$1,887,040	\$1,908,777	-5.49%
Overtime	5,499	-	925	-	-
Benefits	\$512,915	\$521,957	\$483,729	\$550,458	5.46%
PERS-City	\$360,646	\$375,609	\$333,165	\$393,811	4.85%
Operation & Maintenance	\$303,267	\$509,728	\$509,244	\$536,615	5.27%
Capital Outlay	\$0	\$0	\$0	\$0	-
Transfers Out	\$0	\$0	\$0	\$0	-
Total	\$3,081,931	\$3,426,906	\$3,214,102	\$3,389,661	-1.09%
Administration	\$340,131	\$341,355	\$271,097	\$222,398	-53.5%
Building Services	\$1,182,662	\$1,322,466	\$1,281,382	\$1,424,543	7.2%
Engineering Services	\$610,003	\$707,664	\$696,249	\$752,078	5.9%
Planning Services	\$699,581	\$792,904	\$803,038	\$829,997	4.5%
Code Enforcement	\$249,554	\$262,517	\$162,337	\$160,645	-63.4%
Total	\$3,081,931	\$3,426,906	\$3,214,102	\$3,389,661	-1.1%
Funding Source					
Program Revenue	1,765,373	2,038,034	2,260,675	2,575,501	26.37%
General Program Revenue	18,936	4,174	616	7,875	88.67%
SA VSA	95,435	60,000	40,000	60,000	0.00%
Tree Mitigation	120,000	120,000	120,000	120,000	0.00%
Other Inter-Fund Transfers	20,000	261,447	213,840	230,980	-11.65%
General Taxes	1,062,187	943,251	578,971	395,305	-58.09%
Total	3,081,931	3,426,906	\$3,214,102	\$3,389,661	-1.09%
Full-Time Positions	21.50	22.00	22.00	20.40	-7.27%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

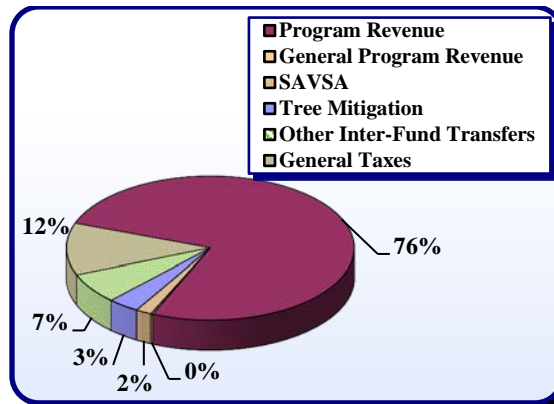
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Community Development

As of December 2012, the Community Development Department was merged with the Public Works Department to form the new Public Works & Community Development Department. To preserve budget continuity, this one department will continue to be discussed in the budget as two separate departments.

The Community Development Department actively participates in development-related projects and long-range planning. The department includes three divisions: Planning, Engineering, and Building. This year the Community Development Department will focus on the Public Facilities Financing Plan, establishing development impact fees, and the formation of Mello-Roos Community Facilities Districts for the recently annexed Folsom Specific Plan Area (FSPA), and the update the 1988 General Plan as a Sustainability Plan.

Administration Division**\$222,398**

Administration for the Community Development Department is conducted by the Community Development Director who provides support to the City Manager, City Council, Planning Commission, Historic District Commission and other City departments. Functions of the administration include preparation of the annual departmental budget, coordination of department divisions, monitoring departmental communications to the City Council and other commissions, conducting intergovernmental relations, serving as liaison to the development and business community, project management of the Folsom Specific Plan Area, and development, overseeing strategic comprehensive planning, and administering special projects. The Community Development Director is also responsible for overseeing and monitoring affordable housing activity in the City of Folsom.

Planning Division**\$829,997**

The Planning Division encompasses a variety of roles that are often grouped under the headings of current (i.e., new development, economic development, and historic preservation and revitalization) and long range (future development) planning, administers the City's affordable housing program, and assists the City Manager's office with Economic Development and Successor Agency activities. Current planning activities deal with applications for specific development entitlements, while the long-range planning focuses on the City's General Plan and other policy-related matters. In practice, the two planning areas are intertwined so that recommendations and interpretations of codes are guided by adopted policy, including appropriate Federal and State regulations. Besides implementing the City's General Plan and Zoning Code, the Planning Division is responsible for City compliance with the California Environmental Quality Act (CEQA), as well the State Subdivision Map Act and State Planning Law. The Planning Division administers the City's affordable housing programs, acquiring sites, negotiating with housing providers, monitoring affordability requirements and maintaining and updating the City's Housing Element. The Planning Division provides support services to the City Manager's Office for Economic Development activities.

Engineering Division**\$752,078**

The Engineering Division is responsible for the review and approval of public and private improvement plans for private development in the City. The Engineering Division is also responsible for processing and approving all final/parcel maps, lot line adjustments, parcel mergers, and certificates of compliance, as well as issuing all grading, encroachment, transportation and tree permits. The Engineering Division works directly with the City Arborist and the Construction Inspection Division to assure that all public and private improvements are constructed in accordance with the approved improvement plans. The Engineering Division assists the Utilities Department and Parks & Recreation Department with construction management and construction inspection of improvement projects in the City. The Engineering Division is also responsible for the administration and enforcement of the City of Folsom's Floodplain Ordinance and is responsible for administering the City's Economic Development Treatment Capacity Sewer Fee Credits provided by the Sacramento Regional County Sanitation District (SRCSD). The City Arborist works under the direction of the Engineering Division to manage the City's urban forest and provide landscape plan reviews.

Building and Safety Division**\$1,585,188**

The Building, Plan Check and Inspection Division is responsible for public education of code issues, processing, regulating and monitoring all construction work (life safety, structural, accessibility, energy, plumbing, electrical and mechanical) within the City. This includes new construction as well as additions

and remodeling to existing buildings. Building plans for projects are reviewed to assure conformance with all state and local laws. Prior to permit issuance, applications are checked for submittal of applicable revenues such as processing, plan review, inspection and development fees as well as any additional City, County and State fees. After permit issuance, periodic inspections are conducted to verify that the structure is in conformance with the approved plans.

The Code Enforcement Division is responsible for responding to citizen concerns and the enforcement of the Folsom Municipal Code. By doing so, it maintains compliance and removes visual blight and nuisances from the community including abandoned vehicles, graffiti, vacant and unsafe buildings, junk and work without required city permits. The Code Enforcement Division encourages voluntary compliance vs. penalty and resolves a majority of cases with this approach.

FY 2013–14 Strategies

The Community Development Department’s budgetary actions will preserve the capacity to deliver economic development programs by ensuring timely development processes and community services. More specifically:

- Completing the General Plan Update and providing the environmental analysis for adoption.
- Approving the Public Facilities Financing Plan, establishing development impact fees and Mello-Roos Community Facilities Districts for both infrastructure and long-term maintenance of the infrastructure in the FSPA.
- Preserving current staffing to handle the increased level of development and permit applications
- Implement a new Inclusionary Housing Ordinance and completing the 100% affordable Granite City Apartment project.
- Preserving our critical senior assistance program by continuing Community Development Block Grant funding.
- Completing consolidation of the Public Works & Community Development Departments
- Initiate proactive economic development actions and programs

FY 2012–13 Accomplishments

Administration

- Managing Folsom Specific Plan Area staff/landowner coordination committee
- Staffing the Economic Development Subcommittee
- Maintain City’s Economic Development Webpage
- Maintain New Business List
- Administer Sewer Fee Credit Program
- Tracked economic development statistics regarding leasing and vacant land inventory
- Representation of the City on Folsom Historic District Association to Administer Business Improvement District (BID)
- Assisted with the dissolution Redevelopment Agency per AB X1 26
- Completed the preparation of Successor Agency documents transferring Redevelopment functions to the Successor Agency.
- Consolidation of the Public Works & Community Development Departments

- Housing Element and Inclusionary Housing Ordinance adoption

Building, Plan Check and Code Enforcement

- Serviced over 16,000 customer visits and phone calls (approximately 64 per business day)
- Issued over 3,300 permits (approximately 13 per business day)
- Issued approximately 250 single-family production home permits
- Issued approximately 15 custom home permits
- Scanned and digitally filed 5,902 permit files
- Produced in excess of 300 public records requests for internal and external customers
- Using project management methodology and teaming with developers, successfully met permit issuance dates for major projects
- F.A.S.T.I.R. program performed over 70 reviews with 84% of the permits being issued that same day. This accounted for over 22 new or relocated businesses and in excess of 100,000 square feet of commercial space receiving permits through this program alone.
- Conducted 98.5% of all inspection requests on next business day
- Responded to over 15,000 inspection requests (approximately 60 per business day)
- Provided proper training to meet required CEUs for individual staff members
- Implemented supplements to 2010 California Codes including CalGreen and residential sprinkler requirements, as well as new State laws regarding solar panels
- Increased efficiency of posting inspectors' daily schedules to website so customers can estimate time of arrival
- Reduced Code Enforcement staff from two officers to one officer
- Continued to document all graffiti complaints within 24 hours and abated cases within 48 hours of documentation
- Successfully investigated and removed over 600 illegal vehicles
- Successfully performed 3,200 inspections by Code Enforcement
- Code Enforcement assumed former Fire Department role of weed and tall grass abatement
- New Chick-Fil-A opened on E. Bidwell
- Palladio Restaurants: Chops, Toby Keith's I Love This Bar and Grill opened. Red Robin and San Francisco Sourdough to open Spring 2013.
- Palladio Retail: Sports Authority and Kirkland's opening late summer 2013. Other stores opened or nearing completion: Charlotte Russe Women's Clothing, Painted Art and Wine, Charming Charlie Fashion Accessories, Grebitus Jewelry, Button Up clothing, Gymboree Children's Clothing, Ambiance Women's Clothing, Quirk World Gags and Gifts, Rodworks Home Decor, Lens Crafters, Color Me Mine Art and Wine, The College Planner
- Palladio Office Space: Synapsence opened summer 2012
- Total Wines opened in former Barnes and Noble space
- Wal-Mart addition completed
- Pro Unlimited TI temporary employment, UCD Medical office TI , two Intel remodels, Mercy Folsom Endoscopy Center TI, DeVry University TI, Fidelity Title TI, Sierra Pacific Mortgage TI, Heritage Credit Union TI, Chase Bank TI, Coach Clothing expansion in the Outlet Mall, Total Wine and More TI, Lane Bryant clothing, Radio Shack TI, Folsom Fuel TI
- Solar Projects: Multiple commercial and residential arrays issued
- Hampton's Bar and Grill on Sutter Street, small addition to the Steakhouse on Sutter Street, Skipolini's Pizzeria on Blue Ravine, Habit Burger on E. Bidwell, Nation's Giant Hamburger on E. Bidwell, Thai Paradise on E. Bidwell, Wingstop TI on E. Bidwell, Chipotle on E.

Bidwell (near Broadstone), Pete's Brew House on Folsom Auburn, Baja Fresh on Folsom Auburn, two Quiznos TIs, Remodel of Costco's Food Court

- Forestwood Apartments opened
- Granite City Apartments began construction early 2013
- Over 125 residential solar permits issued plus photovoltaic shade structure at Intel and roof mounted photovoltaic at Wal-Mart
- Implemented Pre-Application Process to coordinate efforts with all Departments/Divisions and developers of larger projects

Engineering Division

- Transferred the duties and responsibilities of the City Engineer from the Public Works Department to the Engineering Division of the Community Development Department
- Continued to work with design consultant to revise and update the City standards for the design and construction Standard Specifications for the City
- Continued to provide construction inspection services to various city projects being administered by the Utilities Department and the Parks & Recreation Department
- Continuing efforts to refund the backlog of performance deposits provided by the developers for various private developments
- Issued over 400 Transportation Permits
- Approved and issued over 12 Residential, Commercial, Industrial and Office Development Grading Permits
- Approved and issued over 140 Encroachment Permits
- Provided over 1,100 construction inspections for various residential and commercial developments and to various public utility provider upgrades and associated work in public rights-of-way and easements
- Completed the state-funded grant work for the planting of over 700 trees in the JPA Corridor along East Bidwell Street between Oak Avenue Parkway and US Highway 50
- Continued efforts on the state-funded grant work to map and inventory street trees for the entire City
- Executed a 3-year contract with Folsom, El Dorado, and Sacramento Historical Railroad Association (FEDSHRA) to irrigate the newly planted trees in the JPA Corridor along East Bidwell Street
- Completed Phase 1 of the removal of diseased infested and hazardous pine trees in the open space corridor along Blue Ravine Road. The removal was a cooperative effort between the City, the California Department of Fish & Wildlife and the California Department of Corrections and Rehabilitation
- Cooperated with various homebuilders interested in purchasing the Natoma Valley Subdivision to complete the required improvements and begin building homes in the subdivision
- Completed a City standard right-of-entry agreement to allow various homebuilders to place directional and off-site subdivision signs in public right-of-way and easements to assist in attracting potential home buyers
- Continued efforts to obtain final approvals from developers, homebuilders, contractors, and the Building Industry Association (BIA) for the revisions and update to the City Standards and Specifications
- Completed the transfer of property to St. Anton's for the construction of the affordable, multifamily Granite City Apartment project
- Completed the transfer of various Redevelopment Agency-owned properties to either the City or the Successor Agency

- Reviewed and approved 16 applications from various retailers and businesses in the City for Economic Development Treatment Capacity Bank Sewer Credits issued by SRCSD.
- Continued work with the new owners of two previously abandoned and foreclosed upon subdivisions (i.e. Estacio Estates and Addison Place) to complete and accept the improvements and allow for the construction of new homes in the subdivision.
- Executed a new lease agreement for a new color scanner which is more efficient and cost effective than the previous scanner/plotter resulting in cost savings for various City departments and divisions utilizing the scanner.
- Completed the permanent irrigation for 137 mitigation trees planted near the recently opened East Bidwell Street Pedestrian Overcrossing.

Planning Division

- Award of Cal-Trans grant for \$250,000 for the East Bidwell Complete Streets Corridor Plan
- HCD approval of 2009 Housing Element Revision
- Approval of Revised Inclusionary Housing Ordinance
- Adoption of Conditional Use Permit fee reduction for “minor” Use Permits
- Housing Element Implementation
- Facilitated Successor Agency approval of disposition of Sibley Street affordable housing site
- Commencement of construction of Granite City Apartment Project
- Approval of Mixed Use Ordinance
- Approval of Density Increase in Multi-family zones
- General Plan Update Public Outreach through social media
- Completion of General Plan , Existing Conditions and Background Report
- Staffed Folsom Historic District Association Board
- On-going participation in SACOG’s Regional Planning Partnership
- Oversight Board approval of Long Range Property Management Plan
- Oversight Board Approval of Railroad Block Disposition
- Addison Place Subdivision approval
- The Island Subdivision approval
- Marbella Subdivision (Parkway Lots I and J) approval
- Parkside Subdivision approval
- 125 East Bidwell Street General Plan Amendment and Rezone (FCUSD Property)
- 701 Bidwell Street Commercial Office Development (FCUSD Property)
- Broadstone Unit No. 3 Specific Plan Design Guideline Modification
- Broadstone Unit No. 2 Development Agreement No. 8 approval
- Carefree Broadstone Senior Apartments Planned Development Extension approval
- Folsom Central Plaza Design Review approval
- Green Acres Nursery and Garden Center completion
- Heritage Community Credit Union renovation
- Mercy Hospital Helistop approval
- Natoma Station Corporate Center Sign Criteria
- Palladio at Broadstone Sign Criteria Modification
- Sheba Office Park Extension Approval
- Skipolini’s Restaurant Design Review

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Review new project entitlement submittals and determine completeness within 15 working days	90%	90%	85%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Process applications requiring Planning Commission level approvals within 3 months from the time of the determination of completeness	90%	90%	90%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Process applications requiring Historic District Commission level approvals within 3 months from the time of the determination of completeness	95%	95%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Update the website map of proposed projects on a bi-weekly basis	90%	100%	85%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Complete Engineering Division review of all building permit applications within current established turnaround times	90%	90%	90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Complete Engineering Division review of public and private improvement plans for all development projects within current established turnaround times	85%	85%	95%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Process all final/parcel maps, lot line adjustments and certificates of compliance within 3 months from the date of a complete submittal	95%	90%	95%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Review and issue all single trip transportation permits within 24 hours from time of submittal	90%	90%	95%

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Review, approve, and issue all requests for sewer fee credits by future businesses within 5 working days	75%	75%	90%

Customer Service Performance Indicator 10:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Return phone calls and emails from residents and customers within 24 hours	N/A	100%	100%

Customer Service Performance Indicator 11:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Update the City’s website to provide user-friendly, updated, revised, or new building code-related handouts	75%	85%	90%

Customer Service Performance Indicator 12:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Review and implement H.T.E. Click 2 Gov program to allow access by public	25%	75%	90%

Customer Service Performance Indicator 13:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Refine and continue plan review by appointment (F.A.S.T.I.R.) program for minor tenant improvement projects	0%	85%	95%

Customer Service Performance Indicator 14:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Establish system for digitally scanning and archiving records to reduce off-site storage fees and allow easier access	10%	30%	40%

Customer Service Performance Indicator 15:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Provide internal training for Permit Technicians to improve processing and customer service	50%	75%	90%

Customer Service Performance Indicator 16:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Update the City’s website to provide user-friendly, updated, revised, or new Code Enforcement information	60%	70%	80%

Customer Service Performance Indicator 17:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Purge expired permits from system and renew permits close to expiration	25%	75%	80%

Customer Service Performance Indicator 18:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Begin feasibility study of upgrading H.T.E. to newer version (SunGard) including electronic plan review to streamline permit and plan review process	0%	100%	100%

Customer Service Performance Indicator 19:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Develop seasonal Code Enforcement articles for the City’s Newsletter	0%	75%	90%

Customer Service Performance Indicator 20:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Establish system for tracking number of foreclosure/distressed properties through CE process	60%	70%	80%

Customer Service Performance Indicator 21:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Expand enforcement role to assist finance with delinquent business licensing and water shut offs.	70%	90%	90%

Customer Service Performance Indicator 22:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Initiate focus enforcement in neighborhoods based on complaint demand	0%	50%	80%

Customer Service Performance Indicator 23:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Establish priorities of complaints from P1 (major) to P5 (very minor)	0%	75%	100%

Customer Service Performance Indicator 24:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Expand Code Enforcement role to assist Finance with delinquent Business Licenses and Water Shut Offs	0%	75%	100%

FY 2013–14 Statistics / Workload Measures

Building and Safety

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Maintain established plan review turnaround times	90%	95%	98%
Respond to field inspection requests	24 Hours	24 Hours	24 Hours
Maintain F.A.S.T.I.R. turnaround times	N/A	85%	95%
Develop new handouts, provide education of processes and enhance partnerships during the permit process	80%	85%	95%
Adopt new 2013 California Building Codes	N/A	N/A	100%
Require projects to submit approved plans digitally prior to Certificate of Occupancy	N/A	80%	80%
Initial response to major Code Enforcement complaints	24 Hours Response for all Cases	24 Hours Response for all Cases	24 Hours Response for all Cases
Initial response to minor Code Enforcement complaints	48 Hours Response for all Cases	48 Hours Response for all Cases	72 Hours Response for all Cases
Response time, document and removal of graffiti (within 48 hours)	60 Cases Resolved	75 Cases Resolved	95 Cases Resolved
Initial response time to Abandoned vehicle	24 Hour Response	Within 48 hours	Within 48 hours
Business License and Water Shut Off Enforcement	120 Cases = \$15,000	125 Cases = \$10,00	150 Cases = \$5,000
Red Tag Enforcement	40 Red Tags Issued = \$15,000	75 Red Tags Issued = \$30,000	40 Red Tags Issued = \$10,000

Engineering

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Grading permits issued	11	15	13
Encroachment Permits Issued	146	132	140
Transportation Permits Issued	439	354	400
Final/Parcel Maps Processed	3	11	7
Lot Line Adjustments (Engineering Review)	3	6	5

Improvement Plans Reviewed/Approved	9	14	12
Construction inspections performed	1,091	1,100	1,100

Planning

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Architectural Review Applications	50	55	60
Sign Permit	100	120	110
Historic District (HDC) Entitlements*	10	10	10
Lot line adjustment applications	3	5	5
Planning PC/CC Entitlements*	20	28	30
Special Event Permits	80	90	100
Temporary Sign Permits	80	65	40
Temporary Use Permits	6	6	8

*Includes multiple entitlement requests consolidated into one application.

Key Issues

Building Inspection, Plan Check & Code Enforcement

- Upgrade permitting and plan review software to allow expeditious use of staff time and streamline the permit process
- Investigate use of tablets for field use by Building Inspectors
- Purchase and adopt new 2013 California Building Codes for January 1, 2014 implementation
- Provide training on new 2013 California Building Codes
- Implement and refine 3rd party plan reviews
- Review and refine plan check and permit fees to cover costs of services
- Continue scanning and digitalizing permit, construction, and Code Enforcement documents as time and staffing permits
- Continue updating the City’s website to provide user-friendly updated, revised, or new building code-related handouts
- Continue purging files of expired permits
- Refine HTE Click-2-Gov program to allow additional access by public
- Refine and continue F.A.S.T.I.R program
- Provide mandated California Accessibility Specialist (CASp) training for at least one Building Division employee
- Provide annual staff training to maintain mandated certifications
- Reorganize and update Code Enforcement website to be more informative and user-friendly
- Continue development of seasonal Code Enforcement newsletters
- Establish system for tracking number of foreclosed/distressed properties
- Initiate focus enforcement in neighborhoods based on complaint demand
- Continue implementing priorities for Code Enforcement cases (P-1 = major, P-5 = very minor)
- Review and refine techniques of cost recovery and revenue collection in Code Enforcement

Planning

- Adopt new Housing Element and General Plan with initiation of public outreach, including social media, to engage Folsom residents in General Plan
- Housing Element Revision
- East Bidwell Street Corridor Plan
- Housing Element Implementation
- Folsom Specific Plan Area Tier 2 Development Agreement
- Create and maintain commercial land use inventory for vacant and underutilized property
- Extending Business Improvement District
- On-going participation on Folsom Historic District Association Board
- Facilitation of development of the Railroad Block
- Continuation of Economic Development efforts
- On-going Implementation of AB1X26
- Identification of creative solutions to provide financial assistance for housing projects
- Providing Construction Inspection Services to Utilities and Parks & Recreation Departments
- Interdepartmental development review project management
- Monitor Housing Element Program compliance
- Implement Street Tree Inventory Database
- Update and revise City's Grading, Hillside Design and Encroachment Permit Ordinances
- Implement open space maintenance and management plan for the Folsom Specific Plan Area (FSPA) and establish funding mechanism
- Produce reports for available commercial office space
- Identify development opportunities for vacant commercial properties
- Conduct outreach program with the local business community
- Update General Plan to establish new mixed-use land categories and increase the associated density ranges
- Build-out of Affordable Housing Projects
- Assistance with preparation of Enforceable Obligation Payment Schedule per AB1X26
- Assistance with implementation of AB1X26 regarding the dissolution of the Redevelopment Agency
- Preparation of Successor Agency documents

Engineering

- Complete and adopt the City Standard Construction Specifications and Design Standards and provide for the review and approval by developers, contractors, homebuilders, and the BIA to completion and adoption by the City Council
- Coordinate backbone infrastructure implementation and phasing with developers of the FSPA
- Review and approve backbone infrastructure financing with the formation of Community Facilities Districts, Landscape & Lighting Districts and Mello-Roos Services Districts
- Reviewing and approving anticipated boundary line adjustments and large lot mapping for the FSPA
- Processing anticipated Tier 2 Development Agreements with existing property owners for any future development in the FSPA
- Establish economic development zones and associated mapping
- Coordinate with the landowners in the FSPA and Fire Department, the Parks & Recreation Department and the City Arborist to establish a Mello-Roos Maintenance District to fund the long-term maintenance of the open space areas in the FSPA

- Coordinate with the landowners in the FSPA to establish a Mello-Roos Maintenance District to provide funding for the long-term maintenance of drainage connectors, creek crossings, water quality, detention basins, and other public storm drain infrastructure for the entire FSPA

Future Key Issues

Building, Plan Check, and Code Enforcement

- Review and refine Plan Check and Permit Fees to cover cost of services
- Continue scanning and digitalizing permit, construction, and code enforcement documents as time and staffing permits
- Update antiquated computers as needed
- Investigate discontinuance of pick-up trucks for Building Inspection and Code Enforcement staff
- Continue to review and refine techniques of cost recovery and revenue collection in Code Enforcement

Planning and Engineering

- General Plan Update
- Housing Element Implementation
- Facilitation of development of the Railroad Block
- On-going Implementation of AB1X26
- Identification of creative solutions to provide financial assistance for housing projects
- Complete floodplain mapping for Humbug/Willow Creek, Alder Creek and Hinkle Creek
- Coordinate Corp Yard Master Plan
- Work with staff and management on identification of funding sources and objectives for an Urban Forest Management Plan
- Manage and oversee the Tree Mitigation Fund to ensure its longevity and effectiveness
- Completing the revision and updating to the City's Hillside Grading, Grading and Encroachment permit ordinances
- Continue to provide timely plan and map review services for all future development in the FSPA as development moves forward

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Administration					
Community Development Director	1.00	1.00	1.00	1.00	0.40
Administrative Assistant	1.25	1.00	1.00	1.00	1.00
Subtotal	2.25	2.00	2.00	2.00	1.40
Building					
Administrative Assistant	1.00	-	-	-	-
Building Inspector I/II	4.00	3.00	2.00	2.00	2.00
Building Technician I/II	2.00	2.00	3.00	3.00	3.00
Building/Plan Checker I/II	3.00	1.00	-	-	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	-	-	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Subtotal	13.00	9.00	9.00	9.00	9.00
Code Enforcement					
Code Enforcement Officer I/II - Limited Term	1.00	1.00	-	-	-
Code Enforcement Officer I/II	-	-	1.00	2.00	-
Code Enforcement Supervisor	1.00	1.00	1.00	-	-
Code Enforcement Technician	1.00	-	-	-	-
Senior Code Enforcement Officer	-	-	-	-	1.00
Subtotal	3.00	2.00	2.00	2.00	1.00
Engineering					
Arborist	-	-	-	1.00	1.00
Associate Civil Engineer	0.50	-	1.00	1.00	1.00
Associate Civil Engineer/City Surveyor	1.00	1.00	-	-	-
Construction Inspector I/II	2.00	2.00	2.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Subtotal	4.50	4.00	4.00	4.00	4.00
Municipal Landscaping *					
Administrative Assistant	0.25	-	-	-	-
Arborist - Limited Term	1.00	-	-	-	-
Maintenance Specialist	3.00	-	-	-	-
Maintenance Supervisor	1.00	-	-	-	-
Maintenance Worker I / II	1.00	-	-	-	-
Lighting & Landscape District Manager	1.00	-	-	-	-
Subtotal	7.25	0.00	0.00	0.00	0.00

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Planning					
Arborist	-	-	1.00	-	-
Arborist - Limited Term	-	1.00	-	-	-
Building Tradesworker I/II	-	-	-	1.00	1.00
Planner I (Assistant)/Planner II (Associate)	-	-	0.50	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	4.00	4.50	5.00	5.00
Total	33.00	21.00	21.50	22.00	20.40

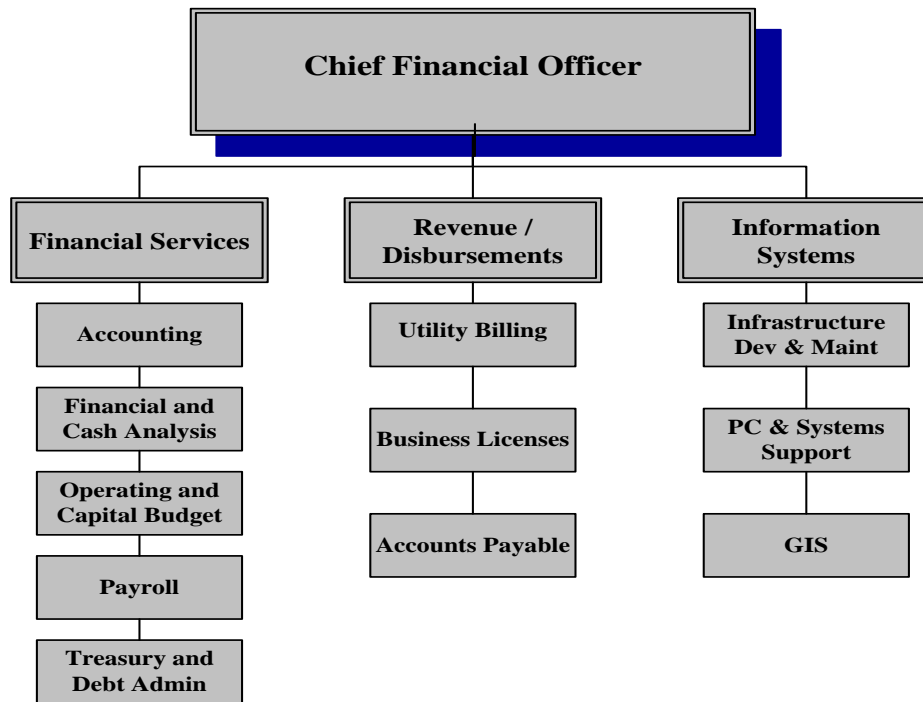
* Effective FY 2010-11 Municipal Landscaping moved to Parks and Recreation.

Major Contracts (over \$25,000)

Specialized Engineering for Standards & Specs	\$69,300
Surveying	\$40,000
SOI Mitigation Monitoring – Developer Funded	\$300,000
Housing Element Update	\$170,000
General Plan Update	\$300,000
LAFCO	\$35,000
E. Bidwell Corridor Plan (Grant)	\$275,000
Outside Plan Check	\$84,000

New or Replacement Vehicles

None



Finance

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
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- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Key Issues
- ▶ Major Contracts

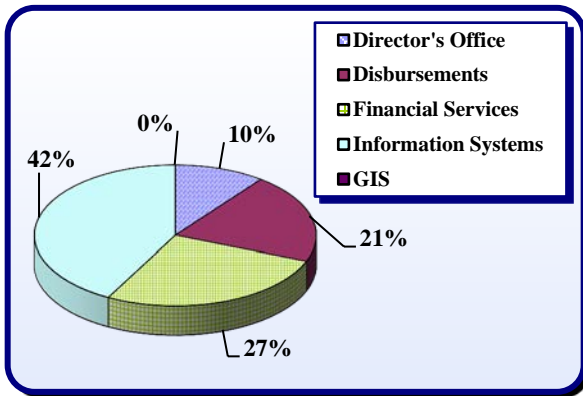
Mission Statement

To maintain the City's high standard of financial and technical excellence by providing the Residents, City Council, City Manager, and City Departments with professional customer service through collection and disbursement of funds, financial reporting, management of assets, and providing technology services at the highest professional and ethical standards, while fostering and promoting the City's core values.

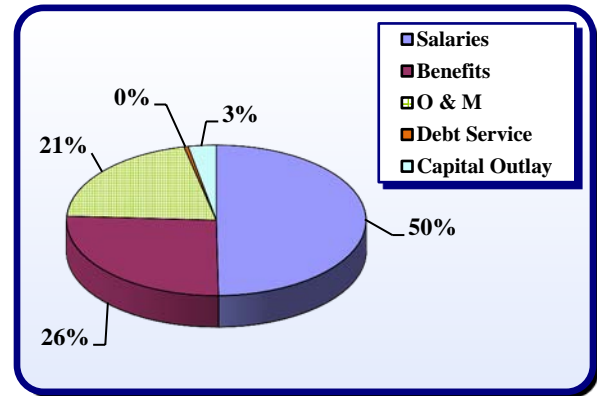
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$1,784,344	\$1,718,290	\$1,694,608	\$1,643,149	-4.37%
Overtime	\$866	\$0	\$1,270	\$0	-
Benefits	\$516,482	\$450,892	\$436,852	\$522,356	15.85%
PERS-City	\$339,882	\$315,145	\$313,249	\$339,526	7.74%
Operation & Maintenance	\$570,009	\$653,249	\$664,324	\$682,390	4.46%
Debt Service	\$14,174	\$14,174	\$14,174	\$14,174	0.00%
Capital Outlay	\$0	\$0	\$0	\$100,000	0.00%
Total	\$3,225,757	\$3,151,750	\$3,124,476	\$3,301,595	4.75%
Director's Office	\$343,553	\$284,045	\$274,515	\$284,609	0.20%
Disbursement	\$495,060	\$521,325	\$517,614	\$565,035	8.38%
Revenue	\$569,736	\$512,624	\$506,644	\$562,018	9.64%
Financial Services	\$644,761	\$705,175	\$700,938	\$736,077	4.38%
Information Systems	\$1,038,334	\$1,107,207	\$1,107,657	\$1,153,856	4.21%
GIS	\$134,314	\$21,374	\$17,107	\$0	-100.00%
Total	\$3,225,757	\$3,151,750	\$3,124,476	\$3,301,595	4.75%
Funding Source					
Other General Revenue	\$605,001	\$548,398	\$590,613	\$596,454	8.76%
Inter-Fund Transfers	\$1,360,283	\$1,136,034	\$1,136,034	\$1,132,993	-0.27%
General Taxes	\$1,260,473	\$1,467,318	\$1,397,829	\$1,572,148	7.14%
Total	\$3,225,757	\$3,151,750	\$3,124,476	\$3,301,595	4.75%
Full-Time Positions	24.00	20.00	20.00	19.00	-5.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

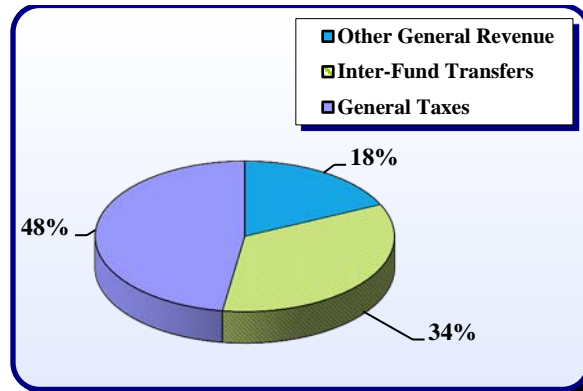
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Director's Office

\$284,609

The Director's Office is the primary advisor to the City Manager, City Council, and Departments in the areas of financial planning, investments, debt management, financial reporting, accounts payable, payroll, accounts receivable, business licenses, and service billing. It is also responsible for preparing the operating budget, five-year revenue and expenditure projections, and capital improvement plan (CIP). This division also provides leadership in the development and implementation of city-wide financial policies. This division serves as the Office of the Treasurer as required by the State Government Code and the Folsom Municipal Code.

Disbursements**\$565,035**

This division processes the City's accounts payable payments in an accurate and timely manner, and prepares and maintains accurate financial records of all disbursement transactions. This includes vendor payments by check, ACH and wire, and all CalCard transactions.

Financial Services**\$736,077**

The Financial Services Division is responsible for coordinating the preparation of the City's budget and capital improvement plan, prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds and fixed assets. The division also reports the financial data of the City according to Generally Accepted Accounting Principles (GAAP) and the Pronouncements of the Governmental Accounting Standards Board in a timely manner. This division is also responsible for cash, investment portfolio, debt and special assessment district management. Cash Management is responsible for ensuring the timely deposit, investment and disbursement of funds; which includes investing the City's funds in compliance with the City's Investment Policy; ongoing administration and issuance of the City's debt instruments, and the debt instruments of the special assessment districts.

Revenue**\$562,018**

The Revenue Division collects and records all City revenues including service payments, business licenses, sales taxes, property taxes, franchise fees, Folsom Tourism Business Improvement District (FTBID) payments, and transient occupancy taxes (TOT). It also processes all City accounts receivables. The division also provides customer service to the City's customers, including billing, new account set-ups, water meter management, business license account creation, account inquiries and general City inquiries. Collection procedures for delinquent accounts receivable are initiated through this division. Currently 20,000 water metered accounts are maintained by this Division.

Information Systems**\$1,153,856**

Coordinates and supplies City departments with all products and services relating to the application of information technology systems. Information Systems also provides accurate map-related information to the City as a means of encouraging data sharing, reducing data redundancy, and maximizing the value of the City's existing information systems. Each of the City's strategic goals supported by other departments is in turn, supported by the technology tools and services supplied by the Information Services Division.

FY 2013–14 Strategies

The budgetary actions in regards to Finance are designed to continue preserve our resources on the functional priorities of the finance department and make them more sustainable in the future. Specifically we are:

- Restructuring of Information Services Division which results in the elimination of 1.0 Information Systems Tech
- Begin to reinvest in the City infrastructure of Information Technology

FY 2012–13 Accomplishments

Director's Office

- Began the process for financing the infrastructure in the Folsom Plan Area
- Continue to evaluate the fiscal health of the City and respond to current economic conditions

Disbursements

- Expanded a time-saving invoice processing procedure with the Folsom Police Department to help the department achieve enhanced productivity. This process will ultimately be used citywide
- Implemented cost-saving process where AP processes invoices on copy leases to avoid late fees
- Revised AP forms and updated these to the intranet
- Division obtained new signature approval sheets from all departments so the AP is current with all new department configurations

Financial Services

- Received Government Finance Officer's Association (GFOA) of the U.S. and Canada and the California Society of Municipal Finance Officer's Association (CSMFO) Distinguished Budget Award for Budget Document
- Received Certificates of Excellence in financial reporting for the City's Comprehensive Annual Financial Report (CAFR) from GFOA
- Facilitated administration and reporting of dissolution of former Redevelopment Agency
- Facilitated the creation and administration of the Folsom Redevelopment Successor Agency
- Facilitated multiple audits and responded to inquiries regarding the former Redevelopment Agency
- Initiated program to invest reserve funds
- Updated municipal code and investment policy

Revenue

- Completed converting 20,000 residential accounts to a monthly billing process that charges by water meter consumption
- Collected over \$170,882 in delinquent utility account payments through the County property tax roll lien program
- Have maintained a 1% delinquency rate for City utility accounts
- Implemented SB 1186 Senate Bill for all business license applications and renewals – This is a \$1 state fee for the purpose of increasing disability access and compliance
- Collaborated work functions between Disbursements and Revenue to increase cost-effectiveness

Information Services

- Implemented new Police Department Computer Aided Dispatch System
- Renegotiated AT&T data services contract producing cost savings
- Refresh of Folsom Library's public use computers
- Implemented Hazmat / Neighborhood Cleanup scheduling website
- Implemented City Firewall refresh
- Increased utilization of virtualizing City server systems for increased savings

FY 2013–14 Customer Service Levels

Financial Services

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Complete month-end close to provide City up-to-date financial information	99% within seven business days of end of month	99% within five business days of end of month	99% within five business days of end of month

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Process departmental Budget Adjustments within three business days	95%	90%	90%

Revenue

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Return calls for Customer Billing Inquiries	93% within 1 Business Day	90% within 1 Business Day	85% within 1 Business Day

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Return calls for Business License Customer Inquiries	95% within 1 Business Day	95% within 1 Business Day	85% within 1 Business Day

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to departmental inquiries	Contact departments within one business day, provide details within three business days 90% of the time	Contact departments within one business day, provide details within three business days 90% of the time	Contact departments within one business day, provide details within three business days 90% of the time

FY 2013–14 Statistics / Workload Measures**Disbursements**

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
AP – Number of Payments Issued	10,263	11,800	11,000
AP – 1099's Issued	253	250	250
AP – Transaction Lines Processed	27,266	31,000	28,000
PR – Personnel Action Forms Processed	853	850	825
PR – W-2's Issued	797	803	800
PR – Employee Payments Issued	14,841	13,000	13,000

Financial Services

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Budget adjustments processed	132	130	140
Number of Bond Refundings & Issuances	4	0	0

Revenue

Statistics / Workload Measure	Actual 2010-11	Projected 2011-12	Budget 2012-13
Billing – Managed Accounts per Month	24,290	23,200	23,500
Billing – Managed Delinquent Accounts Bi-monthly	1,619	2,000	2,500
Billing – Discontinuation of Service Bi-monthly	162	200	200
Customer Service – Billing Phone Calls per Month	1,739	2,000	2,500
Customer Service – Webmails per Month	1,110	1,500	1,800
Customer Service – Counter Customers per Month	950	1,050	1,200
Business Licenses – New Licenses per Month	75	80	90
Business Licenses – Annual Renewals	4,965	4,500	4,700

Information Systems

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of trouble calls	3,333	2,800	2,800
Server uptime percentage	99%	98%	99%
Network resources uptime percentage	99%	98%	99%
Percentage of routine work orders completed within 48 hours of date scheduled	93%	92%	95%

Key Issues

Director's Office

- Continue to monitor possible State actions and its potential effects on the City's financial health
- Continue to evaluate possible cost savings measures throughout the City and work toward cost sustainability
- Continue to evaluate impacts of development south of Highway 50

Disbursements

- Continue to work with departments to streamline Accounts Payable processes to enhance productivity
- Cross train Accounts Payable Staff to help support the Revenue Division
- Provide excellent customer service to vendors and staff
- Support and help staff with disputes on invoices with Vendors
- Pay invoices within the allotted timeframe without accruing penalties

Financial Services

- Continue to analyze budget closely for sustainability
- Continue maximizing City investment earnings and monitoring cash flow
- Begin to rebuild reserves for the future
- Submit final FY 2013-14 budget document to GFOA and CSMFO as a Distinguished Budget Document
- Complete CAFR by November 30, 2013 and submit to GFOA

Revenue

- Increased residential customer service demands for water meter issues
- Increased billing management by staff to ensure billing accuracy, and additional database entry corresponding with the water meters and exceptions as a result of the water meter implementation roll out
- Providing reasonable customer service for the City's customers while also completing increased database work with reduced staffing
- Implementation of a collection agency program to collect delinquent balances from accounts that have been closed and cannot be attached to the County Property Tax Roll
- Increased counter and phone customer service due to minimized staffing city-wide
- Organization of the Disbursements and Revenue combined work schedule and functions to increase overall Division efficiency

Information Systems

- Increasing Sharepoint growth and adoption helping city staff maximize time and effort with streamlined workflow
- Continue developing technologies to allow us to maximize staff and resources
- Leveraging more of the Internet to serve customers maximizing city resources and staff
- Pushing rich data and pictures to Police vehicles increasing officer safety and response
- Video and voice monitoring for Police vehicles saving office time on reports and court time in addition to safety
- Developing strategies for Sungard upgrade path for Financials and Community Development

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Finance Administration					
Chief Financial Officer/Finance Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	-	-
Subtotal	2.00	2.00	2.00	1.00	1.00
Budget & Evaluation					
Budget & Evaluation Manager	1.00	-	-	-	-
Subtotal	1.00	0.00	0.00	0.00	0.00
Disbursements					
Disbursements Specialist	2.00	3.00	3.00	3.00	3.00
Disbursements Technician	2.00	1.00	1.00	1.00	1.00
Revenue/Disbursements Manager	1.00	1.00	-	-	-
Subtotal	5.00	5.00	4.00	4.00	4.00
Financial Analysis & Reporting					
Financial Analyst I/II	3.00	-	-	-	-
Subtotal	3.00	0.00	0.00	0.00	0.00
Revenue					
Revenue Technician I/II	4.00	4.00	5.00	3.00	3.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Senior Revenue Technician	2.00	2.00	2.00	2.00	2.00
Subtotal	7.00	7.00	8.00	6.00	6.00
Treasury					
Financial Analyst I/II	1.00	-	-	-	-
Subtotal	1.00	0.00	0.00	0.00	0.00
Financial Services					
Financial Analyst I/II	-	3.00	3.00	3.00	3.00
Financial Services Manager	-	1.00	1.00	1.00	1.00
Subtotal	0.00	4.00	4.00	4.00	4.00
Geographic Information Services					
GIS Analyst	-	1.00	1.00	-	-
Subtotal	0.00	1.00	1.00	0.00	0.00
Information Systems					
Information Systems Supervisor	-	1.00	1.00	1.00	1.00
Information Systems Technician I/II	-	4.00	4.00	4.00	3.00
Subtotal	0.00	5.00	5.00	5.00	4.00
Total	19.00	24.00	24.00	20.00	19.00

Major Contracts (over \$25,000)

Annual Financial Auditing Services	\$65,000
Lock Box Service	\$72,000
Banking Services	\$30,000



Fire

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- ▶ Budget Summary
- ▶ Program Information
- ▶ Strategies
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Work Load Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

Mission Statement for the Department: Working Together to Provide Superior Services in a Safe, Thorough and Efficient Manner.

Department Priorities

Mission * Members * Community

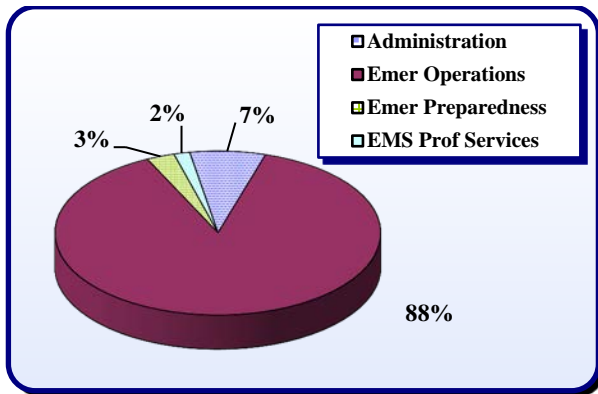
Department Standing Orders

- Make **service** our highest priority.
- Come to their aid **quickly** and **perform skillfully**.
- Be **professional** and always **act with integrity**.
- Treat all with **dignity**.
- Be **safe** in your **attitude** and **actions**.
- **Take care of each other**.

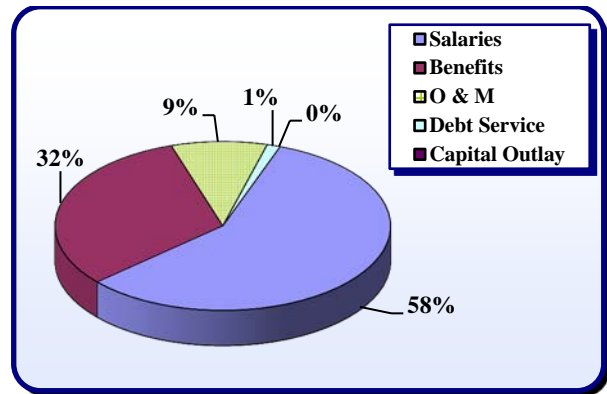
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$6,923,692	\$7,136,776	\$7,522,159	\$7,111,607	-0.35%
Overtime	\$1,662,404	\$675,000	\$1,164,307	\$875,000	29.63%
Benefits	\$1,906,329	\$1,911,954	\$1,819,052	\$2,116,720	10.71%
PERS-City	\$2,233,502	\$2,092,755	\$2,076,158	\$2,239,756	7.02%
Operation & Maintenance	\$1,317,904	\$1,278,310	\$1,188,176	\$1,276,355	-0.15%
Debt Service	\$176,158	\$176,158	\$238,356	\$177,486	0.75%
Capital Outlay	\$0	\$100,000	\$0	\$0	-100.00%
Total	\$14,219,988	\$13,370,953	\$14,008,208	\$13,796,923	3.19%
Administration	\$908,649	\$1,115,803	\$1,050,633	\$1,034,986	-7.24%
Emergency Operations	\$12,220,861	\$11,652,847	\$12,358,859	\$12,161,261	4.36%
Emergency Preparedness	\$475,368	\$454,025	\$452,209	\$382,371	-15.78%
EMS Professional Services	\$615,110	\$148,278	\$146,507	\$218,305	47.23%
Total	\$14,219,988	\$13,370,953	\$14,008,208	\$13,796,923	3.19%
Funding Source					
Program Revenue	2,491,156	2,404,200	2,452,357	2,483,745	3.31%
Other General Revenue	14,889	36,762	449,929	64,531	75.54%
Inter-Fund Transfers	94,556	194,556	94,556	94,556	-51.40%
General Taxes	11,619,387	10,735,435	11,011,366	11,154,091	3.90%
Total	\$14,219,988	\$13,370,953	\$14,008,208	\$13,796,923	3.19%
Full-Time Positions	64.00	63.00	63.00	63.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

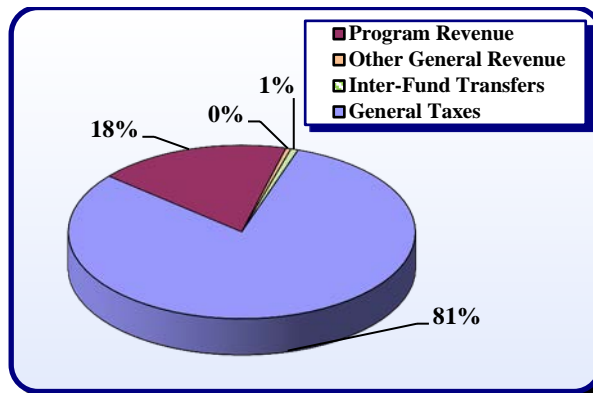
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$1,034,986

The Fire Administration Division includes all staff functions that sustain the day-to-day operations of the Department. The Fire Administration Division is responsible for the management and supervision of all Department services, programs and policies. This involves managing a multi-million dollar budget to provide fleet and facility repairs, records management, payroll records, inventory control, labor relations and clerical support services. Staff also assists the Police Department with payroll and grant administration.

Emergency Operations Division

\$12,161,261

The Emergency Operations Division includes all staff functions that provide fire protection, rescue, and hazardous material mitigation, advanced emergency medical services and other emergency calls for public assistance to the community. The Division provides services on a twenty-four hour basis through operations located from four fire stations geographically distributed throughout the City. The Division responded to 6,106 calls for emergency assistance in 2012. The Division operates three engine companies, one 75' ladder truck company, two advanced life support ambulances, one rescue boat and

one command vehicle on a daily basis. In addition, the Division participates in the Statewide Master Mutual Aid System and Sacramento County Automatic Aid System on a frequent basis.

Emergency Preparedness Division**\$382,371**

The Emergency Preparedness Division includes all staff functions that support the community's preparedness related to man-made and natural incidents. The services provided by the Division include fire prevention mitigation measures including inspections, fire code analysis of new and existing buildings, fire hazard reduction and the investigation of all fires.

EMS Professional Services**\$218,305**

The EMS Professional Services Division includes the costs to provide emergency medical aid, excluding staff costs.

FY 2013–14 Strategies

- Improve Department safety measures to reduce employee lost time and equipment repair costs.
- Implement resource deployment strategies in FY2013-2014 that reduce personnel overtime expenditures to within the Department's authorized appropriation throughout the year.
- Augment the Department preventative maintenance program to reduce facility, apparatus and equipment down-time.
- Expand the Department's community education and community outreach services in the City.
- Update the Fire Department Service Delivery Plan so that it conforms with the 2013 General Plan and other planning documents.
- Work with various participants to provide an effective fire protection planning process that enhances community fire and life safety.
- Enhance efforts to reduce pre-hospital emergency medical service incidents in the community through education and community paramedic initiatives designed to improve community safety.

FY 2012–13 Accomplishments**Fire Administration Division**

- Relocated Fire Administration staff to City Hall to enhance internal collaboration with Community Development Department and increase administrative efficiencies.
- Completed the functional consolidation of Police and Fire payroll and grant management responsibilities in the Division.
- Developed and implemented a First Responder EMS service fee ordinance for use in recovering costs for service provided by engine and truck company paramedic personnel.
- Completed a Federal Medi-Care audit of our Ground Ambulance Transport billing program.
- Processed 101 public and medical record requests by the public.
- Assisted the City in a comprehensive update to its Injury and Illness Prevention Program.
- Completed a wide-ranging update to the City's False Alarm ordinance.
- Assisted in the development and implementation of the City's special event program related to the Folsom Pro Rodeo and Folsom Live events.
- Fire Chief served as the Fire-Rescue Master Mutual Aid System Operational Area Coordinator for Sacramento County.

- Completed an update to both the Sacramento County Automatic Aid Agreement and Mutual Aid Agreement in conjunction with cooperating fire agencies.
- Executed Amendment No. 1 to the Mobile Live Fire Burn Trailer agreement to address on-going preventative maintenance requirements between the partner fire agencies.
- Completed an update to the agreement for service provided by Kaiser Permanente for the Department's Firefighter Wellness-Fitness program.
- Provided over 100 hours of paid and volunteer staff support to the "Camp Smokey" public education program at the California State Fair.
- Assisted in the development and implementation of the WebEOC emergency management system for use throughout Sacramento County.
- Completed two emergency management training exercises for city staff.
- Fire Chief served as the chairperson for the Sacramento Regional Fire/EMS Communication Center.
- Assisted in the planning of the September 11th Remembrance Ceremony for the community.

Emergency Operations Division

- Completed the recruitment, hiring and training program for two probationary firefighters.
- Transitioned to dynamic staffing pattern for operation of Medic 37 to better match service to peak customer hours of 8:00 am to 8:00 p.m. for 6 months of the year.
- Consolidated the functions and responsibilities of the Professional Services Division into the Division.
- Completed the competitive bidding process and contract award of one replacement ambulance.
- Responded to 6,106 all-hazard emergency incidents in the City and region.
- Suppressed 22 residential structure fires, 4 commercial structure fires, 28 wildland fires and 20 vehicle fires within the City.
- Responded to 3,526 medical aid and rescue incidents in the City.
- Transported 3,099 patients via ground ambulance to area hospitals.
- Responded to 61 hazardous material incidents in the City.
- Responded to 959 requests for automatic/mutual aid assistance to area cooperating fire agencies.
- Completed 104 community education presentations and station tours.
- Completed Phase I of the Confined Space Training Program.
- Four members were added to the Regional Incident Management Team.
- Participated in a regional Assistance to Firefighter Grant (AFG) to acquire four new thermal imaging cameras to assist firefighters during emergency operations to locate fires in concealed spaces.
- Participated in the establishment of a Technical Rescue Committee, focusing on regional standardization of equipment, training and capabilities.
- Personnel completed over 7,096 hours of documented staff training on fire, EMS, rescue, hazardous material and other public safety topics.
- Participated in the PARTY (Prevent Alcohol and Risk-Related Trauma in Youth) program for Folsom High School and Vista Del Lago High School students.
- Participated in "Every 15 Minutes" education program at Folsom High School
- Completed fit testing for all SCBA/N95/P100 masks worn by emergency personnel.
- Completed inter-agency multi-company training with El Dorado Hills Fire Department.
- Assisted in the writing of standardized County wide emergency procedures as part of a regional committee.
- Instituted annual maintenance agreement/program for the Regional Live Fire Burn Trailer.

- Community Emergency Response Team (CERT) staff completed over 1,200 hours of citizen based training in the City.
- CERT volunteers provided over 1,200 hours of community service in support of the Fire Department operations saving the City over \$18,000 in personnel costs.
- Citizens Assisting Public Safety (CAPS) volunteers provided over 1,850 hours of support to Division programs including logistics, backboard retrieval and community education events saving the City over \$37,750 in personnel costs.

Emergency Preparedness Division

- Performed 100% of Fire & Life Safety Plan Reviews within 15 days
- Completed 703 fire and life safety inspections of existing businesses and properties in the City.
- Completed 515 fire and life safety plan reviews for conformance with applicable codes and ordinances.
- Completed 623 construction inspections for conformance with approved plans and relevant codes.
- Completed the annual fireworks booth permit approval process with over 50 community groups involved and 12 booth permits awarded.
- Responded to and resolved 41 fire safety complaints in the City.
- Completed over 10 fire cause and origin investigations in the City related to structure, vehicle and wildland fires.
- Completed over 75 special event permit application reviews for community events such as Folsom Live, Folsom Pro Rodeo, and film permits.
- Completed three public fireworks display inspections associated with the Folsom Pro Rodeo.

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Goal	Division	Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Create a strong culture emphasizing customer service, professionalism, cost efficiency and accountability	Fire Administration	Ambulance billing for insurance claims processed within 45 calendar days of incident 90% of the time	90%	90%	90%

Customer Service Performance Indicator 2:

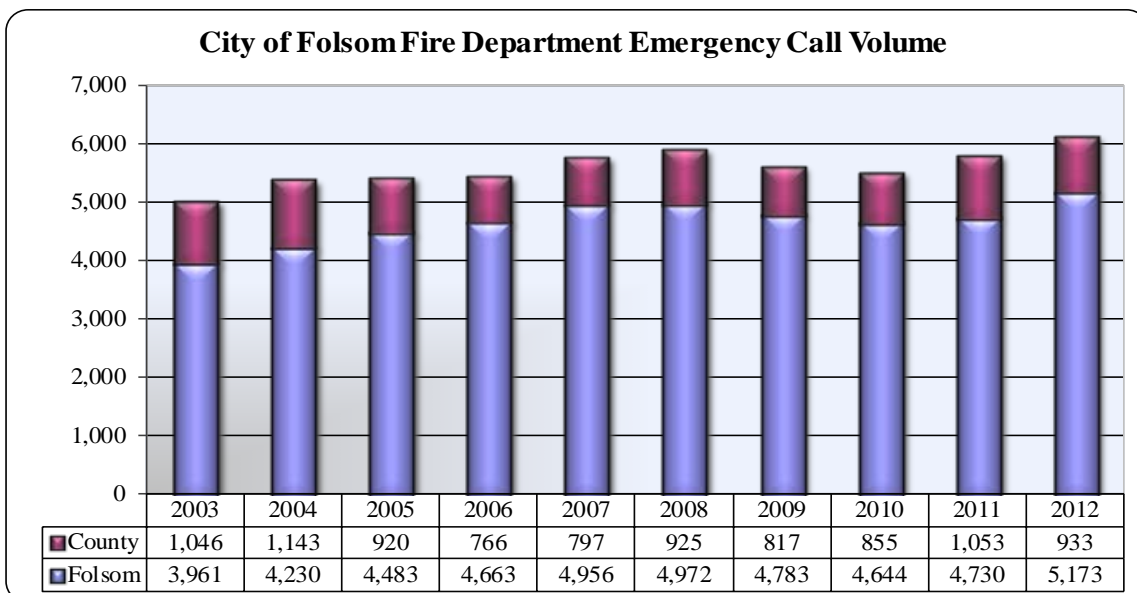
Goal	Division	Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
To plan future development to meet the needs of residents and businesses in terms of jobs-housing balance, environmental considerations, equal housing opportunities and quality of life	Fire Administration	Fire Department CIP Capabilities Master Planning is reviewed and updated annually	Completed	Completed	In Process

Customer Service Performance Indicator 3:

Goal	Division	Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
To provide appropriate levels of public safety services to protect our citizens and ensure a high level of response to any emergency	Emergency Operations	First unit response to emergencies: Dispatch to on-scene 6 minutes or less 90% of the time	80%	83.8%	90%
	Emergency Operations	NFPA 1710 - first alarm assignment (16 FF) to structure fires: Dispatch to on-scene 11 minutes or less 90% of the time	80%	95%	90%
	Emergency Operations	Customer satisfaction among those being treated and/or transported by Fire EMS 80% satisfied or better	95%	98%	95%

	Fire Administration	Fire Department response apparatus are serviced within recommended intervals	Apparatus service occurs within 30 days of the recommended service 90% of the time	Apparatus service occurs within 30 days of the recommended service 90% of the time	Apparatus service occurs within 30 days of the recommended service 90% of the time
	Emergency Preparedness	Arson clearance rates exceed the average clearance rate for cities under 100,000 population as reported by ICMA	5%	20%	25%
	Emergency Preparedness	Percentage of State mandated inspections completed for year	100%	90%	90%
	Emergency Preparedness	Percentage of fire and life safety inspections completed	40%	74.3%	80%

The graph below represents the total call volume for the Folsom Fire Department from 2003 through 2012 within the jurisdictional boundaries of the City as well as calls responded to within Sacramento County.



Key Issues

Fire Administration Division

- Complete a contract renewal process for the City's ambulance billing process.
- Improving service delivery within the Empire Ranch area.
- Improvement in SRF ECC dispatch call processing time to assist in complying with adopted response standards.
- Maintaining effective firefighting force for structure fires within the City.
- Coordinating work efforts related to the Emergency Operations Center upgrade project.
- Continue the update and implementation of the Department's Policy & Procedure Manual.
- Develop and implement fire protection service plans for the Folsom Plan area.

Emergency Operations Division

- Enhance the Department preparedness efforts through field training and pre-incident planning.
- Expand the role of CERT and other community groups in responding to large-scale incidents.
- Providing advanced confined space rescue training for all personnel.
- Completion of engine company level fire safety inspections.
- Work with community groups to provide comprehensive outreach to all stakeholders.
- Participation within the Sacramento County Large-Scale Incident Exercise Program.
- Develop strategy for replacing 10 cardiac monitors over next 5 years.
- Develop strategy for funding the county wide Portable Radio Replacement (P25 upgrade)
- To provide the mandated Continuous Quality Improvement programs with limited staff support
- Provide a training plan that incorporates all mandated training at the company level
- Be the Department liaison and representative working with County EMS Authority

Emergency Preparedness Division

- Meeting performance measures for Fire Prevention programs based on funding allocated
- Maintaining competence in plan review and inspections to correspond with changes in codes and standards
- Maintain staffing in order to meet workload demands resulting from economic recovery
- Acquire funding to purchase updated codes and standards

Future Key Issues

- Funding and development of fire and medical services within the Empire Ranch area through the construction and staffing of Fire Station 39.
- Funding and development of fire protection services within the Folsom Plan area.
- Implementation of the Department 2009-2013 "Service Delivery Improvement Plan".
- Long term funding for fleet replacement, equipment and fire stations.
- Funding, recruiting, and hiring sufficient fire prevention staff to meet developer needs and perform mandated duties.
- Funding and purchasing of fire apparatus to replace worn out and obsolete equipment.
- Maintaining adequate service levels within the community due to increased call volume.
- Comply with additional mandates related to Firefighter safety and training standards.
- Succession planning for the departure of several senior officers within the Department.
- Replace paper-based inspection model with technology-based inspection system to improve efficiency.

- Improve Fire/Arson Investigation capability through additional training and equipment acquisition.

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Fire Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Account Clerk	-	-	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	-	-	-
Senior Equipment Mechanic	-	-	1.00	1.00	1.00
Senior Office Assistant	1.00	-	-	-	-
Subtotal	5.00	4.00	5.00	5.00	5.00
Emergency Operations					
Battalion Chief - Admin/Training	1.00	1.00	-	-	-
Battalion Chief - Suppression	3.00	3.00	-	-	-
Fire Division Chief	-	-	3.00	3.00	3.00
Fire Captain - Suppression	15.00	15.00	12.00	12.50	12.00
Fire Engineer	15.00	15.00	14.00	12.00	12.00
Firefighter	32.00	25.00	25.00	27.00	27.00
Paramedic	2.00	1.00	1.00	1.00	1.00
Senior Equipment Mechanic	1.00	1.00	-	-	-
Subtotal	69.00	61.00	55.00	55.50	55.00
Emergency Preparedness					
Fire Division Chief (Fire Marshal)	-	-	1.00	1.00	-
Deputy Fire Marshal	-	-	1.00	1.00	1.00
Fire Marshal	1.00	1.00	-	-	-
Fire Prevention Officer	1.00	-	-	-	-
Fire Protection Engineer	1.00	1.00	-	-	-
Building Inspector I/II	-	-	-	-	2.00
Subtotal	3.00	2.00	2.00	2.00	3.00
Professional Services					
Fire Division Chief	-	-	1.00	0.50	-
Fire Captain	-	-	1.00	-	-
Account Clerk	1.00	1.00	-	-	-
Battalion Chief - Admin/EMS	1.00	1.00	-	-	-
Subtotal	2.00	2.00	2.00	0.50	0.00
Total	79.00	69.00	64.00	63.00	63.00

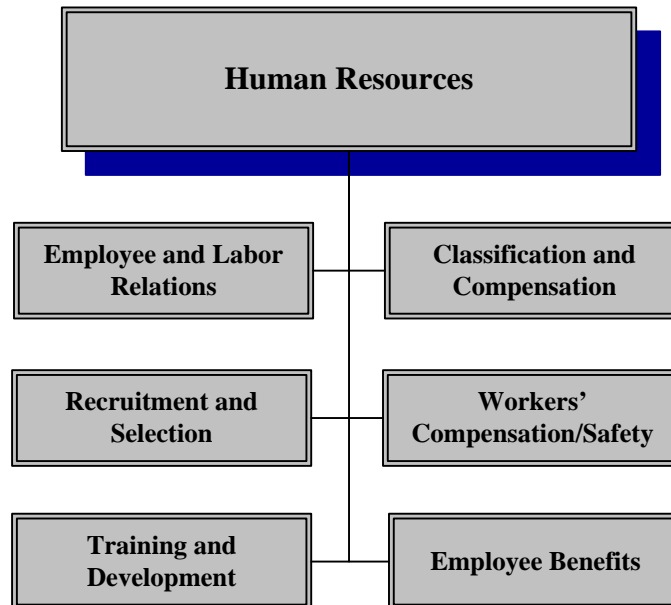
Major Contracts (over \$25,000)

Emergency Fire & Medical Dispatch Services	\$203,696
Annual 800 MHz radio user fees	\$25,025
Kaiser Medical	\$27,000
Wittman Enterprises – Ambulance billing contract	\$106,000

New or Replacement Vehicles

None





Human Resources

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- ▶ Budget Summary
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- ▶ Accomplishments
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- ▶ Statistics / Workload Measures
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Mission Statement

The mission of the Human Resources Department is to provide productive use of human resources by attracting and retaining the most qualified individuals into public service; to ensure and promote quality customer service support to City officials, departments, individual employees and the general public in the administration of human resource systems in compliance with Federal, State and City ordinances and regulations.

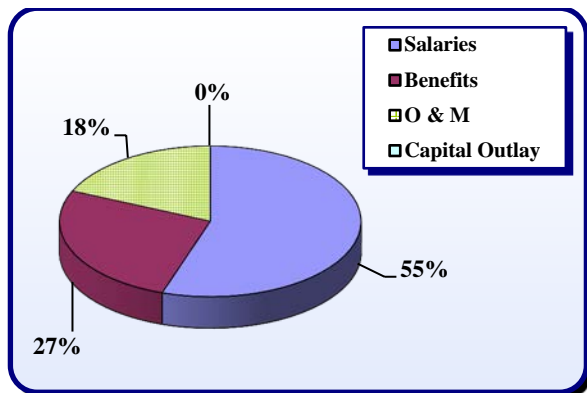
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$351,287	\$372,116	\$371,064	\$371,051	-0.29%
Overtime	\$0	\$0	\$0	\$0	-
Benefits	\$100,950	\$89,461	\$83,728	\$102,157	14.19%
PERS-City	\$65,389	\$66,916	\$66,701	\$75,632	13.03%
Operation & Maintenance	\$107,369	\$127,111	\$132,989	\$123,793	-2.61%
Capital Outlay	\$0	\$0	\$0	\$0	0.00%
Total	\$624,994	\$655,604	\$654,482	\$672,633	2.60%

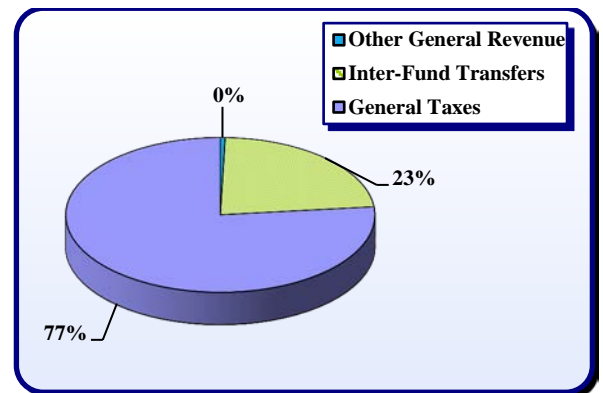
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Other General Revenue	\$9,227	\$2,075	\$2,930	\$3,417	64.67%
Inter-Fund Transfers	\$232,354	\$167,868	\$167,868	\$153,574	-8.52%
General Taxes	\$383,413	\$485,661	\$483,684	\$515,642	6.17%
Total	\$624,994	\$655,604	\$654,482	\$672,633	2.60%

Full-Time Positions	6.00	5.00	5.00	5.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Human Resources

\$672,633

The Human Resources Department is the City's centralized area for activities in support of personnel processes and human resources management. The major functions of the Human Resources Department include: Employee and Labor Relations, Classification and Compensation, Recruitment, Selection and Workforce Administration, Employee Benefits and Risk Management, and Training and Development.

FY 2012–13 Accomplishments

- Agreement with Folsom Mid-Managers Group - FMMG
- Changed healthcare provider from UnitedHealthcare to Western Health Advantage
- Negotiated minimal increases for health insurance
- Researched and continued to monitor Federal Health Care Reform and its impact on the City
- Continued to support department via HR staff in functioning with reduced and stretched workforce
- Continued review of benefits package for sustainability, both for current and future commitments

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Assess and monitor all benefit programs for cost; in workers compensation program, monitor the number of injured workers returning to work via bridge assignments	98% of work injuries back to work within 5 days of clearance for modified duty	Maintain cost containment of benefit programs/ target 98% of work injuries back within 5 days, and notification system improved and up to date with regulations	Target 98% of work injuries back within five days, and notification system improved and up to date with regulations

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Identify status of job descriptions and placement in the market; maintain timely performance evaluations via Human Resources tracking and assistance for managers	97% of performance evaluations completed on time.	98% of probationary evaluations completed on time. 98% of all completed on time.	Target 98% of probationary evaluations completed on time. 98% of all completed on time.

FY 2013–14 Statistics / Workload Measures

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
P-1s Processed	759	850	875
Number of Recruitments	15	15	18
Number of Workers' Comp Claims	89	59	55
Labor Relations Hours	3,500	3,500	3,500

Key Issues

- Negotiate successor agreements for International Association of Fire Fighters (IAFF), Local 522 Memorandum Of Understanding (MOU) which expired 12/31/12
- Prepare to negotiate successor agreements for the following: Folsom Police Officers Association MOU (expires 6/30/13), International Union of Operating Engineers (IUOE), Local 39 MOU (expires 6/30/13)
- Administer City staffing and recruitments consistent with budget
- Monitor benefits sustainability and ensure compliance with changes

Future Key Issues

- Prepare for potential implementation of federal healthcare reform legislation and continue to evaluate benefits compliance and administration
- Staffing the City for efficient and effective service with the continued downward State and municipal fiscal forecast
- Ensure compliance with legislation affecting the workplace and employee/employer relations and other regulatory compliance issues, including pension reform
- Promoting culture of service to community through Human Resources programs and support of management and employees

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician I/II *	3.00	3.00	4.00	3.00	3.00
Senior Management Analyst	2.00	2.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	5.00	5.00

* 2 Personnel Technician positions will be allocated to the Risk Management fund

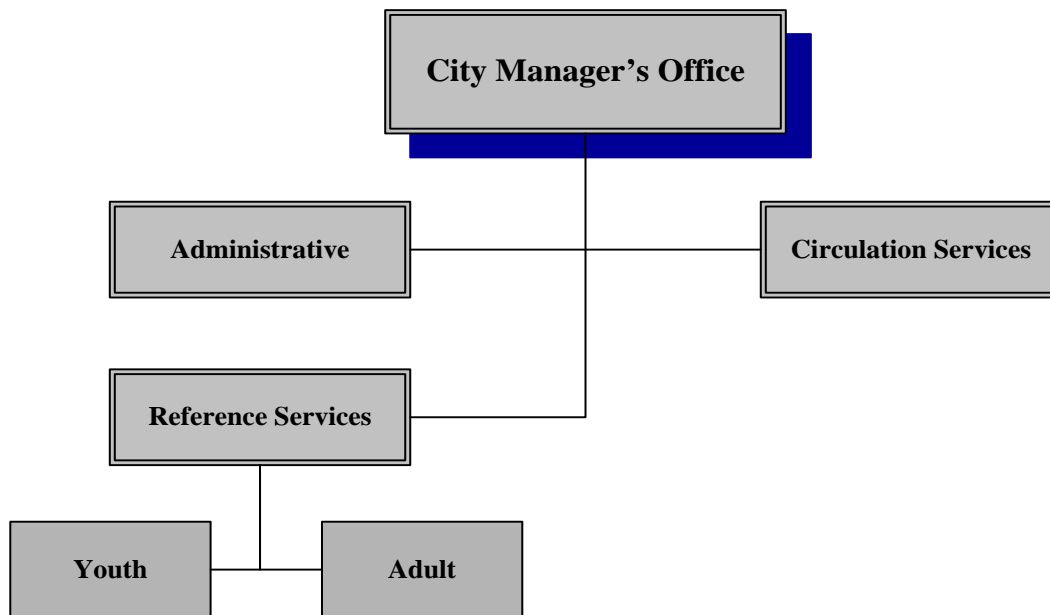
Major Contracts (over \$25,000)

Employee Benefits Broker	\$38,243
Labor Negotiation Services	\$57,000

New or Replacement Vehicles

None





Library

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- ▶ Statistics / Workload Measures
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- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

The Folsom Public Library provides materials and services to help community residents obtain information meeting their recreational, personal, educational, and professional needs. Special emphasis is placed on stimulating young children's interest and appreciation for reading and learning. The Library supports students of the elementary and secondary levels, and serves as a learning and educational center for all residents of the community.

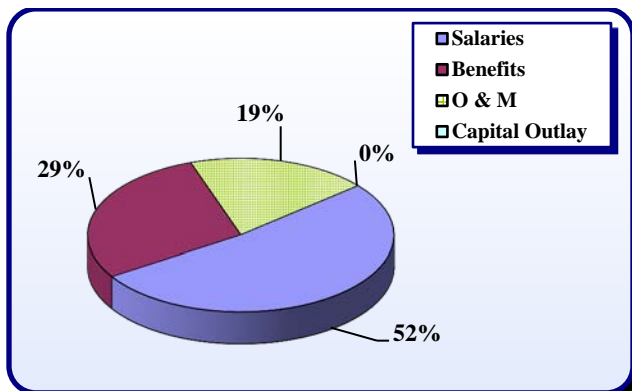
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$657,083	\$672,763	\$646,733	\$713,635	6.08%
Overtime	\$3,365	\$2,500	\$1,250	\$1,500	-40.00%
Benefits	\$236,758	\$206,554	\$199,137	\$263,401	27.52%
PERS-City	\$108,438	\$111,325	\$108,165	\$132,204	18.75%
Operation & Maintenance	\$429,137	\$254,798	\$291,616	\$263,981	3.60%
Capital Outlay	\$0	\$0	\$0	\$0	-
Total	\$1,434,780	\$1,247,940	\$1,246,900	\$1,374,721	10.16%

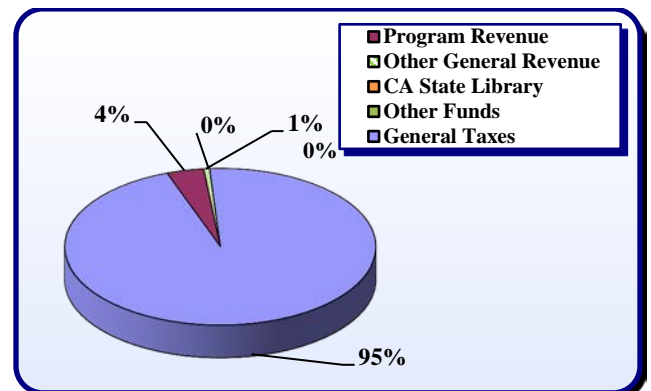
Funding Source					
Program Revenue	63,012	35,000	52,098	52,580	50.23%
Other General Revenue	11,437	5,213	66,385	8,404	61.21%
CA State Library	69,054	-	-	-	-
Other Funds	-	26,400	-	-	-
General Taxes	1,291,277	1,181,327	1,128,417	1,313,737	11.21%
Total	1,434,780	1,247,940	1,246,900	1,374,721	10.16%

Staffing					
Full-Time Positions	11.00	10.00	10.00	10.00	0.00%
Part-Time Positions	1.00	1.00	1.00	1.00	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

Library

\$1,374,721

The Folsom Public Library is a public service organization that serves the Folsom community with professionally delivered information, education, and literary resources including a variety of print, audio, video, and electronic material provided either through the acquisition and loan of these materials or through interlibrary loans from participating libraries. Library staff provides professional information research and referral assistance to promote education, self-help, and lifelong learning to citizens of all ages. In addition, the library serves as a community gathering space and a provider of programs for instruction and entertainment.

FY 2013–14 Strategy

The proposed Library budget reflects budget development principles by focusing resources on customer priorities of accessibility, circulation, programming, and materials appropriation in an efficient, effective, and sustainable manner. More specifically:

- **Accessibility.** We are maintaining current Library hours to ensure consistent and open access to library services, programs and collections. We will also continue to direct our efforts and energies to improving electronic access to the library during off hours as well.
- **Circulation/Materials Acquisition.** The Folsom Public Library continues to lead the region in terms of materials circulation. We preserved as much of the materials acquisition budget as possible to keep our materials selection current, fresh, and meaningful for our customers.
- **Programming.** Our community looks to the Library as a safe, clean, inviting, and functional location for literary-based programs. The library continues to offer a wide range of popular programs, including story times, tutoring, book clubs, Teen Library Council and the informative First Friday series. Legos at the Library, teen gaming, and monthly eReader classes are new programs that have been added to further meet community educational and entertainment needs.
- **Partnerships and Other Opportunities.** Our efforts this fiscal year and beyond will continue to include outreach to the community to encourage partnerships and collaboration. We are also strategically seeking grants to increase programming and material acquisition opportunities.

FY 2012–13 Accomplishments

- Purchased new public computers for Adults, Teens and Youth, including updated Microsoft Office applications. The Friends of the Folsom Library generously funded this purchase.
- Obtained grant funding to support a popular book club and literature series.
- Collaborated with local businesses to enhance library displays during the Summer Reading Program and partnered with the Folsom Women’s Club, Folsom History Museum, the Sacramento Tree Foundation, SCORE and Area4 Agency on Aging to enhance and broaden library programming.
- Increased Library visibility in the community through “A Folsom Public Library Star Lives Here” yard signs that were given to youth who completed the Summer Reading Program.

- The Library built on the success of its Facebook page and expanded its presence on social media sites by adding a Pinterest page, reaching hundreds of people each week and increasing community connections and access to information.
- The Teen Library Council participated in a Do One Nice Thing project.

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of new library cards issued	3,351	3,100	3,000

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of patrons visiting the library	246,828	259,000	265,000

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of patrons served by programs	22,746	29,850	31,200

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of open library hours	41-48	43	43

FY 2013–14 Statistics / Workload Measures

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of items checked out or renewed	554,161	579,000	600,000
Self-checkout usage % of total	47%	48%	50%
Number of items in collection	101,158	106,000	110,500
Number of items added to collection	9,060	6,500	6,000
Number of items loaned to partner libraries	61,593	56,600	52,000

Number of items borrowed from partner libraries	77,020	79,300	81,000
Number of reference questions	46,982	45,500	44,000
Story Time attendance	14,901	20,800	21,500
Youth Program attendance	5,680	6,500	6,900
Teen Program attendance	849	950	1,000
Adult Program attendance	1,316	1,600	1,800

Key Issues

- Offering the best combination of Library accessibility, circulation, and programming possible within the constraints of challenging economy.
- Exploring point of sale options and opportunities.
- Meeting the needs of the growing number of readers using electronic formats, through instruction and enhancement of the Library's eBook budget.
- Creating a replacement plan for aging Self-Check and Radio Frequency Identification equipment.

Future Key Issues

- Growing the materials budget to further serve Library customers with a diverse and contemporary collection.
- Incorporating future trends in technology, material formats, and customer expectations into a sustainable service delivery plan.
- Maximizing resources through partnerships with other agencies, community groups and businesses.

Position Information

Position	FY	FY	FY	FY	FY
	2009-10	2010-11	2011-12	2012-13	2013-14
	Approved	Approved	Approved	Approved	Proposed
Library Director	1.00	1.00	-	-	-
Library Manager	-	-	-	-	1.00
Librarian	2.00	1.00	2.00	2.00	2.00
Library Assistant	6.00	5.00	4.00	3.00	3.00
Library Assistant - PPT	-	0.50	1.00	1.00	1.00
Library Supervisor	1.00	1.00	1.00	1.00	-
Library Technician	4.00	4.00	3.00	3.00	3.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Total	15.00	13.50	12.00	11.00	11.00

Major Contracts (over \$25,000)

Automated Circulation System	\$42,000
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New or Replacement Vehicles

None



Parks & Recreation

- ▶ Mission Statement
- ▶ Budget Summary
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- ▶ Strategies
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
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- ▶ New and Replacement Vehicles

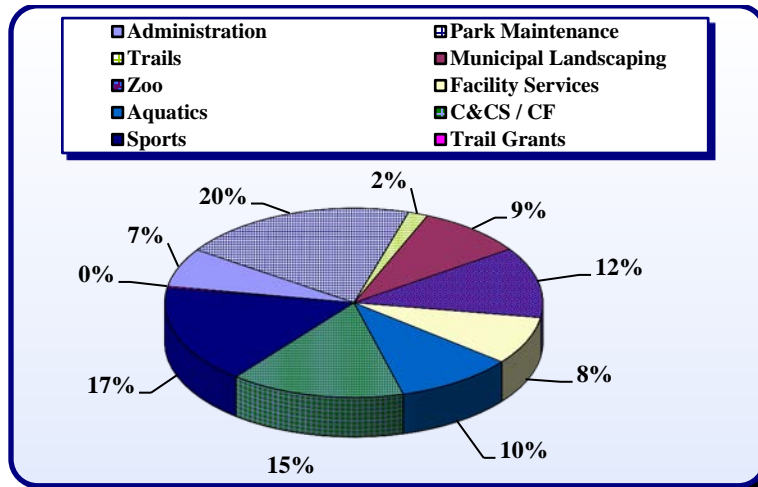
Mission Statement

The Parks and Recreation Department is committed to establishing and maintaining facilities, parks, and services that enhance the quality of life for all ages, cultural origins, and abilities. As stewards of the public trust, it is the department's purpose to reflect the changing human needs of our community.

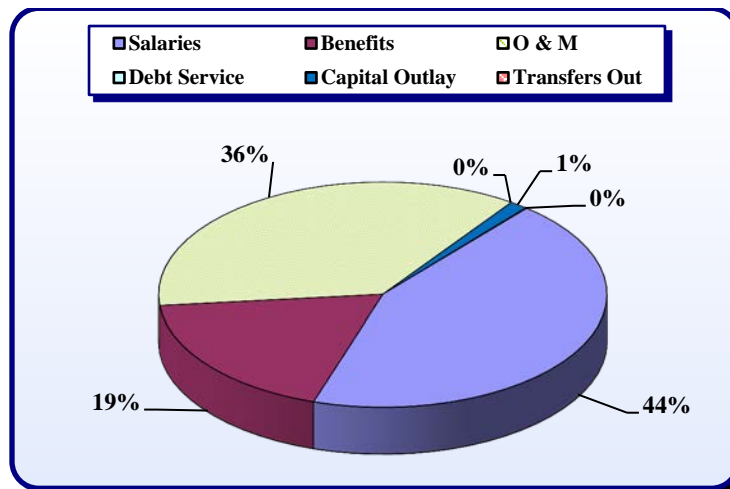
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$4,976,443	\$4,693,157	\$4,660,298	\$4,793,451	2.14%
Overtime	\$9,707	\$15,500	\$20,465	\$15,500	0.00%
Benefits	\$1,304,828	\$1,179,062	\$1,093,746	\$1,289,637	9.38%
PERS-City	\$745,205	\$642,826	\$650,971	\$727,166	13.12%
Operation & Maintenance	\$4,062,248	\$3,802,349	\$3,892,216	\$3,982,205	4.73%
Debt Service	\$500,000	\$500,000	\$500,000	\$0	-100.00%
Capital Outlay	\$118,057	\$0	\$39,978	\$140,425	-
Transfers Out	\$545,520	\$524,595	\$524,595	\$10,611	-97.98%
Total	\$12,262,009	\$11,357,489	\$11,382,269	\$10,958,995	-3.51%
Administration	\$507,404	\$578,788	\$578,595	\$713,599	23.29%
Park Maintenance	\$1,927,280	\$2,004,367	\$2,002,885	\$2,173,598	8.44%
Trails	\$177,697	\$175,751	\$174,849	\$181,645	3.35%
Municipal Landscaping	\$1,017,562	\$923,869	\$942,652	\$971,426	5.15%
Zoo	\$1,396,024	\$1,252,804	\$1,273,830	\$1,301,904	3.92%
Facility Services	\$897,232	\$805,735	\$796,066	\$879,679	9.18%
Aquatics	\$1,073,898	\$1,077,103	\$1,094,623	\$1,081,681	0.42%
Community & Cultural Services					
/ Community Facilities	\$2,016,392	\$1,538,366	\$1,526,397	\$1,598,779	0.00%
Sports	\$2,267,070	\$2,288,377	\$2,188,729	\$1,805,766	-21.09%
Trail Grants	\$45,518	\$28,000	\$78,922	\$28,000	-
Total - General Fund	\$11,326,077	\$10,673,160	\$10,657,547	\$10,736,078	0.59%
Park Planning	\$935,932	\$684,329	\$724,722	\$222,917	-67.43%
Total - Park Planning	\$935,932	\$684,329	\$724,722	\$222,917	-67.43%
Funding Source					
Program Revenue - Park Maint	\$37,880	\$40,000	\$68,631	\$74,000	85.00%
Program Revenue - Zoo	\$794,706	\$764,739	\$709,515	\$788,500	3.11%
Program Revenue - Aquatics	\$853,757	\$906,996	\$922,104	\$929,700	2.50%
Program Revenue - C&CS/CF	\$1,231,243	\$1,118,679	\$1,201,233	\$1,300,925	16.29%
Program Revenue - Sports	\$1,691,845	\$1,696,640	\$1,622,549	\$1,805,766	6.43%
Special Assessments	\$420,200	\$400,000	\$400,000	\$400,000	0.00%
Other General Revenue	\$432,405	\$128,050	\$155,888	\$311,239	143.06%
Trail Grants	\$11,661	\$28,000	\$103,000	\$28,000	0.00%
Other Inter-Fund Transfers	\$876,966	\$761,337	\$741,109	\$308,596	-59.47%
General Taxes	\$4,975,414	\$4,828,719	\$4,733,517	\$4,789,352	-0.82%
Total - General Fund	\$11,326,077	\$10,673,160	\$10,657,547	\$10,736,078	0.59%
Park Imp Impact Fees	\$232,673	\$300,000	\$620,000	\$750,000	150.00%
Other Revenue	\$30,294	\$299,329	\$25,000	\$0	-100.00%
Inter-Fund Transfers	\$12,680	\$85,000	\$10,000	\$5,000	-94.12%
Park Impmt Fund Balance	\$660,286	\$0	\$69,722	(\$532,083)	-
Total - Park Planning	\$935,932	\$684,329	\$724,722	\$222,917	-67.43%
Staffing					
Full-Time Positions	50.80	41.80	41.80	41.80	0.00%
Part-Time Positions	2.00	1.20	1.20	1.60	33.33%

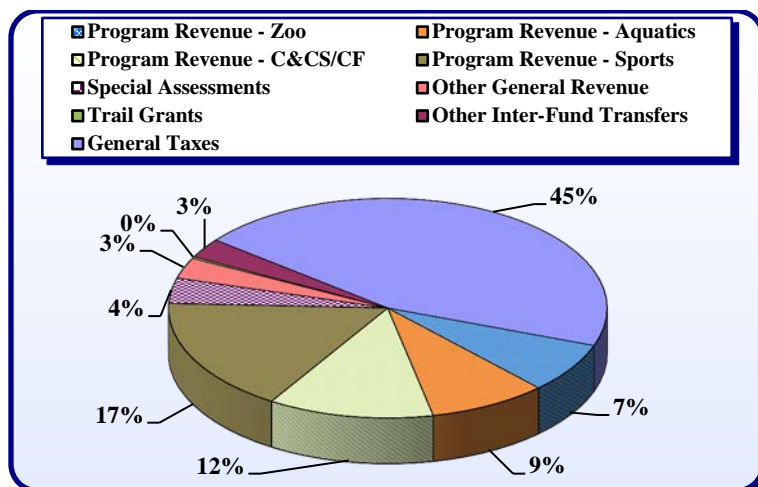
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$713,599

The Administration Division is responsible for providing and maintaining comprehensive parks and recreation services to the community as authorized by the City Council. The division supports two City Council appointed commissions: Parks and Recreation Commission, and Folsom Arts and Cultural Commission, and the Landscape and Lighting Advisory Committee, with a diversity of operations ranging from Arts and Athletics to the Zoo. Administration also provides clerical support services and direction to other department divisions towards achievement of annual program objectives, budget expenditures, and capital improvement programs.

Cultural and Community Services / Community Facilities / Zoo Sanctuary

\$1,598,779

The Community and Cultural Services / Community Facilities Division provide staff support for the Arts and Cultural Commission, Senior & Arts Center, Teen Centers, Special Events, department-wide marketing, promotions, and Zoo Sanctuary. Additionally, this division provides a variety of recreational programs and services for the pre-school through adult age range, including community special events and extensive senior & arts programs and services. The division is also responsible for the management, scheduling, event support for the Community Center, Rotary Club House, Senior and Arts Center and the Hinkle Creek Nature Center. This division also schedules the reservations at six City park facilities and Rodeo Arena.

\$1,301,904

The Zoo Sanctuary teaches and promotes responsible human behavior toward all animals. This mission is pursued through the rescue, humane care and housing, and exhibit of wildlife and companion animals; educational classes, events and programs on site and via outreach; a passive and safe recreational destination for all demographic groups; a progressive media relations campaign; and cooperative relationships with animal and wildlife oriented agencies and organizations.

Sports / Aquatics

\$1,805,766

The Sports Division is responsible for coordinating the City's sports leagues, programs, and special events. Additionally, the division coordinates the scheduling of the community's youth sports leagues and their relationship with the Folsom Cordova Unified School District (FCUSD) Joint Use agreement. Staff continues to enhance and/or leverage additional recreational services through partnerships/sponsorships with local businesses, community groups and/or individual volunteers. This division also provides a variety of recreational activities at the Sports Complex for youth and adults, including sports leagues, camps, indoor batting cages, dance classes, a cafe, an arcade, and meeting rooms. A Teen Center is also located in the Sports Complex. The Folsom Sports Complex operates daily 10 AM - 11 PM and currently offers a full schedule of leagues, camps, clinics and tournaments, as well as opportunities for drop-in play. Additional responsibilities include department-wide fleet management and special event permits.

\$1,081,681

The Aquatics Division operates the year-round Lembi Park Aquatics Center providing a wide variety of recreational, fitness, and educational programs for the community of Folsom. The facility is the home of the year-round USA swim team, Sierra Marlins, as well as the Folsom Sea Otters. During FY 2005-06, the Aquatic Center reached the 1,000,000 visitor mark since opening in 2001. The facility operates from 5 AM - 9 PM daily and currently offers over 70,000 hours of aquatic programming. The division

also programs and administers the Vista del Lago High School Pool on a seasonal basis from April to August. Division staff advise FCUSD staff on pool maintenance, chemistry, and repairs. The Vista Pool is home to the Folsom Tigersharks swim team and accommodates the Sierra Marlins summer practice schedule. Both Folsom High and Vista del Lago High School swim teams utilize the pool beginning in April.

Facilities Maintenance and Planning

\$2,173,598

Park Maintenance is responsible for the maintenance and upkeep of all parklands, including water feature operations and playground maintenance. Parks staff provides irrigation management, scheduling and repair; specialized turf care; facility repair, renovation, and construction; as well as restroom maintenance and vandalism repair. In addition, Parks staff maintains 454 acres of open space and performs trail maintenance on publicly owned trails.

\$879,679

Facility Services coordinates or supplies products and services relating to the maintenance and care of public buildings and facilities, including safety, cleanliness, appearance, heating/air-conditioning, and building access/security systems.

\$222,917

Park Planning is responsible for administration of the park planning, design, construction document preparation process, and construction in accordance with the adopted Parks and Recreation Master Plan, Parks and Recreation Commission recommendations and the City Council policies for parks and recreation facility capital improvement projects.

\$181,645

Trails provides administration of trails and direction for the accomplishment of tasks and services related to bicycle and pedestrian use and development of trails within the City; and directs the program to fulfill the goals and objectives of the Bikeway Master Plan.

Municipal Landscape Services

\$971,426

The Municipal Landscape Services (MLS) Division manages the contracts and the maintenance of the assets within the City's 26 Landscaping and Lighting (L&L) Districts, and three Community Facilities Districts, with approximately \$4.8 million in revenue. L&L assets include but are not limited to 16 mini parks, 400 acres of open space, over 3,300 streetlights, signage, artwork, and irrigation systems. MLS also manages the irrigation and maintenance of several publicly owned streetscapes and corridors and the landscape maintenance contracts for the City's 40 parks and sport fields and 37 miles of trails and 24 pet stations. MLS staffs the L&L Advisory Committee.

FY 2013–14 Strategies

Reflecting the Folsom quality of life experience, focus on the core activities of park maintenance, youth and senior services, and community events with broad public appeal by eliminating General Fund subsidies to adult programming and restructuring the organization to reduce costs. Specifically we are:

- Preserving primary services and functions by realigning and consolidating divisions to achieve efficiencies, streamlining, and cross-training opportunities in support of core services.
- Continue to provide for a wide spectrum of youth and adult sports and recreation programming while allowing General Fund allocations to be directed to target core services (including youth, senior and community event services).

- Preserve the Folsom Zoo Sanctuary experience for the enjoyment and education of residents and visitors by continuing to reduce General Fund dependence through partnerships and collaboration with the Friends of the Folsom Zoo and other organizations.
- Continue to enhance the Folsom quality of life experience through the provision of quality community events that have been reengineered to create efficiencies and streamlined processes that reduce staff time and expenses. The Cyclebration event was redesigned to create staff efficiencies by outsourcing most of the events rides and races to others.
- Bolster Facility Maintenance Division to accommodate increased utility costs and focus staff's attention on water conservation issues in the parks.
- Continue to develop and expand community partnerships to emphasize key maintenance and landscape operations such as the recent arrangement in the Historic District with the FHDA.
- Raise awareness of unique Folsom amenities that can host corporate retreats, family gatherings, special events and occasions such as the Zoo, Aquatic Center, Sports Complex, and Community Center through marketing efforts to the broader residential and business communities.
- Reinvest in some of our community facilities and amenities to increase their appeal, marketability and enhancement of the Folsom experience. Specifically, projects will include renovating the restrooms at the Community Center, replacing the shade structures at the Aquatic Center, and paving and bridge work on some portions of our existing trails.

FY 2012–13 Accomplishments

Community and Cultural Services / Community Facilities

- The Gallery at 48 Natoma provided six different exhibitions in the Main Gallery, and six complimentary exhibits in the Community Gallery that served more than 5,000 participants. The exhibits were supported by more than \$11,000 in sponsorships this year and \$22,000 in sales. Additionally, the Gallery provided multiple opportunities for the public to be enriched by exposure to the unique art exhibits through tours to local colleges, senior groups, and local school groups including workshops for nearly 400 Sutter Middle School students and STARS program students.
- The Art Center at 48 Natoma expanded its scope of class offerings and served over 6,000 participants ranging in age from 6 to 96 years of age. The center provides quality instruction in a full range of art media and styles to engage beginners and provide growth opportunities for advanced students. This year, the center also featured workshops by top artists including Yoshio Taylor and 11 different workshops held by the Folsom Arts Association. A student show and sale was also a big success and likely will become an annual event.
- The Folsom Arts and Cultural Commission brought attention to Public Art and specifically highlighted the valuable asset of the 21 Public Art works in the Natoma Station subdivision. The Commission is working to find ways to preserve and renovate the over 20-year old collection of art by some of the region's top artists.
- The Senior Center at 48 Natoma served over 24,000 seniors in a variety of programs, social activities and services. The Senior Center hosted 19 educational workshops with a wide range of offerings including "Staying Safe While Aging at Home" and a monthly Train Your Brain class. These workshops are made possible through our partnerships with the local business community and qualified volunteers who are willing to facilitate. Seniors enjoyed 10 social parties averaging 75 in attendance, and added two new social activities: "Travel Mixers" and "Learn to Play the Ukulele."
- The Senior Center provided more than 10,000 meals to congregate and homebound meals on wheel participants.

- Proving that learning is a life-long activity, more than 1,100 seniors enrolled in educational classes ranging from Art to Zumba.
- The two CAVE Teen Center sites served over 22,000 participants this year. The sites consistently serve 60-80 teens seeking a safe and fun place to stay afterschool each day. The Summer CAVE program served an average of 5 kids per week more than last year (50 per week), resulting in increased revenue of \$4,000. Program enhancements including a new field trip destination coupled with an improving economy could be factors to the attendance increase.
- The community enjoyed a host of Special Events serving more than 21,000 participants including: Spring Eggstravaganza, Run with Nature and the Wild Way, 8 Summer Concerts in the Park, Mayor's Cup Golf Tournament, Cyclebration, and the annual Renaissance Faire.
- The Fun Factory preschool and Kindergarten Readiness programs provided 9 different classes at three locations including the Folsom Community Center, Hinkle Creek Nature Center, and Folsom Sports Complex.
- Summer Camps continue to be well received by the community. The 10-week Vacation Zone Day Camp served a record number of participants (882), and local kids could also choose from a variety of specialty camps ranging from Legos to learning camps. Art camps were particularly popular with a camp to serve every budding artist from filmmaking, to clay, acrylics and even sewing!
- Programs and events received increased marketing exposure and ease of access through new Facebook pages including one for the Gallery at 48 Natoma, the Folsom Senior Center, Cyclebration, and Run with Nature.
- In an effort to increase exposure and enhance participation, marketing efforts supported department-wide programs which included the production of the Parks and Recreation Department Activity Guides, Bark-N-Splash, Run with Nature, Cyclebration advertising, Sports and Recreation Expo, Zoo Docent program, Holiday Lights, Skate Park 2 for 1 Tuesdays, Community Center Wedding brochure, and the Amgen, Johnny Cash Art Experience, and the Zoo Regional Treasure proposals to name just a few.
- In an effort to increase the appeal of the Community Center as a rental facility conducive to weddings, special celebrations, and corporate functions, the Community Center office was renovated, new marketing materials were produced and a new Facebook page was created.

Zoo Sanctuary

- Zoo billboard advertising donated for a second year by Clear Channel Outdoor (vinyl printing donated by Friends of the Zoo) moved to various locations along the Highway 50 and 80 corridors.
- Participated in social media marketing (such as Groupon and Living Social) to increase exposure to the market place and boost zoo attendance. The effort resulted in bringing in an additional approximately 5,000 visitors and increasing revenues by over \$14,000.
- Remodeled Barn Owl storage shed to provide a new reptile exhibit to house the zoo's current reptiles on a rotating basis. This is the first reptile exhibit in the zoo. The ability to view our outreach reptiles is frequently requested by visitors.
- Introduced new prairie dog, Holly, for outreach programs.
- Introduced new Barn Owl, Guinevere, as a companion to existing Barn Owl, Grayson.
- Replaced shade structures on the canid deck with new structures to improve birthday parties and evening rental opportunities.

Sports

- Continued oversight of the Folsom STARS Afterschool Program securing over \$70,000 in grant funding and donations.
- Continued partnership with Style Media hosting the annual Home and Garden Expo at the Sports Complex.
- Installed new netting around the indoor soccer fields at the Sports Complex, which was funded through rental fees paid by a newly developed indoor lacrosse program. Annual revenue expected to be \$20,000.
- In partnership with the Community & Cultural Services Division, utilized Teen Council funds to hire the STARS Afterschool Program Coordinator to oversee the Teen Council program and provide Teen Council mentors for the STARS program.
- Zoom Media monitor contract to broadcast free advertisements and allow for the Parks and Recreation Department to post flyers, messages, etc. at no cost. Annual fee of \$1,000 collected each year by Zoom Media.
- Partnered with Home School program to offer youth basketball practices and games at the Sports Complex.
- Developed an agreement with Pure Athletics to offer athletic training services and equipment at the Sports Complex resulting in new revenue of \$24,000/year.
- Developed and hosted the first Sports and Recreation Expo at the Sports Complex.
- Continued partnership with the Positive Coaching Alliance to promote positive coaching to the youth.
- Coordinated with Folsom High School Basketball to run three basketball tournaments for fundraisers.
- Launched the Folsom Sports Complex Facebook page.
- Developed a partnership with Intel to provide daily drop-in basketball opportunities to Intel employees.
- Developed and expanded the Table Tennis program, which results in new tables and equipment provided by a partnership with a table tennis instructor.
- Continued successful programming in both youth and adult sports with participation numbers increasing from 413,000 in FY 2011-12 to over 470,000 in FY 2012-13.

Aquatics

- Continued the successful partnership with 24 Hour Fitness offering indoor swim lessons during the Fall, Winter, and Spring for over 200 participants.
- Completed the third season of scheduling, and operating the Vista del Lago High School pool.
- Developed a partnership with Intel, which resulted in the sale of an additional 280 summer family swim passes and three family movie nights for Intel employees and their families.
- Continued the relationship with Aflex Technology, the supplier of the giant inflatable pool toys that were purchased from New Zealand by providing referrals in exchange for a new inflatable pool toy.
- Held one free family picnic and movie night with all direct costs being covered by community sponsors.
- Partnered with Body on the Move and Bicycling Events.com to host the first Folsom Youth Triathlon at the Aquatic Center and Lembi Park.
- Developed an advertising agreement with the Market Place located in the Raley's shopping center that provides for advertising space at the Aquatic Center for an annual fee of \$1,650.
- Developed a new swim lesson program for children diagnosed with Autism. Thirty-nine children participated in the program.

- Coordinated the purchased of 18 new touch pads at a cost of \$18,000 through sponsorships from the Sierra Marlins and Folsom Sea Otters swim teams.
- Developed a new summer camp program called The Academy, which focused on water safety and swimming skill development for children aged 8-12. The camp accommodates 20 children per week.
- Provided swim lessons to over 2,000 participants.
- Launched the Folsom Aquatic Center Facebook page.
- Coordinated the installation of a healthy snacks vending machine at the Aquatic Center and Sports Complex.
- Provided a safe aquatic facility for over 200,000 guests without any major accidents or injuries to the public.

Park Maintenance

- Installed two new bleachers at the Livermore Park football field to accommodate an additional 140 fans.
- Installed two new bleachers at the Nisenan Park baseball field to accommodate 90 additional fans.
- Completed major soccer field renovations in conjunction with the Folsom Soccer Club at Sheldon Park and Ed Mitchell Park.
- Started removal of raised sidewalks at Kemp Park, Beacon Hills Park, Cohn Park, Kids Play Park and the Civic Center.
- Installed 2,000 feet of mainline and drip irrigation for the north side of the East Bidwell trail overcrossing for tree planting.
- Completed renovation of the new expansion area of the Cummings Dog Park facility.
- Completed major infield turf renovations at the girls' softball fields at Sheldon Park and Catlin Park.

Facility Services

- Integrated the Building Trades Division into the Facilities Services Division to create a team that combines the talents of all the staff into a cohesive unit that more efficiently and effectively responds to maintenance and work requests and needs.
- Assisted in the installation of a new HVAC unit at the Police Department.
- Developed a work request reporting system to manage the multi-department requests for services.
- Started consolidation of maintenance services performed in the Historic District parking garage under the Facilities Services Division.

Park Planning / Trails and Open Space

- Managed purchase and construction of Livermore Community Park football field storage buildings funded by sports groups.
- Coordinated renovation of the Cummings Family Park FIDO Field Dog Park.
- Managed four Eagle Scout projects which added trail and park improvements.
- Applied and received a \$790,000 grant from the Federal Public Highways Discretionary Grant Program for the Johnny Cash Bike/Pedestrian Overcrossing project. Completed first phase of rough grading which included the south approach ramp to the proposed overcrossing.
- Applied for three grants from the State Recreational Trails Program and next round of Federal Public Highways Discretionary Grant Program for the final phase of the Johnny Cash Trail.
- Completed construction of the first phase of the Humbug-Willow Creek Trail Dos Coyotes segment, which included the demolition of the old sewer lift station along Folsom Boulevard.
- Completed the environmental analysis (CEQA and NEPA), and final design plans for the Lake Natoma Waterfront and Trail Access Enhancement Project.

- In coordination with REI and the Friends of the Folsom Parkways, volunteers planted 60 new trees along the Humbug-Willow Creek Trail south of the new overcrossing at East Bidwell Street and also installed irrigation for all new trees.
- Started the planning for the location of 60 bike racks throughout the City funded by a grant from the Sacramento Air Quality Management District.

Municipal Landscape Services

- Created water budgets for the high water use L&L districts to reduce water consumption.
- Completed the Blue Ravine Oaks Tree Removal/Re-planting and Sidewalk Retrofit project in one year (anticipated plan called for a 2-3 year project). Cost of the Project was \$250,000 (originally budgeted at \$500,000) with funds coming from the Blue Ravine Oaks No. 2 District and Measure A funds from the Public Works Department to be paid back as new assessment dollars are collected.
- Successfully executed an MOU with the Folsom Historic District Association to maintain landscaping and improvements in the Historic District.
- Resolved over 30 water leak issues (saving significant water and water costs). Retrofitted 34 irrigation controllers to add flow sensors, new components, and/or upgrades as items needed repair.
- Completed tree trimming and removals due to disease or hazard on civic center campus and throughout public corridors within the City.
- Completed assessment district process for the Folsom Heights/California Hills District in order to fund needed and deferred repairs and replacements of publicly owned assets.
- Prepared public outreach work plan for L&L districts with inadequate annual assessments and inflationary adjustments. Each year the L&L Division selects the district(s) with the greatest need for assessment increase to begin the outreach process.

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Complete 11 monthly playground inspections and 1 annual playground inspections per year 100% of the time.	100%	100%	100%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Maintain daily water quality / chemistry records at the Aquatic Center in accordance with Sacramento County Health Department 100% of the time.	100%	100%	100%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Pass each of three (3) Ellis & Associates lifeguard / aquatic safety inspections with a rating of “meets standards” or better.	100%	100%	100%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Complete all voicemail call-backs regarding recreation program registration within 24 hours 90% of the time.	90%	75%	90%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Accurately process completed mail-in program registrations by close of business each day 90% of the time.	100%	90%	90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Pass three consecutive Food Safety Inspections at the Folsom Sports Complex’s Time Out Café to retain Food Safety Award of Excellence from Sacramento County Environmental Management.	100%	100%	100%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Pass all USDA inspections at the zoo with no violations resulting in re-inspection or fines.	100%	100%	100%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Percentage of general routine and facility maintenance service requests completed on annual basis	90%	90%	90%

Customer Service Performance Indicator 9:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
100% of facility safety or health issues, problems, or requests addressed/corrected within 24 hours.	100%	100%	100%

Customer Service Performance Indicator 10:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Repair city street lights in L&Ls within one week (L&L)	98%	98%	98%

Customer Service Performance Indicator 11:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Repair water and irrigation leaks within 24 hours (L&L)	95%	75%	85%

Customer Service Performance Indicator 12:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Return phone calls and emails from residents and customers within 24 hours (MLS)	98%	98%	98%

FY 2013–14 Statistics / Workload Measures

Park Maintenance

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of trail miles maintained	36 miles	37 miles	38.5
Open space acreage maintained	454 acres	454 acres	454
Number of turf soccer fields maintained	26	26	26
Number of baseball/softball fields maintained	25	25	25
Number of playgrounds inspected and maintained	48	48	49
Number of water features maintained	4	4	4
Irrigated turf acreage maintained and scheduled	138 acres	138 acres	138 acres

Zoo Sanctuary

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Gate attendance	123,000	125,563	125,000
Number of volunteers hours donated	17,000	17,250	17,500
Tour Revenue	\$24,000	\$24,250	\$30,000

Aquatics

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of swim lessons taught	2,600	2,700	2,700

Park Planning

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of acres of parkland developed	8.0	0	.75
Number of park renovation projects	1	0	3
Number of CEQA review and Master Development Plan adoptions	0	0	1

Trails Division

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of grants submitted	5	3	3
Linear feet of trails constructed	0	7,920	6,000
Number of Eagle Scout projects	3	3	3
Bridge volunteer projects	0	2	1

Community and Cultural Services / Community Facilities

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of participants served @ 48 Natoma	38,000	40,000	40,000
Number of participants served at Teen Centers	27,000	27,000	27,000
Number of Arts Master Plan tasks undertaken	10	5	3
Number of youth camp sessions provided	108	108	110
Number of events / participants	7 / 33,000	3 / 7,000	5 / 22,000
Number of facilities maintained	4	4	4
Square footage of buildings maintained	42,750	42,750	42,750
Number of reservations scheduled and serviced	3,690	3,420	3,500

Recreation / Sports Complex

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of facilities scheduled	267	268	268
Number of events scheduled	18,750	18,750	18,750
Number of soccer fields coordinated daily for Folsom Soccer Club during the recreation season.	52	53	53

Number of softball / baseball fields prepped for youth and adult games per year.	3,095	3,095	3,345
Total number of participants involved in activities coordinated by the Sports Division.	413,070	471,626	470,000
Number of pitches thrown by batting cage machines at the Sports Complex.	1,200,000	1,250,000	1,200,000

Facility Services

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of routine maintenance requests completed	400	N/A	N/A
Number of life safety issues corrected within 24 hours	35	N/A	N/A

Municipal Landscape Services

Statistics / Workload Measures	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of L&L and CFD districts managed and maintained	26	26	25
Number of Mini-Parks maintained within L&L's	16	16	16
Number of City Parks Maintained (Regular service; excluding irrigation management)	37	37	37
Number of miles of Trails Maintained	36	36	37
Number of open space acres maintained within the L&L/CFDs	220	400	400
Number of irrigation controllers within the L&L/CFDs	148	236	236
Number of pet stations maintained within the L&L/CFDs	13	13	13
Number of landscape lights maintained within the L&L/CFDs	385	385	385
Number of streetlights maintained within the L&L/CFDs	3,300	3,300	3,300
Number of newsletters/updates for L&L Advisory Committee and uploaded to City Web site	10	10	10
Number of candidate water conservation projects identified in the L&L districts	2	2	2
Number of public outreach plans prepared and successfully approved for required future increases	2	2	3
Number of L&L inquiries handled from City Assist	10	12	12

Key Issues

- Identify opportunities to fund the Johnny Cash Trail Art Experience, and other unique public artworks throughout the community.
- Identity and analyze opportunities to increase Zoo awareness, attendance and local tourism.
- Funding and completion of ADA upgrades. Meeting the revised ADA standards for swimming pool accessibility and the related equipment costs.
- Dry year water conservation and irrigation program refinement in parks and L&L landscape areas.
- Develop a Facilities tracking system to correctly identify life safety, routine maintenance and special projects issues completed.
- HVAC equipment replacement on City Hall and Community Center; aging equipment and impending EPA regulations on R-22 Freon usage.
- Complete the Parks and Recreation Master Plan Implementation Plan Update, and complete the Nexus Study for Park Impact Fee analysis.
- Update the Parks Renovation Master Plan.
- Advanced planning and coordination for parks and trails for the Folsom Area Specific Plan.
- Update the Bicycle Master Plan to be eligible for future State grant funding.
- Identify and secure matching funds for future grant opportunities.
- Trail planning along the JPA corridor; integrating trails and trains.
- Protecting City assets (such as copper/metals, artwork, streetlights, benches) to reduce unrecoverable financial burdens to General Fund and/or L&L budgets.

Future Key Issues

Aquatics

- Major maintenance expenses associated with replacement of pool mechanical equipment such as pumps, motors, heaters and pool resurfacing.
- Completion of new Facility Master Plan and the need to continually provide new attractions to generate revenue such as a spray park or current pool (lazy river).
- Implementation of a thermal solar system to help reduce year-round pool heating costs.
- Partnership with Folsom Lake College to accommodate swimming and water polo team sports at the Aquatic Center.

Community and Cultural Services / Community Facilities

- Identify the organizational structure and service delivery plan of the Community and Cultural Services Division in relationship to community growth and program demand.
- Long-term funding sources for public art and cultural programs and implementation of the Arts Master Plan.
- Replacement and/or renovation of aging equipment and furnishings including HVAC, kitchen, audio-visual, stage lighting, carpeting, restroom fixtures, tables and chairs.

Facility Services

- Replacement of City Hall diesel generator due to age and environmental impacts.
- Replacement of Fire Control System in all Civic Center buildings.
- Replacement of HVAC equipment and controls to meet efficiency and air quality goals in all Civic Center buildings.
- Continue to ensure ADA compliance throughout all City facilities.

Municipal Landscape Services

- Identify needs / expectations, and funding to manage open space areas and funding for such.
- Identify next list of Lighting & Landscaping Districts that will require outreach to discuss assessment increases due to anticipated revenue shortfalls.
- Consolidate general landscape maintenance of City-owned properties into the MLS Division.

Park Maintenance

- Replace aging vehicles and equipment (forklift and dump truck).
- Establish procedures for regular trail bridge inspections.
- Complete the retrofitting of all irrigation controllers in the parks with the Rainmaster system.
- Retrofit / renovate the Folsom City Lions Park picnic area and irrigation system.
- Repave the Lembi Community Park parking lots.
- Replace the aging wooden structure at Folsom Kids Play Park and the non-compliant playgrounds at Lew Howard Park and Reflections mini-park.

Park Planning

- Completion of the Parks and Recreation Master Plan Implementation Plan Update with incorporation of the annexed South of 50 Plan Area.
- Construction of future phased neighborhood and community parks.
- Identification of funding sources for remaining park development after build-out of the City.
- Development of the Parks and Recreation Master Plan Update.

Trails and Open Space

- Establish procedures for regular trail bridge inspections.
- Identify funding source for the Folsom Boulevard Bike / Pedestrian Overcrossing project.
- Establish consistent signage program for the trail system.
- Identify sources of matching funds for grant applications.

Recreation / Sports Complex

- Painting the outside of the Folsom Sports Complex.
- Replace batting cages at the Folsom Sports Complex.
- Addition of another pitching tunnel at the Folsom Sports Complex.
- Develop a Joint-Use Agreement with Los Rios Community College District for use of athletic fields at Folsom Lake College.
- Explore new program opportunities through partnerships for miniature golf, Frisbee golf, and national cross-country course.
- Identify funding source for repaving the Sports Complex parking lot.

Zoo

- Completion of Phase 4 ADA upgrades.
- Offer additional educational programs via volunteer docents.
- Phase 2-4 of the Zoo Operations Center.
- Phase 3-5 of the Zoo Canid Exhibit.
- Partner with the Friends of the Zoo to achieve build-out of the Zoo Master Plan.
- Identify sources of funding to build a Farm Barn to improve living conditions for current farm animal residents and to enhance the visitors experience by creating opportunities to interact with these animals.

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
P & R Administration					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Marketing and Graphics Coordinator	1.00	-	1.00	-	-
Marketing and Graphics Coordinator - PPT	-	-	-	0.50	0.80
Office Assistant I/II	2.00	1.00	1.00	-	-
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Subtotal	8.00	6.00	7.00	5.50	5.80
Park Maintenance					
Maintenance Specialist	5.00	5.00	4.00	4.00	4.00
Maintenance Supervisor	1.00	1.00	1.00	-	-
Maintenance Worker I/II	2.00	-	1.00	1.00	1.00
Parks/Facilities Maintenance Manager	-	-	-	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.50	2.50
Subtotal	10.00	8.00	8.00	8.50	8.50
Park Development					
Park Planner I/II	-	-	1.00	-	-
Park Planner I/II - Limited Term	1.00	-	-	-	-
Park Planning Manager	1.00	1.00	1.00	-	-
Senior Park Planner	-	-	-	1.00	1.00
Subtotal	2.00	1.00	2.00	1.00	1.00
Trails					
Senior Park Planner	1.00	1.00	1.00	1.00	1.00
Subtotal	1.00	1.00	1.00	1.00	1.00

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Zoo					
Assistant Zookeeper/Zookeeper I - PPT	0.60	0.60	0.60	-	-
Assistant Zookeeper/Zookeeper I	3.00	3.00	3.00	4.00	4.00
Cashier - PPT	0.60	0.60	0.60	-	-
Lead Zookeeper	-	-	-	1.00	1.00
Recreation Coordinator I - Limited Term	1.00	1.00	1.00	-	-
Recreation Coordinator I - PPT	-	-	-	0.70	0.80
Zoo Manager	0.80	0.80	0.80	-	-
Zoo Supervisor	1.00	1.00	1.00	0.80	0.80
Zookeeper II	1.00	1.00	1.00	-	-
Zookeeper II - PPT	0.80	0.80	0.80	-	-
Subtotal	8.80	8.80	8.80	6.50	6.60
Aquatics					
Recreation Coordinator II	0.50	0.50	0.50	-	-
Recreation Manager	-	-	-	0.50	0.50
Recreation Supervisor	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Worker	1.00	-	-	0.50	0.50
Senior Recreation Coordinator	0.75	0.75	0.75	0.75	0.75
Subtotal	2.75	1.75	1.75	2.25	2.25
Community Center					
Maintenance Worker I/II	1.00	1.00	-	-	-
Recreation Supervisor	0.50	0.50	-	-	-
Senior Building Tradesworker	1.00	-	-	-	-
Senior Recreation Coordinator	1.00	1.00	-	-	-
Subtotal	3.50	2.50	0.00	0.00	0.00
Community & Cultural Services / Community Facilities					
Community & Cultural Services Manager	-	-	1.00	1.00	1.00
Recreation Coordinator I	-	-	2.00	2.00	2.00
Recreation Coordinator II	-	-	2.00	1.00	1.00
Recreation Supervisor	-	-	1.50	1.00	1.00
Senior Recreation Coordinator	-	-	1.25	1.00	1.00
Subtotal	0.00	0.00	7.75	6.00	6.00
Recreation Cultural/Community Services					
Community & Cultural Services Manager	1.00	1.00	-	-	-
Recreation Coordinator I	2.00	2.00	-	-	-
Recreation Coordinator II	2.00	2.00	-	-	-
Recreation Supervisor	1.00	1.00	-	-	-
Senior Recreation Coordinator	0.25	0.25	-	-	-
Subtotal	6.25	6.25	0.00	0.00	0.00

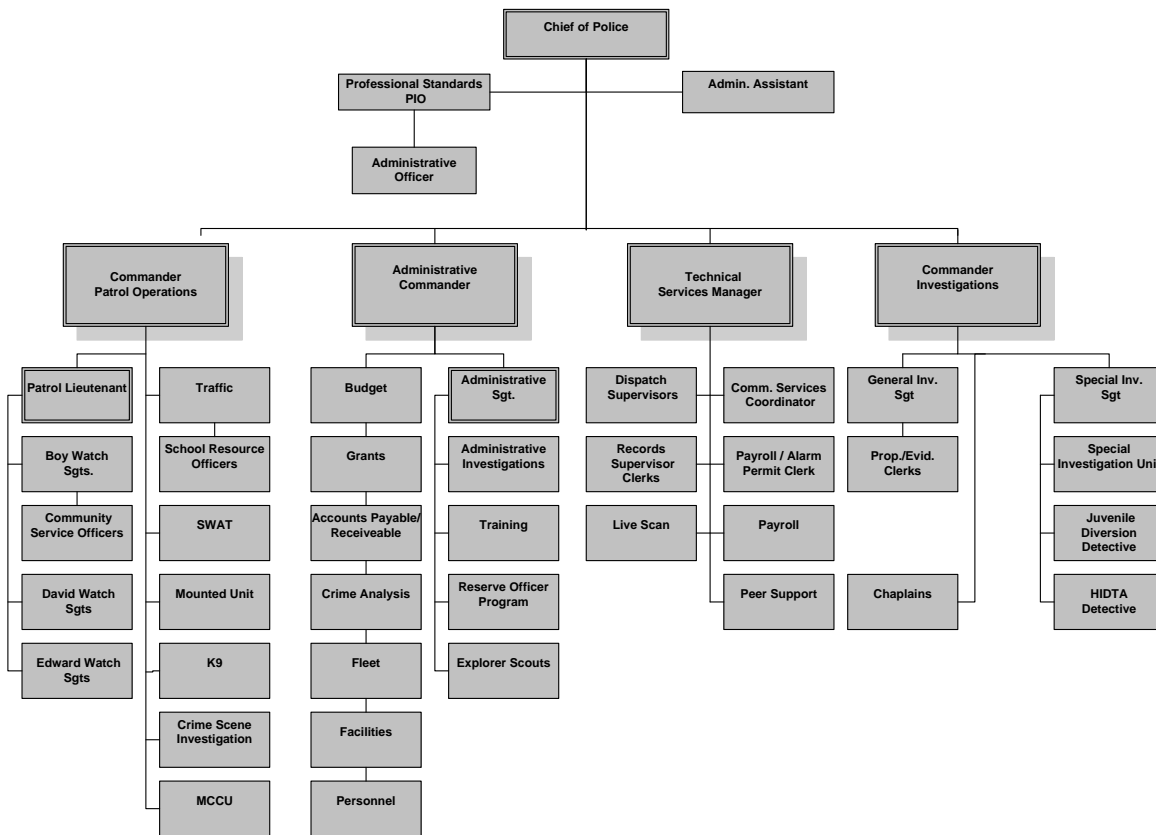
Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Recreation / Sports Complex					
Recreation Coordinator I	-	-	2.00	2.00	2.00
Recreation Coordinator II	-	-	0.50	-	-
Recreation Manager	-	-	1.00	0.50	0.50
Recreation Supervisor	-	-	1.00	0.50	0.50
Senior Recreation Coordinator	-	-	2.00	2.25	2.25
Subtotal	0.00	0.00	6.50	5.25	5.25
Recreation Sports					
Recreation Coordinator I	1.65	1.40	-	-	-
Recreation Coordinator II	0.20	0.20	-	-	-
Recreation Manager	1.00	1.00	-	-	-
Recreation Supervisor	1.00	1.00	-	-	-
Senior Recreation Coordinator	0.70	0.70	-	-	-
Subtotal	4.55	4.30	0.00	0.00	0.00
Recreation and Teen Center					
Maintenance Worker I/II	1.00	-	-	-	-
Recreation Coordinator I	0.60	0.60	-	-	-
Recreation Coordinator II	1.05	1.30	-	-	-
Senior Recreation Coordinator	1.30	1.30	-	-	-
Subtotal	3.95	3.20	0.00	0.00	0.00
Facility Services					
Facilities Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Maintenance Worker I/II	-	1.00	-	-	-
Senior Building Tradesworker	-	2.00	2.00	2.00	2.00
Senior Maintenance Worker	-	1.00	1.00	-	-
Subtotal	0.00	5.00	4.00	3.00	3.00
Municipal Landscaping					
Lighting & Landscape District Manager	-	1.00	1.00	1.00	1.00
Maintenance Specialist	-	3.00	3.00	2.00	2.00
Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Maintenance Worker I/II	-	1.00	1.00	-	-
Subtotal	0.00	6.00	6.00	4.00	4.00
Total	50.80	53.80	52.80	43.00	43.40

Major Contracts (over \$25,000)

Municipal Maintenance	\$332,000
Landscaping & Lighting Maintenance	\$281,580
Recreation Instructors	\$127,269
Sports Officials & FCUSD facility fees	\$224,150
Sports Instructors	\$ 149,162

New or Replacement Vehicles

Facilities Maintenance – Dump truck replacement	\$23,000
Facilities Maintenance – Forklift replacement	\$25,000



Police

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Strategies
- ▶ Accomplishments
- ▶ Statistics / Workload measures
- ▶ Key Issues
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

Mission Statement

Enhancing the quality of life in Folsom through community partnerships and a commitment to serve and support each other.

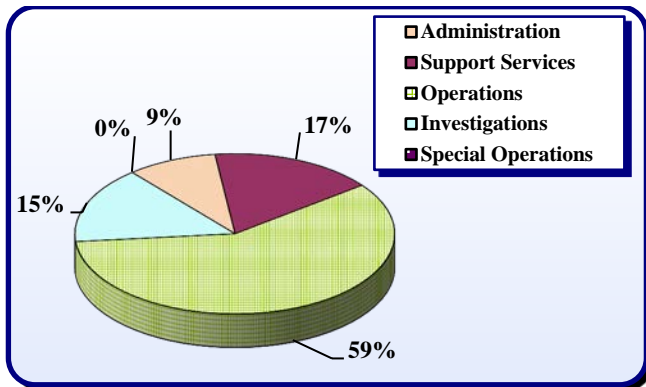
We will:

- Be accountable to one another and our community
- Promote safe and healthy communities
- Ensure a healthy work environment that encourages team building, open communication, and mutual respect
- Hold sacred the public trust in all that we do

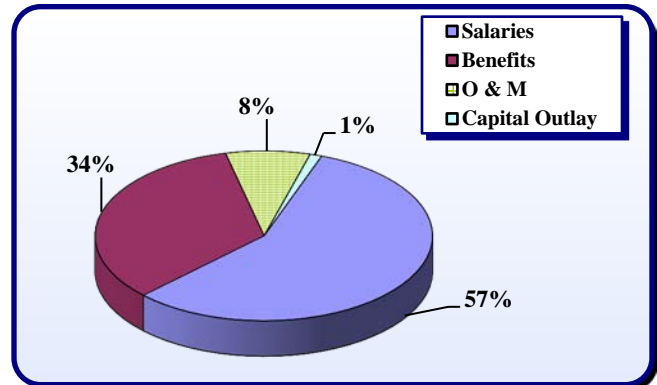
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$9,264,602	\$9,723,291	\$9,388,821	\$9,667,928	-0.57%
Overtime	\$433,629	\$339,500	\$522,219	\$339,500	0.00%
Benefits	\$2,672,189	\$2,690,472	\$2,578,337	\$2,966,157	10.25%
PERS - City	\$2,790,198	\$2,724,542	\$2,608,810	\$2,940,038	7.91%
Operation & Maintenance	\$1,882,118	\$1,491,958	\$2,301,358	\$1,418,457	-4.93%
Capital Outlay	\$336,416	\$100,000	\$100,000	\$200,000	100.00%
Total	\$17,379,153	\$17,069,763	\$17,499,545	\$17,532,080	2.71%
Administration	\$1,472,546	\$981,275	\$1,734,783	\$1,594,382	62.48%
Support Services	\$2,791,494	\$2,838,126	\$2,747,291	\$2,922,158	2.96%
Operations	\$7,909,320	\$7,926,084	\$7,755,369	\$10,305,118	30.02%
Investigations	\$2,365,805	\$2,429,001	\$2,592,409	\$2,710,421	11.59%
Special Operations	\$2,839,988	\$2,895,277	\$2,669,695	\$0	-100.00%
Total	\$17,379,153	\$17,069,763	\$17,499,545	\$17,532,080	2.71%
Funding Source					
Program Revenue	660,939	432,432	393,255	475,196	9.89%
Other General Revenue	21,230	91,579	11,817	20,408	-77.72%
Grants	639,864	-	716,207	530,000	-
Inter-Fund Transfers	178,925	160,000	455,473	125,000	-21.88%
General Taxes	15,878,195	16,385,752	15,922,793	16,381,476	-0.03%
Total	17,379,153	\$17,069,763	17,499,545	\$17,532,080	2.71%
Full-Time Positions	103.00	98.00	98.00	97.00	-1.02%
Part-Time Positions	0.50	0.50	0.50	0.50	0.00%

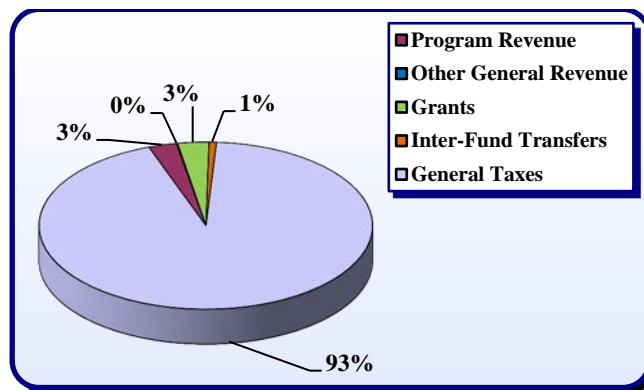
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Program Information

Administration

\$1,594,382

The Administration Division is comprised of the Office of the Chief of Police, the Professional Standards Unit, Recruiting and Hiring, Training, Fiscal Management, Fleet Management, Facilities Management, Reserve Officer Program and Media Relations. This division is responsible for the overall leadership and administration of the Police Department. Under the direction of the Chief of Police, this division develops, implements and manages department budgets, policies and directives, as well as coordinates training, conducts personnel complaint investigations, facilitates recruitment and hiring processes, and manages the department fleet and facilities. Media Relations is responsible for informing the public of important issues and newsworthy events occurring within the police department.

Support Services**\$2,922,158**

The Folsom Police Department Support Services Division is comprised of the Communication Center, Records Unit, Alarm Unit and Community Services Unit (CAPS Volunteers).

The Police Communications Center is the primary Public Safety Answering Point (PSAP) for the City of Folsom. All emergency calls, whether necessitating a Police, Animal Control, or Fire Department response, come first to the Police Department's Communication Center. Police Dispatchers then ascertain basic information and transfer fire or medical calls to the Regional County Fire Dispatch Center.

The Communication Center Dispatchers also dispatch calls to police officers, the City animal control officer, code enforcement and community services officers via an 800 MHz radio system. The Folsom Police Dispatchers maintain an accurate chronology of events and information in the CAD system as it transpires. The Folsom Dispatchers relay pertinent information to other law and fire agencies within the region in an effort to apprehend criminals and promote citizen and officer safety. Dispatchers perform a variety of other functions. Some of those other duties include answering the police department's incoming business lines; entering information such as stolen vehicles or firearms, pawn slips, towed/stored vehicles, into the California Law Enforcement Telecommunications (CLETS) system; answering after hour calls for the Water and Sewer Departments; handle after hour call outs for Streets, Signs and Signals.

The Records Bureau is responsible for processing all documents, public records releases, counter walk-in assistance, telephone inquiries, and subpoenas. The Records Bureau staffs the front counter which is open to the public from 7:00 a.m. to 4:00 p.m., 4 days a week and greets the public in uniform. The professional staff from the Records Bureau assist the public at the front counter with citation sign offs, clearance letters, towed/stored vehicle inquiries, collection of police related fees and screening all visitors prior to allowing entry into the secured portion of the Police Department building. Police reports are made available to the public, the news media and other governmental organizations in accordance with the Public Records Act (PRA) and Right to Privacy laws. The Records Bureau quality checks all crime reports, arrest reports, traffic collisions and citations in the Police Department's Records Management System (RMS). They also produce weekly and monthly reports including the Uniform Crime Report (UCR) that is a summary based reporting system that includes our crime data. This document is mandated by the California Attorney General's Office to be provided to the Department of Justice and must be submitted by the 10th of every month. The Records Bureau staff also provides Live Scan services for prospective City employees and City volunteers.

The Records Bureau performs court liaison duties on subpoenas for all Police Department employees and requests for records. The professional staff in Records maintains a subpoena log for service of the subpoena, and provides a daily update of subpoenas on a hotline for employees 24/7 use. The Records Bureau processes all incoming and outgoing mail for the Police Department. The Records staff will seal the records of adult or juvenile cases as directed by the court and manages the Police Department's retention schedule.

The Community Services Unit provides volunteer and crime prevention programs such as vacation and security checks, safety fairs, and Neighborhood Watch. This unit is also responsible for coordinating the Citizen's Academy annually. The Volunteer Coordinator oversees the Citizens Assisting Public Safety (CAPS) Volunteers which for the last 3 years has had over 70 active CAPS Volunteers. The CAPS Volunteers participate in Neighborhood Watch, Watch Mail, Vacation Checks, Home Security Surveys, Help Every Lost Person (H.E.L.P.), Vial of Life, and Community Watch. The CAPS Volunteers take

responsibility for event parking at Folsom's Annual Rodeo by setting up cones and barricades, collecting parking fees at the parking entrance and directing traffic to the designated parking spaces. The CAPS Volunteers provide a valuable service to this community by supporting Police and Fire with traffic control at major collision/crime scenes, assisting with at risk missing person searches and any other prolonged event in which they are requested.

Patrol Operations**\$10,305,118**

The Patrol Operations Division consists of a division commander, a lieutenant, seven sergeants, and 43 patrol officers who provide initial response to requests for law enforcement assistance from the community and provide a visible presence thus increasing the safety and security of local residents. Patrol Operations is the largest division in the police department with the responsibility of being the first responders for any situation facing the citizens of Folsom seven days a week, 24 hours a day. Patrol officers staff a five beat system designed to spread officers throughout the City and reduce response times. The officers work the same beat on a continuous basis so they become familiar with that specific area of the City and all of the crime patterns occurring in their beat. Patrol officers perform community policing in its purest form by following the philosophy of the department's mission statement. Uniformed patrol officers emphasize quick response, quality service, and promoting safe and healthy communities. Although officers patrol in marked patrol cars most of the time, it is not uncommon for them to drive unmarked police cars in areas experiencing an increase in criminal activity. Good old fashioned foot patrol is still put to use to patrol parks, businesses, apartment complexes, and other areas of the City. Crime scene investigators are also within the Patrol Operations Division. Crime scene investigators are patrol officers who are specially trained in crime scene investigations as an ancillary duty to patrol. A crime scene investigation truck equipped with all the necessary equipment for large scale crime scenes is available for the crime scene investigators and is actively deployed on patrol as well. Two community service officers assist patrol by taking report calls that are not in progress and lack known suspects. The men and women of the Patrol Operations Division take great pride in being accountable to one another and the community while holding sacred the public trust in all that they do. We believe it is a duty to serve and an honor to protect.

Investigations**\$2,710,421**

The Folsom Police Department Criminal Investigations Division (CID) conducts thorough, complete and accurate follow up investigations related to reports of criminal activity. Investigators prepare cases for the documentation of significant events and criminal prosecution. As a result of their duties, Investigators work closely with the Sacramento County District Attorney's Office, the Sacramento County Crime Lab, the California Department of Justice, as well as other Sacramento area law enforcement agencies and community resources. Investigators receive specialized training to assist in their specific areas of investigation. Members of the CID are tasked with the investigation of assaults, homicide, robbery, sexual assault, domestic violence, exploited and missing children, elder abuse, narcotics violations, alcoholic beverage licensing and enforcement, gang activity, burglary, larceny, auto theft, identity theft, forgery/fraud, financial crimes, vice, and high technology crimes (internet related crimes). They are also tasked with crime analysis, surveillance in areas of criminal activity, conducting probation/parole searches, screening and conducting background checks related to concealed weapons permits, monitoring and maintenance of registered sex, arson and drug offenders, intelligence gathering, and providing educational programs for Folsom's citizens and retail businesses. The CID is also responsible for the receiving, processing, storing and purging of property/evidence collected by officers and fire investigators during the course of their duties. The integrity of the chain-of-custody and the integrity of the evidence/property room are critical for the successful prosecution of criminal cases.

FY 2013–14 Strategies

The Police Department's budgetary actions are designed to preserve current filled staffing position levels and maintain an effective balance of Police services by:

- Continuing to adjust workload assignments to maintain our service delivery levels
- Backfilling top-step retirement positions with new, entry level, A-step employees. With the negotiated retirement reforms, this equates to substantial salary savings
- Submitting for an extension of a Federal COPS Office grant that funds 3 police officer positions. The extension will provide funding for the positions through the end of the FY 13/14 budget. The police department has been advised the grant extension will be granted
- Continuing to provide quality, necessary training but reducing costs by use of low-cost or free, in-house and locally available training

FY 2012–13 Accomplishments

Administration

- Actively involved with a Statewide committee to determine the distribution of 24 million in Proposition 30 funds that were designated for local law enforcement efforts related to AB109 State Prison realignment
- Continued Career Succession Plan to train, coach, mentor, and develop future leaders within the department
- Promoted 1 lieutenant and 2 sergeants utilizing funds that were made available through the retirement of 1 police commander and the elimination of 3 master officer positions. These promotions will greatly improve the department's span of supervision in our Operations Division
- Established a police explorer program within the police department. The program is sponsored by the Boy Scouts of America and caters to boys and girls aged 14 to 20. We currently have 14 explorer scouts involved in our program
- Partnered with the Folsom Cordova School District to establish a Law Enforcement Regional Occupation Program (ROP) within the police department
- Held second annual Police Department Open House. The open house event gave over 200 community members the opportunity to tour the police building and engage in open discussions with department employees throughout the day
- Completed the Folsom Emergency Operations Center (EOC) remodel. The Folsom EOC will serve as the City's primary EOC and as a backup the Sacramento County EOC

Support Services

- Answered 97% of 9-1-1 calls in 10 seconds or less
- Citizens Assisting Public Safety (CAPS) volunteered 14,163 hours in support of police and fire
- Provided a Citizens Academy
- Partnered with Twin Lakes Food Bank to provide holiday food basket program
- Continued the 9-1-1 for Kids Program which partners with the elementary schools to teach children how and when it is appropriate to call 9-1-1
- Utilized the CAPS Volunteers in the Records Bureau to staff the front counter during the hours in which the Records Bureau is open to the public
- Implemented a new Computer Aided Dispatch (CAD), Records Management System (RMS), Mobile computing and Field Reporting system department wide

Operations

- Continued “Coffee with a COP” program where Patrol and Administration attend community meetings
- Participated in on-going neighborhood watch meetings as needed through the CAPS Program
- All sworn personnel completed P.O.S.T. required biennial training
- Tactical Review Committee reviewed internal and external incidents and tracked trends in law enforcement to adjust training and policy as needed
- Conducted 2 bicycle rodeos and helmet giveaways at local elementary schools
- Hosted and coordinated motor competition that drew approximately 25 different agencies
- Hosted and coordinated equine competition that drew approximately 10 different agencies
- Obtained two grants from the Office of Traffic Safety targeting DUI and distracted driving enforcement and education
- Managed the region’s AVOID program which brings area law enforcement agencies together to reduce the number of deaths and injuries caused by alcohol related crashes
- Implemented 5 beat configuration with the annexation of the area south of Highway 50 completed
- Eliminated 1 Commander position through attrition and added a Lieutenant position to provide better management oversight for supervisors
- Promoted 2 Sergeants and 3 Master Officers to replace 1 Sergeant vacancy created with the promotion of a Lieutenant and the reassignment of 7 Master Officers
- Assigned 1 Sergeant to coordinate Division training based on the needs of the department, trends, and the community

Investigations

- 163 felony arrests and 47 misdemeanor arrests
- 36 community presentations on narcotics, alcohol, cyber bullying, and fraud crimes
- The Criminal Investigations Division worked with the City Attorney’s Office to add Chapter 5.25 to the Folsom Municipal Code pertaining to Massage Establishments, Massage Therapists and Practitioners. This ordinance was adopted following its final reading on January 22, 2013.
- Began the Juvenile Diversion Program in June 2012. Since then, forty-five cases have been screened. Of those cases, twenty-eight juveniles met the criteria for juvenile diversion, fourteen have successfully graduated the program, two violated the contract resulting in filing their cases with the Juvenile District Attorney’s Office, and twelve are currently on contract and active in the program.
- The Criminal Investigations Division has applied for grant funding from the California State Department of Alcoholic Beverage Control (ABC). This grant provides funding for alcohol licensee education, enforcement operations to address alcohol sales/service to minors, narcotics sales in licensed establishments, community outreach to educate teens and parents regarding alcohol related issues, and the purchase of investigative equipment.
- CID’s Terrorism Liaison Officer worked with the Department of Homeland Security Critical Infrastructure Protection Program officers to examine and evaluate critical infrastructure within the City. A comprehensive report was provided to the City.

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Answer 90% of landline and cellular 9-1-1 calls within three rings.	97.1%	97.0%	97.0%

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Reduce 1 st and 2 nd unit response time to emergency calls	1 st - 6 min. 56 seconds 2 nd – 7 min. 4	1 st – 6 min. 50 seconds 2 nd – 7 min.	1 st – 6 min. 50 seconds 2 nd – 7 min

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Data entry of citations	Within 45 days	Within 15 days	Within 10 days

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Police reports released to the public	1,415	1,459	1,459

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

FY 2013-14 Statistics / Workload Measures

Administration

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Part 1 Violent Crime	282	287	296
Part 1 Property Crime	1,566	1,597	1,645

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Investigations

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Cases assigned for investigation	365	425	445
Felony arrests	155	130	140
Misdemeanor Arrests	54	40	45
Probation Searches	107	110	115
Community Presentations	33	30	30

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Operations

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Felony arrests	437	387	410
Misdemeanor Arrests	846	814	835
Traffic Citations issued	5,485	4,571	4,500
Traffic Collisions w/ injury	218	215	220
Traffic Collisions w/out injury	1,249	1,023	1,030

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Support Services

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Calls for Service	63,162	64,802	65,000
Reports processed	5,321	4,656	4,656
Number of 911 calls	19,513	20,886	21,000
Telephone transactions	102,559	102,396	103,000

Reported statistics reflect fiscal year and not calendar year, as done in previous years.

Key Issues

Administration

- Approximately 50% of our current portable 2-way radios have reached end-of-life and repair parts are no longer manufactured/available. The staggered replacement of these obsolete radios will offset the future expense of meeting P25 compliance by 2018, as mandated by the U.S. Dept. of Homeland Security
- Windows XP extended support will end March 2014. We will need to transition to Windows 7 prior to that date to ensure Microsoft support. This transition will likely include hardware replacement. Most police department desktop computers and all mobile computers are currently running Windows XP
- Most of the mobile computers utilized in our patrol vehicles are over 7 years old and need to be replaced
- Succession planning and leadership development

Support Services

- Review and update Radio Protocol Manual
- Ability to provide accurate crime statistics and analysis
- Develop an entry level training program for Public Safety Dispatcher

Patrol Operations

- Examine alternatives for reducing response time on priority calls for service.
- Modify or adopt new schedule for patrol shifts to mitigate reductions in staffing, while striving to maintain comparable service levels to the community
- Maintain School Resource Officer Program through grant funding and a partnership with FCUSD
- Reduce injury and fatal collisions through enforcement, engineering, and education efforts
- Coordinate drug detecting police dog use at high schools and middle schools
- Develop an advanced training curriculum for officers

Investigations

- Evaluate training needs and train the three new detectives and sergeant assigned to the CID
- Facilitate communication between the police department, school district, and other stakeholders in order to create a Police Athletic League Program that will provide after school activities for the youth in Folsom
- Maximize the value of department's new RIMS system by working smarter and not harder
- Provide COP LINK training for the entire Criminal Investigations Division
- Collaborate with the school district and the Sacramento County Office of Education to address the issues of binge drinking in Folsom's youth
- Increase the number of probation searches and parole searches, and improve on proactively monitoring registered sex offenders
- Increase proactive enforcement in the Historic District as it relates to alcohol, assaults, and disturbances

Future Key Issues**Administration**

- 3 police officer positions are currently funded by grant money from the Federal COPS Office. That funding will be expended at the end of the FY 13/14 budget. The grant itself will expire on Aug. 31, 2014
- Identify funding options for crime analysis and communications repairs, systems maintenance
- In order to meet mandates for the US Dept. of Homeland Security, all public safety radio systems must be "P25" compliant by 2018. This will require the replacement of our current radios.
- The establishment of a Domestic Violence Awareness Program and a Sacramento Regional Family Justice Center
- Review and update of the City of Folsom Emergency Operations Plan
- Succession planning and leadership development

Support Services

- Continue to implement the Master Training Plan to determine mandatory and essential training to develop employees
- Continue community outreach on crime prevention awareness

- Create a plan to fund future radio and radio console replacement needs

Patrol Operations

- Recover patrol staffing to raise level of service to the community’s expectation
- Predict crime trends and identify solutions
- Obtain common law enforcement technology currently not used by Folsom PD
- Replacement of aged in-car computers
- Replacement of portable radios that are no longer serviceable, broken, and obsolete
- Traffic related issues/calls for service relating to the annexation south of Highway 50

Investigations

- Identifying and securing grant funding to maintain the CID's current level of service
- Continue community outreach through presentations on alcohol and drug awareness and crime prevention and awareness
- Work with the District Attorney and other stakeholders to improve the overall quality of investigations within the department
- Begin considering Crime Prevention through Environmental Design (CPTED) during the planning and design process for current and future development within the City of Folsom
- Collaborate with the Patrol Division to create an “Adopt-a-School Program” to cover every school within the City

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Police Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	-	-	-
Administrative Assistant	-	-	1.00	1.00	1.00
Electronics and Communications Engineer	1.00	-	-	-	-
Police Captain	2.00	1.50	-	-	-
Police Lieutenant	-	-	-	-	-
Police Officer	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Subtotal	7.00	5.50	4.00	4.00	4.00

Position	FY	FY	FY	FY	FY
	2009-10 Approved	2010-11 Approved	2011-12 Approved	2012-13 Approved	2013-14 Proposed
Support Services					
Police Commander	-	-	1.00	1.00	1.00
Accounting Technician I/II	-	-	1.00	-	-
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Dispatcher I/II	12.00	12.00	12.00	12.00	12.00
Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police Records Clerk - PPT	0.50	-	0.50	0.50	0.50
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Police Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Subtotal	19.50	19.00	21.50	20.50	20.50
Operations					
Police Commander	-	-	1.00	1.00	1.00
Community Service Officer	3.00	2.00	2.00	2.00	2.00
Mechanic - PPT	0.75	-	-	-	-
Police Lieutenant	3.00	2.00	-	-	1.00
Police Officer	54.00	50.00	39.00	38.00	46.00
Police Sergeant	9.00	9.00	7.00	6.00	8.00
Subtotal	69.75	63.00	49.00	47.00	58.00
Investigations					
Police Commander	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	-	-	-
Crime/Intelligence Analyst	1.00	-	-	-	-
Police Lieutenant	1.00	1.00	-	-	-
Police Officer	9.00	9.00	10.00	9.00	10.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Property & Evidence Technician	2.00	2.00	2.00	2.00	2.00
Subtotal	16.00	15.00	15.00	14.00	15.00
Special Operations					
Police Commander	-	-	1.00	1.00	-
Animal Control Officer	-	1.00	1.00	1.00	-
Police Officer	-	-	11.00	10.00	-
Police Sergeant	-	-	1.00	1.00	-
Subtotal	0.00	1.00	14.00	13.00	0.00
Total	112.25	103.50	103.50	98.50	97.50

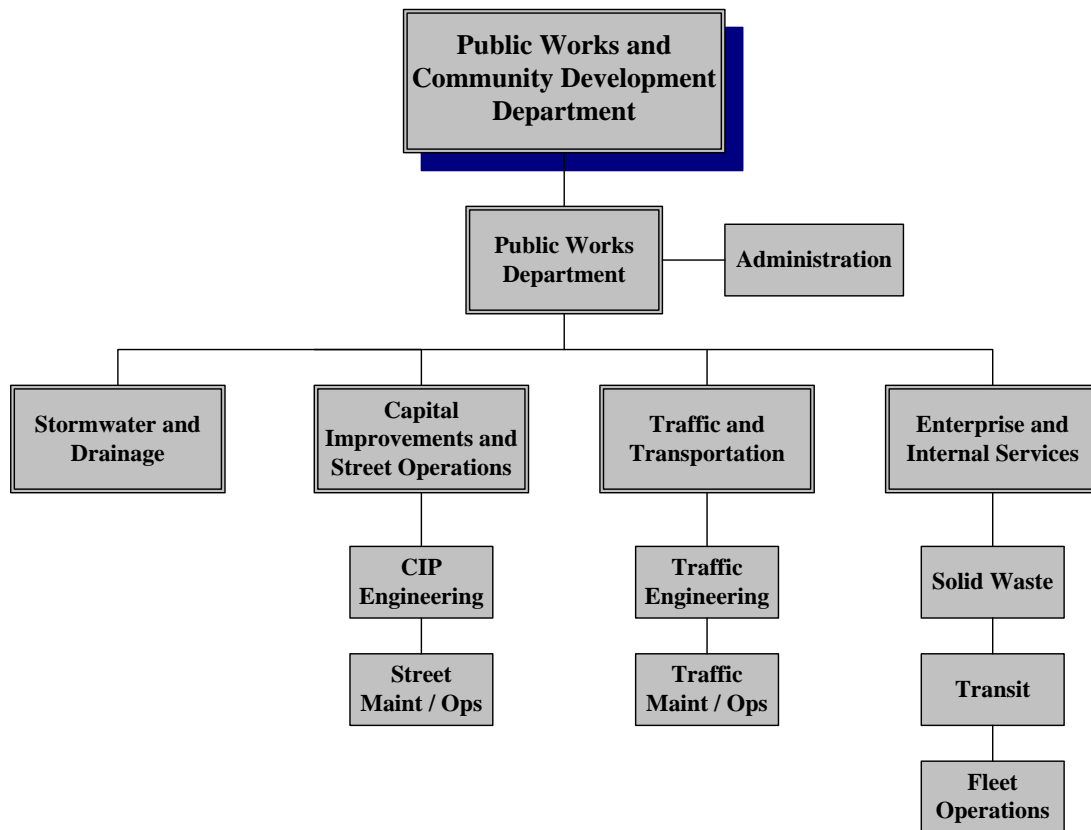
Major Contracts (over \$25,000)

CLETS/CJIS Access	\$30,844
Janitorial Services	\$30,000
Jail Bookings	\$40,000
Radio Backbone Operation Fee	\$78,875
AT&T Cellular/Data	\$35,000

New or Replacement Vehicles

Replacement Vehicles	\$200,000
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Public Works

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Strategies
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

(Due to Enterprise Funding, Administration/Engineering/Fleet and Transit are separated into individual sections.)

Mission Statement

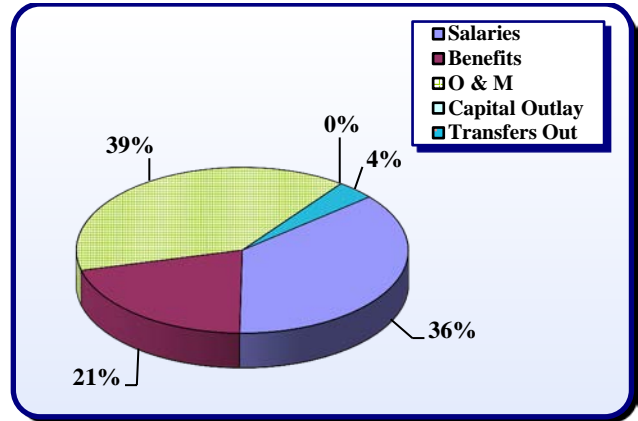
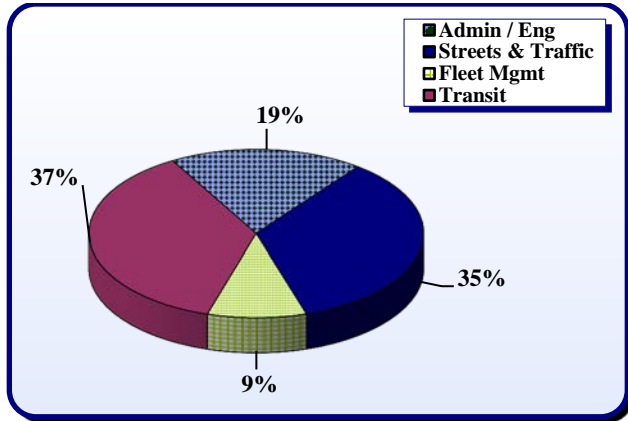
The mission of the Public Works Department is to provide timely and cost-effective Public Works services and programs that ensure the community's health, safety, and welfare; protect and enhance the environment; further orderly development of the City's infrastructure; and exemplify a total commitment to customer service.

Budget Summary (All Funding Sources)

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$3,670,426	\$3,793,965	\$3,618,401	\$3,470,735	-8.52%
Overtime	\$68,944	\$43,091	\$92,733	\$43,091	0.00%
Benefits	\$1,444,052	\$1,356,069	\$1,349,303	\$1,439,894	6.18%
PERS-City	\$545,677	\$565,133	\$493,777	\$570,976	1.03%
Operations & Maintenance	\$3,547,089	\$4,016,082	\$3,727,327	\$3,776,447	-5.97%
Capital Outlay	\$30,963	\$0	\$288	\$0	-
Transfers Out	\$388,185	\$424,031	\$424,031	\$361,803	-14.68%
Total	\$9,695,337	\$10,198,372	\$9,705,860	\$9,662,946	-5.25%
Administrative Engineering	\$2,060,316	\$2,250,628	\$1,869,622	\$1,809,806	-19.59%
Streets & Traffic Maintenance	\$3,198,463	\$3,186,174	\$2,995,320	\$3,358,515	5.41%
Fleet Management	\$1,062,622	\$988,569	\$1,004,972	\$923,994	-6.53%
Total - General Fund	\$6,321,401	\$6,425,371	\$5,869,914	\$6,092,315	-5.18%
Transit	\$3,373,936	\$3,773,001	\$3,835,946	\$3,570,631	-5.36%
Total - Transit	\$3,373,936	\$3,773,001	\$3,835,946	\$3,570,631	-5.36%
Funding Source					
Program Revenue	\$1,494,792	\$60,000	\$1,183,354	\$79,770	32.95%
Transportation Development	\$251,501	\$567,803	\$567,700	\$633,535	11.58%
Measure A	\$1,556,090	\$2,372,771	\$458,160	\$710,040	-70.08%
Gas Tax	\$765,501	\$1,251,930	\$1,366,930	\$2,085,018	66.54%
Traffic Congestion Relief	\$183,422	\$0	\$0	\$0	-
Transportation Tax	\$360,974	\$0	\$0	\$251,807	-
Light Rail	\$39,332	\$169,200	\$169,200	\$111,910	-33.86%
Transit	\$0	\$158,860	\$158,860	\$136,980	-13.77%
Drainage Capital	\$121,955	\$41,190	\$41,190	\$206,640	401.68%
Tree Mitigation	\$26,753	\$40,000	\$30,000	\$34,740	-13.15%
Utilities	\$302,191	\$174,592	\$174,192	\$233,420	33.69%
General Program Revenue	\$20,869	\$4,598	\$6,564	\$8,697	89.15%
Inter-Fund Transfers	\$734,517	\$682,606	\$682,606	\$697,211	2.14%
General Taxes	\$463,504	\$901,821	\$1,031,158	\$902,547	0.08%
Total - General Fund	\$6,321,401	\$6,425,371	\$5,869,914	\$6,092,315	-5.18%
Shared State Revenue	2,798,413	3,121,673	2,967,202	2,901,754	-7.04%
Program Revenue	\$640,658	\$556,089	\$500,750	\$596,489	7.27%
Other Revenue	\$68,277	\$91,387	\$132,576	\$74,580	-18.39%
General Fund	\$0	\$0	\$0	\$0	-
Fund Balance	(\$133,412)	\$3,852	\$235,418	(\$2,192)	-156.90%
Total - Transit	\$3,373,936	\$3,773,001	\$3,835,946	\$3,570,631	-5.36%
Full-Time Positions	47.50	43.00	43.00	38.90	-18.11%
Part-Time Positions	8.00	8.00	8.00	8.00	0.00%

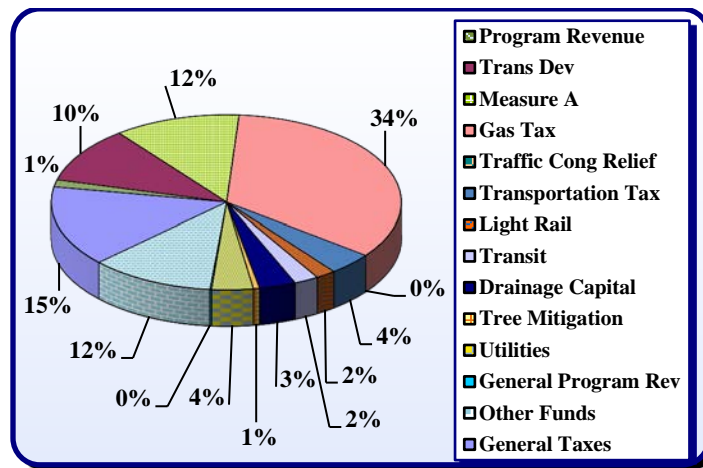
Department by Divisions

Department Expenditure by Category

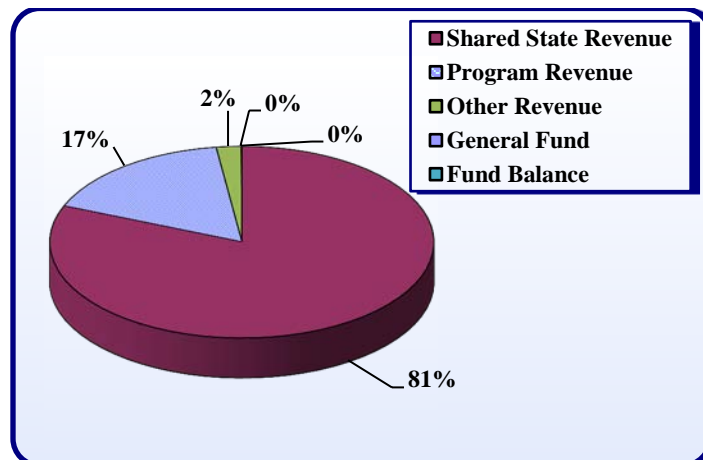


Department Funding Sources

General Fund



Transit

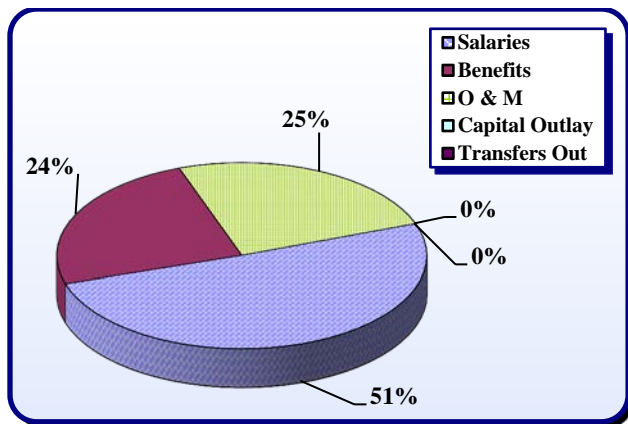


Budget Summary of Administration / Engineering

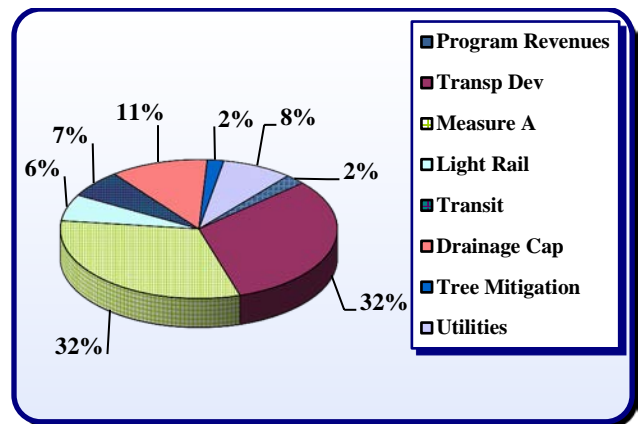
Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$1,131,553	\$1,184,588	\$1,067,241	\$913,610	-22.88%
Overtime	\$3,055	\$3,000	\$0	\$3,000	0.00%
Benefits	\$278,399	\$279,237	\$258,367	\$252,967	-9.41%
PERS-City	\$221,526	\$218,481	\$196,732	\$188,783	-13.59%
Operation & Maintenance	\$337,088	\$565,322	\$347,282	\$451,446	-20.14%
Capital Outlay	\$0	\$0	\$0	\$0	-
Transfers Out	\$88,695	\$0	\$0	\$0	-
Total	\$2,060,316	\$2,250,628	\$1,869,622	\$1,809,806	-19.59%

Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Program Revenues	\$1,466,728	\$0	\$1,102,092	\$42,770	-
Transportation Development	\$251,501	\$506,282	\$186,179	\$573,535	13.28%
Measure A	\$0	\$1,080,237	\$458,160	\$573,040	-46.95%
Gas Tax	\$0	\$150,500	\$7,500	\$0	-100.00%
Traffic Congestion Relief	\$0	\$0	\$0	\$0	-
Transportation Tax	\$0	\$0	\$0	\$0	-
Light Rail	\$39,332	\$169,200	\$0	\$111,910	-33.86%
Transit	\$0	\$142,360	\$0	\$116,980	-17.83%
Drainage Capital	\$121,955	\$41,190	\$41,190	\$206,640	401.68%
Tree Mitigation	\$26,753	\$40,000	\$30,000	\$34,740	-13.15%
Utilities	\$73,579	\$89,592	\$43,190	\$148,420	65.66%
Other Inter-Fund Transfers	\$0	\$0	\$0	\$0	-
General Taxes	\$80,467	\$31,267	\$1,311	\$1,771	94.34%
Total	2,060,316	2,250,628	1,869,622	1,809,806	-19.59%

Department Expenditure by Category



Department Funding Sources

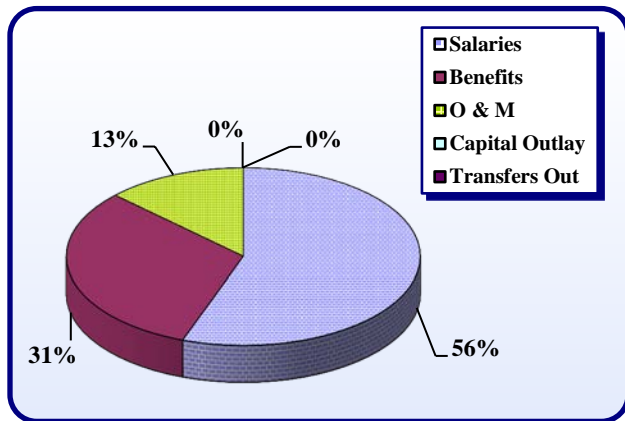


Budget Summary of Fleet Management

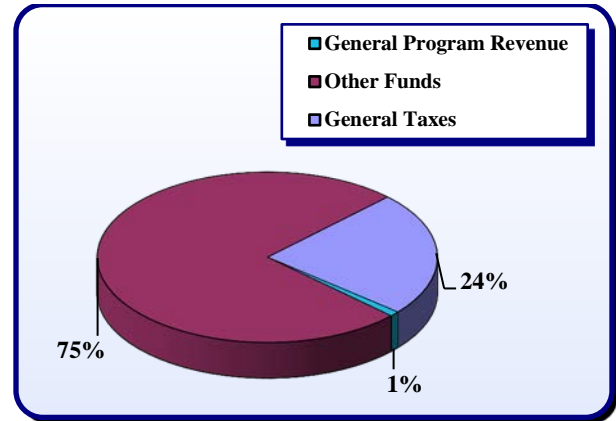
Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$621,259	\$580,132	\$585,552	\$511,392	-11.85%
Overtime	\$12,940	\$2,000	\$36,034	\$2,000	0.00%
Benefits	\$214,561	\$185,954	\$189,056	\$184,521	-0.77%
PERS-City	\$110,008	\$107,587	\$93,814	\$107,009	-0.54%
Operation & Maintenance	\$103,854	\$112,896	\$100,516	\$119,072	5.47%
Capital Outlay	\$0	\$0	\$0	\$0	-
Transfers Out	\$0	\$0	\$0	\$0	-
Total	\$1,062,622	\$988,569	\$1,004,972	\$923,994	-6.53%

Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
General Program Revenue	\$20,869	\$4,598	\$6,564	\$8,697	89.15%
Inter-Fund Transfers	\$734,517	\$682,606	\$682,606	\$697,211	2.14%
General Taxes	\$307,236	\$301,365	\$315,802	\$218,086	-27.63%
Total	\$1,062,622	\$988,569	\$1,004,972	\$923,994	-6.53%

Department Expenditure by Category



Department Funding Sources



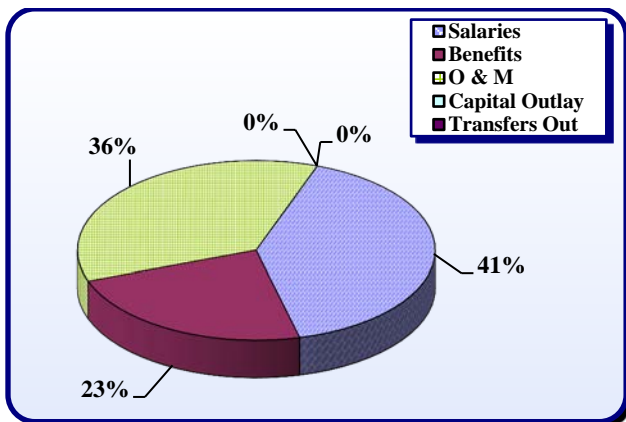
Budget Summary of Signals, Traffic and Streets Maintenance

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$1,369,701	\$1,370,416	\$1,350,109	\$1,336,484	-2.48%
Overtime	\$19,653	\$25,000	\$18,328	\$25,000	0.00%
Benefits	\$638,760	\$588,255	\$601,076	\$643,543	9.40%
PERS-City	\$113,264	\$125,793	\$103,587	\$139,751	11.10%
Operation & Maintenance	\$1,026,254	\$1,076,709	\$922,219	\$1,213,737	12.73%
Capital Outlay	\$30,831	\$0	\$0	\$0	-
Transfers Out	\$0	\$0	\$0	\$0	-
Total	\$3,198,463	\$3,186,174	\$2,995,320	\$3,358,515	5.41%

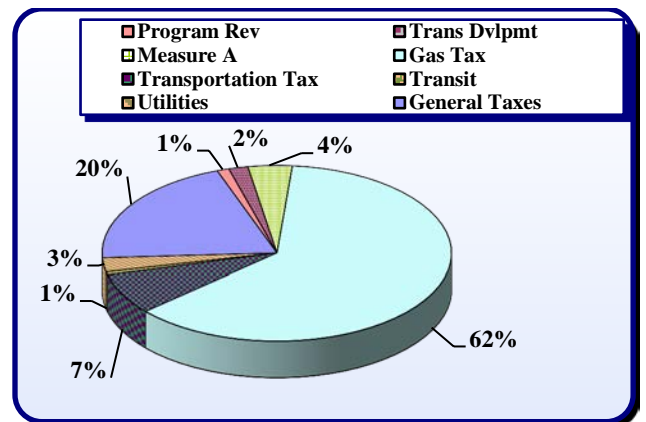
Funding Source

Program Revenues	\$28,063	\$60,000	\$81,262	\$37,000	-38.33%
Transportation Development	\$0	\$61,521	\$381,521	\$60,000	-2.47%
Measure A	\$1,556,090	\$1,292,534	\$0	\$137,000	-89.40%
Gas Tax	\$765,501	\$1,101,430	\$1,359,430	\$2,085,018	89.30%
Traffic Congestion Relief	\$183,422	\$0	\$0	\$0	-
Transportation Tax	\$360,974	\$0	\$0	\$251,807	-
Light Rail	\$0	\$0	\$169,200	\$0	-
Transit	\$0	\$16,500	\$158,860	\$20,000	21.21%
Drainage Capital	\$0	\$0	\$0	\$0	-
Tree Mitigation	\$0	\$0	\$0	\$0	-
Utilities	\$228,612	\$85,000	\$131,002	\$85,000	0.00%
Other Inter-Fund Transfers	\$0	\$0	\$0	\$0	-
General Taxes	\$75,800	\$569,189	\$714,045	\$682,690	19.94%
Total	3,198,463	3,186,174	2,995,320	3,358,515	5.41%

Department Expenditure by Category



Department Funding Sources

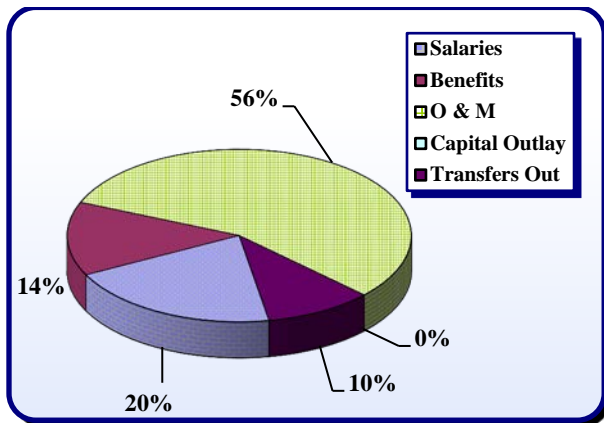


Budget Summary of Transit

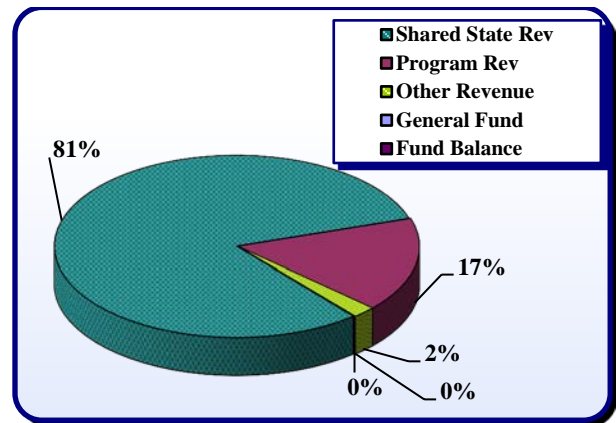
Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$547,912	\$658,829	\$615,499.20	\$709,249	7.65%
Overtime	\$33,296	\$13,091	\$38,371.20	\$13,091	0.00%
Benefits	\$312,332	\$302,623	\$300,803.40	\$358,863	18.58%
PERS-City	\$100,880	\$113,272	\$99,643.20	\$135,433	19.56%
Operation & Maintenance	\$2,079,894	\$2,261,155	\$2,357,310.49	\$1,992,192	-11.89%
Capital Outlay	\$132	\$0	\$288.00	\$0	-
Transfers Out	\$299,490	\$424,031	\$424,031.00	\$361,803	-14.68%
Total	\$3,373,936	\$3,773,001	\$3,835,946	\$3,570,631	-5.36%

Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Shared State Revenue	\$2,798,413	\$3,121,673	\$2,967,202	\$2,901,754	-7.04%
Program Revenue	\$640,658	\$556,089	\$500,750	\$596,489	7.27%
Other Revenue	\$68,277	\$91,387	\$132,576	\$74,580	-18.39%
General Fund	\$0	\$0	\$0	\$0	-
Fund Balance	(\$133,412)	\$3,852	\$235,418	(\$2,192)	156.90%
Total	\$3,373,936	\$3,773,001	\$3,835,946	\$3,570,631	-5.36%

Department Expenditure by Category



Department Funding Sources



Program Information

Administration / Engineering

\$1,809,806

The Administration and Engineering Division of the Public Works Department includes design and management of capital improvement projects; traffic engineering and staff support to the Traffic Safety Committee; transportation engineering including participation in regional planning efforts; storm drain and storm water quality management; and fiscal, administration and clerical staff support for the Public Works Department. Administrative direction and support are provided to the Solid Waste, Fleet Maintenance, and Transit services that the City offers.

Fleet Management

\$923,994

Fleet Management is responsible for the procurement, maintenance, repair and disposal of City-owned vehicles and equipment. The division is also responsible for managing the City's fuel system and fuel site. Fleet Management also provides welding/fabrication services for the Solid Waste Division of the Utilities Department.

Street and Traffic Maintenance

\$3,358,515

The Street Maintenance Division is responsible for maintenance of the City's roadways, bridges, storm drainage systems and sidewalk infrastructure. This division is also responsible for compliance with current NPDES regulations, including street sweeping. In addition, maintenance of creeks and City-owned street trees, and weed abatement are the responsibility of the Street Division. The City's pavement management system is updated and implemented through the Street Maintenance Division.

The Traffic Maintenance Division is responsible for the operation and maintenance of traffic signals and City-owned street lights within the City limits. In addition, the Traffic Division maintains traffic signs and pavement markings throughout the City, assures GIS and database tracking of all related assets, facilitates fiber optic interconnects in the City, and installs and monitors traffic flow and related equipment.

Transit

\$3,570,631

The Transit Division provides public transportation within the City of Folsom. These services include a fixed-route service and a Dial-A-Ride service for the elderly and disabled residents. The system supports Regional Transit's Light Rail system and major Folsom employment centers. This budget also includes contracting with Regional Transit to provide Light Rail service to Folsom.

FY 2013–14 Strategies

The budgetary actions in regards to the Public Works Department are designed to continue to preserve our capacity to initiate high-impact capital improvement projects while preparing for the possible reduction in revenues due to the loss of "Old" Measure A by:

- Consolidating supervision of Public Works with that of Community Development

- Reducing staff through attrition by the elimination of an Associate Engineer and a Construction Inspector
- Elimination of a vacant mechanic position in Fleet Management
- Move a Maintenance Specialist position from Traffic to Streets
- Sharing of duties between Public Works, Solid Waste and Community Development due to the retirement of a Management Analyst

FY 2012–13 Accomplishments

Administration / Engineering

- Continued to support the initial transportation planning of the Folsom Specific Plan Area, including negotiations with Sacramento County on a fair share cost allocation and preliminary work on the Public Facilities Financing Plan
- Continued coordination with Department of the Army on the Folsom Lake Crossing with environmental mitigation measures.
- Completed annual overlay and street sealing roadway maintenance projects consistent with the City's Pavement Management Plan.
- Completed the Citywide Pavement Repair and ADA Improvement project which is funded through the Regional Surface Transportation Program Funds.
- Completed design, bid, awarded, and constructed the Lighting and Landscaping of the Historic Folsom Station Project.
- Initiated the East Bidwell Infill Project – completed environmental documentation, finalized plans, specifications, and engineer's estimate.
- Completed Right-of-Way utility relocations for the Orangevale Avenue Bridge Rehabilitation Project.
- Designed, bid, awarded and constructed the Greenback/Madison Median Landscape Project.
- Completed the initial phase of the Iron Point Median Landscape Project
- Designed, bid, awarded and initiated construction of the Folsom/Blue Ravine Curb Ramps Improvement Project
- Designed, bid, awarded and initiated construction of the Folsom Boulevard Improvements Project
- Initiated an update of the City's Intelligent Transportation Systems Master Plan
- Completed an update of the City's Pedestrian Master Plan
- Continued updating the citywide storm drain system maps
- Continued to address resident traffic safety concerns.
- Implemented an On-Call Traffic Engineering Services contract to fill workload gap left by departure of Assistant Engineer
- Developed and implemented the annual expenditure plan for original and New Measure A funds.
- Continued to participate in the Capital Southeast Connector Road JPA including completion of the Design Standards and Draft Plan of Finance
- Completed construction of new traffic signal for East Natoma Street/Bowen Drive intersection
- Completed annual city-wide Street Striping Project.
- Retrofitted handicap ramps that were non-compliant with ADA at various locations throughout the City per priorities identified in the Pedestrian Master Plan and using new standard details.
- Continued work with Sacramento municipal separate storm sewer systems (MS4) Permittees to collectively update the Stormwater Quality Design manual for the Sacramento region.

- Completed a comprehensive long term effectiveness assessment for the last permit term of the Stormwater Quality Program, as required by the Regional Water Quality Control Board
- Completed work with Sacramento MS4 Permittees to collectively develop and submit to the Regional Water Quality Control Board, a report of waste discharge (ROWD) to renew the Sacramento Area MS4 permit
- Completed work with Sacramento MS4 Permittees and the Regional Water Quality Control Board, to adopt a Hydro-modification Management Plan for the Sacramento Area.

Fleet Management

- Achieved satisfactory rating for annual inspection of the Solid Waste Vehicles (with no recommendations).
- Continued to meet mandated program responsibilities
- Completed vehicle auctions with proceeds benefitting Enterprise and General Funds.
- Assisted legal staff with ongoing issues with Transit Division buses.
- Continued customer service program supporting departmental staff with fleet pool vehicles.
- Accomplished several large vehicle project repairs, realizing a substantial cost savings

Street Maintenance

- Cleaned 3,100 linear feet of storm drain pipe.
- Provided temporary repair of 90% of potholes reported within 24 hours of notification.
- Repaired approximately 75 linear feet of concrete sidewalks.
- Patch-paved approximately 480 tons (equal to approximately 40,000 square feet) of permanent hot mix asphalt.
- Paved approximately 635 tons of hot mix asphalt for Public Works Projects (equal to approximately 52,000 square feet)
- Continued to provide emergency response for the after-hours call-out program 365 days a year.

Traffic Maintenance

- Activated two new or modified signalized intersections.
- Performed semiannual signal inspections within a 30-day window.
- Continued GPS data collection of traffic control devices.
- Continued to provide traffic sign maintenance and repair services, street light repair, and Underground Service Alert (USA) markings in a timely fashion.

Transit

- Continued to reduce the Dial-A-Ride program costs by promoting shared ride trips on the fixed route by elderly and disabled customers.
- Encouraged group ridership at senior apartment and mobile home parks to reduce the cost of the Dial A Ride trips
- Continued to coordinate with Sacramento Regional Transit District regarding operation and funding of the Light Rail Gold Line.

FY 2013–14 Customer Service Levels

Customer Service Performance Indicator 1:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to and perform temporary repair on all pothole requests within two working days of notification at least 95% of the time	90%	90%	90%

Customer Service Performance Indicator 2:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to all flooding requests within two hours of notification at least 90% of the time	90%	90%	90%

Customer Service Performance Indicator 3:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to all after-hour emergency requests within one hour after notification at least 90% of the time	90%	90%	90%

Customer Service Performance Indicator 4:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to Transit Customer concerns/ comments within one working day at least 95% of the time	98%	98%	98%

Customer Service Performance Indicator 5:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to Traffic-related service requests within two working days	95%	95%	90%

Customer Service Performance Indicator 6:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to Community Development Department requests for developer project engineering reviews within 20 calendar days at least 80% of the time	100%	100%	100%

Customer Service Performance Indicator 7:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Review and return 100% of Plan checks (for C & D Program) to Community Development within the 15 day requirement	100%	100%	100%

Customer Service Performance Indicator 8:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
HHW program participation by total number of participants	5,147	4,900	4,900

FY 2013–14 Statistics / Workload Measures

Administration / Engineering

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of Contracts/Amendments/POs processed	20	38	40
Number of new development projects reviewed	8	10	10
Number of traffic-related customer service requests received	120	120	135
Number of active construction sites requiring stormwater inspections (not including residential)	70	65	65
Annual Budget of Capital Improvement Projects managed	11,018,963	13,000,000	10,000,000

Fleet

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of work orders completed	3,957	4,832	4,832
Number of vehicles repaired	3,268	4,014	4,014
Annual productive hours—all mechanics	8,153	8,038	8,038
Number of scheduled services	1,773	2,050	2,050

Street Maintenance

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Street maintenance work orders processed	900	1,000	1,000
Pavements work orders processed	332	450	450
Sidewalk work orders processed	7	6	10

Stream bed work orders processed (non-CDC)	3	8	10
Trees/vegetation work orders processed (non-CDC)	10	20	20
Special events work orders processed	7	10	10
Storm drain maintenance work orders processed	24	20	20
Corp Yard maintenance work orders processed	64	70	70
Bridge maintenance work orders processed	10	15	15
Work orders for other departments	51	50	50
CDC Right of Way maintenance work orders processed	65	230	230

Traffic Maintenance

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
GPS/GIS Data Collection # of structures	1,900	2,100	2,400
Traffic Signal Inspections	224	219	214
Traffic Signal Repairs (non-accident related)	370	352	350
Traffic Signal Repairs (accident related)	9	16	18
Repaired streetlights	242	154	160
Signs replaced	90	300	200
New sign installations	116	40	100
Paint for striping (gallons)	142	110	140

Transit

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Fixed route ridership	63,162	64,200	64,200
Dial-A-Ride Ridership	9,988	10,400	10,400

Key Issues

Administration / Engineering

- Continue coordination with the Department of the Army on the Folsom Lake Crossing environmental mitigation measures
- Secure Moving Ahead for Progress in the 21st Century Act (MAP-21) funding (formerly Federal Highway Bridge program) for the construction of the Orangevale Bridge Rehabilitation Project
- Bid, award, and construct the Orangevale Bridge Rehabilitation Project
- Complete construction of the Historic Folsom Station Project
- Bid, award, and construct the East Bidwell Street In-fill Project.
- Update the Pavement Management Plan.
- Consolidate the Capital Improvements of the City and develop 5-Year Capital Improvement Plan.

- Continue to coordinate City's Transportation Plan improvements with regional plans (MTP, MTIP, Blueprint).
- Continue to aggressively pursue regional funding for City Transportation Projects.
- Continue to participate in regional Joint Powers Authorities to ensure City's Transportation Plan is not adversely impacted.
- Continue to work with other jurisdictions on development plans that impact the City's current and future roadway network.
- Continue to make progress towards updating the storm drain mapping and database system.
- Continue the street overlay and seal coat program consistent with the Pavement Management Plan.
- Complete construction of Folsom/Blue Ravine intersection improvements.
- Continue to identify and address traffic noise impacted areas.
- Continue to implement the ADA Transition Plan.
- Continue to implement Intelligent Transportation Systems improvements
- Pursue Safe Routes to School funding based on priorities established in the Pedestrian Master Plan Update
- Continue to support development of the Folsom Specific Plan Area, including completion of PFFP
- Continue to assist with infrastructure master planning for the Folsom Specific Plan Area.
- Continue to work with Sacramento MS4 Permittees to collectively update the Sacramento Stormwater Quality Design Manual, to incorporate Low Impact Design and hydromodification requirements, as required by Sacramento Area MS4 permit
- Work with Sacramento MS4 Permittees to collectively work with, and negotiate with the Regional Water Quality Control Board, the terms of the next five-year Sacramento Area MS4 permit
- Continue to implement programs for New Measure A funding

Fleet Management

- Continue to coordinate with departments to further improve our customer service response.
- Continue to develop strategies to cover the needs of departments on holidays and weekends.
- Continue to provide quality repair and maintenance with excellent turnaround time.
- Continue to analyze the department to be sure that all cost savings are realized.

Street Maintenance

- Identify resources necessary to help meet NPDES requirements, including street sweeping, storm drain inspection and maintenance, and detention pond maintenance.
- Continue to maximize cost recovery to minimize General Fund costs by performing street repair work for the Utilities Department.

Traffic Maintenance

- Continue to implement the City's pavement marking program.
- Continue a scaled down version of the signal system upgrade program citywide.
- Continue to identify and replace high priority street signs as needed.

Transit

- Continue to redefine and reduce the Fixed Route and Dial-A-Ride systems to accommodate the reduced statewide revenue and thus City of Folsom, Transit Development Act revenue.

- Market and actively pursue the disabled and elderly community with transit fixed route and dial a ride opportunities.
- Work with social service agencies to create creative fare ideas to stimulate ridership.
- Coordinate with SACOG and regional partners to implement the Smart Card program.
- Continue to coordinate with the Sacramento Regional Transit District regarding the operation of the Light Rail Gold Line.

Future Key Issues

Administration / Engineering

- Coordinate major transportation infrastructure improvements with long-term SOI planning and development efforts (Oak Ave Pkwy/US 50 Interchange, East Bidwell/US 50 Interchange modifications, etc.)
- Complete the Green Valley Road Widening Project from E. Natoma Street to El Dorado County
- Continue to secure regional funding for City transportation projects through State and Federal sources.
- Continue to participate in Capital Southeast Connector Joint Powers Authority. Fully implement the transportation system of the Folsom Specific Plan Area, including Bus Rapid Transit (BRT).
- Continue to work with other agencies on developments that impact the City, including quarries, large-scale planned communities, regional transportation projects, etc.
- Update the City's Transportation Plan and coordinate projects with SACOG.
- Complete the ADA Transition Plan.
- Fully implement Intelligent Transportation System Master Plan.
- Develop and implement a Stormwater Fee Program.
- Develop a work plan to meet the requirements of the future NDPES Stormwater Permit.
- Continue development of a city wide drainage master plan.
- Continue implementation of the Redevelopment Area Drainage Improvements Master Plan recommendations.
- Revise scope of the Rainbow Bridge Rehabilitation Project with FHWA and Caltrans to focus on maintenance

Fleet Management

- Implement aging fleet replacement plan citywide.

Street Maintenance

- Continue to evaluate and modify the street maintenance delivery plan to accommodate the ongoing changes with the City's current budget constraints to provide necessary maintenance and upgrades for the City's infrastructure.
- Continue to work on cost recovery to the General Fund by tracking costs and billing when applicable.

Traffic Maintenance

- Implement a program to enhance its efforts to paint and do other cosmetic maintenance to the City's newly annexed roadways.

- Continuing to insure that integration and maintenance issues associated with Light Rail are addressed.
- Traffic flow will continue to increase, requiring continuation of upgrades and modifications to the traffic signal system.
- As more resources become available for maintenance services by contract, the Division may increase activity in the street signage arena. In addition, the Traffic Division may implement a program to enhance its efforts to paint and do other cosmetic maintenance to the City’s traffic signals.

Transit

- Replace the aging Fleet of Dial A Ride vehicles and fixed route buses
- Continue to modify and retool the fixed route and Dial A Ride to meet community needs.
- Implement new fixed routes and route scheduling providing shuttle routes for efficiency and reduced cost

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Administration/Engineering					
Public Works Director	1.00	1.00	0.50	0.50	0.40
Environmental Specialist (PW I/O)	-	-	-	-	1.00
Administrative Assistant	2.00	2.00	1.00	1.00	1.00
Associate Civil Engineer	2.00	2.00	2.00	3.00	3.00
Assistant Civil Engineer	-	-	1.00	1.00	-
Capital Project Manager	1.00	1.00	-	-	-
Construction Inspector I/II	2.00	2.00	2.00	2.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
PW/Utilities Section Manager	-	-	2.00	2.00	2.00
Safety Officer	-	-	1.00	-	-
Senior Civil Engineer	3.00	2.00	-	-	-
Senior Management Analyst	1.00	1.00	1.00	1.00	-
Subtotal	13.00	12.00	11.50	11.50	9.40

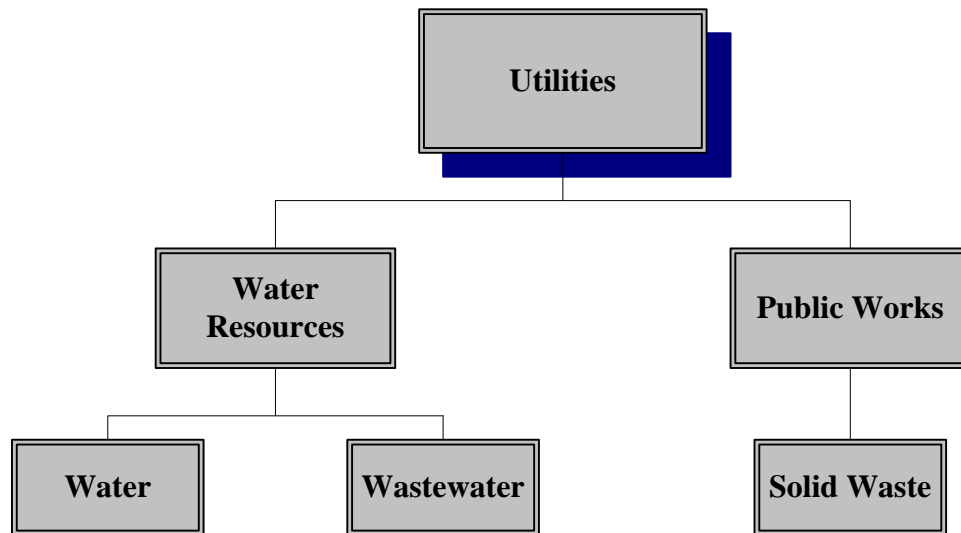
Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Fleet Management					
Administrative Assistant	-	-	0.50	0.10	0.10
Combination Welder	1.00	-	-	-	-
Fleet Manager	1.00	-	-	-	-
Inventory Clerk	1.00	1.00	1.00	-	-
Mechanic - PPT	-	0.75	-	-	-
Mechanic	-	-	1.00	1.00	1.00
Mechanic II	7.00	6.00	6.00	5.00	4.00
Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Subtotal	11.00	8.75	9.50	7.10	6.10
Streets					
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	6.00	5.00	5.00	4.00	4.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Streets Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	12.00	11.00	11.00	10.00	10.00
Traffic Maintenance					
Maintenance Specialist	3.00	3.00	3.00	3.00	3.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00	-
Senior Traffic Control & Lighting Technician	1.00	1.00	1.00	1.00	1.00
Traffic Control & Lighting Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Control & Lighting Technician I/II	3.00	3.00	3.00	2.00	2.00
Traffic Control Device Technician	1.00	1.00	1.00	1.00	1.00
Subtotal	10.00	10.00	10.00	9.00	8.00
Transit					
Administrative Assistant	-	-	-	0.40	0.40
Office Assistant I/II	1.00	1.00	1.50	1.00	1.00
PW/Utilities Section Manager	-	-	1.00	1.00	1.00
Safety Officer	-	0.50	-	-	-
Transit Bus Driver - PPT (10 @ 80%)	8.00	8.00	8.00	8.00	8.00
Transit Chief	1.00	1.00	-	-	-
Transit Coordinator	1.00	0.50	1.00	1.00	1.00
Transit Scheduler	1.00	1.00	1.00	1.00	1.00
Transit Trainer	1.00	1.00	1.00	1.00	1.00
Subtotal	13.00	13.00	13.50	13.40	13.40
Total	59.00	54.75	55.50	51.00	46.90

Major Contracts (over \$25,000)

Legislative Consultant	\$49,946
Transportation Consultant	\$48,000
Light Rail Operations and Maintenance	\$1,529,046

New or Replacement Vehicles

None



Utilities

- ▶ Mission Statement
- ▶ Budget Summary
- ▶ Program Information
- ▶ Strategies
- ▶ Accomplishments
- ▶ Customer Service Levels
- ▶ Statistics / Workload Measures
- ▶ Position Information
- ▶ Major Contracts
- ▶ New and Replacement Vehicles

(Due to Enterprise Funding, Wastewater, Solid Waste and Water are separated into individual sections.)

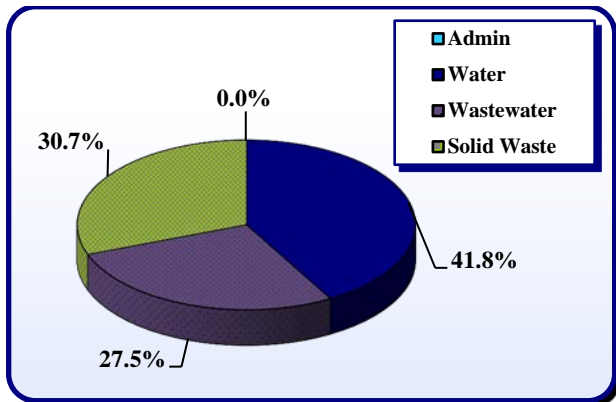
Mission Statement

The mission of the Utilities Department is to manage the City's resources in order to protect and enhance the community's health, safety and welfare; to provide effective and reliable service to City residents and businesses; and to provide support services to City departments.

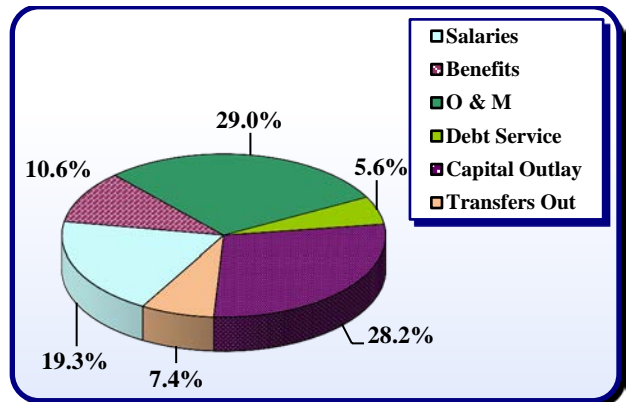
Budget Summary (All Funding Sources)

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$6,106,470	\$6,792,376	\$6,814,681	\$6,849,599	0.84%
Overtime	\$315,109	\$322,025	\$404,161	\$307,025	-4.66%
Benefits	\$2,373,861	\$2,226,897	\$2,146,501	\$2,558,038	14.87%
PERS-City	\$1,142,316	\$1,230,722	\$1,220,300	\$1,351,767	9.84%
Operation & Maintenance	\$8,797,227	\$10,244,482	\$7,799,414	\$10,730,381	4.74%
Debt Service	\$1,068,780	\$2,059,579	\$2,055,533	\$2,064,894	0.26%
Capital Outlay	\$645,831	\$6,410,000	\$3,594,694	\$10,420,000	62.56%
Transfers Out	\$3,192,620	\$3,390,540	\$3,011,243	\$2,720,880	-19.75%
Total	\$23,642,213	\$32,676,621	\$27,046,528	\$37,002,585	13.24%
Utilities Administration	\$66,807	\$104,376	\$20,522	\$0	-100.00%
Water	\$10,876,235	\$14,826,964	\$11,378,607	\$15,451,086	4.21%
Wastewater	\$3,845,418	\$7,584,581	\$4,138,638	\$10,191,745	34.37%
Solid Waste	\$8,853,753	\$10,160,700	\$11,508,761	\$11,359,754	11.80%
Total	\$23,642,213	\$32,676,621	\$27,046,528	\$37,002,585	13.24%
Funding Source					
Water Revenues	\$13,005,703	\$13,528,912	\$13,526,042	\$13,810,000	2.08%
Water Meters	\$54,027	\$25,000	\$56,000	\$65,000	160.00%
Wastewater Revenues	\$6,013,389	\$6,216,200	\$5,953,346	\$6,251,200	0.56%
Solid Waste Revenues	\$10,103,547	\$10,057,219	\$11,083,701	\$11,165,500	11.02%
Grant Revenues	\$482,826	\$39,000	\$266,537	\$1,089,000	2692.31%
Other Revenue	\$245,507	\$457,127	\$283,660	\$184,600	-59.62%
Transfers In	\$109,141	\$104,376	\$20,522	\$200,000	91.61%
Fund Balance	(\$6,371,927)	\$2,248,787	(\$4,143,280)	\$4,237,285	-88.43%
Total	\$23,642,213	\$32,676,621	\$27,046,528	\$37,002,585	13.24%
Full-Time Positions	89.00	90.00	90.00	89.30	-0.78%
Part-Time Positions	0.00	0.25	0.25	0.25	0.00%

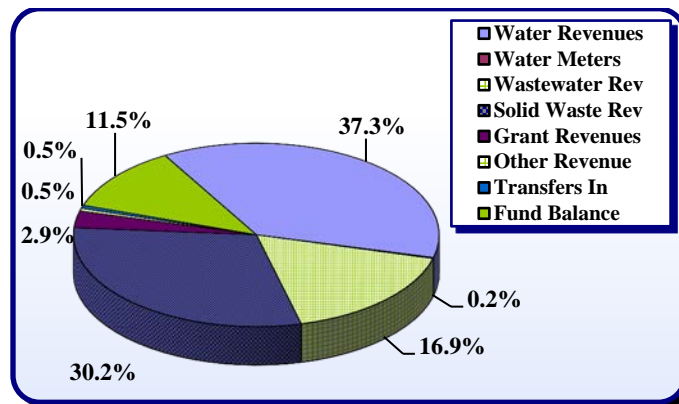
Department by Divisions



Department Expenditure by Category



Department Funding Sources



Budget Summary of Administration / Engineering

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$28,809	\$0	\$0	\$0	-
Benefits	\$2,204	\$0	\$0	\$0	-
Operation & Maintenance	\$35,794	\$104,376	\$20,522	\$0	-
Capital Outlay	\$0	\$0	\$0	\$0	-
Transfers Out	\$0	\$0	\$0	\$0	-
Total	\$66,807	\$104,376	\$20,522	\$0	-100.00%
Funding Source					
Transfers In	\$99,141	\$104,376	\$20,522	\$0	-100.00%
Fund Balance	(\$32,334)	\$0	\$0	\$0	-
Total	\$66,807	\$104,376	\$20,522	\$0	-100.00%
Full-Time Positions	12.00	7.50	7.50	0.00	-100.00%
Part-Time Positions	0.00	0.25	0.25	0.00	-100.00%

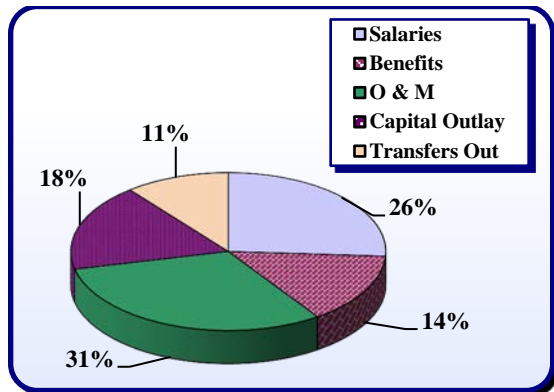
Budget Summary of Solid Waste

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$2,492,746	\$2,790,645	\$2,704,770	\$2,830,845	1.44%
Overtime	\$150,595	\$117,025	\$179,488	\$117,025	0.00%
Benefits	\$1,063,778	\$959,427	\$950,610	\$1,096,074	14.24%
PERS-City	\$447,855	\$490,321	\$453,648	\$550,166	12.21%
Operation & Maintenance	\$3,277,046	\$3,334,084	\$3,243,660	\$3,515,410	5.44%
Capital Outlay	\$997	\$1,160,000	\$2,667,386	\$2,030,000	75.00%
Transfers Out	\$1,420,736	\$1,309,198	\$1,309,198	\$1,220,234	-6.80%
Total	\$8,853,753	\$10,160,700	\$11,508,761	\$11,359,754	11.80%

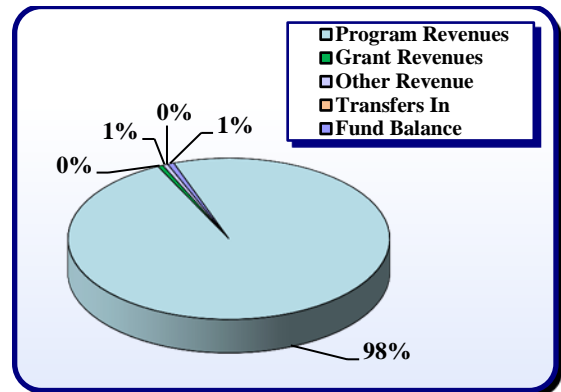
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Program Revenues	\$10,103,547	\$10,057,219	\$11,083,701	\$11,165,500	11.02%
Grant Revenues	\$35,797	\$39,000	\$68,047	\$60,000	53.85%
Other Revenue	\$92,525	\$20,500	\$113,512	\$60,600	-195.61%
Transfers In	\$0	\$0	\$0	\$0	-
Fund Balance	(\$1,378,116)	\$43,981	\$243,500	\$73,654	-67.47%
Total	\$8,853,753	\$10,160,700	\$11,508,761	\$11,359,754	11.80%

Full-Time Positions	37.00	38.50	38.50	38.30	-0.52%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Sources



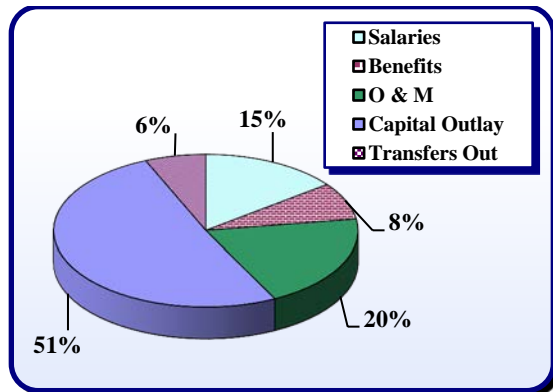
Budget Summary of Wastewater

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$1,311,576	\$1,377,807	\$1,294,127	\$1,460,275	5.99%
Overtime	\$45,660	\$48,000	\$61,210	\$53,000	10.42%
Benefits	\$426,054	\$427,963	\$399,341	\$521,542	21.87%
PERS-City	\$252,617	\$254,937	\$237,510	\$291,853	14.48%
Operation & Maintenance	\$794,422	\$1,759,770	\$809,108	\$1,996,187	13.43%
Capital Outlay	\$365,164	\$3,000,000	\$642,073	\$5,220,000	74.00%
Transfers Out	\$649,925	\$716,104	\$695,268	\$648,889	-9.39%
Total	\$3,845,418	\$7,584,581	\$4,138,638	\$10,191,745	34.37%

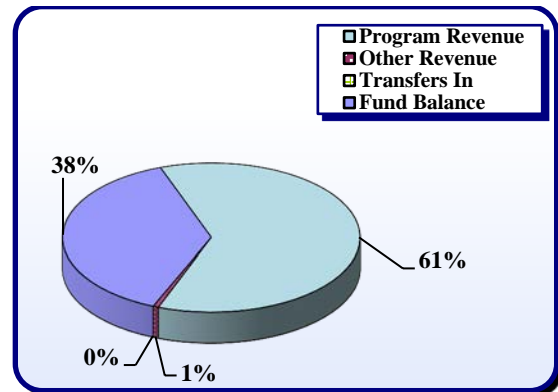
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Program Revenue	\$6,013,389	\$6,216,200	\$5,953,346	\$6,251,200	0.56%
Other Revenue	\$55,148	\$46,200	\$93,719	\$61,500	33.12%
Transfers In	-	-	-	-	0.00%
Fund Balance	(\$2,223,119)	\$1,322,181	(\$1,908,428)	\$3,879,045	-193.38%
Total	\$3,845,418	\$7,584,581	\$4,138,638	\$10,191,745	34.37%

Full-Time Positions	15.00	14.00	14.00	17.50	25.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



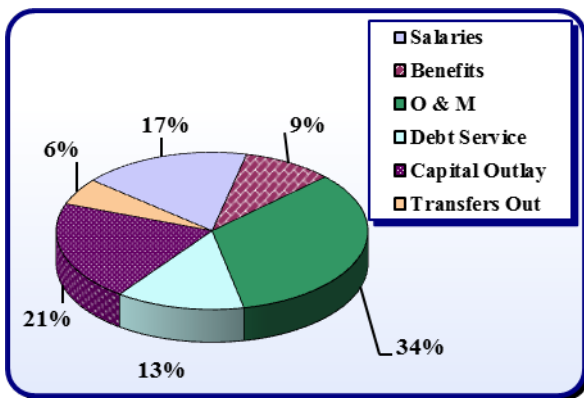
Department Funding Sources



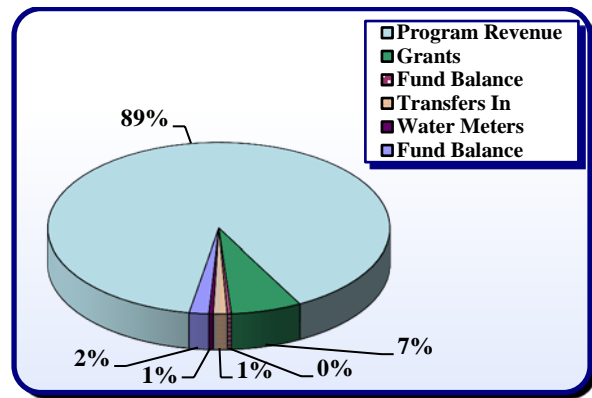
Budget Summary of Water

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	\$2,273,339	\$2,623,924	\$2,815,784	\$2,558,479	-2.49%
Overtime	\$118,854	\$157,000	\$163,462	\$137,000	-12.74%
Benefits	\$881,825	\$839,507	\$796,550	\$940,423	12.02%
PERS-City	\$441,844	\$485,464	\$529,143	\$509,748	5.00%
Operation & Maintenance	\$4,689,965	\$5,046,252	\$3,726,123	\$5,218,785	3.42%
Debt Service	\$1,068,780	\$2,059,579	\$2,055,533	\$2,064,894	0.26%
Capital Outlay	\$279,670	\$2,250,000	\$285,235	\$3,170,000	40.89%
Transfers Out	\$1,121,959	\$1,365,238	\$1,006,777	\$851,757	-37.61%
Total	\$10,876,235	\$14,826,964	\$11,378,607	\$15,451,086	4.21%
Funding Source					
Program Revenues	\$13,005,703	\$13,528,912	\$13,526,042	\$13,810,000	2.08%
Grants	\$447,029	\$0	\$198,490	\$1,029,000	-
Other Revenue	\$97,834	\$390,427	\$76,428	\$62,500	-83.99%
Transfers In	\$10,000	\$0	\$0	\$200,000	-
Water Meters	\$54,027	\$25,000	\$56,000	\$65,000	160.00%
Fund Balance	(\$2,738,357)	\$882,625	(\$2,478,353)	\$284,586	-67.76%
Total	\$10,876,235	\$14,826,964	\$11,378,607	\$15,451,086	4.21%
Full-Time Positions	25.00	30.00	30.00	33.50	11.67%
Part-Time Positions	0.00	0.00	0.00	0.25	0.00%

Department Expenditure by Category



Department Funding Sources



Program Information

During Fiscal Year 13 the supervision of the Utilities Department changed. The Solid Waste Division is now supervised by Public Works. Wastewater and Water are now supervised by the Water Resources Division. Costs for administration of Wastewater and Water are now divided equally in each separate Division.

Administration / Engineering **\$0**

The Administration / Engineering Division oversees the design and management of Capital Improvement Projects; utility operations and maintenance engineering (including staff support to the Utility Commission); utilities engineering for water and wastewater; development impact fee and utility rate oversight; and administration and clerical support staff. During Fiscal Year 2014 this divisions staffing costs are split between the Wastewater and Water Divisions.

Wastewater **\$10,191,745**

The Wastewater Division inspects, cleans, repairs, and maintains the 264 miles of pipeline and 15 lift stations in the City of Folsom. This division fulfills the State Water Resources Control Board's Waste Discharge Requirements for wastewater collection.

Water **\$15,451,086**

Produce and deliver high quality drinking water; ensure water quality is maintained in the distribution system 343 miles of water mains, and to the 19,452 service connections, through a combination of backflow prevention, cross-connection control, and monitoring; maintain water treatment, storage, and distribution facilities; ensure standards for construction of new water source, treatment, storage, and distribution facilities are met.

Solid Waste **\$11,359,754**

The Solid Waste Division provides collection, recycling and disposal of solid waste, green waste, universal waste, household hazardous waste (e.g., paint, toxics, and batteries) and bulky items throughout the community of Folsom. Solid waste and recycling is collected through a fleet of collection vehicles. Hazardous waste is collected through residential "door to door" appointments. The City diverts more than 50% of solid waste through recycling annually. Recycling services include commercial, residential, multifamily and construction and demolition.

FY 2012-13 Accomplishments

Administration / Engineering

- Began design for Willow Hill Pipeline System Lining Project
- Began design of the Oak Avenue Pump Station Rehabilitation Project
- Began design of the Natoma Alley Sewer Rehabilitation Project
- Began design of the Hinkle Creek Sewer Line Relocation Project
- Began analysis of the Wastewater Flow Monitoring Program and Plan Update
- Began analysis of the Waste Water Collection System Odor Control Study

- Continued work on regional water planning and dry-year planning
- Completed design of the Basin 6 Flow Diversion Project Phase 2
- Completed design of the lining of Sludge Drying Bed No. 1 at the WTP
- Completed design of Basin 6 Phase II Project
- Completed the Water Service Line Repair Project
- Completed the installation of a 24" & 16" mag-meter for the Zone 2/3 Meter Replacement Project.

Wastewater

- Initiate new programs (i.e. Later Inspection Program) and modify existing programs (i.e. FOG outreach and education) in order to maintain compliance with State-wide Waste Discharge Requirements
- Updated the Sanitary Sewer Management Plan
- Maintained compliance with state-wide waste discharge requirements
- Continued training and updating standard operating procedures
- Completed CCTV/CMMS software upgrades
- Completed 100% of the wastewater inspections that were due
- Completed our second 5 year cycle of wastewater inspections

Water

- Repaired or replaced 129 leaking water services to maintain system reliability.
- Continued work on System Optimization Review Grant for water conservation
- Continued performing programs such as dead end flushing, pulling water quality samples, and exercising valves.
- Began inspecting, cleaning, evaluation and prioritizing the City's Water Storage Tanks
- Completed annual cathodic protection inspection of all water storage tanks
- Converted to metered water rates in January 2013
- Continued responding to monthly shut-off for non-payment programs, responding to and repairing inoperable meters, maintain fixed network and identifying and installing unmetered services.
- Completed Analysis of the WTP Odor Control Study
- Began design of the WTP Mechanical Dewatering Project

Solid Waste

- Updated garbage truck replacement schedule and purchased 6 vehicles.
- Utilized social networking by creating recycling Facebook page.
- Implemented state mandated citywide commercial & multifamily recycling program.
- Negotiated cost savings for paint recycling, sharps disposal, and other hazardous waste disposal.
- Applied for new household hazardous waste grants.
- Developed enhanced online customer service.
- Negotiated additional recycling revenues from vendor.

FY 2013-2014 Customer Service Levels

Customer Service Performance Indicator for Administration / Engineering:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Percent of projects that remain on schedule for Capital Improvement Projects	100%	100%	100%

Customer Service Performance Indicator for Wastewater:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Respond to customer service complaints within 30 minutes of receipt	100%	100%	100%

Customer Service Performance Indicator for Water:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Repair identified meters within 2 weeks	90%	95%	95%
Repair leaks within 2 weeks	91%	95%	95%
Arrive at water quality complaint within 1 hour	95%	95%	95%
Respond to internal & external customer service issues within one hour	90%	90%	90%

Customer Service Performance Indicator for Solid Waste:

Performance Indicator	Actual 2011-12	Projected 2012-13	Budget 2013-14
Percentage of Solid Waste additional services (e.g., extra pickups and returned pickups) provided within one day	99%	99%	99%
Perform eight (8) public outreach events to promote recycling activities	12	12	12
Average number of days between customer request and NCU service stop	15	16	16

FY 2013–2014 Statistics / Workload Measures**Administration / Engineering**

Statistics / Workload Measure	Actual 2011-2012	Projected 2012-13	Budget 2013-2014
Number of Capital Projects advertised	0	1	3
Number of Capital Projects under construction	0	1	3
Number of Capital Project designs completed	1	3	3
Number of Capital Project construction completed	0	0	2
Percentage of California Urban Water Conservation Council (CUWCC) BMPs completed	100%	100%	100%
Percentage of GIS/GBA projects input	100%	100%	100%

Wastewater

Statistics / Workload Measure	Actual 2011-2012	Projected 2012-13	Budget 2013-2014
Number of routine work orders	873	936	1,000
Number of M/H inspections completed within one year	1,390	1,400	1,400
Segments of mainline CCTV inspections completed within one year	2,127	1,500	1,500
Linear feet of mainline cleaned within one year	378,007	400,000	400,000
Gallons of inflow and infiltration reduced per year	3,022,200	10,000,000	10,000,000

Water (Water Treatment, Water Quality and Utility Maintenance)

Statistics / Workload Measure	Actual 2011-2012	Projected 2012-13	Budget 2013-2014
Total Volume of Water Treated, AF	22,142	20,834	21,000
Number of Fire Hydrant flow tests requested by the Fire Department	22	40	45
Number of regulatory required water samples pulled per year	1,293	1,400	1,300
Number of Water Quality customer complaints per year	96	110	110
Number of U.S.A.s per year	2,080	2,100	2,100
Number of new meters installed per year	119	204	260
Number of work orders completed per year	1,909	1,650	1,705
Number of shutoff/ons for Finance per month	35	42	40
Number of service leaks repaired per year	138	129	140

Number of main breaks repaired per year	9	8	7
Pull and inspect large pumps, every 10 years	5	5	5
Process sludge, dry tons annually	120	120	120
Number of Residential Service Connections	17,899	18,033	18,300
Number of Non-Residential Service Connections	1,267	1,340	1,420

Solid Waste

Statistics / Workload Measure	Actual 2011-12	Projected 2012-13	Budget 2013-14
Number of neighborhood clean-up (NCU) requests	6,470	6,500	6,500
Percentage of NCU service stops completed within 14 days of customer request	47.5%	35%	35%
Solid waste diversion percentage	72.2%	72.3%	72.4%
Household battery collection sites	13	13	13
Hazardous Waste Program participation by total number of participants	5147	4900	4900

Key Issues

Administration

- Begin design on Historic District Sewer Rehabilitation Project #1
- Begin design on Historic District Sewer Rehabilitation Project #2
- Begin construction on Oak Avenue Pump Station Rehabilitation Project
- Begin construction on Basin 6 Phase II Project
- Begin construction on WTP Mechanical Dewatering Project
- Begin construction on Natoma Alley Sewer Rehabilitation Project
- Begin construction on Hinkle Creek Sewer Line Relocation Project
- Continue water supply management plans and projects
- Continue to support Folsom Plan Area and Aerojet Development
- Complete Waste Water Capacity Study Update
- Complete Design on the Willow Hill Pipeline Project

Wastewater

- Continue new programs (i.e. Later Inspection Program) and modify existing programs (i.e. FOG outreach and education) in order to maintain compliance with State-wide Waste Discharge Requirements
- Continue sewer preventative maintenance program
- Continue training & updating standard operating procedures
- Continue CMMS Software and SCADA Upgrades
- Continue proactive system maintenance to maintain system and reduce I/I
- Perform bi-annual SSMP self-audit.
- Complete Flow Monitoring Upgrades at various wastewater basins

Water

- Implement new solids handling procedures based on new mechanical dewatering process.
- Continue involvement with the System Optimization review grant for water conservation
- Continue inspecting, cleaning, evaluation and prioritizing the City's Water Storage Tank
- Maintain Compliance with Changes in the Lead and Copper Rule and Unregulated Contaminants Monitoring Rule 2 reporting requirements
- Complete preparation of uni-directional water distribution system flushing program.
- Continue water meter billing for metered rates
- Continue identifying and installing unmetered services

Solid Waste

- Evaluate solid waste fees in comparison to costs.
- Continue purchasing refuse collection trucks based on Replacement Schedule.
- Evaluate green truck technology.
- Secure grant funding for new Household Hazardous Waste Facility building.
- Continue to evaluate route efficiency.
- Review food waste collection alternatives for commercial customers.
- Install new hazardous waste storage cabinet in Household Hazardous Waste Facility.

Future Key Issues**Administration**

- Continue water supply management for dry year supply & water supply reliability
- Continue to implement Capital Improvements Projects per Water and Sewer Master Plans
- Prepare comprehensive Water & Wastewater Waste rate study as necessary
- Continue Water and Sewer Renewal & Rehabilitation Program
- Continue to support Folsom Plan Area and Aerojet Development?

Wastewater

- Upgrade flow meters for sewer lift stations
- Upgrade pumps and equipment at pump stations
- Begin city-wide odor control program
- SSMP City Council Recertification

Water

- Refine large meter calibration procedures
- Continue the leak and loss detection and repair program
- Complete in-house Rehabilitation/Replacement Pipeline Projects
- Implement sludge management program for WTP

Solid Waste

- Accommodate new accounts and services due to growth and State mandates.
- Plan for Corporation Yard changes relative to SOI.
- Plan for new green waste transfer and composting capabilities.
- Build new Household Hazardous Waste Facility Building to increase hazardous waste processing and storage capability.

Position Information

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Administration					
Utilities Director	1.00	0.50	0.50	0.50	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Assistant Civil Engineer	1.00	1.00	1.00	-	-
Associate Civil Engineer	1.00	1.00	1.00	2.00	-
Engineering Technician I/II	1.00	1.00	1.00	1.00	-
Marketing and Graphics Coordinator	-	-	0.50	-	-
Marketing and Graphics Coordinator - PPT	-	-	-	0.25	-
Office Assistant I/II	1.00	-	-	-	-
Principal Engineer	1.00	1.00	-	-	-
PW/Utilities Section Manager	-	-	2.00	2.00	-
Senior Civil Engineer	2.00	2.00	-	-	-
Senior Management Analyst	1.00	1.00	1.00	-	-
Senior Office Assistant	1.00	1.00	1.00	1.00	-
Water Management Coordinator	1.00	1.00	1.00	-	-
Water Management Specialist	2.00	2.00	2.00	-	-
Subtotal	14.00	12.50	12.00	7.75	0.00
Water Resources Administration					
Director	-	-	-	-	1.00
Administrative Assistant	-	-	-	-	1.00
Associate Civil Engineer	-	-	-	-	1.00
Engineering Technician I/II	-	-	-	-	1.00
Marketing and Graphics Coordinator - PPT	-	-	-	-	0.25
PW/Utilities Section Manager	-	-	-	-	1.00
Senior Civil Engineer	-	-	-	-	2.00
Senior Office Assistant	-	-	-	-	1.00
Subtotal	0.00	0.00	0.00	0.00	8.25
Wastewater					
Engineering Technician I/II	1.00	-	-	-	-
Maintenance Worker I/II	2.00	1.00	1.00	1.00	1.00
Senior Wastewater Collection Technician	2.00	2.00	2.00	2.00	2.00
Utilities Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Technician I/II	9.00	10.00	10.00	9.00	9.00
Subtotal	16.00	15.00	15.00	14.00	14.00

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Solid Waste Collections					
Public Works Director	-	-	-	-	0.20
Administrative Assistant	-	-	-	0.50	0.10
Refuse Driver	27.00	27.00	27.00	27.00	27.00
Mechanic II	-	-	-	1.00	1.00
Office Assistant I/II	3.00	2.00	2.00	2.00	2.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	-	-	-
Subtotal	33.00	32.00	31.00	32.50	32.30
Hazardous Materials					
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Hazardous Materials Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	3.00	3.00	3.00
Recycling					
Environmental Specialist II	1.00	0.50	1.00	1.00	1.00
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	0.50	-	-	-
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Subtotal	3.00	3.00	3.00	3.00	3.00
Water Conservation					
Water Management Coordinator	-	-	-	1.00	1.00
Water Management Specialist	-	-	-	2.00	2.00
Subtotal	0.00	0.00	0.00	3.00	3.00
Water Utility Maintenance					
Construction Inspector I/II	-	-	-	1.00	-
Maintenance Worker I/II	2.00	1.00	1.00	-	-
Senior Water Utility Worker - Limited Term	1.00	-	-	-	-
Senior Water Utility Worker	-	1.00	1.00	1.00	1.00
Utility Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Water Utility Worker I/II	5.00	6.00	6.00	5.00	5.00
Subtotal	9.00	9.00	9.00	8.00	7.00

Position	FY 2009-10 Approved	FY 2010-11 Approved	FY 2011-12 Approved	FY 2012-13 Approved	FY 2013-14 Proposed
Water Treatment Plant					
Lead Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	-	-	-
Water Treatment Plant Chief Operator	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Operator III	3.00	3.00	3.00	3.00	3.00
Water Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	10.00	10.00	9.00	9.00	9.00
Water Quality					
Water Distribution Chief Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	3.00	3.00	3.00	3.00	3.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Subtotal	6.00	6.00	6.00	6.00	6.00
Water Metering Program					
Meter Supervisor - Limited Term	1.00	-	-	-	-
Utility Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Water Utility Worker I/II	-	-	-	3.00	3.00
Subtotal	1.00	1.00	1.00	4.00	4.00
Total	95.00	91.50	89.00	90.25	89.55

Major Contracts (over \$25,000)

Utility Billing	\$32,400
Miscellaneous Contracts	\$46,000
Miscellaneous Sewer Contracts	\$329,963
Sewer Project Management	\$133,000
Sewer Flow Reduction Analysis	\$130,000
Sewer Management Plan	\$100,000
Engineering Field Support	\$70,000
On-Call Technical Services	\$70,000
Miscellaneous Legal Contracts	\$103,000
Water Rights Services	\$25,000
Master Meter Database Contracts & Ferguson	\$90,000
Testing Contractors Existing Comm. Meter	\$50,000
Underwater tank inspection/cleaning	\$29,000
Sludge Removal	\$160,000

New or Replacement Vehicles

None



Risk Management

Risk Management

- ▶ Budget Summary
- ▶ Program Information
- ▶ Major Contracts

Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Salaries	156,472	167,810	167,823	166,610	-0.72%
Benefits	8,262,230	9,577,251	8,279,774	9,213,368	-3.80%
Operation & Maintenance	3,214,743	3,955,863	4,000,044	4,181,817	5.71%
Total	11,633,445	13,700,924	12,447,641	13,561,795	-1.02%

Expenditure by Type

Admin	201,118	\$241,486	250,908	\$250,736	3.83%
Employee Health	6,073,755	6,589,650	5,501,036	6,189,897	-6.07%
Employee Life & Disability	348,258	373,060	350,996	356,762	-4.37%
Employee Dental	710,970	709,491	630,074	691,705	-2.51%
Employee Vision	98,433	94,881	84,260	90,624	-4.49%
Employee Other	60,682	54,633	49,261	60,414	10.58%
Retiree Health	2,368,921	2,473,244	2,339,570	2,614,866	5.73%
Retiree Dental	244,495	255,952	250,724	268,214	4.79%
Retiree Vision	36,093	36,955	235,189	38,160	3.26%
Workers Comp	925,486	1,681,860	1,581,062	1,739,840	3.45%
Liability	537,888	1,009,712	999,561	1,080,577	7.02%
Retiree Ben Trust	27,346	180,000	175,000	180,000	0.00%
	\$11,633,445	\$13,700,924	12,447,641	\$13,561,795	-1.02%

Funding Source

Employee Contribution	660,384	966,280	574,798	837,656	-13.31%
Retiree Contribution	253,889	327,616	231,333	323,077	-1.39%
Park Planning	33,010	16,621	16,621	19,611	17.99%
Redevelopment	96,623	47,183	47,183	-	-100.00%
Transit	312,548	371,302	371,302	427,176	15.05%
Utilities	1,989,383	1,962,617	1,962,617	2,364,579	20.48%
General Fund	9,053,038	8,380,020	8,380,020	9,453,808	12.81%
Other Revenue	35,230	-	19,535	12,000	0.00%
Retiree Ben Trust	\$0	150,000	150,000	150,000	0.00%
Fund Balance	(\$800,659)	1,479,286	694,232	(\$26,112)	-101.77%
Total	11,633,445	\$13,700,925	\$12,447,641	\$13,561,795	-1.02%

Full-Time Positions *	0.00	0.00	0.00	0.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

* 2 Positions are held in Human Resources but allocated to Risk Management

Program Information

Risk Management

\$13,561,795

The Risk Management Program is where the City budgets for employee and retiree health, workers comp and liability insurance costs. There are two positions with salaries and benefits associated with

this budget and these two positions are in the Human Resources Department. The purpose of this fund is for the reporting of all risk management and financing activities. It serves to identify costs associated with these programs, helps eliminate variability in operating budgets, gives more focus to these costs and provides for better analysis of costs.

The fund is managed in compliance with generally accepted accounting principles (GAAP) as defined by the Governmental Accounting Standards Board (GASB). Each year the net cost of operating the risk management programs is allocated to all funds and operating departments based on various allocation formulas and factors (i.e., experience, ratings, type of coverage). The costs for each component risk program are tracked separately and an operating surplus or loss is determined for each program. The results of operation are then amortized over four years.

Major Contracts (over \$25,000)

Health Insurance	\$8,804,763
Dental Insurance	\$959,919
Vision Insurance	\$128,784
Workers Comp & Liability Insurance	\$2,8,20,417
Life & Disability Insurance	\$356,762
Health Retirement	\$50,400



Non-Departmental

Non-Departmental

- ▶ Budget Summary
- ▶ Program Information
- ▶ Major Contracts

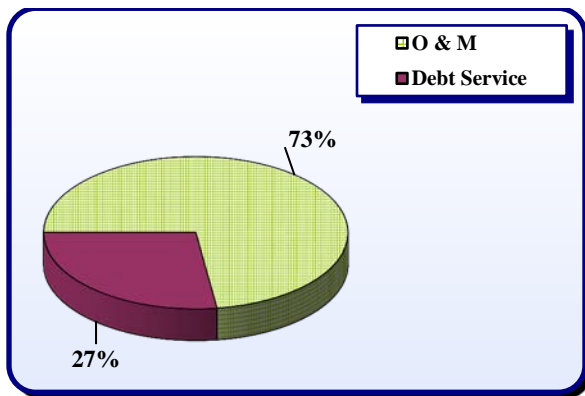
Budget Summary

Expenditure	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Operation & Maintenance	\$3,615,706	\$4,112,278	\$4,402,753	\$4,807,489	16.91%
Debt Service	\$1,912,461	\$1,808,673	\$1,797,405	\$1,799,268	-0.52%
Capital Outlay	\$0	\$0	\$0	\$0	-
Transfers Out	\$0	\$0	\$0	\$0	-
Total	\$5,528,167	\$5,920,951	\$6,200,158	\$6,606,757	11.58%

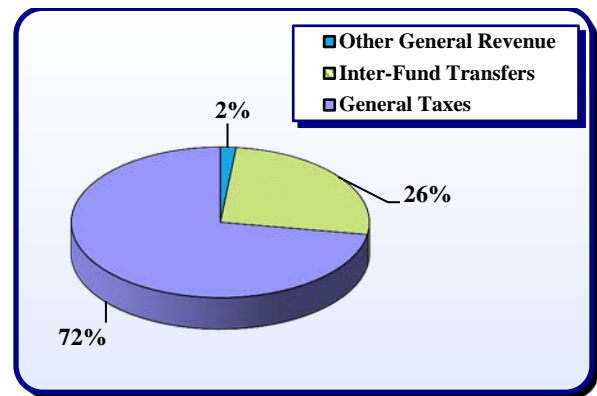
Funding Source	Actual FY 2011-12	Budget FY 2012-13	Projected FY 2012-13	Proposed FY 2013-14	Change From 12-13 Budget
Other General Revenue	\$193,226	\$132,111	\$118,859	\$112,450	-14.88%
Inter-Fund Transfers	\$1,212,265	\$1,829,396	\$1,829,396	\$1,712,441	-6.39%
General Taxes	\$4,122,676	\$3,959,444	\$4,251,903	\$4,781,866	20.77%
Total	\$5,528,167	\$5,920,951	\$6,200,158	\$6,606,757	11.58%

Full-Time Positions	0.00	0.00	0.00	0.00	0.00%
Part-Time Positions	0.00	0.00	0.00	0.00	0.00%

Department Expenditure by Category



Department Funding Source



Program Information

Non-Departmental

\$6,606,757

The Non-Departmental Program is where the City budgets for costs and services that are not related to any one department, but benefit the entire City as a whole. There are no salaries and benefits associated with this budget. Other items budgeted in this program include debt service, city-wide studies and services, retiree benefit programs, unemployment benefit costs and transfers to other funds.

Major Contracts (over \$25,000)

Broadstone Sales Tax Sharing	\$625,000
County Administration Fees	\$500,000
Sacramento County Haz-Mat Response	\$50,000



Debt Management

Introduction

California cities are authorized by state law to use debt financing for specific purposes that promote the public welfare. Debt is typically issued to finance the construction of large public facilities such as infrastructure, buildings, parks, and open space acquisitions when paying for these types of projects out of current revenues is not feasible.

The City of Folsom saw tremendous expansion in its population from 36,507 in 1992 to 72,439 at the end of calendar year 2011. With this growth, one of the City's major challenges had been to meet the needs of a growing community in terms of providing City services to a steadily increasing customer base, as well as complying with mandated governmental health, safety, and environmental standards and regulations. The City has used various debt financing instruments to facilitate meeting these challenges.

Debt Management Policy

Debt Management is a major component of the City's fiscal management function. Good debt management ensures that any debt issued by the City is affordable, is appropriate for the type of project, is at the lowest possible interest cost, and is in compliance with applicable laws and regulations. The City of Folsom's Debt Management Policy provides operating guidelines for all the City's major debt transactions. The objectives of the City's policy are to:

- Guide the City Council and management in debt issuance decisions having significant financial impact.
- Maintain appropriate capital assets for present and future needs.
- Promote sound financial management by providing accurate and timely information on the City's financial condition.
- Protect and enhance the City's credit rating.
- Ensure the legal use of City bonding authority through an effective system of financial security and internal controls.
- Promote cooperation and coordination with other governments and the private sector in the financing and delivery of services.

Additional Policies Regarding Land-Secured and Conduit Financing

The purpose of the Additional Policies Regarding Land-Secured and Conduit Financing is to facilitate the acquisition and construction of public facilities on commercial, industrial, and residential properties by promoting the health and welfare of developed areas; the orderly development of the City; and the development of needed commercial or industrial property. The policies consist of guidelines and requirements for such items as:

- Project costs and reimbursement policies
- Agreements required

- Project feasibility information
- Appraisals/Value to lien ratios
- Credit enhancements
- Special tax formulas
- Continuing disclosure and notification requirements

Credit Rating

The City's General Obligation Bonds are rated AA/Stable by Standard & Poor's and Aa3 by Moody's Investor Services. The City's Certificate of Participation (COP's) issued to finance essential facilities such as the 1999 Recreation Facility are rated AA- by Standard & Poor's (unrated by Moody's). In March 2012 the City refinanced the 2001 COP's related to the Central Business District Fire Station, as well as the 2002 Lease Revenue Bonds that relate to both City Hall and the Community Center. Since the refinancing was done by private placement, there is no longer a rating for either of these issues.

The City has typically opted to purchase bond insurance to enhance its credit rating to AAA. A bond insurance policy guarantees payment of principal and interest on bonds due for payment should the City fail to make a bond payment. Most of the monoline insurers who insure municipal debt have either been downgraded or placed under review by the various rating agencies; therefore, a AAA rating is no longer assured on these insured bonds.

A major portion of the City's financings has been through the issuance of special assessment district debt. These assessment and Mello-Roos district bonds are land secured financings where developments are not yet completed at the time of issuance, and are therefore not rated at the time of the original issuance. However, most of these financings within the City have subsequently been refunded and have received ratings.

Types of Debt Financing Instruments

A. General Obligation Bonds:

The California Constitution provides for the issuance of General Obligation Bonds by cities subject to a two-thirds approval of voters on the bond proposition. General Obligation Bonds are secured by the full faith and credit of the City. Ad valorem taxes are levied on all real property within the City for the payment of annual principal and interest on the bonds.

B. Lease Revenue Bonds and Certificates of Participation:

Lease Revenue Bonds and Certificates of Participation are lease obligations secured by an installment sales agreement or by a leaseback arrangement with a public entity. The City pledges general operating revenues to pay the lease payments. The lease payments are in turn used to pay principal and interest on the Certificates of Participation. Under State law, these obligations do not constitute indebtedness and are therefore not subject to voter approval. Lease payments may not be accelerated as they are payable only in the year in which used and if occupancy of the leased

property is available. The City is obligated to annually budget for the rentals that are due and payable during each fiscal year that it has the use of the leased property.

C. Public Enterprise Revenue Bonds:

Public Enterprise Revenue Bonds are issued to finance facilities for a revenue producing enterprise such as a water or sewer system. California courts have determined that under the State Constitution, cities may issue revenue bonds without a two-thirds voter approval in a bond election because the revenues are not payable from taxes or the general fund of the City. Rather, principal and interest on the bonds is payable from revenues produced by the enterprise including such items as service charges, tolls, connection fees, admission fees, and rents.

D. Special Assessment Districts/Mello-Roos Community Facilities District Bonds:

The City may establish special assessment or Mello-Roos Community Facilities Districts under various sections of State law to issue bonds for the financing of infrastructure and public facilities improvements in connection with land development. The issuance of these bonds is subject to a two-thirds approval of the landowners voting within the proposed district. The security for the bonds is provided by properties within the district. The properties are assessed for amounts proportionate to the benefit received from the improvements financed for the payment of annual principal and interest on the bonds. The City is not liable for the repayment of these bonds, but rather acts as an agent for the property owners/bondholders in collecting and forwarding the special assessments.

Folsom Public Financing Authority

The City of Folsom authorized the formation of a joint powers authority with the Folsom Redevelopment Agency to be known as the Folsom Public Financing Authority in 1988, under Title 1 of the California State Government Code. The Authority is authorized, but not limited, to issue bonds for the purpose of financing facilities and improvements. The Authority provides financing to other funds and agencies of the City on a cost reimbursement basis.

Legal Debt Margin

The Government Code of the State of California (Section 43605) states that a City shall not incur an indebtedness for public improvements which exceeds in the aggregate 15% of the assessed value of all real and personal property of the City. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown below reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California.

The Charter of the City of Folsom (Section 5.06) allows the City by ordinance or resolution to issue debt within the following limits:

- **General Obligation Bond Limit:**
Not to exceed 10 percent of the assessed valuation of all property taxable by the City;
- **Other Debt Limit:** Debt other than voted general obligation bonds shall not exceed 10 percent of the assessed valuation of all property taxable by the City;
- **Definition and Exemption:**
The term “debt” or “indebtedness” in this section shall not include debt issued for the purpose of financing or refinancing the acquisition, construction, or completion of public improvements that is not a general obligation of the City, and is secured by a lien upon or levy of a special tax on real property within an identified district.

As is the case with the Government Code, this municipal code section was enacted when assessed valuation was based upon 25% of market value, and therefore is subject to the same conversion described above.

City of Folsom Legal Debt Margin
June 30, 2012

Assessed Value	\$ 10,449,181,000		
Conversion Percentage		25.00%	
Adjusted Assessed Value	\$ 2,612,295,250		
Debt Limit per Govt. Code Section 43605:	\$ 391,844,288		
Amount of Debt Applicable to Limit		12,120,000	
Legal Debt Margin		379,724,288	
	General		
	Obligation Debt	Other Debt	
Debt Limit per Folsom City Charter Section 5.06:	\$ 261,229,525	\$ 261,229,525	
Amount of Debt Applicable to Limit	12,120,000	-	
Legal Debt Margin	249,109,525	261,229,525	
Percentage of Debt to Assessed Value			0.46%

Summary of Debt Position

		June 30, 2013	2013-14 Bond Payments			Funding Source
		Principal	Principal	Interest	Total	
		Outstanding				
GENERAL OBLIGATION BONDS:						
2003	GO Bonds Series A & B Refunding	\$ 2,740,000	\$ 1,690,000	\$ 74,533	\$ 1,764,533	Ad valorem property tax
2009	GO Bonds Series C & D Refunding	6,480,000	1,335,000	218,050	1,553,050	Ad valorem property tax
	Total General Obligation Bonds	\$ 9,220,000	\$ 3,025,000	\$ 292,583	\$ 3,317,583	
CERTIFICATES OF PARTICIPATION:						
1997	Refunding COPs (Parks & Traffic Sig)	\$ 440,000	\$ -	\$ 25,850	\$ 25,850	General Fund revenues
1999	COPs (Recreation Facility)	730,000	20,000	43,400	63,400	Rental fees, impact fees
	Total Certificates of Participation	\$ 1,170,000	\$ 20,000	\$ 69,250	\$ 89,250	
REDEVELOPMENT AGENCY:						
2005	RDA Tax Allocation Bonds (Library Proj.)	\$ 10,190,000	\$ -	\$ 442,913	\$ 442,913	Property tax increment
2006	RDA TABS (RR Block Parking Structure)	16,945,000	340,000	718,832	1,058,832	Property tax increment
2009	RDA TABS (Central RDA Project)	15,760,000	535,000	776,119	1,311,119	Property tax increment
2011	RDA TABS Series A	9,650,000	325,000	835,319	1,160,319	Property tax increment
2011	RDA TABS Series B	10,835,000	180,000	944,425	1,124,425	Property tax increment
	Total Redevelopment Agency	\$ 63,380,000	\$ 1,380,000	\$ 3,717,607	\$ 5,097,607	
FOLSOM PUBLIC FINANCING AUTHORITY:						
2008	Reassessment Revenue Bonds (Prairie Oaks)	\$ 8,640,000	\$ 970,000	\$ 362,773	\$ 1,332,773	Special Assessments
1998	Revenue Bonds (Hannaford Cross)	1,350,000	135,000	72,141	207,141	Special Assessments
1999	Revenue Bonds (Legends, Cobble Hills Ridgeview, Cresleigh Natoma)	2,925,000	285,000	150,255	435,255	Special Assessments
2012	Refunding Bonds (City Hall & CBD Fire Station)	8,947,773	1,403,131	239,199	1,642,330	General fund revenues
2012	Reassessment Revenue Bonds (Auto Plaza)	3,653,152	504,793	115,626	620,419	Special Assessments
2005A	Water Revenue Bonds (Water Treatment)	11,845,000	335,000	542,799	877,799	Water fund revenues
2007A	Special Tax Rev. Bonds (CFD 10, 11, & 14)	41,580,000	1,435,000	2,043,125	3,478,125	Special Assessments
2007B	Special Tax Rev. Bonds (CFD 9, 10, 11, & 14)	21,450,000	865,000	1,051,976	1,916,976	Special Assessments
2009	Water Refunding Bonds (1998 Refunding)	13,840,000	680,000	497,095	1,177,095	Water fund revenues
2010A	Revenue Bonds (CFD #10)	14,590,000	970,000	641,514	1,611,514	Special Assessments
2010B	Revenue Bonds (CFD #10)	4,750,000	305,000	238,991	543,991	Special Assessments
2011A	Revenue Bonds (CFD #7)	9,110,000	595,000	351,594	946,594	Special Assessments
2011B	Revenue Bonds (CFD #7)	1,095,000	105,000	42,463	147,463	Special Assessments
2012	Revenue Bonds (CFD #7 & 8)	13,482,078	1,379,605	338,995	1,718,600	Special Assessments
	Total Public Financing Authority	157,258,003	9,967,529	6,688,544	16,656,073	

Summary of Debt Position

		June 30, 2013	2013-14 Bond Payments			Funding
		Principal				Source
		Outstanding	Principal	Interest	Total	
ASSESSMENT DISTRICTS:						
1989	Blue Ravine Oaks	\$ 210,000	\$ 70,000	\$ 12,950	\$ 82,950	Special Assessments
1992	Natoma Station	165,000	20,000	11,431	31,431	Special Assessments
2003	Folsom Auto Plaza	3,995,000	520,000	211,028	731,028	Special Assessments
2008	Prairie Oaks	8,916,884	906,323	614,473	1,520,796	Special Assessments
1990	Hannaford Crossing	1,260,000	125,000	81,090	206,090	Special Assessments
1993	Legends	270,000	40,000	13,500	53,500	Special Assessments
1994	Cobble Hills Ridge	820,000	100,000	38,200	138,200	Special Assessments
1995	Ridgeview	845,000	90,000	43,200	133,200	Special Assessments
1995	Cresleigh Natoma	670,000	75,000	28,197	103,197	Special Assessments
	Total Assessment Districts	17,151,884	1,946,323	1,054,068	3,000,391	
COMMUNITY FACILITY DISTRICTS:						
2010	Natoma Station	\$ 7,770,000	\$ 970,000	\$ 349,350	\$ 1,319,350	Special Assessments
1998	Folsom Heights	605,000	255,000	26,859	281,859	Special Assessments
1998	Broadstone	1,740,000	255,000	80,625	335,625	Special Assessments
2011	Broadstone II	10,305,000	630,000	547,452	1,177,452	Special Assessments
2012	Broadstone II	10,588,277	1,083,486	266,233	1,349,719	Special Assessments
2012	Parkway	2,893,801	296,119	72,762	368,881	Special Assessments
2007	Willow Creek South	945,000	170,000	39,765	209,765	Special Assessments
2007	Empire Ranch	38,315,000	1,180,000	1,890,559	3,070,559	Special Assessments
2010	Empire Ranch	19,340,000	1,275,000	880,504	2,155,504	Special Assessments
2007	Willow Springs	6,720,000	520,000	322,670	842,670	Special Assessments
2007	Parkway II	17,050,000	430,000	842,108	1,272,108	Special Assessments
	Total Community Facilities Districts	116,272,078	7,064,605	5,318,887	12,383,492	

Debt Service amounts by Fund

	Principal	Interest	Fiscal Charges	Total
General Fund	\$ 1,704,606	\$ 281,322	\$ 10,000	\$ 1,995,928
G O School Facilities Bonds DS	3,025,000	292,583	4,000	3,321,583
Redevelopment SA DS	1,380,000	3,717,607	20,000	5,117,607
Folsom Public Financing Authority	7,549,398	5,409,451	12,000	12,970,849
Recreation Facility COP DS	20,000	43,400	5,000	68,400
Water Operating	1,015,000	1,039,894	10,000	2,064,894
Wastewater Operating	79,763	2,833	-	82,595
Solid Waste Operating	51,697	1,241	-	52,938
Mello-Roos Agency Funds	9,010,928	6,372,955	169,900	15,553,783
Total	\$ 23,836,392	\$ 17,161,285	\$ 230,900	\$ 41,228,577

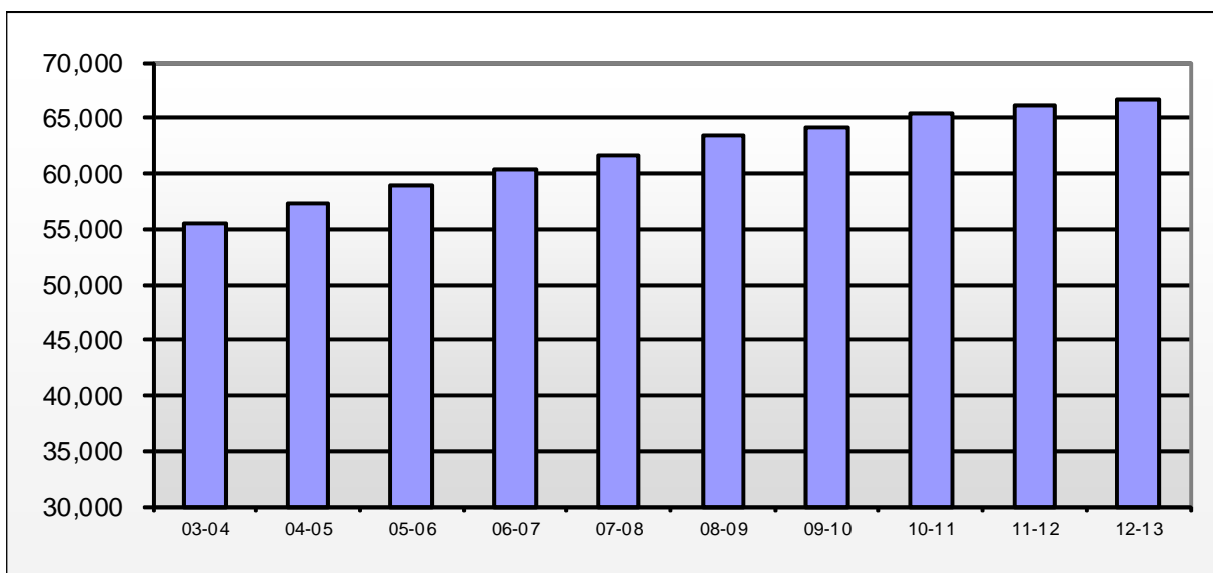


Appendix

Miscellaneous Statistics

Date of Incorporation	1946
Form of Government	Charter City
Population (excludes Folsom Prison)	66,605
Area of Square Miles	31
Miles of Streets	259
Zoos	1
Community Centers	4
Community Clubhouses	2
Parks	46
Park Acreage	439
Swimming Pools (Aquatic Center)	3
Tennis Courts	23
Fire Stations	4
Fire Personnel & Officers	63
Police Stations	1
Police Personnel & Officers	98.5
Number of Patrol Units	60
Elementary schools	11
Secondary schools	5
Community colleges	1
Hospitals	1

Population Trend



Operating Indicators

CITY OF FOLSOM, CALIFORNIA Operating Indicators by Function/Program Last Five Fiscal Years

<u>Function/Program</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Police (1)					
Misdemeanor and felony arrests	2,031	2,009	1,855	1,463	1,411
Citations	16,055	16,328	13,186	8,106	6,201
Collisions	1,393	1,390	1,367	1,377	1,428
Fire					
Structure Fire	37	36	23	29	26
Vehicle Fires	26	16	17	24	20
Brush/Grass/Wildland Fires	24	21	25	23	28
Other Fires	87	73	53	38	34
Ambulance transports	3,133	3,167	2,608	2,692	3,099
Medical responses	3,953	3,989	3,409	3,618	3,526
Inspections completed	280	527	1,457	1,485	1,326
Other public works					
Lane miles of street overlay	7	5	10	2	9
Curb miles of streets swept	4,876	6,756	1,530	1,308	445
Hot pour crack seal applied (lineal ft.)	255,000	16,615	550,000	-	120,000
Square feet of street patch	130,400	44,672	243,750	12,000	83,000
Number of miles of road	259	259	259	259	-
Number of traffic signals	92	92	96	100	118
Number of streetlights	6,660	6,660	6,667	6,667	6,699
Number of miles of storm drains added	2	-	1	-	0.2
Area of Slurry Seal applied (square feet)	7,110,000	7,333,745	3,690,000	3,559,000	862,000
Parks and Recreation					
Aquatic center number of paid admissions	51,254	55,505	56,466	56,245	59,571
Community facilities number of reservations	4,035	3,839	3,046	2,224	2,374
Community facilities number of paid rentals	791	956	978	667	889
Total park acreage	435	435	435	439	439
Open space acreage	359	361	409	420	420
Trails maintenance	22	24	34	36	36
Recreation division program participation	551,244	532,474	522,803	498,879	595,934
Zoo attendance	117,828	107,827	100,423	104,032	125,564
Library					
Volumes in collection	92,100	102,215	111,726	112,170	101,158
Total volumes borrowed	542,371	664,251	666,612	543,053	554,161

**CITY OF FOLSOM, CALIFORNIA
Operating Indicators by Function/Program
Last Five Fiscal Years**

<u>Function/Program</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Community Development					
Total Permits Issued	2629	2246	3129	3183	3349
Single Family Permits Issued	102	94	35	56	75
Water					
New connections	244	218	181	149	103
Water main breaks	4	3	3	2	1
Daily average consumption in gallons	22.1MGD	24.3 MGD	20.9MGD	19.8MGD	19.3MGD
Maximum daily capacity of plant in gallons	50 MGD	50 MGD	50 MGD	50 MGD	50 MGD
Wastewater					
Average daily sewage treatment (thousands of gallons)					
Daily average flow in gallons	8.0 MGD	7.0 MGD	6.95 MGD	6.77 MGD	7.82 MGD
Maximum daily pump station capacity in gallons	12 MGD	12 MGD	12 MGD	12 MGD	12 MGD
Refuse collection					
Solid Waste (tons per day)	147	138	138	134	131
Recycling (tons per day)	44	41	38	34	35
Green Waste (tons per day)	39	32	34	33	33
Transit					
Total route miles	271,651	241,675	197,875	187,036	194,900
Passengers-Folsom Stage Line	94,113	101,590	64,880	61,650	73,485
Passengers-Light Rail	929,201	780,756	764,660	739,024	778,856

N/A - Data not available

(1) Police statistics are for calendar, not fiscal year

Indicators

Indicators

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year Ending June 30				
		2003	2004	2005	2006	2007
Indicator 1	Municipal productivity (Resident per budgeted FTE)	134.3	131.0	127.2	125.0	126.2
Indicator 2	Revenues per capita (constant \$)	1,137	1,292	1,307	1,510	1,622
Indicator 3	Restricted Revenues	14.3%	10.6%	20.9%	16.0%	11.9%
Indicator 4	Intergovernmental Revenues	7.1%	5.7%	8.3%	5.3%	5.8%
Indicator 5	Elastic Tax Revenues	13.3%	12.4%	13.5%	10.5%	8.7%
Indicator 6 *	Taxable sales tax transaction (000)	1,424,212	1,744,467	1,724,491	1,669,467	1,631,190
Indicator 6.1 *	Taxables sales tax transaction growth rate	7.2%	22.5%	-1.1%	-3.2%	-2.3%
Indicator 7	Property Tax Revenues (constant \$)	9,729,672	10,346,894	10,984,938	11,862,616	13,435,990
Indicator 7.1	Property Tax Revenues growth rate	8.1%	6.3%	6.2%	8.0%	13.3%
Indicator 8	Expenditures per capita (constant \$)	1,179	1,181	1,429	1,521	1,657
Indicator 9	Benefits as a % of Salaries	40.4%	48.7%	54.7%	48.1%	49.5%
Indicator 10	Public Safety Expenditures as a % of General Fund Expenditures	54.7%	53.8%	55.8%	51.5%	58.3%
Indicator 11	General Government expenditures as a % of General Fund expenditures	22.5%	21.8%	20.1%	23.6%	22.8%
Indicator 12	Public works expenditures as a % of General Fund expenditures - does not include transfers out	7.7%	7.2%	7.1%	2.1%	2.5%
Indicator 13 **	Culture and Recreation expenditures as a % of General Fund expenditures - does not include subsidy transfer out	9.2%	9.8%	9.2%	8.7%	9.2%
Indicator 14	Salaries as a % of General Fund expenditures - does not include transfers out	47.0%	48.8%	48.5%	50.0%	49.7%
Indicator 15	Benefits as a % of General Fund expenditures - does not include transfers out	19.7%	24.4%	27.6%	24.6%	24.9%
Indicator 16	General Fund Revenues per Capita (Constant \$)	\$ 3.61	\$ 3.63	\$ 4.15	\$ 4.70	\$ 4.30
Indicator 17	General Fund Expenditures per Capita (Constant \$)	\$ 3.43	\$ 3.78	\$ 4.10	\$ 4.33	\$ 4.31
Indicator 18	General Fund Cash per Capita	\$ 191.03	\$ 199.59	\$ 158.59	\$ 226.75	\$ 16.30

*FY 2012 data not yet available from California Board of Equalization. FY2011 data includes 4th Qtr estimate.

**FY 2009 Culture & Recreation includes all of Recreation (Aquatics, Sports Complex, etc.) and the Library.

Fiscal Year Ending June 30					
2008	2009	2010	2011	2012	
123.9	130.8	141.1	157.1	161.1	Municipal productivity (Resident per budgeted FTE) Indicator 1
1,720	1,465	1,497	1,380	1,347	Revenues per capita (constant \$) Indicator 2
13.0%	14.7%	12.1%	12.0%	12.6%	Restricted Revenues Indicator 3
7.7%	6.7%	5.6%	6.0%	7.4%	Intergovernmental Revenues Indicator 4
7.5%	8.2%	6.5%	7.4%	7.8%	Elastic Tax Revenues Indicator 5
1,364,174	1,227,670	1,293,811	1,330,791	N/A	Taxable sales tax transaction (000) Indicator 6
-16.4%	-10.0%	5.4%	2.9%	N/A	Taxables sales tax transaction growth rate Indicator 6.1 *
13,692,371	14,604,334	13,985,696	12,539,349	11,708,456	Property Tax Revenues (constant \$) Indicator 7
1.9%	6.7%	-4.2%	-10.3%	-6.6%	Property Tax Revenues growth rate Indicator 7.1
1,846	1,638	1,617	1,489	1,515	Expenditures per capita (constant \$) Indicator 8
49.5%	50.4%	54.6%	54.6%	50.9%	Benefits as a % of Salaries Indicator 9
57.7%	45.3%	49.7%	49.8%	52.7%	Public Safety Expenditures as a % of General Fund Expenditures Indicator 10
23.8%	21.5%	25.1%	32.7%	27.7%	General Government expenditures as a % of General Fund expenditures Indicator 11
2.3%	1.8%	1.7%	1.7%	1.8%	Public works expenditures as a % of General Fund expenditures - does not include transfers out Indicator 12
9.0%	16.8%	17.0%	17.4%	18.0%	Culture and Recreation expenditures as a % of General Fund expenditures - does not include subsidy transfer out Indicator 13 **
50.8%	45.8%	44.5%	44.1%	23.5%	Salaries as a % of General Fund expenditures - does not include transfers out Indicator 14
24.7%	23.0%	24.4%	23.5%	22.1%	Benefits as a % of General Fund expenditures - does not include transfers out Indicator 15
\$ 4.15	\$ 5.45	\$ 4.27	\$ 3.95	\$ 3.92	General Fund Revenues per Capita (Constant \$) Indicator 16
\$ 4.44	\$ 5.57	\$ 4.78	\$ 4.10	\$ 3.92	General Fund Expenditures per Capita (Constant \$) Indicator 17
\$ 35.86	\$ 149.86	\$ 99.01	\$ 40.22	\$ 14.94	General Fund Cash per Capita Indicator 18

*FY 2012 data not yet available from California Board of Equalization. FY2011 data includes 4th Qtr estimate.

**FY 2009 Culture & Recreation includes all of Recreation (Aquatics, Sports Complex, etc.) and the Library.

WATER FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		2003	2004	2005	2006	2007
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	14.00	10.69	3.07	6.02	4.36
Indicator 2	Asset Turnover (Charges for svcs/Capital assets)	9.1%	9.2%	6.5%	8.1%	8.8%
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	0.15	0.00	(0.25)	(0.02)	(0.03)
Indicator 4	Depreciation Expense - (Depreciation Expense/Total cap. assets)	1.9%	2.8%	2.7%	2.5%	2.5%
Indicator 5	Change in net assets (Change in net assets/Charges for svcs)	0.86	0.93	0.26	0.44	0.29
Indicator 6	Change in net assets vs. Total assets	6.0%	6.7%	1.5%	3.2%	2.3%
Indicator 7	Change in net assets vs. Operating cash flow	2.02	2.91	0.68	13.80	0.95
Indicator 8	Debt repayment	0.14	0.18	0.16	3.13	0.24
Indicator 9	Operating \$ flow vs. Change in net assets	0.50	0.34	1.47	0.07	1.05
Indicator 10	Change in current assets vs. Change in net assets	0.20	(0.12)	(4.70)	0.21	(1.19)
Indicator 11	Change in current liabilities vs. Change net assets	0.10	0.06	1.26	(0.52)	0.04
Indicator 12	\$ flow from operations/Charges from services	0.43	0.32	0.39	0.03	0.31
Indicator 13	Salaries as a percentage of operating expenses	19.5%	18.4%	18.7%	19.2%	18.2%
Indicator 14	Benefits as a percentage of operating expenses	8.4%	10.1%	10.6%	9.9%	9.7%
Indicator 15	Cost to process one gallon of water	0.00138738	0.00171792	0.00313263	0.00300823	0.002091

Fiscal Year						
2008	2009	2010	2011	2012		
5.03	2.34	1.28	1.43	2.09	Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
10.4%	11.8%	11.6%	12.4%	13.2%	Asset Turnover (Charges for svcs/Capital assets)	Indicator 2
0.14	(0.07)	(0.38)	0.06	0.04	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
2.6%	3.3%	3.6%	3.5%	3.6%	Depreciation Expense - (Depreciation Expense/Total cap. assets)	Indicator 4
0.11	(0.32)	(0.58)	(0.09)	(0.02)	Change in net assets (Change in net assets/Charges for svcs)	Indicator 5
1.1%	-3.5%	-6.4%	-1.1%	-0.2%	Change in net assets vs. Total assets	Indicator 6
0.37	(1.35)	10.28	(0.25)	(0.06)	Change in net assets vs. Operating cash flow	Indicator 7
0.21	0.25	(1.18)	0.20	0.23	Debt repayment	Indicator 8
2.67	(0.74)	0.10	(4.05)	(17.39)	Operating \$ flow vs. Change in net assets	Indicator 9
0.43	0.58	0.65	(0.23)	(7.16)	Change in current assets vs. Change in net assets	Indicator 10
(0.16)	(0.36)	0.07	0.10	0.39	Change in current liabilities vs. Change net assets	Indicator 11
0.31	0.24	(0.06)	0.38	0.33	\$ flow from operations/Charges from services	Indicator 12
19.4%	15.0%	14.8%	21.3%	19.8%	Salaries as a percentage of operating expenses	Indicator 13
10.7%	8.8%	8.7%	12.8%	10.8%	Benefits as a percentage of operating expenses	Indicator 14
0.001718	0.002112	0.002789	0.002119	0.01057	Cost to process one gallon of water	Indicator 15

WASTEWATER FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		2003	2004	2005	2006	2007
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	1.04	1.61	1.71	2.39	2.89
Indicator 2	Asset Turnover (Charges for svcs/capital assets)	7.5%	15.6%	15.1%	14.4%	13.6%
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	(0.51)	0.39	0.05	0.29	0.25
Indicator 4	Depreciation Expense - (Depreciation Expense/Total	2.6%	2.6%	3.0%	3.1%	3.1%
Indicator 5	Change in net assets (Change in net assets/charges for svcs)	1.14	1.37	0.46	0.52	0.47
Indicator 6	Change in net assets vs. total assets	7.9%	19.3%	6.4%	6.6%	5.8%
Indicator 7	Change in net assets vs. operating cash flow	(9.76)	3.92	1.38	1.00	1.15
Indicator 8	Debt repayment	0.00	0.04	0.04	0.03	0.03
Indicator 9	Operating \$ flow vs. change in net assets	(0.10)	0.25	0.72	1.00	0.87
Indicator 10	Change in current assets vs. change in net assets	0.07	0.24	(0.23)	0.55	(0.29)
Indicator 11	Change in current liabilities vs. change net assets	0.13	0.05	(0.19)	0.03	(0.24)
Indicator 12	\$ flow from operations/charges from services	(0.12)	0.35	0.34	0.52	0.41
Indicator 13	Salaries as a percentage of operating expenses	17.8%	21.4%	18.0%	28.0%	26.0%
Indicator 14	Benefits as a percentage of operating expenses	6.6%	10.7%	10.6%	14.7%	14.8%

Fiscal Year						
2008	2009	2010	2011	2012		
					Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
3.25	2.84	3.76	3.42	4.55		
					Asset Turnover (Charges for svcs/capital assets)	Indicator 2
14.9%	16.1%	16.5%	16.1%	16.4%		
					Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
0.28	0.33	0.34	0.35	0.29		
					Depreciation Expense - (Depreciation Expense/Total	Indicator 4
3.2%	3.5%	3.4%	3.4%	3.7%		
					Change in net assets (Change in net assets/charges for svcs)	Indicator 5
0.28	(0.14)	0.07	0.34	0.23		
					Change in net assets vs. total assets	Indicator 6
3.7%	-1.9%	1.0%	4.7%	3.1%		
					Change in net assets vs. operating cash flow	Indicator 7
0.54	(0.23)	0.14	0.55	0.43		
					Debt repayment	Indicator 8
0.03	0.00	(0.10)	0.02	0.02		
					Operating \$ flow vs. change in net assets	Indicator 9
1.85	(4.30)	7.08	1.82	2.31		
					Change in current assets vs. change in net assets	Indicator 10
0.94	0.28	1.48	0.10	1.60		
					Change in current liabilities vs. change net assets	Indicator 11
0.20	(0.19)	(0.59)	0.10	0.04		
					\$ flow from operations/charges from services	Indicator 12
0.52	0.59	0.52	0.62	0.52		
					Salaries as a percentage of operating expenses	Indicator 13
28.1%	30.2%	31.3%	31.5%	31.9%		
					Benefits as a percentage of operating expenses	Indicator 14
15.7%	17.6%	19.0%	18.4%	16.0%		

SOLID WASTE FUND

The tables below illustrate significant financial trend performance indicators.

		Fiscal Year				
		2003	2004	2005	2006	2007
Indicator 1	Current Ratio - (Current Assets/Current Liabilities)	1.28	5.98	6.64	1.89	2.08
Indicator 2	Asset Turnover (Charges for svcs/capital assets)	5.62	8.66	6.35	3.21	3.25
Indicator 3	Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	0.16	0.36	0.24	(0.07)	0.17
Indicator 4	Depreciation Expense - (Depreciation Expense/Total	0.14	0.36	0.26	0.14	0.28
Indicator 5	Change in net assets (Change in net assets/charges for svcs)	0.04	0.30	0.18	(0.18)	0.02
Indicator 6	Change in net assets vs. total assets	0.11	0.62	0.23	(0.32)	0.04
Indicator 7	Change in net assets vs. operating cash flow	0.21	0.83	0.66	(7.29)	0.10
Indicator 8	Debt repayment	0.00	0.11	0.31	1.33	0.34
Indicator 9	Operating \$ flow vs. change in net assets	4.76	1.21	1.52	(0.14)	10.20
Indicator 10	Change in current assets vs. change in net assets	0.77	0.70	1.44	2.01	0.53
Indicator 11	Change in current liabilities vs. change net assets	1.25	(0.20)	0.18	(0.21)	(0.22)
Indicator 12	\$ flow from operations/charges from services	0.18	0.36	0.27	0.02	0.25
Indicator 13	Salaries as a percentage of operating expenses	26.5%	30.4%	28.7%	22.7%	29.9%
Indicator 14	Benefits as a percentage of operating expenses	10.9%	15.4%	16.9%	11.5%	16.6%
Indicator 15	Cost per ton hauled	\$ 118.08	\$ 91.74	\$ 92.33	\$ 146.16	\$ 155.16

Fiscal Year						
2008	2009	2010	2011	2012		
					Current Ratio - (Current Assets/Current Liabilities)	Indicator 1
1.90	1.29	2.62	3.92	5.90		
					Asset Turnover (Charges for svcs/capital assets)	Indicator 2
4.12	4.53	7.81	19.43	40.43		
					Operating Income (Loss) - Op Income (loss)/Chgs 4 Svcs.	Indicator 3
0.17	(0.03)	0.09	0.23	0.23		
					Depreciation Expense - (Depreciation Expense/Total Change in net assets (Change in net assets/charges for svcs))	Indicator 4
0.39	0.40	0.70	1.38	1.15		
					Change in net assets vs. total assets	Indicator 5
0.04	(0.12)	0.01	0.10	0.10		
					Change in net assets vs. operating cash flow	Indicator 6
0.09	(0.28)	0.05	0.30	0.24		
					Change in net assets vs. operating cash flow	Indicator 7
0.15	(0.86)	0.12	0.30	0.36		
					Debt repayment	Indicator 8
0.25	0.62	0.34	0.11	0.05		
					Operating \$ flow vs. change in net assets	Indicator 9
6.79	(1.16)	8.66	3.36	2.79		
					Change in current assets vs. change in net assets	Indicator 10
(0.39)	0.26	(0.28)	0.91	1.28		
					Change in current liabilities vs. change net assets	Indicator 11
0.04	(0.29)	(5.28)	(0.01)	(0.02)		
					\$ flow from operations/charges from services	Indicator 12
0.29	0.13	0.13	0.33	0.29		
					Salaries as a percentage of operating expenses	Indicator 13
29.6%	23.9%	27.7%	31.5%	33.9%		
					Benefits as a percentage of operating expenses	Indicator 14
16.5%	14.9%	16.5%	18.5%	19.4%		
\$ 165.87	\$ 211.52	\$ 192.01	\$ 175.69	\$ 170.14	Cost per ton hauled	Indicator 15

Major Employers

Major Employers

Major employers in the region encompassing the City are shown below. Information is provided by the Folsom Chamber of Commerce, updated 2011.

Business

Intel Corporation
California ISO
MAXIMUS
City of Folsom
Micron Technologies (Numonyx)
Mercy Hospital of Folsom
Wal-Mart Stores, Inc., #1760
Costco Wholesale
Kaiser Permanente
Video Products Distributors, Inc., (VPD, Inc.)
The Home Depot
HDR Engineering
Folsom Lake Toyota
California Prison Industry Authority CALPIA)
BJ's Restaurant & Brewhouse
SAM'S Club
Raley's, 715 E. Bidwell St.
Raley's, 25025 Blue Ravine Rd.
e.Republic, Inc.
Folsom Lake Dodge
Benefit & Risk Management Services, Inc.
Bel Air Market
California Family Fitness
Elliott Homes, Inc.
Fats Asia Bistro

Product / Service

Electronics /Manufacturing
Utilities
Health Services
Government Entities
Electronics / Manufacturing
Hospitals
Retail Sales
Wholesale Membership Clubs
Healthcare
Video Tape/DVD-Wholesale Distributor
Home Improvement Centers
Engineering Services / Architects
Auto Dealers /Auto Repair Service
Government Entities
Restaurants
Wholesale Membership Clubs
Grocers / Photo Finishing
Grocers
Publishers
Auto Dealers
Benefit Admin / Healthcare Risk Mgmt
Grocers
Health/Fitness Centers
Real Estate-Developer / Home Builder
Restaurants

Staffing Detail

Below is a comparison of full time (FT) and permanent part time (PPT) positions for the FY 2010 through FY 2013 Budgets and the proposed FY 2013-14 Budget. All positions are listed as full-time equivalent except for City Council which is listed as number of members.

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
City Council					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	4.00	4.00	4.00	4.00	4.00
Total City Council	5.00	5.00	5.00	5.00	5.00
City Manager's Office					
Administration					
City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Support Specialist	-	-	-	-	0.50
Administrative Support Assistant	-	-	-	-	0.75
Assistant City Manager	-	1.00	1.00	-	-
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	1.00	1.00	-
Director of Intergovernmental Affairs and Economic Development	-	0.25	-	-	-
Chief of Environmental/Water Resources	-	1.00	1.00	1.00	-
Public Information					
Public Information Officer	1.00	1.00	1.00	1.00	1.00
Marketing & Graphics Coordinator	1.00	-	-	-	-
Marketing & Graphics Coord - PPT	-	-	-	0.25	0.25
Animal Care Services					
Animal Control Officer	-	-	-	-	1.00
Total City Manager	5.00	6.25	6.00	5.25	5.50
City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy/Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Administrative Support Specialist	-	-	-	-	0.50
Administrative Support Assistant	-	-	-	-	0.25
Legal Analyst	1.00	1.00	1.00	1.00	1.00
Legal Technician	-	-	1.00	1.00	-
Legal Secretary	1.00	1.00	-	-	-
Safety Officer	1.00	-	-	-	-
Total City Attorney	5.00	4.00	4.00	4.00	3.75
Administrative Services					
Administration					
Asst City Manager/Admin Svcs Director	1.00	-	-	-	-
Animal Control Officer	1.00	-	-	-	-
Facility Services					
Facilities Maintenance Supervisor	1.00	-	-	-	-
Maintenance Worker I/II	1.00	-	-	-	-
Senior Building Tradesworker	1.00	-	-	-	-

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Administrative Services (cont.)					
Geographic Information Services					
GIS Analyst	1.00	-	-	-	-
Information Systems					
Administrative Assistant	1.00	-	-	-	-
Information Systems Supervisor	1.00	-	-	-	-
Information Systems Technician I/II	4.00	-	-	-	-
Total Administrative Services	12.00	-	-	-	-
City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk Technician I	-	-	1.00	1.00	1.00
Deputy City Clerk	1.00	-	-	-	-
Senior Office Assistant	0.50	1.00	-	-	-
Total City Clerk	3.50	3.00	3.00	3.00	3.00
Community Development					
Administration					
Community Development Director	1.00	1.00	1.00	1.00	0.40
Administrative Assistant	1.25	1.00	1.00	1.00	1.00
Building					
Administrative Assistant	1.00	-	-	-	-
Building Inspector I/II	4.00	3.00	2.00	2.00	2.00
Building Technician I/II	2.00	2.00	3.00	3.00	3.00
Building/Plan Checker I/II	3.00	1.00	-	-	-
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	-	-	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00
Code Enforcement					
Code Enforcement Officer I/II - LT	1.00	1.00	-	-	-
Code Enforcement Officer I/II	-	-	1.00	2.00	-
Code Enforcement Supervisor	1.00	1.00	1.00	-	-
Code Enforcement Technician	1.00	-	-	-	-
Senior Code Enforcement Officer	-	-	-	-	1.00
Engineering					
Arborist	-	-	-	1.00	1.00
Associate Civil Engineer	0.50	-	1.00	1.00	1.00
Associate Civil Engineer/City Surveyor	1.00	1.00	-	-	-
Construction Inspector I/II	2.00	2.00	2.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Community Development (cont.)					
Municipal Landscaping					
Administrative Assistant	0.25	-	-	-	-
Arborist - LT	1.00	-	-	-	-
Maintenance Specialist	3.00	-	-	-	-
Maintenance Supervisor	1.00	-	-	-	-
Maintenance Worker I/II	1.00	-	-	-	-
Lighting & Landscape District Manager	1.00	-	-	-	-
Planning					
Arborist	-	-	1.00	-	-
Arborist - LT	-	1.00	-	-	-
Building Tradesworker I/II	-	-	-	1.00	1.00
Planner I (Asst)/Planner II (Associate)	-	-	0.50	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Planning Technician I/II	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Total Community Development	33.00	21.00	21.50	22.00	20.40
Finance					
Administration					
Chief Financial Officer/Finance Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	-	-
Budget and Evaluation					
Budget & Evaluation Manager	1.00	-	-	-	-
Disbursements					
Disbursements Specialist	2.00	3.00	3.00	3.00	3.00
Disbursements Technician	2.00	1.00	1.00	1.00	1.00
Revenue/Disbursements Manager	1.00	1.00	-	-	-
Financial Analysis and Reporting					
Financial Analyst I/II	3.00	-	-	-	-
Revenue					
Revenue Technician I/II	4.00	4.00	5.00	3.00	3.00
Revenue/Disbursements Manager	1.00	1.00	1.00	1.00	1.00
Senior Revenue Technician	2.00	2.00	2.00	2.00	2.00
Treasury					
Financial Analyst I/II	1.00	-	-	-	-
Financial Services					
Financial Analyst I/II	-	3.00	3.00	3.00	3.00
Financial Services Manager	-	1.00	1.00	1.00	1.00

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Finance (cont.)					
Geographic Information Services					
GIS Analyst	-	1.00	1.00	-	-
Information Systems					
Information Systems Supervisor	-	1.00	1.00	1.00	1.00
Information Systems Technician I/II	-	4.00	4.00	4.00	3.00
Total Finance	19.00	24.00	24.00	20.00	19.00
Fire Department					
Administration					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Account Clerk	-	-	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	-	-	-
Senior Equipment Mechanic	-	-	1.00	1.00	1.00
Senior Office Assistant	1.00	-	-	-	-
Emergency Operations					
Battalion Chief - Admin/Training	1.00	1.00	-	-	-
Battalion Chief - Suppression	3.00	3.00	-	-	-
Fire Division Chief	-	-	3.00	3.00	3.00
Fire Captain Suppression	15.00	15.00	12.00	12.50	12.00
Fire Engineer	15.00	15.00	14.00	12.00	12.00
Firefighter	32.00	25.00	25.00	27.00	27.00
Paramedic	2.00	1.00	1.00	1.00	1.00
Senior Equipment Mechanic	1.00	1.00	-	-	-
Emergency Preparedness					
Fire Division Chief (Fire Marshal)	-	-	1.00	1.00	-
Deputy Fire Marshal	-	-	1.00	1.00	-
Fire Marshal	1.00	1.00	-	-	-
Fire Prevention Officer	1.00	-	-	-	2.00
Fire Protection Engineer	1.00	1.00	-	-	1.00
Professional Services					
Fire Division Chief	-	-	1.00	0.50	-
Fire Captain	-	-	1.00	-	-
Account Clerk	1.00	1.00	-	-	-
Battalion Chief - Admin/EMS	1.00	1.00	-	-	-
Total Fire	79.00	69.00	64.00	63.00	63.00

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Human Resources					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Personnel Technician I/II	3.00	3.00	4.00	3.00	3.00
Senior Management Analyst	2.00	2.00	1.00	1.00	1.00
Total Human Resources	6.00	6.00	6.00	5.00	5.00
Intergovernmental Affairs & Economic Development					
Director of Intergovernmental Affairs & Economic Development	1.00	-	-	-	-
Senior Office Assistant	0.50	-	-	-	-
Total Intgovtl Affairs & Economic Dev	1.50	-	-	-	-
Library					
Library Director	1.00	1.00	-	-	-
Library Manager	-	-	-	-	1.00
Librarian	2.00	1.00	2.00	2.00	2.00
Library Assistant	6.00	5.00	4.00	3.00	3.00
Library Assistant PPT	-	0.50	1.00	1.00	1.00
Library Supervisor	1.00	1.00	1.00	1.00	-
Library Technician	4.00	4.00	3.00	3.00	3.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Total Library	15.00	13.50	12.00	11.00	11.00
Parks & Recreation					
Administration					
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Marketing & Graphics Coordinator	1.00	-	1.00	-	-
Marketing & Graphics Coord - PPT	-	-	-	0.50	0.80
Office Assistant I/II	2.00	1.00	1.00	-	-
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00
Park Maintenance					
Maintenance Specialist	5.00	5.00	4.00	4.00	4.00
Maintenance Supervisor	1.00	1.00	1.00	-	-
Maintenance Worker I/II	2.00	-	1.00	1.00	1.00
Parks/Facilities Maintenance Manager	-	-	-	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.50	2.50

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Parks & Recreation (cont.)					
Park Development					
Park Planner I/II	-	-	1.00	-	-
Park Planner I/II - LT	1.00	-	-	-	-
Park Planning Manager	1.00	1.00	1.00	-	-
Senior Park Planner	-	-	-	1.00	1.00
Trails					
Senior Park Planner	1.00	1.00	1.00	1.00	1.00
Zoo					
Assistant Zookeeper/Zookeeper I - PPT	0.60	0.60	0.60	-	-
Assistant Zookeeper/Zookeeper I	3.00	3.00	3.00	4.00	4.00
Cashier - PPT	0.60	0.60	0.60	-	-
Lead Zookeeper	-	-	-	1.00	1.00
Recreation Coordinator I - Limited Term	1.00	1.00	1.00	-	-
Recreation Coordinator I - PPT	-	-	-	0.70	0.80
Zoo Manager	0.80	0.80	0.80	-	-
Zoo Supervisor	1.00	1.00	1.00	0.80	0.80
Zookeeper II	1.00	1.00	1.00	-	-
Zookeeper II - PPT	0.80	0.80	0.80	-	-
Aquatics					
Recreation Coordinator II	0.50	0.50	0.50	-	-
Recreation Manager	-	-	-	0.50	0.50
Recreation Supervisor	0.50	0.50	0.50	0.50	0.50
Senior Maintenance Worker	1.00	-	-	0.50	0.50
Senior Office Assistant	-	-	-	-	-
Senior Recreation Coordinator	0.75	0.75	0.75	0.75	0.75
Community Center					
Maintenance Worker I/II	1.00	1.00	-	-	-
Recreation Supervisor	0.50	0.50	-	-	-
Senior Building Tradesworker	1.00	-	-	-	-
Senior Recreation Coordinator	1.00	1.00	-	-	-
Community & Cultural Services / Community Facilities					
Community & Cultural Services Manager	-	-	1.00	1.00	1.00
Recreation Coordinator I	-	-	2.00	2.00	2.00
Recreation Coordinator II	-	-	2.00	1.00	1.00
Recreation Supervisor	-	-	1.50	1.00	1.00
Senior Recreation Coordinator	-	-	1.25	1.00	1.00

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Parks & Recreation (cont.)					
Recreation Cultural/Community Services					
Community & Cultural Services Manager	1.00	1.00	-	-	-
Recreation Coordinator I	2.00	2.00	-	-	-
Recreation Coordinator II	2.00	2.00	-	-	-
Recreation Supervisor	1.00	1.00	-	-	-
Senior Recreation Coordinator	0.25	0.25	-	-	-
Recreation / Sports Complex					
Recreation Coordinator I	-	-	2.00	2.00	2.00
Recreation Coordinator II	-	-	0.50	-	-
Recreation Manager	-	-	1.00	0.50	0.50
Recreation Supervisor	-	-	1.00	0.50	0.50
Senior Recreation Coordinator	-	-	2.00	2.25	2.25
Recreation Sports					
Recreation Coordinator I	1.65	1.40	-	-	-
Recreation Coordinator II	0.20	0.20	-	-	-
Recreation Manager	1.00	1.00	-	-	-
Recreation Supervisor	1.00	1.00	-	-	-
Senior Recreation Coordinator	0.70	0.70	-	-	-
Recreation and Teen Center					
Maintenance Worker I/II	1.00	-	-	-	-
Recreation Coordinator I	0.60	0.60	-	-	-
Recreation Coordinator II	1.05	1.30	-	-	-
Senior Recreation Coordinator	1.30	1.30	-	-	-
Facility Services					
Facilities Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Maintenance Worker I/II	-	1.00	-	-	-
Senior Building Tradesworker	-	2.00	2.00	2.00	2.00
Senior Maintenance Worker	-	1.00	1.00	-	-
Municipal Landscaping					
Lighting & Landscape District Manager	-	1.00	1.00	1.00	1.00
Maintenance Specialist	-	3.00	3.00	2.00	2.00
Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Maintenance Worker I/II	-	1.00	1.00	-	-
Total Parks & Recreation	50.80	53.80	52.80	43.00	43.40

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Police Department					
Administration					
Police Chief	1.00	1.00	1.00	1.00	1.00
Accounting Technician I/II	1.00	1.00	-	-	-
Administrative Assistant	-	-	1.00	1.00	1.00
Electronics & Communications Engineer	1.00	-	-	-	-
Police Captain	2.00	1.50	-	-	-
Police Lieutenant	-	-	-	-	-
Police Officer	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Support Services					
Police Commander	-	-	1.00	1.00	1.00
Accounting Technician I/II	-	-	1.00	-	-
Communications Supervisor	2.00	2.00	2.00	2.00	2.00
Dispatcher I/II	12.00	12.00	12.00	12.00	12.00
Police Records Clerk	2.00	2.00	2.00	2.00	2.00
Police Records Clerk - PPT	0.50	-	0.50	0.50	0.50
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Police Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00
Operations					
Police Commander	-	-	1.00	1.00	1.00
Community Service Officer	3.00	2.00	2.00	2.00	2.00
Mechanic - PPT	0.75	-	-	-	-
Police Lieutenant	3.00	2.00	-	-	1.00
Police Officer	54.00	50.00	39.00	38.00	46.00
Police Sergeant	9.00	9.00	7.00	6.00	8.00
Investigations					
Police Commander	-	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	-	-	-
Crime/Intelligence Analyst	1.00	-	-	-	-
Police Lieutenant	1.00	1.00	-	-	-
Police Officer	9.00	9.00	10.00	9.00	10.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Property and Evidence Technician	2.00	2.00	2.00	2.00	2.00
Special Services					
Police Commander	-	-	1.00	1.00	-
Animal Control Officer	-	1.00	1.00	1.00	-
Police Officer	-	-	11.00	10.00	-
Police Sergeant	-	-	1.00	1.00	-
Total Police Department	112.25	103.50	103.50	98.50	97.50

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Public Works Department					
Administration / Engineering					
Public Works Director	1.00	1.00	0.50	0.50	0.40
Environmental Specialist (PW I/O)	-	-	-	-	1.00
Administrative Assistant	2.00	2.00	1.00	1.00	1.00
Asst Dir of Public Works	-	-	-	-	-
Associate Civil Engineer	2.00	2.00	2.00	3.00	3.00
Assistant Civil Engineer	-	-	1.00	1.00	-
Capital Projects Manager	1.00	1.00	-	-	-
Construction Inspector I/II	2.00	2.00	2.00	2.00	1.00
Engineering Technician I/II	1.00	1.00	1.00	1.00	1.00
PW/Utilities Section Manager	-	-	2.00	2.00	2.00
Safety Officer	-	-	1.00	-	-
Senior Civil Engineer	3.00	2.00	-	-	-
Senior Management Analyst	1.00	1.00	1.00	1.00	-
Fleet Maintenance					
Administrative Assistant	-	-	0.50	0.10	0.10
Combination Welder	1.00	-	-	-	-
Fleet Manager	1.00	-	-	-	-
Inventory Clerk	1.00	1.00	1.00	-	-
Mechanic - PPT	-	0.75	-	-	-
Mechanic	-	-	1.00	1.00	1.00
Mechanic II	7.00	6.00	6.00	5.00	4.00
Senior Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Streets					
Maintenance Specialist	1.00	1.00	1.00	1.00	2.00
Maintenance Worker I/II	6.00	5.00	5.00	4.00	4.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	1.00
Streets Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Maintenance					
Maintenance Specialist	3.00	3.00	3.00	3.00	2.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Traffic Control and Lighting Tech	1.00	1.00	1.00	1.00	1.00
Traffic Control and Lighting Supervisor	1.00	1.00	1.00	1.00	1.00
Traffic Control and Lighting Tech I/II	3.00	3.00	3.00	2.00	2.00
Traffic Control Device Technician	1.00	1.00	1.00	1.00	1.00

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Public Works Department (cont.)					
Transit					
Administrative Assistant	-	-	-	0.40	0.40
Office Assistant I/II	1.00	1.00	1.50	1.00	1.00
PW/Utilities Section Manager	-	-	1.00	1.00	1.00
Safety Officer	-	0.50	-	-	-
Transit Bus Driver - PPT (10 @ 80%)	8.00	8.00	8.00	8.00	8.00
Transit Chief	1.00	1.00	-	-	-
Transit Coordinator	1.00	0.50	1.00	1.00	1.00
Transit Scheduler	1.00	1.00	1.00	1.00	1.00
Transit Trainer	1.00	1.00	1.00	1.00	1.00
Total Public Works Department	59.00	54.75	55.50	51.00	46.90
Redevelopment and Housing					
Redevelopment and Housing Director	1.00	0.50	-	-	-
Administrative Assistant	1.00	1.00	1.00	-	-
Associate Civil Engineer	0.50	1.00	1.00	-	-
Associate Planner	-	-	0.50	-	-
Building Trades Worker	1.00	1.00	1.00	-	-
Marketing and Graphics Coordinator	-	-	0.50	-	-
Principal Engineer	1.00	1.00	-	-	-
Principal Planner	1.00	1.00	-	-	-
Senior Planner	-	-	1.00	-	-
Total Redevelopment and Housing	5.50	5.50	5.00	-	-
Utilities Department					
Administration					
Utilities Director	1.00	0.50	0.50	0.50	-
Administrative Assistant	1.00	1.00	1.00	1.00	-
Assistant Civil Engineer	1.00	1.00	1.00	-	-
Associate Civil Engineer	1.00	1.00	1.00	2.00	-
Engineering Technician I/II	1.00	1.00	1.00	1.00	-
Marketing & Graphics Coordinator	-	-	0.50	-	-
Marketing & Graphics Coord - PPT	-	-	-	0.25	-
Office Assistant I/II	1.00	-	-	-	-
Principal Engineer	1.00	1.00	-	-	-
PW/Utilities Section Manager	-	-	2.00	2.00	-
Senior Civil Engineer	2.00	2.00	-	-	-
Senior Management Analyst	1.00	1.00	1.00	-	-
Senior Office Assistant	1.00	1.00	1.00	1.00	-

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Utilities Department (cont.)					
Administration (cont.)					
Water Management Coordinator	1.00	1.00	1.00	-	-
Water Management Specialist	2.00	2.00	2.00	-	-
Water Resources Administration					
Director	-	-	-	-	1.00
Administrative Assistant	-	-	-	-	1.00
Associate Civil Engineer	-	-	-	-	1.00
Engineering Technician I/II	-	-	-	-	1.00
Marketing & Graphics Coord - PPT	-	-	-	-	0.25
PW/Utilities Section Manager	-	-	-	-	1.00
Senior Civil Engineer	-	-	-	-	2.00
Senior Office Assistant	-	-	-	-	1.00
Wastewater					
Engineering Technician I/II	1.00	-	-	-	-
Maintenance Worker I/II	2.00	1.00	1.00	1.00	1.00
Senior Wastewater Collection Technician	2.00	2.00	2.00	2.00	2.00
Utilities Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Supervisor	1.00	1.00	1.00	1.00	1.00
Wastewater Collection Tech I/II	9.00	10.00	10.00	9.00	9.00
Solid Waste Collections					
Public Works Director	-	-	-	-	0.20
Administrative Assistant	-	-	-	0.50	0.10
Refuse Driver	27.00	27.00	27.00	27.00	27.00
Mechanic II	-	-	-	1.00	1.00
Office Assistant I/II	3.00	2.00	2.00	2.00	2.00
Senior Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Senior Office Assistant	1.00	1.00	-	-	-
Hazardous Materials					
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Hazardous Materials Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Recycling					
Environmental Specialist II	1.00	0.50	1.00	1.00	1.00
Environmental Specialist Supervisor	1.00	1.00	1.00	1.00	1.00
Safety Officer	-	0.50	-	-	-
Senior Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Water Conservation					
Water Management Coordinator	-	-	-	1.00	1.00
Water Management Specialist	-	-	-	2.00	2.00

	FY10 Approved	FY11 Approved	FY12 Approved	FY13 Approved	FY14 Adopted
Utilities Department (cont.)					
Utility Maintenance					
Construction Inspector I/II	-	-	-	1.00	-
Maintenance Worker I/II	2.00	1.00	1.00	-	-
Senior Water Utility Worker - LT	1.00	-	-	-	-
Senior Water Utility Worker	-	1.00	1.00	1.00	1.00
Utility Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Water Utility Worker I/II	5.00	6.00	6.00	5.00	5.00
Water Treatment Plant					
Lead Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II	1.00	1.00	1.00	1.00	1.00
Office Assistant I/II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Utilities Manager	1.00	1.00	-	-	-
Water Treatment Plant Chief Operator	1.00	1.00	1.00	1.00	1.00
Water Treatment Plant Operator III	3.00	3.00	3.00	3.00	3.00
Water Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00
Water Quality					
Water Distribution Chief Operator	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I/II	3.00	3.00	3.00	3.00	3.00
Water Quality Technician	1.00	1.00	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Water Metering Program					
Meter Supervisor - LT	1.00	-	-	-	-
Utility Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Water Utility Worker I/II	-	-	-	3.00	3.00
Total Utilities Department	95.00	91.50	89.00	90.25	89.55
Total Staffing Positions					
	506.55	460.80	451.30	421.00	413.00

RESOLUTION NO. 9150

**A RESOLUTION ADOPTING THE CITY MANAGER'S FISCAL YEAR 2013-14
CAPITAL IMPROVEMENT PLAN FOR THE CITY OF FOLSOM
AND INCORPORATING INTO THE PREVIOUSLY ADOPTED
FISCAL YEAR 2013-14 OPERATING BUDGET**

WHEREAS, Section 3.02.030 of the Folsom Municipal Code states "An Annual Budget shall be prepared by the City Manager, with the assistance of the Finance Director . . ."; and

WHEREAS, on the 23rd day of April 2013, the City Council approved the FY 2013-14 Preliminary Operating Budget; and

WHEREAS, on April 23, 2013, the City Council was presented with the FY 2013-14 Capital Improvement Plan; and

WHEREAS, the Capital Improvement Plan has been incorporated into the Final Operating Budget for Fiscal Year 2013-14; and

WHEREAS, the Operating Budget and the Capital Improvement Plan are on file and available for inspection in the Office of the City Clerk, the City Library and the City website; and

WHEREAS, the City Council reviewed the Capital Improvement Plan Budget and all components thereof on May 14, 2013;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that the summary of revenues and summary of appropriation by funds shown in the FY 2013-14 operating budget document now includes the Capital Improvement Plan, are hereby appropriated to the departments' offices and operations in the amounts and for the objects and purposes therein stated.

PASSED AND ADOPTED this 14th day of May 2013, by the following roll-call vote:

AYES: Council Member(s): Howell, Morin, Sheldon, Starsky, Miklos
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None



Stephen E. Miklos, MAYOR

ATTEST:



Christa Saunders, CITY CLERK

Appropriation Limit

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the “Gann Initiative,” Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year. In 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capital personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

In 1990, Proposition 111 modified Article XIII-B. A city may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to construction within the city, and the population growth within the city or county. The table below illustrates the computation used to derive the FY 2013-14 appropriation limits.

RESOURCES

PROCEEDS OF TAXES

Property Taxes	\$ 17,764,843
Sales Taxes	17,586,149
Special Taxes	2,203,119
State Subventions	5,291,961
Franchise Taxes	758,600
Business Licenses	<u>543,500</u>

TOTAL PROCEEDS OF TAXES

\$ 44,148,172

NON-PROCEEDS OF TAXES

TOTAL NON-PROCEEDS OF ALL TAXES

117,019,070

TOTAL ALL RESOURCES

161,167,242

APPROPRIATIONS

SUBJECT TO LIMITATIONS:

NOT SUBJECT TO LIMITATIONS:

\$ 21,741,960

11,372,390

4,846,868

40,714,106

15,565,683

22,778,063

-

117,019,070

161,167,242

General Fund not financed
with proceeds of taxes
Special Revenue Funds
Capital Project Funds
Enterprise Funds
Internal Service Funds
Trust Funds
Miscellaneous General Funds

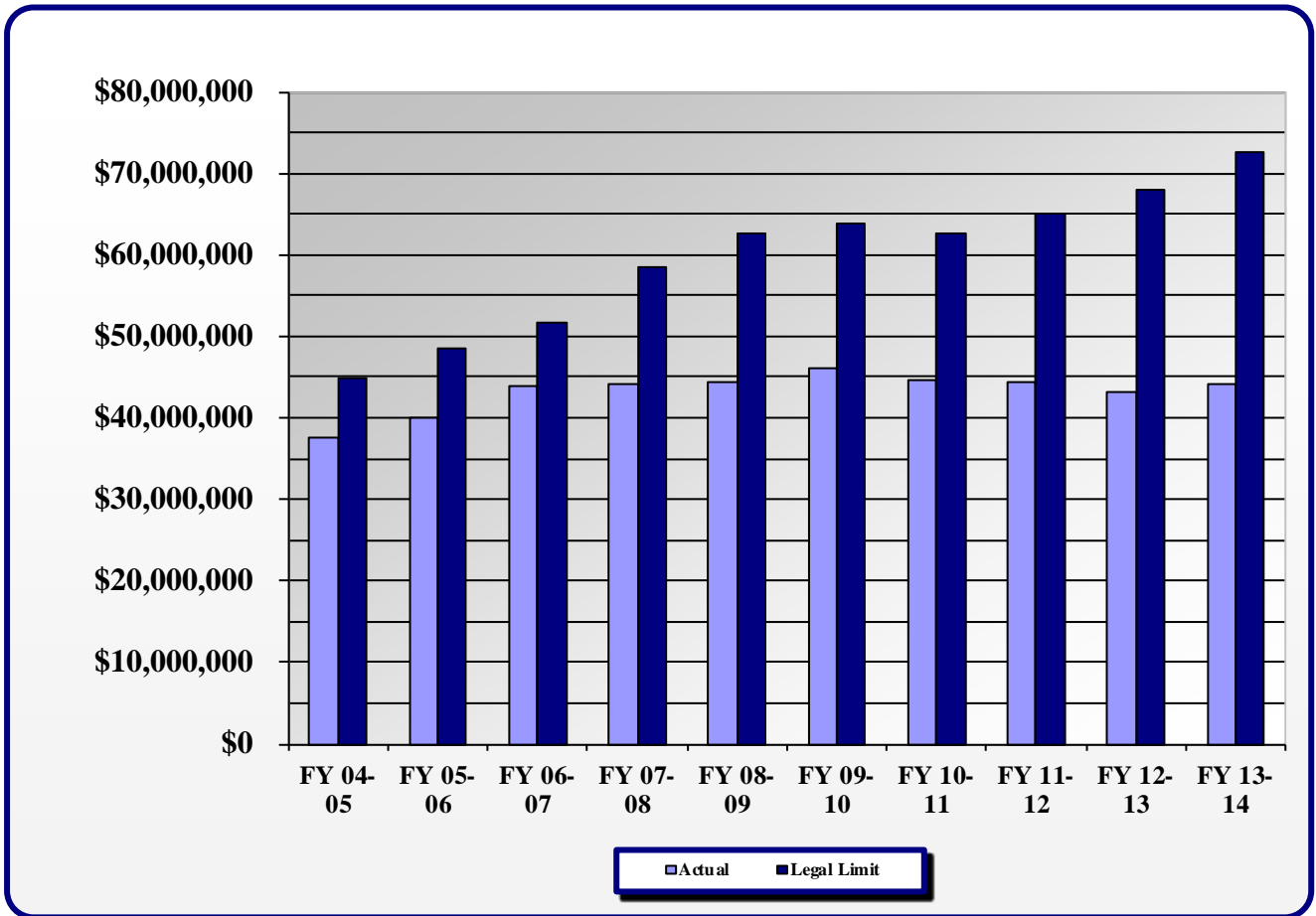
Maximum allowable appropriation subject to limitations 2013-2014 fiscal year
Less: Total appropriation subject to limitation for 2013-2014 fiscal year

\$72,468,832
(44,148,172)

BALANCE UNDER ARTICLE XIII B LIMIT:

\$ 28,320,660

Comparison of Appropriations Limit from FY 2004-05 to FY 2013-14



RESOLUTION NO. 9172

A RESOLUTION ELECTING THE POPULATION AND INFLATION FACTORS AND ESTABLISHING THE FISCAL YEAR 2013-2014 APPROPRIATION LIMIT

WHEREAS, Section 3.02.030 of the Folsom Municipal Code states “An Annual Budget shall be prepared by the City Manager, with the assistance of the Finance Director . . .”; and

WHEREAS, the City Council is required by Government code 7910 to establish its appropriations limit by resolution and approve the appropriate inflation and population factors used in the calculation of the limit, and;

WHEREAS, on the 23rd day of April 2013, the City Council approved the City Manager’s FY 2013-14 Operating Budget, and;

WHEREAS, on the 14th day of May 2013, the City Council approved the City Manager’s FY 2013-14 Capital Improvement Plan, and;

WHEREAS, the Budget sets forth the “Proposition 4 Appropriations Limitation Schedule”, computed using the City population growth factor of 1.35% and the California Per Capita personal income change factor of 5.12% as determined by the State of California, Department of Finance, for the FY 2013-14 of the City of Folsom; and


WHEREAS, the documentation used in the determination of the appropriations limit has been available to the public in the City Clerk’s Office for fifteen days prior to the meeting; and

WHEREAS, the City of Folsom’s appropriations limit for the fiscal year 2013-14 shall be \$72,468,832.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that the Gann Appropriation Limit is approved.

PASSED AND ADOPTED this 11th day of June 2013, by the following roll-call vote:

AYES: Council Member(s): Sheldon, Starsky, Howell, Morin
NOES: Council Member(s): None
ABSENT: Council Member(s): Miklos
ABSTAIN: Council Member(s): None



Jeffrey M. Starsky, VICE MAYOR

ATTEST:



Christa Saunders, CITY CLERK

Glossary of Terms

ACCRUAL BASIS – Sometimes called “full accrual” basis. A basis of accounting in which revenues are recognized when earned regardless of when they are received, and expenses are recorded at the time the liability is incurred, regardless of when it is paid.

ACCUMULATED DEPRECIATION – The amount of depreciation that has accumulated to date during the existing useful life of City assets.

ADOPTED BUDGET – The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution adopted by Council.

APPROPRIATION – An authorization by the City Council to make expenditures and to incur obligations for a specific purpose. An appropriation is usually limited in amount as to the time when it may be expended.

APPROPRIATION RESOLUTION – The official enactment by a legislative body establishing the legal authority for officials to obligate and expend resources.

ASSESSED VALUATION – A dollar value placed on real estate or other property by Sacramento County as a basis for levying property taxes.

ASSESSMENT DISTRICT – Not a separate government entity, but rather a defined area of land that will benefit from the acquisition, construction, or maintenance of a public improvement.

AUDIT – A systematic collection of sufficient and competent evidential matter needed to attest to the fairness of management’s assertions in the financial statements, or to evaluate whether management has efficiently and effectively carried out its responsibility.

BALANCED BUDGET - The total sum of revenues budgeted equal the total amount of the expenditures budgeted.

BEGINNING/ENDING FUND BALANCE – Appropriated resources available in a fund from the prior/current year after payment of the prior/current year’s expenses. This is not necessarily cash on hand.

BOND – A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future together with periodic interest at a special rate.

BUDGET – A plan of financial operation listing an estimate of proposed applications or expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

BUDGET CALENDAR – A schedule of key dates and milestones that a government follows in the preparation and adoption of the budget.

BUDGET MESSAGE – Included in the opening section of the budget, the Budget Message provides the Council and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the City Manager.

CAPITAL EXPENDITURES - Expenditures which result in acquisitions of or addition to fixed assets - including furniture, vehicles, machinery and equipment - and the costs necessary to place the capital item into service.

CAPITAL IMPROVEMENT – A permanent addition to the City’s assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of the same.

CAPITAL IMPROVEMENT PROGRAM – A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. This program plans for five years and is updated annually.

CAPITAL OUTLAY – A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Capital outlay is budgeted in the operating budget.

CERTIFICATES OF PARTICIPATION – Form of lease-purchase financing used to construct or acquire capital facilities and equipment.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – A federal grant that aims to develop viable urban communities by providing decent housing, a suitable living environment, and expanded opportunities for persons of low and moderate income. The City of Folsom receives an annual CDBG entitlement from the U.S. Department of Housing and Urban Development.

DEBT SERVICE – Payment of the principal and interest on an obligation resulting from the issuance of bonds or notes.

DEFICIT – An excess of expenditures or expenses over resources.

DEPARTMENT – A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION – The decrease in value of physical assets due to use and the passage of time.

DEVELOPMENT IMPACT FEE – Fees placed on the development of land or conditions required for the approval of a development project such as the donation (dedication or exaction) of certain land (or money) to specific public uses. The fees are typically justified as an offset to the future impact that development will have on existing infrastructure.

ENCUMBRANCES – A legal obligation to pay funds for an expenditure that has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

ENTERPRISE FUNDS – This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the intent of the City that the costs (including depreciation) for providing goods or services to the general public be financed or recovered primarily through the user charges; or (b) the City or an outside grantor agency has determined that a periodic determination of revenues earned, expenses, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has established the following enterprise funds: water, sewer, solid waste, transit, and recreation.

EXPENDITURE – The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.

FIDUCIARY FUNDS - Used to report assets held in a trustee or agency capacity for others.

FISCAL YEAR – A 12-month period of time to which the budget applies. The City of Folsom’s fiscal year is July 1 through June 30.

FULL-TIME EQUIVALENT (FTE) – The decimal equivalent of a part-time position converted to a full-time base (i.e., one person working half time would equate to 0.5 FTE).

FUND – An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. The seven generic fund types used by the City are: General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

FUND BALANCE – The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund’s inception. Also known as the financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing issues.

GANN APPROPRIATIONS LIMIT – This term refers to Article XIII B of the California State Constitution that places limits on the amount of proceeds from taxes that state and local governmental agencies can receive and spend each year.

GAS TAX – Administered by the State Board of Equalization (SBOE), this is a per gallon tax on fuel used to propel a motor vehicle or aircraft. Use of the revenue is for research, planning, construction, improvement, maintenance, and operation of public streets and highways or public mass transit.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

GENERAL FUND – The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include the City Council, City Manager’s Office, Police, Fire, Personnel, Attorney’s Office, Finance, and others.

GENERAL PLAN – California State law requires each City to adopt a General Plan that describes the direction the City will take concerning its future development.

GOAL – The desired result of accomplishments within a given time frame.

GOVERNMENTAL FUNDS - Funds used to account for tax-supported activities.

GRANT – Contribution or gift or cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

HTE – The City’s primary financial, community development, and public safety software vendor.

INFRASTRUCTURE – Facilities on which the continuance and growth of the community depend on, such as roads, water lines, sewers, public buildings, etc.

INTER-FUND TRANSFERS – Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

INTERNAL SERVICE FUND – Funds established to account for the financing of goods or services provided by one department for other departments within the City on a cost reimbursement basis.

LANDSCAPE AND LIGHTING DISTRICT – An assessment district that is formed for the maintenance of landscaping and street light improvements.

MEASURE A – Sacramento County voters approved a ½ cent sales tax funding source in the late 1980’s to fund specific transportation projects.

MELLO ROOS DISTRICT – The formation of a special tax district for the installation and maintenance of public improvements.

MODIFIED ACCRUAL – An adaptation of the accrual basis of accounting for governmental fund types. Revenues and other financing resources are recognized when they become available to finance expenditures for the current period. Expenditures are recognized when the fund liability is incurred.

MOTOR VEHICLE IN-LIEU – A State vehicle fee imposed on motorists for the privilege of operating a motor vehicle on the public highways. It is imposed “in-lieu” of a local property tax.

MUNICIPAL CODE – A book that contains City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, zoning, building, etc.

OBJECTIVES – The necessary steps that need to be accomplished to achieve a desired goal.

OPERATING BUDGET – Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service and capital outlay.

OPERATING EXPENSES – Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in program inventories.

ORDINANCE – A formal legislative enactment by the City Council. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

PERFORMANCE MEASURES – Performance measures are an important component of decision making, and at a minimum they should be based on program goals and objectives, measure program results or accomplishments, provide for comparisons over time, measure efficiency and effectiveness, and be reliable, verifiable, and understandable.

PROPERTY TAX – Property tax is imposed on real property (land and permanently attached improvements such as building) and tangible personal property located within the City.

PROPOSED BUDGET – This refers to the status of an annual budget which has been submitted by the City Manager and is pending public review and City Council adoption.

REDEVELOPMENT AGENCY (RDA) – A separate legal entity charged with the responsibility for elimination of blight through the process of redevelopment.

REIMBURSEMENT – The payment of an amount remitted on behalf of another party, department, or fund.

RESERVE – An account used to record a portion of the fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RESOLUTION – A special order of the City Council which has a lower legal standing than an ordinance.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE – Amount received for taxes, fees, permits, licenses, interest, and intergovernmental sources during the fiscal year.

REVENUE BONDS – A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

SALARIES AND BENEFITS – A budget category that generally accounts for full-time and temporary employees, overtime, and all employee benefits, such as medical, dental, and retirement.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

STAFFING – A budget category which generally accounts for full-time and temporary employees.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

TRANSIENT OCCUPANCY TAX (TOT) – A tax imposed on travelers who stay in temporary lodging facilities within the City. Also referred to as a Hotel/Motel Tax.

Directory of Acronyms

A

AASHTO:	American Association of State Highway and Transportation Officials
AB:	Assembly Bill
ABW:	Automatic Backwash
ADA:	American's with Disabilities Act
ADAM:	Apparatus Deployment Analysis Module
AED:	Automated external defibrillator
ALS:	Advanced Life Support
APT:	Association of Public Treasurers

B

B & GT:	Buildings & Ground Trust
BARB:	Box Area Response Builder

C

CAD:	Computer Aided Dispatch
CAFR:	Comprehensive annual financial report
Cal PERS:	California Public Employees' Retirement System
CAP:	Citizen assisting police
CBD:	Central Business District
CCF:	Community Correctional Facility
CDPD:	Cellular Digital Packet Data
CEQA:	California Environmental Quality Act
CFD:	Community Facility District
CHP:	California Highway Patrol
CIP:	Capital Improvement Plan
CMC:	Certified Municipal Clerk
CMMS:	Computerized Maintenance Management System
CMO:	City Manager's Office
COP:	Certificates of Participation
CPR:	Cardiopulmonary resuscitation
CPSC:	Consumer Product Safety Commission
CRRF:	California Recovery & Recycling Facility
CRT:	Disposal cathode ray tube/T.V (includes computers)
CSMFO:	California Society of Municipal Finance Officers
CSUS:	California State University, Sacramento
CVPIA:	Central Valley Project Improvement Act
CY:	Corporation yard

D

DFEH:	Department of Fair Employment and Housing
DHS:	Department of Health Services
DOC:	Department of Corrections

E

EDITH:	Exit Drills in the Home
EIR:	Environmental Impact Report

EMS: Emergency Medical Service

F

F/A LRE: Folsom Amtrak Light Rail Extension
FCUSD: Folsom Cordova Unified School District
FED Corp: Folsom Economic Development Corporation
FMLA: Family Medical Leave Act
FPPC: Fair Political Practices Commission
FT: Full-time
FTA: Federal Transit Act
FTE: Full time equivalent
FTBID: Folsom Tourism Business Improvement District
FY: Fiscal Year

G

GASB: Government Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officer's Association of the United States and Canada
GIS: Geographic Information System
GO: General Obligations
GPRS: General Packet Radio Service

H

HBRR: Highway Bridge Rehabilitation & Replacement
HBWC: Humbug Willow Creek
HES: Hazard Elimination and Safety
HHW: Household Hazardous Waste
HIPPA: Health Insurance Portability and Accountability Act of 1996
HUD: U.S. Department of Housing and Urban Development

I

IAFF: International Association of Fire Fighters
IS: Information Systems
IT: Information Technology
IUOE: International Union of Operating Engineers

J

JPA: Joint Powers Authority

L

LED: Light Emitting Diode
LT: Limited term

M

MDC: Mobile Data Computer
MGD: Millions of Gallons per day
MOU: Memorandum of Understanding

N

NPDES: National Pollutant Discharge Elimination System
NTU: Nephelometric Turbidity Units

O

OSHA: Occupational Safety & Health Agency

P

PG & E: Pacific Gas and Electric
PMP: Pedestrian Master Plan
PPT: Permanent part-time
PRA: Public Records Act
PSAP: Public safety answering point

R

RFP: Request for Proposal
ROW: Right-of-way
RT: Regional Transit
RWQCB: Regional Water Quality Control Board

S

SACOG: Sacramento Area Council of Government
SCADA: Supervisory Control and Data Acquisition
SDP: Services Delivery plan
SMUD: Sacramento Municipal Utility District
SPR: Southern Pacific Railroad
SRFECC: Sacramento Regional Fire/EMS Communications Center
SRRE: Source Reduction and Recycling Element
SRTD: Sacramento Regional Transit District
SSMP: Sanitary Sewer Management Plan
SWOT: Strengths, Weaknesses, Opportunities and Threats

T

TOT: Transient Occupancy Tax
TPT: Temporary part-time

U

USBR: U.S. Bureau of Reclamation

V

VLF: Vehicles License Fee

W

WTP: Water Treatment Plant

